CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

DECEMBER 17, 2018

The City Council of the City of Sachse held a combined workshop and regular meeting on Monday, December 17, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Cullen King, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Bill Adams, and Jeff Bickerstaff; City Manager, Gina Nash; Assistant to the City Manager, Lauren Rose; Director of Public Works and Engineering, Greg Peters; Director of Development Services, Matt Robinson; Finance Director, Teresa Savage; Human Resources Director, Melinda Walter; IT Manager, Danny Wheeler; Parks and Recreation Director, Lance Whitworth; Recreation Supervisor, Cynthia Wiseman; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:31 p.m.

LONG RANGE CAPITAL IMPROVEMENT PLAN (CIP): Discuss the City's Long Range Capital Improvement Plan (CIP).

Mrs. Nash introduced the item by stating it would be done in two parts. The first being a presentation discussing various projects with further discussion to take place in the regular session. Staff is looking for direction relative to the Council's interest and will come back with more details in the future.

Mr. Peters stated the majority of Sachse's infrastructure needs are roads. These needs can be placed into two categories. One being two lane asphalt roads, which are inadequate to handle the traffic volume, and aging local streets requiring major rehabilitation. The City also has growing facility needs related to City services including the Animal Shelter facility and the Public Works/Parks Maintenance facility. Mr. Peters noted the current funded capital projects that are underway. He also discussed unfunded capital road projects, which were broken down by minor arterial roads, collector roads, local streets, traffic signal locational needs, and lighting. The unfunded capital drainage current and potential projects were also outlined along with the City needs for its facilities. Mr. Peters stated he would like feedback on the on the methodology to implement in developing a ranked list of projects to review and discuss.

Councilman Watkins stated he would like to get as many of the asphalt roads done as possible, especially Bailey Road. He asked if SH 78 was the most important drainage project. Mr. Peters confirmed. Councilman Watkins would like to see lighting done on Ranch Road as well as traffic signals at Blackburn and Cody Lane.

Mayor Pro Tem King stated he would also like to see lighting at Ranch Road. He would like to see more concrete roads done, but understands there needs to be balance between concrete and asphalt roads. In regards to the facilities projects, he suggested this be done through a bond election due to the amount of road projects that need to be completed.

Councilman Bickerstaff would like to see a priority system developed for addressing the traffic signals. He also indicated that he would like staff to explore bond options for the facilities.

Councilman Adams agrees with other comments made and would like to see a priority ranking for the facilities.

Councilwoman Howarth indicated that priority should be given to projects that help spur development in order to diversify the tax base to bring additional revenues to the City. She also stated to keep ranking projects in order of safety.

Councilman Franks stated Miles Road and Ranch Road need to have lighting. He also stated that he would like to see traffic signals at DeWitt and Ingram and that he would like staff to explore bond options for the facilities. Lastly, he expressed his preference to move away from asphalt roadways as much as possible.

Mayor Felix stated he is fine with the list and the City Council will likely discuss bond options at its goal setting retreat next year.

ADJOURNMENT:

At 7:29 p.m., Mayor Felix adjourned the workshop meeting.

Mayor Felix opened the regular meeting at 7:42 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Watkins and the pledges by Councilman Franks.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

1. Approve the minutes of the December 3, 2018 City Council combined meeting.

2. Cancel the January 7, 2019 City Council combined meeting.

3. Accept the monthly revenue and expenditure report for the period ending October 31, 2018.

4. Accept the Quarterly Investment Report for the quarter ending September 30, 2018.

Councilman Adams made a motion to approve items on the Consent Agenda as presented. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Pro Tem King stated that the Animal Shelter currently running an adoption special. Dogs weighing more than 50 pounds will have their adoption fees waived. The intent is to encourage their adoption for the holidays. He also encouraged everyone to help 5 Loaves Pantry. 5 Loaves is a local food pantry that assists underprivileged families in the surrounding areas.

Councilman Franks announced the upcoming Daddy/Daughter dance on February 8 at the Senior Center.

Councilwoman Howarth announced the upcoming Library events and closings due to the holidays.

Councilman Bickerstaff wished everyone a Merry Christmas and thanked staff for the successful Christmas Extravaganza. He also thanked the students for all their hard work they do and how well they represent the City.

Mayor Felix thanked the volunteers, staff, and everyone involved in the Christmas Extravaganza, and announced office closings due to the holidays.

Present Red Kettle Challenge award to the Mayor and City Council from the Salvation Army.

Matt Hosek and Shelley Hood from the Salvation Army presented Mayor Felix and the City Council the Golden Bell Award in appreciation for raising the highest amount in the Garland-Sachse-Rowlett Mayor's Red Kettle Challenge.

Mayor Felix thanked the Council, the Fire and Police departments, Wendy Stewart and her daughter for assisting and making it a fun day.

CITIZENS INPUT:

Terry Smith, 5000 block of Brook Hollow Drive, expressed his concerns over noise complaints that have been occurring for over a year with no resolution.

REGULAR AGENDA ITEMS:

Consider appointing a chairman to serve on the Tax Increment Financing Board Number Two ("PMB Project").

Mrs. Nash stated statutorily the City Council will need to appoint a Chairman to the TIRZ Number Two in 2018 with full appointments to the balance of the board to occur in 2019. This will fulfill legal requirements for the calendar year.

