City of Sachse, Texas

3815 Sachse Road,
Building B
Sachse, TX 75048

Meeting Agenda

City Council

Monday, August 6, 2018	6:30 PM	Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council reserves the right to reconvene, recess, or realign the workshop meeting, regular meeting, call Executive Session or order of business at any time prior to adjournment.

As authorized by Section §551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

6:30 PM WORKSHOP MEETING - CALL TO ORDER

The City Council of the City of Sachse will hold a Workshop Meeting on Monday, August 6, 2018 at 6:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. Discussion items

18-4356 Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances.

2. Discuss any City Council meeting agenda items

Please note: These items are for discussion purposes only and no City Council action will be taken. The workshp session is for City Council and staff discussion. Citizen input is not permitted on this agenda.

3. Adjournment

7:30 PM REGULAR MEETING - CALL TO ORDER

The City Council of the City of Sachse will hold a Regular Meeting on Monday, August 6, 2018 at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags

1. Consent Agenda

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests.

18-4347 Approve the minutes of the July 16, 2018 workshop meeting.

Attachments: 07.16.18 Minutes Workshop

18-4348 Approve the minutes of the July 16, 2018 regular meeting.

Attachments: 07.16.18 Minutes

18-4349 Approve the minutes of the July 23, 2018 budget workshop meeting.

Attachments: 07.23.18 Minutes Budget Workshop

18-4344 Authorize the City Manager to execute the engagement agreement for audit services for the fiscal year ending September 30, 2018 with LaFollett and Abbott PLLC.

Attachments: Engagement letter (unsigned)

18-4345 Approve moving the first regular City Council meeting in September to Tuesday, September 4, 2018.

18-4346 Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

Attachments: Interlocal Agreement

18-4350 Accept the 2018 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.

Attachments: Collin Certified Letter 2018

Collin Certified Tax Rolls 2018

Dallas Certified Letter 2018

Dallas Certified Totals 2018

18-4352 Accept the Monthly Revenue and Expenditure Report for the period ending June 30, 2018.

Attachments: All Funds 6-30-18

Sales Tax Analysis August 2018

18-4353 Approve a resolution to authorize the City Manager to negotiate and execute the terms and conditions of an agreement by and between the City of Sachse and Wylie Auto Towing, Inc. for City wrecker and impound services.

Attachments: Memo

Resolution

Wylie Auto Towing Agreement

2. Mayor and City Council announcements regarding special events, current activities, and local achievements

3. Citizen Input

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

4. Regular Agenda Items

18-4351 Consider receipt of and discuss the City Manager's Proposed Budget for Programs and Services for the 2018-2019 Fiscal Year.

Attachments: Presentation

18-4355 Consider placing a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2018-2019 fiscal year as an action item on the September 17, 2018 regular City Council meeting agenda and schedule two public hearings to be held August 20, 2018 and September 4, 2018 at 7:30 p.m. at Sachse City Hall.

Attachments: Notice Effective Tax Rate

18-4354 Consider approval of a resolution awarding the bid for construction of the Southeast Sewer Expansion - Phase 1 project to S.J. Louis Construction of Texas, LTD. in the amount not to exceed five million, six hundred sixty-five thousand, one hundred seventy-nine dollars and forty-nine cents ($5,665,179.49) and authorizing the City Manager to execute such agreement.

Attachments: Presentation

Resolution

Exhibit A - Bid Tabulation

Exhibit B - Design Engineer Recommendation

5. Adjournment

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

I certify the above agenda was posted on the bulletin board at Sachse City Hall on Friday, August 3, 2018 by 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 469.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4356	**Version:** 1	**Name:**	Use Chart	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	8/2/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		

Title: Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result

Title
Use Chart

Background
- Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances
- The 2017 Comprehensive Plan identified the Use Chart as an ordinance to be revised
- The maintenance of existing ordinances is considered routine in order to provide a healthy and functioning regulatory framework that meets the needs of the community
- Critical Path:
  7-16-18: City Council Workshop
  September: Planning & Zoning Commission
  September/October: City Council Public Hearing

Overview
- Commonly referenced as the Use Chart, Schedule of Uses, Zoning Chart, Table of Uses, or other term
- The Use Chart determines what land uses are allowed in specific zoning districts
- Lists out uses of land as rows with the different zoning districts as columns
- Land uses are categorized into various groupings such as Residential uses, Retail uses, Industrial uses, Transportation uses, etc.
- Each land use is then designated as Permitted, Prohibited, allowed with a Special Use Permit (SUP), or allowed Conditionally for each zoning district on the chart

Policy Considerations
- Are formatting changes and general revisions recommended?
- Should certain land uses be changed within the chart? If so, how?
- Should duplicate or obsolete zoning districts be eliminated?

Budgetary Considerations
There are no budgetary considerations associated with this item.

Next Steps
Discuss and provide feedback to staff.

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4347	**Version:** 1	**Name:**	July 16, 2018 Council Workshop Minutes.	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	7/24/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		
Title:	Approve the minutes of the July 16, 2018 workshop meeting.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	07.16.18 Minutes Workshop				

Date	Ver.	Action By	Action	Result

Title
July 16, 2018 workshop minutes.

Background
Minutes of the July 16, 2018 workshop meeting.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve the minutes of the July 16, 2018 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE

WORKSHOP MEETING MINUTES

JULY 16, 2018

The City Council of the City of Sachse held a workshop meeting on Monday, July 16, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Felix, Mayor Pro Tem Cullen King, Councilmembers Michelle Howarth, Paul Watkins, Bill Adams, and Jeff Bickerstaff; City Manager, Gina Nash; City Attorney, Joe Gorfida; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Development Services Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester. Councilman Brett Franks was absent.

Mayor Felix called the meeting to order at 6:31 p.m.

ZONING USE CHART: Discuss proposed revisions to the Use Chart by amending Chapter 11 (Zoning) of the Code of Ordinances.

Mr. McAfee presented proposed revisions to the Use Chart to the City Council. The Use Chart determines what land uses are allowed in particular zoning districts. The land uses are categorized into various groupings and each land use is designated as Permitted, Prohibited, allowed with a Special Use Permit (SUP), or allowed Conditionally for each zoning district on the chart. Mr. McAfee outlined substantive changes including general updates. He also asked to the City Council if duplicate or obsolete zoning districts should be eliminated and addressed possible changes within the Special Use Permits (SUPs) and land uses. Staff is seeking feedback and direction from the City Council.

The City Council discussed and commented on items presented with a general consensus to combine C-1 and C-2 Commercial Zoning Districts and to combine I-1 and I-2 Industrial Zoning Districts. The City Council also agreed to leaving SUPs on car washes, restaurant drive-thrus, and gas pumps, and leaving assembly uses as is, which is currently allowed by right in all districts. There was also discussion to loosen restrictions on minor and major auto repair and day cares. Unanimous direction was given to further restrict Assisted Living, which is currently allowed by right in all districts.

Mr. McAfee commented that this item will go before the Planning and Zoning Commission in September and will come back to the City Council in September or October as a public hearing.

No additional discussion or comments were made.

ADJOURNMENT:

At 7:19 p.m., Mayor Felix adjourned the meeting.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4348	**Version:** 1	**Name:**	July 16, 2018 Council Minutes.
Type:	Agenda Item		**Status:**	Agenda Ready
File created:	7/24/2018		**In control:**	City Council
On agenda:	8/6/2018		**Final action:**	
Title:	Approve the minutes of the July 16, 2018 regular meeting.			
Sponsors:				
Indexes:				
Code sections:				
Attachments:	07.16.18 Minutes			

Date	Ver.	Action By	Action	Result

Title
July 16, 2018 regular minutes.

Background
Minutes of the July 16, 2018 regular meeting.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve the minutes of the July 16, 2018 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

JULY 16, 2018

The City Council of the City of Sachse held a regular meeting on Monday, July 16, 2018 at 7:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Cullen King, Councilmembers Michelle Howarth, Paul Watkins, Bill Adams, and Jeff Bickerstaff; City Manager, Gina Nash; City Attorney, Joe Gorfida; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Development Services Director, Dusty McAfee; Finance Director, Teresa Savage; Parks and Recreation Director, Lance Whitworth; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester. Councilman Brett Franks was absent.

Mayor Felix opened the meeting at 7:39 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman King and the pledges by Councilman King.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City councilmember or citizen so requests.

18-4320 - Approve the minutes of the July 2, 2018 workshop meeting.

18-4321 – Approve the minutes of the July 2, 2018 regular meeting.

18-4328 – Accept the Monthly Revenue and Expenditure Report for the period ending May 31, 2018.

Councilman Bickerstaff made a motion to approve items on the consent agenda as presented. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Pro Tem King stated that the Animal Shelter has many dogs and cats available for adoption and encourages residents to call the shelter if they are missing a pet.

Councilman Bickerstaff thanked staff for the Red, White, and Blue Blast. It was a great event.

Mayor Felix also thanked staff and everyone that participated in the event. It was a great family night for all the residents and citizens that attended.

18-4324 - Recognize and present CareFlite's First Responder Award to Vincent Ojeda.

Chief Wade introduced Doak Enabnit, Senior Director of Government and Community Relations with CareFlite. Mr. Enabnit acknowledged and presented the award to Mr. Ojeda, Fire Rescue Specialist.

CITIZENS INPUT:

Jack Hawkins, 4305 Oak Bluff, urged the City Council to investigate the new water meters. Mr. Hawkins expressed his frustration of the amount of water usage charges being reflected on his bill.

Gerald Nichols, 2005 Portsmouth Drive, Richardson, promoted Senior Awareness Day on behalf of Angie Chen Button's office. The 10th annual community event is taking place on Friday, August 3 from 9:00 a.m. to noon at the Atrium at Granville Arts Center in Garland.

Claudia Kramer, 2314 Ranch Road, stated there has been a lot of speculation regarding the new water meters and the increase in usage on social media. She stated she received an analysis of her account, but requested the City Council to take a closer look regarding the concerns of the citizens.

Mrs. Nash stated the new AMI meters have the capability of monitoring the water usage down to the hour. The City is working on getting customer portals set up and will have this feature available soon to all residents. She encouraged residents to contact the Utility Billing Department to request and receive an analysis of their account.

REGULAR AGENDA ITEMS:

18-4325 Conduct a public hearing and consider proposed ordinances amending the Code of Ordinances by amending Chapter 3 titled "Building Regulations" by amending Article I titled "In General" by deleting Section 3-6 titled "Moving Buildings Into The City" in its entitrety and renaming Section 3-6 "Reserved"; by adding a new Section 3-25 titled "Flatwork Requirements" to provide restrictions to all impervious surface, concrete, grading, and similar installations; by reserving Sections 3-26 -- 3-40 for future use; by amending Chapter 11 titled "Zoning Ordinance" by amending Exhibit 1 by amending Article 3 titled "[Districts]" by amending Section 8 titled "AG-Agricultural District" by amending 8.3 titles "Building Regulations" to provide for minimum lot area requirement; by amending Section 11 titled "SP-Special Use Permits" by amending 11.4 titled "Temporary Special Use Permits" to provide regulations for portable buildings; by amending Article 4 titled "General Provisions" applying to all or several districts; and by amending Section 12 titled "Accessory Structures" to provide regulations for accessory structures.

Mr. McAfee stated based on the City Council's recommendations made from a previous Workshop meeting, staff made requested changes and is proposing the revisions to the two ordinances. Mr. McAfee reviewed the substantive changes regarding architecture, portables, accessory, and dwelling units. The Planning and Zoning Commission unanimously recommended approval of the proposed ordinances with four revisions including clarifying the lot coverage language, allowing accessory structures on one-acre lots to be taller than the primary house, excluding unconditioned space from the 1,200 square foot limitation on accessory dwelling units, and eliminating the proposed façade requirement for visible metal structures. Staff is requesting the City Council to approve the ordinances with the motion either keeping the architectural front façade clause as written, or eliminating the clause as recommended by the Planning and Zoning Commission.

Mayor Felix opened the public hearing.

Bruce Thedford, 5901 Sachse Road, asked for clarification on the front façade language and what would be required.

Councilman Adams made a motion to close the public hearing. Councilman Watkins seconded that motion and the motion was unanimously approved.

Following the public hearing, the City Council discussed the front façade language and what building materials are allowed including the option to use wood or other materials and how this would be applicable to all the zoning districts.

Frank Millsap, 3904 Miles Road, stated he would like to see the ordinance go down to half-acre lots with metal added.

Councilman Bickerstaff made a motion to approve this item as presented on the condition to allow metal, wood, and hardy plank buildings for accessory structures on one-acre lots or greater excluding the language in red which is amending Article 4, Section 12.2 (g) of the ordinance, which would read ‘to exclude except that any elevation clearly visible from a public place or street shall utilize the predominant building material of the primary structure. Councilman Adams seconded that motion and the motion was unanimously approved.

18-4330 Consider recommendation by City staff to reject all bids received for the Sachse Community Center project.

Mrs. Nash introduced Ron Hobbs, who then provided an overview and explanation of the recommendation by staff.

Ron Hobbs explained the City received four bids for the Sachse Community Center project. The lowest bidder requested that their bid be withdrawn due to several mistakes that were discovered after the bid was submitted. The remaining bids came in at a higher cost and/or with longer timelines than desired. Therefore, it is being recommended to reject all bids received and a better response can be achieved if the project is re-bid at a later date. This will also allow a better value engineering study process to take place for additional cost savings to the design and bid packet.

Mayor Pro Tem made a motion to reject all bids received for the Sachse Community Center project. Councilman Watkins seconded that motion and the motion was unanimously approved.

18-4329 Consider approval of a resolution approving the terms and conditions of an Advance Funding Agreement by and between the City of Sachse and the Texas Department of Transportation for a Surface Transportation Block Grant (STBG) Program Project Off-System CSJ # 0918-47-240, for the preliminary engineering; plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse.

Mr. Peters stated the item before City Council is an Advance Funding Agreement for the Merritt Road project. The agreement is required by TxDOT for major transportation projects and allows the City to proceed with the engineering analysis, design, and other critical path items related to the project. Staff is recommending approval.

Councilman Bickerstaff made a motion to approve a resolution approving the terms and conditions of an Advance Funding Agreement by and between the City of Sachse and the Texas Department of Transportation for a Surface Transportation Block Grant (STBG) Program Project Off-System CSJ # 0918-47-240, for the preliminary engineering; plans, specifications and estimates (PS&E), right of way acquisition and utility adjustment for the reconstruction and widening of a 2-lane roadway to a 4-lane divided urban roadway to include intersection, signal, and shared use path improvements along Merritt Road/Woodbridge Parkway from south of Creek Crossing Lane to Pleasant Valley Road in the City of Sachse. Mayor Pro Tem King seconded that motion and the motion was unanimously approved.

18-4319 Receive an update on the People with Disabilities Community Roundtable event.

Mrs. Rose stated staff presented information to the City Council on February 5 and again on March 19 regarding the development of a special needs advisory group. Since then, staff has done extensive research and was able to finalize a format as well as identify a major partner for the event. The Community Round Table event will take place on Thursday, August 23 at 6:30 p.m. with representatives from the Texas Governor’s Committee on People with Disabilities, as well as area service providers. The purpose of the event is to obtain feedback from the community on level and quality of services afforded to people with disabilities. Feedback received will be compiled in an event summary that will be shared with City Council and the community. Mrs. Rose noted that the event will be live-streamed and advertised on numerous platforms. Staff will continue to coordinate with service providers, finalize details of the event, and begin marketing and promoting the event.

Councilman Watkins asked if other people were welcome from other communities. Mrs. Rose replied yes.

Councilman King emphasized the importance of getting the event information out to the community in order to get a good response.

No other comments were made.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.072: Deliberation of the sale of real property generally located along SH 78.

Consider any action as a result of Executive Session.

At 8:57 p.m., the City Council recessed into Executive Session.

At 9:11 p.m., the City Council reconvened back into Regular Session.

No action was taken.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 9:12 p.m.

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MIKE J FELIX, MAYOR

ATTEST:

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Michelle Lewis Sirianni, City Secretary

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4349	**Version:** 1	**Name:**	July 23, 2018 Council Budget Workshop Minutes.	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	7/26/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		

Title: Approve the minutes of the July 23, 2018 budget workshop meeting.

Sponsors:

Indexes:

Code sections:

Attachments: 07.23.18 Minutes Budget Workshop

Date	Ver.	Action By	Action	Result

Title
July 23, 2018 budget workshop minutes.

Background
Minutes of the July 23, 2018 budget workshop meeting.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve the minutes of the July 23, 2018 budget workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE

WORKSHOP MEETING MINUTES

JULY 23, 2018

The City Council of the City of Sachse held a workshop meeting on Monday, July 23, 2018 at 6:30 p.m. at the Public Safety Building, 3815 Sachse Road, Building D, Sachse, Texas. Those present were Mayor Felix, Mayor Pro Tem Cullen King, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Bill Adams, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Development Services Director, Dusty McAfee; Parks and Recreation Director, Lance Whitworth; Director of Public Works and Engineering, Greg Peters; IT Manager, Danny Wheeler; Economic Development CEO, Leslyn Blake; Finance Director, Teresa Savage; Finance Manager, Berna Fitzpatrick; Accountant, Karen Ramirez; Fire Chief, Marty Wade, and Police Chief, Bryan Sylvester.

Mayor Felix called the meeting to order at 6:33 p.m.

PRELIMINARY 2018-2019 FISCAL YEAR BUDGET: Discuss the preliminary 2018-2019 Fiscal Year Budget.

Mrs. Savage presented the preliminary FY 2018-2019 budget by providing an overview of the General and Utility Funds including revenues and expenditures, and a summary of each fund. She also presented a summary comparison of each departmental fund and the vehicle/equipment replacement fund (VERF).

Mrs. Nash presented the supplemental requests and how they align with the goals from the strategic plan. Other considerations were noted including compensation, IT requests, and a proposal for a WISD SRO officer.

The City Council discussed proposed capital projects and how they align with the Utility Fund, the vehicle/equipment replacement fund (VERF), the effective tax rate, and how it affects the tax rate.

ADJOURNMENT:

At 8:43 p.m., Mayor Felix adjourned the meeting.

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MIKE J FELIX, MAYOR

ATTEST:

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Michelle Lewis Sirianni, City Secretary

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4344	**Version:** 1		**Name:**	Audit Services FY 2018-2019
Type:	Agenda Item			**Status:**	Agenda Ready
File created:	7/23/2018			**In control:**	City Council
On agenda:	8/6/2018			**Final action:**	
Title:	Authorize the City Manager to execute the engagement agreement for audit services for the fiscal year ending September 30, 2018 with LaFollett and Abbott PLLC.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Engagement letter (unsigned)				

Date	Ver.	Action By	Action	Result

Title
Audit Services

Background
City Charter Section 7.18 requires that an independent audit be performed at the close of each fiscal year by a certified public accountant. No more than five consecutive audits can be completed by the same firm. The independent audit firm of LaFollett and Abbott PLLC has completed the audit of the City's financial statements for the fiscal year ending September 30, 2017, and is being engaged to perform the second year of a possible five-year engagement.

