Monday, August 5, 2019
Regular Combined City Council Meeting

Council Chambers
3815 Sachse Road, Building B
6:30 p.m. Workshop / 7:30 p.m. Regular Meeting

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 6:30 PM WORKSHOP MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Workshop Meeting on Monday, August 5, 2019 at 6:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

2. Receive a presentation regarding Dallas County Vote Centers.

3. Receive a review of the 86th regular Texas legislative session.

4. Discussion of City Council meeting agenda items.

5. Adjournment.

B. 7:30 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday,August 5, 2019 at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

2. Invocation and Pledges of Allegiance

C. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

2. Recognize participants from the Texas Ramp Project and Sachse Fire-Rescue staff for building a wheelchair ramp for a Sachse resident.

D. Citizen Input

1. Citizen Input: The public is invited at this time to address the Council. Please come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the July 15, 2019, combined meeting.

2. Approve the minutes of the July 22, 2019, workshop meeting.

3. Approve moving the first regular City Council meeting in September to Tuesday, September 3, 2019.

4. Accept the monthly revenue and expenditure report for the period ending June 30, 2019.

5. Accept the 2019 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.

6. Authorize the City Manager to execute an Interlocal Agreement between the City of Sachse and North Central Texas Emergency Communication District for Regional 911 Service.

7. Approve the Consent Agenda Items as presented.

F. Regular Agenda Items

1. Consider receipt of and discuss the City Manager's Proposed Budget for Programs and Services for the 2019-2020 Fiscal Year.

2. Consider placing a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2019-2020 fiscal year as an action item on the September 16, 2019 regular City Council meeting and schedule two public hearings to be held August 19, 2019 and September 3, 2019 at 7:30 p.m. at Sachse City Hall.

3. Receive an update on the Capital Improvement Plan (CIP) for parks and trails projects.

G. Regular Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Michelle Lewis Sirianni

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	2. Receive a presentation regarding Dallas County Vote Centers.
Access	Public
Type	Discussion, Information

Public Content

BACKGROUND

In 2019, Dallas County began the process of pursuing Vote Centers or Countywide polling locations due to new requirements by the Secretary of State (SOS) Department. By moving to Vote Centers, Dallas County will be able to eliminate precinct-by-precinct voting on Election Day, provide a more accurate and efficient voting process, and allow instantaneous verification that a voter has not already voted at another polling place.

OVERVIEW

The City Secretary will provide an outline of the steps Dallas County has taken thus far, where they are in the process of fulfilling these requirements, an overview of the equipment that has been purchased, and how this affects the residents and the City.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

There are no recommendations affiliated with this item. This is a presentation only.

Staff Presentation - Dallas County Vote Centers.pdf (871 KB)

Dallas County Vote Centers

CITY COUNCIL

AUGUST 5, 2019

Background

- In 2019, Dallas County began process of pursuing Vote Centers or Countywide polling locations.
- Fulfill Secretary of State (SOS) requirements.
- Eliminate precinct-by-precinct voting on Election Day.
- Provide more accuracy and efficiency to voters.
- Allow instantaneous verification that a voter has not already voted at another polling location.

Overview

- Acquired E-Pollbook (February, 2019)
- Purchase Direct Recording Equipment (March, 2019)
- Notice of intent to SOS to participate in program. (March, 2019)
- Establish an Vote Center Advisory Committee (VCAC) (March, 2019)
- Four Public VCAC meetings held in the Districts. (April – June 2019)
- Five Public Community Informational meetings on Vote Center Polling Places (VCPP) (April – June 2019)
- Submit Application of Approval letter to Secretary of State (SOS) by August 19, 2019
- Implement November 5, 2019 General Election
- Submit VCPP status report to SOS – December 5, 2019

E-Pollbooks

YOUR COUNTY
Launchpad
Valid ID
Not Provided
Requires a provisional
Manual
Voter Search
Search using voter info
Driver's
License Scan
Automatically find voter
Asset ID
688
Device ID:
Device1
2016-04-22 15:11:01
1 Touchpad Connected
95%
LOCATION 1
ELECTION WORKER
0
Voters:
640648
2791
Check-ins:
0
0

DRE Voting Equipment

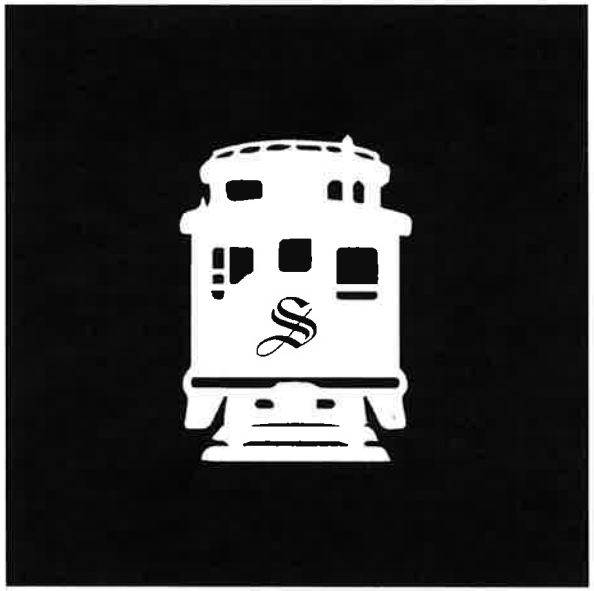
Early Voting

Election Day Voting

What does this mean for Sachse Residents?

Effective for the November 5, 2019 Election

- Residents within Dallas County will be able to vote at any designated Vote Center location during Early Voting **and** Election Day.
  - Sachse City Hall
- Residents within Collin County will vote at any designated Collin County Vote Center during Early Voting and Election Day.
  - Smith Library / Murphy Community Center
- The City will contract with both counties to conduct elections.



Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	3. Receive a review of the 86th regular Texas legislative session.
Access	Public
Type	Discussion, Information
Goals	Provide excellent government services to Sachse citizens.

Public Content

BACKGROUND
The Texas Legislature, which meets every other year, recently concluded its 86th regular session. During this session, more than 7,500 bills and resolutions were introduced, 2,000 of which would have impacted cities. At the conclusion of the session, more than 1,400 bills became law, 338 of which directly affect cities. Tonight's presentation will provide a review of the session and will focus on several bills that have major impacts to the City of Sachse.

OVERVIEW
The City Attorney will provide an overview of the legislative session and a review of major bills affecting Sachse.

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item. This is a presentation only.

RECOMMENDATION
Receive a review of the 86th regular Texas Legislative session.

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	C. Special Announcements
Subject	2. Recognize participants from the Texas Ramp Project and Sachse Fire-Rescue staff for building a wheelchair ramp for a Sachse resident.
Access	Public
Type	Information, Recognition
Goals	Provide excellent government services to Sachse citizens.

Public Content

BACKGROUND

The Texas Ramp Project is a network of regional organizations throughout Texas that build wheelchair ramps for people with disabilities who are economically disadvantaged. Their vision is to ensure that no Texan shall lack safe access because of financial limitations. The organization serves a multitude of cities and counties throughout Texas, constructing ramps that not only enhance the safety of residents, but also significantly improve their quality of life.

OVERVIEW

Ms. Downey, a Sachse resident, was in need of a ramp and the Texas Ramp Project came to the rescue. With the support of representatives from Sachse Fire-Rescue, the team was able to build Ms. Downey a brand-new ramp so she can get in and out of her home with ease.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize representatives from the Texas Ramp Project and Sachse Fire-Rescue for their efforts to support Ms. Downey.

Wheel Chair Ramp 2.jpg (768 KB) Wheel Chair Ramp.jpg (212 KB)

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	1. Approve the minutes of the July 15, 2019, combined meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve minutes as presented.
Minutes	View Minutes for Jul 15, 2019 - Regular Combined City Council Meeting

Public Content

BACKGROUND
Minutes of the July 15, 2019, combined meeting.

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item.

RECOMMENDATION
Approve the minutes of the July 15, 2019, combined meeting.

07.15.19 Combined Minutes.pdf (398 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JULY 15, 2019

The City Council of the City of Sachse held a workshop and regular meeting on Monday, July 15, 2019 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Bill Adams, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Strategic Services Manager, Lauren Rose; Director of Public Works and Engineering, Greg Peters; Development Services Director, Matt Robinson; Finance Director, Teresa Savage; Finance Manager, Berna Fitzpatrick; IT Manager, Danny Wheeler; Parks and Recreation Director, Lance Whitworth; Park and Recreation Manager, Cynthia Wiseman; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:31 p.m.

CITY BENEFITS: Receive an update from HUB International, the City's benefits consultant, regarding the City's current claims status.

Andrew Weeger, Employee Benefits Specialist, provided an update that included historic information, benchmark data, claims versus premiums data, budget projections, and the strategy moving forward for 2020. The City will release an RFP in September after which the consultants will do a full analysis of plan designs submitted. A recommendation will be brought to the City Council in November.

The City Council discussed the loss ratios, rate caps, and possible outcomes.

FIRE AMBULANCE LICENSE: Discuss adding an additional Texas Department of State Health Services (TDSHS) ambulance license.

Chief Wade presented the City Council with an update on mutual aid and how the City currently responds to calls between the two stations. Chief Wade explained how medical calls are consistently 63 to 65% of what they do and staff anticipates an increase each year in call volumes. With the anticipated increase in mind, the department is working to reduce delays due to swapping personnel and equipment, reduce Engine 1 out of service time, utilize personnel on Truck 1 to maximize system efficiencies, increase redundancy in EMS response capabilities, and equalize mutual aid usage. Three options were presented on ways to address these challenges. Due to funding limitations, staff is recommending the City apply for a third TDSHS ambulance license.

The City Council discussed responding to calls, mutual aid, and having three versus four responders per each apparatus.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:18 p.m.

Mayor Felix opened the regular meeting at 7:37 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: Councilman King offered the invocation and Councilman Franks led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman King encouraged residents to sign up for *My Water Advisor,* to adopt from the Animal Shelter, and reminded everyone that the Sachse Chamber of Commerce was looking for volunteers for Fall Fest held in October. He added information regarding bulk trash service and recognized Daniel with Troop 437 in attendance working on his citizenship badge.

Councilwoman Howarth announced upcoming Library events.

Mayor Felix thanked staff who worked on putting together the video for the Mayor's luncheon recently held by the Chamber of Commerce. He noted that Sachse was recently voted the third best city to raise a family by homesnacks.net and announced the Chamber of Commerce is hosting their Cars Under the Stars event on July 27.

CITIZENS INPUT:

Robert Corbin, 4951 Williford Road, expressed concerns about the construction being done around his residence that he believes is causing flooding and taking too long to complete. He noted that there is also no erosion control in this area.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

1. Approve the minutes of the June 17, 2019, combined meeting.

2. Approve a resolution authorizing the City Manager to execute an easement and right-of-way to Oncor Electric Delivery Company, LLC for underground electrical supply and communication facilities for the construction of the Sachse Community Center.

3. Accept the monthly revenue and expenditure report for the period ending May 31, 2019.

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Councilman King seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Discuss and consider the Sachse Community Center hours of operation.

Mrs. Nash stated the next three agenda items will address features of Community Center operations. The items are presented individually to allow the City Council to discuss and take separate motions/action on each one.

Mr. Whitworth presented three options regarding the hours of operation. All three options provide for 48-hours of operation coverage with the help from a Recreation Manager, a Recreation Specialist, and two part-time Recreation Aides. The first option was presented with the following hours: Mondays and Wednesdays 10:00 a.m. to 6:00 p.m.; Tuesdays and Thursdays 11:00 a.m. to 8:00 p.m.; Fridays 8:00 a.m. to 4:00 p.m.; and Saturdays 10:00 a.m. to 4:00 p.m. The second option consists of Monday-closed; Tuesdays and Thursdays 7:00 a.m. to 9:00 p.m.; Wednesdays 10:00 a.m. to 6:00 p.m.; Fridays and Saturdays 10:00 a.m. to 4:00 p.m. The third option indicated the following hours: Mondays 10:00 a.m. to 6:00 p.m.; Tuesdays and Thursdays 1:00 p.m. to 10:00 p.m.; Wednesdays and Fridays 6:00 a.m. to 2:00 p.m., and Saturdays 10:00 a.m. to 4:00 p.m. Staff recommends option two and is seeking City Council feedback.

Councilman Franks asked if option one mirrors the Library hours. Mr. Whitworth replied they are close to them, but not exact.

Councilman King and Councilman Bickerstaff indicated they liked option two with a re-evaluation in three to six months.

Councilman Bickerstaff asked if option one was the Park Board's recommendation. Mr. Whitworth replied it was option one.

