



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Meeting Agenda Parks and Recreation Board

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Thursday, July 9, 2015

7:00 PM

Council Chambers

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The Park and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, July 9, 2015, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
2. **Regular Agenda Items:**
  - [15-2892](#) Consider approval of the minutes of the June 11, 2015 meeting.  
  
Executive Summary  
Review of the minutes of the most recent meeting.  
**Attachments:** [06.11.15 Minutes](#)
3. **Discuss and receive an update on the Friends of Sachse Parks & Recreation.**
4. **Discuss and receive an update on Park Development Fees, what they are planned to be used for in the future and how the fund works.**
5. **Discuss the July 3 Red, White, and Blue Blast Event.**
6. **Board member training session on rules of order, and meeting procedures. .**
7. **Receive staff updates regarding current activities, special events, and personnel.**
8. **Request for future agenda items.**
9. **Set upcoming Parks and Recreation Board meeting date.**
10. **Adjournment.**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: July 3, 2015; 5:00 p.m.

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Lance Whitworth, Park and Recreation Director

*If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, Interim City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.*



## Legislation Details (With Text)

**File #:** 15-2892      **Version:** 1      **Name:** Consider approval of the minutes of the June 11, 2015 meeting.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 7/1/2015      **In control:** Parks and Recreation Board  
**On agenda:** 7/9/2015      **Final action:**  
**Title:** Consider approval of the minutes of the June 11, 2015 meeting.  
  
Executive Summary  
Review of the minutes of the most recent meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [06.11.15 Minutes](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**Title**

Consider approval of the minutes of the June 11, 2015 meeting.

*Executive Summary*

*Review of the minutes of the most recent meeting.*

**Background**

Minutes of the last Parks Board meeting.

**Policy Considerations**

None.

**Budgetary Considerations**

None.

**Staff Recommendations**

Approve the minutes of the June 11, 2015 meeting.



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Minutes Parks and Recreation Board

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Thursday, June 11, 2015

7:00 PM

Council Chambers

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The Park and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, June 11, 2015, at 7:00 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

**Present** 6 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Terri Hibbs, Board Member Nieves Marquez Jr., and Board Member Terry Bennett

**Absent** 1 - Board Member Niloufer Watkins

**Also present:** City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

### 1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 7:00 PM by Chairman Cyndi Mitchell. The invocation was led by Lance Whitworth and pledge to the U.S. and Texas Flags was led by Michael Kellam. Cyndi Mitchell moved Agenda Item 7 up to Agenda Item 5.

### 2. Regular Agenda Items:

Consider approval of the minutes of the May 14, 2015 meeting.

*Executive Summary*  
*Review of the minutes of the most recent meeting.*

A motion was made by Terry Bennett and seconded by Michael Kellam to accept the minutes as written. Motion passed.

### 3. Discuss and consider the Eagle Scout project for the construction of benches at Fire Fighter's Park.

Mr. Whitworth reported that an Eagle Scout will be building two benches for Firefighters Park. Mike Kellam suggested that the Scout water seal the benches. Mr. Whitworth reported that they will be doing the coated metal so that shouldn't be a problem.

### 4. Discuss the Parks and Recreation recently approved projects for the Amphitheater and Senior Center.

Mr. Whitworth reported on projects that have been approved to use the remaining funds from the Municipal Bond Project for the City campus. Projects include a sound system installed in the Senior Center. Also, there will be lettering on the Sachse Road side of the Senior Center, a generator at the

senior center, and an enclosure for the gift shop at the Senior Center. At the amphitheater, they are going to pour 2 sidewalks in the amphitheater and a covering for the stage.

**5. Discuss the July 3rd Red, White, and Blue Blast.**

Things are moving along with planning for the event. The flyers have gone out and we are posting the event on Facebook and the website. We are bringing back the Splash Down this year. An email has been sent out to the board requesting help during the event. Currently, Diana Smith, Jeremiah Stewart, and his mom will be helping with the games. There is the pie eating contest, marshmallow stuff, and hula hoop contest. The board requested that we limit the hula hoop contest to the kids this year. Also, we should do away with the names to sign up for the hula hoop contest.

**6. Discuss and receive an update on the Friends of Sachse Parks and Recreation.**

Michael Kellam reported that the group is closing the Firefighters Park brick purchases and sponsors on June 21. The group will get with Lance for final approval on things prior to installation. Michael spoke to the board about various grants that can be applied for.

**7. Receive Staff updates regarding current activities, special events, and personnel.**

We are going to install 2 additional picnic tables at Joe and Patricia Stone Park. With the Community Development Director leaving, the City Manager decided to move Building Maintenance under the Parks & Recreation Department until the new director comes in. The City Secretary, Terry Smith, announced his retirement and his last day will be June 30.

**8. Request for future agenda items.**

Requests were made to receive an update on Park Development Fees, what they are used for and what they are planned to be used for and how the fund works.

**9. Set upcoming Parks and Recreation Board meeting date.**

The next meeting was set for July 9, 2015 at 7 PM.

**10. Adjournment.**

A motion was made by Terri Hibbs and seconded by Nieves Marquez to adjourn at 7:39 PM.

**ATTEST:**

**APPROVED:**

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Diana Smith, Secretary

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Cyndi Mitchell, Chairman