Policy Considerations
Section 7.18 of the City Charter sets forth the requirement for the City Council to call for an independent audit to be made of all accounts of the City by a certified public accountant. In addition, it is the responsibility of the City to comply with reasonable internal controls and to make full representations that the City's financial statements are presented fairly and with full disclosure of any and all financial implications.

Budgetary Considerations
The City has proposed an amount equal to the contract amount of $24,800.00 for auditing services in the FY 2018-2019 budget, allocated between the General Fund, Utility Fund, and SEDC.

Staff Recommendations
Authorize the City Manager to execute the engagement agreement for audit services for the fiscal year ending September 30, 2018 with LaFollett and Abbott PLLC.

Susan LaFollett, CPA – Partner
Rod Abbott, CPA – Partner

May 3, 2018

To the Mayor, Council and Management of the
City of Sachse, Texas
3815-B Sachse Road
Sachse, TX 75048

We are pleased to confirm our understanding of the services we are to provide the City of Sachse for the year ended September 30, 2018, with optional annual renewals for the years 2019, 2020, and 2021. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City of Sachse as of and for the year ended September 30, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Sachse's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Sachse's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis
2) General Fund Budgetary Comparison
3) Schedule of TMRS Contributions – Last 10 years
4) Schedules of Changes in Net Pension Liability and Related Ratios – Last 10 years

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

1) Introductory Section
    a. Letter of Transmittal
    b. Organization Chart
    c. List of Principal Officials

2) Changes in Fund Balances – Budget and Actual

   a. Debt Service Fund
   b. Special Revenue Fund
   c. Economic Development Corporation

3) Statistical Section

   a. Net Position by Component
   b. Changes in Net Position
   c. Fund Balances, Government Funds
   d. Changes in Fund Balance, Governmental Funds
   e. Assessed Value and Estimated Actual Value of Taxable Property
   f. Property Tax Rates – Direct and Overlapping Governments
   g. Principal Property Taxpayers
   h. Property Tax Levies and Collections
   i. Ratios of Outstanding Debt by Type
   j. Ratio of General Bonded Debt Outstanding
   k. Direct and Overlapping Governmental Activities Debt
   l. Demographic and Economic Statistics
   m. Principal Employers
   n. Full-time Equivalent City Employees by Function/Program
   o. Operating Indicators by Function/Program
   p. Capital Asset Statistics by Function/Program

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the first paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the City of Sachse and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the City of Sachse's financial statements. Our report will be addressed to the Honorable Mayor and City Council of the City of Sachse. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City of Sachse is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Sachse's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of the City of Sachse in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the City of Sachse; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of LaFollett and Abbott PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to federal agencies providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of LaFollett and Abbott PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a federal agency, oversight agency for audit, or Pass-through Entity. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit in December 2018 and to issue our reports no later than February 19, 2019. Susan LaFollett, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

We estimate that our fees for these services will be approximately $24,800 for 2018. Optional annual renewal fees will be $25,800 for 2019, $26,950 for 2020, and $28,225 for 2021 respectively. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. The above total fees do not include additional fees estimated at $4,500 to $6,500 that will apply for any year which Single Audit procedures under Uniform Guidance are required. We also request the City to submit a $4,000 retainer when returning this letter and recurring with optional annual renewal years. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The parties to this engagement agree that any dispute that may arise regarding the meaning, performance, or enforcement of this engagement will, prior to resorting to litigation, be submitted to mediation upon the written request of any party to the engagement. All mediation initiated as a result of this engagement shall be administered under the rules of the American Arbitration Association. The results of this mediation shall not be binding upon the parties. Costs of any mediation proceeding shall be shared equally by both parties.

We appreciate the opportunity to be of service to the City of Sachse and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it and the retainer of $4,000 to us.

Very truly yours,

LaFollett and Abbott PLLC

LaFollett and Abbott, PLLC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the City of Sachse.

Management signature: ___________________________
Title: ____
Date: ____

Governance signature: ___________________________
Title: ____
Date: ____

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4345	**Version:** 1		**Name:**	September Council Meeting Change
Type:	Agenda Item			**Status:**	Agenda Ready
File created:	7/23/2018			**In control:**	City Council
On agenda:	8/6/2018			**Final action:**	

Title: Approve moving the first regular City Council meeting in September to Tuesday, September 4, 2018.

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result

Title
Moving the first regular City Council meeting in September from Monday, September 3, 2018 to Tuesday, September 4, 2018.

Background
The first regular meeting in September this year falls on Monday, September 3, which is Labor Day, a City observed holiday. The City Council has traditionally moved this meeting to the Tuesday following the holiday.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve moving the first regular City Council meeting in September to Tuesday, September 4, 2018.

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4346	**Version:** 1	**Name:**	Dallas County ILA: Food Establishment Inspections and Environmental Health Services
Type:	Agenda Item		**Status:**	Agenda Ready
File created:	7/23/2018		**In control:**	City Council
On agenda:	8/6/2018		**Final action:**	

Title: Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

Sponsors:

Indexes:

Code sections:

Attachments: Interlocal Agreement

Date	Ver.	Action By	Action	Result

Title

Interlocal Agreement for Food Establishment Inspection and Environmental Health Services

Background

This Interlocal Agreement is renewed on an annual basis and requires City Council approval. As indicated in the Agreement, Dallas County will perform a minimum of two inspections for each food establishment and any additional follow-up inspections. The City will collect and submit to Dallas County a minimum of $150 from each food establishment and $75 for each additional follow-up inspection. Additionally, the Agreement also addresses the environmental health services associated with vector and/or mosquito control through ground applications. This agreement is effective October 1, 2018 through September 30, 2019.

Policy Considerations

This Agreement includes two separate services-Food Establishment Inspections and Environmental Health Services. Both are described below:

Food Establishment Inspections

The City of Sachse simply acts as a collection agent for fees associated food establishment inspections. The food establishment pays the fee directly to the City of Sachse and the City then remits the money to Dallas County on an annual basis.

Environmental Health Services

Environmental Health Services address Vector and/or Mosquito Control. These services only include ground application services upon written request by the City of Sachse to Dallas

County. Ground application services are limited to ground spraying of pesticides by County vehicles (“adulticiding”) and application of larvacide to standing water.

Budgetary Considerations

There are no budgetary considerations affiliated with this item.

Staff Recommendations

Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

STATE OF TEXAS	§	**INTERLOCAL AGREEMENT FOR FOOD ESTABLISHMENT INSPECTION AND ENVIRONMENTAL HEALTH SERVICES BETWEEN DALLAS COUNTY, ON BEHALF OF DALLAS COUNTY HEALTH AND HUMAN SERVICES, AND CITY OF SACHSE**
	§	
	§	
	§	
	§	
COUNTY OF DALLAS	§	

1. PARTIES

This Interlocal Agreement ("Agreement") is made by and between the City of Sachse, Texas ("City"), a Texas municipal corporation, and Dallas County, Texas ("County"), on behalf of Dallas County Health and Human Services ("DCHHS"), a governmental entity, pursuant to the authorities granted by Texas Local Government Code Chapter 791, Interlocal Cooperation Act, Texas Health and Safety Code Chapters 437, Food and Drug Health Regulations, and 121, Local Regulation of Public Health, along with 25 Texas Administrative Code, Chapter 229, and any other applicable laws, as well as the City ordinance for inspection services of food establishments within City's jurisdiction and other environmental health services to City.

2. TERM

This Agreement is effective from October 1, 2018 through September 30, 2019 unless otherwise stated in this Agreement.

3. INSPECTION SERVICES AND REQUIREMENTS

A. County will perform a minimum of two (2) inspections per Agreement Term of each food establishment for which the City has submitted an inspection request and for which a fee has been collected from the said food establishment;

B. Additional follow-up inspections will be performed as deemed necessary by County;

C. Any additional request for follow-up inspections by City of food establishments, including food establishments that are closed due to non-compliance with the State and other applicable rules and regulations will be charged additional fees;

D. Each food establishment inspection will be made by a Registered Professional Sanitarian employed by DCHHS, in compliance with all state laws and regulations;

E. An examination of the following will be made during each inspection: food and food protection; personnel; food equipment and utensils; water source; sewage; plumbing; toilet and hand-washing facilities; garbage and refuse disposal; insect, rodent, and animal control; floors, walls, and ceiling; light; ventilation; and other operations.

4. BUDGET AND PAYMENT TO COUNTY

A. City will collect and submit to the County a minimum of One Hundred Fifty and 00/100 Dollars ($150.00) per Agreement Term.

B. Beginning with the third food establishment inspection, City will pay a Seventy Five and 00/100 Dollars ($75.00) fee for each additional inspection requested by City.

C. City will collect Seventy Five and 00/100 Dollars ($75.00) to be paid to the County for a re-opening or inspection fee of a food establishment that has been closed due to non-compliance of Chapter 437 of the Texas Health and Safety Code, or any other state rules and regulations.

D. The fees are subject to change, upon prior written notice to City, if additional cost is associated with the services under this Agreement

E. City shall pay County the stipulated fees within thirty (30) days of the monthly request for payment, or if County fails to make the payment request, then City shall pay the stipulated fees no later than the last date of this Agreement Term. Any payment not made within thirty (30) days of its due date shall bear interest in accordance with Chapter 2251 of the Texas Government Code.

5. OTHER ENVIRONMENTAL HEALTH SERVICES

A. Upon written request from City, County will respond to Vector and/or Mosquito Control complaints. Ground application services will include spraying for adult mosquitoes ("adulticiding"), and treating standing water ("larvaciding") services.

B. In the event aerial spraying is needed to control St. Louis Encephalitis or West Nile virus throughout the County, City will have the option to participate in the County's emergency aerial mosquito spraying plan. Should City agree to participate in the plan, City must provide written notice to County and agree to the following:

1) Indicate the areas and amount of acres to be sprayed; and

2) Pay City's proportioned share of the cost based upon the number of acres to be sprayed multiplied by the per-acre spraying cost.

6. RECORDS

City shall have the sole responsibility of responding to requests for records of food inspection results produced under this Agreement. County will make its best effort to forward any requests for such records that it received to City within three business days after County's receipt of such requests.

7. TERMINATION

A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon thirty (30) days prior written notice to the other party;

B. With Cause: The County reserves the right to terminate the Agreement immediately, in whole or in part, at its sole discretion, for the following reasons:

1) Lack of, or reduction in, funding or resources;

2) Non-performance;

3) City's improper, misuse or inept use of funds or resources; and/or

4) City's submission of data, statements and/or reports that are incorrect, incomplete and/or false in any way.

8. CITY ORDINANCE

In order for this Agreement to be valid, the City must have or adopt a City ordinance that provides for the inspection of food establishments by a Registered Professional Sanitarian. City must require the payment of a fee(s) by each food establishment. Ordinance enforcement shall be the responsibility of the City.

9. INDEMNIFICATION

COUNTY AND CITY, INCLUDING THEIR RESPECTIVE EMPLOYEES AND ELECTED OFFICIALS, AGREE THAT EACH SHALL BE RESPONSIBLE FOR ITS OWN NEGLIGENT ACTS OR OMISSIONS OR OTHER TORTIOUS CONDUCT IN THE COURSE OF PERFORMANCE OF THIS AGREEMENT, WITHOUT WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO COUNTY OR CITY UNDER TEXAS AND OTHER APPLICABLE LAWS, AND WITHOUT WAIVING ANY AVAILABLE DEFENSES UNDER TEXAS AND OTHER APPLICABLE LAWS. NOTHING IN THIS PARAGRAPH SHALL BE CONSTRUED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, IN OR TO ANY THIRD PERSONS OR ENTITIES.

10. INSURANCE

City agrees that it will at all times during the term of this Agreement maintain in full force and effect insurance, or self-insurance, to the extent permitted by applicable law under a plan of self-insurance, that is also maintained in accordance with sound accounting practices. It is expressly agreed that City will be solely responsible for all cost of such insurance; any and all deductible amounts in any policy; and in the event that the insurance company should deny coverage.

11. NOTICE

Any notice or certification required or permitted to be delivered under this Agreement shall be deemed to have been given when personally delivered, or if mailed, seventy-two (72) hours after deposit of the same in the United States Mail, postage prepaid, certified, or registered, return receipt requested, properly addressed to the contact person shown at the respective addresses set forth below, or at such other addresses as shall be specified by written notice delivered in accordance herewith:

COUNTY	CITY
Ganesh Shivaramaiyer, Interim Director Dallas County Health & Human Svcs. 2377 N. Stemmons Frwy., Suite 600 Dallas, Texas 75207-2710	**Gina Nash, City Manager** City of Sachse 3815 Sachse Rd. Building B Sachse, TX 75048

12. ENTIRE AGREEMENT AND AMENDMENT

This Agreement, including any Exhibits and Attachments, constitutes the entire agreement between the parties and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, novation, renewal or other alteration of this Agreement shall be effective unless mutually agreed upon in writing and executed by the parties.

13. COUNTERPARTS, NUMBER/GENDER AND HEADINGS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Words of any gender used in this Agreement shall be held and construed to include any other gender. Any words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise. Headings are for the convenience of reference only and shall not be considered in any interpretation of this Agreement.

14. SEVERABILITY

If any provision of this Agreement is construed to be illegal, invalid, void or unenforceable, this construction will not affect the legality or validity or any of the remaining provisions. The unenforceable or illegal provision will be deemed stricken and deleted, but the remaining provisions shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

15. FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained in this Agreement, the obligations of the County under this Agreement are expressly contingent upon the availability of funding for each item and obligation for the term of the Agreement and any pertinent extensions. City shall not have a right of action against County in the event County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding for any item or obligation from any source utilized to fund this Agreement or failure to budget or authorize funding for this Agreement during the current or future fiscal years. In the event that County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding, or if funds become unavailable, County, at its sole discretion, may provide funds from a separate source or may terminate this Agreement by written notice to City at the earliest possible time prior to the end of its fiscal year.

16. DEFAULT/CUMULATIVE RIGHTS/MITIGATION

It is not a waiver of default if the non-defaulting party fails to immediately declare a default or delays in taking any action. The rights and remedies provided by this Agreement are cumulative, and either party's use of any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance or otherwise. Both parties have a duty to mitigate damages.

17. IMMUNITY

This Agreement is expressly made subject to City's and County's Governmental Immunity, including, without limitation, Title 5 of the Texas Civil Practice and Remedies Code and all applicable State and federal laws. The parties expressly agree that NO PROVISION OF THIS AGREEMENT IS IN ANY WAY INTENDED TO CONSTITUTE A WAIVER OF ANY IMMUNITIES from suit or from liability, or a waiver of any tort limitation, that City or County has by operation of law, or otherwise. Nothing in this Agreement is intended to benefit any third party beneficiary.

18. COMPLIANCE OF LAWS AND VENUE

In providing services required by this Agreement, City and County must observe and comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable federal, State, and local statutes, ordinances, rules, and regulations. Texas law shall govern this Agreement and venue shall lie exclusively in Dallas County, Texas.

19. RELATIONSHIP OF PARTIES

City is an independent contractor and not an agent, servant, joint enterpriser, joint venturer or employee of County. City and County agree and acknowledge that each entity shall be responsible for its own acts, forbearance, negligence and deeds, and for those of its agents or employees in conjunction with the performance of work covered under this Agreement.

20. SIGNATORY WARRANTY

City and County represent that each has the full right, power and authority to enter and perform this Agreement in accordance with all of the terms and conditions, and that the execution and delivery of Agreement have been made by authorized representatives of the parties to validly and legally bind the respective parties to all terms, performances and provisions set forth in this Agreement.

SIGNATURE PAGE TO FOLLOW

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK.

THIS INTERLOCAL AGREEMENT REGARDING FOOD ESTABLISHMENT INSPECTION AND ENVIRONMENTAL HEALTH SERVICES TO BE EFFECTIVE BEGINNING ON OCTOBER 1, 2018.

FOR DALLAS COUNTY:

BY: Clay Lewis Jenkins
County Judge

DATE: ______________________________

Recommended:

BY: Ganesh Shivaramaiyer

Interim Director, DCHHS

Approved as to Form*:

FAITH JOHNSON
CRIMINAL DISTRICT ATTORNEY
DALLAS COUNTY, TEXAS

RUSSELL RODEN
CHIEF, CIVIL DIVISION

BY: Hilary J. Blake
Assistant District Attorney

FOR CITY OF SACHSE:

BY: ______________________________
City Manager

DATE: ______________________________

Recommended (CITY):

BY: ______________________________

Title: ______________________________

Approved as to Form (CITY):

BY: ______________________________
Title: ______________________________

*By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client, Dallas County. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

Legislation Details (With Text)

File #:	18-4350	**Version:** 1	**Name:**	2018 Certified Tax Rolls	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	7/30/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		

Title: Accept the 2018 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.

Sponsors:

Indexes:

Code sections:

Attachments: Collin Certified Letter 2018
Collin Certified Tax Rolls 2018
Dallas Certified Letter 2018
Dallas Certified Totals 2018

Date	Ver.	Action By	Action	Result

Title
Consider acceptance of the 2018 certified tax rolls as approved by the Dallas and Collin County Appraisal Districts.

Background
The City has received the certified 2018 appraisal rolls from Dallas and Collin County Chief Appraisers. Combined ARB approved taxable values are $2,355,694,672. Properties that remain under protest and are not included in the certified values total an additional $35,125,210.

The 2018 appraisal roll taxable value for Collin County was certified at $962,557,324 ARB approved, with an additional $20,194,278 under protest; the taxable value certified by the Dallas County Central Appraisal District is $1,393,137,348, with an additional $14,931,242 under protest. The total appraisal roll increased by $227,672,530 or 10.5% compared to the 2017 taxable value of $2,163,147,662.

Policy Considerations
The City is required to submit the certified appraisal rolls to City Council annually. The Dallas County Appraisal District and Collin County Appraisal District are responsible for determining the appraised values of all properties located in the City of Sachse. These values are certified annually by the Chief Appraisers of Dallas and Collin Central Appraisal Districts.

Budgetary Considerations
The final 2018-2019 budget will provide funding for continued operations of the City for the upcoming year.

Staff Recommendations
Accept the 2018 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.

Collin Central Appraisal District

PROPERTY TAX CODE, SECTION 26.01(a)

CERTIFICATION OF 2018 APPRAISAL ROLL

FOR: SACHSE CITY

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the approved Appraisal Records of the Collin Central Appraisal District which lists property taxable by SACHSE CITY and constitutes the Certified Appraisal Roll for SACHSE CITY with the amounts listed on the attached totals pages, with the heading *"2018 Certified Totals"*.

