



**Monday, December 17, 2018
Regular Combined City Council Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 p.m.**

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 6:30 PM WORKSHOP MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Workshop Meeting on Monday, December 17, 2018 at 6:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:
2. Discuss the City's Long Range Capital Improvement Plan (CIP).
3. Discussion of City Council meeting agenda items.
4. Adjournment.

B. 7:30 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, December 17, 2018 at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:
2. Invocation and Pledges of Allegiance.

C. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the December 3, 2018 combined meeting.
2. Cancel the January 7, 2019 City Council combined meeting.
3. Accept the monthly revenue and expenditure report for the period ending October 31, 2018.
4. Accept the Quarterly Investment Report for the quarter ending September 30, 2018.
5. Approve the Consent Agenda Items as presented.

D. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

2. Present Red Kettle Challenge award to the Mayor and City Council from the Salvation Army.

E. Citizen Input

1. Citizen Input: The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

F. Regular Agenda Items

1. Consider appointing a chairman to serve on the Tax Increment Financing Board Number Two ("PMB Project").
2. Consider adoption of a resolution accepting for filing a landowner petition requesting the creation of a public improvement district; calling a public hearing during the regular City Council meeting on Tuesday, January 22, 2019 to consider the creation of the public improvement district; authorizing and directing that notices of the public hearing be giving as required by law; and providing for an immediate effective date.
3. Consider an Interlocal Agreement with the Garland Independent School District for the provision of school resource officer (SRO) services to GISD schools within the City of Sachse.
4. Discuss the City's Long Range Capital Improvement Plan (CIP).
5. Consider approval of a resolution awarding the construction of Phase II of the Southeast Sewer Expansion as a Capital Improvement Project to Red River Construction Company.
6. Consider a resolution to award the bid for the construction of the Community Center utility project to KIK Underground, LLC in an amount not to exceed three hundred nineteen thousand, three hundred forty-five dollars and zero cents (\$319,345.00).

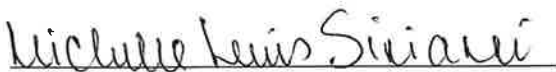
G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072 to deliberate the purchase, exchange, lease, or value of real property generally located within the City of Sachse along State Highway 78.
2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the mid-year review of the City Manager.
3. Take any action as a result of Executive Session.

H. Regular Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	2. Discuss the City's Long Range Capital Improvement Plan (CIP).
Access	Public
Type	Discussion

Public Content**OVERVIEW**

The City of Sachse's Capital Improvement Plan (CIP) is a road map by which the City plans and completes key short-term and long-term infrastructure and facility projects. The CIP includes maintenance and expansion projects throughout the city, including streets, public utilities, drainage, parks, facilities, and special projects. The primary long-range capital needs in the city are roadway expansion projects. Other needs include facilities and drainage improvement projects.

BACKGROUND

The purpose of this item is to discuss the primary capital infrastructure expansion needs identified in the Capital Improvement Plan. Staff has prepared a presentation identifying key projects and potential funding options to discuss. Staff will utilize the feedback from the City Council to further develop a long-range plan for the funding and execution of the projects identified as most important.

POLICY CONSIDERATIONS

The City performs updates to the Capital Improvement Plan (CIP) on an annual basis as a part of the budget process. In addition, the City has a long-range list of capital project needs.

BUDGETARY CONSIDERATIONS

The scope of this item includes discussion of potential funding options for completing the key projects that the City may choose to move forward with.

RECOMMENDATION

Discuss and provide feedback on the projects to move forward into planning and budgeting and discuss potential methods to fund the key projects.

Presentation - Workshop Long Range CIP Plan.pptx (22,545 KB)

PASER RATINGS 2018.pdf (165 KB)

Long Range CIP Road-Utility-Drainage Projects.pdf (9,612 KB)



Long Range Capital Improvement Plan

CITY COUNCIL WORKSHOP

DECEMBER 17, 2018



Overview

- Long-Range Capital Project Planning
- Funded Capital Project Underway
- Unfunded Capital Needs
- Next Steps

Long Range Capital Improvements

- Like all Cities, Sachse has multiple major projects that have been identified as long-term needs for the community.
- The majority of Sachse's infrastructure needs are roads. These needs can be divided into two categories:
 - Two lane asphalt roads which are inadequate to handle the traffic volumes that have continued to increase as Sachse and neighboring cities have grown.
 - Aging local streets requiring major rehabilitation.
- Sachse has some growing facility needs related to City services:
 - Animal Shelter Facility
 - Public Works/Parks Maintenance Facility

Long Range Capital Improvements

- Primary water and sewer infrastructure needs have been addressed through the City Council's planning and foresight to adopt a water and sewer rate structure which properly funded maintenance and expansion of the public utility system.
- Remaining utility needs are mostly related to future land development in areas where property has not yet been built upon, or in areas with aging infrastructure which is undersized.
- Drainage infrastructure needs are primarily located in older neighborhoods, along major drainages, and across older roads and State Highway 78, where undersized infrastructure, deferred maintenance, and erosion problems are prevalent.
- The City Council adopted a stormwater utility last year which funds the maintenance and improvement of drainage systems which are too large for private property owners to maintain, but small enough to be funded through a small monthly fee on water bills.

Funded Capital Projects Underway

1. Sachse Road – Phase 1
2. Merritt Road
3. Southeast Water Tower
4. PGBT Sewer – Phase 1
5. PGBT Sewer – Phase 2



Unfunded Capital Projects

ROADS



Road Standards

- Our under-sized/unimproved roads are all two lane asphalt roads with bar ditches and no sidewalks.
- The City standard for a minor arterial road includes:
 - 4-12' wide concrete travel lanes with a median
 - Underground storm drainage
 - Sidewalks
- The City standard for a collector road includes:
 - 37' wide concrete pavement (back of curb to back of curb)
 - Underground storm drainage
 - Sidewalks

Road Cost & Lifespan

- Construction Cost

- The cost to construct a minor arterial or collector road to City standard is roughly \$1.2M per lane mile (including sidewalks and drainage). Additional costs are incurred for engineering design, lighting, landscaping, and special conditions
- The cost to re-build a 2-lane asphalt road is roughly \$300,000 per lane mile (no sidewalks/drainage)

- Lifespan

- A new concrete collector road will typically last 30 years, with intermittent maintenance
- A re-paved asphalt collector road will typically last 7-10 years before major failures ensue
- For arterial and collector roads (Sachse, Pleasant Valley, Blackburn, Williford, Bailey, 3rd Street) the cost difference is significant

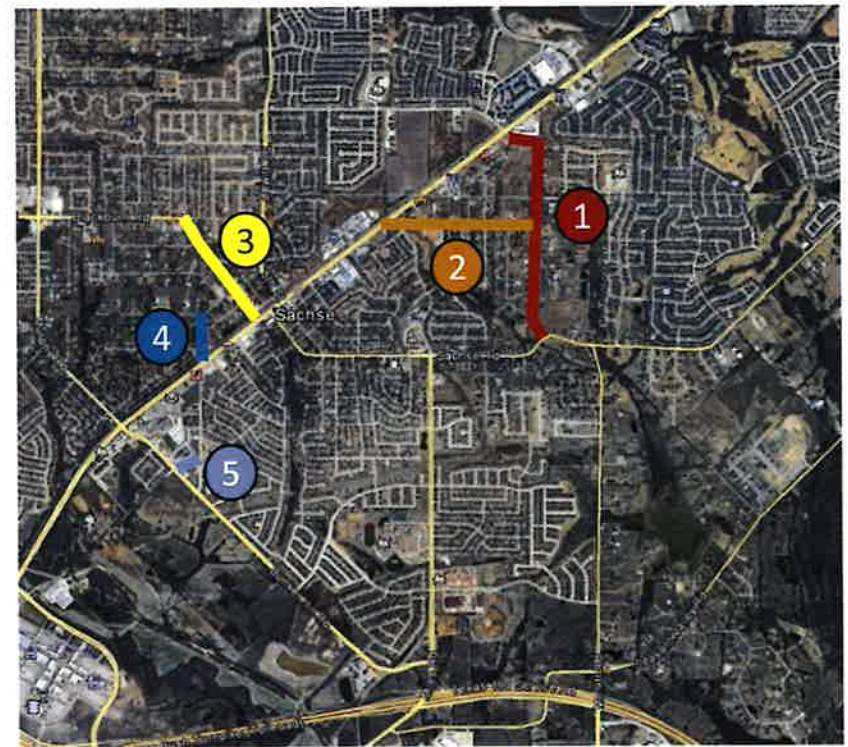
Capital Road Needs – Minor Arterials

1. Sachse Road Phase 2
2. Sachse Road Phase 3
3. Sachse Road Phase 4
4. Blackburn-Ingram
5. Bunker Hill Road
6. Pleasant Valley Road North
7. Pleasant Valley Road South



Capital Road Needs – Collector Roads

1. Bailey Road
2. Williford Road
3. 3rd Street
4. Ben Davis Road (SH 78 to Dewitt Street)
5. Ben Davis Road (Bunker Hill to Ben Davis)



Capital Road Needs – Local Streets

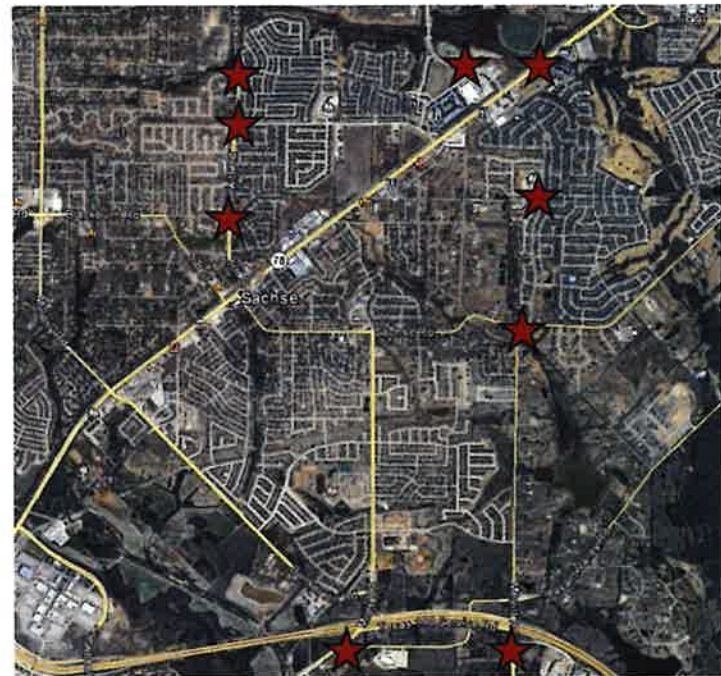
Our older residential neighborhoods have many local streets in need of maintenance and rehabilitation, including:

- Salmon Estates
- Parkview Estates
- Sable Hills Estates
- Idlewild Estates
- Park Lake Estates
- Peachtree Estates
- West Creek Acres
- Brookview Estates
- North Hills Estates
- Davis Estates
- Long Meadows
- Hunters Ridge



Capital Road Needs – Traffic Signals

- Dewitt Road/Ingram Road
- Ranch Road/Dewitt Road
- Maxwell Creek Road/Canyon Crest/Keith Lane
- Woodbridge Parkway/Cody Lane
- Woodbridge Parkway/Creek Crossing
- Sachse Road/Merritt Road/Woodbridge Parkway
- Miles Road/Pleasant Valley Road South
- Merritt Road/Pleasant Valley Road South
- Country Club/SH 78 (TxDOT)



Capital Road Needs – Lighting

- Ranch Road
- Maxwell Creek/McCreary Road
- All unimproved minor arterials



Concrete Streets

Project #	Street Name	Intersections	Estimated Cost	PASER Rating
C13	Brookview Court Alley	N/A	\$ 78,583.33	2
C118	Peachtree Lane	Timber Creek to Cedar Creek	\$ 435,722.22	2
C144	Williams Street	Bryan Street to Jewell Street	\$ 365,700.00	2
C34	Tina Street	Sachse Street to Welch Lane	\$ 156,800.00	3
C20	William Street	Jewel St. to Bryan St.	\$ 104,533.33	3
C32	Herring Circle	Ingram to Ingram	\$ 496,000.00	3
C66	Seventh Street	Bryan St to Lillie	\$ 405,066.67	3
C67	Seventh Street	Lillie to Salmon	\$ 354,666.67	3
C78	Briarcrest Lane	Hunters Ridge Drive to Miles Road	\$ 336,694.44	3
C79	Rustic Ridge Court	Hunters Ridge to Emerson Way	\$ 316,888.89	3
C80	Emerson Way	Gatewood to Rustic Ridge	\$ 198,055.56	3
C81	Gatewood Court	Camden to Emerson Way	\$ 316,888.89	3
C116	Orchard Drive	Timbercreek Circle to Cedar Creek Lane	\$ 435,722.22	3
C117	Orchard Drive	Sachse Road to Timber Creek Circle	\$ 514,944.44	3
C119	Peachtree Lane	Sachse Road to Timber Creek Circle	\$ 475,333.33	3
C4	Annapolis Court	at Potomac Drive	\$ 35,650.00	4
C8	Highridge Drive	Ben Davis to Ridgeview	\$ 91,105.56	4
C14	Brookhollow Drive	Alexander to Brookview	\$ 59,733.33	4
C15	Brookview Drive	Brookhollow to Brookview Ct.	\$ 181,866.67	4
C17	Park Lake Blvd.	Sachse Road to Brookglen Dr.	\$ 164,266.67	4
C18	Alexander St.	Sachse Road to Brookhollow Dr.	\$ 74,666.67	4
C19	Salmon Street	3407 Salmon to Jewel St.	\$ 132,266.67	4

Asphalt Streets

Project #	Street Name	Intersections	Estimated Cost	PASER Rating
A51	Ben Davis Road	New Ben Davis to Bunker Hill	\$ 39,253.33	1
A7	West Creek	Sachse Road to Timber Creek	\$ 140,800.00	2
A10	DeWitt Street	Ponderosa Tr. To 3rd St.	\$ 82,773.33	2
A14	Pecan Grove Dr.	Murphy Road to End	\$ 87,893.33	2
A15	Hilltop Tr. & Meadow Ln.	Murphy Rd. to Blackburn Rd.	\$ 192,853.33	2
A39	Sachse Street	4th to 5th	\$ 27,733.33	2
A42	Sable Lane	Williford to SH 78	\$ 200,533.33	2
A2	Bailey Road	Hooper to Sachse Road	\$ 401,066.67	2
A4	Sachse Road	SH 78 to 5th Street	\$ 136,533.33	3
A5	Sachse Road	Public Works to City Limit	\$ 166,400.00	3
A16	Anthony Ln.	Williford Rd. to Bailey Rd.	\$ 209,920.00	3
A20	Vicksburg Drive	Ben Davis to Jefferson	\$ 204,800.00	3
A23	Greensboro Drive	Vicksburg to Cornwall	\$ 78,506.67	3
A24	Dixie Circle	Cornwall to End	\$ 29,866.67	3
A31	Ben Davis Road	DeWitt to Vicksburg	\$ 76,800.00	3
A34	3rd Street	Blackburn to McDearmon	\$ 113,066.67	3
A35	3rd Street	McDearmon to DeWitt	\$ 64,853.33	3
A36	3rd Street	DeWitt to SH 78	\$ 60,586.67	3
A38	Fourth Street	Floyd to DeWitt	\$ 57,600.00	3
A40	DeWitt Road	5th to 3rd	\$ 66,560.00	3
A41	Coral Lane	Sable to Williford	\$ 106,666.67	3
A43	Merritt Road	Sachse Road to Hudson Drive	\$ 512,000.00	3
A45	Eastview Drive	Pleasant Valley Road to End	\$ 482,880.00	3
A53	Billingsley Street	SH78 to 7th St	\$ 96,000.00	3
A29	McDearmon Street	DeWitt to 3rd	\$ 90,026.67	4
A37	Floyd Street	4th to 5th	\$ 29,866.67	4
A47	Willow Creek Court	Westcreek to End	\$ 44,088.89	4

Unfunded Capital Projects

DRAINAGE



Drainage Methodology

- Maintenance
 - Maintenance projects are funded through the stormwater utility, where a regular small monthly fee is collected on the monthly utility bill:
 - flat rate basis for residential
 - Calculated amount based on impervious area for non-residential
- Expansion
 - Expansion projects are to be funded through the General Fund as funding allows

Capital Drainage Needs

Table 3: Ranking of Projects with Cost				
Rank	Project	Project# ID	Project Description	Project Cost
1	Long Branch Stream Flood Control	6	Overtopping of US-78	\$2,000,000-\$3,000,000
2	Merritt Road, Sachse Road, and Willow Lake Improvements	4	Annual maintenance only	<\$100,000/year
3	Rowlett Creek Tributary Improvements	1	Annual maintenance only	<\$100,000/year
4	Coral Lane/Anthony Road Drainage Easement	7	Channel widening and clearing	<\$100,000
5	Vicksburg Drive & Jefferson Drive Channel Improvements	2	Obstruction removal and channel widening	<\$100,000
6	Jackson Meadows Pond Erosion Control	5	Erosion control	\$100,000-\$500,000
7	Spring Meadows Estates Detention Pond Design	8	Pond redesign	<\$100,000
8	Long Branch from Dewitt to Ingram	9	Channel design and repair	\$1,000,000-\$2,000,000

**Note: The Long Branch Stream Flood Control Project includes multiple projects along the Long Branch corridor, from Dewitt Road to the southeastern City limit. Further evaluation will determine the scope of each phase of the project.*

Drainage Project List (Current CIP)

CIP No.	Project	Estimated Capital Project Cost
D-17-01	<i>Long Branch Flood Control Improvements</i>	<i>3,000,000</i>
D-17-02	<i>Merritt Road, Sachse Road, Willow Lake Improvements</i>	<i>2,700,000</i>
D-17-03	<i>Rowlett Creek Tributary Improvements</i>	<i>2,300,000</i>
D-17-04	<i>Coral Lane, Anthony Road Drainage Improvements</i>	<i>350,000</i>
D-17-05	<i>Vicksburg & Jefferson Drive Channel Improvements</i>	<i>275,000</i>
D-17-06	<i>Jackson Meadows Pond Erosion Control</i>	<i>500,000</i>
D-17-07	<i>Spring Meadows Estates Detention Pond re-design</i>	<i>100,000</i>
D-17-08	<i>Long Branch from Dewitt to Ingram</i>	<i>2,000,000</i>

Unfunded Capital Projects

FACILITIES



Facility Needs

- **Animal Shelter**

- The current shelter is undersized for the needs of the community and lacks the needed room types/sizes.
- The material of the shelter is a re-purposed metal garage, which is not conducive to being a long-term facility for animals and staff.

