



City of Sachse, Texas

3815 Sachse Road,
Building B
Sachse, TX 75048

Meeting Agenda

City Council

Monday, July 16, 2018

6:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, call Executive Session or order of business at any time prior to adjournment.

As authorized by Section §551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

6:30 PM WORKSHOP MEETING - CALL TO ORDER

The City Council of the City of Sachse will hold a Workshop Meeting on Monday, July 16, 2018, at 6:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. Discussion Items

[18-4327](#)

Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances.

Attachments: [Staff Presentation](#)

[Non-Residential Zoning Map](#)

2. Discuss any City Council meeting agenda items

Please note: These items are for discussion purposes only and no City Council action will be taken. The workshop session is for City Council and staff discussion. Citizen input is not permitted on this agenda.

3. Adjournment

7:30 PM REGULAR MEETING - CALL TO ORDER

The City Council of the City of Sachse will hold a Regular Meeting on Monday, July 16, 2018, at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. Invocation and Pledges of Allegiance to U.S. and Texas Flags

2. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

[18-4320](#) Approve the minutes of the July 2, 2018 workshop meeting.

Attachments: [07.02.18 Minutes Workshop](#)

[18-4321](#) Approve the minutes of the July 2, 2018 regular meeting.

Attachments: [07.02.18 Minutes](#)

[18-4328](#) Accept the Monthly Revenue and Expenditure Report for the period ending May 31, 2018.

Attachments: [All Funds 5-31-18](#)

[Sales Tax Analysis July 2018](#)

3. Mayor and City Council announcements regarding special events, current activities, and local achievements

[18-4324](#) Recognize and present CareFlite's First Responder Award to Vincent Ojeda.

4. Citizen Input

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

5. Regular Agenda Items

[18-4325](#) Conduct a public hearing and consider proposed ordinances amending the Code of Ordinances by amending Chapter 3 titled "Building Regulations" by amending Article I titled "In General" by deleting Section 3-6 titled "Moving Buildings Into The City" in its entirety and renaming Section 3-6 "Reserved"; by adding a new Section 3-25 titled "Flatwork Requirements" to provide restrictions to all impervious surface, concrete, grading, and similar installations; by reserving Sections 3-26 -- 3-40 for future use; by amending Chapter 11 titled "Zoning Ordinance" by amending Exhibit 1 by amending Article 3 titled "[Districts]" by amending Section 8 titled "AG-Agricultural District" by amending 8.3 titled "Building Regulations" to provide for minimum lot area requirement; by amending Section 11 titled "SP-Special Use Permits" by amending 11.4 titled "Temporary Special Use Permits" to provide regulations for portable buildings; by amending Article 4 titled "General Provisions" applying to all or several districts; and by amending Section 12 titled "Accessory Structures" to provide regulations for accessory structures.

Attachments: [Staff Presentation](#)

[Proposed Ordinance \(Chapter 11\)](#)

[Proposed Ordinance \(Chapter 3\)](#)

[18-4330](#) Consider recommendation by City staff to reject all bids received for the

Sachse Community Center project.

[18-4329](#)

Consider approval of a resolution approving the terms and conditions of an Advance Funding Agreement by and between the City of Sachse and the Texas Department of Transportation for a Surface Transportation Block Grant (STBG) Program Project Off-System CSJ # 0918-47-240, for the preliminary engineering; plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse.

Attachments: [Advance Funding Agreement](#)
[Resolution TxDOT AFA](#)

[18-4319](#)

Receive an update on the People with Disabilities Community Roundtable event.

6. Executive Session

[18-4331](#)

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072: Deliberation of the sale of real property generally located along SH 78.

Consider any action as a result of Executive Session.

7. Adjournment

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

I certify the above agenda was posted on the bulletin board at Sachse City hall on Friday, July 13, 2018 by 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4327	Version:	1	Name:	Use Chart
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/10/2018	In control:		In control:	City Council
On agenda:	7/16/2018	Final action:		Final action:	
Title:	Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Staff Presentation Non-Residential Zoning Map				

Date	Ver.	Action By	Action	Result
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Title
Use Chart

Background

- Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances
- The 2017 Comprehensive Plan identified the Use Chart as an ordinance to be revised
- The maintenance of existing ordinances is considered routine in order to provide a healthy and functioning regulatory framework that meets the needs of the community
- Critical Path:
 - 7-16-18: City Council Workshop
 - September: Planning & Zoning Commission
 - September/October: City Council Public Hearing

Overview

- Commonly referenced as the Use Chart, Schedule of Uses, Zoning Chart, Table of Uses, or other term
- The Use Chart determines what land uses are allowed in what zoning districts
- Lists out uses of land as rows with the different zoning districts as columns
- Land uses are categorized into various groupings such as Residential uses, Retail uses, Industrial uses, Transportation uses, etc.
- Each land use is then designated as Permitted, Prohibited, allowed with a Special Use Permit (SUP), or allowed Conditionally for each zoning district on the chart

Policy Considerations

- Are formatting changes and general revisions recommended?
- Should certain land uses be changed within the chart? If so, how?
- Should duplicate or obsolete zoning districts be eliminated?

Budgetary Considerations

There are no budgetary considerations associated with this item.

Next Steps

Discuss and provide feedback to staff.

Use Chart

CITY COUNCIL WORK SESSION

JULY 16, 2018



Background

- Consider and discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances
- The 2017 Comprehensive Plan identified the Use Chart as an ordinance to be revised
- The maintenance of existing ordinances is considered routine in order to provide a healthy and functioning regulatory framework that meets the needs of the community

Overview

- Commonly referenced as the Use Chart, Schedule of Uses, Zoning Chart, Table of Uses, or other term
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Sachse's Chart

OFFICE AND RETAIL	Agricultural	Single Family R-39	Single Family R-15	Single Family R-12	Single Family R-10	Single Family Estate R-E	Office Park	Mixed Use	Commercial-1	Commercial-2	Industrial-1	Industrial-2	Planned Development
Antique shop							S	X		X	X		*
Bait sales, live										S	S	S	*
Bed and breakfast	S							S					*
Catering								S	S	S	X		*
Retail sales/drive-through							S	S	S	S	X	X	*
Drug store/pharmacy							X	X	X	X	L		*
Financial institution							X	X	X	X			*
Flea market, indoor								S		S			*

Sample Charts

Title XII, Zoning Ordinance ♦ Chapter 4: Summary of Allowed, Conditional and Prohibited Uses By Distr

TYPES OF LAND USES	NAICS CODE	Residential Zoning Districts							Non-Residential Zoning Districts						
		AG	RE	RL	R1	R2	R3	MH	O	CBD	C-1	C-2	C-3	I	
Institutional/ Governmental		Generally public and quasi-public land uses including utility, educational, recreational, cultural, medical, governmental, and other uses that are with public or social importance.													
Fraternal Organization 🏠	813410									C	P	P	P	P	P
Fraternity or Sorority House 🏠						C		C		C	C	C	C	C	
Governmental Building or Use (County, State or Federal)		C	C	C	C	C		C	C	P	P	P	P	P	P
Hospital 🏠	621110									C	C	P	P	P	P
Institution for Alcoholic, Narcotic, or Psychiatric Patients 🏠	622210											C	C	C	P
Institution of Religious, Educational or Philanthropic Nature but not meeting Church, Temple, Place of Worship Definition 🏠	813319	C	C	C	C	C		C	C	C	C	P	P	P	P

ARTICLE V, TABLE A Residential Zoning Districts	SF-RE	SF-1	SF-2	SF-3	SF-4	A-1	A-2	SF-X	TH	MH-1	MH-2	D	MF
	Ranchette Estate	Single-Family 1	Single-Family 2	Single-Family 3	Single-Family 4	Single-Family A1	Single-Family A2	Single-Family Mix	Townhome	Manufactured Home District	Manufactured Home Park	Duplex	Multi-Family
Open Storage, Permanent													
Open Storage, Temporary													
Seasonal Sales													
Solar Panels or Devices	C	C	C	C	C	C	C	C	C	C	C	C	C
Vending Kiosk, Commercial													
Vending Kiosk, Not-for-Profit	C	C	C	C	C	C	C	C	C	C	C	C	C
Wind Energy Conversion System (WECS)	C	C	C	C	C	C	C	C	C	C	C	C	C
Institutional & Special Uses													
Assembly Uses	S	S	S	S	S	S	S	S	S	S	S	S	S
Athletic Stadium or Field	S	S	S	S	S	S	S	S	S			S	S
Cemetery or Mausoleum	S	S	S	S	S	S	S	S	S			S	S

Substantive Changes: Formatting

Sachse's chart is proposed for reformatting to provide a more modern and user friendly document:

- Visually distinguishing between Residential and Non-Residential zoning districts
- Implementing the P (Permitted), S (SUP), C (Conditional), and [*blank*] (Not Allowed) indicators
- Deleting the "X" interpretive symbol currently in use (X means allowed)
- Color coding the chart

Substantive Changes: General Updates

Additional areas of the zoning ordinance being revised in conjunction with the Use Chart in order to curtail ripple effects:

- Updating accompanying definitions for clarification and legal compliance
- Modernizing language on how to use and interpret the Use Chart, including non-conforming regulations
- Consolidating Conditional Uses into one section of the zoning ordinance
- When possible, using broad land use categories in lieu of long lists of every possible land use

Substantive Changes: Line-Items

The following list is proposed for discussion and direction:

- Assisted Living (currently allowed by right in all districts)
- Allowing Municipal Facilities by right in all districts (many cities already assume this)
- Brewery (TABC does not require Breweries to have a food component; local zoning defines Brewery as being in conjunction with food service)
- Allowing Planned Development districts to be created when in conjunction with a Council approved development agreement or other ordinance (currently a 5 acre minimum; would still require standard public hearings)

Special Use Permits (SUPs) Discussion

A Special Use Permit (SUP) is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal. Thus, the City has broad discretionary approval of SUPs.

