

City of Sachse  
Parks and Recreation Commission Meeting Minutes  
July 19, 2007

Present:

Jeff Bickerstaff, Chairperson  
Scott Whitfield, Vice-Chairperson  
Kerry Andersen, Secretary  
Jim Ward  
Spencer Hauenstein  
Bill Adams  
Lance Whitworth, Parks Director  
Cynthia Wiseman, Activity Coordinator

Absent:

The meeting was called to order by Chairperson Jeff Bickerstaff.

**Item 1 – Minutes:** Minutes from the June meeting were reviewed. Motion was made by Scott Whitfield and seconded by Kerry Andersen to accept the minutes with the changes discussed in Item 5 where Mr. Whitfield should be changed to Mr. Whitworth. Motion passed unanimously.

**Item 2 – Citizen Input:** No citizen input.

**Item 3 – Update on the Fiscal Year 2007-2008 Parks and Recreation Budget:** Mr. Whitworth reported that the playground shade structure and Pavilion were approved and funds are to be taken out of Park Development Fees. A Park Master Plan of \$15,000 was approved, along with converting the seasonal employee to full-time park maintenance technician. The Board decided to put a large shelter at Joe Stone Park. A part-time recreation aide (to start in April 2008) was approved.

**Item 4 – Update on Salmon Park:** Mr. Whitworth reported that bid documents have been approved and are ready to be submitted. The advertisement will run in the paper on July 26 and the following Thursday. Work is scheduled to be complete in the fall.

**Item 5 – Staff Updates:** Mr. Whitworth reported to the Board that Adam Wallace was resigning from the Parks and Recreation Board. He also reported that the Fall/Winter brochure, which is now 12 pages, will go out to the public in August.

**Item 6 – Future Agenda Items:** The Board requested to have the Park Lake Security Light on the Agenda for the next meeting.

**Item 7 – Set Upcoming Park Board Meeting:** The Board decided not to have an August meeting. It was decided that the meeting will be on September 20, 2007.

Motion to adjourn was made by Scott Whitfield and seconded by Jeff Bickerstaff. The motion passed unanimously.

ATTEST:

APPROVED:

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Kerry Andersen, Secretary

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Jeff Bickerstaff, Chairman