- **Public Works/Parks Maintenance Facility**

- The current Parks building is in very poor condition and is located on SH78, where the property could be sold for commercial development.
- The current Public Works building is not large enough to accommodate Parks staff, is in very poor condition and suffers from foundation failure, has multiple roof and wall leaks, and failing structural components.
- A combination Public Works/Parks facility built on the existing Public Works property would better suit the needs of the staff and community.



City Financials

FACILITIES



Fund Status

- Funding Sources
 - Capital Projects Fund
 - Roadway Impact Fees
 - Long Term Financing
 - Current General fund balance identified for CIP = \$1,000,000

Next Steps

- Staff will present a companion agenda item in the regular meeting on Long Range CIP planning
- Staff is seeking feedback on the methodology to implement in developing a ranked list of projects for the City Council to review and discuss

8-inch Concrete Replacement:	\$120.00 per SY
6-inch Concrete Replacement:	\$115.00 per SY
Asphalt Pavement Replacement:	\$32.00 per SY

[illegible]

*Note: Concrete and asphalt construction costs are volatile. The estimates provided are based upon recent cost data for Summer 2018.



Long Range CIP Project List (Roads, Utility, Drainage)

CITY COUNCIL

DECEMBER 17, 2018

Overview

- Funded Capital Projects Underway
- Unfunded Capital Needs
 - Roads
 - Utilities
 - Drainage
 - Facilities

Funded Capital Projects Underway

ROADS



Sachse Road – Phase 1

- Funding Status
 - Construction Funded
- Scope
 - 5th Street from SH 78 to Sachse Road
 - Sachse Road from 5th Street to Miles Road
- Project Status
 - Franchise Utility relocations underway
 - Dallas County bidding paving/drainage/utility work



Merritt Road

- **Funding Status**
 - City Funding has been secured
 - NCTCOG providing State & Federal funding in multiple phases
- **Scope**
 - 5th Street from SH 78 to Sachse Road
 - Sachse Road from 5th Street to Miles Road
- **Project Status**
 - Franchise Utility relocations underway
 - Dallas County bidding paving/drainage/utility work



Funded Capital Projects Underway

WATER & SEWER



Southeast Water Tower

- Funding Status
 - Construction Funded
- Scope
 - New water tower near Pleasant Valley Road & Sachse Road
- Project Status
 - Construction ongoing
 - Completion date estimated for May 2019



Southeast Sewer Expansion – Phase 1

- Funding Status
 - Construction Funded
- Scope
 - Force Main and Gravity Mains
- Project Status
 - Construction underway
 - PGBT area to be complete by January 2019
 - Remaining segments to be complete by Spring 2019
 - 90% of easements acquired
 - Staff coordinating with Eastview property owners on some details/revisions to alignment to address citizen concerns



Southeast Sewer Expansion – Phase 2

- Funding Status
 - Construction Funded
- Scope
 - Lift Station at the end of Eastview Drive
- Project Status
 - Project advertised for bid
 - Property purchase to close in November/December
 - Construction to begin early 2019



Southeast Sewer Expansion – Phase 3

- Funding Status
 - Construction Funded
- Scope
 - Gravity Main along Muddy Creek
- Project Status
 - Design 90% complete
 - Some easements acquired
 - Staff coordinating with property owners on remaining easement needs
 - Bidding early 2019



Unfunded Capital Projects

ROADS



Capital Road Needs – Minor Arterials

- Sachse Road
 - Phase 2 – Muddy Creek Bridge (City Limit to Country Club Drive)
 - Phase 3 – Merritt Road to Country Club Drive
 - Phase 4 – Miles Road to Merritt Road
- Blackburn-Ingram Road
 - Hilltop Trail to Dewitt Road
- Pleasant Valley Road
 - Merritt Road to City Limit
 - Miles Road to Merritt Road (*Funded through Development Agreements*)
- Bunker Hill Road
 - Miles Road to Merritt Road (*Funded through Development Agreements*)

Sachse Road – Phase 2

- **Project Scope**
 - Muddy Creek Bridge to Country Club
- **Project Status**
 - Dallas County beginning preliminary Engineering
- **Estimated Project Cost**
 - \$12,000,000
- **Potential Funding Options**
 - Dallas County Match (50%)
 - City of Wylie Match (25%)
 - City of Sachse Match (25%)
 - Sachse funding for construction not yet determined



Sachse Road – Phase 3

- Project Scope
 - Country Club Drive to Merritt Road
- Project Status
 - Not Yet Started
 - Partial design/construction as a component of Merritt Road project
- Estimated Project Cost
 - \$6,000,000
- Potential Funding Options
 - Dallas County Match (50%)
 - City of Sachse Match (50%)
 - City of Sachse funding not yet identified



Sachse Road – Phase 4

- Project Scope
 - Miles Road to Merritt Road
- Project Status
 - Not yet started
- Estimated Project Cost
 - \$12,000,000
- Potential Funding Options
 - Dallas County Match (50%)
 - City of Sachse Match (50%)
 - City of Sachse funding not yet identified



Blackburn-Ingram

- **Project Scope**
 - Hilltop Trail to Dewitt Road
- **Project Status**
 - Not yet Started
 - Intersection Improvements at Dewitt Road have funding for signals (\$500,000)
- **Estimated Project Cost**
 - \$5,000,000
- **Potential Funding Options**
 - Possible County Match (further investigation required)
 - City of Sachse funding not yet identified



Pleasant Valley Road – Phase 1

- **Project Scope**
 - Improve road to concrete from Merritt to Dallas County Line
- **Project Status**
 - Dallas County beginning preliminary engineering in 2019 to determine scope and cost
- **Estimated Project Cost**
 - Prelim. Engineering: \$1,000,000
 - Final Design & Construction: TBD
- **Potential Funding Options**
 - Dallas County/Wylie/Sachse Match
 - Garland Participation



Pleasant Valley Road – Phase 2

- Project Scope
 - PGBT thoroughfare from Miles Road to Merritt Road
 - Design per PGBT Zoning/Comp Plan
- Project Status
 - Design to occur with development
- Estimated Project Cost
 - TBD
- Potential Funding Options
 - Future agreements with Developers



Bunker Hill Road

- Project Scope
 - PGBT thoroughfare from Miles Road to Merritt Road
 - Design per PGBT Zoning/Comp Plan
- Project Status
 - Developer working on design
- Estimated Project Cost
 - TBD
- Potential Funding Options
 - Agreements with Developer



Capital Road Needs – Collector Roads

- Hooper/Bailey Road
 - SH 78 to Sachse Road
- Williford Road
 - SH 78 to Bailey Road
- 3rd Street
 - Ingram Road to SH 78
- Ben Davis Road
 - SH 78 to Dewitt Street
 - Bunker Hill to Ben Davis (*Will be funded pending adjacent development*)

Collector Road Methodology

- Our under-sized/unimproved collector roads are all two lane asphalt roads with bar ditches and no sidewalks.
- The City standard for a collector road includes:
 - 37' wide street (back of curb to back of curb)
 - Underground storm drainage
 - Sidewalks
- Construction Cost
 - The cost to construct a collector road to City standard is roughly \$1.2M per lane mile (including sidewalks and drainage). Additional costs are incurred for engineering design and special conditions
 - The cost to re-build a 2-lane asphalt road is roughly \$300,000 per lane mile (no sidewalks/drainage)
- Lifespan
 - A new concrete road will typically last 30 years, with intermittent maintenance
 - A re-paved asphalt road will typically last 8-10 years before major failures ensue
- For our longer collector roads (Williford, Bailey, 3rd Street) the cost difference is significant

Hooper/Bailey Road

- Estimated Project Cost
 - Concrete: \$3M
 - Asphalt: \$600,000
- Special Conditions
 - Sachse Road intersection – curve and bridge/culvert across Longbranch
 - There are 7 existing speed humps on Bailey Road
- Potential Funding Options
 - Concrete
 - Roadway Impact Fees
 - General Fund
 - Bond Election
 - Asphalt
 - Street Maintenance Tax (~2-yrs)
 - General Fund



Williford Road

- Estimated Project Cost
 - Concrete: \$1.9M
 - Asphalt: \$400,000
- Special Conditions
 - Culvert from SH 78 to Salmon Park
 - Street angle at SH 78
- Potential Funding Options
 - Concrete
 - Roadway Impact Fees
 - General Fund
 - Bond Election
 - Asphalt
 - Street Maintenance Tax (~1.5-yr)
 - General Fund



3rd Street

- Estimated Project Cost
 - Concrete: \$1.6M
 - Asphalt: \$300,000
- Special Conditions
 - Blackburn/Ingram Intersection Angle
- Potential Funding Options
 - Concrete
 - Roadway Impact Fees
 - General Fund
 - Bond Election
 - Asphalt
 - Street Maintenance Tax (~1-yr)
 - General Fund



Ben Davis Road – Phase 1

- Estimated Project Cost
 - Concrete: \$600,000
 - Asphalt: \$95,000
- Special Conditions
 - Railroad crossing at SH 78
 - Angled intersection at Ponderosa/Dewitt
- Potential Funding Options
 - Concrete
 - Roadway Impact Fees
 - General Fund
 - Bond Election
 - Asphalt
 - Street Maintenance Tax (~1-yr)
 - General Fund



Ben Davis Road – Phase 2

- Project Scope
 - Re-construct a 2-lane asphalt road to a 37-foot collector road
- Project Status
 - Project has been preliminary designed. Final design and construction to occur once impact fees from adjacent development begin coming in
- Estimated Project Cost
 - \$400,000
- Potential Funding Options
 - Funding through roadway impact fees from Serene Development, and agreement with Oxford Glen.



Unfunded Capital Projects

UTILITIES



Maxwell Creek Pump Station

- Project Scope
 - Rehabilitation of Maxwell Creek Pump Station
- Project Status
 - Project design to begin January 2019
- Estimated Project Cost
 - TBD – estimated at \$2M-\$3M
- Potential Funding Options
 - Utility Fund



Unfunded Capital Projects

DRAINAGE



Capital Drainage Needs

Table 3: Ranking of Projects with Cost				
Rank	Project	Project# ID	Project Description	Project Cost
1	Long Branch Stream Flood Control	6	Overtopping of US-78	\$2,000,000-\$3,000,000
2	Merritt Road, Sachse Road, and Willow Lake Improvements	4	Annual maintenance only	<\$100,000/year
3	Rowlett Creek Tributary Improvements	1	Annual maintenance only	<\$100,000/year
4	Coral Lane/Anthony Road Drainage Easement	7	Channel widening and clearing	<\$100,000
5	Vicksburg Drive & Jefferson Drive Channel Improvements	2	Obstruction removal and channel widening	<\$100,000
6	Jackson Meadows Pond Erosion Control	5	Erosion control	\$100,000-\$500,000
7	Spring Meadows Estates Detention Pond Design	8	Pond redesign	<\$100,000
8	Long Branch from Dewitt to Ingram	9	Channel design and repair	\$1,000,000-\$2,000,000

**Note: The Long Branch Stream Flood Control Project includes multiple projects along the Long Branch corridor, from Dewitt Road to the southeastern City limit. Further evaluation will determine the scope of each phase of the project.*

Longbranch Stream Flood Control

- **Project Scope**
 - Large scale stormwater management project to alleviate flooding near SH 78, and protect existing properties in the area
 - Includes multiple projects, north of SH 78, at Salmon Park, and other areas as well
- **Project Status**
 - Conceptual design looked at during Stormwater Utility Study
- **Estimated Project Cost**
 - TBD, likely \$3M+
- **Potential Funding Options**
 - General Fund
 - Potential State and Federal grants, once City funding match has been allocated
 - Developer partnership is possible in one segment



Longbranch – Dewitt to Ingram

- Project Scope
 - Improve natural stream which has significant erosion problems impacting adjacent properties
- Project Status
 - City has completed a medium-term solution with grouted rock rip-rap and grading.
 - More permanent solution will be required in the long-term
- Estimated Project Cost
 - TBD, likely \$1,000,000
- Potential Funding Options
 - General Fund



Jackson Meadows Pond Erosion Control

- Project Scope
 - Rehabilitation of shoreline and surrounding land to protect pond and surrounding properties from erosion.
- Project Status
 - Project was conceptualized during Stormwater Utility Study
- Estimated Project Cost
 - TBD, likely \$300,000-\$500,000
- Potential Funding Options
 - General Fund



Unfunded Capital Projects

FACILITIES



Animal Shelter

- Project Scope
 - Construct a new Animal Shelter facility at 6420 Sachse Road, in front of the existing facility and closer to Sachse Road
- Project Status
 - Staff has done some exploration into scope and cost
- Estimated Project Cost
 - \$3M
- Potential Funding Options
 - General Fund



Public Works/Parks Maintenance Building

- Project Scope
 - Construct a new Public Works & Parks Maintenance facility at 6420 Sachse Road, behind the existing water tower
 - Sell Parks property on SH 78 for commercial development
- Project Status
 - Staff has done some exploration into scope and cost
- Estimated Project Cost
 - \$2.5M
- Potential Funding Options
 - General Fund



**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	C. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	1. Approve the minutes of the December 3, 2018 combined meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the minutes of the December 3, 2018 combined meeting.
Minutes	View Minutes for Dec 3, 2018 - Regular Combined City Council Meeting

Public Content**BACKGROUND**

Minutes of the December 3, 2018 combined meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes of the December 3, 2018 combined meeting.

[12.03.18 Combined Minutes.pdf \(256 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

DECEMBER 3, 2018

The City Council of the City of Sachse held a combined workshop and regular meeting on Monday, December 3, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Cullen King, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Bill Adams, and Jeff Bickerstaff; City Manager, Gina Nash; City Attorney, Joe Gorfida; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Sachse Economic Development Corporation CEO, Leslyn Blake; Director of Public Works and Engineering, Greg Peters; Director of Development Services, Matt Robinson; Finance Director, Teresa Savage; Human Resources Director, Melinda Walter; IT Manager, Danny Wheeler; Recreation Supervisor, Cynthia Wiseman; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:37 p.m.

PMB DEVELOPMENT: Receive a presentation from PMB regarding the forthcoming development along the President George Bush Turnpike Corridor.

Taylor Baird presented the City Council with proposed concepts for the development along the PG&T corridor, which they are calling 'The Station' to pay homage to Sachse's railroad heritage. The area consists of approximately 158 acres of land. Mr. Baird stated they will develop with high quality standards and include amenities such as open spaces, with the intent of creating a regional entertainment destination. Mr. Baird indicated the biggest challenges at this time include the size of the area and infrastructure. Conceptual plans were provided with examples of monument signs, streetscapes, open spaces, and options for potential park amenities.

No further comments were made.

ADJOURNMENT:

At 7:03 p.m., Mayor Felix adjourned the workshop meeting.

Mayor Felix opened the regular meeting at 7:31 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Mayor Pro Tem King and the pledges by Councilman Adams.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the November 5, 2018 City Council combined meeting.**
- 2. Move the January 21, 2019 City Council combined meeting to Tuesday, January 22, 2019.**

Councilman Bickerstaff made a motion to approve items on the Consent Agenda as presented. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Pro Tem King expressed his appreciation to the Fire Department, CERT, and all those involved with Pancakes with Santa. He also encouraged everyone to support 5 Loaves, a local food pantry.

Councilwoman Howarth announced upcoming Library events.

Mayor Felix conveyed his appreciation for all those involved with the Turkey Trot and Pancakes with Santa. He commented on the recent Red Kettle Challenge where the City competed against the cities of Rowlett and Garland to raise money for the Salvation Army, and announced the upcoming Christmas Extravaganza event.

Recognize members of Leadership Sachse Class 1.

Mayor Felix recognized the individuals who participated in the first class of Leadership Sachse, and acknowledged the Chamber of Commerce for its collaboration and support of the program.

Recognize Wm. Patrick Cook for receiving the iWrite Literacy Award.

Mayor Felix recognized Wm. Patrick Cook for his achievement and presented him with a Sachse pen to encourage him to continue his writing.

Administer oath of office to boards and commissions members.

Mayor Felix administered the oath of office to newly appointed members of the Animal Shelter, Board of Adjustments, Economic Development Corporation, Library Board, Parks and Recreation Board, Planning and Zoning Commission, and the TIF Board.

CITIZENS INPUT:

No comments were made.

REGULAR AGENDA ITEMS:

Conduct a public hearing and consider an ordinance amending the boundaries of Tax Increment Financing Reinvestment Zone Number One, City of Sachse, Texas ("PGBT Reinvestment Zone").