Balancing the burden of an SUP process on a particular market use and its associated fiscal impacts is a policy decision that merits further discussion on a few highlighted land uses.

Substantive Changes: Drive-Thru SUPs

*Drive-through establishment means a business that allows the interior passage of motor vehicles for the retail sale of **food or** beverages, or the delivery of **food or** beverages to the occupants of the vehicle.*

- Currently pharmacies, banks, day cares, and even grocery online pickup services do not require an SUP
- Is there any support for allowing drive-thru restaurants by right in retail districts and distinguishing them from drive-thrus that serve beverages?

Substantive Changes: SUPs

The following list is proposed for discussion and direction:

- Minor Auto Repair (retail service such as Discount Tire, NTB, & Jiffy Lube)
 - Currently allowed by right in C-2
 - Allow in C-1 also?
- Major Auto Repair (body shops)
 - Currently not allowed in C-1 nor C-2 with no option for an SUP application
 - Several brands today are not as visually incompatible as historic designs
 - Allow in C-1 and C-2 with SUP?

Major Auto Repair Example



Substantive Changes: SUPs

The following list is proposed for discussion and direction:

➤ Car Wash (attended only)

- Currently requires an SUP in both C-1 and C-2
- Distinguish automated wash (tunnel) from self-serve?
- Tunnel by right and self-serve with SUP?

➤ Gas Pumps (gas stations)

- Currently require an SUP in non-residential districts
- Gas station design has advanced considerably the past 15 years
- Allow by right in C-1 and C-2? Or keep as is?

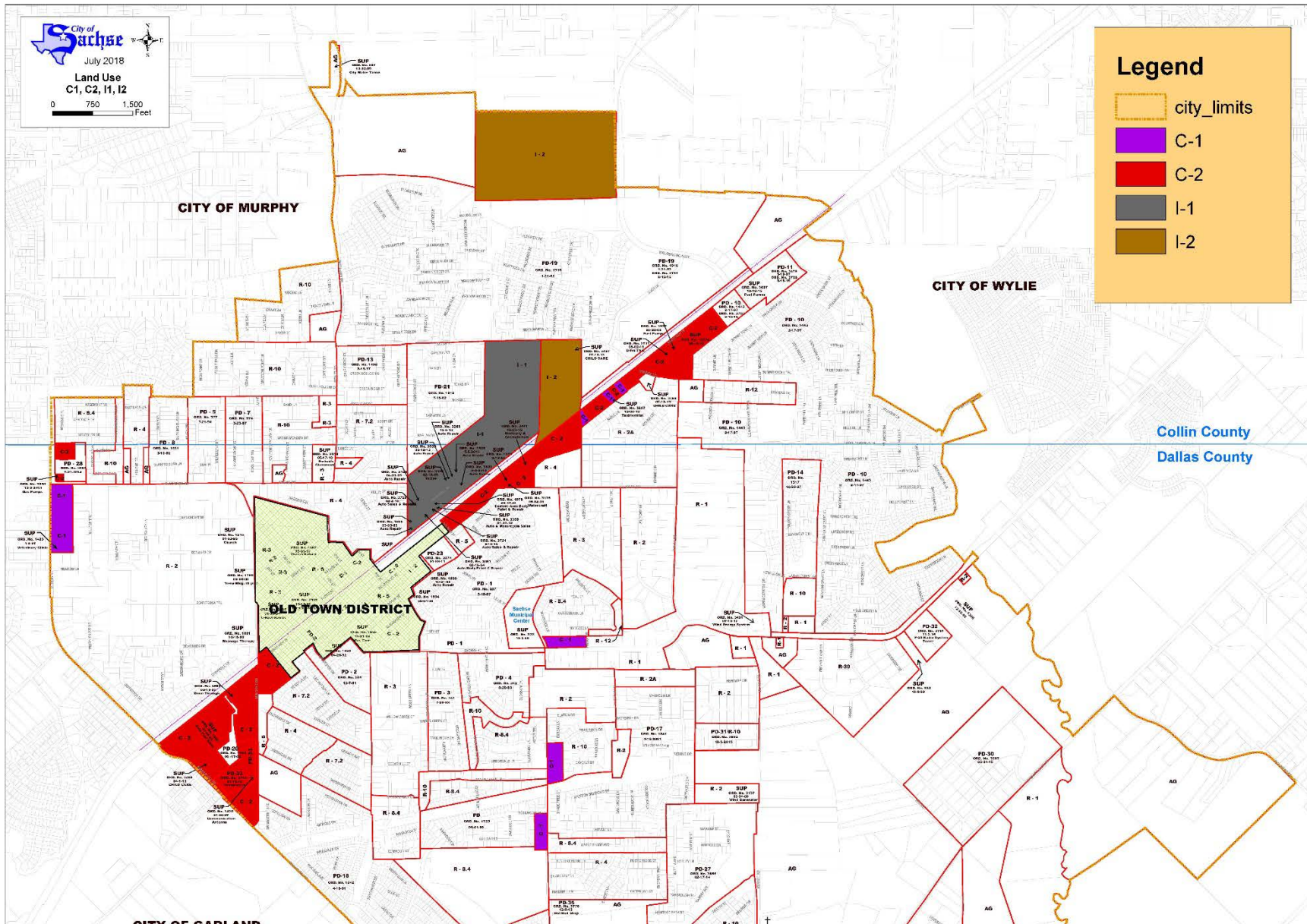
Substantive Changes: SUPs

The following list is proposed for discussion and direction:

- Child Care Center (commercial day care)
 - Currently requires an SUP in all districts, including residential districts
 - Proposed to eliminate commercial day care SUP option in residential districts
 - Allow by right in C-1 and C-2? Eliminate from other districts?
- Assembly Uses (churches)
 - Currently allowed by right in all districts
 - Infrastructure may not always accommodate such allowances
 - Some cities require an SUP in non-residential districts and prohibit in residential areas

Substantive Changes: Zoning Districts

- Some zoning districts are not and have not been used and are proposed for deletion (e.g. Office Park – predated the 2009 Turnpike Overlay)
- There is not a distinct difference between C-1 (Neighborhood Shopping District) and C-2 (General Commercial District) – both are general retail
- There is not a distinct difference between I-1 (Manufacturing & Warehousing) and I-2 (General Industrial)
- Should obsolete or redundant districts be consolidated or otherwise eliminated?
- Most likely result would be one Retail district and one Industrial district (would require an Equivalency Table as with R district changes)



Next Steps

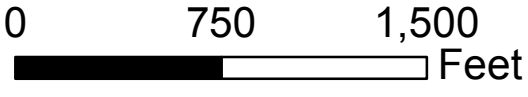
Discussion & Feedback

Critical Path (tentative):

7-16-18: City Council Workshop

September: Planning & Zoning Commission

September/October: City Council Public Hearing



CITY OF WYLIE

Dallas County

THIS MAP IS PROPERTY OF THE CITY OF SACHSE, TEXAS, AND IS NOT TO BE REPRODUCED BY ANY MEANS, MECHANICAL OR DIGITAL, WITHOUT THE WRITTEN CONSENT OF THE CITY.

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City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4320 **Version:** 1 **Name:** July 2, 2018 Council Workshop Minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 7/6/2018 **In control:** City Council
On agenda: 7/16/2018 **Final action:**
Title: Approve the minutes of the July 2, 2018 workshop meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [07.02.18 Minutes Workshop](#)

Date	Ver.	Action By	Action	Result
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Title
July 2, 2018 workshop minutes.