The City Council discussed other facility hours, programmed classes and when they currently take place at the other City facilities including Old City Hall and the Library meeting room. Councilman Franks stated that classes are separate and programing can be done as much as possible. He would like to see the hours mimic the Library hours.

Councilman King made a motion to approve option two. Councilman Bickerstaff seconded that motion. Motion passes with a 6-1 vote. Councilman Franks voting in opposition.

Discuss and consider the Sachse Community Center membership fees.

Mr. Whitworth presented membership fees with a recommendation of $10/resident; $30/non-resident for individuals 12 years of age and up; a family rate of $25/resident; $75/non-resident, and a reduced fee for senior and veterans of $0/resident and $10/non-resident. Staff is seeking City Council feedback.

Mayor Pro Tem Adams stated he likes the recommendation and asked what age was considered a senior.

Councilman Bickerstaff asked what the changes were made from the last meeting. Mr. Whitworth stated the fees were originally presented as $20/resident; $40/non-resident; family rates of $50/resident and $100/non-resident, and there was no senior rate. Councilman Bickerstaff stated

he feels the new rates presented are a little low, but within reason. He would recommend a re-evaluation on the fees as well.

Councilman Franks stated he likes the original fees.

Mayor Pro Tem Adams added the recommended fees are low, but likes the idea of re-evaluating in six months, and proposed the recommended fees as "introduction" fees.

Councilman Watkins likes the staff recommendation.

Mayor Felix agreed to re-evaluate in three to six months.

Councilman Bickerstaff made a motion to set the membership fees at $20/resident per year; $40 non-resident per year for those 12 years of age and up. Family rates of $50/resident per year and $100/non-resident per year. A reduced rate for seniors and veterans of $0/resident per year and $10/non-resident per year with a re-evaluation after six months. Councilman Franks seconded that motion. Motion passes with a 5-2 vote. Mayor Pro Tem Adams and Councilman Watkins voting in opposition.

Discuss and consider the Sachse Community Center reservation fees.

Mr. Whitworth presented the reservation fees with staff recommending to adopt as presented. Staff is seeking City Council feedback.

	Operational Hours (Residents)	Operational Hours (Non-Residents)	Non-Operational Hours (Residents)	Non-Operational Hours (Non-Residents)	Operational Hours (Non-Profit, Resident)	Operational Hours (Non-Profit, Non-Resident)	Non-Operational Hours (Non-Profit, Resident)	Non-Operational Hours (Non-Profit, Non-Resident)
Room A	$10/hour	$25/hour	$25/hour	$50/hour	Free	$10/hour	$25/hour	$35/hour
Room B	$10/hour	$25/hour	$25/hour	$50/hour	Free	$10/hour	$25/hour	$35/hour
Room A+B	$20/hour	Not Available	$50/hour	Not Available	Free	Not Available	$50/hour	Not Available
Gym Full Court	Not Available	Not Available	$50/hour	Not Available	Not Available	Not Available	$50/hour	Not Available
Gym Half Court	Not Available	Not Available	$25/hour	$50/hour	Not Available	Not Available	$25/hour	Not Available

- Refundable Deposit - $100
- Kitchen Use Fee - $50

Councilman Franks expressed concerns regarding basketball court reservations, especially full court reservations by teams that may be done on a regular basis. Mr. Whitworth stated this could be considered as part of the policies for the Community Center, which will be discussed at a future meeting.

Councilman King made a motion to approve as presented. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider authorizing the City Manager to execute an agreement with BrooksWatson & Co, PLLC to provide auditing services for the City's financial statements for the fiscal year ending September 30, 2019.

Mrs. Savage stated per the City Charter, no more than five consecutive annual audits can be completed by the same firm. The current company has audited the prior two years of financial statements. While in compliance with the Charter, the change in scope to include two additional Component Units, one Public Improvement District, and a potential Single Audit were unknown at the time of issuance for proposals in 2017. The change in scope with associated changes to the proposed hours of review were outside the criteria upon which the dollar cost bid was based; therefore, the City issued a new request for proposals (RFP) to allow for the additional financial review of needs. Four proposals were received with a one-year engagement with option to renew for four more years. Staff reviewed proposals and determined that all firms met the evaluation criteria of mandatory elements and technical qualifications; therefore, the final criterion of fees was the deciding factor. Staff recommends BrooksWatson & Co. to provide auditing services.

Councilman King made a motion to authorize the City Manager to execute an agreement with BrooksWatson & Co, PLLC to provide auditing services for the City's financial statements for the fiscal year ending September 30, 2019. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Receive an update on the City's financial long-range plan.

Mrs. Savage gave an update of the current year's progress, which included a year-to–date review of the General Fund, Utility Fund, assessed property values, and sales tax receipts. A three-year projection was given of the General Fund, Utility Fund, and General Fund balance. Mrs. Savage also provided an overview of the changes with the passing of Senate Bill 2 and how they will affect the City

Jason Hughes with Hilltop Securities discussed the funding of infrastructure projects related to The Station and the use of tax notes for these projects. Mr. Hughes noted that state law limits tax notes to a seven-year term and tax notes can be sold by increasing the interest and sinking (I&S) portion of the tax rate.

Mrs. Savage finalized the presentation with capital funding sources and their projected balances.

Discuss the City's draft Capital Improvement Plan (CIP).

Mr. Peters presented a draft overview of the City's CIP that included utility expansion projects, utility rehabilitation projects, drainage expansion projects, drainage maintenance projects, street lighting projects, street maintenance projects, supplemental street maintenance project options, street expansion projects, and facility rehabilitation/expansion projects. Mr. Peters outlined major project funding needs and possible funding strategies. Due to the significant list of major capital expansion needs which fall under core services, staff is recommending that the City Council move forward with further investigation into a potential future bond election. Staff is seeking feedback on the preliminary recommendations for projects to include in the FY 2019-2020 Capital Improvement Plan as well as if the City Council would like staff to investigate further a bond election. The CIP is updated as part of the annual budget process. Staff will return in August with the Parks and Trails portion of the CIP.

Councilman King strongly recommended staff to start pursuing a bond election and committee.

No further comments were made.

EXECUTIVE SESSION:

The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.087: Economic Development Deliberations: Discussion of a Development Agreement between the City of Sachse and PMB Acquisitions LLC and/or its affiliates to provide incentives related to the development of approximately 119 acres of land within the PGBT Area Zoning District.

At 9:53 p.m., the City Council recessed into Executive Session.

At 10:22 p.m., the City Council reconvened back into regular session.

No action was taken.

ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 10:23 p.m.

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MIKE J. FELIX, MAYOR

ATTEST:

_____

Michelle Lewis Sirianni, City Secretary

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	2. Approve the minutes of the July 22, 2019, workshop meeting.
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve minutes as presented.
Minutes	View Minutes for Jul 22, 2019 - City Council Workshop Meeting

Public Content

BACKGROUND
Minutes of the July 22, 2019, workshop meeting.

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item.

RECOMMENDATION
Approve the minutes of the July 22, 2019, workshop meeting.

07.22.19 Workshop Minutes.pdf (87 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JULY 22, 2019

The City Council of the City of Sachse held a workshop meeting on Monday, July 22, 2019 at 6:30 p.m. in the Emergency Operations Center located within the Public Safety Building, 3815 Sachse Road, Building D, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Bill Adams, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Strategic Services Manager, Lauren Rose; Director of Public Works and Engineering, Greg Peters; Development Services Director, Matt Robinson; Finance Director, Teresa Savage; Accountant, Karen Ramirez; IT Manager, Danny Wheeler; Parks and Recreation Director, Lance Whitworth; Economic Development CEO, Leslyn Blake; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade; Assistant Police Chief, Steven Baxter; and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:32 p.m.

PRELIMINARY 2019-2020 FISCAL YEAR BUDGET: Discuss the preliminary 2019-2020 Fiscal Year Budget.

Mrs. Savage presented the preliminary FY 2019-2020 budget by providing an overview of the General and Utility funds including revenues and expenditures. She also presented a summary comparison of each departmental fund and the vehicle/equipment replacement fund (VERF).

Mrs. Nash presented a compensation update and the supplemental requests based on how they align with the goals from the strategic plan. Other considerations discussed were the Community Center operations.

The City Council discussed proposed supplemental street project options within the Capital Improvement Plan (CIP), employee reclassification supplementals that were not recommended, how SB 2 would affect the City moving forward, and a potential May 2020 Bond Election.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 8:04 p.m.

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MIKE J. FELIX, MAYOR

ATTEST:

_____

Michelle Lewis Sirianni, City Secretary

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	3. Approve moving the first regular City Council meeting in September to Tuesday, September 3, 2019.
Access	Public
Type	Action (Consent)
Recommended Action	Approve moving the first regular City Council meeting in September to Tuesday, September 3, 2019.

Public Content

BACKGROUND
The first regular meeting in September this year falls on Monday, September 2, which is Labor Day, a City observed holiday. The City Council has traditionally moved this meeting to the Tuesday following the holiday.

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item.

RECOMMENDATION
Approve moving the first regular City Council meeting in September to Tuesday, September 3, 2019.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	4. Accept the monthly revenue and expenditure report for the period ending June 30, 2019.
Access	Public
Type	Action (Consent)
Preferred Date	Aug 05, 2019
Fiscal Impact	No
Recommended Action	Accept the monthly revenue and expenditure report for the period ending June 30, 2019.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND
The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and Sachse Municipal Development District, as well as an analysis of sales tax revenues received year-to-date.

POLICY CONSIDERATIONS
The City Charter requires that the City Manager submit a monthly report covering revenues and expenditures.

RECOMMENDATION
Accept the monthly revenue and expenditure report for the period ending June 30, 2019.

All Funds 6-30-19.pdf (107 KB)

Sales Tax Analysis August 2019.pdf (78 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

June 30, 2019

(Unaudited)

GENERAL FUND

75% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Property Tax	$ 12,019,803	$ 22,241	$ 12,059,950	100.33%	
Sales Tax	1,508,000	106,670	1,270,399	84.24%	
Franchise Fees	1,710,775	58,711	1,367,093	79.91%	
Licenses and Permits	566,500	18,234	290,952	51.36%	
Service Fees	709,600	134,353	739,813	104.26%	
Fines	250,000	25,462	183,571	73.43%	
Interest Income	50,000	26,136	208,629	417.26%	
Miscellaneous Income	326,618	62,361	284,733	87.18%	
Intergovernmental Revenue	1,182,205	98,517	886,654	75.00%	
Total Revenue	**$ 18,323,501**	**$ 552,685**	**$ 17,291,795**	**94.37%**	
Expenditure Summary					
City Manager	$ 426,258	$ 22,194	$ 322,281	75.61%	
City Secretary	193,198	13,577	131,790	68.21%	
Human Resources	374,546	28,529	266,411	71.13%	
Finance	592,461	44,201	464,656	78.43%	
Municipal Court	236,104	20,805	157,451	66.69%	
Parks & Recreation	1,224,007	92,931	834,879	68.21%	
Senior Programs	167,466	10,018	127,923	76.39%	
Library Services	468,323	28,202	338,181	72.21%	
Community Development	908,890	49,280	611,154	67.24%	
Streets & Drainage	1,988,077	93,547	1,497,258	75.31%	
Facility Maintenance	522,749	22,344	395,086	75.58%	
Police	5,238,314	411,156	4,008,253	76.52%	
Animal Control	232,199	18,801	175,096	75.41%	
Fire/EMS	4,254,812	287,684	3,156,180	74.18%	
Combined Services	390,630	16,462	328,108	83.99%	A
City Engineer	272,381	17,313	150,899	55.40%	
Information Technology	753,684	145,027	538,594	71.46%	
Total Expenditures	**$ 18,244,099**	**$ 1,322,072**	**$ 13,504,199**	**74.02%**	
Total Revenue Over/Under Expenses	**$ 79,402**	**$ (769,387)**	**$ 3,787,596**		

Explanation of Major Variances:

A Total annual property and liability premium paid in October

City of Sachse

Monthly Revenue and Expenditure Report

June 30, 2019

(Unaudited)

