

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JULY 15, 2019

The City Council of the City of Sachse held a workshop and regular meeting on Monday, July 15, 2019 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Bill Adams, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Strategic Services Manager, Lauren Rose; Director of Public Works and Engineering, Greg Peters; Development Services Director, Matt Robinson; Finance Director, Teresa Savage; Finance Manager, Berna Fitzpatrick; IT Manager, Danny Wheeler; Parks and Recreation Director, Lance Whitworth; Park and Recreation Manager, Cynthia Wiseman; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:31 p.m.

CITY BENEFITS: Receive an update from HUB International, the City's benefits consultant, regarding the City's current claims status.

Andrew Weeger, Employee Benefits Specialist, provided an update that included historic information, benchmark data, claims versus premiums data, budget projections, and the strategy moving forward for 2020. The City will release an RFP in September after which the consultants will do a full analysis of plan designs submitted. A recommendation will be brought to the City Council in November.

The City Council discussed the loss ratios, rate caps, and possible outcomes.

FIRE AMBULANCE LICENSE: Discuss adding an additional Texas Department of State Health Services (TDSHS) ambulance license.

Chief Wade presented the City Council with an update on mutual aid and how the City currently responds to calls between the two stations. Chief Wade explained how medical calls are consistently 63 to 65% of what they do and staff anticipates an increase each year in call volumes. With the anticipated increase in mind, the department is working to reduce delays due to swapping personnel and equipment, reduce Engine 1 out of service time, utilize personnel on Truck 1 to maximize system efficiencies, increase redundancy in EMS response capabilities, and equalize mutual aid usage. Three options were presented on ways to address these challenges. Due to funding limitations, staff is recommending the City apply for a third TDSHS ambulance license.

The City Council discussed responding to calls, mutual aid, and having three versus four responders per each apparatus.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:18 p.m.

Mayor Felix opened the regular meeting at 7:37 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG:

Councilman King offered the invocation and Councilman Franks led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King encouraged residents to sign up for *My Water Advisor*, to adopt from the Animal Shelter, and reminded everyone that the Sachse Chamber of Commerce was looking for volunteers for Fall Fest held in October. He added information regarding bulk trash service and recognized Daniel with Troop 437 in attendance working on his citizenship badge.

Councilwoman Howarth announced upcoming Library events.

Mayor Felix thanked staff who worked on putting together the video for the Mayor's luncheon recently held by the Chamber of Commerce. He noted that Sachse was recently voted the third best city to raise a family by homesnacks.net and announced the Chamber of Commerce is hosting their Cars Under the Stars event on July 27.

CITIZENS INPUT:

Robert Corbin, 4951 Williford Road, expressed concerns about the construction being done around his residence that he believes is causing flooding and taking too long to complete. He noted that there is also no erosion control in this area.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the June 17, 2019, combined meeting.**
- 2. Approve a resolution authorizing the City Manager to execute an easement and right-of-way to Oncor Electric Delivery Company, LLC for underground electrical supply and communication facilities for the construction of the Sachse Community Center.**
- 3. Accept the monthly revenue and expenditure report for the period ending May 31, 2019.**

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Councilman King seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Discuss and consider the Sachse Community Center hours of operation.

Mrs. Nash stated the next three agenda items will address features of Community Center operations. The items are presented individually to allow the City Council to discuss and take separate motions/action on each one.

Mr. Whitworth presented three options regarding the hours of operation. All three options provide for 48-hours of operation coverage with the help from a Recreation Manager, a Recreation Specialist, and two part-time Recreation Aides. The first option was presented with the following hours: Mondays and Wednesdays 10:00 a.m. to 6:00 p.m.; Tuesdays and Thursdays 11:00 a.m. to 8:00 p.m.; Fridays 8:00 a.m. to 4:00 p.m.; and Saturdays 10:00 a.m. to 4:00 p.m. The second option consists of Monday-closed; Tuesdays and Thursdays 7:00 a.m. to 9:00 p.m.; Wednesdays 10:00 a.m. to 6:00 p.m.; Fridays and Saturdays 10:00 a.m. to 4:00 p.m. The third option indicated the following hours: Mondays 10:00 a.m. to 6:00 p.m.; Tuesdays and Thursdays 1:00 p.m. to 10:00 p.m.; Wednesdays and Fridays 6:00 a.m. to 2:00 p.m., and Saturdays 10:00 a.m. to 4:00 p.m. Staff recommends option two and is seeking City Council feedback.