Background
Minutes of the July 2, 2018 workshop meeting.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve the minutes of the July 2, 2018 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE
WORKSHOP MEETING MINUTES
JULY 2, 2018

The City Council of the City of Sachse held a workshop meeting on Monday, July 2, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Pro Tem Paul Watkins, Councilmembers Brett Franks, Michelle Howarth, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Fire Chief, Marty Wade; and Economic Development CEO, Leslyn Blake. Mayor Mike Felix was absent.

Mayor Pro Tem Watkins opened the meeting to order at 6:30 p.m.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code:

Section §551.087: Deliberation of Economic Development Negotiations: to deliberate Economic Development incentives for the Rowlett Florist of Garland (now called Rowlett Florist of Sachse) located at 2924 5th Street.

Section §551.087: Deliberation of Economic Development Negotiations: to deliberate Economic Development incentives for Spec's located at 8110 SH 78.

At 6:30 p.m., the City Council recessed into Executive Session.

At 7:22 p.m., the City Council reconvened back into the Workshop meeting.

Please see the July 2, 2018 City Council Minutes for any Executive Session action taken by the City Council.

ADJOURNMENT:

At 7:22 p.m., Mayor Pro Tem Watkins adjourned the meeting.

PAUL WATKINS, MAYOR PRO TEM

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4321 **Version:** 1 **Name:** July 2, 2018 Council Minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 7/6/2018 **In control:** City Council
On agenda: 7/16/2018 **Final action:**
Title: Approve the minutes of the July 2, 2018 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [07.02.18 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title
July 2, 2018 regular minutes.

Background
Minutes of the July 2, 2018 regular meeting.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve the minutes of the July 2, 2018 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JULY 2, 2018

The City Council of the City of Sachse held a regular meeting on Monday, July 2, 2018 at 7:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Councilmembers Brett Franks, Michelle Howarth, Bill Adams, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Development Services Director, Dusty McAfee; Finance Director, Teresa Savage; Parks and Recreation Director, Lance Whitworth; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, and Economic Development CEO, Leslyn Blake.

Mayor Felix opened the meeting at 7:35 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Bickerstaff and the pledges by Councilman Adams.

OATH OF OFFICE: Administer the oath of office to the newly elected councilmember.

Mayor Felix conducted oath of office to newly elected Councilmember Michelle Howarth.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City councilmember or citizen so requests.

18-4314 - Approve the minutes of the June 18, 2018 workshop meeting.

18-4315 – Approve the minutes of the June 18, 2018 regular meeting.

18-4318 – Approve the minutes of the June 26, 2018 special meeting.

Councilman Bickerstaff made a motion to approve items on the consent agenda as presented. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King reminded residents to protect animals from fireworks.

Mayor Felix reminded residents to come out to the Red, White, and Blue Blast on Tuesday, July 3. The Mayor also announced that the Sachse Chamber of Commerce will be hosting Cars under the Stars at the Sachse High School on July 28.

CITIZENS INPUT:

No comments were made.

REGULAR AGENDA ITEMS:

Mayor Felix recused himself from the dais and turned the meeting over to Mayor Pro Tem Watkins.

18-4316 Take any necessary action as a result of Executive Session.

Councilman King made a motion to approve a resolution approving the terms and conditions of an Economic Development incentive agreement by and between the Sachse Economic Development Corporation and Rowlett Florist of Garland now the Rowlett Florist of Sachse. Councilman Bickerstaff seconded that motion and the motion was unanimously approved with a 6-0 vote.

18-4317 Take any necessary action as a result of Executive Session.

No action was taken.

Mayor Felix re-entered the Council Chambers and took his seat.

18-4212 Consider appointment of a Mayor Pro Tem.

Mayor Pro Tem Watkins made a motion to nominate Councilman King as Mayor Pro Tem. Councilman Adams seconded that motion and the motion was unanimously approved.

18-4313 Consider appointment(s) of Council liaisons to the City's boards and commissions.

Mrs. Lewis Sirianni stated that due to the recent changeover in City Council, the TIF and Library Board now have vacancies for the Council liaisons. The City Council has the option to consider appointing liaisons to these boards, as well as any of the other boards or commissions.

The City Council discussed when the TIF and Library Board meet and if Councilmember Howarth was interested in these boards. Councilmember Howarth stated she would be happy to become the liaison to these boards, as well as expressed interest in serving as the WISD liaison since she still has children in this school district.

Mayor Pro Tem King made a motion to nominate Councilmember Howarth to the TIF and Library Board. Councilman Watkins seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 7:48 p.m.

ATTEST:

MIKE J FELIX, MAYOR

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4328 **Version:** 1 **Name:** Monthly Budget Reports July 2018
Type: Agenda Item **Status:** Agenda Ready
File created: 7/10/2018 **In control:** City Council
On agenda: 7/16/2018 **Final action:**
Title: Accept the Monthly Revenue and Expenditure Report for the period ending May 31, 2018.
Sponsors:
Indexes:
Code sections:
Attachments: [All Funds 5-31-18](#)
[Sales Tax Analysis July 2018](#)

Date	Ver.	Action By	Action	Result
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Title

Monthly Revenue and Expenditure Report for the period ending May 31, 2018.

Background

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, and the Sachse Economic Development Corporation, as well as an analysis of sales tax revenues received year-to-date.

Policy Considerations

The City Charter requires that the City Manager submit a monthly report covering revenues and expenditures.

Budgetary Considerations

There are no budgetary considerations at this time.

Staff Recommendations

Accept the Monthly Revenue and Expenditure Report for the period ending May 31, 2018.

City of Sachse
Monthly Revenue and Expenditure Report
May 31, 2018
(Unaudited)

GENERAL FUND

67% of Year Completed

	Annual Budget		Current Month		Actual YTD	YTD Actual as a	Note	
				Actual		Percent of Budget	Reference	
Revenue Summary								
Property Tax	\$	11,107,591	\$	28,926	\$	11,458,797	103.16%	A
Sales Tax		1,434,000		153,689		1,135,376	79.18%	
Franchise Fees		1,694,233		298,541		1,310,635	77.36%	
Licenses and Permits		615,500		72,985		414,840	67.40%	
Service Fees		676,000		69,116		575,199	85.09%	
Fines		250,000		16,042		180,728	72.29%	
Interest Income		25,000		15,828		93,600	374.40%	
Miscellaneous Income		281,118		22,966		228,979	81.45%	
Intergovernmental Revenue		1,078,989		89,916		719,326	66.67%	
Total Revenue	\$	17,162,431	\$	768,009	\$	16,117,480	93.91%	
Expenditure Summary								
City Manager	\$	409,060	\$	31,798	\$	276,473	67.59%	
City Secretary		166,672		20,561		140,780	84.47%	
Human Resources		361,047		29,644		220,939	61.19%	
Finance		546,930		36,145		391,708	71.62%	
Municipal Court		245,179		18,103		147,027	59.97%	
Parks & Recreation		1,660,984		83,798		1,234,240	74.31%	
Senior Programs		151,626		18,650		119,639	78.90%	
Library Services		470,203		36,809		305,032	64.87%	
Community Development		879,108		58,060		572,264	65.10%	
Streets & Drainage		1,944,286		103,247		1,471,613	75.69%	
Facility Maintenance		539,325		32,646		360,662	66.87%	
Police		5,123,381		356,370		3,255,962	63.55%	
Animal Control		220,972		15,935		136,970	61.99%	
Fire/EMS		4,047,667		276,830		2,675,873	66.11%	
Combined Services		389,672		(5,155)		288,955	74.15%	
City Engineer		241,594		15,426		152,838	63.26%	
Information Technology		428,270		19,896		247,898	57.88%	
Total Expenditures	\$	17,825,976	\$	1,148,762	\$	11,998,872	67.31%	
Total Revenue Over/Under Expenses	\$	(663,545)	\$	(380,753)	\$	4,118,608		

Explanation of Major Variances:

City of Sachse
Monthly Revenue and Expenditure Report
May 31, 2018
(Unaudited)

UTILITY FUND

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Water Revenue	\$ 6,204,912	\$ 674,716	\$ 4,315,379	69.55%	
Sewer Revenue	4,565,736	398,539	3,177,320	69.59%	
Drainage Revenue	-	17,208	85,596	n/a	
Fees	158,500	15,735	140,838	88.86%	
Interest Income	10,000	21,039	199,279	1992.79%	
Transfer In-Debt Service					
Miscellaneous Income	-	1,476	7,399		
Total Revenue	\$ 10,939,148	\$ 1,128,712	\$ 7,925,811	72.45%	
Expenditure Summary					
Utility Administration	\$ 350,365	\$ 23,807	\$ 209,961	59.93%	
Water Operations	7,822,028	737,082	4,657,345	59.54%	A
Sewer Operations	15,687,032	276,874	3,146,177	20.06%	A
Drainage Operations		-	-	n/a	
Meter Reading	2,457,045	170,722	2,125,750	86.52%	B
Total Expenditures	\$ 26,316,470	\$ 1,208,485	\$ 10,139,233	38.53%	
Total Revenue Over/Under Expenses	\$ (15,377,322)	\$ (79,772)	\$ (2,213,422)		