UTILITY FUND

75% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Water Revenue	$ 6,421,324	$ 579,103	$ 4,384,224	68.28%	
Sewer Revenue	4,768,010	400,486	3,653,016	76.62%	
Drainage Revenue	204,000	17,485	156,864	76.89%	
Fees	159,500	17,890	150,462	94.33%	
Interest Income	100,000	38,699	361,171	361.17%	
Transfer In-Impact Fee	30,000	-	30,000	100.00%	
Miscellaneous Income	-		597		
Total Revenue	**$ 11,682,834**	**$ 1,053,663**	**$ 8,736,334**	**74.78%**	
Expenditure Summary					
Utility Administration	$ 428,484	$ 14,217	$ 299,638	69.93%	
Water Operations	6,195,391	514,422	4,466,480	72.09%	
Sewer Operations	3,902,224	314,114	3,135,251	80.35%	
Drainage Projects	255,000	-	53,710	21.06%	
	-	-	-		
Total Expenditures	**$ 10,781,099**	**$ 842,753**	**$ 7,955,079**	**73.79%**	
Total Revenue Over/Under Expenses	**$ 901,735**	**$ 210,910**	**$ 781,255**		

Explanation of Major Variances:

Monthly Revenue and Expenditure Report
June 30, 2019
(Unaudited)

Debt Service Fund

75% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
					0%
Revenue Summary					
Property Tax	$ 4,474,801	$ 8,205	$ 4,489,444	100.33%	
Interest Income	1,000	4,612	16,685	1668.45%	
Miscellaneous Receipts					
Total Revenue	**$ 4,475,801**	**$ 12,818**	**$ 4,506,128**	**100.68%**	
Expenditure Summary					
Fees	$ 3,000		$ 1,656	55.21%	
Principal	3,033,558	-	2,030,000	66.92%	A
Interest	1,430,051	-	731,204	51.13%	A
Transfer Out-Utility Fund					
Total Expenditures	**$ 4,466,609**	**$ -**	**$ 2,762,860**	**61.86%**	
Total Revenue Over/Under Expenses	**$ 9,192**	**$ 12,818**	**$ 1,743,268**		

A Principal payments are due in February and interest payments in February and August

City of Sachse

Monthly Revenue and Expenditure Report

June 30, 2019

(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

75% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference 0%
Revenue Summary					
Sales Tax	$ 737,500	$ 53,335	$ 621,266	84.24%	
Other Income	$ 27,550	$ 4,012	$ 15,449	56.07%	
Interest Income	2,500	1,621	6,866	274.63%	
Total Revenue	**$ 767,550**	**$ 58,968**	**$ 643,580**	**83.85%**	
Expenditure Summary					
Expenditures	767,183	38,006	429,268	55.95%	
Total Expenditures	**$ 767,183**	**$ 38,006**	**$ 429,268**	**55.95%**	
Total Revenue Over/Under Expenses	**$ 367**	**$ 20,962**	**$ 214,312**		

Explanation of Major Variances:

City of Sachse

Monthly Revenue and Expenditure Report

June 30, 2019

(Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

75% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	$ 350,000	$ 28,673	$ 282,622	80.75%	
Other Income	$ -				
Interest Income	1,000	1	90	9.03%	
Total Revenue	**$ 351,000**	**$ 28,675**	**$ 282,712**	80.54%	
Expenditure Summary					
Expenditures	455,000	210,000	262,144	57.61%	
Total Expenditures	**$ 455,000**	**$ 210,000**	**$ 262,144**	57.61%	
Total Revenue Over/Under Expenses	**$ (104,000)**	**$ (181,325)**	**$ 20,568**		

Explanation of Major Variances:

CITY OF SACHSE
2018/2019 SALES TAX ANALYSIS

FY 2018	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	192,025	109,723	109,723	9.00%
November	419,139	239,496	349,219	24.94%
December	192,626	110,067	459,286	32.81%
January	208,475	119,123	578,409	41.31%
February	313,995	179,416	757,825	54.13%
March	181,691	103,818	861,644	61.55%
April	185,503	105,996	967,640	69.12%
May	268,970	153,689	1,121,329	80.09%
June	222,767	127,295	1,248,624	89.19%
July	241,223	137,835	1,386,459	99.03%
August	281,001	160,564	1,547,023	110.50%
September	208,158	118,941	1,665,964	119.00%
TOTAL	2,915,572	1,665,964		
BUDGET		1,400,000		

FY 2019	Total Sales tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	208,112	118,915	118,915	9.75%
November	295,677	168,950	287,865	19.52%
December	216,610	123,771	411,635	27.91%
January	230,470	131,690	543,326	36.84%
February	337,215	192,685	736,011	49.90%
March	209,463	119,687	855,698	58.01%
April	200,166	114,375	970,073	65.77%
May	290,146	165,789	1,135,862	77.01%
June	186,681	106,670	1,242,532	84.24%
July	233,228	133,266	1,375,798	93.27%
August				
September				
TOTAL	2,407,768	1,375,799		
BUDGET		1,475,000		

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	5. Accept the 2019 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.
Access	Public
Type	Action (Consent)
Preferred Date	Aug 05, 2019
Fiscal Impact	No
Recommended Action	Accept the 2019 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

The City has received the certified 2019 appraisal rolls from Dallas and Collin County Chief Appraisers. Combined ARB approved taxable values are $2,497,215,084. Properties that remain under protest and are not included in the certified values total an additional $65,613,993.

The 2019 appraisal roll taxable value for Collin County was certified at $1,007,655,720 ARB approved, with an additional $33,099,015 under protest; the taxable value certified by the Dallas County Central Appraisal District is $1,489,559,364, with an additional $32,514,978 under protest. The total appraisal roll increased by $131,068,543 or 5.5% compared to the 2018 taxable value of $2,366,146,541.

POLICY CONSIDERATIONS

The City is required to accept the certified appraisal rolls annually. The Dallas County Appraisal District and Collin County Appraisal District are responsible for determining the appraised values of all properties located in the City of Sachse. These values are certified annually by the Chief Appraisers of Dallas and Collin Central Appraisal Districts.

RECOMMENDATION

Accept the 2019 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.

Collin CAD Appraisal Roll.pdf (384 KB)

Dallas CAD Appraisal Roll.pdf (275 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Collin Central Appraisal District

SACHSE CITY (CSA)

PROPERTY TAX CODE, SECTION 26.01(a)

2019 CERTIFICATION OF APPRAISAL ROLL

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the approved Appraisal Records of the Collin Central Appraisal District which lists property taxable by SACHSE CITY and constitutes the Certified Appraisal Roll for SACHSE CITY with the amounts listed on the attached totals pages, with the heading *"2019 Certified Totals"*.

Bo Daffin
Signature of Chief Appraiser

July 12, 2019
Date

Note: The Collin Central Appraisal District Appraisal Review Board approved the appraisal records on July 3, 2019.

PROPERTY TAX CODE, SECTION 26.01(c)

2019 CERTIFICATION OF PROPERTIES UNDER PROTEST AND NOT INCLUDED IN CERTIFIED ROLL ABOVE

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the Appraisal Records of the Collin Central Appraisal District which lists property taxable by SACHSE CITY but NOT included on the Certified Appraisal Roll for SACHSE CITY, since these properties are currently under Protest. The protested property values are listed on the attached totals pages, with the subheading *"Under ARB Review Totals"*.

If there are no attached pages labeled with the subheading *"Under ARB Review Totals"* then all protests within SACHSE CITY were completed by July 3, 2019 and included in the Certified Roll listed above.

Bo Daffin
Signature of Chief Appraiser

July 12, 2019
Date

NOTE: Please be advised that the property values appearing on the **'Under ARB Review Totals' page in your certified totals packet reflect the current 2019 Market and Taxable Values for the properties Under ARB Review without any Section 26.01(c) adjustments. In order to arrive at the taxable value to use for the effective tax rate calculations for your entity, you will need to use the taxable value from the **'ARB Approved Totals'** page, along with the **'Total Value Used'** that appears in the Lower Value Used section on the Effective Rate Assumption page. The Total Value Used on the Effective Rate Assumption page is the assessed value Under ARB Review that has been calculated in accordance with Property Tax Code, Section 26.01(c). The 'Grand Totals' page is the combined 'ARB Approved Totals' plus the 'Under ARB Review Totals' – which have not been adjusted. (The formula for calculating the total taxable remaining under protest is as follows: Taxable Value from "ARB Approved Totals" plus Total Value Used from the "Effective Rate Assumptions" Lower Value Used section minus Total Exemptions amount from the "Under ARB Review Totals".)*

250 Eldorado Pkwy
McKinney, Texas 75069

Metro 469.742.9200
Toll-Free 866.467.1110

Fax 469.742.9209
www.CollinCAD.org

2019 CERTIFIED TOTALS

CSA - SACHSE CITY

ARB Approved Totals

Property Count: 3,029

7/11/2019 3:19:04PM

Land	Value
Homesite:	196,617,087
Non Homesite:	52,291,675
Ag Market:	7,049,125
Timber Market:	0

Improvement	Value
Homesite:	665,532,382
Non Homesite:	132,765,232

Non Real	Count	Value
Personal Property:	131	23,265,298
Mineral Property:	0	0
Autos:	0	0

Ag	Non Exempt	Exempt
Total Productivity Market:	7,049,125	0
Ag Use:	12,334	0
Timber Use:	0	0
Productivity Loss:	7,036,791	0

Total Land	(+)	255,957,887
Total Improvements	(+)	798,297,614
Total Non Real	(+)	23,265,298
Market Value	=	1,077,520,799
Productivity Loss	(-)	7,036,791
Appraised Value	=	1,070,484,008
Homestead Cap	(-)	1,645,223
Assessed Value	=	1,068,838,785
Total Exemptions Amount (Breakdown on Next Page)	(-)	61,183,065
Net Taxable	=	1,007,655,720

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count
DP	10,758,489	8,492,524	43,277.87	44,660.24	37
OV65	99,478,494	81,989,210	429,993.34	434,084.14	328
Total	110,236,983	90,481,734	473,271.21	478,744.38	365
Tax Rate	0.720000				

Freeze Taxable	(-)	90,481,734
Freeze Adjusted Taxable	=	917,173,986

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
7,076,923.91 = 917,173,986 * (0.720000 / 100) + 473,271.21

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	37	1,700,000	0	1,700,000
DV1	14	0	98,000	98,000
DV2	8	0	64,500	64,500
DV2S	1	0	7,500	7,500
DV3	14	0	138,000	138,000
DV4	26	0	234,373	234,373
DV4S	1	0	12,000	12,000
DVHS	16	0	5,143,926	5,143,926
DVHSS	1	0	266,455	266,455
EX-XV	51	0	30,843,305	30,843,305
EX366	12	0	3,033	3,033
LVE	20	4,787,531	0	4,787,531
OV65	366	17,704,500	0	17,704,500
OV65S	2	100,000	0	100,000
PC	1	15,572	0	15,572
PPV	1	30,000	0	30,000
SO	1	34,370	0	34,370
	Totals	**24,371,973**	**36,811,092**	**61,183,065**

Land	Value
Homesite:	7,263,847
Non Homesite:	281,974
Ag Market:	0
Timber Market:	0

Improvement	Value
Homesite:	24,077,980
Non Homesite:	327,294

Non Real	Count	Value
Personal Property:	3	1,366,526
Mineral Property:	0	0
Autos:	0	0

Ag	Non Exempt	Exempt
Total Productivity Market:	0	0
Ag Use:	0	0
Timber Use:	0	0
Productivity Loss:	0	0

Total Land	(+)	7,545,821
Total Improvements	(+)	24,405,274
Total Non Real	(+)	1,366,526
Market Value	=	33,317,621
Productivity Loss	(-)	0
Appraised Value	=	33,317,621
Homestead Cap	(-)	70,606
Assessed Value	=	33,247,015
Total Exemptions Amount (Breakdown on Next Page)	(-)	148,000
Net Taxable	=	33,099,015

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count
OV65	730,072	597,072	3,666.84	3,666.84	3
Total	730,072	597,072	3,666.84	3,666.84	3
Tax Rate	0.720000				

Freeze Taxable	(-)	597,072
Freeze Adjusted Taxable	=	32,501,943

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
237,680.83 = 32,501,943 * (0.720000 / 100) + 3,666.84

Exemption Breakdown

Exemption	Count	Local	State	Total
DV2	2	0	15,000	15,000
OV65	3	133,000	0	133,000
	Totals	**133,000**	**15,000**	**148,000**

Land	Value
Homesite:	203,880,934
Non Homesite:	52,573,649
Ag Market:	7,049,125
Timber Market:	0

Improvement	Value
Homesite:	689,610,362
Non Homesite:	133,092,526

Non Real	Count	Value
Personal Property:	134	24,631,824
Mineral Property:	0	0
Autos:	0	0

Ag	Non Exempt	Exempt
Total Productivity Market:	7,049,125	0
Ag Use:	12,334	0
Timber Use:	0	0
Productivity Loss:	7,036,791	0