Mrs. Nash stated this item is to amend the boundaries of the Tax Increment Financing Reinvestment Zone Number One, which will decrease the size of the area. This modification will allow for the creation of the second Tax Increment Financing Reinvestment Zone, which will take place in the next item. Mrs. Nash indicated they both require public hearings and are part of a sequence of events. The City Council will appoint a Chair at the next meeting.

Mayor Felix opened the public hearing. No comments were made.

Councilman Franks made a motion to close the public hearing. Councilman Watkins seconded that motion and the motion was unanimously approved.

Mayor Pro Tem King made a motion to approve an ordinance amending the boundaries of Tax Increment Financing Reinvestment Zone Number One, City of Sachse, Texas ("PGBT Reinvestment Zone"). Councilman Watkins seconded that motion and the motion was unanimously approved.

Conduct a public hearing and consider an ordinance authorizing the creation of Tax Increment Financing Reinvestment Zone Number Two ("PMB Project") under Chapter 311 of the Texas Tax Code for approximately 158 acres of land situated in the Richard Copeland Survey, Abstract Number 228, Z. Motley Survey, Abstract No. 1009, and the S. Compton Survey, Abstract No. 368 within the City of Sachse, Dallas County, Texas.

Mrs. Nash noted the same comments apply from the previous item.

Mayor Felix opened the public hearing. No comments were made.

Councilman Franks made a motion to close the public hearing. Councilman Watkins seconded that motion and the motion was unanimously approved.

Councilman Franks made a motion to approve an ordinance authorizing the creation of Tax Increment Financing Reinvestment Zone Number Two ("PMB Project") under Chapter 311 of the Texas Tax Code for approximately 158 acres of land situated in the Richard Copeland Survey, Abstract Number 228, Z. Motley Survey, Abstract No. 1009, and the S. Compton Survey, Abstract No. 368 within the City of Sachse, Dallas County, Texas. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Discuss and consider a resolution awarding the solid waste and recycling services contract per the City of Sachse specifications to Community Waste Disposal ("CWD") and consider authorizing the City Manager to negotiate and enter into an agreement with CWD to provide solid waste and recycling services to the city.

Mrs. Savage presented the City Council with an overview of the RFP process, the evaluation criteria, residential services, and the results of the bids that were received. Mrs. Savage reviewed the additional alternatives for bulk trash and commercial pick-up. Based on the evaluation criteria, staff is recommending Community Waste Disposal (CWD). Mrs. Savage stated since there will be a change in services, the City will have a detailed transition plan, which will include informing the residents and getting them educated.

Mayor Felix asked if there was a preliminary plan on how they would educate the residents and if they had materials and/or resources they would use. Mayor Felix also questioned how residents will direct any issues they may have. Mrs. Savage noted that CWD will have a dedicated customer service line and residents may go directly to them. However, it is not uncommon for residents to call the City. If that should happen, the City will communicate with CWD on their behalf. Mrs. Nash added that the City will hold a transition meeting with both the current and new provider to ensure a smooth transition to the residents.

Mayor Pro Tem King asked if the days of the week would stay the same and if the trucks are tracked by GPS. Mrs. Savage replied yes, overall, the pick-up days should stay the same. There may be one segment of the city that may be moved, but there would be very few homes affected if this occurs. Jason Roemer, Municipal Coordinator with CWD, commented that the trucks are tracked live and screen shots with times of pick-up are captured. Mr. Roemer added that they would also be offering e-waste disposal at the bi-annual events and provided clarification on bulk pick-up bundles.

Councilman Bickerstaff asked when the commercial pick-up would be addressed. Mrs. Savage indicated that they would like to get through the residential transition first before they begin looking at the commercial.

Councilman Watkins asked if there was a specific bulk day. Councilman Adams and Councilwoman Howarth questioned how the volume of the bulk pick-up would be handled, especially if all was not picked up on specific day. Mrs. Savage stated the goal is to get it all on designated day and the expectation is that the collection would occur the next day if some are missed. Councilman Franks asked if there is a policy on bulk trash as far as when it is put out. Mrs. Savage stated it will go out on same day as trash and recycling.

The City Council discussed what is recyclable and cart colors for trash and recycling.

Danny Pitcock, 5008 Natchez, asked if the new provider's rates will lower their water bill. Mrs. Nash replied based on the current rates versus new, the new provider proposed a 13% increase and the current provider proposed a 44% increase.

Tim Shivers, 7005 Wilhelmina Drive, asked if it would decrease the price if the City went to every other week in recycling versus weekly. Mrs. Savage commented that every other week was not an option given in the RFP and that the survey indicated residents prefer weekly recycling pick-up versus every other week.

Councilman Bickerstaff made a motion to approve a resolution awarding the solid waste and recycling services contract per the City of Sachse specifications to Community Waste Disposal ("CWD") and consider authorizing the City Manager to negotiate and enter into an agreement with

CWD to provide solid waste and recycling services to the City. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

Discuss and consider a resolution awarding the Community Center construction contract per the City of Sachse specifications to Ratcliff Constructors and consider authorizing the City Manager to enter into negotiations with Ratcliff Constructors to finalize and execute the final construction agreements on behalf of the City for a bid price, including alternatives one and two, in the amount of Five Million, Seven Hundred One Thousand Dollars (\$5,701,000.00).

Mrs. Nash stated Ron Hobbs will provide an update of the progress of the community center and provide a recommendation for the project. She noted that she will review the financials relative to the project after Mr. Hobbs presentation.

Mr. Hobbs reviewed the changes in the building that were requested by the City Council, the bidding process, and how they got where they are today. Mr. Hobbs stated the project was re-advertised and strong bids were received from the sub-contractors. The bids were within 6% of each other and they interviewed the three lowest bidders. Of those three, Ratcliff Construction was the second lowest bid, but had the most experience and fastest construction time with similar projects. Mr. Hobbs noted the recommendation includes the acceptance of alternatives one and two.

Councilman Watkins asked if the bid included any contingencies. Mr. Hobbs replied that there is an allowance that could be used for that or any unknowns that may arise. Councilman Watkins also asked if there were any penalty clauses and urged staff to head off any unforeseen situations.

Mrs. Nash went over the financials of the project that included the funding source and how the monies were being allocated.

Frank Millsap, 3904 Miles Road, expressed his concern over the cost to build and operate the Community Center. He feels that the City should have taken it to the voters through a bond election. Mr. Millsap stated the City needs to evaluate needs versus wants, and he feels that there is more need for street and alley repairs.

Councilwoman Howarth stated that she agrees that the City should have put the project out on a bond election and does have concerns moving forward. However, she would love to have the Community Center for Sachse.

Cyndi Mitchell, 3128 Welch Lane, stated she has waited 20 years for a community center. She believes that there are other ways the City can recoup the fees and this is a great addition for the Sachse.

Councilman Adams stated he does not know how many people will use the Community Center, but believes there is incorrect information circulating in the community. He commented that all cities have debt, but it is how the debt is managed that affects financial ratings, and the City is currently in good financial standing.

Tim Shivers, 7005 Wilhelmina, asked the City if the operational budget for the Community Center has been considered. He encouraged the City to consider all things before moving forward.

Councilman Adams made a motion to approve a resolution awarding the Community Center construction contract per the City of Sachse specifications to Ratcliff Constructors and consider authorizing the City Manager to enter into negotiations with Ratcliff Constructors to finalize and execute the final construction agreements on behalf of the City for a bid price, including alternates one and two, in the amount of Five Million, Seven Hundred One Thousand Dollars (\$5,701,000.00). Councilman Bickerstaff seconded that motion.

Councilman Howarth stated she would feel more comfortable if it was voted on by the citizens.

The motion was unanimously approved.

Consider a resolution approving a purchase order in an amount not to exceed \$200,000 to McMahon Contracting L.P. for the Sachse Community Center paving improvement project.

Mr. Peters stated this item is to approve funding for a parking lot for the Community Center. The paving improvements were designed in-house. Staff will be utilize an Interlocal Cooperative Purchasing Agreement with Grand Prairie for the purchase of necessary equipment, goods, and services in order to obtain unit pricing. There will be room for contingencies.

No further comments were made.

Councilman Franks made a motion to approve a purchase order in an amount not to exceed \$200,000 to McMahon Contracting L.P. for the Sachse Community Center paving improvement project. Councilwoman Howarth seconded that motion and the motion was unanimously approved.

Consider rejecting all bids for the CDBG 2018 project - Brookview Court Alley Paving and Drainage.

Mr. Peters stated of the ten bids received for this project, only six included an acknowledgment of Addendum 1. The lowest bid received did not acknowledge Addendum 1. Therefore, it was determined that the best way to move forward is for the City to reject all bids and re-bid the project. This will ensure that all bidders accurately bid the project. Staff plans to re-advertise the project in December and open bids in January. Mr. Peters noted that he spoke with Dallas County regarding the issue and they approved the re-bid.

No further comments were made.

Councilman Bickerstaff made a motion to reject all bids for the CDBG 2018 project - Brookview Court Alley Paving and Drainage. Councilman Watkins seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 9:20 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	C. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	2. Cancel the January 7, 2019 City Council combined meeting.
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	Cancel the January 7, 2019 City Council combined meeting.

Public Content**OVERVIEW**

The City Council will meet on Tuesday, January 22 for its next regularly scheduled meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Cancel the January 7, 2019 City Council combined meeting.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	C. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	3. Accept the monthly revenue and expenditure report for the period ending October 31, 2018.
Access	Public
Type	Action (Consent)
Preferred Date	Dec 17, 2018
Absolute Date	Dec 17, 2018
Fiscal Impact	No
Budgeted	No
Recommended Action	Accept the monthly revenue and expenditure report for the period ending October 31, 2018.

Public Content**BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and Sachse Municipal Development District, as well as an analysis of sales tax revenues received year-to-date.

POLICY CONSIDERATIONS

The City Charter requires that the City Manager submit a monthly report covering revenues and expenditures.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending October 31, 2018.

[Sales Tax Analysis December 2018.pdf \(76 KB\)](#)

[All Funds 10-31-18-LR.pdf \(134 KB\)](#)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse
Monthly Revenue and Expenditure Report
October 31, 2018
(Unaudited)

GENERAL FUND

8% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Property Tax	\$ 12,019,803	\$ 277,162	\$ 277,162	2.31%	A
Sales Tax	1,508,000	128,427	128,427	8.52%	
Franchise Fees	1,710,775	51,415	51,415	3.01%	
Licenses and Permits	566,500	37,292	37,292	6.58%	
Service Fees	709,600	68,488	68,488	9.65%	
Fines	250,000	14,177	14,177	5.67%	
Interest Income	50,000	11,572	11,572	23.14%	
Miscellaneous Income	326,618	25,095	25,095	7.68%	
Intergovernmental Revenue	1,182,205	98,517	98,517	8.33%	
Total Revenue	\$ 18,323,501	\$ 712,145	\$ 712,145	3.89%	
Expenditure Summary					
City Manager	\$ 426,258	\$ 36,161	\$ 36,161	8.48%	B
City Secretary	193,198	17,232	17,232	8.92%	
Human Resources	374,546	25,278	25,278	6.75%	
Finance	592,461	56,371	56,371	9.51%	
Municipal Court	236,104	13,591	13,591	5.76%	
Parks & Recreation	1,224,007	74,834	74,834	6.11%	
Senior Programs	167,466	10,329	10,329	6.17%	
Library Services	468,323	31,896	31,896	6.81%	
Community Development	908,890	50,776	50,776	5.59%	
Streets & Drainage	1,988,077	85,388	85,388	4.29%	
Facility Maintenance	522,749	24,929	24,929	4.77%	
Police	5,238,314	447,899	447,899	8.55%	
Animal Control	232,199	19,476	19,476	8.39%	
Fire/EMS	4,254,812	348,318	348,318	8.19%	
Combined Services	390,630	173,276	173,276	44.36%	
City Engineer	272,381	10,970	10,970	4.03%	
Information Technology	753,684	46,458	46,458	6.16%	
Total Expenditures	\$ 18,244,099	\$ 1,473,183	\$ 1,473,183	8.07%	
Total Revenue Over/Under Expenses	\$ 79,402	\$ (761,038)	\$ (761,038)		

Explanation of Major Variances:

- A** Property Tax receipts peak in December and January
- B** Total annual property and liability premium paid in October

City of Sachse

Monthly Revenue and Expenditure Report

October 31, 2018

(Unaudited)

UTILITY FUND

8% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Water Revenue	\$ 6,421,324	\$ 524,433	\$ 524,433	8.17%	
Sewer Revenue	4,768,010	394,191	394,191	8.27%	
Drainage Revenue	204,000	17,525	17,525	8.59%	
Fees	159,500	20,475	20,475	12.84%	
Interest Income	100,000	44,316	44,316	44.32%	
Transfer In-Impact Fee	30,000	-	-		
Miscellaneous Income	-	-	-		
Total Revenue	\$ 11,682,834	\$ 1,000,940	\$ 1,000,940	8.57%	
Expenditure Summary					
Utility Administration	\$ 428,484	\$ 13,424	\$ 13,424	3.13%	
Water Operations	6,631,947	131,354	131,354	1.98%	A
Sewer Operations	3,952,224	319,766	319,766	8.09%	A
Drainage Projects	255,000	-	-	0.00%	
Meter Reading	-	-	-		B
Total Expenditures	\$ 11,267,655	\$ 464,543	\$ 464,543	4.12%	
Total Revenue Over/Under Expenses	\$ 415,179	\$ 536,397	\$ 536,397		

Explanation of Major Variances:

- A** Budget includes capital allocations
- B** Department eliminated in FY2018-2019

City of Sachse
Monthly Revenue and Expenditure Report
October 31, 2018
(Unaudited)

DEBT SERVICE FUND

8% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
				0%	
Revenue Summary					
Property Tax	\$ 4,474,801	\$ 102,332	\$ 102,332	.2.29%	
Interest Income	1,000	666	666	66.65%	
Miscellaneous Receipts					
Total Revenue	\$ 4,475,801	\$ 102,998	\$ 102,998	2.30%	
Expenditure Summary					
Fees	\$ 3,000			0.00%	
Principal	3,033,558	-	-	0.00%	A
Interest	1,430,051			0.00%	A
Transfer Out-Utility Fund					
Total Expenditures	\$ 4,466,609	\$ -	\$ -	0.00%	
Total Revenue Over/Under Expenses	\$ 9,192	\$ 102,998	\$ 102,998		

A Principal payments are due in February and interest payments in February and August

City of Sachse
Monthly Revenue and Expenditure Report
October 31, 2018
(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

8% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Sales Tax	\$ 737,500	\$ 59,458	\$ 59,458	8.06%	
Other Income	\$ 27,550	\$ 2,686	\$ 2,686	9.75%	
Interest Income	2,500	684	684	27.37%	
Total Revenue	\$ 767,550	\$ 62,828	\$ 62,828	8.19%	
Expenditure Summary					
Expenditures	767,183	41,149	41,149	5.36%	
Total Expenditures	\$ 767,183	\$ 41,149	\$ 41,149	5.36%	
Total Revenue Over/Under Expenses	\$ 367	\$ 21,678	\$ 21,678		

Explanation of Major Variances:

City of Sachse

Monthly Revenue and Expenditure Report

31-Oct-18

(Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget 8%	Note Reference
Revenue Summary					
Sales Tax	\$ 351,000	\$ 26,420	\$ 26,420	7.53%	
Other Income	\$ -				
Interest Income					
Total Revenue	\$ 351,000	\$ 26,420	\$ 26,420	7.53%	
Expenditure Summary					
Expenditures					
Total Expenditures	\$ 455,000	\$ -	\$ -		
Total Revenue Over/Under Expenses	\$ (104,000)	\$ 26,420	\$ 26,420		

Explanation of Major Variances:

CITY OF SACHSE

2018/2019 SALES TAX ANALYSIS

FY 2018	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget	FY 2019	Total Sales tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	192,025	109,723	109,723	9.00%	October	208,112	118,915	109,723	9.00%
November	419,139	239,496	349,219	24.94%	November	295,677	168,950	278,673	18.89%
December	192,626	110,067	459,286	32.81%	December				
January	208,475	119,123	578,409	41.31%	January				
February	313,995	179,416	757,825	54.13%	February				
March	181,691	103,818	861,644	61.55%	March				
April	185,503	105,996	967,640	69.12%	April				
May	268,970	153,689	1,121,329	80.09%	May				
June	222,767	127,295	1,248,624	89.19%	June				
July	241,223	137,835	1,386,459	99.03%	July				
August	281,001	160,564	1,547,023	110.50%	August				
September	208,158	118,941	1,665,964	119.00%	September				
TOTAL	2,915,572	1,665,964			TOTAL	503,789	287,865		
BUDGET		1,400,000			BUDGET		1,475,000		

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	C. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	4. Accept the Quarterly Investment Report for the quarter ending September 30, 2018.
Access	Public
Type	Action (Consent)
Preferred Date	Dec 17, 2018
Absolute Date	Dec 17, 2018
Fiscal Impact	No
Budgeted	No

Recommended Action Accept the Quarterly Investment Report for the quarter ending September 30, 2018.

Public Content**BACKGROUND**

The Finance Department releases a Quarterly Investment report on the City's finances to provide an overview of investment activity for the Money Market, Investment Pool, and Certificate of Deposit accounts.

It is the City's strategy to maintain a high percentage of idle funds invested in safe, secure, and liquid investment securities and pooled investment types. This strategy is in accordance with the Public Funds Investment Act (PFIA) and City policy.

