



# Sachse, Texas

Sachse Public Library  
3815 Sachse Road  
Building C  
Sachse, Texas 75048

## Meeting Agenda Library Board

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Monday, July 13, 2015

7:00 PM

Library Meeting Room

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The Library Board of the City of Sachse will hold a Regular Meeting on Monday, July 13, 2015, at 7:00 p.m. in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

2. Regular Agenda Items:

[15-2842](#) Consider approval of the minutes of the June 8, 2015 meeting.

Executive Summary

Review and consider approval of the minutes of the June 8, 2015 Library Board meeting.

**Attachments:** [boardminutes060815PDF](#)

[15-2841](#) Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report.

**Attachments:** [June2015](#)

3. Receive Friends of the Sachse Public Library Report.
4. Library Board announcements regarding special events, current activities, and local achievements.
5. Adjournment.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: July 9, 2015; 5:00 p.m.

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Mignon Morse, Library Manager

*If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, Interim City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.*



## Legislation Details (With Text)

**File #:** 15-2842      **Version:** 1      **Name:** Consider approval of the minutes of the June 8, 2015, meeting.  
**Type:** Agenda Item      **Status:** Agenda Ready  
**File created:** 7/7/2015      **In control:** Library Board  
**On agenda:** 7/13/2015      **Final action:**  
**Title:** Consider approval of the minutes of the June 8, 2015 meeting.

Executive Summary  
Review and consider approval of the minutes of the June 8, 2015 Library Board meeting.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [boardminutes060815PDF](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Consider approval of the minutes of the June 8, 2015 meeting.

### *Executive Summary*

*Review and consider approval of the minutes of the June 8, 2015 Library Board meeting.*

### Background

Consider approval of the Library Board minutes for the June 8, 2015 meeting.

### Policy Considerations

N/A

### Budgetary Considerations

N/A

### Staff Recommendations

Recommend approval of the minutes of the June 8, 2015 meeting.

**Library Board  
Library Meeting Room  
3815 Sachse Road, Building C**

**Regular Meeting Minutes  
Monday, June 8, 2015**

**Attendance:** Robert Rodgers, Billy Ketner, Dia Rhoden, Ruth Glover, Dixie Scogin.

**Absent Board Members:** Sean French and Sean Hunt

**Meeting called to order 7:00 PM by Library Board Chair Robert Rodgers**

- 1. Invocation and Pledge of Allegiance to U.S. Flag and Texas flag.**
- 2. Regular Agenda Items**

**15-2842 Consider approval of the minutes of the May 11, 2015 meeting.**

Board Chair Robert Rodgers called for approval of the May 11, 2015 Library Board Meeting Minutes. Board Secretary 'Dia Rhoden made a motion to approve the minutes as accepted. The motion was unanimously accepted.

**15-2841 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.**

Library Manager Mignon Morse provided an overview of Author Con. Approximately 107 people attended the event. Library Board Member Sean Hunt donated water and Pepsi products. Staff members are weeding the collection of items that were 10-15 years old as well as DVDs that circulated over 100 times. Ms. Morse provided the statistics for the Summer Reading Club Kick-Off. Approximately 600 people attended the Summer Reading Club Kick-Off on June 6, 2015 and 923 items were checked out. Mignon is conducting new hire training. Funds for the RFID system were approved on May 18.

- 3. Receive the Friends of the Library Report.**

Friends Member Ruth Glover provided some of the positive input from Author. The Friends donated \$3,000 for new books.

- 4. Library board announcements regarding special events, current events, and local achievements.**

There are no announcements to report.

- 5. Adjournment.**

Library Board Chair motioned to adjourn the meeting at 7:21 P.M.



## Legislation Details (With Text)

|                      |                                                                                                                          |                      |   |              |                                                                                                                          |
|----------------------|--------------------------------------------------------------------------------------------------------------------------|----------------------|---|--------------|--------------------------------------------------------------------------------------------------------------------------|
| <b>File #:</b>       | 15-2841                                                                                                                  | <b>Version:</b>      | 1 | <b>Name:</b> | Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach. |
| <b>Type:</b>         | Agenda Item                                                                                                              | <b>Status:</b>       |   |              | Agenda Ready                                                                                                             |
| <b>File created:</b> | 7/7/2015                                                                                                                 | <b>In control:</b>   |   |              | Library Board                                                                                                            |
| <b>On agenda:</b>    | 7/13/2015                                                                                                                | <b>Final action:</b> |   |              |                                                                                                                          |
| <b>Title:</b>        | Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach. |                      |   |              |                                                                                                                          |
|                      | Executive Summary                                                                                                        |                      |   |              |                                                                                                                          |
|                      | Library Manager Mignon Morse will present Library Manager's Report.                                                      |                      |   |              |                                                                                                                          |

### Sponsors:

### Indexes:

### Code sections:

**Attachments:** [June2015](#)

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

### Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach.