Total Land	(+)	263,503,708
Total Improvements	(+)	822,702,888
Total Non Real	(+)	24,631,824
Market Value	=	1,110,838,420
Productivity Loss	(-)	7,036,791
Appraised Value	=	1,103,801,629
Homestead Cap	(-)	1,715,829
Assessed Value	=	1,102,085,800
Total Exemptions Amount (Breakdown on Next Page)	(-)	61,331,065
Net Taxable	=	1,040,754,735

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count
DP	10,758,489	8,492,524	43,277.87	44,660.24	37
OV65	100,208,566	82,586,282	433,660.18	437,750.98	331
Total	110,967,055	91,078,806	476,938.05	482,411.22	368
Tax Rate	0.720000				

Freeze Taxable	(-)	91,078,806
Freeze Adjusted Taxable	=	949,675,929

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
7,314,604.74 = 949,675,929 * (0.720000 / 100) + 476,938.05

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	37	1,700,000	0	1,700,000
DV1	14	0	98,000	98,000
DV2	10	0	79,500	79,500
DV2S	1	0	7,500	7,500
DV3	14	0	138,000	138,000
DV4	26	0	234,373	234,373
DV4S	1	0	12,000	12,000
DVHS	16	0	5,143,926	5,143,926
DVHSS	1	0	266,455	266,455
EX-XV	51	0	30,843,305	30,843,305
EX366	12	0	3,033	3,033
LVE	20	4,787,531	0	4,787,531
OV65	369	17,837,500	0	17,837,500
OV65S	2	100,000	0	100,000
PC	1	15,572	0	15,572
PPV	1	30,000	0	30,000
SO	1	34,370	0	34,370
	Totals	**24,504,973**	**36,826,092**	**61,331,065**

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	2,695		$3,057,946	$857,324,618	$830,225,771
B	Multi-Family Residential	2		$0	$83,248,440	$83,248,440
C1	Vacant Lots and Tracts	81		$0	$10,399,339	$10,399,339
D1	Qualified Open-Space Land	9	83.3487	$0	$7,049,125	$12,253
D2	Improvements on Qualified Open-Space La	1		$0	$1,213	$1,213
E	Rural Land, Non Qualified Open-Space Lan	16	102.7325	$0	$2,030,014	$1,980,095
F1	Commercial Real Property	28		$2,818,961	$58,758,762	$58,758,762
F2	Industrial and Manufacturing Real Property	2		$0	$299,544	$299,544
J3	Electric Companies and Co-Ops	1		$0	$2,359,357	$2,359,357
J4	Telephone Companies and Co-Ops	3		$0	$945,559	$945,559
J5	Railroads	4		$0	$0	$0
J6	Pipelines	1		$0	$945	$945
J7	Cable Television Companies	2		$0	$94,751	$94,751
L1	Commercial Personal Property	112		$954,557	$15,044,122	$15,028,550
O	Residential Real Property Inventory	15		$2,467,915	$4,301,141	$4,301,141
X	Totally Exempt Property	83		$0	$35,663,869	$0
		Totals	186.0812	$9,299,379	$1,077,520,799	$1,007,655,720

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	91		$0	$30,829,143	$30,610,537
C1	Vacant Lots and Tracts	2		$0	$559,434	$559,434
F1	Commercial Real Property	2		$0	$562,518	$562,518
J7	Cable Television Companies	1		$0	$1,244,869	$1,244,869
L1	Commercial Personal Property	2		$0	$121,657	$121,657
		Totals	0.0000	$0	$33,317,621	$33,099,015

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	Single-Family Residential	2,786		$3,057,946	$888,153,761	$860,836,308
B	Multi-Family Residential	2		$0	$83,248,440	$83,248,440
C1	Vacant Lots and Tracts	83		$0	$10,958,773	$10,958,773
D1	Qualified Open-Space Land	9	83.3487	$0	$7,049,125	$12,253
D2	Improvements on Qualified Open-Space La	1		$0	$1,213	$1,213
E	Rural Land, Non Qualified Open-Space Lan	16	102.7325	$0	$2,030,014	$1,980,095
F1	Commercial Real Property	30		$2,818,961	$59,321,280	$59,321,280
F2	Industrial and Manufacturing Real Property	2		$0	$299,544	$299,544
J3	Electric Companies and Co-Ops	1		$0	$2,359,357	$2,359,357
J4	Telephone Companies and Co-Ops	3		$0	$945,559	$945,559
J5	Railroads	4		$0	$0	$0
J6	Pipelines	1		$0	$945	$945
J7	Cable Television Companies	3		$0	$1,339,620	$1,339,620
L1	Commercial Personal Property	114		$954,557	$15,165,779	$15,150,207
O	Residential Real Property Inventory	15		$2,467,915	$4,301,141	$4,301,141
X	Totally Exempt Property	83		$0	$35,663,869	$0
		Totals	186.0812	$9,299,379	$1,110,838,420	$1,040,754,735

New Value

TOTAL NEW VALUE MARKET:	**$9,299,379**
TOTAL NEW VALUE TAXABLE:	**$9,299,379**

New Exemptions

Exemption	Description	Count	2018 Market Value
EX366	House Bill 366 - Under $500	2	$2,634
	ABSOLUTE EXEMPTIONS VALUE LOSS		**$2,634**

Exemption	Description	Count	Exemption Amount
DV1	Disabled Veteran 10% - 29%	1	$5,000
DV4	Disabled Veteran 70% - 100%	5	$60,000
OV65	Age 65 or Older	38	$1,850,000
	PARTIAL EXEMPTIONS VALUE LOSS	**44**	**$1,915,000**
	NEW EXEMPTIONS VALUE LOSS		**$1,917,634**

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount

INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS **$1,917,634**

New Ag / Timber Exemptions

New Annexations

New Deannexations

Average Homestead Value

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
2,308	$327,119	$743	$326,376

Category A Only

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
2,307	$327,151	$744	$326,407

Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
97	$33,317,621.00	$30,339,952

DALLAS CENTRAL APPRAISAL DISTRICT
CERTIFICATION OF APPRAISAL ROLL

Year: 2019

Jurisdiction: City of SACHSE

In accordance with the requirements of the Texas Property Tax Code, Chapter 26, Section 26.01, paragraphs (A) and (B), the following values are hereby certified:

Market Value of all Real & Business Personal Property Before Qualified Exemptions*	$1,703,667,800
Taxable Value of all Real & Business Personal Property	$1,489,559,364

In accordance with the requirements of the Texas Property Tax Code, Chapter 26, Section 26.01, paragraph (C), the following values are hereby certified as disputed values and are not included in the above totals:

	Market Value	Taxable Value
Values under protest as determined by the Appraisal District**	$33,012,230	$32,514,978
Values under protest as claimed by property owner or estimated by Appraisal District in event property owner's claim is upheld	$23,108,561	$22,760,485
Freeport Estimated Loss		$0
Estimated Net Taxable		$22,760,485

I, W. Kenneth Nolan, Executive Director/Chief Appraiser of the Dallas Central Appraisal District, do hereby certify the aforementioned values and totals to the taxing jurisdiction indicated above, in accordance with the requirements of the laws of the State of Texas on this 25th day of July, 2019 .

Dallas Central Appraisal District

W. Kenneth Nolan
Executive Director/Chief Appraiser

*Total Value of New Construction in Certified Market Value above	$33,639,551
**Value of Disputed New Construction in Protested Market Value Above	$1,298,320

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE	
REPORT TYPE:	JURISDICTION TOTALS	
DATABASE:	CERTIFICATION (2019)	
TAX YEAR:	2019	
REPORT DATE:	July 19, 2019	
RUN DATE:	July 19, 2019	7:16 pm

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE
JURISDICTION TOTALS	6,220	438,295,590	1,229,191,620	36,180,590	1,703,667,800

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	1,703,667,800	45,327,320	135,900,100	32,881,016	1,489,559,364

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	111	74,912,030	0	74,912,030	0	0
PRORATED TOTAL EXEMPT	0	0	0	0	0	0
UNDER 500	7	1,790	0	1,790	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	4,178	1,156,373,180	45,327,320	0	59,071,431	1,051,974,429
CAPPED VALUE LOSS	1,623	410,777,490	45,327,320	0	27,352,670	338,097,500
OVER-65	920	246,250,120	15,398,413	45,109,500	3,121,703	182,620,504
DISABLED PERSONS	81	19,680,440	1,274,649	3,990,000	473,762	13,942,029
DISABLED VETERANS	102	29,770,270	467,403	954,500	3,514,814	24,833,553
100% DISABLED VETERANS	41	12,732,210	406,810	10,932,280	970,500	422,620
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				60,986,280		
TOTAL REAL PARTIAL EXEMPT				60,986,280		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	69	33,146,870	333,270	33,480,140

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	33,480,140	0	32,881,016	0	599,124

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	105	33,479,746	159,700	33,639,551

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE
REPORT TYPE:	RESIDENTIAL TOTALS
DATABASE:	CERTIFICATION (2019)
TAX YEAR:	2019
REPORT DATE:	July 19, 2019
RUN DATE:	July 19, 2019 7:16 pm

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE	
JURISDICTION TOTALS	5,575	320,609,330	1,123,850,310	0	1,444,459,640	

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	1,444,459,640	45,327,320	63,204,020	0	1,335,928,300

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	34	2,217,740	0	2,217,740	0	0
PRORATED TOTAL EXEMPT	0	0	0	0	0	0
UNDER 500	0	0	0	0	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	4,178	1,156,373,180	45,327,320	0	59,071,431	1,051,974,429
CAPPED VALUE LOSS	1,623	410,777,490	45,327,320	0	27,352,670	338,097,500
OVER-65	920	246,250,120	15,398,413	45,109,500	3,121,703	182,620,504
DISABLED PERSONS	81	19,680,440	1,274,649	3,990,000	473,762	13,942,029
DISABLED VETERANS	102	29,770,270	467,403	954,500	3,514,814	24,833,553
100% DISABLED VETERANS	41	12,732,210	406,810	10,932,280	970,500	422,620
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				60,986,280		
TOTAL REAL PARTIAL EXEMPT				60,986,280		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0	0

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	105	26,478,306	0	26,478,411

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE
REPORT TYPE:	COMMERCIAL TOTALS
DATABASE:	CERTIFICATION (2019)
TAX YEAR:	2019
REPORT DATE:	July 19, 2019
RUN DATE:	July 19, 2019 7:16 pm

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE
JURISDICTION TOTALS	342	117,686,260	105,341,310	0	223,027,570

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	223,027,570	0	72,590,530	32,881,016	117,556,024

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	75	72,590,530	0	72,590,530	0	0
PRORATED TOTAL EXEMPT	0	0	0	0	0	0
UNDER 500	0	0	0	0	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	0	0	0	0	0	0
CAPPED VALUE LOSS	0	0	0	0	0	0
OVER-65	0	0	0	0	0	0
DISABLED PERSONS	0	0	0	0	0	0
DISABLED VETERANS	0	0	0	0	0	0
100% DISABLED VETERANS	0	0	0	0	0	0
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				0		
TOTAL REAL PARTIAL EXEMPT				0		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	69	33,146,870	333,270	33,480,140

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	33,480,140	0	32,881,016	0	599,124

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	0	7,001,440	0	7,001,440

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE	
REPORT TYPE:	BPP TOTALS	
DATABASE:	CERTIFICATION (2019)	
TAX YEAR:	2019	
REPORT DATE:	July 19, 2019	
RUN DATE:	July 19, 2019	7:16 pm

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE	
JURISDICTION TOTALS	303	0	0	36,180,590	36,180,590	

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	36,180,590	0	105,550	0	36,075,040

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	2	103,760	0	103,760	0	0
PRORATED TOTAL EXEMPT	0	0	0	0	0	0
UNDER 500	7	1,790	0	1,790	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	0	0	0	0	0	0
CAPPED VALUE LOSS	0	0	0	0	0	0
OVER-65	0	0	0	0	0	0
DISABLED PERSONS	0	0	0	0	0	0
DISABLED VETERANS	0	0	0	0	0	0
100% DISABLED VETERANS	0	0	0	0	0	0
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				0		
TOTAL REAL PARTIAL EXEMPT				0		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0	0

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	0	0	159,700	159,700

Dallas Central Appraisal District
Certified Estimated Value Report
Property Class Breakdown

JURISDICTION SACHSE
REPORT TYPE: PROPERTY CLASS BREAKDOWN
DATABASE: CERTIFICATION (2019)
TAX YEAR: 2019
REPORT DATE: July 19, 2019
RUN DATE: July 19, 2019 7:16 pm