Explanation of Major Variances:

- A** Budget includes capital allocations
- B** AMI project expenditures included in budget and actual

City of Sachse
Monthly Revenue and Expenditure Report
May 31, 2018
(Unaudited)

	Debt Service Fund			67% of Year Completed		Note Reference
	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget		
Revenue Summary						
Property Tax	\$ 3,922,133	\$ 10,046	\$ 4,048,351	103.22%		
Interest Income	1,000	(55)	2,917	291.70%		
Miscellaneous Receipts		-	3,393			
Total Revenue	\$ 3,923,133	\$ 9,991	\$ 4,054,662	103.35%		
Expenditure Summary						
Fees	\$ 3,500	\$ -	\$ 2,256	64.46%		
Principal	2,330,000	-	2,330,000	100.00%	A	
Interest	1,433,496	-	702,292	48.99%	A	
Transfer Out-Utility Fund						
Total Expenditures	\$ 3,766,996	\$ -	\$ 3,034,548	80.56%		
Total Revenue Over/Under Expenses	\$ 156,137	\$ 9,991	\$ 1,020,113			

A Principal payments are due in February and interest payments in February and August

City of Sachse

Monthly Revenue and Expenditure Report

May 31, 2018

(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	\$ 700,000	\$ 76,845	\$ 560,664	80.09%	A
Other Income	\$ -	\$ 2,200	\$ 10,996		
Interest Income	1,500	(13)	2,793	186.19%	
Total Revenue	\$ 701,500	\$ 79,032	\$ 574,453	81.89%	
Expenditure Summary					
Expenditures	701,609	70,210	314,118	44.77%	
Total Expenditures	\$ 701,609	\$ 70,210	\$ 314,118	44.77%	
Total Revenue Over/Under Expenses	\$ (109)	\$ 8,821	\$ 260,335		

Explanation of Major Variances:

A Rental income on EDC property

CITY OF SACHSE

2017/2018 SALES TAX ANALYSIS

FY 2017	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget	FY 2018	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	204,011	116,572	116,572	9.56%	October	192,025	109,723	109,723	9.00%
November	269,073	153,748	270,320	19.53%	November	419,139	239,496	349,219	24.94%
December	195,780	111,868	382,188	27.62%	December	192,626	110,067	459,286	32.81%
January	198,694	113,534	495,722	35.82%	January	208,475	119,123	578,409	41.31%
February	295,944	169,102	664,824	48.04%	February	313,995	179,416	757,825	54.13%
March	202,397	115,649	780,473	56.40%	March	181,691	103,818	861,644	61.55%
April	169,232	96,699	877,172	63.38%	April	185,503	105,996	967,640	69.12%
May	248,537	142,014	1,019,186	73.65%	May	268,970	153,689	1,121,329	80.09%
June	190,343	108,762	1,127,948	81.51%	June	222,767	127,295	1,248,624	89.19%
July	196,493	112,276	1,240,224	89.62%	July				
August	265,411	151,656	1,391,880	100.58%	August				
September	188,666	107,804	1,499,683	108.37%	September				
TOTAL	2,624,580	1,499,683			TOTAL	2,185,190	1,248,624		
BUDGET		1,383,888			BUDGET		1,400,000		



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4324 **Version:** 1 **Name:** CareFlight's First Responder Award
Type: Agenda Item **Status:** Agenda Ready
File created: 7/6/2018 **In control:** City Council
On agenda: 7/16/2018 **Final action:**
Title: Recognize and present CareFlite's First Responder Award to Vincent Ojeda.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Great First Responder Award

Background

Each year, CareFlite acknowledges outstanding individuals for their efforts in emergency medical services. This year, Sachse Fire-Rescue was represented by Fire Rescue Specialist Vincent Ojeda, who was nominated for the award by CareFlite staff.

Policy Considerations

There are no policy considerations with this item.

Budgetary Considerations

There are no budgetary considerations with this item.

Staff Recommendations

Recognize and present award to Fire Rescue Specialist Vincent Ojeda

Doak Enabnit, Senior Director of Government and Community Relations of CareFlite will be presenting the award to Mr. Ojeda.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4325	Version:	1	Name:	Accessory Structures
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/6/2018	In control:		In control:	City Council
On agenda:	7/16/2018	Final action:			
Title:	Conduct a public hearing and consider proposed ordinances amending the Code of Ordinances by amending Chapter 3 titled "Building Regulations" by amending Article I titled "In General" by deleting Section 3-6 titled "Moving Buildings Into The City" in its entirety and renaming Section 3-6 "Reserved"; by adding a new Section 3-25 titled "Flatwork Requirements" to provide restrictions to all impervious surface, concrete, grading, and similar installations; by reserving Sections 3-26 -- 3-40 for future use; by amending Chapter 11 titled "Zoning Ordinance" by amending Exhibit 1 by amending Article 3 titled "[Districts]" by amending Section 8 titled "AG-Agricultural District" by amending 8.3 titled "Building Regulations" to provide for minimum lot area requirement; by amending Section 11 titled "SP -Special Use Permits" by amending 11.4 titled "Temporary Special Use Permits" to provide regulations for portable buildings; by amending Article 4 titled "General Provisions" applying to all or several districts; and by amending Section 12 titled "Accessory Structures" to provide regulations for accessory structures.				

Sponsors:

Indexes:

Code sections:

Attachments: [Staff Presentation](#)
[Proposed Ordinance \(Chapter 11\)](#)
[Proposed Ordinance \(Chapter 3\)](#)

Date	Ver.	Action By	Action	Result
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Title

Accessory Structures

Conduct a public hearing to consider, discuss, and act on proposed revisions to Chapter 11 (Zoning) and Chapter 3 (Building Regulations) of the Code of Ordinances to amend accessory structure regulations.

Background

- Historically, accessory building regulations were contained in each separate zoning district
- Then, universal regulations evolved that govern accessory structures as a stand-alone section of the zoning ordinance
- While implementing universal regulations, or when making minor tweaks to the ordinance over the years, "ripple effects" or irregularities within the zoning ordinance were created that require correction

- This maintenance of existing ordinances is considered routine in order to maintain a healthy and functioning regulatory framework that meets the needs of the community
- Two (2) ordinances have been prepared, with one revising Chapter 11 and the other revising Chapter 3, per the discussed changes
- Critical Path:
 - 5-21-18: City Council Workshop
 - 6-25-18: Planning & Zoning Commission
 - 7-16-18: City Council Public Hearing

Policy Considerations

- Is the flexibility on metal materials for larger properties desired? Is one acre the right size to trigger the flexibility?
- In response to Wylie ISD's request for 5 years, is there a desire to extend the administrative time period to five years with a maximum of 2 to 4 (or another number?) portable buildings (prior to needing the City Council's review)?
- Is there any support for allowing properties 1/2 acre in size and greater the ability to construct one accessory dwelling unit (ADU), as has been requested by many property owners of estate residential lots?

Budgetary Considerations

There are no budgetary considerations associated with this item.

P&Z Recommendations

The Planning & Zoning Commission unanimously recommended approval of the proposed ordinance with the following revisions:

- Clarifying the lot coverage language
- Allowing accessory structures on 1 acre lots to be taller than the primary house (yet still under the height of the base zoning)
- Excluding unconditioned space from the 1,200 sf limitation on ADUs
- Eliminating the proposed façade requirement for visible metal structures

Staff Recommendations

Staff recommends approval of the proposed ordinances with the motion either keeping the architectural front façade clause as written, or eliminating the architectural front façade clause as recommended by P&Z.

Accessory Structures

CITY COUNCIL

JULY 16, 2018



Background

Conduct a public hearing to consider, discuss, and act on proposed revisions to Chapter 11 (Zoning), Article IV, Section 12 (Accessory Structures) and Chapter 3 (Building Regulations) of the Code of Ordinances.

Critical Path:

5-21-18: City Council Workshop

6-25-18: Planning & Zoning Commission

7-16-18: City Council Public Hearing

Overview

- Historically, accessory building regulations were contained in each separate zoning district
- Then universal regulations evolved that govern accessory structures as a stand-alone section of the zoning ordinance
- While implementing universal regulations, or when making minor tweaks to the ordinance over the years, “ripple effects” or irregularities within the zoning ordinance were created that require correction
- This maintenance of existing ordinances is considered routine in order to maintain a healthy and functioning regulatory framework that meets the needs of the community

Substantive Changes: Architecture

- Current ordinance reads that accessory structures less than 120 sf are exempt from exterior material requirements; 120-400 sf must be weather resistant and cannot be metal; 400 sf and larger must match the primary structure
- The Agricultural zoning district requires 75% masonry for all structures (proposed for deletion within AG zoning district)
- Proposed ordinance allows properties one (1) acre in size or larger to utilize metal as an exterior material for accessory structures
- Council recommended for the visible façade to be masonry and to include specifications for the metal siding

Substantive Changes: Portables

- Many area cities allow schools and/or churches to install portables (up to a certain number) by right for an established amount of time
- Current ordinance allows portables (for churches & schools only) for up to 2 years administratively; WISD has requested 5 years at Cox
- Proposed ordinance allows up to 4 portables for 5 years with standard conditions (buried utility lines; rear location; maintenance clause, skirting, pedestrian paths & ramps, etc.)

