

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
AUGUST 1, 2022**

The City Council of the City of Sachse held an executive session and regular meeting on Monday, August 1, 2022, at 5:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg; City Manager, Gina Nash; City Secretary, Leah Granger; Assistant City Manager, Lauren Rose; IT Manager, Mike Pastor; Finance Director, David Baldwin; Assistant Finance Director Ryan Bredehoeft; Director of CIP and Public Works, Corey Nesbit; Development Services Director, Matt Robinson; Leisure Services Director, Lance Whitworth; Police Chief, Bryan Sylvester; Fire Chief, Marty Wade; Assistant Fire Chief, Lee Richardson; Human Resources Director, Kristi Wong; Assistant to the City Manager, Amanda Chi; and Economic Development Manager, Jerod Potts.

Mayor Bickerstaff called the meeting to order at 5:30 p.m.

EXECUTIVE SESSION:

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the review of the City Secretary.

The Council convened into Executive Session at 5:30 p.m.
The Mayor adjourned the Executive Session at 5:58 p.m.

REGULAR MEETING:

Mayor Bickerstaff called the regular meeting to order at 6:31 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

Mayor Pro Tem Franks lead the invocation and Councilmember Millsap led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS:

Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Buhler noted that schools are getting ready to resume regular classes. She asked drivers to use caution in school areas and wished all students, teachers, and administrators a great start to the school year.

Mayor Pro Tem Franks noted that the Community Center is still hosting summer camps. The winter brochure will be out soon and encouraged all to check out the camps and events coming up.

Staff announcements from Ms. Nash:

- Fire-Rescue Driver and Engineer, Jody Krizan, received the “You make a difference” award from the Noon Exchange Club of Garland. The Noon Exchange Club is a group that aids numerous organizations and individuals through programs of service such as child abuse prevention and youth programs. Mr. Krizan received this award for being an example of someone who “walks the talk”. The City is very proud of him for this recognition, and looks forward to seeing other ways he will give back to the community.
- Sachse Fire-Rescue was recently named a Weather-Ready Ambassador by the U.S. National Weather Service – Fort Worth. This initiative is an effort to formally recognize National Oceanic and Atmospheric Administration (NOAA) partners who are improving the nation’s readiness, responsiveness, and overall resilience against extreme weather, water, and climate events. As a WRN Ambassador, partners commit to working with NOAA and other Ambassadors to strengthen national resilience against extreme weather. Anyone interested in learning more about this initiative can visit www.weather.gov/wrn.
- The Finance Department received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for FY 21-22. This award is the highest form of recognition in governmental budgeting and is the 10th year in a row that Sachse has received it. Staff always strives to have financial transparency and integrity throughout the budget process.
- The Sachse Police Department will present a free class on Civilian Response to an Active Shooter. Participants will learn strategies that can be used to prepare and respond to an active attack or other life-threatening incidents. The community’s willingness to help keep the City of Sachse safe is appreciated and all are encouraged take advantage of this opportunity. This event will be held at the Public Safety Building on Saturday, September 3, starting at 9 a.m., all are welcome to attend, and no registration is needed.

Mayor Bickerstaff reminded everyone of the summer hours of operation at City Hall and the Laurie Schwenk Senior Center. Residents are encouraged to share their thoughts through the City website survey. He noted that the North Texas Municipal Water District continues to call for aggressive water conservation. Please limit water use and follow guidelines from the City’s website. There are other helpful tips under the “Water Conservation” page of the website. Mayor Bickerstaff congratulated the Sachse Muslim Society on their new space and thanked them for their hospitality at the open house the previous weekend.

PUBLIC COMMENT:

- Scott McMurdie, 7510 Taylor Lane, commented regarding the Charter review recommendation not being on the agenda.
- Matthew Holboke, 5511 Oak Ridge Circle, also commented about the Charter review recommendation not being on the agenda.

CONSENT AGENDA: All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests.