DCAD SPTD	PTD CODE	DESCRIPTION	PARCELS	MARKET VALUE	TAXABLE VALUE
A11	A	SINGLE FAMILY RESIDENCES	5,108	1,403,610,150	1,296,340,950
A12	A	SFR - TOWNHOUSES	8	2,408,850	2,193,726
A13	A	SFR - CONDOMINIUMS	24	1,300,000	1,300,000
A20	A	MOBILE HOME ON OWNERS LAND	1	33,600	33,600
	A - TOTAL	REAL: RESIDENTIAL SINGLE FAMILY	5,141	1,407,352,600	1,299,868,276
B11	B	MFR - APARTMENTS	18	10,656,970	10,656,970
B12	B	MFR - DUPLEXES	129	17,143,500	16,862,268
	B - TOTAL	REAL: RESIDENTIAL MULTI-FAMILY	147	27,800,470	27,519,238
C11	C1	SFR - VACANT LOTS/TRACTS	249	14,657,950	13,119,055
C12	C1	COMMERCIAL - VACANT PLOTTED LOTS/TRACTS	143	36,395,160	23,859,830
C14	C1	RURAL VACANT - LESS THAN 5 ACRES	6	282,080	282,080
	C1 - TOTAL	REAL: VACANT LOTS/TRACTS	398	51,335,190	37,260,965
D10	D1	QUALIFIED OPEN SPACE LAND	69	33,480,140	599,124
	D1 - TOTAL	REAL: QUALIFIED LAND	69	33,480,140	599,124
E11	E	RURAL LAND AND IMPROVEMENTS NON QUALIFIE	4	642,950	470,161
	E - TOTAL	REAL: FARM AND RANCH IMPROVEMENTS	4	642,950	470,161
F10	F1	COMMERCIAL IMPROVEMENTS	123	145,189,760	86,080,460
	F1 - TOTAL	REAL: COMMERCIAL	123	145,189,760	86,080,460
F20	F2	INDUSTRIAL IMPROVEMENTS	2	636,340	636,340
	F2 - TOTAL	REAL: INDUSTRIAL	2	636,340	636,340
J20	J	GAS COMPANIES	1	4,646,750	4,646,750
J30	J	ELECTRIC COMPANIES	1	6,173,700	6,173,700
J40	J	TELEPHONE COMPANIES	4	1,979,430	1,979,430
J51	J	RAILROAD CORRIDOR	1	815,710	815,710
J70	J	CABLE COMPANIES	7	2,019,500	2,019,500
	J - TOTAL	REAL AND TANGIBLE PERSONAL UTILITIES	14	15,635,090	15,635,090
L10	L1	COMMERCIAL BPP	282	20,253,400	20,147,850
	L1 - TOTAL	PERSONAL: COMMERCIAL	282	20,253,400	20,147,850
L20	L2	INDUSTRIAL BPP	1	6,020	6,020
	L2 - TOTAL	PERSONAL: INDUSTRIAL	1	6,020	6,020
M31	M1	MOBILE HOMES ON LEASED SPACES	31	233,950	233,950
	M1 - TOTAL	MOBILE HOMES	31	233,950	233,950
O11	O	RESIDENTIAL - IMPROVEMENTS AS INVENTORY	1	100	100
	O - TOTAL	REAL PROPERTY: INVENTORY	1	100	100
S10	S	SPECIAL INVENTORY	7	1,101,790	1,101,790
	S - TOTAL	SPECIAL INVENTORY	7	1,101,790	1,101,790

Dallas Central Appraisal District
Certified Estimated Value Report
Property Class Breakdown

GRAND TOTALS		6,220	1,703,667,800	1,489,559,364

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	6. Authorize the City Manager to execute an Interlocal Agreement between the City of Sachse and North Central Texas Emergency Communication District for Regional 911 Service.
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Authorize the City Manager to execute an Interlocal Agreement between the City of Sachse and North Central Texas Emergency Communication District for Regional 911 Service.
Goals	Meet the public safety needs of a growing citizen, student, and business population. Provide excellent government services to Sachse citizens.

Public Content

BACKGROUND
For many years, 911 service and its associated hardware/software infrastructure has been provided to the City through the North Central Texas Council of Governments (NCTCOG) 9-1-1 Program. On December 3, 2018, the North Central Texas Council of Governments 9-1-1 Program (NCTCOG 9-1-1) became the North Central Texas Emergency Communications District (NCT 9-1-1). On February 28, 2019, the City executed an interlocal agreement (ILA) with NCT 9-1-1 for 911 service through September 30, 2019, with the understanding that a new ILA would be proposed for commencement with the new fiscal year (FY 2019-2020).

OVERVIEW
The language and provisions contained within the proposed ILA are similar to the ILA executed by the City for the period extending to September 30, 2019. The new ILA will cover a two-year period commencing October 1, 2019 through September 30, 2021.

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item.

RECOMMENDATION
Authorize the City Manager to execute the attached Interlocal Agreement.

2019-2021 NCT9-1-1 PSAP Interlocal Agreement.pdf (385 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

NCT9-1-1
SAVING LIVES AND MAKING A DIFFERENCE

INTERLOCAL AGREEMENT BETWEEN THE
NORTH CENTRAL TEXAS EMERGENCY COMMUNICATIONS DISTRICT AND

FOR REGIONAL 9-1-1 SERVICE

Section 1: Parties and Purpose

1.1. The North Central Texas Emergency Communications District (hereinafter "NCT9-1-1") is a regional emergency communications district and a political subdivision of the State of Texas organized under the Texas Health and Safety Code, Subchapter H, Chapter 772, as amended. NCT9-1-1 develops an annual budget to operate and maintain 9-1-1 service within the district.

1.2. (hereinafter "Public Agency") is a local government that operates a Public Safety Answering Point ("PSAP") that participates in NCT9-1-1 as authorized by Texas Health and Safety Code Chapter 772.

1.3.

This Interlocal Agreement is entered into between NCT9-1-1 and Public Agency pursuant to Texas Government Code Chapter 791 so that NCT9-1-1 can operate and maintain the systems utilized for the provision of 9-1-1 emergency communications services. For purposes of carrying out NCT9-1-1's duties and obligations under this agreement, the parties understand and agree that references to NCT9-1-1 includes its employees, officers, directors, volunteers, agents (including North Central Texas Council of Governments, hereinafter "NCTCOG"), and their representatives individually, officially, and collectively.

Section 2: Rights and Duties of the Public Agency

The Public Agency will:

2. 1 Financial/Insurance

2.1.1 Return or reimburse NCT9-1-1 any 9-1-1 funds used in noncompliance with applicable laws and/or rules within 60 days after the discovery of noncompliance and notice to the Public Agency of such noncompliance, unless an alternative repayment plan is approved, in writing, by both parties.

2.1.2 Reimburse NCT9-1-1 for damage to 9-1-1 equipment caused by intentional misconduct, abuse, misuse, or negligence by Public Agency employees or other persons granted access to the PSAP, as well as acts of force majeure. This provision does not include ordinary wear and tear or day-to-day use of the equipment.

2.1.3 Maintain accurate fiscal records and supporting documentation of all 9-1-1 funds distributed to Public Agency and all 9-1-1 funds spent by such Public Agency for 9-1-1 service, with specific detail for 9-1-1 funds received.

2.1.4 Purchase and maintain adequate insurance policies on all 9-1-1 equipment in amounts enough to provide for the full replacement of such equipment in cases of loss due to anything other than daily use and normal wear

and tear. Public Agency shall name NCT9-1-1 and NCTCOG, including their representatives and agents, as an additional insured or equivalent under the Public Agency's general liability insurance policy or membership agreement in any governmental risk pool or other similar entity with a duty to provide a defense, and which is provided by policy or membership agreement so that NCT9-1-1 and/or NCTCOG may seek coverage upon demand by NCT9-1-1 and/or NCTCOG in the event of a covered claim. Public Agency shall provide proof of coverage at the request of NCT9-1-1.

2.2 Equipment and Inventory

2.2.1 Report any lost, stolen, or nonfunctioning equipment in writing to NCT9-1-1 immediately upon discovery.

2.2.2 Notify NCT9-1-1 in writing 30 days in advance of disposition of equipment due to obsolescence, failure, or other planned replacement.

2.3 Security

2.3.1 Protect all NCT9-1-1 provided equipment by implementing measures that secure the premises (including equipment room) of its PSAP against unauthorized entrance or use.

2.3.2 Operate within local standard operating procedures and take appropriate security measures as may be necessary to ensure that non-approved third-party software applications cannot be integrated into the PSAP's Call Handling Equipment (CHE) or workstations.

2.3.3 Refrain from attaching or integrating any hardware device (i.e. external storage devices) or software application without prior written approval of NCT9-1-1. Further, no unauthorized person shall configure, manipulate, or modify any hardware device or software application. Such authority can only be granted by NCT9-1-1.

2.3.4 Adhere to Health and Safety Code, Section 772.002(C), Confidentiality of Information.

2.3.5 Ensure each person who is authorized to receive, store, process, and/or transmit CHE information has a unique identification login and be logged into such equipment identifying their legitimacy for use.

2.4 Maintenance

2.4.1 Ensure areas where NCT9-1-1 equipment is installed are clean and allows for unobstructed access by the NCT9-1-1 Technology Team.

2.4.2 Whenever possible, provide at least a two-week notice in writing to NCT9-1-1's Technology Team regarding any maintenance that could adversely affect 9-1-1 operations.

2.4.3 Provide at least a 48-hour notice in writing to NCT9-1-1's Technology Team prior to work commencing on any scheduled maintenance on commercial power backup generators.

2.4.4 Notify NCT9-1-1's Technology Team immediately of any power or generator outages greater than 15 minutes. If the outage affects the 9-1-1 system, trouble reporting procedures should be followed.

2.4.5 Notify NCT9-1-1's Technology Team of technical issues immediately upon discovery. The Public Agency will utilize one of the following methods:

a. Via telephone by calling (888) 311-3911
b. Via email to Support@NCT911.org
c. Via the Trouble Ticket System (accessed by using the icon on the toolbar of the CHE)
d. Via the website at https://SSC.NCT911.org (only works with issued credentials)

2.4.6 Test generators at least monthly and conduct a load test at least once a year, to ensure that all NCT9-1-1 equipment remains functional.

2.5 Training

2.5.1 Schedule telecommunicators to receive 9-1-1 equipment training within 120 days of his/her hire date.

2.5.2 Ensure that 9-1-1 PSAP Supervisors/Managers (or designee) attend the PSAP Supervisors' Meeting. NCT9-1-1 offers at least three PSAP Supervisors' meetings per year and a minimum attendance of two meetings per year is required for each PSAP.

2.5.3 Ensure PSAP Telecommunicators, Training Coordinators, Supervisors/Managers, and other essential personnel identified by the Supervisor/Manager attend mandatory training associated with the implementation of new technology. This training is generally scheduled for specific dates and times. Make up sessions can be scheduled if PSAP scheduling does not allow personnel to attend their designated time slot.

2.5.4 May request the use of training facilities by sending an email to 911OperationsTeam@NCT911.org specifying the date of request, time of request and type of resources needed.

2.5.5 Ensure that all telecommunicators attend a 9-1-1 equipment and technology training refresher course every two years.

2.6 Facilities

2.6.1 Meet prescribed equipment room requirements (Attachment A). Any expenses associated with this requirement are the responsibility of the Public Agency.

2.6.2 Ensure areas with 9-1-1 equipment maintain a temperature between 65-85 degrees Fahrenheit.

2.6.3 Ensure 9-1-1 equipment room and communications area complies with the Americans with Disabilities Act of 1990.

2.6.4 Provide access to NCT9-1-1 staff and contracted vendors that meet CJIS requirements on a 24/7/365 basis without prior notice.

2.7 Supplies

2.7.1 Purchase supplies such as printer paper, printer ink, cleaning materials, and other expendable items necessary for the continuous operation and maintenance of its PSAP.

2.8 Monitoring/Reporting

2.8.1 Maintain financial, statistical, and ANI/ALI records adequate to document performance, costs, and receipts under this Agreement in accordance with applicable records retention schedules. Public Agency agrees to maintain these records at Public Agency's offices and provide or make available for inspection upon request by NCT9-1-1.

2.8.2 Cooperate fully with all reasonable monitoring requests from NCT9-1-1 for the purposes of assessing and evaluating Public Agency's performance under this Agreement.

2.9 Media Relations

2.9.1 Make every effort to communicate complete and accurate information in social media posts and/or interaction with the media, specifically as it relates to NCT9-1-1. Public Agency should first coordinate with NCT9-1-1 before making comments on social media and/or speaking to the media regarding 9-1-1 technology and service or issues with the 9-1-1 service providers.