Cash on hand available for investing on September 30, 2018 was \$55,745,613 in all funds. The average interest/yield on all investments was 1.69%, and investment earnings totaled \$233,683.

POLICY CONSIDERATIONS

The PFIA requires that the Investment Officers prepare and submit quarterly a written report of investment transactions for all funds covered by the Investment Policy.

RECOMMENDATION

Accept the Quarterly Investment Report for the quarter ending September 30, 2018.

4th Qtr Investment Report.pdf (1,381 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	D. Special Announcements
Subject	2. Present Red Kettle Challenge award to the Mayor and City Council from the Salvation Army.
Access	Public
Type	Recognition

Public Content**BACKGROUND**

The City of Sachse was invited to participate in the Salvation Army's Red Kettle Challenge along with the mayors of Garland and Rowlett. Matt Hosek, Event Coordinator at the Granville Arts Center, made all the arrangements for the event with resident Wendy Stewart. With the help of Mr. Hosek and Mrs. Stewart, staff set up an online donation page and began preparing to get the word out to residents through social media and the City's website.

OVERVIEW

Mayor Felix spent Saturday, December 1 at the Wal-Mart for four hours as he rang the Salvation Army bell to get citizens to donate to the campaign. The City raised \$1,223 out of the combined total of \$2,800 raised by all participating cities. The City of Sachse won the Red Kettle Challenge by raising the most money for the Salvation Army.

[Sachse Kettle Challege Small \(3\).mp4](#)

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive award from the Salvation Army.

Matt Hosek and Shelley Hood from the Salvation Army will be presenting the Red Kettle Bell award to the Mayor and City Council.

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	1. Consider appointing a chairman to serve on the Tax Increment Financing Board Number Two ("PMB Project").
Access	Public
Type	Action, Discussion, Information
Recommended Action	Appoint a chairman to serve on the newly-created Tax Increment Financing Board for Tax Increment Financing Reinvestment Zone Number Two ("PMB Project").

Public Content**BACKGROUND**

The City Council established the new Tax Increment Financing Reinvestment Zone Number Two ("PMB Project") at its December 3, 2018 regular meeting. This new TIRZ will need to be governed by a Tax Increment Financing Board, with a chairman appointed in 2018.

POLICY CONSIDERATIONS

Chapter 311 of the Texas Tax Code requires that a chairman be named in the year prior to their term, which lasts for a period of one year, beginning on January 1.

RECOMMENDATION

Appoint a chairman to serve on the newly-created Tax Increment Financing Board for Tax Increment Financing Reinvestment Zone Number Two ("PMB Project").

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	2. Consider adoption of a resolution accepting for filing a landowner petition requesting the creation of a public improvement district; calling a public hearing during the regular City Council meeting on Tuesday, January 22, 2019 to consider the creation of the public improvement district; authorizing and directing that notices of the public hearing be giving as required by law; and providing for an immediate effective date.
Access	Public
Type	Action
Recommended Action	Approve a resolution accepting for filing a landowner petition requesting the creation of a public improvement district; calling a public hearing during the regular City Council meeting on Tuesday, January 22, 2019 to consider the creation of the public improvement district; authorizing and directing that notices of the public hearing be giving as required by law; and providing for an immediate effective date.

Public Content**BACKGROUND**

During its September 17 City Council meeting, the City Council authorized the City Manager to negotiate and execute on behalf of the City a Development Agreement with PMB Acquisitions, LLC relating to the Development of approximately 158 acres in the PGBT Zoning District and related financing with further authority to finalize the remaining terms to be negotiated, all subject to approval as to form by the City Attorney. Upon authorization from the City Council, a final Development Agreement was executed and approved as to form by the City Attorney.

Per the Development Agreement, the developer intends to establish a public improvement district (PID) to assist with the financing of the capital improvements needed to support the activation of the PGBT area.

Staff recommends that the public hearing be held during the regular City Council meeting on Tuesday, January 22, 2019.

POLICY CONSIDERATIONS

This item is one of the tasks affiliated with the executed Development Agreement authorized by the City Council at its September 17, 2018 meeting. The creation of the PID is authorized by the Public Improvement District Assessment Act in Chapter 372 of the Texas Local Government Code.

RECOMMENDATION

Approve a resolution accepting for filing a landowner petition requesting the creation of a public improvement district; calling a public hearing during the regular City Council meeting on Tuesday, January 22, 2019 to consider the creation of the public improvement district; authorizing and directing that notices of the public hearing be giving as required by law; and providing for an immediate effective date.

[PID Resolution LR.doc \(57 KB\)](#)[PID Petition 12.14.18 Signed.pdf \(1,628 KB\)](#)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, ACCEPTING FOR FILING A LANDOWNER PETITION REQUESTING THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT; CALLING A PUBLIC HEARING TO CONSIDER THE CREATION OF THE PUBLIC IMPROVEMENT DISTRICT; AUTHORIZING AND DIRECTING THAT NOTICES OF THE PUBLIC HEARING BE GIVEN AS REQUIRED BY LAW; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, Chapter 372, Texas Local Government Code, as amended (the "Act"), authorizes the City of Sachse, Texas (the "City"), to create public improvement districts within the corporate limits and extraterritorial jurisdiction of the City; and

WHEREAS, a landowner petition, a copy of which is attached as Exhibit A (the "Petition"), was filed with the City Secretary requesting the creation of Sachse Public Improvement District No. 1 (the "District") in accordance with the Act; and

WHEREAS, the City Council has determined that it is in the best interest of the City to accept the Petition and to call a public hearing at which the City Council will consider the adequacy of the Petition and hear public testimony regarding the feasibility and advisability of creating the proposed District (the "Public Hearing").

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The recitals set forth in the WHEREAS clauses of this Resolution are true and correct and are incorporated as part of this Resolution.

SECTION 2. City staff has reviewed the Petition and determined that the same complies with the requirements of the Act and the filing of the Petition is accepted.

SECTION 3. The City Council calls the Public Hearing to consider the adequacy of the Petition and to hear public testimony on the feasibility and advisability of creating the proposed District to be held beginning at or after 7:30 P.M. on Tuesday, January 22, 2019, in the regular meeting place of the City Council in the Council Chamber in the City Hall located at 3815 Sachse Road, Sachse, Texas 75048. Attached hereto as Exhibit B is a form of the Notice of Public Hearing, the form and substance of which is hereby adopted and approved. All residents and property owners within the District, and all other persons, are hereby invited to appear in person, or by their attorney, and speak on the creation of the District.

SECTION 4. The Public Hearing may be adjourned from time to time.

SECTION 5. The City Secretary is hereby authorized and directed to give all notices of the Public Hearing as required by law, including notices required by the Texas Open Meetings Act and by the Act.

SECTION 6. Upon the closing of the Public Hearing, the City Council may consider the adoption of a resolution creating the proposed District or may defer the adoption of such a

resolution for up to six months. The creation of the proposed District is within the sole discretion of the City Council.

SECTION 7. This Resolution shall take effect immediately from and after its passage and it is accordingly so resolved.

DULY RESOLVED AND APPROVED by the City Council of the City of Sachse, Texas this the 17th day of December, 2018.

CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

Exhibit A to Resolution

[Landowner Petition]

Exhibit B to Resolution

**NOTICE OF PUBLIC HEARING REGARDING
THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT**

Pursuant to Section 372.009(c) and (d), Texas Local Government Code, as amended, notice is hereby given that the City Council of the City of Sachse, Texas (the "City"), will hold a public hearing to accept public comments and discuss the petition (the "Petition"), filed by PMB Station Land, LP., a Texas limited partnership (the "Petitioner"), requesting that the City create a public improvement district (the "District") to include property owned by the Petitioner located entirely within the corporate limits of the City.

Time and Place of Public Hearing. The public hearing will start at or after 7:30 P.M. on Tuesday, January 22, 2019, in the regular meeting place of the City Council in the Council Chamber in the City Hall located at 3815 Sachse Road, Sachse, Texas 75048.

General Nature of the Proposed Authorized Improvements. The purposes of the District include the design, acquisition, construction, and improvement of public improvement projects authorized by the Public Improvement District Assessment Act, codified as Chapter 372, Texas Local Government Code, as amended (the "Act") that are necessary for the development of the property within the District, which will include: (i) street, roadway and sidewalk improvements, including related drainage, utility relocation, signalization, landscaping, lighting, signage, off-street parking and right-of-way; (ii) water, wastewater and drainage improvements and facilities; (iii) parks, trails and recreational facilities improvements; (iv) projects similar to those listed above authorized by the Act, including similar off-site projects that provide a benefit to the Property within the District; (v) acquisition of real property, interests in real property, or contract rights in connection with each Authorized Improvement; (vi) payment of costs, including, without limitation, design, engineering, permitting, legal, required payment, performance and maintenance bonds, bidding, support, construction, construction management, administrative and inspection costs, associated with developing and financing the public improvements listed in (i) through (v) above; (vii) payment of costs associated with operating and maintaining the public improvements listed in (i) through (v) above; (viii) payment of costs of establishing, administering, and operating the District, as well as the interest, costs of issuance, reserve funds, or credit enhancement of bonds issued for the purposes described in (i) through (vii) above (collectively, the "Authorized Improvements").

Estimated Cost of the Authorized Improvements. The estimated cost to design, acquire and construct the Authorized Improvements, is \$28,390,976 (the "AI Cost"), in addition to bond issuance costs, eligible legal and financial fees, eligible credit enhancement costs and eligible costs incurred in establishment, administration and operation of the District.

Proposed District Boundaries. The District is proposed to include approximately 158 acres of land generally located north of the President George Bush Turnpike ("PGBT") between Merritt Road and Miles Road and including parcels west of Miles Road and south of the PGBT, and as more particularly described by a metes and bounds description available at the City Secretary's office in the City Hall located at 3815 Sachse Road, Sachse, Texas 75048 and available for public inspection during regular business hours.

Proposed Method of Assessment. The City shall levy an assessment on each parcel within the District to pay the cost of the Authorized Improvements in a manner that results in imposing equal shares of the cost on property similarly benefited. Each assessment may be paid in full at any time (including accrued and unpaid interest) or may be paid in annual installments (including interest and debt). The installments must be paid in amounts necessary to meet annual costs for the Authorized Improvements and must continue for a period necessary to retire the indebtedness on the Authorized Improvements.

Proposed Apportionment of Cost between the District and City. The estimated costs of the Authorized Improvements to be assessed against the property in the District are \$21,944,976, in addition to costs of operating and maintaining the Authorized Improvements, issuing the bonds, and establishing, administering and operating the District. The City will provide funds in an amount not to exceed \$6,446,000 to pay costs of the proposed Authorized Improvements. The remaining costs of the proposed Authorized Improvements in excess of the AI Cost, if any, will be paid from sources other than the City, with the exception of tax increment reinvestment zone revenues if so directed by the City.

PETITION FOR THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT WITHIN THE CITY OF SACHSE, TEXAS

The undersigned, PMB Station Land, LP., a Texas limited partnership (the "Petitioner"), acting pursuant to the provisions of Chapter 372, Texas Local Government Code, as amended (the "Act"), requests the City of Sachse, Texas (the "City"), to create a public improvement district, to be known as the "Sachse Public Improvement District No. 1" (the "District") to include property owned by the Petitioner and located entirely within the corporate limits of the City, as more particularly described in Exhibit A and depicted in Exhibit B (the "Property"). In support of this petition the Petitioner presents the following:

Section 1. General Nature of the Proposed Authorized Improvements. The general nature of the proposed public improvements to be provided by the District that are necessary for the development of the Property within the District and which shall promote the interests of the City and confer a special benefit upon the Property, may include: (i) street, roadway and sidewalk improvements, including related drainage, utility relocation, signalization, landscaping, lighting, signage, off-street parking and right-of-way; (ii) water, wastewater and drainage improvements and facilities; (iii) parks, trails and recreational facilities improvements; (iv) projects similar to those listed above authorized by the Act, including similar off-site projects that provide a benefit to the Property within the District; (v) acquisition of real property, interests in real property, or contract rights in connection with each Authorized Improvement; (vi) payment of costs, including, without limitation, design, engineering, permitting, legal, required payment, performance and maintenance bonds, bidding, support, construction, construction management, administrative and inspection costs, associated with developing and financing the public improvements listed in (i) through (v) above; (vii) payment of costs associated with operating and maintaining the public improvements listed in (i) through (v) above; (viii) payment of costs of establishing, administering, and operating the District, as well as the interest, costs of issuance, reserve funds, or credit enhancement of bonds issued for the purposes described in (i) through (vii) above (collectively, the "Authorized Improvements").

Section 2. Estimated Cost of the Authorized Improvements. The estimated costs of designing, constructing, and acquiring the Authorized Improvements is \$28,390,976 (the "AI Cost"), in addition to bond issuance costs, eligible legal and financial fees, eligible credit enhancement costs and eligible costs incurred in establishment, administration and operation of the District

Section 3. Bond Issuance. The Petitioner estimates that the maximum aggregate principal amount of assessment revenue bonds, not including refunding bonds, issued for such purposes will be \$28,000,000, with a maximum maturity of 30 years.

Section 4. Boundaries of the Proposed District. The boundaries of the proposed District are proposed to include the Property as described in the attached Exhibit A.

Section 5. Proposed Method of Assessments. The City shall levy assessments on each parcel within the District in a manner that results in imposing equal shares of the costs on property similarly benefited. Each assessment may be paid in part or in full at any time (including interest), and certain assessments may be paid in annual installments (including

interest). If the City allows an assessment to be paid in installments, then the installments must be paid in amounts necessary to meet annual costs for those Authorized Improvements financed by the assessment, and must continue for a period necessary to retire the indebtedness on those Authorized Improvements (including interest).

Section 6. Proposed Apportionment of Costs between the District and the City. The estimated costs of the Authorized Improvements to be assessed against the property in the District are \$21,944,976, in addition to costs of operating and maintaining the Authorized Improvements, issuing the bonds, and establishing, administering and operating the District. The City will provide funds in an amount not to exceed \$6,446,000 to pay costs of the proposed Authorized Improvements. The remaining costs of the proposed Authorized Improvements in excess of the AI Cost, if any, will be paid from sources other than the City, with the exception of tax increment reinvestment zone revenues if so directed by the City.

Section 7. Management of the District. The Petitioner proposes that the City manage the District with, at the option of the City, the assistance of consultants, who may, from time to time, advise the City regarding certain operations of the District.

Section 8. Petitioner Requests Establishment of the District. The individual executing this Petition is duly authorized to do so, and the Petitioner requests the establishment of the District.

Section 9. Advisory Board. The Petitioner proposes that the District be established and managed without the creation of an advisory body.

Section 10. Standing of Petitioner. In compliance with the requirements of section 372.005(b), Texas Local Government Code, as determined by the current tax roll of the Collin Central Appraisal District (the "Appraisal District"), the Petitioner is: (a) the owner of taxable real property representing more than 50 percent of the appraised value of taxable real property liable for assessment under the proposal, as determined by the current roll of the Appraisal District; and (b) record owner of real property liable for assessment under the proposal who: (i) constitutes more than 50 percent of all record owners of property that is liable for assessment under this proposal; or (ii) owns taxable real property that constitutes more than 50 percent of the area of all taxable real property that is liable for assessment under this proposal.

This Petition is hereby filed with the City Secretary of the City in support of the creation of the District by the City Council of the City as herein provided. The undersigned requests that the City Council of the City grant its consent as above stated.

RESPECTFULLY SUBMITTED, on this 7th day of December, 2018.

PMB STATION LAND, LP
a Texas limited partnership

By: PMB Station Land GP, LLC,
a Texas limited liability company,
its General Partner

By: [Signature]
Name: K. Taylor Baird
Its: Manager

THE STATE OF TEXAS §
 §
COUNTY OF DALLAS §

This instrument was acknowledged before me on this 7 day of December 2018, by K. Taylor Baird, PMB Station Land GP, LLC, a Texas limited liability company, and General Partner of PMB Station Land, LP, a Texas limited partnership, on behalf of said limited partnership.