Councilman Franks asked if option one mirrors the Library hours. Mr. Whitworth replied they are close to them, but not exact.

Councilman King and Councilman Bickerstaff indicated they liked option two with a re-evaluation in three to six months.

Councilman Bickerstaff asked if option one was the Park Board's recommendation. Mr. Whitworth replied it was option one.

The City Council discussed other facility hours, programmed classes and when they currently take place at the other City facilities including Old City Hall and the Library meeting room. Councilman Franks stated that classes are separate and programing can be done as much as possible. He would like to see the hours mimic the Library hours.

Councilman King made a motion to approve option two. Councilman Bickerstaff seconded that motion. Motion passes with a 6-1 vote. Councilman Franks voting in opposition.

Discuss and consider the Sachse Community Center membership fees.

Mr. Whitworth presented membership fees with a recommendation of \$10/resident; \$30/non-resident for individuals 12 years of age and up; a family rate of \$25/resident; \$75/non-resident, and a reduced fee for senior and veterans of \$0/resident and \$10/non-resident. Staff is seeking City Council feedback.

Mayor Pro Tem Adams stated he likes the recommendation and asked what age was considered a senior.

Councilman Bickerstaff asked what the changes were made from the last meeting. Mr. Whitworth stated the fees were originally presented as \$20/resident; \$40/non-resident; family rates of \$50/resident and \$100/non-resident, and there was no senior rate. Councilman Bickerstaff stated

he feels the new rates presented are a little low, but within reason. He would recommend a re-evaluation on the fees as well.

Councilman Franks stated he likes the original fees.

Mayor Pro Tem Adams added the recommended fees are low, but likes the idea of re-evaluating in six months, and proposed the recommended fees as “introduction” fees.

Councilman Watkins likes the staff recommendation.

Mayor Felix agreed to re-evaluate in three to six months.

Councilman Bickerstaff made a motion to set the membership fees at \$20/resident per year; \$40 non-resident per year for those 12 years of age and up. Family rates of \$50/resident per year and \$100/non-resident per year. A reduced rate for seniors and veterans of \$0/resident per year and \$10/non-resident per year with a re-evaluation after six months. Councilman Franks seconded that motion. Motion passes with a 5-2 vote. Mayor Pro Tem Adams and Councilman Watkins voting in opposition.

Discuss and consider the Sachse Community Center reservation fees.

Mr. Whitworth presented the reservation fees with staff recommending to adopt as presented. Staff is seeking City Council feedback.

	Operational Hours (Residents)	Operational Hours (Non-Residents)	Non-Operational Hours (Residents)	Non-Operational Hours (Non-Residents)	Operational Hours (Non-Profit, Resident)	Operational Hours (Non-Profit, Non-Resident)	Non-Operational Hours (Non-Profit, Resident)	Non-Operational Hours (Non-Profit, Non-Resident)
Room A	\$10/hour	\$25/hour	\$25/hour	\$50/hour	Free	\$10/hour	\$25/hour	\$35/hour
Room B	\$10/hour	\$25/hour	\$25/hour	\$50/hour	Free	\$10/hour	\$25/hour	\$35/hour
Room A+B	\$20/hour	Not Available	\$50/hour	Not Available	Free	Not Available	\$50/hour	Not Available
Gym Full Court	Not Available	Not Available	\$50/hour	Not Available	Not Available	Not Available	\$50/hour	Not Available
Gym Half Court	Not Available	Not Available	\$25/hour	\$50/hour	Not Available	Not Available	\$25/hour	Not Available

- Refundable Deposit - \$100
- Kitchen Use Fee - \$50

Councilman Franks expressed concerns regarding basketball court reservations, especially full court reservations by teams that may be done on a regular basis. Mr. Whitworth stated this could be considered as part of the policies for the Community Center, which will be discussed at a future meeting.

