

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JULY 5, 2017

The City Council of the City of Sachse held a regular meeting on Wednesday, July 5, 2017 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Council Members Brett Franks, Charlie Ross, Bill Adams, Cullen King, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Human Resources Director, Melinda Walter; Public Works and Engineering Director, Greg Peters; Finance Director, Teresa Savage; Finance Manager, Berna Fitzpatrick; Parks and Recreation Director, Lance Whitworth; Community Development Director, Dusty McAfee; Police Lieutenant, Marty Cassidy, and Fire Chief, Marty Wade. Mayor Pro Tem Paul Watkins was absent.

Mayor Felix opened the meeting at 7:32 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman Bickerstaff.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests.

17-3870 Approve the minutes of the June 19, 2017 workshop meeting.

17-3871 Approve the minutes of the June 19, 2017 regular meeting.

17-3873 Approve the monthly revenue and expenditure report for the period ending May 31, 2017.

Councilman Bickerstaff made a motion to approve items 17-3870, 17-3871, and 17-3873. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman Ross announced upcoming Library events, which included: Mark Shelton on July 6 at 11:00 a.m. and Balloon Twisting on July 11 at 2:00 p.m. Councilman Ross thanked the Parks and Recreation staff for a successful Red, White, and Blue Event.

Councilman Bickerstaff also thanked staff for putting on the event.

Councilman King stated it was an awesome event and also thanked public safety and CERT for their help.

Councilman Adams echoed comments of his fellow Council Members as well as expressing his appreciation to staff for the coordination and planning that occurs between numerous departments.

Councilman Franks thanked everyone involved in the event including Parks, Fire, Police, Public Works, Chamber of Commerce, etc.

Mayor Felix stated it's such a great family event and commented how great the fireworks were this year.

CITIZENS INPUT:

No comments were made.

REGULAR AGENDA ITEMS:

17-3869 Order a Local Option Election for the legal sale of all alcoholic beverages for off-premise consumption only to be held on Tuesday, November 7, 2017.

Mrs. Lewis Sirianni presented item to Council stating in April, 2017 an application was received for a petition. Signatures were gathered then verified. The number of signatures required for this petition was 1,834. The number of qualified voters' signatures verified totaled 2,103. Therefore, is sufficient to cause the Council to order a Local Option Election.

Councilman King made a motion to order a Local Option Election for the legal sale of all alcoholic beverages for off-premise consumption only to be held on Tuesday, November 7, 2017. Councilman Franks seconded that motion and the motion was unanimously approved.

17-3877 Consider authorizing the City Manager to execute payment of \$230,075.80 to TxDOT in accordance with the original agreement for the SH 190 / PGBT project.

Mrs. Nash stated in 2006, the City entered into a funding agreement with TxDot for the PGBT/SH 190 as well as a contractual agreement to acquire right of way and adjust utilities for a highway project on SH 190. In January 2007, the Council approved the agreement to contribute funds through a Local Government agreement which totaled \$524,800.00. The agreements were not fixed cost agreements. Upon completion of the project, TxDot and NTTA began the process of truing up all the project costs related to the eastern extension of the PGBT and the SH 190 project. In May 2017, staff held a meeting with TxDot staff to discuss and clarify detailed costs. Staff confirmed with TxDot that the final amount owed for this project is an additional \$230,075.80.

Council expressed their concerns over the amount of time to true up the project.

The NTTA representative in attendance stated that there were over 140 parcels including the numerous right of ways they had to acquire and eminent domains. They ensured due diligence was done regarding the project.

Councilman King made a motion to approve a payment in the amount of \$230,075.80 to TxDot in accordance with the original agreement for the SH 190 / PGBT project. Councilman Adams seconded that motion.

Councilman Franks asked if there was an option to pay in full versus payments. Mrs. Nash replied the City was given the option to pay up to five years at 0% interest, but she believes it is best to pay all at once.

The motion was unanimously approved.

17-3875 Receive Financial Forecast and 2017-2018 budget preview.

Mrs. Nash stated that Teresa will be presenting the financial forecast preview for the FY 2017-2018 budget.

Mrs. Savage presented Council with year to date results regarding revenues and expenses, assessed property values, property tax assumptions, property tax revenue, debt service payments, debt service ratio, sales tax receipts, franchise revenue, permits and development revenue, preliminary budget revenue and expenditure summaries, summary of the General Fund and Utility Fund, Fund Balance analysis including three year projections for the General and Utility Funds.

Council briefly discussed the sales tax trend, year to date results, and the General Fund three year projections.

17-3868 Discuss proposed revisions to Chapter 3 (Building Regulations) of the Code of Ordinances, to modify Fence standards.

The first part of this item was presented in the workshop. (Please see minutes of the July 5 Workshop for discussion details.)

Council further discussed exceptions and fence materials.

Mr. McAfee stated that a draft ordinance will be brought to Council in August for consideration.

17-3867 Discuss proposed revisions to Chapter 11 (Zoning) of the Code of Ordinances to adopt Architectural Design Standards.

Mr. McAfee stated based on Council feedback from June 19, revisions were made to the architectural standards. Staff is seeking additional feedback on the material categories.

Council discussed the differences in the commercial and industrial standards, when non-conforming buildings would be required to adhere to the code standards and at what percentages, as well as some materials including metal, tile, and split face CMU.

Council agreed to proposed revisions presented except they would like to see split face CMU moved to the secondary category.

17-3878 Review and discuss a draft ordinance for a Stormwater Utility in the City of Sachse.

Mr. Peters stated staff is seeking any feedback on the draft ordinance for the Stormwater Utility before a public hearing is set. The fee will be listed within the Master Fee Schedule and the fee collected through the utility bill.

Council discussed the length of time of keeping the rate flat and where that would be indicated within the Master Fee Schedule and if there would be any circumstances where an exemption would be authorized.

No further comments were made.

17-3876 Discuss capital expansion and maintenance projects related to the Fiscal Year 2017-2018 budget.

Mr. Peters presented a draft Capital Improvement Plan (CIP) for the upcoming fiscal year. The plan is updated annually and includes past, current, and estimated future funding for capital projects. Capital projects include streets, water, sewer, drainage, and parks. Mr. Peters highlighted projects within each category including cost, funding sources of each project, and notes regarding each project. Staff is seeking feedback and will finalize the CIP based on any comments received by Council. The five year CIP will be adopted with the FY 2017-2018 budget.

Council discussed various projects including the Sachse Road/5th Street widening, the Blackburn and Ingram Road design, park expansion and rehabilitation projects, and the Muddy Creek Trail expansion.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:57 p.m.

ATTEST:

Michelle Lewis Sirianni
Michelle Lewis Sirianni, City Secretary


MIKE FELIX, MAYOR