2.9.2 Not disclose PSAP correspondence that NCT9-1-1 has clearly noted as proprietary or confidential, unless required to do so by law.

2.9.3 Refer media directly to NCT9-1-1 for discussions related to NCT9-1-1 technology and other NCT9-1-1 service or program specific questions.

2.10 Operations

2.10.1 Sign the contingent PSAP agreement supplied by NCT9-1-1 and provide at NCT9-1-1's request. Changes to contingent PSAPs must be approved by NCT9-1-1.

2.10.2 Delegate PSAP supervisory personnel or a designee and provide related contact information (to include after hour contact information) as a single point of contact for NCT9-1-1.

2.10.3 Provide a minimum of 180 days' prior notice of any facility moves, adds, or changes that affect the 9-1-1 system.

2.10.4 Test all 9-1-1 CHE for proper operation and user familiarity at least once per week, including, but not limited to: tests for voice calls, texts to 9-1-1 and TTYs.

2.10.5 NCT9-1-1 recommends power cycles at each 9-1-1 position at least once each week.

2.10.6 NCT9-1-1 recommends logging all TDD/TTY calls and test calls.

2.10.7 Keep at least one 10-digit emergency telephone number that is not part of an automated system to be used for 9-1-1 transfer calls and default routing. These numbers will be answered by a telecommunicator 24/7/365 and should have the ability to be call forwarded. Any change in the 10-digit emergency telephone number must be reported to NCT9-1-1 in writing. The number shall be provided to the public during 9-1-1 service disruptions (via notification system, website, social media and/or emergency management).

2.10.8 Notify NCT9-1-1 in writing at least 90 days prior to changing emergency services providers including medical, law enforcement, and fire.

2.10.9 Submit a signed Manual ALI Request form (Attachment B) to NCT9-1-1 annually and agree to use ALI lookup feature only in handling and processing of an emergency telephone call.

2.10.10 Public Agency utilizing Text to 9-1-1 services must complete a Text to 9-1-1 Service Agreement (Attachment C).

2.10.11 Have an emergency plan for 9-1-1 communications that includes, at a minimum,

a. Emergency generator information and how to operate said generator
b. Documented procedures for the transfer of administrative lines when the call center is evacuated.

2.10.12 Comply with NCT9-1-1 policy and procedures for PSAP moves and changes.

2.10.13 Report discrepancies to NCT9-1-1 utilizing the tools in the dispatch mapping solution within 72 hours.

2.10.14 Ensure that all telecommunicators log into the 9-1-1 software at the beginning of his/her shift and logs out at the end of his/her shift.

2.10.15 In accordance with Texas Health and Safety Code 772.619 (c), the 9-1-1 database information is not available for public inspection and cannot be released to the public. If a Public Information Act request specifies 9-1-1 database information, NCT 9-1-1 must be notified within three (3) business days of the Public Agency receiving the request.

2.10.16 Be responsible for all furniture, administrative telephones, copier machines, and administrative desktop computers provided by NCT9-1-1 located within Public Agency's operating area.

2.10.17 If administrative telephone system is integrated with NCT9-1-1 equipment- Maintain a contingency plan identifying the back-up solution for the administrative telephone system. If a contingency plan is not provided to NCT9-1-1 within 30 days of contract execution, NCT9-1-1 reserves the right to remove the administrative phone lines from the 9-1-1 equipment. Administrative line integration is provided as a courtesy, not a requirement.

Section 3: Rights and Duties of NCT9-1-1

3.1 Financial

3.1.1 Develop a budget and strategic plan to meet Public Agency needs for the establishment and operation of 9-1-1 services throughout the NCT9-1-1 region, according to standards established and approved by the NCT9-1-1 Board of Managers.

3.1.2 Provide 9-1-1 service to include 9-1-1 equipment, software, services, and other items described in the current NCT9-1-1 Strategic Plan, throughout the region as funded by emergency service fees.

3.1.3 Maintain accurate fiscal records and supporting documentation of all 9-1-1 activities including specific details of funds distributed to Public Agency.

3.2 Equipment and Inventory

3.2.1 Allow Public Agency the opportunity to participate in the planning, implementation, and operation of 9-1-1 equipment.

3.2.2 Conduct a physical inventory of critical hardware annually and reconcile inventory periodically.

3.3 Training

3.3.1 Ensure telecommunicators have access to the NCT9-1-1 Training webpage.

3.3.2 Offer CHE training to all new telecommunicators and refresher training every two years.

3.3.3 Offer licensing training through the Regional Telecommunicator Academy that meets or exceeds Texas Commission on Law Enforcement (TCOLE) rules and regulations.

3.3.4 Offer continuing education training for Intermediate, Advanced, and Master Telecommunicator Certifications as budget allows.

3.4 Maintenance

3.4.1 Practice preventative maintenance on all NCT9-1-1 owned or leased CHE, software, and databases including, at a minimum, backing up data as necessary. NCT9-1-1 shall be responsible for any maintenance costs on NCT9-1-1 owned or leased equipment.

3.5 Operations

3.5.1 Inspect contingent PSAP agreements periodically.

3.5.2 Implement upgrades of PSAP equipment and software, as authorized in the current annual budget, through the appropriate NCT9-1-1 processes for the purchase of new equipment and software.

3.6 Crisis Communications

3.6.1 NCT9-1-1 will make every effort to communicate complete and accurate information to the Public Agency in a timely manner about 9-1-1 technology and services during 9-1-1 service interruptions.

3.6.2 NCT9-1-1 will post updates on its website and social media sites. NCT9-1-1 recommends the Public Agency use the wording provided through those avenues when providing updates to the public.

Section 4: Effective Date and Term of Agreement

4.1 This Agreement shall take effect October 1, 2019, and shall continue until September 30, 2021, unless earlier terminated under 8.1 Early Termination of Agreement.

Section 5: Ownership, Transference, and Disposition of Equipment

5.1 NCT9-1-1 may purchase, lease, or otherwise procure, on Public Agency's behalf, the 9-1-1 equipment, software, services, and other items as described in the NCT9-1-1 Strategic Plan.

5.2 NCT9-1-1 shall establish ownership of all 9-1-1 equipment procured with 9-1-1 funds as defined herein and located within the Public Agency's jurisdiction. NCT9-1-1 may maintain ownership, or it may transfer ownership to Public Agency. Before any such transfer of ownership, NCT9-1-1 will evaluate the adequacy of controls of Public Agency to ensure that sufficient controls and security exist by which to protect and safeguard the equipment procured with 9-1-1 funds for the purpose of delivery of 9-1-1 calls. It is understood that the equipment may or may not be procured by NCT9-1-1 on behalf of Public Agency, according to NCT9-1-1's Strategic Plan.

5.3 The basic 9-1-1 equipment categories are:

- Call Handling Equipment (CHE) – telephone equipment located at the PSAP which may include telephones, integrated workstations, servers, ANI controllers, software, monitors, gateways, routers, and any other equipment necessary for 9-1-1 call delivery to the PSAP
- Telecommunications Device for the Deaf (TDD)/Teletypewriter (TTY)
- Uninterruptable Power Supply (UPS)

5.4 Transfer-of-ownership documents shall be prepared by NCT9-1-1 and signed by both parties upon transference of ownership of any 9-1-1 provided equipment. NCT9-1-1 shall maintain ownership of 9-1-1 CHE.

Section 6: Relationship between the Parties, Assignment and Subcontracting

6.1 It is understood and agreed that the relationship described in this Agreement between the Parties is contractual in nature and is not to be construed to create a partnership or joint venture or agency relationship between the parties.

6.2 This Agreement may not be assigned by either Party without the prior written consent of the other Party. An attempted assignment in violation of this agreement is void.

6.3 Public Agency may not subcontract its duties under this Agreement without the prior written consent of NCT9-1-1. Any subcontract shall be subject to all terms and conditions contained in this Agreement and Public Agency agrees to furnish a copy of this aAgreement to its subcontractor(s).

Section 7: Records and Monitoring

7.1 NCT9-1-1 is entitled to inspect and copy, on a 24/7/365 basis, at Public Agency's office, the records maintained under this Agreement for as long as they are maintained.

7.2 NCT9-1-1 is entitled to visit Public Agency's offices, talk to its personnel, and audit its applicable 9-1-1 records during normal business hours to assist in evaluating its performance under the Agreement.

Section 8: Early Termination of Agreement

8.1 NCT9-1-1 reserves the right to terminate this Agreement in whole or in part upon a default by Public Agency. Notice of termination shall be
provided to Public Agency in writing, shall set forth the reason(s) for termination, and provide for a minimum of thirty (30) days to cure the defect(s). Termination is effective only in the event Public Agency fails to cure the defect(s) within the period stated in the notice subject to any written extensions. If the Agreement is terminated, Public Agency shall cooperate with NCT9-1-1 to ensure an orderly transition of services. Further, all equipment shall be returned to NCT9-1-1 in working condition and NCT9-1-1 shall only be liable for payment for services rendered before the effective date of termination. Either Party may terminate this Agreement for convenience upon 180 days written notice to the other Party. Certain reporting requirements in the Agreement shall survive termination.

Section 9: Notice to Parties

9.1 Notice under this contract must be in writing and received by the party or his/her representative or replacement, to which the notice is addressed. Notice is considered received by a party when it is:

- Delivered to the party personally;
- On the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address as specified in paragraph 9.2 and signed on behalf of the party; or
- Three business days after its deposit in the United States Mail, with first-class postage affixed, addressed to the party's address specified in paragraph 9.2.

9.2 Notices shall be sent to the following address for each party:

If to NCT9-1-1: PO Box 5888
Arlington, Texas 76005
Attn: Mike Eastland

If to Public Agency:

Section 10: General Provisions

10.1 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of Texas, United States of America. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Tarrant County, Texas.

10.2 Liability. The Parties agree and acknowledge that each Party is not an agent of the other Party and that each Party is responsible for its acts, forbearances, negligence and deeds, and for those of its agents, contractors, officers and employees in conjunction with each Party's performance under this Agreement.

10.4 Limitation of Liability. In no event shall either party be liable for special, consequential, incidental, indirect or punitive loss, damages or expenses arising out of or relating to this Agreement, whether arising from a breach of contract or warranty, or arising in tort, strict liability, by statute or otherwise, even if it has been advised of their possible existence or if such loss, damages, or expenses were reasonably foreseeable.

10.5 Procurement. Both parties agree to comply with all applicable federal, State and local laws, rules and regulations for purchases under this Agreement. Failure to do so may result in ineligibility and denial of reimbursement by NCT9-1-1.

10.6 Force Majeure. It is expressly understood and agreed by the Parties to this Agreement that if either party hereto is prevented from or delayed in the performance of any of its obligations hereunder by reason of force majeure, defined as acts of God, war, riots, storms, fires or any other cause whatsoever beyond the reasonable control of the party, the party so prevented or delayed shall be excused from the performance of any such obligation to the extent and during the period

of such prevention or delay. The period of time applicable to such requirement shall be extended for a period of time equal to the period of time such Party was delayed. Each Party must inform the other in writing within reasonable time of the existence of such force majeure.

10.7 Entire Agreement. This Agreement and any attachments/addendums, as provided herein, constitute the entire agreement of the parties and supersedes all other agreements, discussions, representations or understandings between the parties with respect to the subject matter hereof.

10.8 Availability of Funding. Public Agency acknowledges that NCT9-1-1's sole source of funding for this Agreement is the 9-1-1 fees collected by service providers and remitted to NCT9-1-1. If fees sufficient to pay Public Agency under this Agreement are not paid to NCT9-1-1, the suspension of services will be effective 10 calendar days after Public Agency's receipt of notice. Upon suspension of payment, Public Agency's obligations under this Agreement are also suspended until NCT9-1-1 resumes receipt of funding.

10.9 Amendments. This Agreement may be amended only by a written amendment executed by both Parties, except that any alterations, additions, or deletions to the terms of this Agreement, which are required by changes in Federal and State law or regulations or required by the funding source, are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation. In the event of such occurrence, written notice of alterations, additions or deletions to the terms of this Agreement will be provided to Public Agency.

10.10 Nondiscrimination and Equal Opportunity. Public Agency shall not exclude anyone from participating under this Agreement, deny anyone benefits under this Agreement, or otherwise unlawfully discriminate against anyone in carrying out this Agreement because of race, color, religion, sex, age, disability, handicap, or national origin.

10.11 Immunity. It is expressly understood and agreed that, in the execution of this Agreement, no party waives, nor shall be deemed hereby to waive, any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions, including but not limited to sovereign and governmental immunity.