Substantive Changes: ADUs

- Accessory Dwelling Units (ADUs), sometimes referenced as granny flats, garage apartments, back houses, or mother-in-law suites, are currently only allowed in Old Town
- ADUs for “bona fide servant housing” is also allowed, but not for external or general rental (language proposed for deletion)
- Many property owners have requested ADUs in the southeast quadrant
- Benefits: allows property owner to become an entrepreneur; one unit is rarely noticed; provides needed housing; multi-generational families
- Proposed ordinance allows properties $\frac{1}{2}$ acre in size and greater the ability to construct one ADU; cannot meaningfully regulate renter types

Planning & Zoning Commission

The Planning & Zoning Commission unanimously recommended approval of the proposed ordinance with the following revisions:

- Clarifying the lot coverage language
- Allowing accessory structures on 1 acre lots to be taller than the primary house (yet still under the height of the base zoning)
- Excluding unconditioned space from the 1,200 sf limitation on ADUs
- Eliminating the proposed façade requirement for visible metal structures

Architectural Front Façade Clause

*An accessory structure on a lot that is one (1) acre in area or greater may utilize metal for its exterior material and roof, **except that any elevation clearly visible from a public place or street shall utilize the predominant building material of the primary structure.** All metal structures shall meet the setbacks that apply to the primary structure.*

- Keep or **Eliminate?**

Next Steps

Two (2) ordinances have been prepared, with one revising Chapter 11 and the other revising Chapter 3, per the discussed changes.

Staff recommends approval of the proposed ordinances with the motion either keeping the architectural front façade clause as written, or eliminating the architectural front façade clause as recommended by P&Z.

Discussion & Recommendation

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 11 TITLED "ZONING ORDINANCE" BY AMENDING EXHIBIT 1 BY AMENDING ARTICLE 3 TITLED "[DISTRICTS]" BY AMENDING SECTION 8 TITLED "AG-AGRICULTURAL DISTRICT" BY AMENDING 8.3 TITLED "BUILDING REGULATIONS" TO PROVIDE FOR MINIMUM LOT AREA REQUIREMENT; BY AMENDING SECTION 11 TITLED "SP – SPECIAL USE PERMITS" BY AMENDING 11.4 TITLED "TEMPORARY SPECIAL USE PERMITS" TO PROVIDE REGULATIONS FOR PORTABLE BUILDINGS; BY AMENDING ARTICLE 4 TITLED "GENERAL PROVISIONS APPLYING TO ALL OR SEVERAL DISTRICTS" BY AMENDING SECTION 12 TITLED "ACCESSORY STRUCTURES" TO PROVIDE REGULATIONS FOR ACCESSORY STRUCTURES; PROVIDING FOR A CONFLICTS CLAUSE; PROVIDING FOR A REPEALING CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the City of Sachse Code of Ordinances is amended by amending Chapter 11 titled "Zoning Ordinance" by amending Exhibit 1 by amending Article 3 titled "[Districts]" by amending Section 8 titled "AG-agricultural district" by amending 8.3 titled "*Building regulations*" and by amending Section 11 titled "*SP – special use permits*" by amending 11.4 titled "*Temporary special use permits*", to read as follows:

"Chapter 11

ZONING ORDINANCE

...

EXHIBIT I

...

ARTICLE 3. [DISTRICTS]

...

Sec. 8. – AG – agricultural district.

...

8.3 *Building regulations.*

- (a) *Height regulations.* No structure shall exceed 35 feet in height, except as provided in article 4, section 3.
- (b) *Lot area.* Width and yard requirements: The following minimum requirements shall apply:

Use	Area	Width	Front	Side yard	Rear
Single-family dwellings	5 acres	150 ft.	50 ft.	15 ft.	50 ft.

- (c) The exterior materials of single family homes shall be governed by the Architectural Design Standards (Chapter 11, Article 4, Section 7), and agriculture related structures and accessory structures shall abide by the Accessory Structure standards (Chapter 11, Section 12.1).

...

Sec. 11. -- SP – special use permits.

...

11.4 *Temporary special use permits.* A temporary special use permit may be granted by the city manager or designated representative for uses below or for a reasonably similar use. Hearings and approval by the planning and zoning commission is not required.

- (a) *Use regulations.* Persons intended to operate a temporary use are required to apply for a temporary use permit. Temporary uses include, but are not limited to:
 - (1) Produce stands.
 - (2) Christmas tree lots.
 - (3) Asphalt batching plant.
 - (4) Cement batching plant.
 - (5) Construction office.
 - (6) Real estate office.

- (7) Portable buildings. A maximum of four (4) portable buildings may be temporarily installed, up to a maximum of five (5) years, on sites owned and used by public schools and assembly uses, per the following conditions:
- a. The portable building shall obtain a building permit, complete all necessary inspections, and abide by all applicable codes and regulations.
 - b. A primary structure with a current Certificate of Occupancy and no code violations must be in existence prior to applying for a portable building permit.
 - c. The location of the portable building shall be selected to minimize visibility from the public right-of-way and be generally situated in the rear or least conspicuous location on the subject property that is practical.
 - d. Skirting for the building is required.
 - e. All associated service and utility lines shall be buried.
 - f. Concrete pedestrian access shall be provided, in addition to any required ramps.
 - g. A stabilizing foundation in compliance with the building code must be provided.
 - h. All portable buildings shall be perpetually maintained and repaired in a safe, reasonably good, and attractive manner by the property owner in a manner that protects against the elements, is structurally safe, and corrects any visual ills or other problems.

...”

SECTION 2. That the City of Sachse Code of Ordinances is amended by amending Chapter 11 titled “Zoning Ordinance” by amending Exhibit 1 by amending Article 4 titled “General Provisions Applying to All or Several Districts” by amending Section 12 titled “Accessory Structures”, to read as follows:

ARTICLE 4. GENERAL PROVISIONS APPLYING TO ALL OR SEVERAL DISTRICTS

...

Sec. 12. Accessory structures

12.1 *General requirements.* The following standards shall apply to all zoning districts.

- (a) An accessory building or structure is a subordinate building/structure, the use of which is secondary to and supportive of the main building or primary use. Accessory buildings or structures shall not be permitted without a main building or primary use in existence.
- (b) No accessory structure shall be used as a dwelling, unless otherwise allowed by the base zoning district.
- (c) No accessory structure shall be constructed upon a lot until the construction of the primary building has commenced, and no accessory structure shall be used unless the primary building on the lot is also being used.
- (d) No accessory structure shall be permitted to have a building footprint in excess of the building footprint for the primary structure, except for accessory structures located on lots that are one (1) acre in area or greater, which can also exceed the height of the primary structure.

12.2 *Residential requirements.* The following standards shall apply to all single-family residential zoning districts.

- (a) All accessory structures over 120 square feet in size require a building permit. Permanent and/or engineered foundations may be required for accessory structures, per the adopted international codes.
- (b) Accessory structures shall be located behind the front building line with a minimum side yard and rear yard setback of three feet. For accessory structures located on corner lots there shall be a side yard setback from the intersecting street of not less than 15 feet in case such lot is back to back with another corner lot and shall conform to front yard requirements in every other case. The interior side yard of a corner lot shall be the same as for dwellings and accessory structures on an interior lot.
- (c) When an accessory structure is greater than 400 square feet, that building shall be required to adhere to the setback requirements for a primary structure in the underlying zoning district.
- (d) All accessory structures of 120 square feet or less shall be exempt from the exterior material and permitting requirements; however, all setbacks must be met, and the building must be located behind the front building line.
- (e) An accessory structure of between 120 square feet and 400 square feet, and which is an enclosed structure, shall have exterior walls constructed of building materials other than metal that are weather resistant, including the roof; provided,

however, that if the primary structure on the lot has a metal roof, the accessory structure may also have a metal roof of a similar type.