Bo Daffin
Signature of Chief Appraiser

July 18, 2018
Date

Note: The Collin Central Appraisal District Appraisal Review Board approved the appraisal records on July 10, 2018.

PROPERTY TAX CODE, SECTION 26.01(c)

CERTIFICATION OF 2018 PROPERTIES UNDER PROTEST AND NOT INCLUDED IN CERTIFIED ROLL ABOVE

FOR: SACHSE CITY

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the Appraisal Records of the Collin Central Appraisal District which lists property taxable by SACHSE CITY but NOT included on the Certified Appraisal Roll for SACHSE CITY, since these properties are currently under Protest. The protested property values are listed on the attached totals pages, with the subheading *"Under ARB Review Totals"*.

If there are no attached pages labeled with the subheading *"Under ARB Review Totals"* then all protests within SACHSE CITY were completed by July 10, 2018 and included in the Certified Roll listed above.

Bo Daffin
Signature of Chief Appraiser

July 18, 2018
Date

NOTE: Please be advised that the property values appearing on the 'Under ARB Review Totals**' page in your certified totals packet reflect the current 2018 Market and Taxable Values for the properties Under ARB Review without any Section 26.01(c) adjustments. In order to arrive at the taxable value to use for the effective tax rate calculations for your entity, you will need to use the taxable value from the '**ARB Approved Totals**' page, along with the '**Total Value Used**' that appears in the Lower Value Used section on the Effective Rate Assumption page. The Total Value Used on the Effective Rate Assumption page is the assessed value Under ARB Review that has been calculated in accordance with Property Tax Code, Section 26.01(c). The 'Grand Totals' page is the combined 'ARB Approved Totals' plus the 'Under ARB Review Totals' – which have not been adjusted. (The formula for calculating the total taxable remaining under protest is as follows: Taxable Value from "ARB Approved Totals" plus Total Value Used from the "Effective Rate Assumptions" Lower Value Used section minus Total Exemptions amount from the "Under ARB Review Totals".)*

Rev. 2015.07

Land		Value			
Homesite:		198,696,659			
Non Homesite:		45,064,351			
Ag Market:		5,834,357			
Timber Market:		0	**Total Land**	(+)	249,595,367
Improvement		**Value**			
Homesite:		637,612,301			
Non Homesite:		123,263,877	**Total Improvements**	(+)	760,876,178
Non Real	**Count**	**Value**			
Personal Property:	125	19,465,670			
Mineral Property:	0	0			
Autos:	0	0	**Total Non Real**	(+)	19,465,670
			Market Value	=	1,029,937,215
Ag	**Non Exempt**	**Exempt**			
Total Productivity Market:	5,834,357	0			
Ag Use:	11,094	0	**Productivity Loss**	(-)	5,823,263
Timber Use:	0	0	**Appraised Value**	=	1,024,113,952
Productivity Loss:	5,823,263	0			
			Homestead Cap	(-)	5,230,603
			Assessed Value	=	1,018,883,349
			Total Exemptions Amount (Breakdown on Next Page)	(-)	56,326,025
			Net Taxable	=	962,557,324

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count			
DP	9,355,170	7,324,178	38,514.85	39,897.22	33			
OV65	89,192,816	72,944,965	389,789.64	391,631.21	309			
Total	98,547,986	80,269,143	428,304.49	431,528.43	342	**Freeze Taxable**	(-)	80,269,143
Tax Rate	0.747279							

Freeze Adjusted Taxable = 882,288,181

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
7,021,458.79 = 882,288,181 * (0.747279 / 100) + 428,304.49

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	34	1,550,000	0	1,550,000
DV1	13	0	86,000	86,000
DV2	8	0	64,500	64,500
DV2S	1	0	7,500	7,500
DV3	15	0	148,000	148,000
DV4	21	0	187,116	187,116
DV4S	1	0	12,000	12,000
DVHS	14	0	4,122,745	4,122,745
DVHSS	1	0	249,495	249,495
EX-XV	51	0	30,176,694	30,176,694
EX366	14	0	3,438	3,438
LVE	18	3,441,795	0	3,441,795
OV65	333	16,112,372	0	16,112,372
OV65S	2	100,000	0	100,000
PPV	1	30,000	0	30,000
SO	1	34,370	0	34,370
	Totals	**21,268,537**	**35,057,488**	**56,326,025**

Land		Value			
Homesite:		4,235,753			
Non Homesite:		85,000			
Ag Market:		0			
Timber Market:		0	**Total Land**	(+)	4,320,753

Improvement		Value			
Homesite:		13,740,501			
Non Homesite:		0	**Total Improvements**	(+)	13,740,501

Non Real	Count	Value			
Personal Property:	2	2,830,955			
Mineral Property:	0	0			
Autos:	0	0	**Total Non Real**	(+)	2,830,955
			Market Value	=	20,892,209

Ag	Non Exempt	Exempt			
Total Productivity Market:	0	0			
Ag Use:	0	0	**Productivity Loss**	(-)	0
Timber Use:	0	0	**Appraised Value**	=	20,892,209
Productivity Loss:	0	0			
			Homestead Cap	(-)	51,072
			Assessed Value	=	20,841,137
			Total Exemptions Amount (Breakdown on Next Page)	(-)	646,859
			Net Taxable	=	20,194,278

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count			
DP	224,836	174,836	1,288.33	1,288.33	1			
OV65	947,766	797,766	4,993.32	4,993.32	3			
Total	1,172,602	972,602	6,281.65	6,281.65	4	**Freeze Taxable**	(-)	972,602
Tax Rate	0.747279							

Freeze Adjusted Taxable = 19,221,676

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
149,921.20 = 19,221,676 * (0.747279 / 100) + 6,281.65

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	1	50,000	0	50,000
DV1	1	0	5,000	5,000
DV2	2	0	15,000	15,000
DVHS	1	0	426,859	426,859
OV65	3	150,000	0	150,000
	Totals	**200,000**	**446,859**	**646,859**

Land		Value			
Homesite:		202,932,412			
Non Homesite:		45,149,351			
Ag Market:		5,834,357			
Timber Market:		0	**Total Land**	(+)	253,916,120

Improvement		Value			
Homesite:		651,352,802			
Non Homesite:		123,263,877	**Total Improvements**	(+)	774,616,679

Non Real	Count	Value			
Personal Property:	127	22,296,625			
Mineral Property:	0	0			
Autos:	0	0	**Total Non Real**	(+)	22,296,625
			Market Value	=	1,050,829,424

Ag	Non Exempt	Exempt			
Total Productivity Market:	5,834,357	0			
Ag Use:	11,094	0	**Productivity Loss**	(-)	5,823,263
Timber Use:	0	0	**Appraised Value**	=	1,045,006,161
Productivity Loss:	5,823,263	0			
			Homestead Cap	(-)	5,281,675
			Assessed Value	=	1,039,724,486
			Total Exemptions Amount (Breakdown on Next Page)	(-)	56,972,884
			Net Taxable	=	982,751,602

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count			
DP	9,580,006	7,499,014	39,803.18	41,185.55	34			
OV65	90,140,582	73,742,731	394,782.96	396,624.53	312			
Total	99,720,588	81,241,745	434,586.14	437,810.08	346	**Freeze Taxable**	(-)	81,241,745
Tax Rate	0.747279							

Freeze Adjusted Taxable = 901,509,857

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
7,171,379.98 = 901,509,857 * (0.747279 / 100) + 434,586.14

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	35	1,600,000	0	1,600,000
DV1	14	0	91,000	91,000
DV2	10	0	79,500	79,500
DV2S	1	0	7,500	7,500
DV3	15	0	148,000	148,000
DV4	21	0	187,116	187,116
DV4S	1	0	12,000	12,000
DVHS	15	0	4,549,604	4,549,604
DVHSS	1	0	249,495	249,495
EX-XV	51	0	30,176,694	30,176,694
EX366	14	0	3,438	3,438
LVE	18	3,441,795	0	3,441,795
OV65	336	16,262,372	0	16,262,372
OV65S	2	100,000	0	100,000
PPV	1	30,000	0	30,000
SO	1	34,370	0	34,370
	Totals	**21,468,537**	**35,504,347**	**56,972,884**

State Category Breakdown

State Code	Description	Count	Acres	New Value Market	Market Value
A	Single-Family Residential	2,714		$21,392,249	$825,388,246
B	Multi-Family Residential	2		$0	$77,258,776
C1	Vacant Lots and Tracts	84		$0	$8,215,815
D1	Qualified Open-Space Land	9	77.4887	$0	$5,834,357
D2	Improvements on Qualified Open-Space Lan	1		$0	$1,129
E	Rural Land, Non Qualified Open-Space Land,	16	115.3079	$0	$2,684,084
F1	Commercial Real Property	25		$5,702,260	$50,000,862
F2	Industrial and Manufacturing Real Property	3		$0	$863,741
J4	Telephone Companies and Co-Ops	1		$0	$876,802
J5	Railroads	4		$0	$0
J6	Pipelines	1		$0	$1,000
J7	Cable Television Companies	3		$0	$1,173,200
L1	Commercial Personal Property	106		$322,461	$13,939,435
O	Residential Real Property Inventory	43		$5,005,604	$10,047,841
X	Totally Exempt Property	83		$0	$33,651,927
		Totals	192.7966	$32,422,574	$1,029,937,215

State Category Breakdown

State Code	Description	Count	Acres	New Value Market	Market Value
A	Single-Family Residential	56		$198,587	$17,941,016
J3	Electric Companies and Co-Ops	1		$0	$2,626,500
J4	Telephone Companies and Co-Ops	1		$0	$204,455
O	Residential Real Property Inventory	2		$0	$120,238
		Totals	0.0000	$198,587	$20,892,209

State Category Breakdown

State Code	Description	Count	Acres	New Value Market	Market Value
A	Single-Family Residential	2,770		$21,590,836	$843,329,262
B	Multi-Family Residential	2		$0	$77,258,776
C1	Vacant Lots and Tracts	84		$0	$8,215,815
D1	Qualified Open-Space Land	9	77.4887	$0	$5,834,357
D2	Improvements on Qualified Open-Space Lan	1		$0	$1,129
E	Rural Land, Non Qualified Open-Space Land,	16	115.3079	$0	$2,684,084
F1	Commercial Real Property	25		$5,702,260	$50,000,862
F2	Industrial and Manufacturing Real Property	3		$0	$863,741
J3	Electric Companies and Co-Ops	1		$0	$2,626,500
J4	Telephone Companies and Co-Ops	2		$0	$1,081,257
J5	Railroads	4		$0	$0
J6	Pipelines	1		$0	$1,000
J7	Cable Television Companies	3		$0	$1,173,200
L1	Commercial Personal Property	106		$322,461	$13,939,435
O	Residential Real Property Inventory	45		$5,005,604	$10,168,079
X	Totally Exempt Property	83		$0	$33,651,927
		Totals	192.7966	$32,621,161	$1,050,829,424

New Value

TOTAL NEW VALUE MARKET:	**$32,621,161**
TOTAL NEW VALUE TAXABLE:	**$32,483,388**

New Exemptions

Exemption	Description	Count		
EX366	House Bill 366 - Under $500	8	2017 Market Value	$2,078
	ABSOLUTE EXEMPTIONS VALUE LOSS			**$2,078**

Exemption	Description	Count	Exemption Amount
DV1	Disabled Veteran 10% - 29%	1	$5,000
DV2	Disabled Veteran 30% - 49%	1	$7,500
DV3	Disabled Veteran 50% - 69%	2	$20,000
DV4	Disabled Veteran 70% - 100%	2	$24,000
DVHS	100% Disabled Veteran Homestead	2	$292,886
OV65	Age 65 or Older	24	$1,175,000
	PARTIAL EXEMPTIONS VALUE LOSS	**32**	**$1,524,386**
		NEW EXEMPTIONS VALUE LOSS	**$1,526,464**

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount

INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS **$1,526,464**

New Ag / Timber Exemptions

New Annexations

New Deannexations

Average Homestead Value

Category A and E

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
2,285	$313,213	$2,311	$310,902

Category A Only

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
2,284	$313,240	$2,312	$310,928

Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
60	$20,892,209.00	$17,847,419

DALLAS CENTRAL APPRAISAL DISTRICT
CERTIFICATION OF APPRAISAL ROLL

Year: 2018

Jurisdiction: City of SACHSE

In accordance with the requirements of the Texas Property Tax Code, Chapter 26, Section 26.01, paragraphs (A) and (B), the following values are hereby certified:

Market Value of all Real & Business Personal Property Before Qualified Exemptions*	$1,587,285,040
Taxable Value of all Real & Business Personal Property	$1,393,137,348

In accordance with the requirements of the Texas Property Tax Code, Chapter 26, Section 26.01, paragraph (C), the following values are hereby certified as disputed values and are not included in the above totals:

	Market Value	Taxable Value
Values under protest as determined by the Appraisal District**	$16,603,970	$14,931,242
Values under protest as claimed by property owner or estimated by Appraisal District in event property owner's claim is upheld	$11,887,781	$10,451,869
Freeport Estimated Loss		$0
Estimated Net Taxable		$10,451,869

I, W. Kenneth Nolan, Executive Director/Chief Appraiser of the Dallas Central Appraisal District, do hereby certify the aforementioned values and totals to the taxing jurisdiction indicated above, in accordance with the requirements of the laws of the State of Texas on this 25th day of July, 2018 .

Dallas Central Appraisal District

W. Kenneth Nolan

W. Kenneth Nolan
Executive Director/Chief Appraiser

*Total Value of New Construction in Certified Market Value above	$47,967,573
**Value of Disputed New Construction in Protested Market Value Above	$53,770

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE
REPORT TYPE:	JURISDICTION TOTALS
DATABASE:	CERTIFICATION (2018)
TAX YEAR:	2018
REPORT DATE:	July 20, 2018
RUN DATE:	July 21, 2018 1:57 am

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE
JURISDICTION TOTALS	6,245	387,462,900	1,167,528,430	32,293,710	1,587,285,040

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	1,587,285,040	62,651,797	115,220,257	16,275,638	1,393,137,348

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	110	59,076,220	0	59,076,220	0	0
PRORATED TOTAL EXEMPT	1	410,020	0	339,250	0	70,770
UNDER 500	10	2,310	0	2,310	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	4,154	1,101,082,350	62,651,797	0	55,403,451	983,027,102
CAPPED VALUE LOSS	2,577	635,890,590	62,651,797	0	38,950,561	534,288,232
OVER-65	858	218,227,360	17,375,497	42,144,395	2,872,480	155,834,988
DISABLED PERSONS	81	18,731,520	1,915,480	3,977,500	460,875	12,377,665
DISABLED VETERANS	91	25,867,060	964,247	853,500	2,991,906	21,057,407
100% DISABLED VETERANS	35	10,342,310	512,924	8,827,082	884,500	117,804
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				55,802,477		
TOTAL REAL PARTIAL EXEMPT				55,802,477		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	72	16,546,060	519,270	17,065,330

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	17,065,330	0	16,275,638	0	789,692

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	5,224,279	42,743,294	0	47,967,573

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE
REPORT TYPE:	RESIDENTIAL TOTALS
DATABASE:	CERTIFICATION (2018)
TAX YEAR:	2018
REPORT DATE:	July 20, 2018
RUN DATE:	July 21, 2018 1:57 am

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE
JURISDICTION TOTALS	5,613	309,225,200	1,079,250,450	0	1,388,475,650

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	1,388,475,650	62,651,797	58,092,987	0	1,267,730,866

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	33	1,951,260	0	1,951,260	0	0
PRORATED TOTAL EXEMPT	1	410,020	0	339,250	0	70,770
UNDER 500	0	0	0	0	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	4,154	1,101,082,350	62,651,797	0	55,403,451	983,027,102
CAPPED VALUE LOSS	2,577	635,890,590	62,651,797	0	38,950,561	534,288,232
OVER-65	858	218,227,360	17,375,497	42,144,395	2,872,480	155,834,988
DISABLED PERSONS	81	18,731,520	1,915,480	3,977,500	460,875	12,377,665
DISABLED VETERANS	91	25,867,060	964,247	853,500	2,991,906	21,057,407
100% DISABLED VETERANS	35	10,342,310	512,924	8,827,082	884,500	117,804
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				55,802,477		
TOTAL REAL PARTIAL EXEMPT				55,802,477		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0	0

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	5,224,279	39,794,354	0	45,018,633

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:		SACHSE
REPORT TYPE:		COMMERCIAL TOTALS
DATABASE:		CERTIFICATION (2018)
TAX YEAR:		2018
REPORT DATE:		July 20, 2018
RUN DATE:	July 21, 2018	1:57 am

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE
JURISDICTION TOTALS	335	78,237,700	88,277,980	0	166,515,680

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	166,515,680	0	57,022,860	16,275,638	93,217,182

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	75	57,022,860	0	57,022,860	0	0
PRORATED TOTAL EXEMPT	0	0	0	0	0	0
UNDER 500	0	0	0	0	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	0	0	0	0	0	0
CAPPED VALUE LOSS	0	0	0	0	0	0
OVER-65	0	0	0	0	0	0
DISABLED PERSONS	0	0	0	0	0	0
DISABLED VETERANS	0	0	0	0	0	0
100% DISABLED VETERANS	0	0	0	0	0	0
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				0		
TOTAL REAL PARTIAL EXEMPT				0		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	72	16,546,060	519,270	17,065,330

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	17,065,330	0	16,275,638	0	789,692

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	0	2,948,940	0	2,948,940

Dallas Central Appraisal District
Certified Estimated Values Report

JURSIDICTION:	SACHSE
REPORT TYPE:	BPP TOTALS
DATABASE:	CERTIFICATION (2018)
TAX YEAR:	2018
REPORT DATE:	July 20, 2018
RUN DATE:	July 21, 2018 1:57 am

