

Minutes of The Parks and Recreation Commission

of the City of Sachse

Tuesday, July 18, 1995

1. Approval of Minutes: Meeting was brought to order by the chairman, Charles Schaefer. The minutes were not present for approval.
2. Election of Board Secretary: Virginia Long nominated Ken Danker to be Secretary, seconded by John Fulton. The nomination was voted on and unanimously approved.
3. Staff Updates: City Manager: Light fell during storm at park and a contractor has been chosen to repair the light.

The creek is going to be cleaned out, cut and graded.

4. Review of proposed budget: Chairman: Need more stands at park, questioned City Mgr. as to the owner of the stands at the temp ballpark.

Budget will cover expense to correct drainage problem across ball fields.

5. Tree Planting Program: City has \$750 matching money. It was proposed that we offer a 40/35 split, (\$75 per tree). City will provide irrigation for 1 year. Will kick off program Sept. 1 through Oct 31 with planting in Dec and Jan.

6. Future topics for meetings: Master park plan.
Tree planting program.
Possible park sites.

7-9 City Manager reviewed the Master Park plan, Park dedication ord, and Park & Rec. Commission Ord stressing the duties of the commission, ensuring the needs of the community are being meant. It was requested that the commission be given copies of the colored maps from J.T. Duncan.

10. Motion to adjourn was made by Ken Danker and seconded by John Burnett.

Members Present:

Virginia Long
Ken Danker
John Fulton
John Burnett
Charles Schaefer

Members Absent:

Kelly Felix
Stacy Parramore

REGULAR MEETING
OF THE
PARK AND RECREATION COMMISSION
OF THE CITY OF SACHSE
TUESDAY, JULY 18, 1995
7:30 P.M.
SACHSE CITY HALL

The Park and Recreation Commission of the City of Sachse will hold a Regular Meeting on Tuesday, July 18, 1995 at 7:30 p.m. at the Sachse City Hall to discuss the following items of business:

1. Approval of Minutes.....Chairman
2. Election of Board Secretary.....Chairman
3. Staff Updates.....Staff
4. Review of proposed budget.....Chairman
5. Tree Planting Program.....Chairman
6. Future topics for meetings.....Chairman
7. Review City's Park Master Plan.....Chairman
8. Review Park Dedication Ordinance.....Chairman
9. Review Ordinance establishing Park & Recreation Commission
.....Chairman
10. Adjourn.....Chairman

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Dated: July 14, 1995

Terry Smith
City Secretary

Boards and Commissions Meetings Attendance Report

Board/Commission/Committee: PARKS BOARD
Date of Meeting: 7/18/95
Place of Meeting: CITY HALL

Members in Attendance:

Chuck Schaefer
Ken Dawker
Virginia Long
John Burnett

Members Absent:

Kelly Felix
STACY PARRAMORE

- (5) Escrows which have been placed with the city under this section which have been held for a period of ten (10) years from the date of such agreement, in the event that council has not authorized the preparation of plans and specifications for construction of such street which the escrow was made, shall be returned to the owner, with such interest as it has earned.

(Ordinance No. 415 of January 21, 1985)

SECTION 5: PARK LAND DEDICATION BY DEVELOPERS

A. DEDICATION OF LAND ONLY

At least five (5) percent of the total land area of any residential subdivision may be deeded to the City of Sachse for dedication as a public park. Location of the dedicated area shall be at the sole discretion of the city council, but must be suggested by the developer on the preliminary plat, which should in no way be construed as controlling. A good faith attempt should be made to locate such areas adjacent to an existing park area or abutting raw land which could conceivably become park area.

B. DEDICATION OF LAND AND DONATION OF CASH

A developer may be required, at the city's option, to dedicate eighty (80) percent of the requisite five (5) percent in actual land area and twenty (20) percent of said five (5) percent in cash for capital improvement of that park. The cash amount shall be conclusively established as the fair market value of the raw land as appraised by the Dallas County or Collin County Appraisal District, which reflects an appraisal of said land as zoned for the purpose intended by the developer.