- (f) The exterior walls and roof of an accessory structure over 400 square feet in size and which is enclosed shall be constructed of building materials that match the exterior building material(s) of the primary structure.
- (g) An accessory structure on a lot that is one (1) acre in area or greater may utilize metal for its exterior material and roof, except that any elevation clearly visible from a public place or street shall utilize the predominant building material of the primary structure. All metal structures shall meet the setbacks that apply to the primary structure.
- (h) Any metal walls or roofing for accessory buildings shall not be less than 26 gauge, roll-formed ribbed or standing seam sheeting containing a factory-applied non-reflective finish with a manufacturer's warranty of not less than 20 years for the structure and finish and should have "baked-in" or integral color finishes as opposed to paint. Corrugated "barn tin" is prohibited. Alternative materials may be used for legitimate agricultural facilities.
- (i) The number and size of accessory structures permitted on residential lots shall be regulated by the maximum lot coverage permitted in the zoning district, or 35 percent when not specified.
- (j) Carports are allowed behind the front building line of the primary building and shall not exceed 500 square feet in area.
- (k) When an accessory structure is higher than 15 feet, that building shall be required to adhere to the setback requirements for a primary structure in the underlying zoning district. At no point shall the height of the accessory structure exceed the primary structure or allowed height of the underlying zoning district, whichever is less.

12.3 *Commercial requirements.* The following standards shall apply to all non-residential, commercial, office, retail, industrial, and multi-family zoning districts and uses.

- (a) Accessory buildings and structures are considered commercial buildings and shall obtain all necessary permits and inspections and abide by all applicable codes and masonry regulations. Modular storage units, portable on demand storage containers, donation bins, and drop off bins/trailers are considered accessory structures and require permits.
- (b) Accessory structures with pervious roofs, such as decorative pergolas or arbors, may be constructed with fire-treated and rot-resistant wooden material. An open air pavilion shall encase its columns in masonry that matches the primary building.

- (c) Accessory structures shall not conflict with site features such as fire lanes, landscape buffers, required parking, or other identified features deemed pertinent during the permit review process.

12.4 *Accessory Dwelling Units.* Whether located on the ground as a free standing structure or erected over a private garage or within another structure, the following regulations apply.

- (a) An accessory dwelling unit may not be sold separate from the sale of the entire property, including the primary dwelling unit, and shall be located on the same lot as the primary structure.
- (b) An accessory dwelling unit must have a permanent foundation and cannot be mobile or have a chassis.
- (c) Utility services shall be metered by the same meter as those serving the main structure on the premises.
- (d) Shall abide by the same setback, height, and architectural regulations as the primary structure. An accessory dwelling unit shall not exceed 1,200 square feet in area, excluding any associated garage or unconditioned space.
- (e) Unless otherwise allowed by the base zoning district, only lots of ½ half acre or greater in area may have an accessory dwelling unit, and only one (1) accessory dwelling unit is allowed per lot.”

SECTION 3. That, to the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Sachse governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

SECTION 4. That all provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this Ordinance be and the same are hereby, repealed, and that all other provisions of the Ordinances of the City of Sachse not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 5. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal, or invalid.

SECTION 6. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Ordinances of the City of Sachse, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 7. That any person, firm, or corporation violating any provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as

amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 8. This ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 16th day of July 2018.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

Peter G. Smith
City Attorney
(06-19-2018:FINAL TM100389)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 3 TITLED “BUILDING REGULATIONS,” BY AMENDING ARTICLE I TITLED “IN GENERAL” BY DELETING SECTION 3-6 TITLED “MOVING BUILDINGS INTO CITY” IN ITS ENTIRETY AND RENAMING SECTION 3-6 “RESERVED”; BY ADDING A NEW SECTION 3-25 TITLED “FLATWORK REQUIREMENTS” TO PROVIDE RESTRICTIONS TO ALL IMPERVIOUS SURFACE, CONCRETE, GRADING, AND SIMILAR INSTALLATIONS”; BY RESERVING SECTIONS 3-26 -- 3-40 FOR FUTURE USE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A SAVINGS CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. That the City of Sachse Code of Ordinances is amended by amending Chapter 3 titled “Building Regulations” by amending Article I titled “In General” by deleting Section 3-6 titled “Moving building into city” in its entirety and renaming Section 3-6 “Reserved” and by adding a new Section 3-25 titled “Flatwork requirements, to read as follows:

“CHAPTER 3

BUILDING REGULATIONS

ARTICLE I. – IN GENERAL

...

Sec. 3-6 Reserved.

...

Sec. 3-25 Flatwork requirements.

The following restrictions apply to all impervious surface, concrete, grading and other similar installations:

- (a) All flatwork and grading require a permit.
- (b) All new parking and drives shall be constructed with concrete to the City’s engineering design criteria. Where residential drives exceed 150 feet in length, an all-weather, dust-free surface is permitted starting 20 feet beyond the property line so that the drive approach plus 20 feet is concrete.
- (c) Nothing within this section allows the creation of a drainage hazard/issue, and all

- flatwork must be sloped/graded to drain.
- (d) No flatwork is allowed within 1 foot of any property line, except for required driveways.
 - (e) Paving is limited to 10% of total lot coverage and should be limited in application. Pools and decking, required driveways for the garage, and patios are exempt.
 - (f) A residential property shall continue to maintain the majority of each of its yards in living landscape or an alternative allowed by the Landscape ordinance.

Secs. 3-26 – 3-40. – Reserved.”

SECTION 2. All provisions of the ordinances of the City of Sachse in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Sachse not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 4. An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Code of Ordinance, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 5. This ordinance shall take effect from and after its passage and the publication of the caption of said ordinance as the law and the City Charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the 16th day of July, 2018.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

Peter G. Smith
City Attorney
(06-20-2018:FINAL TM100249)



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4330	Version:	2	Name:	Community Center Bids
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/11/2018	In control:		In control:	City Council
On agenda:	7/16/2018	Final action:		Final action:	
Title:	Consider recommendation by City staff to reject all bids received for the Sachse Community Center project.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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Title

Sachse Community Center Project

Background

On June 7, the City received four bids for the Sachse Community Center project. The lowest bidder requested that their bid be withdrawn due to several mistakes that were discovered after the bid was submitted. The remaining bids came in at a higher cost and/or with longer timelines than desired, and both staff and the City's architect feel that more responsiveness from potential contractors can be achieved if the project is re-bid at a later date. Re-bidding the project will also allow the project architect to make cost-saving revisions to the design and bid packet.

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Staff recommends that the City Council reject all bids received for the Sachse Community Center Project.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4329	Version:	1	Name:	Merritt Road Advance Funding Agreement
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/11/2018	In control:		In control:	City Council
On agenda:	7/16/2018	Final action:		Final action:	
Title:	Consider approval of a resolution approving the terms and conditions of an Advance Funding Agreement by and between the City of Sachse and the Texas Department of Transportation for a Surface Transportation Block Grant (STBG) Program Project Off-System CSJ # 0918-47-240, for the preliminary engineering; plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse.				

Sponsors:

Indexes:

Code sections:

Attachments: [Advance Funding Agreement](#)
[Resolution TxDOT AFA](#)

Date	Ver.	Action By	Action	Result
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Title

Merritt Road Advance Funding Agreement

Background

Merritt Road is currently a 2-lane asphalt road with a dangerous off-set intersection at Sachse Road and Woodbridge Parkway. The road functions as a minor arterial and is a regional connector from Collin County to the President George Bush Turnpike (PGBT). The North Central Texas Council of Governments (NCTCOG) and the Texas Department of Transportation (TxDOT) have recognized this roadway as a critical north-south connector for the region.

Policy Considerations

The City received a funding match of approximately \$16,000,000.00 in support of this project for the reconstruction, widening, signalization, and other improvements to Merritt Road, ultimately allowing for the re-alignment of Merritt Road to connect with Woodbridge Parkway.

The Advance Funding Agreement is required by TxDOT for major transportation projects and allows the City to proceed with the engineering analysis, design, and other critical path items related to this project.

Budgetary Considerations

The City allocated approximately \$5,000,000.00 in funding for this project with the issuance of Certificates of Obligation in 2017. The NCTCOG has identified matching funds to contribute a combined \$16,000,000.00 in additional funding to support the completion of the project. The first

funding cycle included is \$2,209,968.00 of state and federal funding. Agreements containing the remaining additional funding amounts are forthcoming and will require additional approvals from the City Council.

Staff Recommendations

Staff recommends the approval of a resolution approving the terms and conditions of an Advance Funding Agreement by and between the City of Sachse and the Texas Department of Transportation for a Surface Transportation Block Grant (STBG) Program Project Off-System CSJ # 0918-47-240, for the preliminary engineering; plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT
For A
Surface Transportation Block Grant (STBG) Program Project
Off-System

THIS AGREEMENT is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the "State", and the **City of Sachse**, acting by and through its duly authorized officials, called the "Local Government". The State and Local Government shall be collectively referred to as "the parties" hereinafter.

WITNESSETH

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **115112** authorizing the State to undertake and complete a highway improvement generally described as the preparation of preliminary engineering (design schematic, environmental documents/public involvement); plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared-use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse.