	PARCELS	LAND VALUE	IMPROVEMENT VALUE	BPP MKT VALUE	TOTAL MKT VALUE
JURISDICTION TOTALS	297	0	0	32,293,710	32,293,710

	TOTAL MKT VALUE	CAPPED LOSS	EXEMPTIONS	AG LOSS	TAXABLE VALUE
JURISDICTION TOTALS	32,293,710	0	104,410	0	32,189,300

TOTAL EXEMPTIONS	PARCELS	MARKET VALUE	CAPPED LOSS	EXEMPTION AMOUNT	OTHER EXEMPTIONS	TAXABLE VALUE
TOTALLY EXEMPT	2	102,100	0	102,100	0	0
PRORATED TOTAL EXEMPT	0	0	0	0	0	0
UNDER 500	10	2,310	0	2,310	0	0
MINERAL RIGHTS	0	0	0	0	0	0
PARTIAL EXEMPTIONS						
HOMESTEAD	0	0	0	0	0	0
CAPPED VALUE LOSS	0	0	0	0	0	0
OVER-65	0	0	0	0	0	0
DISABLED PERSONS	0	0	0	0	0	0
DISABLED VETERANS	0	0	0	0	0	0
100% DISABLED VETERANS	0	0	0	0	0	0
DISABLED VET DONATED HOME	0	0	0	0	0	0
ABATEMENTS	0	0	0	0	0	0
HISTORIC SITE	0	0	0	0	0	0
POLLUTION CONTROL	0	0	0	0	0	0
FREEPORT	0	0	0	0	0	0
FREEPORT IN PROCESS	0	0	0	0	0	0
GOODS IN TRANSIT	0	0	0	0	0	0
LOW INCOME	0	0	0	0	0	0
TOTAL PARTIAL EXEMPT				0		
TOTAL REAL PARTIAL EXEMPT				0		
TOTAL BPP PARTIAL EXEMPT				0		

AG SPECIAL VALUATION	PARCELS	LAND VALUE	IMPROVEMENT VALUE	MARKET VALUE
AGRICULTURAL 1D	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0

AG SPECIAL VALUATION	MARKET VALUE	CAPPED LOSS	LOSS AMOUNT	NON AG EXEMPTIONS	TAXABLE VALUE
AGRICULTURAL 1D	0	0	0	0	0
AGRICULTURAL 1D1	0	0	0	0	0

	LAND DEV COSTS	REAL PROP NEW CONSTR	PERS PROP NEW CONSTR	TOTAL NEW CONSTR
NEW CONSTRUCTION	0	0	0	0

Dallas Central Appraisal District
Certified Estimated Value Report
Property Class Breakdown

JURISDICTION: SACHSE
REPORT TYPE: PROPERTY CLASS BREAKDOWN
DATABASE: CERTIFICATION (2018)
TAX YEAR: 2018
REPORT DATE: July 20, 2018
RUN DATE: July 21, 2018 1:57 am

DCAD SPTD	PTD CODE	DESCRIPTION	PARCELS	MARKET VALUE	TAXABLE VALUE
A11	A	SINGLE FAMILY RESIDENCES	5,108	1,344,277,700	1,225,067,631
A12	A	SFR - TOWNHOUSES	8	2,320,510	2,096,208
A13	A	SFR - CONDOMINIUMS	24	1,150,080	1,150,080
A20	A	MOBILE HOME ON OWNERS LAND	1	33,600	33,600
	A - TOTAL	REAL: RESIDENTIAL SINGLE FAMILY	5,141	1,347,781,890	1,228,347,519
B11	B	MFR - APARTMENTS	17	8,846,230	8,845,298
B12	B	MFR - DUPLEXES	131	17,278,270	16,894,470
	B - TOTAL	REAL: RESIDENTIAL MULTI-FAMILY	148	26,124,500	25,739,768
C11	C1	SFR - VACANT LOTS/TRACTS	287	18,332,960	16,497,032
C12	C1	COMMERCIAL - VACANT PLOTTED LOTS/TRACTS	135	20,974,210	14,303,730
C14	C1	RURAL VACANT - LESS THAN 5 ACRES	7	287,080	287,080
	C1 - TOTAL	REAL: VACANT LOTS/TRACTS	429	39,594,250	31,087,842
D10	D1	QUALIFIED OPEN SPACE LAND	72	17,065,330	789,692
	D1 - TOTAL	REAL: QUALIFIED LAND	72	17,065,330	789,692
E11	E	RURAL LAND AND IMPROVEMENTS NON QUALIFIE	4	553,300	474,897
	E - TOTAL	REAL: FARM AND RANCH IMPROVEMENTS	4	553,300	474,897
F10	F1	COMMERCIAL IMPROVEMENTS	119	122,206,500	72,842,770
	F1 - TOTAL	REAL: COMMERCIAL	119	122,206,500	72,842,770
F20	F2	INDUSTRIAL IMPROVEMENTS	2	636,340	636,340
	F2 - TOTAL	REAL: INDUSTRIAL	2	636,340	636,340
J20	J	GAS COMPANIES	1	2,965,330	2,965,330
J30	J	ELECTRIC COMPANIES	1	6,530,620	6,530,620
J40	J	TELEPHONE COMPANIES	4	2,340,050	2,340,050
J51	J	RAILROAD CORRIDOR	1	783,900	783,900
J70	J	CABLE COMPANIES	7	1,739,790	1,739,790
	J - TOTAL	REAL AND TANGIBLE PERSONAL UTILITIES	14	14,359,690	14,359,690
L10	L1	COMMERCIAL BPP	275	17,854,760	17,750,360
	L1 - TOTAL	PERSONAL: COMMERCIAL	275	17,854,760	17,750,360
L20	L2	INDUSTRIAL BPP	2	10,000	10,000
	L2 - TOTAL	PERSONAL: INDUSTRIAL	2	10,000	10,000
M31	M1	MOBILE HOMES ON LEASED SPACES	31	245,220	245,220
	M1 - TOTAL	MOBILE HOMES	31	245,220	245,220
O11	O	RESIDENTIAL - IMPROVEMENTS AS INVENTORY	1	100	100
	O - TOTAL	REAL PROPERTY: INVENTORY	1	100	100
S10	S	SPECIAL INVENTORY	7	853,160	853,150
	S - TOTAL	SPECIAL INVENTORY	7	853,160	853,150

Dallas Central Appraisal District
Certified Estimated Value Report
Property Class Breakdown

GRAND TOTALS	6,245	1,587,285,040	1,393,137,348

Legislation Details (With Text)

File #:	18-4352 **Version:** 1	**Name:**	Monthly Budget Reports August 2018
Type:	Agenda Item	**Status:**	Agenda Ready
File created:	7/30/2018	**In control:**	City Council
On agenda:	8/6/2018	**Final action:**	
Title:	Accept the Monthly Revenue and Expenditure Report for the period ending June 30, 2018.		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	All Funds 6-30-18 Sales Tax Analysis August 2018		

Date	Ver.	Action By	Action	Result

Title
Monthly Revenue and Expenditure Report for the period ending June 30, 2018.

Background
The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, and the Sachse Economic Development Corporation, as well as an analysis of sales tax revenue received year-to-date.

Policy Considerations
The City Charter requires that the City Manager submit a monthly report covering revenues and expenditures.

Budgetary Considerations
There are no budgetary considerations at this time.

Staff Recommendation
Accept the Monthly Revenue and Expenditure Report for the period ending June 30, 2018.

City of Sachse

Monthly Revenue and Expenditure Report

June 20, 2018

(Unaudited)

GENERAL FUND

67% of Year Completed

		Annual Budget		Current Month Actual		Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary								
Property Tax	$	11,107,591	$	28,068	$	11,486,865	103.41%	A
Sales Tax		1,434,000		127,295		1,262,671	88.05%	
Franchise Fees		1,694,233		75,284		1,385,919	81.80%	
Licenses and Permits		615,500		31,917		446,958	72.62%	
Service Fees		676,000		49,270		628,278	92.94%	
Fines		250,000		18,783		199,511	79.80%	
Interest Income		25,000		17,873		113,344	453.37%	
Miscellaneous Income		281,118		25,851		255,054	90.73%	
Intergovernmental Revenue		1,078,989		89,916		809,242	75.00%	
Total Revenue	**$**	**17,162,431**	**$**	**464,257**	**$**	**16,587,841**	**96.65%**	
Expenditure Summary								
City Manager	$	409,060	$	44,639	$	321,111	78.50%	
City Secretary		166,672		15,465		156,245	93.74%	
Human Resources		361,047		30,198		251,137	69.56%	
Finance		546,930		65,005		456,712	83.50%	
Municipal Court		245,179		22,544		169,571	69.16%	
Parks & Recreation		1,660,984		94,564		1,328,754	80.00%	
Senior Programs		151,626		3,679		123,318	81.33%	
Library Services		470,203		45,804		350,836	74.61%	
Community Development		879,108		85,117		657,381	74.78%	
Streets & Drainage		1,944,286		111,035		1,582,648	81.40%	
Facility Maintenance		539,325		36,686		397,348	73.68%	
Police		5,123,381		477,420		3,733,382	72.87%	
Animal Control		220,972		20,577		157,548	71.30%	
Fire/EMS		4,047,667		381,891		3,057,764	75.54%	
Combined Services		389,672		25,420		314,375	80.68%	
City Engineer		241,594		35,112		187,950	77.80%	
Information Technology		428,270		55,631		303,528	70.87%	
Total Expenditures	**$**	**17,825,976**	**$**	**1,550,788**	**$**	**13,549,610**	**76.01%**	
Total Revenue Over/Under Expenses	**$**	**(663,545)**	**$**	**(1,086,531)**	**$**	**3,038,232**		

Explanation of Major Variances:

City of Sachse

Monthly Revenue and Expenditure Report

June 20, 2018

(Unaudited)

UTILITY FUND

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Water Revenue	$ 6,204,912	$ 991,233	$ 5,306,612	85.52%	
Sewer Revenue	4,565,736	402,073	3,579,393	78.40%	
Drainage Revenue	-	17,183	102,779	n/a	
Fees	158,500	3,183	144,021	90.87%	
Interest Income	10,000	29,907	234,035	2340.35%	
Transfer In-Debt Service					
Miscellaneous Income	-	1,716	9,115		
Total Revenue	**$ 10,939,148**	**$ 1,445,296**	**$ 9,375,955**	**85.71%**	
Expenditure Summary					
Utility Administration	$ 350,365	$ 31,090	$ 241,051	68.80%	
Water Operations	7,822,028	766,508	5,423,853	69.34%	A
Sewer Operations	15,687,032	354,037	3,500,214	22.31%	A
Drainage Operations		22,200	22,200	n/a	
Meter Reading	2,457,045	54,711	2,180,460	88.74%	B
Total Expenditures	**$ 26,316,470**	**$ 1,228,546**	**$ 11,367,779**	**43.20%**	
Total Revenue Over/Under Expenses	**$ (15,377,322)**	**$ 216,750**	**$ (1,991,824)**		

Explanation of Major Variances:

A Budget includes capital allocations

B AMI project expenditures included in budget and actual

City of Sachse

Monthly Revenue and Expenditure Report

June 20, 2018

(Unaudited)

67% of Year Completed

Debt Service Fund

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Property Tax	$ 3,922,133	$ 9,832	$ 4,058,183	103.47%	
Interest Income	1,000	535	3,953	395.32%	
Miscellaneous Receipts		150	3,543		
Total Revenue	**$ 3,923,133**	**$ 10,517**	**$ 4,065,680**	**103.63%**	
Expenditure Summary					
Fees	$ 3,500	$ -	$ 2,256	64.46%	
Principal	2,330,000	-	2,330,000	100.00%	**A**
Interest	1,433,496	-	702,292	48.99%	**A**
Transfer Out-Utility Fund					
Total Expenditures	**$ 3,766,996**	**$ -**	**$ 3,034,548**	**80.56%**	
Total Revenue Over/Under Expenses	**$ 156,137**	**$ 10,517**	**$ 1,031,131**		

A Principal payments are due in February and interest payments in February and August

City of Sachse

Monthly Revenue and Expenditure Report

June 20, 2018

(Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

67% of Year Completed

	Annual Budget	Current Month Actual	Actual YTD	YTD Actual as a Percent of Budget	Note Reference
Revenue Summary					
Sales Tax	$ 700,000	$ 63,647	$ 624,312	89.19%	
Other Income	$ -	$ 1,220	$ 12,216		**A**
Interest Income	1,500	465	3,685	245.69%	
Total Revenue	**$ 701,500**	**$ 65,333**	**$ 640,213**	**91.26%**	
Expenditure Summary					
Expenditures	701,609	53,463	367,580	52.39%	
Total Expenditures	**$ 701,609**	**$ 53,463**	**$ 367,580**	**52.39%**	
Total Revenue Over/Under Expenses	**$ (109)**	**$ 11,870**	**$ 272,633**		

Explanation of Major Variances:

A Rental income on EDC property

CITY OF SACHSE
2017/2018 SALES TAX ANALYSIS

FY 2017	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	204,011	116,572	116,572	9.56%
November	269,073	153,748	270,320	19.53%
December	195,780	111,868	382,188	27.62%
January	198,694	113,534	495,722	35.82%
February	295,944	169,102	664,824	48.04%
March	202,397	115,649	780,473	56.40%
April	169,232	96,699	877,172	63.38%
May	248,537	142,014	1,019,186	73.65%
June	190,343	108,762	1,127,948	81.51%
July	196,493	112,276	1,240,224	89.62%
August	265,411	151,656	1,391,880	100.58%
September	188,666	107,804	1,499,683	108.37%
TOTAL	2,624,580	1,499,683		
BUDGET		1,383,888		

FY 2018	Total Sales Tax	General Fund Sales Tax	General Fund Year-To-Date	YTD Percent of Budget
October	192,025	109,723	109,723	9.00%
November	419,139	239,496	349,219	24.94%
December	192,626	110,067	459,286	32.81%
January	208,475	119,123	578,409	41.31%
February	313,995	179,416	757,825	54.13%
March	181,691	103,818	861,644	61.55%
April	185,503	105,996	967,640	69.12%
May	268,970	153,689	1,121,329	80.09%
June	222,767	127,295	1,248,624	89.19%
July	241,223	137,835	1,386,459	99.03%
August				
September				
TOTAL	2,426,413	1,386,459		
BUDGET		1,400,000		

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4353	**Version:** 1		**Name:**	Wrecker and Impound Service Agreement
Type:	Agenda Item			**Status:**	Agenda Ready
File created:	7/31/2018			**In control:**	City Council
On agenda:	8/6/2018			**Final action:**	

Title: Approve a resolution to authorize the City Manager to negotiate and execute the terms and conditions of an agreement by and between the City of Sachse and Wylie Auto Towing, Inc. for City wrecker and impound services.

Sponsors:

Indexes:

Code sections:

Attachments: Memo
Resolution
Wylie Auto Towing Agreement

Date	Ver.	Action By	Action	Result

Title
City Wrecker and Impound Services Agreement

Background
The City has utilized Martin Services Inc. DBA Big Bass Towing for wrecker services since execution of a contract in 2012. The contract was extended for three years in 2015 via the contractual clause allowing such extension. In June 2018, a request for bids for a new contract was made public, with Wylie Towing and Martin Services Inc. providing responsive bids. No bids beyond these two were received. The bids were evaluated relative to the criteria published in the bid specifications by a committee consisting of the Chief of Police, Assistant Chief and Operations Lieutenant. As a result of the evaluation, Wylie Towing received a higher overall score and is recommended by the committee to provide wrecker services to the City of Sachse.

Policy Considerations
There are no policy considerations affiliated with this item.

Budgetary Considerations
There are no budgetary considerations affiliated with this item.

Staff Recommendations
Approve a resolution to authorize the City Manager to negotiate and execute the terms and conditions of an agreement by and between the City of Sachse and Wylie Auto Towing, Inc. for city wrecker and impound services.

City of Sachse POLICE DEPARTMENT

CITY OF SACHSE, TEXAS
MEMORANDUM

TO: City Manager Gina Nash

FROM: Chief Sylvester

DATE: July 26, 2018

SUBJECT: Wrecker Contract RFP Award

Ms. Nash, on June 29th 2018 at 10:00am, vendor bids regarding wrecker services for the City of Sachse were opened and read aloud. Present were myself, Asst. Chief Baxter and Mr. Josh Tremback of Martin Services Inc. (DBA Big Bass Towing). Following the reading, each bid was reviewed and evaluated according to the criteria annotated within the RFP. The evaluators consisted of myself, Asst. Chief Baxter and Lt. Cassidy. Of note, all three evaluators conducted a site visit and inspection of each vendor's impound lot as part of the evaluation process.

The following are the results of the bid evaluation:

Cost of Towing		
Maximum possible percentage: 60%	Big Bass= 52%	Wylie Towing= 60%
Background & History of Company		
Maximum possible percentage: 10%	Big Bass= 10%	Wylie Towing= 9%
References		
Maximum possible percentage: 10%	Big Bass= 10%	Wylie Towing= 10%
Capacity to Best Meet the Needs of the City of Sachse		
Maximum possible percentage: 20%	Big Bass= 16%	Wylie Towing= 16%
Total as Percentage	Big Bass= 88%	Wylie Towing= 95%

Based on the evaluation of the bids received it is my recommendation that the city contract with Wylie Towing to provide wrecker services to the city of Sachse for the term annotated within the contract.

Bryan Sylvester
Chief of Police
Sachse Police Department

RESOLUTION NO. __________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE TERMS AND CONDITIONS OF AN AGREEMENT, BY AND BETWEEN THE CITY OF SACHSE AND WYLIE AUTO TOWING, INC. FOR CITY WRECKER AND IMPOUND SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Sachse has been presented with a proposed Agreement for City Wrecker and Impound Services between the City and Wylie Auto Towing, Inc. (the "Agreement"); and

WHEREAS, upon full review and consideration of the Agreement and all matters related thereto, the City Council is of the opinion and finds that the terms and conditions thereof should be approved, and that the City Manager should be authorized to negotiate and execute the Agreement and all related documents thereto on behalf of the City of Sachse, Texas;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The City Manager is authorized to negotiate and execute the Agreement, attached hereto and incorporated herein as Exhibit "A", and all related documents thereto on behalf of the City of Sachse.

SECTION 2. This Resolution shall take effect immediately from and after its passage, and it is accordingly so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this the ______ day of ________________, 2018.

CITY OF SACHSE, TEXAS

____
Mike J. Felix, Mayor

ATTEST:

____
Michelle Lewis Sirianni, City Secretary

STATE OF TEXAS §
§ **AGREEMENT FOR CITY WRECKER AND**
COUNTY OF DALLAS § **IMPOUND SERVICES**

This Agreement for City Wrecker and Impound Services ("Agreement") is made by and between the City of Sachse, Texas ("City") and Wylie Auto Towing, Inc. ("Contractor"), (individually as the "Party" or collectively as the "Parties"), acting by and through their authorized representatives:

Recitals:

WHEREAS, City desires to engage the services of Contractor as an independent contractor to provide non-exclusive wrecker and impound services for the City of Sachse in accordance with the terms and conditions set forth in this Agreement.

NOW THEREFORE, in exchange for the mutual covenants set forth herein and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the Parties agree as follows:

Article I
Term

1.1 This Agreement is for a period of three (3) years commencing September 1, 2018 ("Effective Date") and ending on the anniversary of said Effective Date, unless terminated prior thereto. City shall have the option to renew this Agreement under the same terms and conditions as provided for herein for one (1) additional term of three (3) years ("Renewal Term").