### *Executive Summary*

*Library Manager Mignon Morse will present Library Manager's Report.*

### Background

Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach.

### Policy Considerations

N/A

### Budgetary Considerations

N/A

### Staff Recommendations

This is a discussion item only. No action is necessary.



# Departmental Report

June 2015

| Fiscal Year 2014 |              | Fiscal Year 2015 |              |
|------------------|--------------|------------------|--------------|
| This Month       | Year to Date | This Month       | Year to Date |

## Collection

|                         |        |       |        |       |
|-------------------------|--------|-------|--------|-------|
| Number of Titles        | 42,714 |       | 38,148 |       |
| Number of Items         | 41,909 |       | 39,691 |       |
| Number of New Items     | 541    | 4,053 | 915    | 4,142 |
| Number of Items Removed | 54     | 1,155 | 1,653  | 5,310 |
| Donated Items Added     | 175    | 1,199 | 257    | 1,357 |
| Number of E-Books       |        |       | 1,216  |       |
| Number of New E-Books   |        |       | 92     | 432   |

## Patrons

|                           |        |     |        |     |
|---------------------------|--------|-----|--------|-----|
| Number of Patrons         | 10,508 |     | 11,665 |     |
| Number of New Patrons     | 183    | 783 | 206    | 824 |
| Number of Patrons Removed | 3      | 11  | 6      | 10  |

## Circulation

|                   |        |        |        |        |
|-------------------|--------|--------|--------|--------|
| Total Circulation | 11,309 | 71,513 | 13,388 | 82,970 |
| Books             | 7,715  | 47,779 | 9,392  | 58,377 |
| DVDs & Blu-Ray    | 2,992  | 20,098 | 3,376  | 20,201 |
| E-Books           | 264    | 1,456  | 299    | 2,151  |
| Audio CDs         | 295    | 1,785  | 270    | 1,874  |
| Music CDs         | 2      | 28     | 5      | 11     |

## Programs and Services

|                             |       |       |       |       |
|-----------------------------|-------|-------|-------|-------|
| Number of Internet Sessions | 636   | 5,503 | 541   | 4,480 |
| Number of Programs          | 9     | 83    | 13    | 90    |
| Program Attendance          | 1,534 | 4,155 | 1,583 | 4,549 |
| Interlibrary Loans          | 29    | 194   | 46    | 364   |
| Number of Volunteer Hours   | 203   | 838   | 211   | 681   |

|                   |       |        |       |        |
|-------------------|-------|--------|-------|--------|
| <b>Door Count</b> | 2,981 | 29,715 | 8,629 | 37,435 |
|-------------------|-------|--------|-------|--------|

## Programs

|                             | Date   | Attendance |
|-----------------------------|--------|------------|
| Kingergarten career day     | 01-Jun | 100        |
| Summer kickoff              | 06-Jun | 600        |
| <b>Teen Cooking Program</b> | 09-Jun | 17         |
| Movie day                   | 10-Jun | 31         |
| <b>Dazzling Dave</b>        | 11-Jun | 201        |
| teen program                | 16-Jun | 5          |
| Movie day                   | 17-Jun | 35         |
| <b>Wildlife on the Move</b> | 18-Jun | 345        |
| teen program                | 23-Jun | 12         |
| Movie day "Into the Woods"  | 24-Jun | 50         |
| <b>Garland Symphony</b>     | 25-Jun | 167        |

|                |        |      |
|----------------|--------|------|
| writer's group | 16-Jun | 9    |
| teen program   | 30-Jun | 11   |
|                |        | 1583 |

| Summer Reading Stats | FY 2014 | FY 2015 |
|----------------------|---------|---------|
| Children             | 558     | 608     |
| Teens                | 80      | 85      |
| Adult                | 197     | 239     |
| Total                | 835     | 932     |