C. DONATION OF CASH ONLY

The developer of a subdivision may be required to give, at the city's option, the entire five (5) percent in cash to the city. The City of Sachse must use the cash for capital improvement in the neighborhood park closest to the subdivision, the purchase of park land, or capital improvement in an existing municipal park. The cash amount shall be determined based on the fair market value of the raw land as appraised by the Dallas County or Collin County Appraisal District. In the event a current appraisal is unavailable as set forth in subsection B, the developer must dedicate the requisite portions as set out in subsection A or request the city to designate a certified appraiser to appraise said development at the time of the proposed dedication. Said appraisal shall conclusively establish the fair market value, with all appraisal costs to be borne by the developer.

D. MINIMUM OF TWO ACRES REQUIRED

A dedicated park may be less than a minimum area of two (2) acres by approval of the city council only. If a developer's five (5) percent totals less than two (2) acres, the city may require him to give the five (5) percent in cash to the city to be used for capital improvement in another park, said location to be determined by the city.

E. BUILDING PERMITS WITHHELD FOR FAILURE TO COMPLY

No building permits shall be issued for any phase of a residential subdivision until park dedication and/or an authorized alternative thereto (as outlined herein) for the entire subdivision is complete.

(Ordinance No. 549 of February 4, 1987)

SECTION 6: IMPACT FEES

A. IN GENERAL; PURPOSE; POLICY

This section is adopted pursuant to the provisions of Chapter 395, Texas Local Government Code, as well as under the authority of Article 11, Section 5 of the Texas Constitution. This section implements a policy of the city to impose fees upon each new development project to pay the costs of constructing capital improvements and facility expansions necessary to serve new development.

B. DEFINITIONS

For purposes of this section, the following words and phrases shall have the meanings respectively ascribed to them by this subsection:

Advisory Committee - the members of the planning and zoning commission, and the representatives appointed by the city council as required by the enabling legislation for this section.

Assessment - the determination of the amount of the maximum impact fee which can be imposed on new development pursuant to this section.

Capital Improvement - any of the following facilities that have a life expectancy of three (3) or more years and are owned and operated by or on behalf of the city:

- (1) water supply and distribution facilities; wastewater collection facilities; and storm water, drainage, flood control

B. CREATED

(1) There is hereby created a park and recreation commission consisting of six (6) members, and non-voting chairman, voting only to break a tie as prescribed by law.

(2) Members shall be qualified voters of the City of Sachse, Texas.

(Ordinance No. 317 of April 12, 1982)

(3) Members of the commission shall be appointed by the city council for two (2) year terms.

(4) Members shall serve without compensation, but shall not continuously serve for a period in excess of six (6) years.

(5) In the event the city council has not designated a replacement upon the end of a member's term, then that member shall continue his membership until a replacement has been named.

(6) A majority of the members of the commission in attendance at any meeting shall constitute a quorum. However, a vacancy on the commission shall not be considered for this purpose.

(7) Whenever a member is absent from any meeting, it shall be so stated in the minutes of the meeting. In the absence of a quorum for a meeting, the chairman will submit, or cause to have submitted, a report to the city council stating all members absent.

(Ordinance No. 187 of April 23, 1974)

(8) The city council, by a majority vote may remove any member of the commission at any time without cause.

If a member of the park and recreation commission is absent from three (3) of five (5) consecutive regular meetings, without explanation acceptable to a majority of the city council members, his office shall be declared vacant at the next regular meeting of the city council by resolution. In addition, any member of the park and recreation commission who has been absent for four (4) consecutive regular meetings due to any reason shall have his seat declared vacant at the next regular meeting of the city council by resolution.

(Ordinance No. 1103 of August 16, 1993)

C. OFFICERS

(1) The commission shall elect a chairman, vice-chairman and secretary among its membership. The terms of office for each shall correspond with the terms of the designated member.