1.2. Either Party may terminate this Agreement by giving thirty (30) days prior written notice to the other Party.

Article II
Contract Documents

2.1. This Agreement consists of the following items:

(a) This Agreement;

(b) City's Request for Bid for "Annual Contract for City Wrecker and Impound Services"; and

2.2 In the event there exists a conflict in interpretation, the documents shall control in the order listed above. These documents shall be referred to collectively as "Contract Documents."

Article III
Scope of Service

The Parties agree that Contractor shall perform the services specifically set forth in the contractor's response to the City's request for bid.

Article IV
Dispatch of Vehicles

Contractor shall dispatch appropriate vehicles or equipment to effectuate removal of a motor vehicle or such other vehicle at the direction of the Chief of Police or his designee, within the incorporated limits of the City. Contractor should maintain communication capabilities by use of pager, mobile telephone or other such device. Contractor will not have access to any Sachse Police Department radio frequency.

Article V
Minimum Requirements

5.1 The following are the minimum requirements for personnel, equipment and facilities.

(a) Personnel: The Contractor will provide twenty-four (24) hours a day, seven (7) days a week, access to release impounded vehicles or personal property. The Contractor will provide a person or service to answer the phone twenty-four (24) hours a day, seven (7) days a week. The Contractor will also provide, under their supervision, the opportunity for vehicle owners to remove items from their cars, and for appraisals and photographs by insurance agents and body shop specialists. Upon request by the City, vehicles shall be moved by Contractor to designated areas within the impound site for impound auctions and/or inspections. Contractor, at its cost, will also provide such other personnel as may be needed to be available on a 24-hour basis, seven (7) days a week for the towing and handling of all vehicles.

The wrecker service shall insure that wrecker operators assigned to tow vehicles and equipment, possess and maintain a current license to operate in accordance with the laws and regulations promulgated by the State of Texas. All operators shall wear traffic safety vest or clothing that meets ANSI (American National Standards Institute) Standards with a minimum Level II rating.

(b) Equipment: To be available immediately (calls within city limit response time 30 minutes or less, heavy-duty wreckers within one hour or less): two (2) standard duty one-ton wreckers with 5,000 pounds minimum hauling capacity and one (1) heavy-duty wrecker with 20,000 pounds minimum hauling capacity. Tow trucks should have current registration and motor vehicle inspection. Each tow truck should be in safe operating condition. Each wrecker will be equipped with the following miscellaneous equipment: fire extinguisher, tow bar, towing dollies, safety chains, broom, shovel, wrecking bar, and jack stand. Each tow vehicle will be required to carry at minimum 5 gallons of dry absorbent material to clean fluid spills that are not cleared by Fire Department personnel.

(c) Facilities: The Contractor shall provide and maintain an impound site for the destination point of towed vehicles and the location for storage of towed vehicles. The impound site must meet the criteria as specified under state licensing procedures established by the Texas Department of Licensing and Regulation. This Vehicle Storage Facility license shall remain valid throughout the duration of this Agreement. The impound site and all adjacent areas shall be kept clean and free of trash, rubbish, debris, and auto parts. The impound site will be within a fifteen (15) mile drive from the Sachse Police Department. The impound site will be of a size that is adequate to store a minimum of forty (40) standards size vehicles. The Chief of Police, or his designee, shall inspect and approve the site before the Agreement is awarded.

The Contractor shall keep and maintain the impound site in an adequately lighted, safe and secure manner and shall adequately protect all vehicles located therein. The Contractor shall post a list of fees that conform to this Agreement and are approved by the Sachse Police Department in a conspicuous place near the customer counter.

Article VI
Impoundment and Release of Vehicles

6.1 The Contractor shall keep and maintain such vehicles that he removes, in a safe and secure manner. No vehicle impounded may be released to any person without satisfactory proof of ownership. No vehicle impounded with a "hold" may be released without authorization from the Sachse Police Department. No storage fee will be computed on a vehicle with a "hold" placed on it. Storage fees may only be computed after the Sachse Police Department has officially released the "hold". The Sachse Police Department will release the hold by notifying the Vehicle Storage Facility (VSF) in person or by fax, a signed release identifying the officials name and badge number, the vehicle description including the VIN and license plate information and color. The Contractor will note the Sachse Police Department official's name, identification number, date and time that the release of hold is issued.

6.2 Any vehicle with a "hold" placed on it that is in the seizure process will be stored in a secured area away from other impounded vehicles. Upon the vehicle being awarded to the Sachse Police Department, all storage fees shall be waived.

6.3 In accordance with Texas Code of Criminal Procedure, Section 1, Chapter 18, Article 18.23, the Sachse Police Department will not be charged for towing, storage, impound or notification fees for the period of time that any vehicle towed and/or placed on “hold” by the Sachse Police Department is towed for evidentiary or examination purposes.

6.4 Upon the receipt of a complaint, by the Sachse Police Department, from any source concerning claimed damage to a towed vehicle or its contents, the Contractor shall submit a written report (format provided by the Police Department) upon request to the Chief of Police or his designee within twenty-four (24) hours after receipt of such request. Such report shall contain all facts pertinent to the claim or complaint presented. Contractor hereby expressly assumes full responsibility and liability for all such vehicles in his care, including all equipment and contents thereof and agrees to provide the defense for, indemnify and hold the City, its officers and employees harmless against all claims for damages to vehicles and their contents while under his control.

Article VII
Sale of Vehicles

7.1 Any vehicle impounded under the provisions of this Agreement may be sold at public sale in accordance with applicable State law. Contractor shall be responsible for the preparation, publication, posting, mailing costs and dispatch of all notices and advertisements required under Chapters 683, 684 and 685 of the Texas Transportation Code, as amended, the Texas Occupation Code, Chapter 2303, as amended, or any other applicable law, to be given or provided by the Sachse Police Department and/or Contractor as agent for the Sachse Police Department or as operator of the City designated vehicle storage facility with respect to the impoundment, storage, release, destruction, auction, sale and disposal of any junked vehicle, abandoned motor vehicle or other vehicle impounded at the direction of the City.

(a) On recovered stolen vehicles, storage fees shall commence on the day following the date in which the vehicle owner or agent signed the notice.

(b) Storage fees shall not be collected when a vehicle is not involved in an accident but is taken into protective custody and the operator is incapacitated due to physical injury or other illness to the extent the operator is unable to care for his vehicle.

(c) The Contractor shall dispose of junked vehicles in accordance with the Texas Transportation Code, Chapter 683, as amended and other applicable State or local laws, including Sachse City Ordinance Number 9-329, within forty-eight (48) hours after removal of the junked vehicle to the Impound Site. Contractor shall be responsible for applying for any Certificate of Authority to Dispose for any said junked vehicles.

7.2 Contractor shall provide to the Sachse Police Department on the day of disposition of a junked vehicle, a signed receipt (or other evidence satisfactory to the City) from a scrap yard or Motor Vehicle Demolisher as to the disposition of the junked vehicle. Once impounded, a "junked" vehicle shall not be released without authorization by the Sachse Police Department.

Article VIII
Records and Reports

8.1 The Contractor shall prepare and maintain a current computerized inventory listing, a copy to be submitted and mailed to the Sachse Police Department weekly that shows the following:

(a) Date and time vehicle towed and impounded, indicating if a "hold" is or is not placed on vehicle. Date "hold" released and by whom indicated on form;

(b) Make, model and year of vehicle;

(c) License number (verified by Contractor);

(d) Vehicle identification number (verified by Contractor);

(e) General description of vehicle and its condition upon being brought in with adequate notes as to any major defects and/or damages. (Applies only to first time listed).

(f) An inventory of all loose personal property or articles in the vehicle where it is brought into the City Pound. These contents, if unclaimed at the time vehicle is sold at public auction will remain with the vehicle. (Applies only to first time listed).

(g) An inventory of vehicles claimed by owners, with a copy of receipts reflecting storage charges (if any) and payment for the storage charges in a manner designated by the City.

8.2 The Contractor shall retain and maintain all business records provided for in this Agreement for a period of three (3) years. The Contractor agrees to permit the Sachse Police Department to audit and inspect all records relative to the impoundment and towing of vehicles at any reasonable time. Failure to allow inspection or falsification of records will be grounds for immediate termination of this Agreement.

8.3 The Contractor further agrees to allow the Sachse Police Department the right to inspect at any time any and all vehicles towed, impounded or stored by Contractor and to conduct inventories of vehicle contents.

Article IX
Accident Scene

The wrecker service will be responsible for the clearing of the roadway and removing glass and other debris from the accident site. Accident scene includes one or more vehicles which are involved in an accident and includes the area of the location of vehicles and the area which contains debris from the vehicles including parts of vehicles and cartage. Labor rates for clearing the debris or cartage are to be provided in accordance with the authorized fee schedule. On minor accidents, were the Fire Department does not respond, and there is a fluid spill or leak (oil, transmission fluid, coolant, etc.), the Contractor shall use an absorbent material to retrieve as much fluid as possible.

> Note: Accident Site Defined: the area around the accident site is included and is not limited to the roadway. For example, a beverage truck overturns and spills cans onto the roadway and median. Both areas must be cleared.

Article X
Response Time

10.1 From the time the wrecker service is notified, the response time will be no more than thirty (30) minutes for calls within Sachse City Limits.

10.2 On heavy duty wrecker calls, the response time will be no more than one (1) hour for calls within the Sachse City Limits.

Article XI
Wrecker and Storage Fees

11.1 Wrecker fees will be set by a Council Resolution. The wrecker service shall post in a conspicuous place, near the cashier's counter, a copy of the scheduled charges allowed by the City. On tows requested by the Police Department, when the vehicle will be towed to a destination other than the Vehicle Storage Facility, the wrecker service shall not charge any fees that exceed the set schedule of fees.

11.2 There will be no storage fee for vehicles which remain in the pound less than twelve hours. At the end of the twelve-hour limit, a storage fee will be charged. Storage, impound and notification fees are set by the Texas Department of Licensing and Regulation. The City recognizes these fees and the tow service cannot exceed these fees in any way.

11.3 Vehicles owned and leased by the Sachse Police Department will not be charged for local towing or tows within a 50-mile radius of Sachse Police Headquarters. There shall be no limit to the number of tows. Towing outside of the fifty (50) mile radius will be the towing fee plus $1.00 per mile.

11.4 Vehicles owned or leased by the City of Sachse will not be charged for local towing or tows within a 50-mile radius of the Sachse City Hall. A fee of $1.00 per mile after 50 miles will be allowed for light duty wrecker calls, $2.00 per mile on medium duty wrecker calls, and $3.00 per mile on heavy duty wrecker calls.

11.5 Contractor agrees to provide the necessary labor and equipment for the changing of flat tires on Sachse Police vehicles. Response time must be within thirty (30) minutes after the time the Sachse Police Department dispatcher notifies Contractor of a request for service.

Article XII
Liability Insurance

Contractor shall provide and maintain for the duration of this Agreement, and for the benefit of the City (naming the City and its officers, agents and employees as additional insureds), insurance coverage as set forth in the contractor's response to the City's request for bid. Contractor shall provide a signed Certificate of Insurance verifying that the Contractor has obtained the required insurance coverage for the City prior to the Effective Date of this Agreement.

Article XIII
Disregards

Contractor is solely responsible for the costs for tow calls that are disregarded by the Sachse Police Department. A request for a tow truck may be canceled by the City and Sachse Police Department at any time prior to arrival at the requested site. A request for tow services will not be disregarded, once the tow truck has arrived at the scene, unless a private wrecker (which was privately called) arrives simultaneously at the scene.

Article XIV
Administrative

All forms, notices or other correspondence to owners and lien holders must be on a form that is approved by the Chief of Police or his designee. The Sachse Police Department shall have the right, upon reasonable demand, to review and copy any and all forms, notices, correspondence and receipts that are a result of an impound or towing authorized by the Sachse Police Department.

Article XV
Restrictions

15.1 Wrecker services, under this Agreement, will not arrive at the location of an impound request unless they are on call or otherwise requested by the police department.

15.2 No portion of this Agreement may be assigned or delegated by the wrecker service without prior authorization and written approval by the Chief of Police or his designee.

15.3 The wrecker service is prohibited from selling parts from or dismantling vehicles that have been acquired under the terms of this agreement unless the police department causes to be issued a Certificate of Authority to dispose of said vehicle.

Article XVI
Authority of Chief of Police to Release Certain Vehicles

16.1 The Chief of Police or his designated representative may release a vehicle without payment of storage and payment of towing for the reasons set forth in City of Sachse Code of Ordinances, including the following:

(a) A vehicle was taken into protective custody when the incident did not involve an arrest, violation or automobile accident.

(b) A vehicle is owned by or belongs to an individual who is not a citizen of the United States, who does not permanently reside in the United States and who is entitled to diplomatic immunity.

(c) Subsequent investigation results in a determination that there was no violation of the Texas motor vehicle laws or the Sachse traffic code or that the arrested person did not commit a criminal offense.

(d) In extraordinary circumstances where the Chief of Police has determined a public necessity, emergency or the existence of exigent circumstances in order to ensure safety of the public.

Article XVII
Indemnification

THE CONTRACTOR HEREBY AGREES TO PROTECT, DEFEND, INDEMNIFY AND HOLD THE CITY AND ITS EMPLOYEES, AGENTS, OFFICERS AND SERVANTS FREE AND HARMLESS FROM ANY AND ALL LOSSES, CLAIMS, LIENS, DEMANDS, LIABILITY, AND CAUSES OF ACTION OF EVERY KIND AND CHARACTER INCLUDING, BUT NOT LIMITED TO, THE AMOUNTS OF JUDGMENTS, PENALTIES, INTEREST, COURT COSTS, LEGAL FEES AND OTHER EXPENSES INCURRED BY THE CITY ARISING IN FAVOR OF OR ASSERTED BY ANY PARTY, INCLUDING CLAIMS, LIENS, DEBTS, PERSONAL INJURIES, INCLUDING EMPLOYEES OF THE CITY, DEATH OR DAMAGES TO PROPERTY (INCLUDING PROPERTY OF THE CITY) AND WITHOUT LIMITATION BY ENUMERATION, ALL OTHER CLAIMS OR DEMANDS OF EVERY CHARACTER OCCURRING OR IN ANY WAY INCIDENT TO, IN CONNECTION WITH OR ARISING DIRECTLY OR INDIRECTLY OUT OF THIS AGREEMENT OR THE PROVISION OF SERVICES RENDERED HEREUNDER. CONTRACTOR AGREES TO INVESTIGATE, HANDLE, RESPOND TO, PROVIDE DEFENSE FOR AND DEFEND ANY SUCH CLAIMS, DEMAND OR SUIT AT THE SOLE EXPENSE OF THE CONTRACTOR. CONTRACTOR FURTHER AGREES TO BEAR ALL OTHER COSTS AND EXPENSES RELATED THERETO, EVEN IF THE CLAIM OR CLAIMS ALLEGED ARE GROUNDLESS, FALSE OR FRAUDULENT. THIS PROVISION IS NOT INTENDED TO CREATE ANY CAUSE OF ACTION IN FAVOR OF ANY THIRD PARTY AGAINST THE CONTRACTOR OR THE CITY OR TO ENLARGE IN ANY WAY THE CONTRACTOR'S LIABILITY BUT IS INTENDED SOLELY TO PROVIDE FOR INDEMNIFICATION OF THE CITY FROM LIABILITY FOR CLAIMS, DAMAGES OR INJURIES TO THIRD PARTIES OR PROPERTY ARISING FROM CONTRACTOR'S PERFORMANCE HEREUNDER.

Article XVIII
Miscellaneous

18.1 Amendments. This Agreement may not be amended or modified except by a written instrument signed by all Parties hereto.

18.2 Severability. If any provision of this Agreement is held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the invalid, illegal or unenforceable provision shall not affect any other provisions, and this Agreement shall be construed as if the invalid, illegal, or unenforceable provision is severed and deleted from this Agreement.

18.3 Binding Effect. This Agreement shall inure to the benefit of and be binding upon the Parties to this Agreement and their respective heirs, legal representatives, successors and assigns. The sale of the wrecker service shall void this Agreement.

18.4 Time for Performance. Time is of the essence under each provision of this Agreement. Strict compliance with the times for performance is required.

18.5 Business Day. If any date of performance under this Agreement falls on a Saturday, Sunday or Texas legal holiday, such date of performance shall be deferred to the next day which is not a Saturday, Sunday or Texas legal holiday.

18.6 Termination. Either Party may terminate this agreement upon a 30 day written notice addressed and mailed to the people and addresses in Section 24 of this agreement.

18.7 Notices. All notices to be given hereunder shall be in writing and shall be deemed to have been duly given at the time of delivery if personally delivered; or upon the next business day after mailing if mailed by registered or certified mail, return receipt requested, postage prepaid, and addressed to the Parties at the addresses set forth below:

If intended for City, to:

City of Sachse, Texas
Attn: Gina Nash
City Manager
3815 Sachse Road
Sachse, Texas 75048
Phone: (972) 495-1212

With a copy to:

Joseph J. Gorfida, Jr.
Nichols, Jackson, Dillard, Hager & Smith, L.L.P.
Suite 1800
500 North Akard
Dallas, Texas 75201
Phone: (214) 965-9900

If intended for Contractor:

Wylie Auto Towing, Inc.
Attn: Joe Bellows
1352 West FM 6
Nevada, Texas 75173
Phone: (972) 442-9940

18.8 Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Exclusive venue for any cause of action relating to this Agreement shall be in the courts of appropriate jurisdiction of Dallas County, Texas.

18.9 Prohibition of Boycott Israel. Contractor verifies that it does not Boycott Israel and agrees that during the term of this Agreement will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended.

(signature page to follow)

EXECUTED this _______ day of _____________________, 2018.

City of Sachse, Texas

By: ____________________________________
Gina Nash, City Manager

Approved as to form:

By: ___________________________________
Joseph J. Gorfida, Jr., City Attorney
(07-30-2018:TM101399)

EXECUTED this _______ day of _____________________, 2018.

Wylie Auto Towing, Inc.

By: ____________________________________
Name: ____________________________________
Title: ____________________________________

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4351	**Version:** 1	**Name:**	City Manager's Proposed Budget for 2018-2019	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	7/30/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		
Title:	Consider receipt of and discuss the City Manager's Proposed Budget for Programs and Services for the 2018-2019 Fiscal Year.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	Presentation				

Date	Ver.	Action By	Action	Result

Title
Consider receipt of and discuss the City Manager's Proposed Budget for Programs and Services for the 2018-2019 Fiscal Year.

Background
City Charter requires that the City Manager present a Proposed Budget for operations of the City for the upcoming year to the City Council not later than August 15th each year.