1. Approve the July 18, 2022, meeting minutes.

2. **Accept the monthly revenue and expenditure report for the period ending June 30, 2022.**
3. **Approve moving the Monday, September 5, 2022 City Council meeting to Tuesday, September 6.**
4. **Authorize the reinstatement of the City of Sachse Personnel Policies and Procedures Manual Quarantine and Sick Leave Policy Addendum through January 31, 2023.**
5. **Authorize the City Manager to execute a contract for the Municipal Court Judge between the City of Sachse and the Honorable Robert Beasley.**
6. **Authorize the City Manager to execute a contract for the Municipal Court Prosecutor between the City of Sachse and Patrick Rogers.**
7. **Authorize the City Manager to execute and award the bid for the construction of the Sable Hills Lift Station project to Summit Solutions, Inc. in an amount not to exceed Eight Hundred Twenty Thousand and No/100 Dollars (\$820,000.00).**
8. **Approve the Consent Agenda Items as presented.**

Mayor Pro Tem Franks made a motion to approve items one, three, four, five, and six of the consent agenda as presented. Councilmember Buhler seconded the motion and it carried unanimously.

Accept the monthly revenue and expenditure report for the period ending June 30, 2022.

Councilmember Prestenberg asked a question about percent of the budgets spent on the monthly revenue and expenditure report. Staff answered his question, referencing the footnotes contained within the document that explain any deviations relative to amount of budget spent vs. position within the fiscal year. He proceeded to make a motion to approve the item as presented. Mayor Pro Tem Franks seconded the motion and it carried unanimously.

Authorize the City Manager to execute and award the bid for the construction of the Sable Hills Lift Station project to Summit Solutions, Inc. in an amount not to exceed Eight Hundred Twenty Thousand and No/100 Dollars (\$820,000.00).

A resident asked to remove item number seven from the consent agenda. He later decided he did not have a question after all. Mayor Pro Tem Franks made a motion to approve the item as presented. Councilmember Lindsey seconded the motion and it passed unanimously.

REGULAR AGENDA ITEMS:

Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel Matters: Regarding the review of the City Secretary.

Mayor Pro Tem Franks made a motion to approve an annual contract between the City of Sachse and the Sachse City Secretary, Leah Granger. Councilmember Buhler seconded the motion and it carried unanimously.

Discuss the preliminary 2022-2023 Fiscal Year Budget.

Mayor Bickerstaff announced that the item is a workshop item and no public comment will be accepted at this time to give the Council an opportunity to receive the information, review the

content, and ask their initial rounds of question. There will be several opportunities for public input at the August 15 Council meeting and a public hearing at the September 6 Council meeting.

Finance Director, David Baldwin gave an overview of the draft budget for Council to consider and ask questions. He noted that there was good news and all funds are in a strong financial position. Mr. Baldwin emphasized that there was no “given” across the board increase of any account, and each line item was scrutinized.

After Mr. Baldwin covered the major funds, he turned the presentation over to Ms. Nash so she could discuss the compensation proposal included in the budget. Ms. Nash noted that Council will see a significant compensation recommendation as a part of this year’s budget. This recommendation is in tandem with prior conversations that have been brought before the Council regarding the “War for Talent” issue the City is experiencing. In order to retain and attract the best and brightest for Sachse, a market adjustment is recommended for all positions within the City. A market adjustment of this size has not been conducted since 2015 and there have been substantial changes in the market in the last seven years. Ms. Nash explained that the City provides services, which are made possible by the work of City staff. She presented information about how leadership is looking at low-cost, high-reward options to help combat burnout and stress as well as opportunities that would make the City of Sachse more competitive in the market. However, benefits alone will not address the issue and a market adjustment is recommended to complement these efforts.

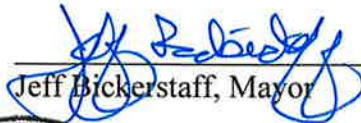
Ms. Nash then turned the presentation over to Ms. Rose to address program enhancements, service enhancements, and one-time requests in the form of supplemental budget requests. Ms. Nash clarified that the certified tax rolls have not been received and that she expects revenue to come in higher than budgeted. However, the team is projecting revenue and expenses as conservatively as possible. She noted that all of the supplemental requests are being recommended and even with these additions, the City will still be able to reduce the tax rate.

The team went on to describe the financial situation of the City. Mr. Baldwin mentioned that while maintaining a solid fund balance, there will be \$6.4 million available to be spent on projects that previously were not selected or realized. The Council asked questions to clarify the budget requests and financial situation of the City. Mayor Bickerstaff commended staff for their hard work and commented that it was a “minor miracle to be able to cover all of the supplements and still reduce the tax rate.”

Mayor Bickerstaff adjourned the meeting at 8:30 p.m.

ATTEST:


Leah K Granger, City Secretary


Jeff Bickerstaff, Mayor