[Signature]
Notary Public in and for the State of Texas

[SEAL]

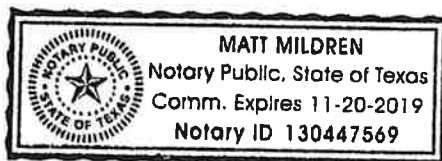


Exhibit A
Description of the Property

Legal Description
155.753 ACRES

LEGAL DESCRIPTION - Tract 1: 131.965 ACRES

BEING a tract of land situated in the Richard Copeland Survey, Abstract No. 228, the McKinney and Williams Survey, Abstract No. 1000, and the Zach Motley survey, abstract No. 1009 also being a portion of a 78.13-acre tract of land and a 33.63 acre tract described by deed to Children's Medical Center Foundation recorded in Instrument Number 201200202382 of the Official Public Records of Dallas County, Texas, all of a tract of land described by deed to Maurice McClain recorded in Volume 172, Page 96 of the Deed Records of Dallas County, Texas, all of a tract of land to the City of Sachse as recorded in Instrument Number 201700347810 of the Official Public Records of Dallas County, Texas, a portion of a tract of land described by deed to Maurice L. McClain recorded in Volume 8006, Page 1624 of the Deed Records of Dallas County, Texas, a portion of a tract of land described by deed to Donald K. McClain as recorded in Volume 73241, Page 1588 of the Deed Records of Dallas County, Texas, and a portion of a tract of land described by deed to the City of Sachse as recorded in Volume 94150, Page 6284 and Volume 98121, Page 6186 of the Deed Records of Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2-inch iron rod found for the northeast corner of said 78.13-acre tract to Children's Medical Center Foundation, also lying on the west line of Merritt Road, a variable width right-of-way;

THENCE South 00 degrees 14 minutes 29 seconds West, a distance of 265.43 feet to a 1/2-inch iron rod with cap stamped "HALFF" found for corner;

THENCE South 00 degrees 17 minutes 44 seconds East, a distance of 749.92 feet to a point for corner;

THENCE South 89 degrees 49 minutes 07 seconds West, a distance of 19.40 feet to a point for corner;

THENCE South 00 degrees 58 minutes 54 seconds East, a distance of 166.49 feet to a point for corner;

THENCE South 87 degrees 23 minutes 36 seconds West, a distance of 8.33 feet to a point for corner;

THENCE South 00 degrees 30 minutes 05 seconds East, a distance of 325.91 feet to a point for corner;

THENCE South 01 degrees 26 minutes 08 seconds East, a distance of 310.38 feet to a point for corner;

THENCE South 84 degrees 19 minutes 28 seconds West, a distance of 5.28 feet to a point for corner;

THENCE South 00 degrees 38 minutes 08 seconds East, a distance of 233.16 feet to a point for corner;

THENCE South 46 degrees 54 minutes 32 seconds West, a distance of 52.21 feet to a point for corner at the beginning of a curve to the left;

THENCE with said curve to the left having a radius of 7815.00 feet, a central angle of 08 degrees 03 minutes 10 seconds, an arc length of 1098.38 feet, a chord bearing of North 80 degrees 56 minutes 08 seconds West, a distance of 1097.48 feet point for corner;

THENCE North 85 degrees 45 minutes 34 seconds West, a distance of 59.41 feet to a point for corner at the beginning of a curve to the left;

THENCE with said curve to the left having a radius of 7813.20 feet, a central angle of 06 degrees 03 minutes 12 seconds, an arc length of 825.47 feet, a chord bearing of North 88 degrees 24 minutes 26 seconds West, a distance of 825.09 feet point for corner;

THENCE North 01 degrees 00 minutes 01 seconds West, a distance of 991.09 feet to a point for corner;

THENCE South 88 degrees 53 minutes 13 seconds West, a distance of 919.49 feet to a point for corner;

THENCE South 04 degrees 12 minutes 40 seconds East, a distance of 59.32 feet to a point for corner at the beginning of a curve to the left;

THENCE with said curve to the left having a radius of 555.00 feet, a central angle of 17 degrees 05 minutes 04 seconds, an arc length of 165.49 feet, a chord bearing of South 51 degrees 33 minutes 33 seconds West, a distance of 164.88 feet point for corner;

THENCE South 43 degrees 01 minutes 02 seconds West, a distance of 87.64 feet to a point for corner at the beginning of a curve to the right;

THENCE with said curve to the right having a radius of 755.00 feet, a central angle of 45 degrees 57 minutes 01 seconds, an arc length of 605.50 feet, a chord bearing of South 65 degrees 59 minutes 32 seconds West, a distance of 589.40 feet point for corner;

THENCE South 88 degrees 58 minutes 01 seconds West, a distance of 100.58 feet to a point for corner;

THENCE North 46 degrees 16 minutes 56 seconds West, a distance of 32.97 feet to a point for corner;

THENCE North 01 degrees 04 minutes 22 seconds West, a distance of 309.36 feet to a point for corner;

THENCE North 03 degrees 17 minutes 48 seconds East, a distance of 144.44 feet to a point for corner;

THENCE North 01 degrees 04 minutes 34 seconds West, a distance of 83.55 feet to a point for corner;

THENCE North 88 degrees 43 minutes 23 seconds East, a distance of 836.14 feet to a point for corner;

THENCE North 05 degrees 17 minutes 52 seconds West, a distance of 524.29 feet to a point for corner;

THENCE North 89 degrees 41 minutes 29 seconds East, a distance of 315.73 feet to a point for corner;

THENCE North 02 degrees 40 minutes 19 seconds West, a distance of 556.10 feet to a point for corner;

THENCE North 88 degrees 29 minutes 17 seconds East, a distance of 307.90 feet to a point for corner at the beginning of a curve to the left;

THENCE with said curve to the left having a radius of 530.00 feet, a central angle of 17 degrees 56 minutes 09 seconds, an arc length of 165.91 feet, a chord bearing of North 79 degrees 31 minutes 12 seconds East, a distance of 165.23 feet point for corner;

THENCE North 70 degrees 32 minutes 53 seconds East, a distance of 347.25 feet to a point for corner at the beginning of a curve to the right;

THENCE with said curve to the right having a radius of 538.50 feet, a central angle of 46 degrees 15 minutes 42 seconds, an arc length of 434.79 feet, a chord bearing of South 86 degrees 19 minutes 45 seconds East, a distance of 423.08 feet point for corner;

THENCE North 21 degrees 19 minutes 27 seconds East, a distance of 34.92 feet to a point for corner at the beginning of a curve to the right;

THENCE with said curve to the right having a radius of 573.50 feet, a central angle of 15 degrees 36 minutes 23 seconds, an arc length of 156.21 feet, a chord bearing of South 55 degrees 44 minutes 24 seconds East, a distance of 155.73 feet point for corner at the beginning of a reverse curve to the left;

THENCE with said reverse curve to the left having a radius of 575.00 feet, a central angle of 18 degrees 05 minutes 20 seconds, an arc length of 181.53 feet, a chord bearing of South 56 degrees 58 minutes 52 seconds East, a distance of 180.78 feet point for corner for the beginning of a compound curve to the left;

THENCE with said compound curve continuing to the left having a radius of 2500.00 feet, a central angle of 20 degrees 36 minutes 16 seconds, an arc length of 899.04 feet, a chord bearing of South 76 degrees 19 minutes 40 seconds East, a distance of 894.20 feet point for corner;

THENCE South 69 degrees 16 minutes 05 seconds East, a distance of 110.00 feet to a point for corner;

THENCE South 89 degrees 45 minutes 48 seconds East, a distance of 67.22 feet to a point for corner;

THENCE North 89 degrees 28 minutes 37 seconds East, a distance of 173.94 feet to a to the **POINT OF BEGINNING**, containing 5,748,388 square Feet, or 131.965 acres of land.

LEGAL DESCRIPTION - Tract 2: 3.622 ACRES

BEING a tract of land situated in the Robert McCullough Survey, Abstract No. 928, also being a portion of a called 4.07-acre tract of land described by deed to Children's Medical Center Foundation recorded in Instrument Number 201200202382 of the Official Public Records of Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 5/8-inch iron rod with cap stamped "W.A.I." found for the northwest corner of a right-of-way dedication to the City of Sachse as recorded in Instrument Number 201100215349 of the Official Public Records of Dallas County, Texas, also lying on the southwest line of said 4.07-acre tract and the northeast line of a tract of land described by deed to The Trull Foundation as recorded in Volume 2001009, Page 575 of the Deed Records of Dallas County, Texas;

THENCE North 38 degrees 21 minutes 45 seconds West, along the common line of said 4.07-acre tract and said Trull Foundation tract, a distance of 326.23 feet to a 5/8 inch iron rod with cap stamped "TNP" set for most westerly corner of said 4.07-acre tract, also lying on the southeast line of Old Miles Road a variable width right-of-way;

THENCE North 36 degrees 49 minutes 36 seconds East, along the southeast line of said Old Miles Road and the northwest line of said 4.07-acre tract, a distance of 564.86 feet to a 1/2 inch iron rod with cap stamped "HALFF" found for the beginning of a curve to the left;

THENCE continuing along the southeast line of said Old Miles Road and the northwest

line of said 4.07-acre tract with said curve to the left having a radius of 585.85 feet, a central angle of 03 degrees 53 minutes 34 seconds, an arc length of 39.80 feet, a chord bearing of North 34 degrees 51 minutes 58 seconds East, a distance of 39.80 feet to a 5/8 inch iron rod with cap stamped "TNP" set for the north corner of said 4.07-acre tract, also lying on the west line of Miles Road a variable width right-of-way;

THENCE South 01 degrees 01 minutes 20 seconds East, along the west line of Miles Road, a distance of 708.15 feet to a 5/8 inch iron rod with cap stamped "TNP" set for the northeast corner of a right-of-way dedication to the City of Sachse as recorded in Instrument Number 201100215349 of the Official Public Records of Dallas County, Texas;

THENCE leaving the west line of said Miles Road along the northerly line of said right-of-way dedication the following courses and distances:

South 43 degrees 28 minutes 06 seconds West, a distance of 39.07 feet to a 5/8 inch iron rod with cap stamped "TNP" set for corner;

South 88 degrees 28 minutes 07 seconds West, a distance of 120.98 feet to a 5/8 inch iron rod with cap stamped "TNP" set for the beginning of a curve to the left;

with said curve to the left having a radius of 845.00 feet, a central angle of 01 degrees 36 minutes 24 seconds, an arc length of 23.69 feet, a chord bearing of South 87 degrees 39 minutes 54 seconds West, a distance of 23.69 feet to the **POINT OF BEGINNING** containing 157,785 Square Feet, or 3.622 Acres of land.

LEGAL DESCRIPTION - Tract 3: 0.153 ACRES

BEING a tract of land situated in the Robert McCullough Survey, Abstract No. 928, also being a portion of a called 4.07-acre tract of land described by deed to Children's Medical Center Foundation recorded in Instrument Number 201200202382 of the Official Public Records of Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2-inch iron rod with cap stamped "HALFF" found for the southeast corner of said 4.07-acre tract, same being the northeast corner of a tract of land described by deed to The Trull Foundation as recorded in Volume 2001009, Page 575 of the Deed Records of Dallas County, Texas, also lying on the west line of Miles Road a variable width right-of-way;

THENCE North 38 degrees 21 minutes 45 seconds West, along the common line of said 4.07-acre tract and said Trull Foundation tract, a distance of 165.28 feet to a 5/8 inch iron rod with cap stamped "TNP" set for the southwest corner of a right-of-way dedication to the City of Sachse as recorded in Instrument Number 201100215349 of the Official Public Records of Dallas County, Texas;

THENCE North 88 degrees 28 minutes 07 seconds East, along the south line of said right-of-way dedication, a distance of 77.52 feet to a 5/8 inch iron rod with cap stamped "TNP" set for for a corner clip of same;

THENCE South 46 degrees 31 minutes 54 seconds East, continuing along said right-of-way dedication, a distance of 37.26 feet to a 5/8 inch iron rod with cap stamped "TNP" set for corner lying on the west line of the aforementioned Miles Road;

THENCE South 01 degrees 01 minutes 20 seconds East, along the west line of said Miles Road, a distance of 2.71 feet to a 5/8 inch iron rod with cap stamped "TNP" set for the beginning of a curve to the right;

THENCE continuing along the east line of said Miles Road with said curve to the right having a radius of 1450.00 feet, a central angle of 04 degrees 05 minutes 05 seconds, an arc length of 103.38 feet, a chord bearing of South 01 degrees 06 minutes 22 seconds West, a distance of 103.35 feet to the **POINT OF BEGINNING**, containing 6,655 Square Feet, or 0.153 Acre.

LEGAL DESCRIPTION - Tract 4: 8.747 ACRES

BEING a tract of land situated in the Richard Copeland Survey, abstract No. 228, also being all of an 8.68-acre tract of land described by deed to Children's Medical Center Foundation recorded in Instrument Number 201200202382 of the Official Public Records of Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a 1/2-inch iron rod with cap stamped "WAI" found for the northwest corner of said 8.68-acre tract also lying on the south line of President George Bush Turnpike, a called 350.00 feet wide right-of-way;

THENCE North 79 degrees 45 minutes 22 seconds East, along the south line of said President George Bush Turnpike, a distance of 218.91 feet to a 5/8 inch iron rod with cap stamped "TNP" set for the beginning of a non-tangent curve to the right;

THENCE continuing along the south line of said President George Bush Turnpike with said curve to the right having a radius of 7465.00 feet, a central angle of 02 degrees 19 minutes 19 seconds, an arc length of 302.51 feet, a chord bearing of North 80 degrees 55 minutes 01 seconds East, a distance of 302.49 feet to a 5/8 inch iron rod found for the northeast corner of said 8.68 acre tract, also lying on the westerly line of a tract of land described by deed to Batsu Enterprises recorded in Volume 91249, Page 4515 of the Deed Records of Dallas County, Texas;

THENCE along the common line of said 8.68-acre tract and said Batsu Enterprises tract the following courses and distances:

South 05 degrees 29 minutes 08 seconds East, a distance of 202.09 feet to a 1/2 inch

iron rod found for corner;

North 89 degrees 33 minutes 14 seconds East, a distance of 196.48 feet to 5/8 inch iron rod with cap stamped "JBI" found for corner;

South 04 degrees 09 minutes 28 seconds East, a distance of 416.53 feet to a 5/8 inch iron rod with cap stamped "JBI" found for the southeast corner of said 8.68 acre tract and the southwest corner of said Batsu Enterprises tract, also lying on the north line of Pleasant Valley road, a variable width right-of-way;

THENCE South 89 degrees 50 minutes 57 seconds West, along the north line of said Pleasant Valley Road, a distance of 712.69 feet to a 5/8-inch iron rod with cap stamped "JBI" found for the southwest corner of said 8.68-acre tract;

THENCE North 05 degrees 17 minutes 07 seconds West, along the west line of said 8.68-acre tract, a distance of 277.26 feet to a 1/2-inch iron rod found for an angle point in same for corner;

THENCE North 04 degrees 55 minutes 13 seconds West, continuing along the west line of said 8.68-acre tract, a distance of 255.12 feet to the **POINT OF BEGINNING**, containing 381,007 Square Feet, or 8.747 Acres of land.

LEGAL DESCRIPTION - Tract 5: 11.266 ACRES

BEING a tract of land situated in the Richard Copeland Survey, abstract No. 228, also being all of a 11.27-acre tract of land described by deed to Children's Medical Center Foundation recorded in Instrument Number 201200202382 of the Official Public Records of Dallas County, Texas, and being more particularly described as follows:

BEGINNING at a T.X.D.O.T. aluminum cap stamped "2655" found for the northeast corner of said 11.27-acre tract also lying at the intersection of the west line of Pleasant Valley Road, a variable width right-of-way with the south line of President George Bush Turnpike, a called 350.00 feet wide right-of-way;

THENCE along the common line of said 11.27-acre tract and said Pleasant Valley Road the following courses and distances:

South 00 degrees 23 minutes 36 seconds East, a distance of 255.19 feet to a 5/8-inch iron rod with cap stamped "TNP" set for the beginning of a curve to the right;

with said curve to the right having a radius of 311.06 feet, a central angle of 76 degrees 44 minutes 04 seconds, an arc length of 416.59 feet, a chord bearing of South 37 degrees 58 minutes 24 seconds West, a distance of 386.15 feet to a 1/2-inch iron rod with cap stamped "HALFF" found for corner;

South 76 degrees 28 minutes 32 seconds West, a distance of 320.80 feet to 1/2-inch

iron rod with cap stamped "HALFF" found for the beginning of a curve to the right;

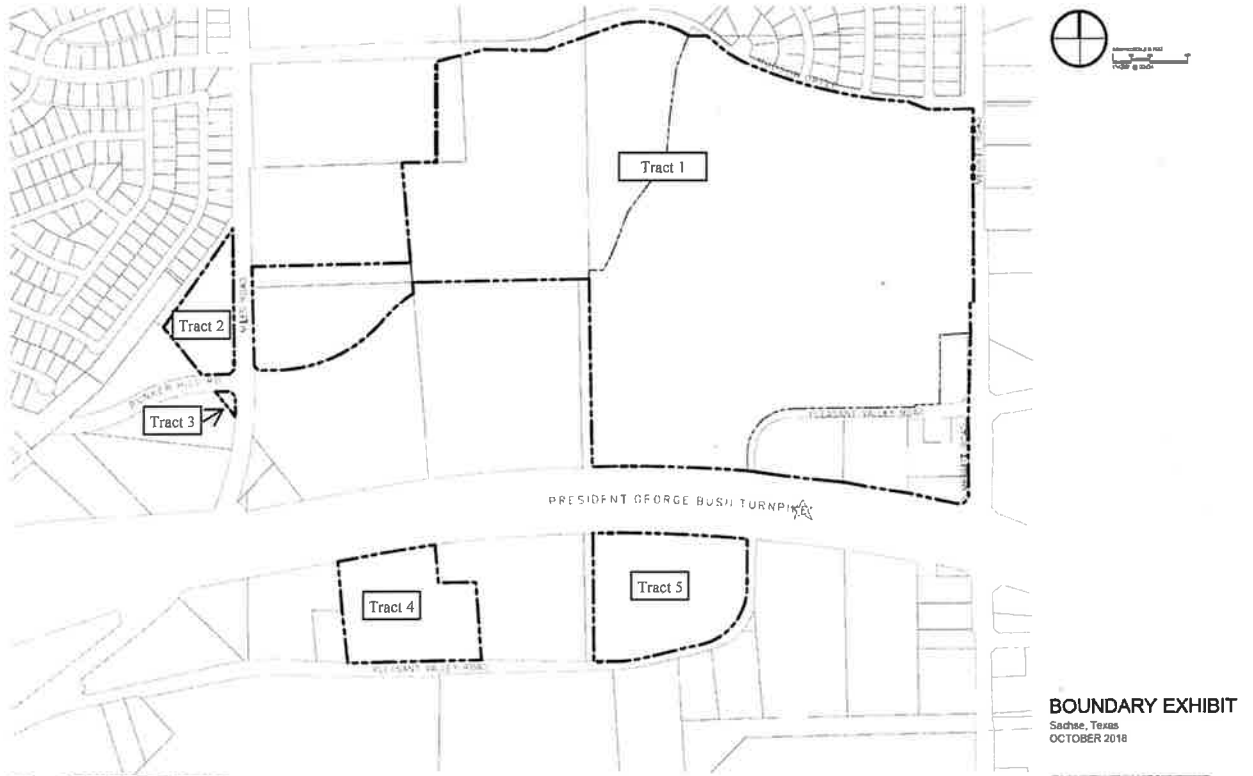
with said curve to the right having a radius of 707.53 feet, a central angle of 13 degrees 35 minutes 53 seconds, an arc length of 167.92 feet, a chord bearing of South 83 degrees 01 minutes 55 seconds West, a distance of 167.53 feet 1/2-inch iron rod with cap stamped "HALFF" found for corner;

North 89 degrees 46 minutes 07 seconds West, a distance of 96.34 feet to 1/2-inch iron rod with cap stamped "JBI" found for the southwest corner of said 11.27-acre tract, also lying on the east line of a tract of land described by deed to the City of Sachse recorded in Volume 94150, Page 6284 of the Deed Records of Dallas County, Texas;

THENCE North 00 degrees 55 minutes 31 seconds West, along the common line of said 11.27-acre tract and said City of Sachse tract, a distance of 678.28 feet to 1/2-inch iron rod with cap stamped "WAI" found for the northwest corner of said 11.27-acre tract, also lying on the south line of the aforementioned President George Bush Turnpike, also for the beginning of a non-tangent curve to the right;

THENCE along the south line of said President George Bush Turnpike with said curve to the right having a radius of 7465.00 feet, a central angle of 06 degrees 18 minutes 35 seconds, an arc length of 822.09 feet, a chord bearing of South 88 degrees 21 minutes 02 seconds East, a distance of 821.67 feet to the **POINT OF BEGINNING**, containing 490,729 Square Feet, or 11.266 Acres of land.