Councilman King made a motion to approve as presented. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider authorizing the City Manager to execute an agreement with BrooksWatson & Co, PLLC to provide auditing services for the City's financial statements for the fiscal year ending September 30, 2019.

Mrs. Savage stated per the City Charter, no more than five consecutive annual audits can be completed by the same firm. The current company has audited the prior two years of financial statements. While in compliance with the Charter, the change in scope to include two additional Component Units, one Public Improvement District, and a potential Single Audit were unknown at the time of issuance for proposals in 2017. The change in scope with associated changes to the proposed hours of review were outside the criteria upon which the dollar cost bid was based; therefore, the City issued a new request for proposals (RFP) to allow for the additional financial review of needs. Four proposals were received with a one-year engagement with option to renew for four more years. Staff reviewed proposals and determined that all firms met the evaluation criteria of mandatory elements and technical qualifications; therefore, the final criterion of fees was the deciding factor. Staff recommends BrooksWatson & Co. to provide auditing services.

Councilman King made a motion to authorize the City Manager to execute an agreement with BrooksWatson & Co, PLLC to provide auditing services for the City's financial statements for the fiscal year ending September 30, 2019. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Receive an update on the City's financial long-range plan.

Mrs. Savage gave an update of the current year's progress, which included a year-to-date review of the General Fund, Utility Fund, assessed property values, and sales tax receipts. A three-year projection was given of the General Fund, Utility Fund, and General Fund balance. Mrs. Savage also provided an overview of the changes with the passing of Senate Bill 2 and how they will affect the City

Jason Hughes with Hilltop Securities discussed the funding of infrastructure projects related to The Station and the use of tax notes for these projects. Mr. Hughes noted that state law limits tax notes to a seven-year term and tax notes can be sold by increasing the interest and sinking (I&S) portion of the tax rate.

Mrs. Savage finalized the presentation with capital funding sources and their projected balances.

Discuss the City's draft Capital Improvement Plan (CIP).

Mr. Peters presented a draft overview of the City's CIP that included utility expansion projects, utility rehabilitation projects, drainage expansion projects, drainage maintenance projects, street lighting projects, street maintenance projects, supplemental street maintenance project options, street expansion projects, and facility rehabilitation/expansion projects. Mr. Peters outlined major project funding needs and possible funding strategies. Due to the significant list of major capital expansion needs which fall under core services, staff is recommending that the City Council move forward with further investigation into a potential future bond election. Staff is seeking feedback on the preliminary recommendations for projects to include in the FY 2019-2020 Capital Improvement Plan as well as if the City Council would like staff to investigate further a bond election. The CIP is updated as part of the annual budget process. Staff will return in August with the Parks and Trails portion of the CIP.

Councilman King strongly recommended staff to start pursuing a bond election and committee.

No further comments were made.

EXECUTIVE SESSION:

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087: Economic Development Deliberations: Discussion of a Development Agreement between the City of Sachse and PMB Acquisitions LLC and/or its affiliates to provide incentives related to the development of approximately 119 acres of land within the PGBT Area Zoning District.

At 9:53 p.m., the City Council recessed into Executive Session.

At 10:22 p.m., the City Council reconvened back into regular session.

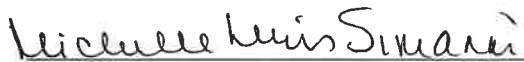
No action was taken.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 10:23 p.m.


MIKE J. FELIX, MAYOR

ATTEST:


Michelle Lewis Sirianni, City Secretary