The Proposed Budget is the product of previously held budget discussions with the City Council and a multi-year financial forecast that was presented earlier in the year. The Proposed Budget will be submitted to the City Council, posted on the City's website, placed on file with the City Secretary, and placed at the Sachse Public Library for public inspection. A public hearing on the budget is scheduled for September 4, 2018 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas.

Policy Considerations
This document sets the financial and operational direction of the City for the next year.

Budgetary Considerations
The final 2018-2019 budget will provide funding for continued operations of the City for the upcoming year.

Staff Recommendations
Staff recommends that City Council receive and discuss the City Manager's Proposed Budget for Programs and Services for the 2018-2019 Fiscal Year.

CITY OF SACHSE 2018-2019 PROPOSED BUDGET

CITY COUNCIL

AUGUST 6, 2018

GENERAL FUND ASSUMPTIONS

ESTIMATED CERTIFIED VALUE $2.319 BILLION

TAX RATE $0.525793/$100 **(-2 3/4 CENTS**)

99% COLLECTION RATE

HEALTH INSURANCE FUND BALANCE USED TO OFFSET PREMIUM INCREASES

CONSERVATIVE REVENUE PROJECTIONS-SALES TAX, FRANCHISE, PERMIT REVENUES

TRUTH IN TAXATION DATA

	2017-2018 BUDGET	2018-2019 BUDGET	Percent Change
Market Values	2,410,821,530	2,629,110,036	9.1%
Certified Values	2,098,437,526	2,319,237,828	10.5%
New Construction	103,038,639	80,588,734	-21.8%
Average SFR Taxable Value	239,838	261,965	9.2%
Effective Tax Rate	0.697471	0.705010	1.1%
Rollback Rate	0.752135	0.773924	2.9%
Proposed Rate	0.747279	0.720000	-3.7%
1 cent/tax rate	209,844	231,924	10.5%

GENERAL FUND REVENUE

CATEGORY	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED	CHANGE
Property Taxes	11,107,591	12,001,803	$894,212
Sales Tax	1,434,000	1,508,000	74,000
Franchise	1,694,233	1,710,775	16,542
Licenses/Permits	615,500	566,500	-49,000
Fees	676,000	709,600	33,600
Court Fines	250,000	250,000	-
Interest	25,000	50,000	25,000
Allocated Overhead	1,078,989	1,182,205	103,216
Other Revenue	281,118	326,618	45,500
TOTAL	$17,162,431	$18,323,501	$1,161,070

DEPARTMENTAL SUMMARY

DEPARTMENT	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
City Manager	409,060	426,258	$17,198
City Secretary	166,672	193,198	26,526
Human Resources	361,047	374,546	13,499
Finance	546,930	592,461	45,531
Municipal Court	245,179	236,104	-9,075
Parks	1,160,984	1,224,007	63,023
Senior Center	151,626	167,466	15,840
Library	470,203	468,323	-1,880
Development Services	879,108	908,890	29,782

DEPARTMENTAL SUMMARY

DEPARTMENT	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Streets	1,479,286	1,533,077	$53,791
Facilities Maintenance	539,325	522,749	-16,576
Police	5,123,381	5,238,314	114,933
Animal Services	220,972	232,199	11,227
Fire/EMS	4,047,667	4,254,812	207,145
Combined Services	389,672	390,630	958
Engineering	241,594	272,381	30,787
Information Technology	428,270	753,684	325,414
TOTAL	$16,860,976	$17,789,099	$928,123

GENERAL FUND SUMMARY

CATEGORY	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Revenue	17,162,431	18,323,501	$1,161,070
Operating Expenses	16,860,976	17,789,099	938,123
Surplus	301,455	534,402	232,947
Capital Expenses	965,000	455,000	-510,000
Available	$-663,545	$79,402	

UTILITY FUND ASSUMPTIONS

Water/Sewer Rates effective 10/1/2018, as adopted in 2014

North Texas wholesale rates increase by 10%

Garland sewer treatment rates increase by 4.4%

Meter Services department eliminated

- Personnel allocated between Water Operations and Sewer Operations
- Supplies and Capital moved to Water Operations

UTILITY FUND REVENUE

CATEGORY	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Water Revenue	6,204,912	6,607,826	$402,914
Sewer Revenue	4,565,736	4,768,010	202,274
Drainage Revenue	-	204,000	204,000
Fees	158,500	159,500	1,000
Interest	10,000	100,000	90,000
TOTAL	$10,939,148	$11,839,336	$900,188

DEPARTMENTAL SUMMARY

DEPARTMENT	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Utility Administration	350,365	428,484	$78,119
Water Operations	5,489,628	6,473,448	983,820
Sewer Operations	3,682,032	3,902,224	220,192
Meter Services	140,416	-	-140,416
Drainage	-	200,000	200,000
TOTAL	$9,662,441	$11,004,156	$1,341,715

UTILITY FUND SUMMARY

CATEGORY	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Revenue	10,939,148	11,839,336	900,188
Operating Expenses	9,662,441	11,004,156	1,341,715
Available	$1,276,707	$835,180	-$441,527

DEBT SERVICE ASSUMPTIONS

No change in tax rate —0.194207

Defeasance of a portion of 2009 GO Bonds-$1 million

Estimated certified values of $2.219 Billion

DEBT SERVICE SUMMARY

CATEGORY	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Revenue	3,923,133	4,475,801	$552,668
Debt Service Payments	3,766,996	4,466,609	$699,613
Available	$156,137	$9,192	

VERF ALLOCATIONS

DEPARTMENT	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Parks	75,457	71,236	$-4,221
Senior Center	28,080	28,080	-
Development Services	38,125	38,125	-
Streets	108,823	108,823	-
Facilities Maintenance	73,306	61,944	-11,362
Police	112,500	125,000	+12,500
Animal Services	8,150	8,150	-
Fire/EMS	196,694	203,985	+7,291
Engineering	7,825	3,375	-4,450
TOTAL	$648,960	$648,718	$-242

VERF EXPENDITURES

DEPARTMENT	2017-2018 ADOPTED BUDGET	2018-2019 PROPOSED BUDGET	CHANGE
Parks	70,000	54,911	$-15,089
Senior Center	-	64,000	64,000
Development Services	75,000	25,000	-50,000
Streets	30,000	292,000	262,000
Facilities Maintenance	-	-	-
Police	75,000	100,909	25,909
Animal Services	-	-	-
Fire/EMS	260,000	350,000	90,000
Engineering	25,000	-	-25,000
TOTAL	$535,000	$886,820	$351,820

VERF SUMMARY

Fund Balance 9/30/2017	$293,910
2018 Departmental Allocations	648,960
Surplus Property Sold/Additional Allocations	177,317
Year-to-Date Purchases	-460,491
Estimated Balance 9/30/2018	659,696
FY 2018-2019 Departmental Allocations	648,718
FY 2018-2019 Budget Requests	-886,820
Projected Ending Balance	$421,594

GENERAL FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Combined	Compensation Proposal	$337,480	$336,853
Park	Reclassify Recreation Aide to Recreation Specialist	13,754	13,754
Park	Part-Time Recreation Aide (partial year)	9,491	9,491
Park	Special Events Coordinator	83,070	-
Development Svcs	Permitting Software	49,640	-
Police	Dispatcher	72,315	72,315
Police	In-Car Camera Systems – 2	10,400	10,400
Police	Body Cameras – 3	2,200	2,200

GENERAL FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Police	Traffic Radar	$3,600	$3,600
Fire	Fire Rescue Specialist	88,660	88,660
Fire	Physio Control Lifepak	39,751	39,751
IT	IT Network, Backup and Cybersecurity Upgrades	200,000	175,000
TOTAL		$910,361	$752,024

UTILITY FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Combined	Compensation Proposal	$17,472	$17,472
Utility Admin	Rate Study	40,000	40,000
Water Operations	John Deere Compact Excavator	50,000	50,000
Water Operations	Public Works Pump Station On-site Generator	200,000	200,000
Water Operations	Maxwell Creek Pump Station On-site Generator	85,000	85,000
Sewer Operations	2019 Chevrolet Silverado 4X2 Crew Cab 3500 HD	45,000	45,000
Sewer Operations	Sachse Farms Lift Station On-site Generator	30,000	30,000
TOTAL		$467,472	$467,472

VERF REQUESTS

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Parks	John Deere Tractor	$37,662	$37,662
Parks	Ferris Mower	8,950	8,950
Parks	Toro Z-Master	8,299	8,299
Senior Center	Bus	64,000	64,000
Development Svcs	2019 Crossover Utility Vehicle	25,000	25,000
Streets	2019 Chevrolet 3500 HD Silverado 4X2 Crew Cab	40,000	40,000
Streets	2019 Chevrolet 1500 Silverado 4X2 Double Cab	25,000	25,000
Streets	Skid Loader Case 240	65,000	65,000
Streets	Backhoe Case 580 N	90,000	90,000

VERF REQUESTS

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Streets	2019 Dump Truck F-650 Diesel	$72,000	$72,000
Police	2019 Ford Explorer	38,000	38,000
Police	2019 Ford Explorer	38,000	38,000
Police	Tasers	24,909	24,909
Fire	Commercial Grade Engine	350,000	350,000
TOTAL		$886,550	$886,550

CAPITAL BUDGET

FUNDING SOURCE

FUNDING SOURCE	AMOUNT
General Fund	$530,000
Utility Fund	908,264
Roadway Impact Fees	750,000
Street Maintenance Sales Tax	388,000
Water Impact Fees	30,000
Drainage Revenues	250,000
Municipal Development District Sales Tax	455,000
TOTAL	$3,311,264

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Street	Pleasant Valley Road Preliminary Engineering	Roadway Impact Fees	$250,000
Street	Ingram/DeWitt Intersection Improvements	Roadway Impact Fees	250,000
Street	Sachse Rd.-Country Club to Muddy Creek Bridge	Roadway Impact Fees	250,000
Street	Sachse Rd Maintenance SH 78 to 5th Street	General Operating	75,000
Street	Sachse Rd Maintenance Pinnacle Oaks to City Limit	SMT	100,000
Street	Pecan Grove	SMT	88,000
Street	Sable Lane	SMT	200,000
Street	Sachse South Estates Rehabilitation	General	455,000
Water	12 inch main Pleasant Valley Road Eastview to Ben	Water Impact Fees	30,000

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Water	8 inch main 3rd Street SH 78 to Ingram	Utility Fund	$40,000
Water	8 inch main Cartwright 3rd Street to Big Valley	Utility Fund	40,000
Sewer	8 inch main Natchez Jefferson to Cornwall	Utility Fund	206,500
Sewer	8 inch main Old City Hall to Sachse Street	Utility Fund	194,600
Sewer	8 inch main Bonanza Court to Vicksburg Drive	Utility Fund	177,164
Sewer	Anthony Lane Sewer Williford to Bailey	Utility Fund	250,000
Drainage	Vicksburg Drainage Easement	Drainage Fund	100,000
Drainage	Williford/Anthony Creek	Drainage Fund	50,000
Drainage	6201 & 6201 Anthony Drainage Easement	Drainage Fund	50,000

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Drainage	Floyd Street Drainage	Drainage Fund	$20,000
Drainage	SCS Pond Erosion Protection	Drainage Fund	30,000
Parks	Improvements	MDD	315,000
Parks	Rehabilitation	MDD	140,000
TOTAL			$3,311,264

SUMMARY

GENERAL FUND BALANCE

FISCAL YEAR	UNRESERVED FUND BALANCE	PERCENT OF OPERATING EXPENSE
2011	3,194,885	30%
2012	3,490,845	34%
2013	4,631,243	41%
2014	5,568,904	54%
2015	6,546,528	53%
2016	7,723,757	51%
2017	8,829,452	59%
2018-estimated	8,165,907	49%
2019-estimated	8,245,309	46%

GENERAL FUND SUMMARY

CATEGORY	2018-2019 PROPOSED BUDGET
Revenue	$18,323,501
Operating Budget (includes Supplemental Requests)	17,789,099
Operating Margin	534,402
Capital Budget Funding	455,000
Surplus	$79,402

UTILITY FUND SUMMARY

CATEGORY	2018-2019 PROPOSED BUDGET
Revenue	$11,839,336
Operating Budget (includes Supplemental Requests)	11,004,156
Operating Margin	835,180
Capital Budget Funding	908,264
Surplus (-Deficit)	-$73,084

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4355	**Version:** 1	**Name:**	Set tax rate and schedule public hearings	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	8/1/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		

Title: Consider placing a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2018-2019 fiscal year as an action item on the September 17, 2018 regular City Council meeting agenda and schedule two public hearings to be held August 20, 2018 and September 4, 2018 at 7:30 p.m. at Sachse City Hall.

Sponsors:

Indexes:

Code sections:

Attachments: Notice Effective Tax Rate

Date	Ver.	Action By	Action	Result

Title
Set tax rate and schedule public hearings.

Background
City Council should adopt a tax rate that will, at a minimum, support the operations and cover the debt obligations of the City for the 2018-2019 fiscal year. The proposed tax rate of 0.720000 per $100 of assessed property values accomplishes this. The tax rate exceeds the Effective Tax Rate of 0.705010 as determined by the Dallas County Tax Assessor/Collector; therefore, public hearings must be scheduled and the public notified.

When a proposed tax rate exceeds the rollback or the effective tax rate, whichever is lower, a vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item is required. This vote must be recorded, the proposal must specify the desired rate, two public hearings must be scheduled, and the public notified regarding the dates, times, and place for the hearings. Final adoption of the tax rate will take place at the City Council meeting on September 17, 2018; this action tonight establishes the maximum tax rate that will be considered.

Policy Considerations
The City's Comprehensive Financial Policy states that the debt to operational component of the tax rate should not exceed 30%. The proposed rate of 0.720000 is comprised of a Maintenance and Operations (M&O) rate of 0.525793, which is 73% of the total rate, and an Interest and Sinking (I&S) rate of 0.194207, which is 27%. Therefore, the proposed tax rate meets this requirement.

Budgetary Considerations
City Council will need to consider setting and adopting a tax rate on a future agenda that supports the overall budget objectives as proposed for the 2018-2019 fiscal year.

Staff Recommendations

Staff recommends the City Council vote to place a proposal to adopt a tax rate of $0.720000 per $100 of assessed property values for the 2018-2019 fiscal year as an action item on the September 17, 2018 regular City Council meeting agenda and schedule two public hearings to be held August 20, 2018 and September 4, 2018 at 7:30 p.m. at Sachse City Hall.

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF SACHSE

A tax rate of $0.720000 per $100 valuation has been proposed for adoption by the governing body of City of Sachse. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Sachse proposes to use revenue attributable to the tax rate increase for the purpose of increasing public safety staffing and improving and expanding streets within the City.

PROPOSED TAX RATE	$0.720000 per $100
PRECEDING YEAR'S TAX RATE	$0.747279 per $100
EFFECTIVE TAX RATE	$0.705010 per $100
ROLLBACK TAX RATE	$0.773924 per $100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Sachse from the same properties in both the 2017 tax year and the 2018 tax year.

The rollback tax rate is the highest tax rate that City of Sachse may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount= (rate) x (taxable value of your property)/100

For assistance or detailed information about tax calculations, please contact:

John R. Ames, PCC, CTA
Dallas County Tax Assessor/Collector
1201 Elm Street, Suite 2600, Dallas TX
214.653.7811
TNTHELP@dallascounty.org
www.cityofsachse.com

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 20, 2018 at 7:30 pm at 3815-B Sachse Rd., Sachse TX 75048.

Second Hearing: September 4, 2018 at 7:30 pm at 3815-B Sachse Rd., Sachse TX 75048.

City of Sachse, Texas

Legislation Details (With Text)

File #:	18-4354	**Version:** 1	**Name:**	Award Southeast Sewer Expansion - Phase 1 Construction	
Type:	Agenda Item		**Status:**	Agenda Ready	
File created:	7/31/2018		**In control:**	City Council	
On agenda:	8/6/2018		**Final action:**		

Title: Consider approval of a resolution awarding the bid for construction of the Southeast Sewer Expansion - Phase 1 project to S.J. Louis Construction of Texas, LTD. in the amount not to exceed five million, six hundred sixty-five thousand, one hundred seventy-nine dollars and forty-nine cents ($5,665,179.49) and authorizing the City Manager to execute such agreement.

Sponsors:

Indexes:

Code sections:

Attachments: Presentation
Resolution
Exhibit A - Bid Tabulation
Exhibit B - Design Engineer Recommendation

Date	Ver.	Action By	Action	Result

Title
Awarding the construction of the Southeast Sanitary Sewer Expansion - Phase 1

Background
In 2017, the City Council authorized Certificates of Obligation through the Utility Fund in order to facilitate the construction of the needed water and sanitary sewer capital improvements in the southeast portion of the city. These improvements are critical to the future development of the PGBT district, as well as to the long-term infrastructure needs of the City as a whole.
Design of the project began late summer 2017, and has included coordination with the Army Corps of Engineers and other regulatory bodies in order to properly design the system in accordance with State and Federal policies.

The project has been split into 3 phases:

Phase 1 - Gravity and Force Main Sewer from Miles Road to Eastview Drive

Phase 2 - Sewer Lift Station

Phase 3 - Gravity Main from Sachse Road to Eastview Drive

Phase 1 construction primarily traverses commercial properties from Miles Road to Eastview Drive, with several residential properties at the end of the corridor along Eastview Drive. This phase is the most expensive, as segments of the sewer are very deep (>40 feet), requiring specialized construction methods which include tunneling and a significant amount of steel encasement pipe. The cost of steel has dramatically increased this year, with construction prices for steel exceeding a

30% increase compared to last year. General construction costs are also rising roughly 10% year over year.

The City of Sachse has engaged with all property owners in the corridor during the land survey process. Staff has now received all of the necessary easement documents from the land surveyor and is re-engaging with property owners to obtain the necessary easements. No construction on private property will take place until an easement has been secured from that property.

The project was advertised in the Sachse News and posted on Civcast, an online construction project website. Staff held a mandatory pre-bid meeting on July 18, 2018 and opened bids on August 1, 2018. Six bids were received.

The project was bid with a base bid and alternate bids A and B. The two alternate bids are for:

-Alternate Bid A: Traditional Concrete Manholes

-Alternate Bid B: Polymer Concrete Manholes

Therefore, the bid selection must include the base bid and either alternate Bid A or B.

Polymer concrete manholes were considered for this project due to the fact that many of the new manholes will be very deep with limited access. Polymer concrete manholes are resistant to H_2S gas, which is destructive to concrete over time. Sewer manholes on larger systems with high flows typically hold larger concentrations of H_2S gas due to the turbulence of the sewage.

Polymer concrete manholes have been successfully used on many projects of this size in the cities of Plano, Frisco, and Dallas. Based upon staff research and information provided by the design engineer and surrounding cities, polymer concrete manholes will require less maintenance and provide for a longer life cycle. Staff finds that this will result in a lower life-cycle cost for the City.