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution or ordinance dated _____, which is attached to and made a part of this Agreement as Attachment A, Resolution or Ordinance, for the improvement covered by this Agreement. A map showing the Project location appears in Attachment B, Location Map Showing Project (Attachment B), which is attached to and made a part of this Agreement.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
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NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Responsible Parties:

The parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1.	Local Government	Utilities	Article 8
2.	Local Government	Environmental Assessment and Mitigation	Article 9
3.	Local Government	Architectural and Engineering Services	Article 11
4.	N/A	Construction Responsibilities	Article 12
5.	Local Government	Right of Way and Real Property	Article 14

2. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

3. Scope of Work

The scope of work is described as the preparation of preliminary engineering (design schematic, environmental documents/public involvement); plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared-use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse as shown on Attachment B, Location Map.

4. Project Sources and Uses of Funds

The total estimated cost of the Project is shown in Attachment C, Project Budget, which is attached to and made a part of this Agreement.

- A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled "Local Government Project Procedures and Qualification for the Texas Department of Transportation" and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of qualification to the State. The individual

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
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Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

- who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.
- B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment C. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. The State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.
 - C. Attachment C shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.
 - D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.
 - E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. Where Special Approval has been granted by the State under 43 TAC §15.52, the Local Government shall only in that instance be responsible for overruns in excess of the amount specified in Attachment C to be paid by the Local Government.
 - F. If the Project has been approved for a specified percentage or a periodic payment non-standard funding or payment arrangement under 43 TAC §15.52, the budget in Attachment C will clearly state the specified percentage or the periodic payment schedule.
 - G. When Special Approval has been granted by the State so that the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State's written notification of those amounts.
 - H. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment C. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

- Government shall remit its remaining financial share for the State's estimated construction oversight and construction cost.
- I. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.
 - J. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.
 - K. The State will not pay interest on any funds provided by the Local Government.
 - L. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the local Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.
 - M. If the Local government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.
 - N. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice in a form and containing all items required by the State no more frequently than monthly, and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.
 - O. Upon completion of the Project, where Special Approval has been granted by the State under 43 TAC 15.52, the State will perform a final accounting of the Project costs. Any funds due by the Local Government, the State, or the federal government will be promptly paid by the owing party.
 - P. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.
 - Q. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

5. Termination of This Agreement

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;
- C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or
- D. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

6. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

7. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

8. Utilities

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is completed.

9. Environmental Assessment and Mitigation

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	AFA Not Used For Research & Development	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

- C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
- D. The preparation of the NEPA documents required for the environmental clearance of this Project.

If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

10. **Compliance with Accessibility Standards**

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

11. **Architectural and Engineering Services**

The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

12. **Construction Responsibilities**

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.

- B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.
- C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.
- D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.
- E. Upon completion of the Project, the party constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion and submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.
- F. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form "FHWA-1273" in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

13. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

14. Right of Way and Real Property

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

The Local Government shall be responsible for the following:

- A. Right of way and real property acquisition shall be the responsibility of the Local Government. Title to right of way and other related real property must be acceptable to the State before funds may be expended for the improvement of the right of way or real property.
- B. If the Local Government is the owner of any part of the Project site under this Agreement, the Local Government shall permit the State or its authorized representative access to occupy the site to perform all activities required to execute the work.
- C. All parties to this Agreement will comply with and assume the costs for compliance with all the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Title 42 U.S.C.A. Section 4601 et seq., including those provisions relating to incidental expenses incurred by the property

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

- owners in conveying the real property to the Local Government and benefits applicable to the relocation of any displaced person as defined in 49 CFR Section 24.2(g). Documentation to support such compliance must be maintained and made available to the State and its representatives for review and inspection.
- D. The Local Government shall assume all costs and perform necessary requirements to provide any necessary evidence of title or right of use in the name of the Local Government to the real property required for development of the Project. The evidence of title or rights shall be acceptable to the State, and be free and clear of all encroachments. The Local Government shall secure and provide easements and any needed rights of entry over any other land needed to develop the Project according to the approved Project plans. The Local Government shall be responsible for securing any additional real property required for completion of the Project.
- E. In the event real property is donated to the Local Government after the date of the State's authorization, the Local Government will provide all documentation to the State regarding fair market value of the acquired property. The State will review the Local Government's appraisal, determine the fair market value and credit that amount towards the Local Government's financial share. If donated property is to be used as a funding match, it may not be provided by the Local Government. The State will not reimburse the Local Government for any real property acquired before execution of this Agreement and the obligation of federal spending authority.
- F. The Local Government shall prepare real property maps, property descriptions, and other data as needed to properly describe the real property and submit them to the State for approval prior to the Local Government acquiring the real property. Tracings of the maps shall be retained by the Local Government for a permanent record.
- G. The Local Government agrees to make a determination of property values for each real property parcel by methods acceptable to the State and to submit to the State a tabulation of the values so determined, signed by the appropriate Local Government representative. The tabulations shall list the parcel numbers, ownership, acreage and recommended compensation. Compensation shall be shown in the component parts of land acquired, itemization of improvements acquired, damages (if any) and the amounts by which the total compensation will be reduced if the owner retains improvements. This tabulation shall be accompanied by an explanation to support the determined values, together with a copy of information or reports used in calculating all determined values. Expenses incurred by the Local Government in performing this work may be eligible for reimbursement after the Local Government has received written authorization by the State to proceed with determination of real property values. The State will review the data submitted and may base its reimbursement for parcel acquisitions on these values.
- H. Reimbursement for real property costs will be made to the Local Government for real property purchased in an amount not to exceed eighty percent (80%) of the cost of the real property purchased in accordance with the terms and provisions of this Agreement. Reimbursement will be in an amount not to exceed eighty percent (80%) of the State's predetermined value of each parcel, or the net cost of the parcel, whichever is less. In addition, reimbursement will be made to the Local Government

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
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Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

for necessary payments to appraisers, expenses incurred in order to assure good title, and costs associated with the relocation of displaced persons and personal property as well as incidental expenses.

- I. If the Project requires the use of real property to which the Local Government will not hold title, a separate agreement between the owners of the real property and the Local Government must be executed prior to execution of this Agreement. The separate agreement must establish that the Project will be dedicated for public use for a period of not less than 10 (ten) years after completion. The separate agreement must define the responsibilities of the parties as to the use of the real property and operation and maintenance of the Project after completion. The separate agreement must be approved by the State prior to its execution. A copy of the executed agreement shall be provided to the State.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	State:
City of Sachse ATTN: City Manager 3815 Sachse Road Sachse, Texas 75048	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11 th Street Austin, Texas 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

17. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

18. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

19. Ownership of Documents

Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data prepared under this Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State in the form of photocopy reproduction on a monthly basis as required by the State. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

20. Compliance with Laws

The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

21. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

22. Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

23. Procurement and Property Management Standards

The parties to this Agreement shall adhere to the procurement standards established in Title 49 CFR §18.36, to the property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

24. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for three (3) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

25. Civil Rights Compliance

The parties to this Agreement are responsible for the following:

- A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.
- B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
 2. cancelling, terminating, or suspending of the Agreement, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

(42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. Parts 37 and 38.

- I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

27. Disadvantaged Business Enterprise (DBE) Program Requirements

If federal funds are used:

- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.
- C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	AFA Not Used For Research & Development	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance:
The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.

28. Debarment Certifications

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

29. Lobbying Certification

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

- A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B. The Local Government agrees that it shall:
 1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
 3. Report the total compensation and names of its top five executives to the State if:
 - i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

31. Single Audit Report

If federal funds are used:

- A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at singleaudits@txdot.gov.
- C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$_____ expenditure threshold and therefore, are not required to have a single audit performed for FY _____."
- D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

THIS AGREEMENT IS EXECUTED by the State and the Local Government.