10.12 Attorney Fees. If any action is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney fees and costs in addition to any other relief to which that party may be entitled.

10.13 Dispute Resolution. The parties to this Agreement agree to the extent possible and not in contravention of any applicable State or Federal law or procedure established for dispute resolution, to attempt to resolve any dispute between them regarding this Agreement informally through voluntary mediation or any other local dispute mediation process before resorting to litigation.

The parties agree to continue performing their duties under this contract, which are unaffected by the dispute during the negotiation and mediation process.

	NORTH CENTRAL TEXAS EMERGENCY COMMUNICATIONS DISTRICT
By: _____	**By:** _____
Name: _____	**Name:** Mike Eastland
Title: _____	**Title:** Executive Director
Date: _____	**Date:** _____

Date of governing body approval: _____

Attachments:
Attachment A: Equipment Room and Electrical Requirement
Attachment B: Manual ALI Request Form
Attachment C: Text to 9-1-1 Service Agreement

NCT9-1-1
SAVING LIVES AND MAKING A DIFFERENCE

Attachment A
Equipment Room and Electrical Requirements

Equipment Room:

- There should be enough space to remove equipment from the equipment room in the event of an upgrade or replacement of faulty equipment i.e. removal of the Uninterruptible Power Supply (UPS) battery system, or large rack mounted servers.
- Do not attach any equipment that is not provided by NCT9-1-1 into rack being utilized for 9-1-1 call delivery. Equipment racks should remain segregated to allow NCT9-1-1 the ability to add/remove/change any of their equipment when necessary.
- Do not stack anything on or around NCT9-1-1 equipment rack or UPS, UPS bypass switch, or electrical distribution panel.
- There should be elevator access to the equipment room, or 911 demarcation closets located upstairs.

Fire Protection:

- Dry pipe high temperature type systems are recommended if sprinkler heads are to be in the 9-1-1 equipment room.
- If possible, non-combustible material should be used for the room construction.

Security Precautions:

- Public Agency may need to extend and improve existing building security to provide adequate protection for the 9-1-1 equipment.
- Electric locks or push-button access code or card readers are not recommended unless you provide a battery backup system.

Temperature and Humidity Control:

- A stable ambient operating temperature of 72 degrees Fahrenheit is recommended. Maximum tolerances are from 65 to 85 degrees non-condensing.
- Air conditioning units must be able to handle the heat produced by the 9-1-1 equipment.
- For estimates on BTU output of the equipment, please consult with onsite installation personnel.

Static Electricity:

Static can damage circuitry permanently, interrupt system operation and cause lost data. To prevent static:

- The equipment room humidity must be constant.
- The room floor should not be carpeted, unless carpet is static free and grounded.
- The room floor should be sealed, (preferably tiled), but not waxed.

Lighting:

- Lighting must not be powered from the switch room service panel.
- Lighting should provide 50-75-foot candles measured 30" above the equipment room floor.

Grounding:

- A single point, isolated ground is required unless superseded by local code. The source should be XO of the transformer that feeds the phase conductors to the equipment room electrical service panel.
- Terminations must be accessible for inspection during the life of the installation.
- Conductors must be continuous with no splices or junctions.
- Conductors must be no load, non-current carrying.

Electrical:

- Voltage required is 208/120 V three phase; four wire "wye" service or 240/120 single phase 4 wire "delta" service.
- A dedicated transformer is preferred; however, a shared transformer or distribution is acceptable.
- IGL6-15, 20 or 30 receptacles are required, and the ground must terminate on the IG buss.
- All circuit breakers must be clearly labeled.
- Terminal devices located in the equipment room will require local power. These outlets must be wired and fused independently from all other receptacles. They must also be IG type receptacles.
- NCT9-1-1 equipment should be plugged into independent circuits, and segregated from other non-911 equipment, such as floor heaters, radio equipment, etc. This will ensure that a failure of non-911 equipment won't adversely affect the performance of 9-1-1 call handling equipment.

Attachment B

Manual ALI Request Form

For reference only. To be sent as a separate agreement to Chief/Sheriff and Communications Manager/Supervisor.

Updated: June 6, 2019

PSAP Name: _____ Date: _____/_____/_____

This letter is to request that the "Manual ALI Query" feature be enabled at _____.
(PSAP NAME)

The 9-1-1 call handling equipment (CHE) provided by NCT9-1-1 has been configured to allow manual queries and is compatible with the manual ALI query protocol of NCT9-1-1. MANUAL ALI QUERY SERVICES WILL ONLY BE USED IN THE HANDLING OF EMERGENCY CALLS. All manual ALI queries must also be documented using the reason feature.

This PSAP and the Telecommunicators with access to 9-1-1 fully understand and agree to comply with the terms and conditions set forth under which this feature may be provided.

The NCT9-1-1 operations staff has access to a statistical report of Manual ALI Query per PSAP. Misuse of the proprietary ALI information may be cause for the termination of this feature for the PSAP.

Acknowledgement signatures by authorized representatives of contracting 9-1-1 agency:

_____ _____
Chief / Sheriff Date

_____ _____
Communications Supervisor / Manager Date

Attachment C
Text to 9-1-1 Service Agreement

For reference only. To be sent as a separate agreement to Chief/Sheriff and Communications Manager/Supervisor and signed only by those with Text to 9-1-1.

North Central Texas Emergency Communications District
Regional 9-1-1 Program
Text to 9-1-1 Service Agreement

Updated: June 6, 2019

PSAP Name: _____ Date: _____/_____/_____

The 9-1-1 call handling equipment (CHE) provided by NCT9-1-1 has been configured to allow Text to 9-1-1 service. The PSAP is required to conduct at least ten (10) test requests for help via text per month.

NCT9-1-1 shall provide training, best practice and implementation of this service. NCT9-1-1 shall also assist testing and public education when requested.

The PSAP has been advised that this is an interim solution with limitations and feature will evolve as the service does.

This PSAP and the Telecommunicators with access to 9-1-1 fully understand and agree to comply with the terms and conditions set forth under which this service provided.

North Central Texas Emergency Communications District
PO Box 5888
Arlington, Texas 76005-5888
or
Email: 911Projects@NCT911.org , Subject: Text to 9-1-1 Service Agreement

Acknowledgement signatures by authorized representatives of contracting 9-1-1 agency:

_____ _____
Chief / Sheriff Date

_____ _____
Communications Supervisor / Manager Date

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	1. Consider receipt of and discuss the City Manager's Proposed Budget for Programs and Services for the 2019-2020 Fiscal Year.
Access	Public
Type	Action
Preferred Date	Aug 05, 2019
Recommended Action	Consider receipt of and discuss the City Manager's Proposed Budget for Programs and Services for the 2019-2020 Fiscal Year.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

City Charter requires that the City Manager present a Proposed Budget for operations of the City for the upcoming year to the City Council not later than August 15th each year.

The Proposed Budget is the product of previously held budget discussions with the City Council and a multi-year financial forecast that was presented earlier in the year. The Proposed Budget will be submitted to the City Council, posted on the City's website, placed on file with the City Secretary, and placed at the Sachse Public Library for public inspection. A public hearing on the budget is scheduled for September 3, 2019 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas.

POLICY CONSIDERATIONS

This document sets the financial and operational direction of the City for the next year.

RECOMMENDATION

Accept and discuss the City Manager's Proposed Budget for Programs and Services for the 2019-2020 Fiscal Year.

Staff Presentation - Proposed Budget FY 2019-2020.pdf (203 KB)

CITY OF SACHSE
2019-2020
PROPOSED BUDGET

CITY COUNCIL

AUGUST 5, 2019

GENERAL FUND ASSUMPTIONS

CERTIFIED VALUE $2.497 BILLION

TAX RATE $0.525793/$100 **(unchanged)**

99.5% COLLECTION RATE

CONSERVATIVE REVENUE PROJECTIONS-SALES TAX, FRANCHISE, PERMIT REVENUES

TRUTH IN TAXATION DATA

	2018-2019 BUDGET	2019-2020 BUDGET	Percent Change
Market Values	2,629,110,036	2,781,188,599	5.8%
Certified Values	2,319,237,828	2,497,215,084	5.5%
New Construction	80,588,734	42,938,930	-46.7%
Average SFR Taxable Value	261,965	277,149	5.8%
Effective Tax Rate	0.705010	0.682051	-3.3%
Rollback Rate	0.773924	0.748935	-3.2%
Proposed Rate	0.720000	0.720000	-
1 cent/tax rate	231,924	249,722	10.5%

GENERAL FUND REVENUE

CATEGORY	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Property Taxes	12,019,803	12,586,210	566,407
Sales Tax	1,508,000	1,633,000	125,000
Franchise	1,710,775	1,809,027	98,252
Licenses/Permits	566,500	579,500	13,000
Fees	709,600	831,000	121,400
Court Fines	250,000	250,000	-
Interest	50,000	100,000	50,000
Allocated Overhead	1,182,205	1,363,897	181,692
Other Revenue	326,618	434,853	108,235
TOTAL	$18,323,501	$19,587,487	$1,263,986

DEPARTMENTAL SUMMARY

DEPARTMENT	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
City Manager	426,258	752,099	325,841
City Secretary	193,198	192,702	-496
Human Resources	374,546	393,974	19,428
Finance	592,461	684,177	91,716
Municipal Court	236,104	242,307	6,203
Parks	1,224,007	889,139	-334,868
Senior Center	167,466	175,778	8,312
Library	468,323	520,532	52,209
Development Services	908,890	721,743	-187,147

DEPARTMENTAL SUMMARY

DEPARTMENT	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Streets	1,988,077	2,279,892	291,815
Facilities Maintenance	522,749	568,276	45,527
Police	5,238,314	5,436,091	197,777
Animal Services	232,199	236,067	3,868
Fire/EMS	4,254,812	4,541,005	286,193
Combined Services	390,630	407,310	16,680
Recreation		433,578	433,578
Engineering	272,381	347,000	74,619
Information Technology	753,684	741,473	-12,211
TOTAL	$18,244,099	$19,563,143	$1,319,044

GENERAL FUND SUMMARY

CATEGORY	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Revenue	18,323,501	19,587,487	1,263,986
Operating Expenses	17,789,099	18,763,143	974,044
Surplus	534,402	824,344	289,942
Capital Expenses	455,000	800,000	345,000
Available	$79,402	$24,344	

UTILITY FUND ASSUMPTIONS

Water/Sewer Rates effective 4/1/2019

North Texas wholesale rates increase by 2.4%

Garland sewer treatment rates—no change

UTILITY FUND REVENUE

CATEGORY	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Water Revenue	6,421,324	6,945,622	524,298
Sewer Revenue	4,768,010	4,790,920	22,910
Drainage Revenue	204,000	210,000	6,000
Fees	159,500	164,500	5,000
Interest	100,000	150,000	50,000
Transfers In-Impact Fees	30,000	1,047,000	1,017,000
TOTAL	$11,839,336	$13,308,042	$1,468,706

DEPARTMENTAL SUMMARY

DEPARTMENT	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Utility Administration	428,484	430,387	1,903
Water Operations	6,631,947	6,907,956	276,009
Sewer Operations	3,952,224	5,075,615	1,123,391
Drainage	255,000	100,000	-155,000
TOTAL	$11,267,655	$12,513,957	$1,246,302

UTILITY FUND SUMMARY

CATEGORY	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Revenue	11,682,834	13,308,042	1,625,208
Operating Expenses	10,781,099	10,971,901	190,802
Surplus	901,735	2,236,141	1,434,406
Capital Budget	486,556	1,442,056	955,500
Available	415,179	794,085	

DEBT SERVICE ASSUMPTIONS

No change in tax rate —0.194207

Issuance of $2 million in Tax Notes

Certified values of $2.497 Billion

DEBT SERVICE SUMMARY

CATEGORY	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Revenue	4,475,801	4,721,027	245,226
Debt Service Payments	4,466,609	4,816,070	349,461
Available	$9,192	-$95,043	

VERF ALLOCATIONS

DEPARTMENT	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Code Enforcement		12,700	12,700
Parks	71,236	71,236	-
Senior Center	28,080	28,080	-
Development Services	38,125	25,425	-12,700
Streets	108,823	108,823	-
Facilities Maintenance	61,944	61,944	-
Police	125,000	159,342	34,342
Animal Services	8,150	8,150	-
Fire/EMS	203,985	203,985	-
Engineering	3,375	3,375	
IT	-	75,000	75,000