The lowest qualified bid was received from S. J. Louis Construction of Texas, Ltd. in the amount of:

-Base Bid: $5,105,579.49

-Alternate A: $382,100.00

-Alternate B: $559,600.00

Staff is recommending that the City Council move forward with the project including the Base Bid and Bid Alternate B, with the polymer concrete manholes, at a total construction cost of $5,665,179.49.

Policy Considerations

The construction of this project is in accordance with the 2017 Comprehensive Plan recommendations, the 10-year Capital Improvement Plan, and the FY 2017-2018 Capital Improvement Plan.

Budgetary Considerations

Construction of the project is funded through Certificates of Obligation through the Utility Fund, totaling $11,000,000. All three phases of the project will be funded this way.

Staff Recommendations

Staff recommends approval of a resolution awarding the construction of the Southeast Sanitary Sewer Expansion - Phase 1 Project to S. J. Louis Construction of Texas, Ltd. in an amount not to exceed five million, six hundred sixty-five thousand, one hundred seventy-nine dollars and forty-nine cents ($5,665,179.49) and authorizing the City Manager to execute such agreement.

Award PGBT Sewer – Phase 1

CITY COUNCIL

AUGUST 6, 2018

Overview

- Project Map & Scope
- Project Funding
- Bid Alternates
- Bid Process
- Staff Recommendation
- Next Steps

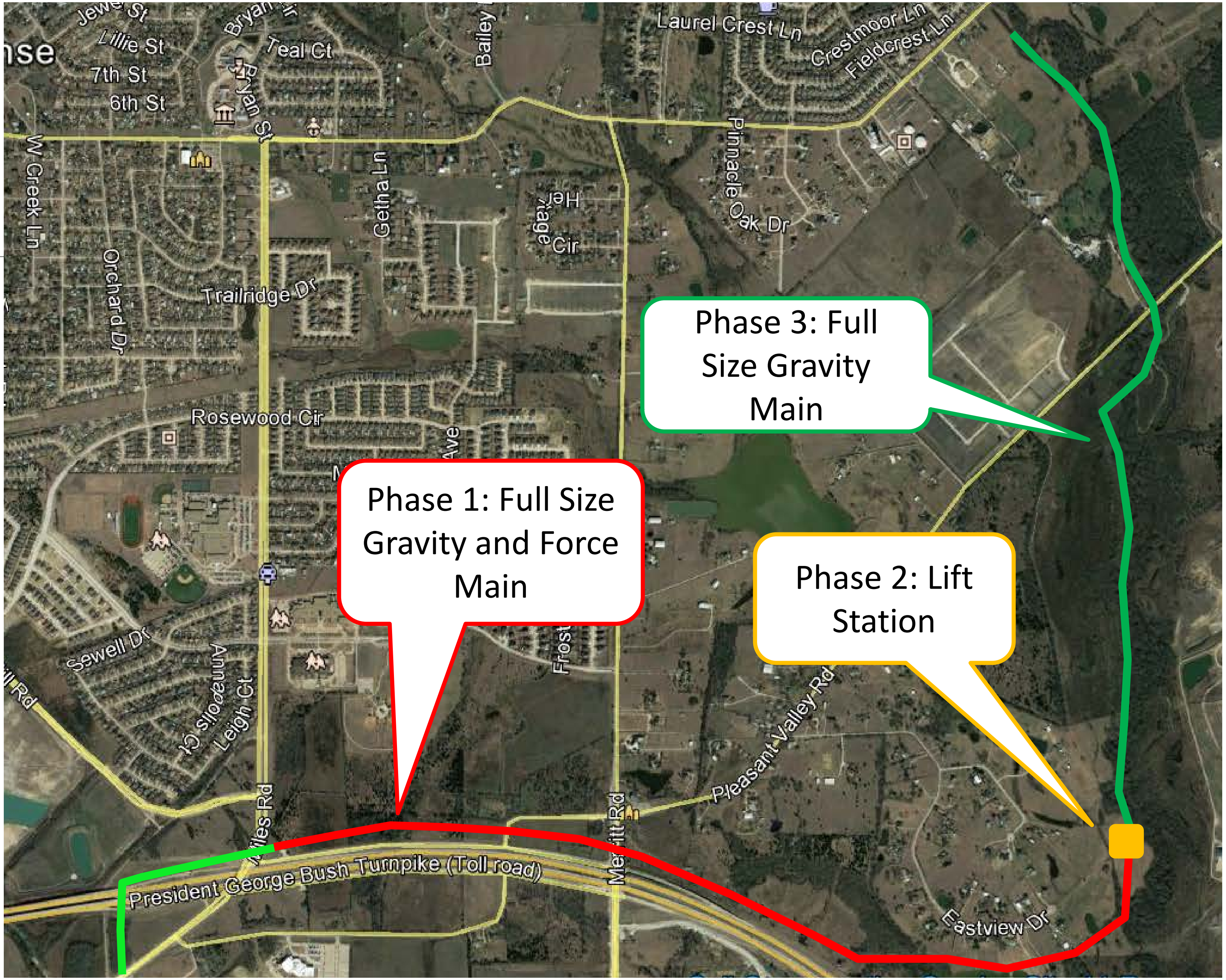
Project Map & Scope

Project Phases:

- 1 - PGBT Force Main and Gravity Main
- 2 - Southeast Lift Station
- 3 - Muddy Creek Trunk Sewer

Phase 1 and 2 are required for development of the PGBT corridor.

Phase 3 is necessary for the longer-term buildout of the City, but is not urgent.

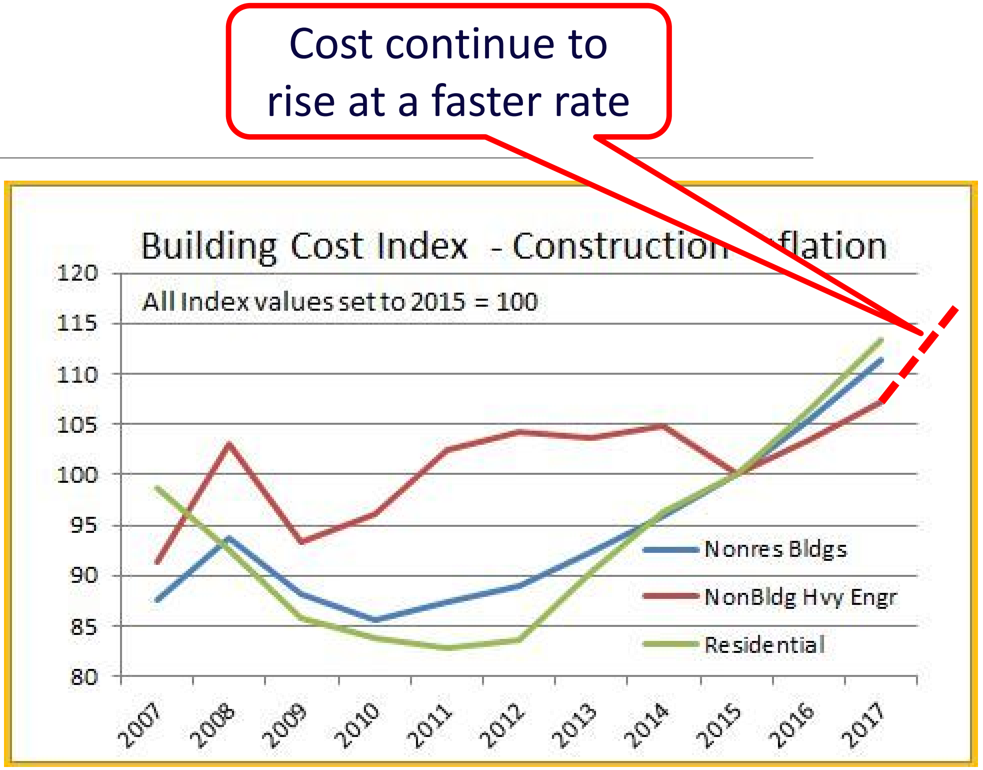


Project Funding

- In 2017 the City Council authorized Certificates of Obligation through the Utility Fund in order to facilitate the construction of the needed water and sanitary sewer capital improvements in the southeast portion of the City. These improvements are critical to the future development of the PGBT district, as well as to the long-term infrastructure needs of the City as a whole.
- The Certificates of Obligation included $11,000,000.00 of funding for construction of Phase 1, 2, & 3.

Construction Costs

- Phase 1 construction primarily traverses commercial properties from Miles Road to Eastview Drive, with several residential properties at the end of the corridor along Eastview Drive.
- This phase is the most expensive, as segments of the sewer are very deep (>40 feet), requiring specialized construction methods which include tunneling and a significant amount of steel encasement pipe.
- The cost of steel has dramatically increased this year, with construction prices for steel exceeding a 30% increase compared to last year.
- In addition general construction costs are rising at approximately 10% year over year due to increased costs associated with both labor and materials.



Bid Alternates

- The project was bid with a base bid and alternate bids A and B:
  - Alternate Bid A: Traditional Concrete Manholes
  - Alternate Bid B: Polymer Concrete Manholes
- Bid selection must include the base bid and either Alternate Bid A or B.
- Polymer concrete manholes were considered due to many of the new manholes being very deep (40+ feet) with limited access.
- Polymer concrete manholes are resistant to H2S gas, which is destructive to concrete over time. Sewer manholes on larger systems with high flows typically hold larger concentrations of H2S gas due to the turbulence of the sewage.
- Polymer concrete manholes have been successfully used on many projects of this size in the cities of Plano, Frisco, and Dallas. Based upon staff research and information provided by the design engineer and surrounding cities, polymer concrete manholes will require less maintenance and provide for a longer life cycle. Staff finds that this will result in a lower life-cycle cost for the City.

Corroded manhole due to H_2S gas

Bid Process

- The project was advertised in the Sachse News and posted on Civcast, an online construction project website.
- Staff held a mandatory pre-bid meeting on July 18, 2018 and opened bids on August 1, 2018.
- Six bids were received.
- The lowest qualified bid was received from S. J. Louis Construction of Texas, Ltd.:
  - Base Bid: $5,105,579.49
  - Alternate A: $382,100.00
  - Alternate B: $559,600.00
- S. J. Louis is an experienced pipeline contractor, and the design engineer has checked references and is recommending that the City accept their bid for the project.

Staff Recommendation

- Staff recommends selecting Alternate Bid B for the project.
- Staff also recommends approval of a resolution awarding the construction of the Southeast Sanitary Sewer Expansion – Phase 1 Project to S. J. Louis Construction of Texas, Ltd. in an amount not to exceed five million six hundred sixty-five thousand one hundred seventy-nine dollars and forty-nine cents ($5,665,179.49).

Next Steps

- Staff to secure remaining easements for Phase 1.
- Construction to begin on the Miles Road end in September.
- Per the contract, the segment from Miles Road to the east side of Merritt Road shall be complete within 120 days. The full segment of Phase 1 will be complete in 270 days.
- Staff will be bidding Phase 2 (Lift Station) in the next 60 days.
- Once bids have been received on Phase 2, staff will be able to provide the City Council with more information on the timeframe for Phase 3.

RESOLUTION NO. ___________________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AWARDING THE BID FOR THE CONSTRUCTION OF THE SOUTHEAST SEWER EXPANSION – PHASE 1 PROJECT TO S. J. LOUIS CONSTRUCTION OF TEXAS, LTD, IN AN AMOUNT NOT TO EXCEED FIVE MILLION SIX HUNDRED SIXTY-FIVE THOUSAND ONE HUNDRED SEVENTY-NINE DOLLARS AND FORTY-NINE CENTS ($5,665,179.49); AUTHORIZING THE CITY MANAGER TO EXECUTE SUCH AGREEMENT IN A FORM APPROVED BY THE CITY ATTORNEY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the City to construct a new sanitary sewer expansion in the City of Sachse, Texas in order to provide adequate sanitary sewer service to the PGBT corridor and the southeast portion of the city; and

WHEREAS, the project will improve sanitary sewer infrastructure for the citizens of the City of Sachse; and

WHEREAS, the project is included in the 2017-2018 Capital Improvement Plan as Phase 1 of an expansion project (SS-12-08/09/10/11) with a total project budget of $11,000,000.00; and

WHEREAS, the project funding source for the project includes funding from Sewer Impact Fees and Certificates of Obligation through the Utility Fund for the City of Sachse, Texas; and

WHEREAS, the total City funding for the construction of the project shall not exceed $5,665,179.49; and

WHEREAS, the City has taken sealed bids and City staff is recommending award to the lowest responsible bidder meeting the specifications; and

WHEREAS, the City Council of the City of Sachse, Texas desires to award the contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS;

Section 1: That the Bid for the construction of the Southeast Sanitary Sewer Expansion – Phase 1 project is hereby awarded to S. J. Louis Construction of Texas, Ltd., in an amount not to exceed five million six hundred sixty-five thousand one hundred seventy-nine dollars and forty-nine cents ($5,665,179.49).

Section 2: That the City Manager is authorized to execute an agreement with S. J. Louis Construction of Texas, Ltd., in a form approved by the City Attorney.

Section 3: That this resolution shall take effect immediately from and upon its adoption and it is so resolved.

RESOLVED this _____ day of August, 2018. City of Sachse, Texas.

____
Mike J. Felix, Mayor

ATTEST:

____
Michelle Lewis Sirianni, City Secretary

BID TABULATION

CobbFendley
2801 Network Blvd, Suite 800
Frisco, TX 75034
972.335.3214 Phone
972.335.3202 Fax

Date: 8/2/18
Project: Sachse SoutheastSewer Expansion - Phase 1 Pipelines
CF Project #: 1712-024-01
Project Manager: JDW/MLB