THE STATE OF TEXAS

THE LOCAL GOVERNMENT

Kenneth Stewart
Director of Contract Services
Texas Department of Transportation

Gina Nash
City Manager
City of Sachse

Date

Date

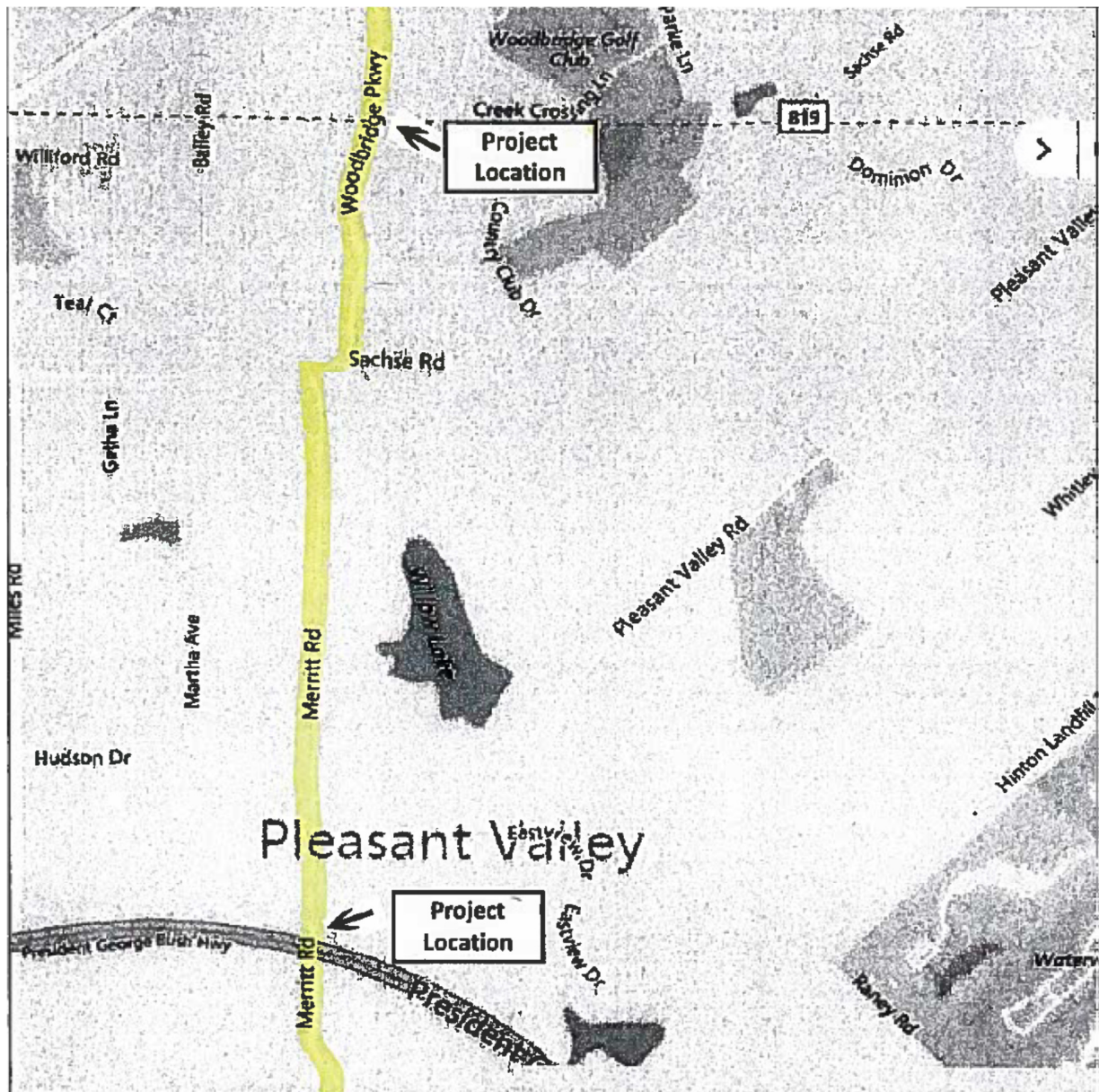
TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	<i>AFA Not Used For Research & Development</i>	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

ATTACHMENT A
RESOLUTION OR ORDINANCE

TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	AFA Not Used For Research & Development	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

ATTACHMENT B

LOCATION MAP SHOWING PROJECT



TxDOT:		Federal Highway Administration:	
CSJ #	0918-47-240	CFDA No.	20.205
District #	18-Dallas	CFDA Title	Highway Planning and Construction
Code Chart 64 #	37200		
Project Name	Merritt Road/Woodbridge Parkway	AFA Not Used For Research & Development	
Limits	From South of Creek Crossing Lane to Pleasant Valley Road		

ATTACHMENT C PROJECT BUDGET

Cost allocation will be based on 80% Federal funding and 20% Local funding until the Federal funding reaches the maximum obligated amount. The Local Government will then be responsible for 100% of the costs.

Description	Total Estimate Cost	Federal Participation		State Participation		Local Participation	
		%	Cost	%	Cost	%	Cost
Environmental (by Local)	\$235,675	0%	\$0	0%	\$0	100%	\$235,675
Engineering (by Local)	\$1,414,050	80%	\$1,131,240	0%	\$0	20%	\$282,810
Right of Way (by Local)	\$942,700	80%	\$754,160	0%	\$0	20%	\$188,540
Utilities (by Local)	\$942,700	0%	\$0	0%	\$0	100%	\$942,700
Subtotal	\$3,535,125		\$1,885,400		\$0		\$1,649,725
Direct State Costs – Environmental	\$14,325	0%	\$0	0%	\$0	100%	\$14,325
Direct State Costs – Engineering	\$85,950	80%	\$68,760	0%	\$0	20%	\$17,190
Direct State Costs – Right of Way	\$57,300	80%	\$45,840	0%	\$0	20%	\$11,460
Direct State Costs – Utilities	\$57,300	0%	\$0	0%	\$0	100%	\$57,300
Subtotal	\$214,875		\$114,600		\$0		\$100,275
Indirect State Costs (5.94%)	\$209,986	0%	\$0	100%	\$209,986	0%	\$0
TOTAL	\$3,959,986		\$2,000,000		\$209,986		\$1,750,000

Initial Payment by the Local Government to the State: \$42,975

Payment by the Local Government to the State prior to construction: \$57,300

Estimated total payment due by the Local Government to the State = \$100,275

This is an estimate. The final amount of the Local Government participation will be based on actual costs.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING THE TERMS AND CONDITIONS OF THE ADVANCE FUNDING AGREEMENT BY AND BETWEEN THE CITY OF SACHSE AND THE TEXAS DEPARTMENT OF TRANSPORTATION FOR A SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM PROJECT OFF-SYSTEM CSJ #0918-47-240 FOR THE PRELIMINARY ENGINEERING, PLANS, SPECIFICATIONS, AND ESTIMATES (PS&E), RIGHT OF WAY ACQUISITION AND UTILITY ADJUSTMENT FOR THE RECONSTRUCTION AND WIDENING OF A 2-LANE ROADWAY TO A 4-LANE DIVIDED URBAN ROADWAY TO INCLUDE INTERSECTION, SIGNAL, AND SHARED USE PATH IMPROVEMENTS ALONG MERRITT ROAD/WOODBRIDGE PARKWAY FROM SOUTH OF CREEK CROSSING TO PLEASANT VALLEY ROAD; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sachse, has been presented with a proposed Advance Funding Agreement (“AFA”) for Surface Transportation Block Grant (STBG) Program Project Off-System, CSJ # 0918-47-240, which is known as Merritt Road/Woodbridge Parkway, From South of Creek Crossing Lane to Pleasant Valley Road.

WHEREAS, upon full review and consideration of the Advance Funding Agreement and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to execute the Advance Funding Agreement on behalf of the City of Sachse, Texas;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. That the City Manager is hereby authorized to execute the Advance Funding Agreement, attached hereto as Exhibit “A”.

SECTION 2. That this Resolution shall become effective immediately from and after its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the 16th day of July, 2018.

CITY OF SACHSE, TEXAS

MIKE J. FELIX, Mayor

ATTEST:

Michelle Lewis Sirianni, City Secretary

Exhibit “A”

Advanced Funding Agreement - TxDOT



City of Sachse, Texas

Legislation Details (With Text)

File #: 18-4319 **Version:** 1 **Name:** People with Disabilities Community Roundtable Update
Type: Agenda Item **Status:** Agenda Ready
File created: 6/28/2018 **In control:** City Council
On agenda: 7/16/2018 **Final action:**
Title: Receive an update on the People with Disabilities Community Roundtable event.
Sponsors:
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
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Title

Receive an update on the People with Disabilities Community Roundtable event.

Background

This spring, staff briefed the City Council on the creation of a special needs advisory task force and the designation of an Americans with Disabilities Act Coordinator. The City Council gave direction to proceed with the development of a roundtable event with the inclusion of someone with subject-matter expertise in the area of developmental/cognitive disabilities.

Since that time, staff researched and contacted various organizations to assist with the event. Staff will present the City Council with an update about the details of the forthcoming People with Disabilities Community Roundtable.

Policy Considerations

There are no policy considerations affiliated with this item.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

There are no staff recommendations affiliated with this item. This is a presentation only.



City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4331	Version:	3	Name:	Executive Session: Real Property
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	7/12/2018	In control:		In control:	City Council
On agenda:	7/16/2018	Final action:		Final action:	
Title:	The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072: Deliberation of the sale of real property generally located along SH 78.				

Consider any action as a result of Executive Session.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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Title

Executive Session: Real Property

Policy Considerations

There are no policy considerations with this item.

Budgetary Considerations

There are no budgetary considerations with this item.

Staff Recommendations

Conduct Executive Session as appropriate and take any action as a result of Executive Session.