



Sachse, Texas

Meeting Agenda

Parks and Recreation Commission

Thursday, July 11, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, July 11, 2013, at 7 00 p m in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

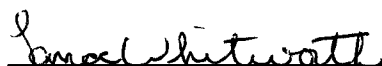
- 1 **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
- 3 13-1574 Consider approval of the minutes of the May 9, 2013 meeting

 Executive Summary
 Review and approve the Parks and Recreation Commission meeting
 minutes for May 9, 2013
 Attachments: parks minutes 050913.pdf
- 4 **Discuss and consider Disc Golf Course at Salmon Park.**
5. **Discuss and consider the design of Firefighter's Park located at 2837 5th Street.**
6. **Discuss and consider the Park Board's role at Sachse Fallfest event (October 12, 2013).**
- 7 **Discuss and consider the creation of a "wish list" of wants and needs for Sachse parks.**
8. **Staff Updates regarding current activities, special events, and personnel.**
- 9 **Requests for future agenda items.**
10. **Set upcoming Parks and Recreation Commission meeting date.**
- 11 **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted July 5, 2013, 5 00 p m.

Lance Whitworth, Director of Parks and Recreation

 C.W.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.

Sachse, Texas



Legislation Details (With Text)

File #	13-1574	Version	1	Name	Consider approval of the minutes of the May 9, 2013 meeting
Type	Agenda Item	Status			Agenda Ready
File created	6/4/2013	In control			Parks and Recreation Commission
On agenda	6/13/2013	Final action			
Title	Consider approval of the minutes of the May 9, 2013 meeting				

Executive Summary

Review and approve the Parks and Recreation Commission meeting minutes for May 9, 2013

Sponsors.

Indexes.

Code sections.

Attachments. [parks minutes 050913.pdf](#)

Date	Ver	Action By	Action	Result
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Title

Consider approval of the minutes of the May 9, 2013 meeting

Executive Summary

Review and approve the Parks and Recreation Commission meeting minutes for May 9, 2013

Background

Review and approve the minutes of the May 9, 2013 meeting

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends approval of the minutes of the May 9, 2013 meeting



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Commission

Thursday, May 9, 2013

7:00 PM

Council Chambers

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, May 9, 2013, at 7 00 p m in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business

Present 6 - Chairman Jeff Bickerstaff, Commission Member J D Pruitt, Commission Member Diana Smith, Commission Member Juanita Miller, Commission Member Cyndi Mitchell, and Commission Member Michael Kellam

Absent 1 - Committee Member Druce Reiley

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:00 PM.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff

3. 13-1530 Consider approval of the minutes of the April 11, 2013 meeting

Executive Summary

Review and consider approval of the meeting minutes of April 11, 2013

A motion was made by Cyndi Mitchell and seconded by Michael Kellam to approve the minutes as written. Motion passed unanimously

Discuss and consider Sachse Amateur Radio Association's request to use Salmon Park overnight on June 22-23, 2013.

Mr Caldwell and Mr Johns from the Amateur Radio Association spoke to the board and requested the overnight use of Salmon Park on June 22-June 23, 2013, for their annual Field Day Event. There will be a variety of activities including education training, emergency training, and allowing the public to see what the Amateur Radio Association does. A motion was made by Cyndi Mitchell and seconded by J.D. Pruitt to approve the Sachse Amateur Radio Association to use Salmon park overnight June 22 and June 23. Motion passed unanimously

Discuss Fiscal Year 2013-14 budget for Parks and Recreation Department.

Mr Whitworth briefly went through the preliminary budget and requests for the Fiscal Year 2013-14 for Parks & Recreation. Supplemental requests included truck replacements, mower replacement, hitch and bucket for tractor, a line item for tree management, and reclassification of 2 positions.

Discuss and consider Arbor Day/Cleanup Event.

Mr Whitworth reported on the Arbor Day/Cleanup Event wrap up results. We had over 300 volunteers, 23 groups, 7,052 pounds of electronic waste was collected and 5,000 pounds of trash. He thanked everyone for helping with the event and making it a success.

Discuss and consider Firefighter's Park located at 2837 5th Street.

Mr Whitworth reported that he spoke with the City Engineer on the Park Design. Currently he is working with the Engineer on the parking and options on alternative parking areas including possibly moving it to the opposite side of the park near the shed that is already out there.

Discuss and consider the creation of a "wish list" of wants and needs for Sachse parks.

Mr Whitworth went over the current list of items with the board including: a shade structure at Salmon and Firefighter's Park, sand volleyball court at Heritage Park, trail around Joe and Patricia Stone Park, pavilion at Firefighter's Park, tennis/basketball sport complex, and splash pad. Other smaller items the department can use are picnic tables, mesh trash cans, dog waste stations, benches, and drinking fountains.

Staff updates regarding current activities, special events, and personnel.

Mr Whitworth reported that we had about 110 people at the Movie in the Park. We had a costume contest and popcorn. He also reported that we had an opening for the Rec Aide position and have posted it, received applications, interviewed, and have made an offer to someone for the position.

Requests for future agenda items.

Requests were made to discuss the "wish list" and Firefighter's Park.

Set upcoming Parks and Recreation Commission meeting date.

The next meeting was set for June 13, 2013.

Consider election of officers.

Mr Bickerstaff let the board know that this is his last meeting due to his election on City Council. Mr Bickerstaff asked for a motion to nominate for Chairman. A motion was made by Diana Smith and seconded by J.D Pruitt to nominate Cyndi Mitchell for Chairman of the Parks & Recreation Commission. Motion passed unanimously Mr Bickerstaff said a few words about his time

on the board and how much he's enjoyed serving on the board. He thanked Patty Montagno, Scott Whitfield, Bill Adams, Cullen King, Spencer Hauenstein, and Darlene Putman. He is looking forward to his new role serving on the City Council. Mr Whitworth also thanked Mr Bickerstaff for his time on the board and the accomplishments during his time on the board.

Adjournment

A motion to adjourn was made by Mr Bickerstaff at 8:02 PM.

ATTEST**APPROVED**

SECRETARY

CHAIRMAN