				S.J. Louis Construction of Texas, Ltd 520 S. 6th Avenue Mansfield, TX 76063 817-477-0320 LOW BIDDER		Wilson Contractor Services, LLC 3985 Mingo Road Denton, TX 76208 940-243-1174		Excel Trenching 2228 S.E. Loop 59 Carthage, TX 75633 903-693-7511	
Item #	***Item Description***	***Units***	***Qty***	***Cost/Unit***	***Total Item Cost***	***Cost/Unit***	***Total Item Cost***	***Cost/Unit***	***Total Item Cost***
Base Bid									
S.1	Bonds, Insurance, and Mobilization	LS	1	$ 79,000.00	$ 79,000.00	$ 104,808.39	$ 104,808.39	$ 195,400.00	$ 195,400.00
S.2	Site Preparation, Clearing & Grubbing	STA	181.59	$ 110.00	$ 19,974.90	$ 175.40	$ 31,850.89	$ 247.00	$ 44,852.73
S.3	18" C-900 DR-18 Fusible PVC Sewer Force Main, minimum 5 feet of cover	L.F.	8,939	$ 213.00	$ 1,904,007.00	$ 78.08	$ 697,957.12	$ 135.00	$ 1,206,765.00
S.4	18" C-900 DR-18 Fusible PVC Sewer Force Main with 24" steel encasement BY OTHER THAN OPEN CUT, minimum 5 feet of cover	L.F.	464	$ 648.00	$ 300,672.00	$ 482.93	$ 224,079.52	$ 559.00	$ 259,376.00
S.5	18" C-900 DR-18 Fusible PVC Sewer Force Main BY OTHER THAN OPEN CUT, minimum 5 feet of cover	L.F.	221	$ 444.00	$ 98,124.00	$ 482.93	$ 106,727.53	$ 559.00	$ 123,539.00
S.6	16" C-900 DR-18 Fusible PVC Gravity Sewer Main	L.F.	1,567	$ 197.00	$ 308,699.00	$ 515.93	$ 808,462.31	$ 130.00	$ 203,710.00
S.7	16" C-900 DR-18 Fusible PVC Gravity Sewer Main with 21" steel casing BY OTHER THAN OPEN CUT	L.F.	60	$ 637.00	$ 38,220.00	$ 405.00	$ 24,300.00	$ 611.00	$ 36,660.00
S.8	16" C-900 DR-18 Fusible PVC Gravity Sewer Main BY OTHER THAN OPEN CUT	L.F.	2,797	$ 428.00	$ 1,197,116.00	$ 694.62	$ 1,942,852.14	$ 810.00	$ 2,265,570.00
S.9	8" DR-26 PVC Gravity Sewer Main	L.F.	1,886	$ 108.00	$ 203,688.00	$ 62.10	$ 117,120.60	$ 70.00	$ 132,020.00
S.10	8" DR-26 PVC Gravity Sewer Main with 16" steel casing BY OTHER THAN OPEN CUT	L.F.	407	$ 466.00	$ 189,662.00	$ 210.30	$ 85,592.10	$ 342.00	$ 139,194.00
S.11	8" DR-35 PVC Gravity Sewer Main	L.F.	1,693	$ 107.00	$ 181,151.00	$ 36.85	$ 62,387.05	$ 65.00	$ 110,045.00
S.12	8" DR-35 PVC Gravity Sewer Main with 16" steel casing BY OTHER THAN OPEN CUT	L.F.	120	$ 450.00	$ 54,000.00	$ 215.00	$ 25,800.00	$ 342.00	$ 41,040.00
S.13	Air Release Valve and Vault	Each	2	$ 12,100.00	$ 24,200.00	$ 12,020.00	$ 24,040.00	$ 13,700.00	$ 27,400.00
S.14	Combination Air Release Valve and Vault	Each	3	$ 16,600.00	$ 49,800.00	$ 16,500.00	$ 49,500.00	$ 18,850.00	$ 56,550.00
S.15	Offset Combination Air Release Valve and Vault	Each	1	$ 18,200.00	$ 18,200.00	$ 16,300.00	$ 16,300.00	$ 18,600.00	$ 18,600.00
S.16	Drain Valve and Vault	Each	3	$ 11,000.00	$ 33,000.00	$ 12,430.00	$ 37,290.00	$ 14,500.00	$ 43,500.00
S.17	Isolation Valve and Vault	Each	6	$ 16,000.00	$ 96,000.00	$ 16,400.00	$ 98,400.00	$ 21,000.00	$ 126,000.00
S.18	Connect to Existing Sanitary Sewer Manhole	Each	1	$ 10,200.00	$ 10,200.00	$ 2,475.00	$ 2,475.00	$ 11,600.00	$ 11,600.00
S.19	Connect to Existing Sanitary Sewer Manhole and Construct Drop Structure	Each	1	$ 1,000.00	$ 1,000.00	$ 6,700.00	$ 6,700.00	$ 16,920.00	$ 16,920.00
S.20	Connect to Existing Sanitary Sewer Pipe	Each	1	$ 500.00	$ 500.00	$ 3,500.00	$ 3,500.00	$ 6,600.00	$ 6,600.00
S.21	Replace Existing Pavement	S.Y.	4,052	$ 37.00	$ 149,924.00	$ 106.75	$ 432,551.00	$ 33.00	$ 133,716.00
S.22	Install Lawn Sod Over Disturbed Areas	L.F.	1,860	$ 28.00	$ 52,080.00	$ 16.00	$ 29,760.00	$ 7.00	$ 13,020.00
S.23	Hydromulch Disturbed Areas	L.F.	10,590	$ 2.00	$ 21,180.00	$ 3.00	$ 31,770.00	$ 0.60	$ 6,354.00
S.24	Traffic Control (Entire Project)	L.S.	1	$ 5,000.00	$ 5,000.00	$ 7,000.00	$ 7,000.00	$ 5,000.00	$ 5,000.00
S.25	Erosion Control Devices (Entire Project)	L.S.	1	$ 20,000.00	$ 20,000.00	$ 25,532.00	$ 25,532.00	$ 15,000.00	$ 15,000.00
S.26	Trench Protection	L.F.	18,159	$ 0.01	$ 181.59	$ 11.21	$ 203,562.39	$ 0.01	$ 181.59
S.27	Contingency Allowance	L.S.	1	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
			Base Bid Subtotal		**$ 5,105,579.49**		**$ 5,250,318.04**		**$ 5,288,613.32**
Alternate Bid A									
A.1	New 4' Diameter Standard Manhole with Raven Coating	Each	14	$ 6,800.00	$ 95,200.00	$ 4,541.43	$ 63,580.02	$ 6,740.00	$ 94,360.00
A.2	New 5' Diameter Standard Manhole with Raven Coating	Each	6	$ 11,600.00	$ 69,600.00	$ 10,544.17	$ 63,265.02	$ 10,640.00	$ 63,840.00
A.3	New 6' Diameter Standard Manhole with Raven Coating	Each	3	$ 26,400.00	$ 79,200.00	$ 27,444.50	$ 82,333.50	$ 59,940.00	$ 179,820.00
A.4	New 4' Diameter Drop Manhole with Raven Coating	Each	2	$ 9,000.00	$ 18,000.00	$ 6,417.50	$ 12,835.00	$ 7,800.00	$ 15,600.00
A.5	New 5' Diameter Drop Manhole with Raven Coating	Each	4	$ 13,700.00	$ 54,800.00	$ 10,005.94	$ 40,023.76	$ 11,340.00	$ 45,360.00
A.6	New 6' Diameter Drop Manhole with Raven Coating	Each	1	$ 30,000.00	$ 30,000.00	$ 27,230.00	$ 27,230.00	$ 58,840.00	$ 58,840.00
A.7	New 5' Diameter Manhole with Bolted and Gasketed Cover, Vent, and Raven Coating	Each	1	$ 16,700.00	$ 16,700.00	$ 16,300.00	$ 16,300.00	$ 16,640.00	$ 16,640.00
A.8	New 5' Diameter Manhole with Bolted and Gasketed Cover, and Raven Coating	Each	2	$ 9,300.00	$ 18,600.00	$ 7,831.25	$ 15,662.50	$ 9,040.00	$ 18,080.00
			Alternate Bid A Subtotal		**$ 382,100.00**		**$ 321,229.80**		**$ 492,540.00**
Alternate Bid A									
B.1	New 4' Diameter Standard Polymer Concrete Manhole	Each	14	$ 10,500.00	$ 147,000.00	$ 8,656.00	$ 121,184.00	$ 18,600.00	$ 260,400.00
B.2	New 5' Diameter Standard Polymer Concrete Manhole	Each	6	$ 15,400.00	$ 92,400.00	$ 14,820.00	$ 88,920.00	$ 18,600.00	$ 111,600.00
B.3	New 6' Diameter Standard Polymer Concrete Manhole	Each	3	$ 42,100.00	$ 126,300.00	$ 46,350.00	$ 139,050.00	$ 54,150.00	$ 162,450.00
B.4	New 4" Diameter Drop Polymer Concrete Manhole	Each	2	$ 12,400.00	$ 24,800.00	$ 9,356.00	$ 18,712.00	$ 18,600.00	$ 37,200.00
B.5	New 5' Diameter Drop Polymer Concrete Manhole	Each	4	$ 18,000.00	$ 72,000.00	$ 14,065.00	$ 56,260.00	$ 18,600.00	$ 74,400.00
B.6	New 6' Diameter Drop Polymer Concrete Manhole	Each	1	$ 46,300.00	$ 46,300.00	$ 54,930.00	$ 54,930.00	$ 54,150.00	$ 54,150.00
B.7	New 5' Diameter Polymer Concrete Manhole with Bolted and Gasketed Cover, and Vent	Each	1	$ 20,000.00	$ 20,000.00	$ 19,315.00	$ 19,315.00	$ 18,600.00	$ 18,600.00
B.8	New 5' Diameter Polymer Concrete Manhole with Bolted and Gasketed Cover	Each	2	$ 15,400.00	$ 30,800.00	$ 16,236.25	$ 32,472.50	$ 18,600.00	$ 37,200.00
			Alternate Bid B Subtotal		**$ 559,600.00**		**$ 530,843.50**		**$ 756,000.00**
			Base Bid Subtotal		**$ 5,105,579.49**		**$ 5,250,318.04**		**$ 5,288,613.32**
			Alternate Bid A Subtotal		**$ 382,100.00**		**$ 321,229.80**		**$ 492,540.00**
			Alternate Bid B Subtotal		**$ 559,600.00**		**$ 530,843.50**		**$ 756,000.00**
			GRAND TOTAL BASE BID + ALT. A		**$ 5,487,679.49**		**$ 5,571,547.84**		**$ 5,781,153.32**
			GRAND TOTAL BASE BID + ALT. B		**$ 5,665,179.49**		**$ 5,781,161.54**		**$ 6,044,613.32**

Color Legend:

$ 1,000.00 Lowest Unit Cost of all Bids
$ 1,000.00 Highest Unit Cost of all Bids
$ 1,000.00 Corrected value, submitted bid contained an error

BID TABULATION

CobbFendley
2801 Network Blvd, Suite 800
Frisco, TX 75034
972.335.3214 Phone
972.335.3202 Fax

Date: 8/2/18
Project: Sachse SoutheastSewer Expansion - Phase 1 Pipelines
CF Project #: 1712-024-01
Project Manager: JDW/MLB

				Mountain Cascade of Texas, LLC 11729 East FM 917 Alvarado, TX 76009 817-783-3094		Mh Civil Constructors, Inc. P.O. Box 15623 Amarillo, TX 79105 806-367-6043		Belt Construction, Inc. 2507 E. Broad Street Texarkana, AR 71854 870-772-7216	
Item #	***Item Description***	***Units***	***Qty***	***Cost/Unit***	***Total Item Cost***	***Cost/Unit***	***Total Item Cost***	***Cost/Unit***	***Total Item Cost***
Base Bid									
S.1	Bonds, Insurance, and Mobilization	LS	1	$ 280,000.00	$ 280,000.00	$ 251,109.00	$ 251,109.00	$ 222,000.00	$ 222,000.00
S.2	Site Preparation, Clearing & Grubbing	STA	181.59	$ 280.00	$ 50,845.20	$ 300.00	$ 54,477.00	$ 366.74	$ 66,596.32
S.3	18" C-900 DR-18 Fusible PVC Sewer Force Main, minimum 5 feet of cover	L.F.	8,939	$ 145.00	$ 1,296,155.00	$ 120.00	$ 1,072,680.00	$ 137.00	$ 1,224,643.00
S.4	18" C-900 DR-18 Fusible PVC Sewer Force Main with 24" steel encasement BY OTHER THAN OPEN CUT, minimum 5 feet of cover	L.F.	464	$ 560.00	$ 259,840.00	$ 900.00	$ 417,600.00	$ 1,007.00	$ 467,248.00
S.5	18" C-900 DR-18 Fusible PVC Sewer Force Main BY OTHER THAN OPEN CUT, minimum 5 feet of cover	L.F.	221	$ 605.00	$ 133,705.00	$ 775.00	$ 171,275.00	$ 800.00	$ 176,800.00
S.6	16" C-900 DR-18 Fusible PVC Gravity Sewer Main	L.F.	1,567	$ 150.00	$ 235,050.00	$ 260.00	$ 407,420.00	$ 167.00	$ 261,689.00
S.7	16" C-900 DR-18 Fusible PVC Gravity Sewer Main with 21" steel casing BY OTHER THAN OPEN CUT	L.F.	60	$ 500.00	$ 30,000.00	$ 680.00	$ 40,800.00	$ 1,004.00	$ 60,240.00
S.8	16" C-900 DR-18 Fusible PVC Gravity Sewer Main BY OTHER THAN OPEN CUT	L.F.	2,797	$ 884.00	$ 2,472,548.00	$ 680.00	$ 1,901,960.00	$ 893.00	$ 2,497,721.00
S.9	8" DR-26 PVC Gravity Sewer Main	L.F.	1,886	$ 40.00	$ 75,440.00	$ 175.00	$ 330,050.00	$ 94.00	$ 177,284.00
S.10	8" DR-26 PVC Gravity Sewer Main with 16" steel casing BY OTHER THAN OPEN CUT	L.F.	407	$ 300.00	$ 122,100.00	$ 600.00	$ 244,200.00	$ 539.00	$ 219,373.00
S.11	8" DR-35 PVC Gravity Sewer Main	L.F.	1,693	$ 40.00	$ 67,720.00	$ 150.00	$ 253,950.00	$ 100.00	$ 169,300.00
S.12	8" DR-35 PVC Gravity Sewer Main with 16" steel casing BY OTHER THAN OPEN CUT	L.F.	120	$ 300.00	$ 36,000.00	$ 500.00	$ 60,000.00	$ 542.00	$ 65,040.00
S.13	Air Release Valve and Vault	Each	2	$ 12,000.00	$ 24,000.00	$ 13,500.00	$ 27,000.00	$ 17,574.00	$ 35,148.00
S.14	Combination Air Release Valve and Vault	Each	3	$ 16,000.00	$ 48,000.00	$ 13,500.00	$ 40,500.00	$ 22,527.00	$ 67,581.00
S.15	Offset Combination Air Release Valve and Vault	Each	1	$ 16,000.00	$ 16,000.00	$ 13,500.00	$ 13,500.00	$ 22,280.00	$ 22,280.00
S.16	Drain Valve and Vault	Each	3	$ 12,000.00	$ 36,000.00	$ 12,000.00	$ 36,000.00	$ 16,104.00	$ 48,312.00
S.17	Isolation Valve and Vault	Each	6	$ 16,000.00	$ 96,000.00	$ 12,000.00	$ 72,000.00	$ 22,370.00	$ 134,220.00
S.18	Connect to Existing Sanitary Sewer Manhole	Each	1	$ 1,000.00	$ 1,000.00	$ 2,400.00	$ 2,400.00	$ 13,320.00	$ 13,320.00
S.19	Connect to Existing Sanitary Sewer Manhole and Construct Drop Structure	Each	1	$ 9,000.00	$ 9,000.00	$ 6,000.00	$ 6,000.00	$ 10,379.00	$ 10,379.00
S.20	Connect to Existing Sanitary Sewer Pipe	Each	1	$ 4,000.00	$ 4,000.00	$ 3,000.00	$ 3,000.00	$ 7,215.00	$ 7,215.00
S.21	Replace Existing Pavement	S.Y.	4,052	$ 60.00	$ 243,120.00	$ 70.00	$ 283,640.00	$ 139.00	$ 563,228.00
S.22	Install Lawn Sod Over Disturbed Areas	L.F.	1,860	$ 10.00	$ 18,600.00	$ 9.00	$ 16,740.00	$ 44.00	$ 81,840.00
S.23	Hydromulch Disturbed Areas	L.F.	10,590	$ 2.00	$ 21,180.00	$ 6.00	$ 63,540.00	$ 5.50	$ 58,245.00
S.24	Traffic Control (Entire Project)	L.S.	1	$ 15,000.00	$ 15,000.00	$ 35,000.00	$ 35,000.00	$ 33,300.00	$ 33,300.00
S.25	Erosion Control Devices (Entire Project)	L.S.	1	$ 40,000.00	$ 40,000.00	$ 35,000.00	$ 35,000.00	$ 88,800.00	$ 88,800.00
S.26	Trench Protection	L.F.	18,159	$ 1.00	$ 18,159.00	$ 1.00	$ 18,159.00	$ 6.00	$ 108,954.00
S.27	Contingency Allowance	L.S.	1	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00
			Base Bid Subtotal		**$ 5,699,462.20**		**$ 5,908,000.00**		**$ 6,930,756.32**
Alternate Bid A									
A.1	New 4' Diameter Standard Manhole with Raven Coating	Each	14	$ 6,000.00	$ 84,000.00	$ 10,000.00	$ 140,000.00	$ 14,553.00	$ 203,742.00
A.2	New 5' Diameter Standard Manhole with Raven Coating	Each	6	$ 11,400.00	$ 68,400.00	$ 12,000.00	$ 72,000.00	$ 27,495.00	$ 164,970.00
A.3	New 6' Diameter Standard Manhole with Raven Coating	Each	3	$ 51,000.00	$ 153,000.00	$ 48,000.00	$ 144,000.00	$ 53,755.00	$ 161,265.00
A.4	New 4' Diameter Drop Manhole with Raven Coating	Each	2	$ 7,500.00	$ 15,000.00	$ 15,000.00	$ 30,000.00	$ 20,922.00	$ 41,844.00
A.5	New 5' Diameter Drop Manhole with Raven Coating	Each	4	$ 12,300.00	$ 49,200.00	$ 15,000.00	$ 60,000.00	$ 30,608.00	$ 122,432.00
A.6	New 6' Diameter Drop Manhole with Raven Coating	Each	1	$ 50,000.00	$ 50,000.00	$ 20,000.00	$ 20,000.00	$ 58,663.00	$ 58,663.00
A.7	New 5' Diameter Manhole with Bolted and Gasketed Cover, Vent, and Raven Coating	Each	1	$ 17,000.00	$ 17,000.00	$ 17,000.00	$ 17,000.00	$ 33,608.00	$ 33,608.00
A.8	New 5' Diameter Manhole with Bolted and Gasketed Cover, and Raven Coating	Each	2	$ 8,800.00	$ 17,600.00	$ 15,000.00	$ 30,000.00	$ 27,697.00	$ 55,394.00
			Alternate Bid A Subtotal		**$ 454,200.00**		**$ 513,000.00**		**$ 841,918.00**
Alternate Bid A									
B.1	New 4' Diameter Standard Polymer Concrete Manhole	Each	14	$ 12,000.00	$ 168,000.00	$ 17,000.00	$ 238,000.00	$ 19,627.00	$ 274,778.00
B.2	New 5' Diameter Standard Polymer Concrete Manhole	Each	6	$ 17,800.00	$ 106,800.00	$ 18,000.00	$ 108,000.00	$ 33,094.00	$ 198,564.00
B.3	New 6' Diameter Standard Polymer Concrete Manhole	Each	3	$ 68,700.00	$ 206,100.00	$ 49,000.00	$ 147,000.00	$ 68,925.00	$ 206,775.00
B.4	New 4" Diameter Drop Polymer Concrete Manhole	Each	2	$ 14,000.00	$ 28,000.00	$ 21,000.00	$ 42,000.00	$ 26,009.00	$ 52,018.00
B.5	New 5' Diameter Drop Polymer Concrete Manhole	Each	4	$ 20,000.00	$ 80,000.00	$ 18,000.00	$ 72,000.00	$ 36,701.00	$ 146,804.00
B.6	New 6' Diameter Drop Polymer Concrete Manhole	Each	1	$ 66,800.00	$ 66,800.00	$ 17,000.00	$ 17,000.00	$ 75,863.00	$ 75,863.00
B.7	New 5' Diameter Polymer Concrete Manhole with Bolted and Gasketed Cover, and Vent	Each	1	$ 24,000.00	$ 24,000.00	$ 17,000.00	$ 17,000.00	$ 35,591.00	$ 35,591.00
B.8	New 5' Diameter Polymer Concrete Manhole with Bolted and Gasketed Cover	Each	2	$ 15,100.00	$ 30,200.00	$ 17,000.00	$ 34,000.00	$ 35,591.00	$ 71,182.00
			Alternate Bid B Subtotal		**$ 709,900.00**		**$ 675,000.00**		**$ 1,061,575.00**
			Base Bid Subtotal		**$ 5,699,462.20**		**$ 5,908,000.00**		**$ 6,930,756.32**
			Alternate Bid A Subtotal		**$ 454,200.00**		**$ 513,000.00**		**$ 841,918.00**
			Alternate Bid B Subtotal		**$ 709,900.00**		**$ 675,000.00**		**$ 1,061,575.00**
			GRAND TOTAL BASE BID + ALT. A		**$ 6,153,662.20**		**$ 6,421,000.00**		**$ 7,772,674.32**
			GRAND TOTAL BASE BID + ALT. B		**$ 6,409,362.20**		**$ 6,583,000.00**		**$ 7,992,331.32**

Color Legend:
$ 1,000.00 Lowest Unit Cost of all Bids
$ 1,000.00 Highest Unit Cost of all Bids
$ 1,000.00 Corrected value, submitted bid contained an error

CobbFendley

August 2, 2018

Mr. Greg Peters, P.E.
City of Sachse, Director of Public Works & Engineering
3815 Sachse Road, Building B
Sachse, TX 75048

RE: Southeast Sewer Expansion, Phase 1 Pipelines (SS-12-10 and SS-12-11)

Mr. Peters:

Bids were received for the above referenced project on Wednesday, August 1, 2018 at 2:00 pm. Six bids were received; all six bids conformed to the bidding criteria and were opened and read aloud.

The project base bid consists of the construction of 9,600 linear feet of 18-inch force main, 9,100 linear feet of gravity sanitary sewer, and associated appurtenances. Later phases will construct a lift station and interceptor.

The low bid was submitted by S. J. Louis Construction of Texas, Ltd. Of Mansfield, Texas in the amounts of: Base Bid $5,105,579.49; Alternate Bid A $382,100.00; and Alternate Bid B $559,600.00. A bid bond was submitted for 5% of the total amount as required by the bid documents.

We recommend award of the project to S. J. Louis Construction of Texas, Ltd. For Alternate B in the amount of $5,665,179.49, based upon the evaluation of their bid and the checking of their references. The contract documents require that this project be completed in 270 consecutive calendar days after the issuance of the Notice to Proceed.

The Contractor shall commence work after the execution of all contract and bond forms, receipt of insurance certificates and issuance of a Notice to Proceed. A preconstruction conference will be conducted with the contractor, City of Sachse personnel, and our engineers.

If you have any questions on this matter, please feel free to contact me at (972) 335-3214.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.

Mathew L. Busby, P.E.
Project Manager

Attachment: Bid Tabulation