

**CITY COUNCIL OF THE CITY OF SACHSE
SPECIAL MEETING MINUTES
JULY 31, 2023**

The City Council of the City of Sachse held a regular meeting on Monday, July 31, 2023, at 6 p m at Sachse City Hall, 3815-B Sachse Road Councilmembers present were Mayor Jeff Bickerstaff, Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg

SPECIAL AGENDA ITEMS

1 Call to Order

Mayor Bickerstaff called the meeting to order at 6 p m

- 2 Consider a resolution accepting a preliminary 2023 annual service plan update for Operation and Maintenance for the Sachse Public Improvement District No 1, including a determination of cost, a service plan, and assessment rolls, directing that the Preliminary 2023 annual service plan update be made available for public inspection, ordering a public hearing for August 21, 2023, to consider an ordinance levying assessments against that assessed property within the District that is specially benefitted by authorized services being financed, authorizing and directing the publication and mailing of notices for the public hearing, providing a severability clause, and providing an effective date**

Kirk McDaniel with P3 Works explained that the state statute requires the O&M PID to re-levy the assessment on an annual basis This creates a fund for the overall maintenance and operation of services within the PID boundaries

Councilmember Howarth made a motion to approve the item as presented Councilmember Buhler seconded the motion and it carried unanimously

3 Discuss the Fiscal Year 2023-2024 Preliminary Budget

Mr Baldwin gave an overview of the draft budget for Council to consider and ask questions He noted that Sachse is in a healthy financial position He reviewed revenue streams, particularly that property tax collections make up a smaller part of the total revenue collected in the General Fund, and sales tax makes up a slightly larger piece of the total than last year

Councilmember Franks entered the meeting at 6 09 p m

Councilmember Prestenberg asked about ramifications if a recession were to hit in relation to the budget presented Mr Baldwin explained that the current process does build in conservatism Each economic situation is unique but the method employed does put Sachse in a good position, the Finance Department does pay attention to the economy, and Council does always have the option of making changes down the road to accommodate the market appropriately Councilmember

Buhler asked about the fund drawdown plan. Mr. Baldwin noted that individual projects would be brought to Council for approval. Ms. Nash interjected that Council has already voted on the Heritage Park project, the Public Works and Parks facility as well as the screening walls would be brought back in the next month or two for consideration. The Woodbridge Parkway project did not receive funding from Collin County as staff was hoping so alternative options are being prepared.

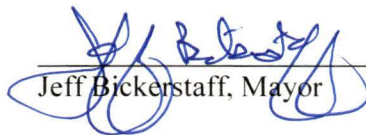
Ms. Nash reviewed the budget process and schedule. She noted that the appraisal districts are still finalizing their numbers and will be included as soon as staff receives them. As required by the Charter, the proposed budget will be available to Council and the public on August 15. A public hearing on the budget is scheduled at the September 5 Council meeting. Then, a public hearing on the tax rate will be held at the September 18 Council meeting. She also mentioned a new Budget Town Hall that will be held on August 29. This is an opportunity for the public to ask questions related to the budget and budget process. Ms. Nash went on to explain the base budgets, those funds needed to maintain the basic operation and maintenance of City facilities and services. It does not include any one-time supplemental requests, capital projects, and vacancy assumptions. Despite inflation, there is a limited base budget growth. The contributions to Vehicle and Equipment Replacement Fund (VERF) have been increased to accommodate the significant increases in the cost of vehicles. Councilmembers asked several questions related to the base budget portion of the presentation.

Ms. Nash provided an overview of the compensation philosophy and efforts to remain competitive with Sachse's comparator cities. She recommended creating a new step plan for sworn public safety to reflect the market increase. She also recommended a 3% increase on pay ranges and in-grade increases.

Ms. Rose and Ms. Nash enumerated and explained the recommended supplemental requests. Included were new employees needed to fulfil the requests made in the resident survey and approved by Council, and new construction inspector to keep up with the upcoming bond projects. Vehicles and technology upgrades are needed for several departments.

4. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:40 p.m.


Jeff Bickerstaff, Mayor

ATTEST:


Leah K Granger, City Secretary