Exhibit B
Depiction of the Property



**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	3. Consider an Interlocal Agreement with the Garland Independent School District for the provision of school resource officer (SRO) services to GISD schools within the City of Sachse.
Access	Public
Type	Action, Discussion, Information
Budgeted	Yes
Recommended Action	Approve an Interlocal Agreement with the Garland Independent School District (GISD) for the provision of school resource officer (SRO) services to GISD schools within the City of Sachse and authorize the City Manager to execute the agreement on behalf of the City of Sachse.

Public Content**BACKGROUND**

The City of Sachse has provided SRO support and enjoyed a productive partnership with the Garland Independent School District (GISD) for many years. In 2015, GISD provided funding to add two additional SRO's, bringing the total to five officers serving GISD Sachse schools.

OVERVIEW

Staff negotiated a two year agreement to provide SRO services to GISD schools within the City of Sachse. Chief Sylvester will provide an overview of the proposed Interlocal Agreement. There are no additional funding requirements beyond what has been adopted by the City Council through the budget process for FY 2018-2019. Upon City Council approval, the Interlocal Agreement will be presented by GISD staff to its Board of Trustees for final approval.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Staff recommends approval of the Interlocal Agreement with the Garland Independent School District (GISD) for the provision of school resource officer (SRO) services to GISD schools within the City of Sachse and authorize the City Manager to execute the agreement on behalf of the City of Sachse.

[GISD SRO 2018 Presentation.pdf \(462 KB\)](#)

[Sachse-GISD SRO Interlocal Agreement.pdf \(187 KB\)](#)

Sachse Police Department GISD SRO Program Agreement



Background

- City of Sachse has partnered with GISD for many years. SRO support prior to 2015 included SROs assigned to Sachse High School, Hudson Middle School and one elementary SRO.
- In 2015 a second officer was added at Sachse High School and a Rover position was added, totaling five total SRO positions.
- Proposed agreement was delayed due to superintendent search and other GISD staff changes.
- Staff formatted and negotiated an agreement for Council consideration and action.
- GISD staff have reviewed and will present to Board of Trustees for final approval.



Interlocal Provisions

- Continues provision of total of five (5) SRO's servicing Sachse High School (2), Hudson Middle School (1), Sewell and Armstrong Elementary Schools (1) and a Rover (1).
- GISD to pay 50% of salary/benefits for three (3) positions (12 months)
- GISD to pay 100% of salary/benefits for two (2) positions (12 months)
- GISD to pay for 100% of necessary overtime costs.
- GISD to provide secure office space, computer access.
- Selection, command direction & day to day operations will be the responsibility of SPD.
- Reserve clause stipulating Chief has authority to remove or not fill position based on law enforcement necessity.
- Two year agreement. Staff proposes to negotiate extended term for 2020/2021 school year.



Impact

- Funding for these positions has been allocated through normal budget process.
- Billing to GISD occurs monthly.
- Any ancillary expenses for items such as training, uniforms etc. are accounted for in the existing budget or thru use of special funds.



Next Steps

- Council consider authorizing execution of agreement.
- GISD to submit agreement to Board of Trustees.





SCHOOL RESOURCE OFFICER INTERLOCAL AGREEMENT

This Interlocal Agreement (referred to herein as "Agreement") made and entered into by and between the GARLAND INDEPENDENT SCHOOL DISTRICT (referred to herein as the "DISTRICT") and the CITY OF SACHSE for the purpose of establishing a School Resource Officer (referred to herein as SRO) Program in the City of Sachse schools in the District.

WITNESSETH:

That the Garland Independent School District and the City of Sachse through the Sachse Police Department intend to provide law enforcement education and related services to the public schools of the City of Sachse (referred to herein as the "CITY") as hereafter described, and

That the Garland Independent School District and the City of Sachse will mutually benefit from the SRO program.

NOW, THEREFORE, the terms of this Agreement are as follows:

ARTICLE I

TERMS OF AGREEMENT

The term of the Agreement shall be effective from August 1, 2018 to July 31, 2020.

ARTICLE II

OBLIGATIONS OF THE CITY

The obligations of the City of Sachse shall be fulfilled by the Sachse Police Department under the direction of the Chief of Police or his designee.

The obligations of the Chief of Police and the School Resource Officers (SROs) are as follows:

A. Provision of School Resource Officers.

Unless otherwise indicated below, the Chief of Police shall assign one regularly employed police supervisor and a civilian secretary to the SRO Program, and one regularly employed police officer to each of the following schools:

1. Sachse High School - Two (2) Officers
2. Hudson Middle School – One (1) Officer

3. One officer that will be assigned between Armstrong and Sewell Elementary schools.
4. One officer that will act as a "Rover" who will supplement the officer at the elementary schools and fill in upon the absence of an SRO as needed.

B. Selection of School Resource Officers.

Selection and assignment of an SRO position will conform to the process designated by the Chief of Police and will include consultation with appropriate DISTRICT officials. It is the intent of the DISTRICT that all SROs be qualified to use, and be equipped with rifles. Storage for these rifles in the schools will be provided by the DISTRICT.

C. Normal duty hours of School Resource Officers.

Each high school and middle school SRO will be assigned to his/her school on a full-time basis of eight (8) hours on days and during hours that the school assigned is in session.

SROs with more than one school will determine a schedule that is agreeable with the principals of the schools they are assigned to, along with the SRO supervisor.

The Chief of Police reserves the right to temporarily reassign any SRO to other duties or cause an SRO position to remain vacant, due to a law enforcement necessity, as determined by the Chief of Police.

SROs shall schedule personal leave and comp time with prior approval from the SRO supervisor and prior notice given to their school principal or designee.

D. Duties of School Resource Officers

While on duty, each SRO shall perform the following duties:

1. Speak to classes on the law, including search and seizure, criminal law, motor vehicle law, and other topics.
2. Act as a resource person in the area of law enforcement education.
3. Conduct or assist in criminal investigations of violations of law on school property.
4. Provide a law enforcement resource when necessary to maintain the peace of District property.
5. Make arrests and referrals of criminal law violators using his/her discretion.
6. Provide counseling to students at the request of the school staff, at the request of a student or parent or when the SRO feels it is in the best interest of student. The SRO shall notify the school principal of the fact that a student has been counseled. "Counseling" in this agreement refers to mentoring and advisement, not to any activity requiring a license or certificate to perform.
7. Make referrals to social service agencies.
8. Provide assistance in civil (custody) matters.

9. Wear official police uniform, which shall be provided at the police department's expense; however, civilian attire may be worn on some occasions with prior approval by the SRO supervisor.
10. Perform other duties mutually agreed upon by the principal and the SRO supervisor provided the performance of such duties is legitimately and reasonably related to the SRO program as described in this Agreement, and such duties are consistent with state and federal law and the policies and procedures of the Garland Independent School District and the Sachse Police Department. Any off-campus activity requiring the services of the SRO shall be contingent on the approval of the Chief of Sachse Police Department, or his designee.
11. Follow and conform to all DISTRICT policies and procedures that do not conflict with the policies or procedures of the Sachse Police Department. The parties to this Agreement shall abide by all rules, regulations and procedures as outlined in the Civil Rights Acts.
12. Complete a "Monthly Activities Report" or other reports regarding the SRO activities as directed by the SRO supervisor. Monthly activity reports should be completed by the 15th of each month and provided to the District's Security Director detailing information concerning instruction, counseling, enforcement and attendance issues for each officer.
13. Coordinate with and assist the GISD Security Department and school staff in developing, implementing and evaluating security programs within the assigned school(s).
14. Coordinate with school administrators, staff, other law enforcement agencies and courts to promote order on school campuses.
15. Make presentations to civic groups.
16. Participate, upon request, with school/student committees.
17. Any other duties as directed by the Chief of Police.

E. Support Services to be provided by the Sachse Police Department

The Sachse Police Department shall continue to provide police services to the Garland Independent School District with the position of the SRO as an enhancement. Furthermore, SRO leadership (lieutenants and below) must meet with the District's Security Director on at least a quarterly basis to provide the status of services.

ARTICLE III

OBLIGATIONS OF THE DISTRICT

The Garland Independent School District shall provide the SROs, in each school to which an SRO is assigned, the following materials and facilities:

1. Access to a private office to be used for general business purposes, which is air conditioned and properly lighted.
2. A locking file cabinet and location for files and records which can be properly locked and secured.
3. A desk with drawers, a chair, filing cabinet and office supplies (e.g., paper, pencil, pens, etc.)
4. Personal computer with printer.

5. Access to clerical assistance.
6. A landline telephone as well as a cellular phone.
7. Continuous access to campus CCTV for live-viewing only (without the ability to view archived material without first providing a subpoena, unless in the case of an emergency matter at the school requiring immediate access for the safety and wellbeing of students and staff).

ARTICLE IV

EMPLOYEE STATUS OF SROs

The SROs shall be employees of the City of Sachse and not employees of the Garland Independent School District. The City of Sachse shall be responsible for the hiring, training, discipline, and dismissal of City of Sachse personnel.

ARTICLE V

PAYMENT

In consideration of the services provided herein, the Garland Independent School District shall pay an annual sum to be agreed upon on or before August 1 of each year of the Agreement, except the 2018-2019 school year, when the sum shall be agreed on by September 1, 2018, by the Superintendent of Schools or designee, the Garland Independent School District Board of Trustees, the Sachse City Council, the Sachse City Manager and the Chief of Police. Payment shall be based on the Funding Formula described in this Agreement.

Except as noted herein, no other consideration other than the annually negotiated payment will be required during the term of this Agreement for the in-school services called for herein, unless agreed to by both parties.

ARTICLE VI

OVERTIME

The DISTRICT will reimburse the City of Sachse for salaries/benefits paid to police officers who provide police services at DISTRICT athletic events at a previously agreed upon overtime rate. All DISTRICT athletic events shall be scheduled through the office of the SRO supervisor and reimbursed at an overtime rate also agreed upon by all parties involved.

The DISTRICT agrees to create and provide overtime funding for other SRO extracurricular activity which is conducted after normal working hours. Overtime activity must be approved in advance by the principal or his/her designee, if it is to be funded from the school's budget; otherwise, all other overtime for the SRO must be preapproved by the Director of Security or his/her designee.

ARTICLE VII

FUNDING FORMULA

Except as specifically described in this Agreement, all funding will be divided between the DISTRICT and SPD. The salaries and related benefits of the police officers will be equally shared. The DISTRICT shall pay 50% of the salary and benefits of three (3) SRO's during the term of this agreement. These positions will include two (2) SRO's assigned to Sachse High School and one (1) SRO assigned to Hudson Middle School.

The DISTRICT shall pay 100% of the salary and benefits of two (2) SRO's during the term of this agreement. These positions will include one (1) SRO assigned to Sewell and Armstrong Elementary schools and one (1) SRO assigned as a Rover.

ARTICLE VIII

CHANGES TO AGREEMENT

Changes in the terms of this dated Agreement may be accomplished only by formal amendment in writing approved by the CITY and the DISTRICT. Personnel additions must be by mutual consent of the City of Sachse and the DISTRICT.

An annual review of this Agreement should be conducted by the City of Sachse and the DISTRICT and any revisions must be agreed upon by the CITY and the DISTRICT.

ARTICLE IX

PROBLEM RESOLUTION

Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent of Schools of the DISTRICT and the Chief of Police, or their designees.

ARTICLE X

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon thirty (30) days' written notice.

Termination of this Agreement may only be accomplished as provided herein.

In the event this Agreement is terminated, compensation will be made to the CITY for all services performed to the date of termination or to the DISTRICT for payment made for services not received, including prorated return of any startup costs paid.

The DISTRICT shall be entitled to a prorated refund for each day that SRO service are not provided because of the termination of this Agreement or because of permanent reassignment by the Chief of Police of one or more SROs.

APPROVED:

Jed Reed
PRESIDENT, BOARD OF TRUSTEES
GARLAND INDEPENDENT SCHOOL DISTRICT

Date

Ricardo López
SUPERINTENDENT OF SCHOOLS
GARLAND INDEPENDENT SCHOOL DISTRICT

Date

Gina Nash
CITY MANAGER
CITY OF SACHSE

Date

Bryan Sylvester
CHIEF OF POLICE
SACHSE POLICE DEPARTMENT

Date

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	4. Discuss the City's Long Range Capital Improvement Plan (CIP).
Access	Public
Type	Discussion

Public Content**OVERVIEW**

The City of Sachse's Capital Improvement Plan (CIP) is a road map by which the City plans and completes key short-term and long-term infrastructure and facility projects. The CIP includes maintenance and expansion projects throughout the city, including streets, public utilities, drainage, parks, facilities, and special projects. The primary long-range capital needs in the city are roadway expansion projects. Other needs include facilities and drainage improvement projects.

BACKGROUND

The purpose of this item is to discuss the primary capital infrastructure expansion needs identified in the Capital Improvement Plan. Staff has prepared a presentation identifying key projects and potential funding options to discuss. Staff will utilize the feedback from the City Council to further develop a long-range plan for the funding and execution of the projects identified as most important.

POLICY CONSIDERATIONS

The City performs updates to the Capital Improvement Plan (CIP) on an annual basis as a part of the budget process. In addition, the City has a long-range list of capital project needs.

BUDGETARY CONSIDERATIONS

The scope of this item includes discussion of potential funding options for completing the key projects that the City may choose to move forward with.

RECOMMENDATION

Discuss and provide feedback on the projects to move forward into planning and budgeting and discuss potential methods to fund the key projects.

Presentation - Regular Meeting Long Range CIP Plan Revised.pptx (25,980 KB)



Long Range Capital Improvement Plan

CITY COUNCIL MEETING

DECEMBER 17, 2018



Overview

- Project Categories
- Methodology – Ranking Categories
- Methodology – Ranking Projects
- Methodology – Financials
- Next Steps

Project Categories

- Arterial Roads
- Collector Roads
- Local Streets
- Drainage Expansion
- Drainage Maintenance
- Facilities

Arterial Roads

- Typically require expansion due to traffic volume and speed/safety
- Most expensive projects across all categories
- Largest degree of impact – affects large groups of citizens and non-citizens alike
- Limited funding sources available (Roadway Impact Fees, General Fund)



Collector Roads

- Can be maintained (asphalt) or expanded (concrete)
 - Asphalt Maintenance – Moderate cost every 6-10 years
 - Concrete Expansion – Major cost every 25-35 years
- Moderate degree of impact – affects an entire neighborhood of citizens
- Limited funding sources available (Roadway Impact Fees, General Fund)
- Project selection has been limited to including as a Street Maintenance Tax project when PASER score is very low and funding allows
- Some collector roads are built/improved by adjacent/surrounding development



Local Streets

- Primarily require maintenance or rehabilitation
 - Asphalt – repaving every 8-12 years (low-moderate cost)
 - Concrete – panel replacement after 15-20 years
 - Concrete – full replacement after 25-35 years
- Low degree of impact – major benefit for only those living on and immediately adjacent to the street.
- Dedicated funding source (Street Maintenance Tax) for small to moderate projects. Full length concrete rehabilitation is not feasible.
- Project selection currently based upon PASER score and available funding.



Traffic Signals

- Implementation based upon a warrant study per Manual on Uniform Traffic Control Devices
- Required when traffic volumes reach a critical point at an intersection
- Provide greater level of efficiency than 4-way stops
- Considered a core service and a quality of life item, as traffic congestion (core service) and driver frustration (quality of life) are impacted
- Cost has significantly increased over the past 2 years. Currently costs \$300,000-\$500,000 to signalize a 4-way intersection.