(2) The chairman shall preside at all meetings when he is present. He shall implement or cause to have implemented any practice or procedure in the calling of meetings, conduct of meetings and

reporting of activities, that he considers in the best interest of the commission and shall so inform the council or consult with them when necessary or desirable. It shall be the responsibility of the chairman to request support activity needed from any officer or employee of the city. It shall be the responsibility of the chairman to submit reports to the city council, when necessary or requested, relative to participation by members, effectiveness of the support given by the officers or employees of the city, and any other matter significant relative to the commission's functions. The chairman shall represent the commission at public functions.

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- (3) The vice-chairman shall assist the chairman in directing the total affairs of the commission and, in the absence of the chairman, shall assume all duties of the chairman.
- (4) The secretary shall record the minutes of the meetings of the commission and shall assist the commission and the chairman with the submission of reports and preparation of correspondence.

D. POWERS AND DUTIES

- (1) The park and recreation commission shall have the duty of acting in an advisory capacity to the council in all matters pertaining to parks and recreation. It shall acquaint itself with and make a continuous study and inspection of the complete park and recreation system of the city, and shall advise the council as to present and future maintenance, operation, planning, acquisition, development, enlargement and use policy of the city park and recreation system.
- (2) The commission shall study and encourage development of park and recreation areas and study and encourage the development of wholesome recreation for all residents of the city.
- (3) The commission shall recommend standards to the council for the acquisition of park and recreation areas and facilities, and for the planning of programs and the securing of financial support.
- (4) The commission shall undertake the preparation of a Master Planning Guide of Park and Recreation Facilities for the city. Such guide shall be submitted for consideration and action by the council. The master planning guide shall be reviewed at least annually and periodically updated by the commission. The commission shall review periodically all recreation services within the city and shall make recommendations to the council of services that may be needed. In the conduct of this activity, the commission shall, at the request of the city council, hold public hearings, provided that notice is published in the official city newspaper at least ten (10) days prior to such public hearing.
- (5) The commission shall aid in the coordination of programs for parks and recreation with other governmental agencies and voluntary organizations.
- (6) The commission shall review the effectiveness of the support provided by the officers and employees of the city and shall report to the council.
- (7) The commission shall, prior to the 15th day of July of each year, review and study, and make recommendations to the council for priorities of projects and activities considered

to be desirable for the park and recreation department. Such recommendations shall include the commission's views on the inclusion of improvements within the budget or long-range capital improvement program of the city.

- (8) The city council may from time to time adopt additional rules and regulations for the conduct of business by the commission.
- (9) The commission shall recommend to the city council rules and regulations governing the use of park and recreation facilities. The commission shall make any other recommendations to the city council regarding park and recreation matters that it considers advisable.
- (10) The commission may solicit for the City of Sachse, revenues, gifts, bequests or endowments of money or property as donations or grants from persons, firms or corporations, subject to the approval and acceptance by the city council.

(Ordinance No. 187 of April 23, 1974)

- (11) The commission shall meet monthly. Such meetings shall be conducted at a time, date and place designated by the chairman and all members of the commission shall be notified at least three (3) days in advance, as prescribed by law. An agenda shall be posted at the city hall in accordance with the Texas Open Meetings Law and meeting shall be conducted under same.

(Ordinance No. 317 of April 12, 1982)

E. POLICIES, RULES AND REGULATIONS FOR UTILIZATION
OF ALL CITY PARKS AND PARK FACILITIES

The following rules shall apply to the utilization of all municipal parks and park facilities:

(1) General Rules and Regulations

- (a) Any person(s) desiring to hold an occasional gathering in a city park shall be able to do so without permission so long as said gathering does not create a public disturbance or nuisance, and so long as said gathering disbands by curfew time described in paragraph (g).
- (b) No unauthorized wheeled vehicles shall be allowed on park property outside of designated parking areas and park roadways.
- (c) The consumption of alcoholic beverages is prohibited within the park area.
- (d) Gambling is prohibited within the park area.