Councilman Adams made a motion to appoint Councilman Paul Watkins as chairman to serve on the Tax Increment Financing Board Number Two ("PMB Project"). Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

Consider adoption of a resolution accepting for filing a landowner petition requesting the creation of a public improvement district; calling a public hearing during the regular City Council meeting on Tuesday, January 22, 2019 to consider the creation of the public improvement district; authorizing and directing that notices of the public hearing be given as required by law; and providing for an immediate effective date.

Mrs. Nash stated this item is a request by the landowner to create a Public Improvement District (PID) that overlays within TIRZ Number Two. This item is asking the City Council to accept that petition and to call a public hearing that will take place during the regular City Council meeting on January 22, 2019.

Mayor Pro Tem King made a motion to approve a resolution accepting for filing a landowner petition requesting the creation of a public improvement district; calling a public hearing during the regular City Council meeting on Tuesday, January 22, 2019 to consider the creation of the public improvement district; authorizing and directing that notices of the public hearing be given as required by law; and providing for an immediate effective date. Councilwoman Howarth seconded that motion and the motion was unanimously approved.

Consider an Interlocal Agreement with the Garland Independent School District for the provision of school resource officer (SRO) services to GISD schools within the City of Sachse.

Chief Sylvester presented an agreement with GISD for school resource officer (SRO) services. The agreement was initially delayed due to the superintendent search and other GISD staff changes. The agreement includes five SRO's with two at Sachse High School, one at Hudson Middle School, one at Sewell and Armstrong Elementary Schools, and one serving in a rover capacity. Chief Sylvester outlined GISD's contributions for the positions. This is a two-year agreement and funding was approved within the current fiscal year budget. Staff is recommending approval.

Councilman Watkins made a motion to approve an Interlocal Agreement with the Garland Independent School District for the provision of school resource officer (SRO) services to GISD schools within the City of Sachse. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

Discuss the City's Long Range Capital Improvement Plan (CIP).

Mr. Peters stated he will be presenting project categories and methodology on ranking categories, projects, and financials. The project categories discussed included arterial roads, collector roads, local streets, drainage expansion, drainage maintenance, and facilities. The methodology on ranking these categories will establish a hierarchy of project types that will be used to identify the biggest needs in the community. Items to consider with this include core service needs, quality of life needs, degree of impact, and available funding sources. Ranking of the projects within each category will help to determine which projects are most likely to receive funding and ensure that the most important projects are the focus of City staff and resources. Items to consider are degree of impact, does the project address a long-standing problem, does it address a safety concern, is a funding source available, or are there funding partnership opportunities for the project. Staff is seeking feedback on the methodology for long range planning efforts in order to return to the City Council with draft rankings and project list to review and discuss further.

Mayor Pro Tem King stated he would suggest starting on the core services and safety projects first.

Councilman Bickerstaff stated he would suggest starting on the core services and ranking projects based on the degree of impact.

Councilman Watkins asked if the railroad bridge was wooden and suggested the City reach out to the railroad as a potential partner to help alleviate the drainage issues on SH 78.

No further comments were made.

Consider approval of a resolution awarding the construction of Phase II of the Southeast Sewer Expansion as a Capital Improvement Project to Red River Construction Company.

Mr. Peters stated this item is to award construction to Phase II of the Southeast Sewer expansion project. This project is being done in three phases. The first phase is currently under construction and if approved, Phase II will begin in early 2019. The City received ten bids with the lowest bid going to Red River Construction Company. The City is familiar with Red River Construction since they worked on a previous project. The City checked their references and received positive feedback. Phase III of the project will be advertised for bids in the first quarter of 2019. Staff is recommending approval.

Councilman Bickerstaff made a motion to approve a resolution awarding the construction of Phase II of the Southeast Sewer Expansion as a Capital Improvement Project to Red River Construction Company. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider a resolution to award the bid for the construction of the Community Center utility project to KIK Underground, LLC in an amount not to exceed three hundred nineteen thousand, three hundred forty-five dollars and zero cents ($319,345.00).

Mr. Peters stated this item is to award the utility work for the Community Center which will include storm drainage, water line, a sewer main extension, and fire hydrants. Funding for the project will come from the Certificates of Obligation identified for the Community Center and the Utility Fund.

The Utility Fund will be used to fund the extension of the public sanitary sewer main in Lillie Street.

Mayor Pro Tem King made a motion to approve a resolution awarding the bid for the construction of the Community Center utility project to KIK Underground, LLC in an amount not to exceed three hundred nineteen thousand, three hundred forty-five dollars and zero cents ($319,345.00). Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

EXECUTIVE SESSION:

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072 to deliberate the purchase, exchange, lease, or value of real property generally located within the City of Sachse along State Highway 78.

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the mid-year review of the City Manager.

At 8:50 p.m., the City Council recessed into Executive Session.

At 10:00 p.m., the City Council reconvened back in to Regular Session.

Councilman Bickerstaff made a motion to increase the City Manager's base salary by 3%. Councilwoman Howarth seconded that motion and the motion was unanimously approved.

No other action taken.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 10:00 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni

Michelle Lewis Sirianni, City Secretary

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