VERF EXPENDITURES

DEPARTMENT	2018-2019 ADOPTED BUDGET	2019-2020 PROPOSED BUDGET	CHANGE
Parks	54,911	27,000	-27,911
Senior Center	64,000	-	-64,000
Development Services	25,000	-	-25,000
Streets	292,000	-	-292,000
Police	100,909	150,332	49,423
Fire/EMS	350,000	211,722	-138,278
IT	-	35,000	35,000
TOTAL	$886,820	424,054	-$462,766

VERF SUMMARY

Fund Balance 9/30/2018	$625,976
2019 Departmental Allocations	648,960
2019 Budgeted Expenditures	-886,820
Estimated Balance 9/30/2019	388,116
FY 2019-2020 Departmental Allocations	758,060
FY 2019-2020 Budget Requests	-424,054
Projected Ending Balance	$722,122

GENERAL FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Combined	Compensation Proposal	$509,105	$509,105
Finance	Payroll Technician	76,196	76,196
Senior Center	Part-Time Recreation Aide	15,442	-
Library	Staff Workroom Improvements	5,100	5,100
Library	Hoopla Digital Subscription	6,000	3,800
Library	Envisionware Library Document Station	3,400	3,400
Streets	Street Rehab Projects	400,000	800,000
Streets	Asset Management Software	57,333	-
Facilities Maint	Reclass Part-Time Custodian to Full-Time	30,538	-
Facilities Maint	Panic Button Upgrade	20,000	20,000
Facilities Maint	Security Cameras	30,000	30,000
Police	In-Car Technology Upgrades	34,342	34,342

GENERAL FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Police	Watchguard Storage Upgrade	10,000	10,000
Fire	Firefighter	84,825	84,825
Fire	Reclass Firefighter to Lieutenant	84,825	-
Fire	Place Ambulance 3 into Service	91,603	91,603
Fire	Stop the Bleeding Program	5,000	-
Fire	Bullex Training-Fire Extinguisher Prop	12,046	-
Fire	AeroClave Decontamination System	14,600	-
Fire	Six Additional Firefighters and Gear	526,950	-
IT	Helpdesk Specialist	79,198	79,198
IT	City Conference Room Tech Upgrades	55,332	-
TOTAL		$2,151,835	$1,747,569

UTILITY FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Combined	Compensation Proposal	$35,536	$35,536
Utility Admin	Reclassify Part-Time Customer Service to FT	39,273	39,273
Water Operations	Water Maintenance Technician	58,497	-
Water Operations	Chevy Silverado-Meter Technician	21,000	21,000
Water Operations	Public Works Receptionist	56,809	
Water Operations	Asset Management Software	51,600	-
Sewer Operations	Sewer Maintenance Technician	58,497	-
Sewer Operations	Hydro-Excavator/Vacuum Truck	300,000	300,000
Sewer Operations	Asset Management Software	51,600	-
Drainage	Asset Managements Software	12,040	-
TOTAL		$684,852	$395,809

VERF REQUESTS

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Parks	Replace 2004 Ford F150	$27,000	$27,000
Police	Taser Assurance Plan Crew Annual Payment	3,990	3,990
Police	2020 Ford Explorer Patrol-2	77,000	77,000
Police	2020 Ford F150	35,000	35,000
Police	In-Car Technology Upgrades	34,342	34,342
Fire	Ambulance	211,722	211,722
IT	Desktop/Laptop Replacements	35,000	35,000
TOTAL		$424,054	$424,054

CAPITAL BUDGET

FUNDING SOURCE

FUNDING SOURCE	AMOUNT
General Fund	$860,000
Utility Fund	303,500
Roadway Impact Fees	560,000
Street Maintenance Sales Tax	305,000
Water Impact Fees	615,000
Sewer Impact Fees	432,000
Drainage Revenues	100,000
MDD Sales Tax	80,000
TOTAL	$3,255,500

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Street	5TH Street/Sachse Rd Widening-78 to Miles	Roadway Impact Fees	$260,000
Street	Pleasant Valley Rd Design-Merritt to City Limit	Roadway Impact Fees	50,000
Street	Pleasant Valley Rd Construction	Roadway Impact Fees	50,000
Street	Collin County Signal Improvements	Roadway Impact Fees	200,000
Street	Park Lake Blvd Panel Replacement	SMT	125,000
Street	Bailey Road-Hooper to Williford	SMT	180,000
Street	Brookview Drive Phase 1	General	60,000
Street	Supplemental Street Rehab Projects	General	800,000
Water	Bunker Hill 12" Waterline-Merritt to Miles	Water Impact Fees	515,000
Water	Pleasant Valley 12" Waterline-Eastview to Ben	Water Impact Fees	100,000

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Water	3rd Street 8" Waterline-78 to Ingram	Utility Fund	$40,000
Water	Cartwright 8" Waterline-3rd to Big Valley	Utility Fund	25,000
Sewer	8" Trunk Line North PGBT to Line "C"	Sewer Impact Fees	260,000
Sewer	8" Branch Line North PGBT to Line "C"	Sewer Impact Fees	172,000
Sewer	Natchez 8" Main-Jefferson to Cornwall	Utility Fund	13,500
Sewer	Anthony 8" Main- Williford to Bailey	Utility Fund	25,000
Sewer	Ingram Road Sewer Relief	Utility Fund	200,000
Drainage	Williford/Anthony/Coral Easement Improvements	Drainage Fund	50,000
Drainage	SCS Pond Erosion Protection	Drainage Fund	50,000
Parks	Salmon Park Restrooms	MDD	80,000
TOTAL			$3,255,500

SUMMARY

GENERAL FUND BALANCE

FISCAL YEAR	UNRESERVED FUND BALANCE	PERCENT OF OPERATING EXPENSE
2012	3,490,845	34%
2013	4,631,243	41%
2014	5,568,904	54%
2015	6,546,528	53%
2016	7,723,757	51%
2017	8,829,452	59%
2018	8,640,784	53%
2019-estimated	8,720,186	50%
2020-estimated	$8,744,530	47%

GENERAL FUND SUMMARY

CATEGORY	2019-2020 PROPOSED BUDGET
Revenue	$13,308,042
Operating Budget (includes Supplemental Requests)	-18,703,143
Operating Margin	884,344
Capital Budget Funding	-860,000
Surplus	$24,344

UTILITY FUND SUMMARY

CATEGORY	2019-2020 PROPOSED BUDGET
Revenue	$13,308,042
Operating Budget (includes Supplemental Requests)	-12,110,457
Operating Margin	1,197,585
Capital Budget Funding	-403,500
Surplus (-Deficit)	$794,085

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	2. Consider placing a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2019-2020 fiscal year as an action item on the September 16, 2019 regular City Council meeting and schedule two public hearings to be held August 19, 2019 and September 3, 2019 at 7:30 p.m. at Sachse City Hall.
Access	Public
Type	Action
Preferred Date	Aug 05, 2019
Recommended Action	Approve a motion placing a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2019-2020 fiscal year as an action item on the September 16, 2019 regular City Council meeting agenda and schedule two public hearings to be held August 19, 2019, and September 3, 2019 at 7:30 p.m. at Sachse City Hall.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content

BACKGROUND

The City Council should adopt a tax rate that will, at a minimum, support the operations and cover the debt obligations of the City for the 2019-2020 fiscal year. The proposed tax rate of $0.720000 per $100 of assessed property values accomplishes this. The tax rate exceeds the Effective Rate of $0.682051 as determined by the Dallas County Tax Assessor/Collector; therefore, public hearings must be scheduled and the public notified.

When a proposed tax rate exceeds the rollback or the effective tax rate, whichever is lower, a vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item is required. This vote must be recorded, the proposal must specify the desired rate, two public hearings must be scheduled, and the public notified regarding the dates, times, and place for the hearings. Final adoption of the tax rate will take place at the City Council meeting on September 16, 2019; this action tonight establishes the maximum tax rate that will be considered.

POLICY CONSIDERATIONS

The City's Comprehensive Financial Policy states that the debt to operational component of the tax rate should not exceed 30%. The proposed rate of $0.720000 is comprised of a Maintenance and Operations (M&O) rate of $0.525793, which is 73% of the total rate, and an Interest and Sinking (I&S) rate of $0.194207, which is 27%. Therefore, the proposed tax rate meets this requirement.

RECOMMENDATION

Approve a motion placing a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2019-2020 fiscal year as an action item on the September 16, 2019 regular City Council meeting agenda and schedule two public hearings to be held August 19, 2019, and September 3, 2019, at 7:30 p.m. at Sachse City Hall.

1 Notice of Tax Rate.pdf (63 KB)

NOTICE OF 2019 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF SACHSE

A tax rate of $0.720000 per $100 valuation has been proposed for adoption by the governing body of City of Sachse. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Sachse proposes to use revenue attributable to the tax rate increase for the purpose of rehabilitation of City streets.

PROPOSED TAX RATE	$0.720000 per $100
PRECEDING YEAR'S TAX RATE	$0.720000 per $100
EFFECTIVE TAX RATE	$0.682051 per $100
ROLLBACK TAX RATE	$0.748935 per $100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Sachse from the same properties in both the 2018 tax year and the 2019 tax year.

The rollback tax rate is the highest tax rate that City of Sachse may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

John R. Ames, PCC, CTA
Dallas County Tax Assessor/Collector
1201 Elm Street, Suite 2600, Dallas TX
214.653.7811
TNTHELP@dallascounty.org

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 19, 2019 at 7:30 pm at City Council Chambers 3815-B Sachse Rd, Sachse TX 75048.

Second Hearing: September 3, 2019 at 7:30 pm at City Council Chambers 3815-B Sachse Rd, Sachse TX 75048.

Sachse TEXAS

Agenda Item Details

Meeting	Aug 05, 2019 - Regular Combined City Council Meeting
Category	F. Regular Agenda Items
Subject	3. Receive an update on the Capital Improvement Plan (CIP) for parks and trails projects.
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse.

Public Content

OVERVIEW

The City of Sachse's Capital Improvement Plan (CIP) is a road map by which the City plans and completes key short-term and long-term infrastructure and facility projects. The CIP includes maintenance and expansion projects throughout the city, including streets, public utilities, drainage, parks, facilities, and special projects.

BACKGROUND

Staff will present an update on the Capital Improvement Plan (CIP) as it pertains to parks and trails projects.

CIP Presentation - Parks and Trails 2019.pdf (685 KB)

2019-2020 Capital Improvement Plan

PARKS & TRAILS

AUGUST 5, 2019

Overview

- Calendar
- Parks and Trails – Projects
- Parks and Trails – Rehabilitation
- Next Steps

Calendar

- August
  - 8/5 – Parks & Trails CIP
  - 8/19 – Final CIP
- September
  - 9/3 – Budget Approval
  - 9/16 – Budget Approval
- October
  - 10/1 – New Fiscal Year begins

Parks & Trails

PROJECTS

Expansion Projects

- Community Center
  - Notes: Currently being built with an estimated completion in January 2020
- Splash Pad (Future)
  - Notes: Current discussion include this being built on dedicated parkland on Ranch Road.
- Heritage Park Expansion Projects (Future)
  - Notes: Discussions with PMB on Heritage Park expansion during the building of The Station.

FY 2019-2020 Trail Expansion Projects

- Muddy Creek Trail – Sachse Road to Pleasant Valley Road
  - Notes: Dual purpose utility access & hike & bike trail along Muddy Creek
- 5th Street/Sachse Road Trail
  - Notes: Trail from Hwy 78 to City Hall

Joe Stone Loop Trail

Parks & Trails

REHABILITATION

Rehabilitation Projects - Completed

- Salmon Park Pavilion Rehab
  - Completion – December 2019
- Inclusive Playground Addition– Firefighters Park
  - Completion – March 2019
- Playground Additions – Cornwall Park
  - Completion – March 2019
- Playground Replacement – Dave Sanford Park
  - Completion – April 2019
- Playground Replacement– Joe and Patricia Stone Park
  - Completion – April 2019

Rehabilitation Projects – Not Completed

- Joe Stone Park Electricity & Lighting
  - Budgeted but not completed
  - Notes: Waiting for electric to go in on the Enclave project across from the park in order to pull power over to the park.
- Sand volleyball court
  - Budgeted but not completed
  - Notes: Discussions at Park Board and MDD Board meeting are still in progress on the best location.
- Salmon Park Restroom Rehabilitation (Future)
  - MDD Fiscal year 2019/20 (waiting on final budget approval at the August 8, 2019, MDD Board Meeting).
  - Notes: Approved at the June 13, 2019, MDD meeting with the park project list.

Next Steps

- Staff is seeking feedback on individual projects which the Council would like staff to provide more detail on, further analysis, or move up/down the priority list.
- The CIP is updated as a part of the annual budget process. Staff will return at the August 19th meeting with the final CIP document for review and approval.