Lighting

- Quality of life improvement, not a core service
- While street lighting can be viewed by the public as a safety enhancement, it is not considered by TxDOT to be needed for traffic safety
- Cost varies depending upon light/pole style and custom versus standard devices
- Project can be done with a franchise utility partner (Oncor/Farmers), or as a stand-alone City project



Drainage Maintenance

- Projects are mostly long-standing needs which require rehabilitation
- Project costs are mostly moderate (<\$50,000). There are several larger projects (~\$100,000) which have been identified
- Dedicated funding source (Stormwater Utility)
- Project selection based upon:
 - Order requests are received
 - Available funding
 - potential damage to private property if not addressed



Drainage Expansion

- Moderate to Major Cost (\$250k - \$2M+)
- Large degree of impact – affects large groups of citizens and non-citizens alike
- Impact is seasonal – benefit is primarily during large rainfall events, when flooding is reduced or prevented
- Limited funding sources available (General Fund)
- Some projects can be completed as a companion to a roadway expansion project



Facilities

- City Facilities are to be constructed/expanded/improved in order to meet current and future levels of service desired by the community
- The two main needs identified are an Animal Shelter and a Public Works/Parks Maintenance Facility
- New Facilities in Sachse have traditionally been funded through municipal bonds



Methodology – Ranking Categories

- Ranking categories will begin to establish a hierarchy of project types
- This information can be used to begin to identify the biggest needs of the community
- Things to consider:
 - Core Service needs
 - Quality of life needs
 - Degree of impact – who benefits from this type of project? How do they benefit?
 - Is there already a dedicated funding source which can complete the project? Is that funding source viable and substantial?

Methodology – Ranking Projects

- Ranking projects within each category will help to determine which projects within each category are most likely to receive funding soon
- This information can be used to ensure that the most important projects are the focus of City staff and resources
- Things to consider:
 - Degree of impact – who benefits from this specific project? How do they benefit?
 - Does the project address a long-standing problem that is well known and documented?
 - Does the project address a safety concern?
 - Does the project improve multiple facets of the community (core service, quality of life, promote development, etc.)
 - Is a funding source currently available, or does this project require us to establish a new funding source?
 - Is there a potential partner for the project? (Developer, County, COG, State, Federal) If so, when will they be able to match our funding?

Next Steps

- Staff is seeking feedback on the methodology for long range planning efforts:
 - Methodology for ranking categories
 - Methodology for ranking projects
 - Methodology for City financial considerations
- Staff will return to the City Council with draft rankings and a draft project list for the City Council to review and discuss further

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	5. Consider approval of a resolution awarding the construction of Phase II of the Southeast Sewer Expansion as a Capital Improvement Project to Red River Construction Company.
Access	Public
Type	Action
Preferred Date	Dec 17, 2018
Absolute Date	Dec 17, 2018
Fiscal Impact	Yes
Dollar Amount	2,829,900.00
Budgeted	Yes
Budget Source	Utility Fund
Recommended Action	Approve a resolution awarding the construction of Phase II of the Southeast Sewer Expansion as a Capital Improvement Project to Red River Construction Company.

Public Content**BACKGROUND**

The Capital Improvement Plan for the City of Sachse includes the construction of major sanitary sewer infrastructure in the southeast portion of the city. This item is to award the construction of Phase II of the project, which includes the Southeast Lift Station.

OVERVIEW

The City of Sachse chose to separate the Southeast Sewer Expansion project into three phases. Phase I is under construction and includes gravity and force main sewer improvements from the intersection of Miles and the President George Bush Turnpike to the end of Eastview Drive.

This item, Phase II, is for the construction of a new sanitary sewer lift station at the end of Eastview Drive. Staff reached an agreement with the landowner to purchase the property needed for the lift station and the project is currently in the closing process.

Cobb Fendley was the engineer responsible for the engineering design of the project. The construction project was advertised in the Sachse News and online at www.civcast.com. The City opened bids on Thursday, December 6. Ten bids were received. The lowest qualified bid was received from Red River Construction Company out of Wylie, Texas.

Red River completed a large pump installation at the City of Sachse Public Works pump station in 2014 on time and within budget. They were very successful on that project and have demonstrated the expertise and qualifications on other projects in our region necessary to construct the new lift station for Sachse.

Phase III of the sewer expansion is currently at 90% design and will be advertised for construction in the first

quarter of 2019.

POLICY CONSIDERATIONS

The project is included in the FY 18-19 Capital Improvement Plan to be funded through the City's Utility Fund.

RECOMMENDATION

Staff recommends approval of a resolution awarding the construction of Phase II of the Southeast Sewer Expansion as a Capital Improvement Project to Red River Construction Company.

Presentation - Award Phase II SE Sewer.pdf (466 KB)

SE Sewer Phase II Bid Tab.pdf (132 KB)

Resolution for Award of Phase II SE Sewer Expansion.pdf (10 KB)

Southeast Sewer Expansion Phase II

CITY COUNCIL

DECEMBER 17, 2018



Overview

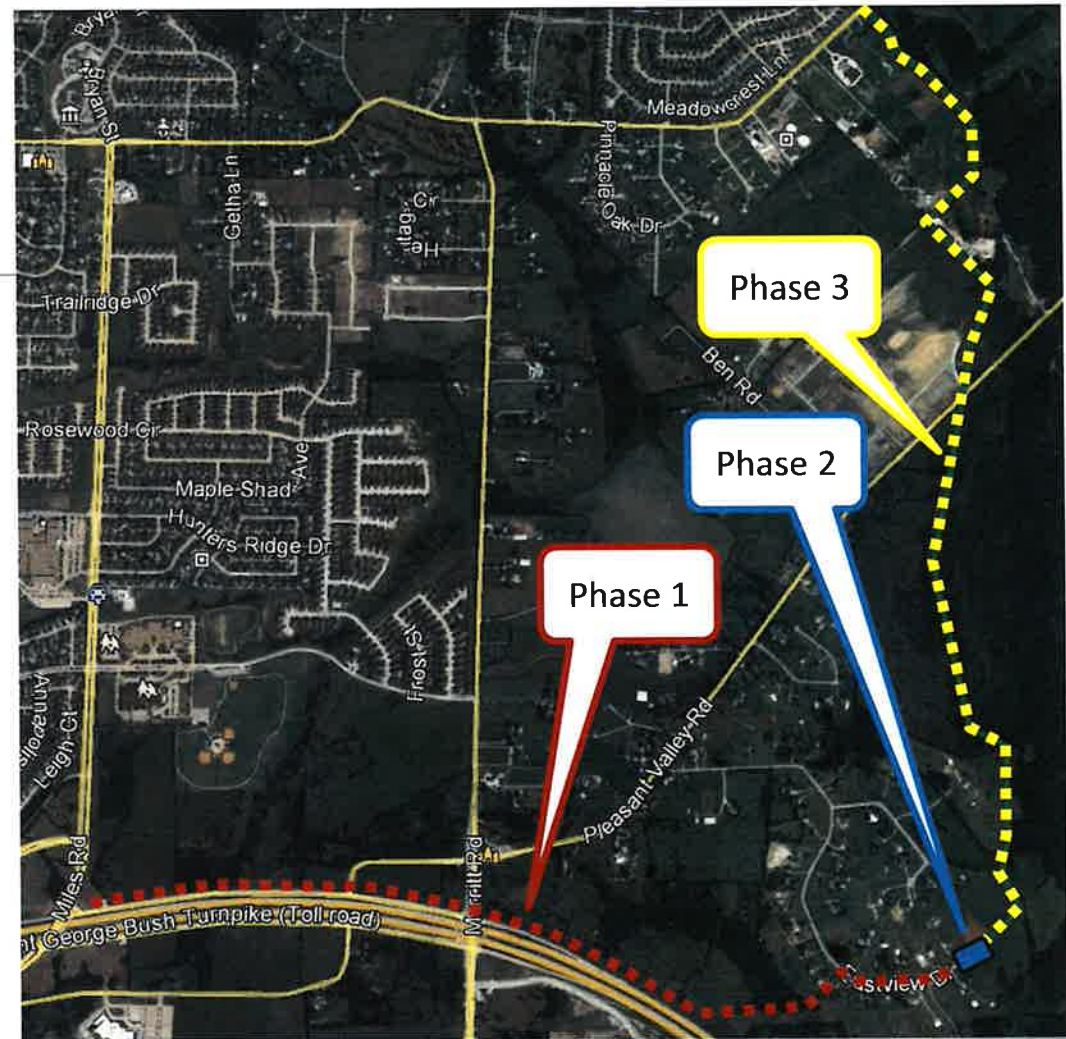
- Project Overview
- Project Map
- Bid Process
- Staff Recommendation
- Next Steps

Project Overview

- In 2017, the City Council approved funding for design and construction of the Southeast sewer expansion, including:
 - PGBT Force Main & Gravity Main (Phase 1)
 - Southeast Lift Station (Phase 2)
 - Muddy Creek Trunk Sewer (Phase 3)
- The Phase 1 portion of the project is under construction.

Project Map

- Phase 1 **RED**
- Phase 2 **BLUE**
- Phase 3 **YELLOW**



Bid Process

- Staff advertised the project in the Sachse News and online at www.civcast.com.
- 10 bids were received.
- The lowest bid was received from Red River Construction Company in the amount of \$2,829,900.00.

Staff Recommendation

- Red River completed a large pump installation at the City of Sachse Public Works pump station in 2014 on time and within budget.
- They were very successful on that project, and have demonstrated the expertise and qualifications on other projects in our region necessary to construct the new lift station for Sachse.
- Staff recommends approval of a resolution awarding the construction of Phase II of the Southeast Sewer Expansion project to Red River Construction Company.

Next Steps

- Phase I is under construction with the PGBT segment nearing completion. Staff anticipates Phase 1 being 100% complete in early 2019.
- Phase II construction will begin in early 2019.
- Phase III will be advertised for bids in the first quarter of 2019.

BID TABULATION							
 2801 Network Blvd, Suite 800 Frisco, TX 75034 972.335.3214 Phone 972.335.3202 Fax				Red River Construction Company 2804 Capital Street Wylie, Texas 75098 972-578-0127		North Texas Contracting 4998 Keller Haslet Road Fort Worth, Texas 76244 817-430-500	
Date: 12/6/2018 Project: Sachse SoutheastSewer Expansion - Phase 2 Lift Station CF Project #: 1712-024-01 Project Manager: JDW				LOW BIDDER			
Item #	Item Description	Units	Qty	Cost/Unit	Total Item Cost	Cost/Unit	Total Item Cost
Base Bid							
S.1	Bonds, Insurance, and Mobilization	LS	1	\$ 103,000.00	\$ 103,000.00	\$ 150,000.00	\$ 150,000.00
S.2	Site Preparation, Clearing & Grubbing	LS	1	\$ 4,500.00	\$ 4,500.00	\$ 40,000.00	\$ 40,000.00
S.3	Underground Lift Station Structure, Valve Vault, and Hoist	LS	1	\$ 699,000.00	\$ 699,000.00	\$ 670,000.00	\$ 670,000.00
S.4	Flow Meter Vault and Accessories	LS	1	\$ 123,000.00	\$ 123,000.00	\$ 125,000.00	\$ 125,000.00
S.5	Lift Station Piping, Valves, Supports, and All Appurtenances	LS	1	\$ 125,000.00	\$ 125,000.00	\$ 250,000.00	\$ 250,000.00
S.6	KSB KRT K 151-403/954XNG-S Pumps, Mounting Equipment, Guide Rails, and All Appurtenances	Each	4	\$ 78,000.00	\$ 312,000.00	\$ 120,000.00	\$ 480,000.00
S.7	Lift Station Electrical	LS	1	\$ 655,000.00	\$ 655,000.00	\$ 600,000.00	\$ 600,000.00
S.8	Backup Generator and Pad	LS	1	\$ 242,000.00	\$ 242,000.00	\$ 125,000.00	\$ 125,000.00
S.9	Lift Station Instrumentation and Controls, SCADA, and Communications	LS	1	\$ 46,000.00	\$ 46,000.00	\$ 50,600.00	\$ 50,600.00
S.10	Lift Station Ventilation and Odor Control	LS	1	\$ 187,000.00	\$ 187,000.00	\$ 165,000.00	\$ 165,000.00
S.11	16-inch C900 DR 18 PVC Gravity Sewer	LF	40	\$ 430.00	\$ 17,200.00	\$ 500.00	\$ 20,000.00
S.12	30-inch PS115 PVC Gravity Sewer	LF	80	\$ 650.00	\$ 52,000.00	\$ 550.00	\$ 44,000.00
S.13	7-foot Dia. Drop Manhole	Each	1	\$ 56,200.00	\$ 56,200.00	\$ 140,500.00	\$ 140,500.00
S.14	Landscaping and Sodding All Disturbed Areas	LS	1	\$ 11,700.00	\$ 11,700.00	\$ 50,000.00	\$ 50,000.00
S.15	Irrigation	LS	1	\$ 10,200.00	\$ 10,200.00	\$ 10,000.00	\$ 10,000.00
S.16	6-inch (6") Concrete Paving	SY	448	\$ 160.00	\$ 71,680.00	\$ 115.00	\$ 51,520.00
S.17	4-inch (4") Concrete Sidewalk	SY	18	\$ 130.00	\$ 2,340.00	\$ 100.00	\$ 1,800.00
S.18	Asphalt Pavement Transition	SY	15	\$ 280.00	\$ 4,200.00	\$ 250.00	\$ 3,750.00
S.19	1-inch (1") Domestic Water and Yard Hydrant	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00
S.20	Ornamental Fence, Gates, Opener, and Access Control	LS	1	\$ 43,000.00	\$ 43,000.00	\$ 45,000.00	\$ 45,000.00
S.21	Erosion Control Devices	LS	1	\$ 7,480.00	\$ 7,480.00	\$ 6,000.00	\$ 6,000.00
S.22	Trench Protection	LF	120	\$ 20.00	\$ 2,400.00	\$ 20.00	\$ 2,400.00
S.23	Contingency Allowance	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
GRAND TOTAL BASE BID:				\$	2,829,900.00	\$	3,085,070.00
Color Legend: \$ 1,000.00 Lowest Unit Cost of all Bids \$ 1,000.00 Highest Unit Cost of all Bids \$ 1,000.00 Corrected value, submitted bid contained an error							

BID TABULATION							
Item #	Item Description	Units	Qty	Cost/Unit	Total Item Cost	Cost/Unit	Total Item Cost
Base Bid							
S.1	Bonds, Insurance, and Mobilization	LS	1	\$ 152,000.00	\$ 152,000.00	\$ 150,000.00	\$ 150,000.00
S.2	Site Preparation, Clearing & Grubbing	LS	1	\$ 5,000.00	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00
S.3	Underground Lift Station Structure, Valve Vault, and Hoist	LS	1	\$ 1,083,000.00	\$ 1,083,000.00	\$ 1,029,000.00	\$ 1,029,000.00
S.4	Flow Meter Vault and Accessories	LS	1	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
S.5	Lift Station Piping, Valves, Supports, and All Appurtenances	LS	1	\$ 157,000.00	\$ 157,000.00	\$ 150,000.00	\$ 150,000.00
S.6	KSB KRT K 151-403/954XNG-S Pumps, Mounting Equipment, Guide Rails, and All Appurtenances	Each	4	\$ 78,000.00	\$ 312,000.00	\$ 90,000.00	\$ 360,000.00
S.7	Lift Station Electrical	LS	1	\$ 515,000.00	\$ 515,000.00	\$ 600,000.00	\$ 600,000.00
S.8	Backup Generator and Pad	LS	1	\$ 246,000.00	\$ 246,000.00	\$ 250,000.00	\$ 250,000.00
S.9	Lift Station Instrumentation and Controls, SCADA, and Communications	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 45,000.00	\$ 45,000.00
S.10	Lift Station Ventilation and Odor Control	LS	1	\$ 138,000.00	\$ 138,000.00	\$ 160,000.00	\$ 160,000.00
S.11	16-inch C900 DR 18 PVC Gravity Sewer	LF	40	\$ 310.00	\$ 12,400.00	\$ 225.00	\$ 9,000.00
S.12	30-inch PS115 PVC Gravity Sewer	LF	80	\$ 480.00	\$ 38,400.00	\$ 350.00	\$ 28,000.00
S.13	7-foot Dia. Drop Manhole	Each	1	\$ 57,000.00	\$ 57,000.00	\$ 60,000.00	\$ 60,000.00
S.14	Landscaping and Sodding All Disturbed Areas	LS	1	\$ 13,000.00	\$ 13,000.00	\$ 50,000.00	\$ 50,000.00
S.15	Irrigation	LS	1	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00
S.16	6-inch (6") Concrete Paving	SY	448	\$ 185.00	\$ 82,880.00	\$ 65.00	\$ 29,120.00
S.17	4-inch (4") Concrete Sidewalk	SY	18	\$ 180.00	\$ 3,240.00	\$ 65.00	\$ 1,170.00
S.18	Asphalt Pavement Transition	SY	15	\$ 290.00	\$ 4,350.00	\$ 100.00	\$ 1,500.00
S.19	1-inch (1") Domestic Water and Yard Hydrant	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
S.20	Ornamental Fence, Gates, Opener, and Access Control	LS	1	\$ 44,000.00	\$ 44,000.00	\$ 40,000.00	\$ 40,000.00
S.21	Erosion Control Devices	LS	1	\$ 16,000.00	\$ 16,000.00	\$ 10,010.00	\$ 10,010.00
S.22	Trench Protection	LF	120	\$ 20.00	\$ 2,400.00	\$ 10.00	\$ 1,200.00
S.23	Contingency Allowance	LS	1	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
GRAND TOTAL BASE BID:				\$	3,051,670.00	\$	3,147,000.00

Color Legend:

- \$ 1,000.00 Lowest Unit Cost of all Bids
- \$ 1,000.00 Highest Unit Cost of all Bids
- \$ 1,000.00 Corrected value, submitted bid contained an error



2801 Network Blvd, Suite 800
Frisco, TX 75034
972.335.3214 Phone
972.335.3202 Fax

Date: 12/6/2018
Project: Sachse SoutheastSewer Expansion - Phase 2 Lift Station
CF Project #: 1712-024-01
Project Manager: JDW

Gracon Construction, Inc.
4343 Lasater Road
Mesquite, Texas 75181
972-222-8533

Crescent Constructors, Inc.
2560 Technology Drive, Suite 400
Plano, Texas 75074

 CobbFendley

Eagle Contracting, L.P.
5700 Park Vista Circle
P.O. Box 1600
Keller, Texas 76244
817-379-1897

Date: 12/6/2018
Project: Sachse SoutheastSewer Expansion - Phase 2 Lift Station
CF Project #: 1712-024-01
Project Manager: JDW

Color Legend:

\$	1,000.00	Lowest Unit Cost of all Bids
\$	1,000.00	Highest Unit Cost of all Bids
\$	1,000.00	Corrected value, submitted bid contained an error

 CobbFendley

Date: 12/6/2018
Project: Sachse SoutheastSewer Expansion - Phase 2 Lift Station
CF Project #: 1712-024-01
Project Manager: JDW

Belt Construction, Inc.
2507 E. Broad Street
Texarkana, Arkansas 71854
870-772-7216

Color Legend:

\$	1,000.00	Lowest Unit Cost of all Bids
\$	1,000.00	Highest Unit Cost of all Bids
\$	1,000.00	Corrected value, submitted bid contained an error

 CobbFendley

Felix Construction Company
1313 Valwood Parkway, Suite 320
Carrollton, Texas 75006
469-458-0011

Date: 12/6/2018
Project: Sachse SoutheastSewer Expansion - Phase 2 Lift Station
CF Project #: 1712-024-01
Project Manager: JDW

Color Legend:		
\$	1,000.00	Lowest Unit Cost of all Bids
\$	1,000.00	Highest Unit Cost of all Bids
\$	1,000.00	Corrected value, submitted bid contained an error

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE BID FOR THE CONSTRUCTION OF PHASE II OF THE SOUTHEAST SEWER EXPANSION PROJECT AS A CAPITAL IMPROVEMENT PROJECT TO RED RIVER CONSTRUCTION COMPANY; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH RED RIVER CONSTRUCTION COMPANY ON BEHALF OF THE CITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for a contractor to construct sanitary sewer system improvements in the southeast section of the City; and

WHEREAS, the project is listed as a project in the 2018-2019 City of Sachse Capital Improvement Plan and has identified the primary funding source for the project to be Utility Funds for the project; and

WHEREAS, the City of Sachse put out a Request for Bids for the construction of the City of Sachse Phase II of the southeast sewer expansion project; and

WHEREAS, in evaluating the bids submitted in response to its Request for Bids to determine the most Qualified Responsible Bidder, the City applied the criteria set forth in Texas Government Code Section §2269.055 and as outlined in the Bid Specifications; and

WHEREAS, the City Council authorizes and approves the City Manager to enter into negotiations with Red River Construction Company to negotiate an agreement with Red River Construction Company for the construction of Phase II of the southeast sewer expansion project and to execute the final agreement on behalf of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

SECTION 1: That the Bid for the construction of sanitary sewer system improvements for Phase II of the Southeast Sewer Expansion project is hereby awarded to Red River Construction Company.

SECTION 2: That the City Manager is authorized to execute a contract with Red River Construction Company.

SECTION 3: That this Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas
this the 17 day of December, 2018.

CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	6. Consider a resolution to award the bid for the construction of the Community Center utility project to KIK Underground, LLC in an amount not to exceed three hundred nineteen thousand, three hundred forty-five dollars and zero cents (\$319,345.00).
Access	Public
Type	Action
Preferred Date	Dec 17, 2018
Absolute Date	Dec 17, 2018
Fiscal Impact	Yes
Dollar Amount	319,345.00
Budgeted	Yes
Budget Source	Certificates of Obligation, Utility Fund
Recommended Action	Approve a resolution to award the bid for the construction of the Community Center utility project to KIK Underground, LLC in an amount not to exceed three hundred nineteen thousand, three hundred forty-five dollars and zero cents (\$319,345.00).

Public Content**BACKGROUND**

The new Community Center that will be constructed on the City Hall complex will require public utility improvements. This item is to award the construction of the necessary utilities.

OVERVIEW

Staff completed the engineering design for the water, sanitary sewer, drainage, and electrical conduit utility work necessary for the construction of the new Community Center. The project was advertised in the Sachse News and online at www.civcast.com. Staff opened bids on December 11, 2018. The lowest qualified bid received was from KIK Underground, LLC in the amount of \$319,345.00.

Funding for the project will come from the Certificates of Obligation identified for the Community Center, and the Utility Fund. The Utility Fund will be used to fund the extension of the public sanitary sewer main in Lillie Street, which totals \$29,985.00.

The rest of the utility improvements will be funded through the Certificates of Obligation for the Community Center, with funding for utility improvements of \$289,360.00.

POLICY CONSIDERATIONS

The Sachse Community Center project is included in the FY 18-19 Capital Improvement Plan for the City of Sachse.

RECOMMENDATION

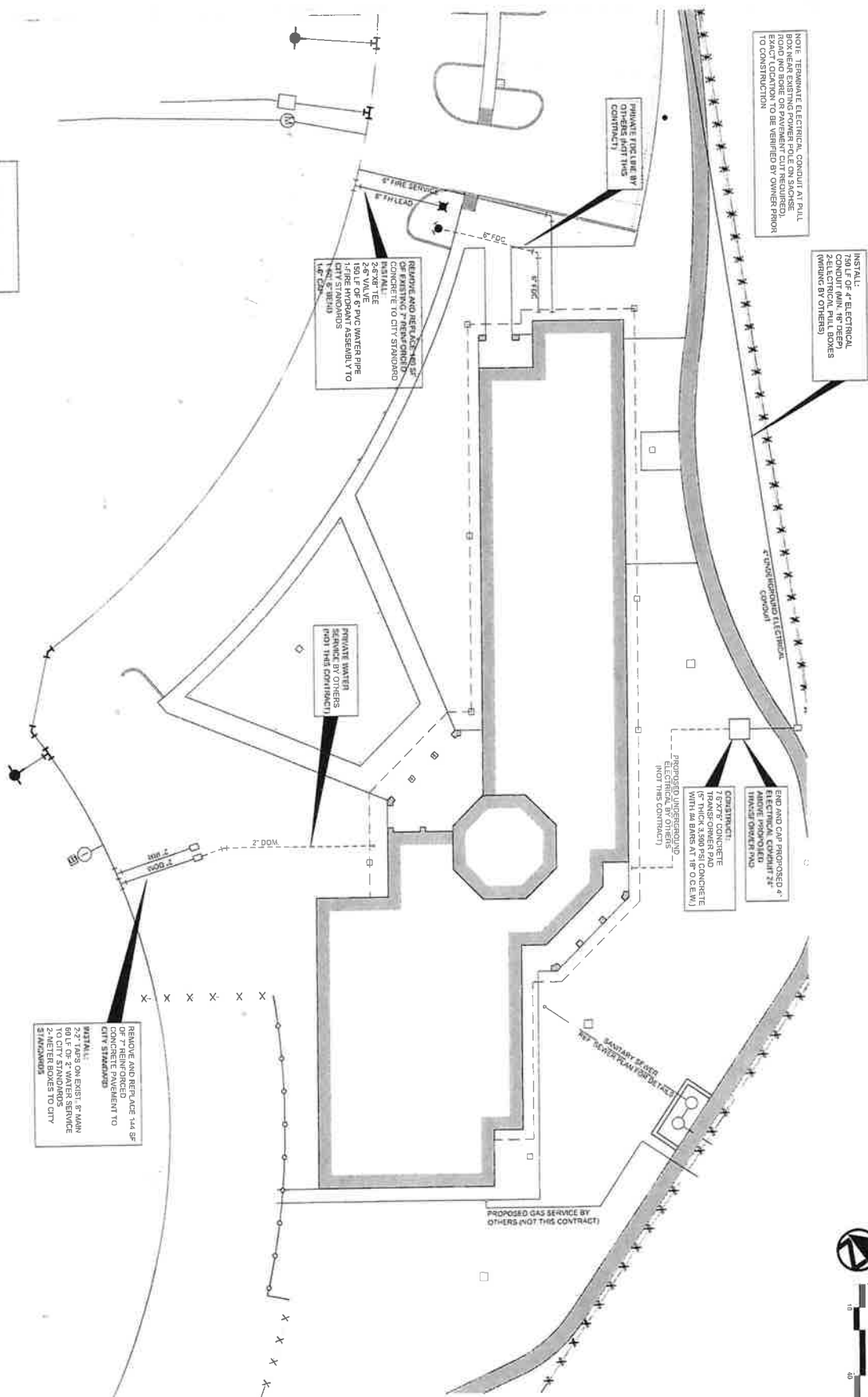
Approve a resolution to award the bid for the construction of the Community Center utility project to KIK

Underground, LLC in an amount not to exceed three hundred nineteen thousand three hundred forty-five dollars and zero cents (\$319,345.00).

[BID TAB Community Center Utilities.pdf \(63 KB\)](#)

[PLAN SET - UTILITIES.pdf \(1,869 KB\)](#)

[Resolution to Award of Community Center Utility Construction \(1\)-LR \(3\) \(1\).docx \(14 KB\)](#)



INSTALL:
750 LF OF 4" ELECTRICAL
CONDUIT (MIN. 18" DEEP)
2-ELECTRICAL PULL BOXES
(WIRING BY OTHERS)

END AND CAP PROPOSED 4"
ELECTRICAL COBBLITE 2"
ALSO PROPOSED
THICK OVER PAD

CONTRACT:
3 1/2"X7" CONCRETE
TRANSFORMER PAD
15" THICK 3,500 PSI CONCRETE
WITH #4 BARS AT 18" O.C.E.W.

PROPOSED UNDERGROUND
ELECTRICAL BY OTHERS
(NOT THIS CONTRACT)

REMOVE AND REPLACE THE
EXISTING 7' REINFORCED
CONCRETE TO CITY STANDARD
PRACTICE:
2-6"X8" TEE
2-6" VALVE
150 LF OF 6" PVC WATER PIPE
1-FIRE HYDRANT ASSEMBLY TO
CITY STANDARDS
1-60" S. BENCH
1-6" CIP

PRIVATE WATER
SERVICE BY OTHERS
VIOLATES THIS CONTRACT

REMOVE AND REPLACE 144 SF
OF 7" REINFORCED
CONCRETE PAVEMENT TO
CITY STANDARD

PROPOSED GAS SERVICE BY
OTHERS, NOT THIS CONTRACT:



'ENGINEER';



COMMUNITY CENTER
SACHSE, TEXAS



WATER PLAN
SHEET NO.
C1.0



ENGINEER:



ENGINEER:



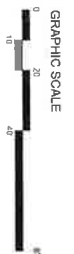
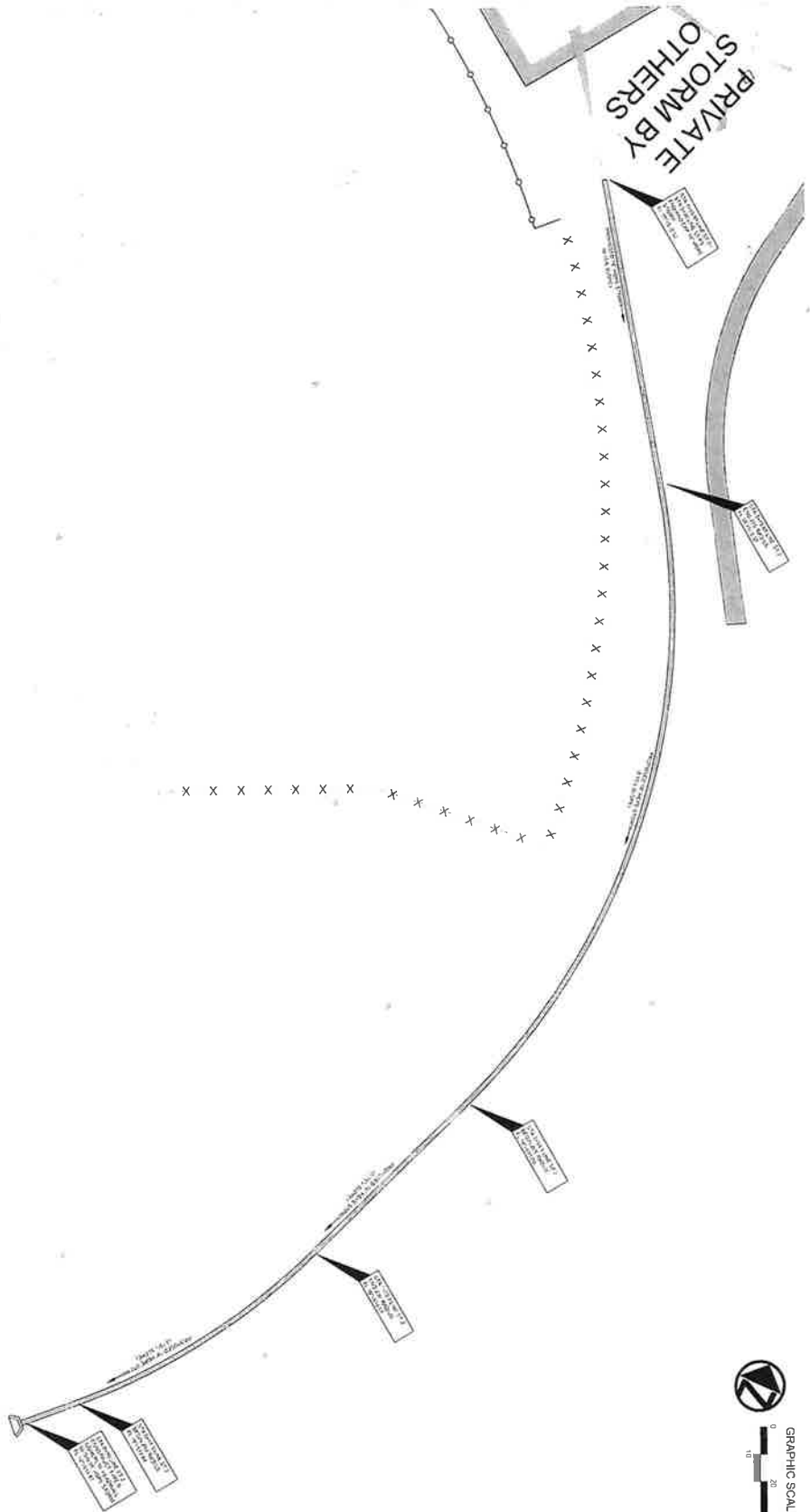
SHEET NO.
C3.1

PREPARED BY: CAP
CHECKED BY:
APPROVED BY:
DATE: 10/10/2018

EXISTING
POLICE
STATION

EXISTING
FIRE STATION

PRIVATE
STORM BY
OTHERS



ENGINEER



COMMUNITY CENTER
SACHSE, TEXAS

PROJECT NO
N/A

CIP PROJECT NO
N/A

PREPARED BY: GWP

CHECKED BY:

APPROVED BY:

DATE: 10/10/2018

DRAINAGE PLAN

SHEET NO.
C3.2

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDED THE BID FOR THE CONSTRUCTION OF THE COMMUNITY CENTER UTILITY PROJECT AS A CAPITAL IMPROVEMENT PROJECT TO KIK UNDERGROUND, LLC IN AN AMOUNT NOT TO EXCEED THREE HUNDRED NINETEEN THOUSAND THREE HUNDRED FORTY-FIVE DOLLARS AND ZERO CENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT IN A FORM APPROVED BY THE CITY ATTORNEY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for a contractor to construct utility improvements for the new Sachse Community Center; and

WHEREAS, the project is listed as a project in the 2018-2019 City of Sachse Capital Improvement Plan;

WHEREAS, the City has previously identified the primary funding source for the project to be Certificates of Obligation; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting specifications in an amount not to exceed \$319,345.00, with \$29,985.00 of funding from the Utility Fund and \$289,360.00 of funding through Certificates of Obligation; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

SECTION 1. That the Bid for the construction of sanitary sewer system improvements for Phase II of the Southeast Sewer Expansion project is hereby awarded to KIK Underground, LLC.

SECTION 2. That the City Manager is authorized to execute a contract with KIK Underground, LLC.

SECTION 3. That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

DULY RESOLVED AND APPROVED this 17th day of December 2018.

CITY OF SACHSE, TEXAS

Mike J. Felix, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	G. Executive Session
Subject	1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072 to deliberate the purchase, exchange, lease, or value of real property generally located within the City of Sachse along State Highway 78.
Access	Public
Type	Discussion, Information

Public Content**BACKGROUND**

The City Council will be provided information on a proposed property lease.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Conduct Executive Session as appropriate.

**Agenda Item Details**

Meeting	Dec 17, 2018 - Regular Combined City Council Meeting
Category	G. Executive Session
Subject	2. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel - regarding the mid-year review of the City Manager.
Access	Public
Type	Discussion, Procedural

Public Content**BACKGROUND**

Historically, the City Council has conducted a performance review of the City Manager every six months from the date of hire. Currently, the annual review of the City Manager is conducted in June and the mid-year review is conducted in December.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Conduct Executive Session as appropriate.