



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Commission

Thursday, August 9, 2012

7:00 PM

City Hall

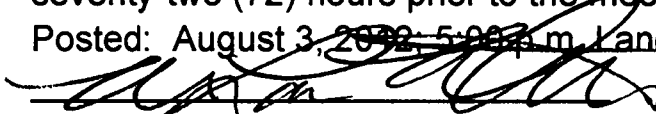
The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, August 9, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Call to Order**
2. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
3. **12-0984** Consider approval of the July 12, 2012 Parks and Recreation Commission meeting minutes.

Executive Summary
Review and consider approval of meeting minutes.
Attachments: [parks minutes 07122012.pdf](#)
4. **Discuss and consider City Ordinance 7-2 (3) and (5) in regards to amphitheater rental policy and fees.**
5. **Discuss and consider the City's recycling program at the ballfields.**
6. **Discuss and consider the City's program on diseased/dead trees and brush.**
7. **Staff updates regarding current activities, special events, and personnel.**
8. **Request for future agenda items.**
9. **Set upcoming Parks and Recreation Commission meeting date.**
10. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: August 3, 2012, 5:00 p.m. Lance Whitworth, Director of Parks and Recreation,


If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



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Legislation Details (With Text)

File #:	12-0984	Version:	1	Name:	Consider approval of the July 12, 2012 Parks and Recreation Commission meeting minutes.
Type:	Agenda Item	Status:		Agenda Ready	
File created:	7/30/2012	In control:		Parks and Recreation Commission	
On agenda:	8/9/2012	Final action:			
Title:	Consider approval of the July 12, 2012 Parks and Recreation Commission meeting minutes.				
	Executive Summary				
	Review and consider approval of meeting minutes.				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	parks minutes 07122012.pdf				

Date	Ver.	Action By	Action	Result
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Title
Consider approval of the July 12, 2012 Parks and Recreation Commission meeting minutes.

Executive Summary
Review and consider approval of meeting minutes.

Background
Review and consider approval of the minutes of the July 12, 2012 meeting.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
Approval of the July 12, 2012 Parks and Recreation Commission meeting minutes.



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
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Minutes - Full Report Parks and Recreation Commission

Thursday, July 12, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse held a Regular Meeting on Thursday, July 12, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 6 - Commission Member Kirsten Hill, Commission Member Diana Smith, Commission Member Spencer Hauenstein, Chairman Jeff Bickerstaff, Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:03 PM by Chairman, Jeff Bickerstaff.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff.

3. 12-0939

Consider approval of the minutes of the June 14, 2012 meeting.

Executive Summary

Review and consider approval of meeting minutes.

Diana Smith made a request to change the minutes to reflect that during the discussion about the Veteran's Day Program, it was regarding the City's assistance with an event this year and not next year. A motion was made by Spencer Hauenstein and seconded by Diana Smith to approve the minutes with the changes noted. Motion passed unanimously.

Discuss and consider future plans for Firefighter's Park at 2837 5th Street.

Mr. Whitworth stated that he was able to find the property owner for the piece of land that the City is trying to acquire. Mr. Whitworth has spoken to the City Manager about having difficulty getting into contact with the property owner and the City Manager is going to try and contact the property owner and possibly get the City Attorney's assistance in contacting them if need be.

Discuss and consider charitable contributions from organizations to the Parks and Recreation Department.



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Minutes - Full Report Parks and Recreation Commission

Thursday, August 9, 2012

7:00 PM

City Hall

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, August 9, 2012, at 7:00 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 6 - Commission Member Kirsten Hill, Commission Member Diana Smith, Commission Member Spencer Hauenstein, Chairman Jeff Bickerstaff, Commission Member Juanita Miller, and Vice Chair Darlene Putman

Also present: City Council Liaison Brett Franks, Parks Director Lance Whitworth and Activity Coordinator Cynthia Wiseman.

Call to Order

The meeting was called to order at 7:01 PM by Chairman, Jeff Bickerstaff.

Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The invocation and pledge of allegiance to the U.S. and Texas flags was led by Chairman, Jeff Bickerstaff.

3. 12-0984

Consider approval of the July 12, 2012 Parks and Recreation Commission meeting minutes.

Executive Summary

Review and consider approval of meeting minutes.

A motion was made by Spencer Hauenstein and seconded by Darlene Putman to approve the minutes as written. Motion passed unanimously.

Discuss and consider City Ordinance 7-2 (3) and (5) in regards to amphitheater rental policy and fees.

Mr. Whitworth reported to the board that staff will take a revised amphitheater rental policy to the September 4, 2012, City Council meeting. The board discussed the changes that staff is proposing to make to the current policy. The master fee schedule would also be amended and if restrooms are needed during the reservation, an additional \$25/hr would be added to the reservation fee. The board discussed making some changes to (m) in order to clear up what is meant by "profit making." Staff made the changes and will take these changes to the September 4, 2012, City Council meeting. It will be a consent agenda item at that meeting.

Discuss and consider the City's recycling program at the ballfields.

Mr. Whitworth gave a presentation on things that staff can do to help with the recycling program, including: education, signs, monitoring the current bins more closely and working with an Eagle Scout on creating better recycling bins. Ms. Wiseman spoke to the board about America Recycles Day and staff's plans on taking part in this event through an education/awareness campaign. Rather than making this a 1-day event, it will be a month long campaign that starts in mid-October and leads up to November 15. Ways that we can campaign will be spreading the work through e-mails, information handouts and a "Get Caught Green Handed" campaign. Staff has requested giveaways from America Recycles.org such as pencils, stickers, buttons, and bookmarks.

Discuss and consider the City's program on diseased/dead trees and brush.

Mr. Whitworth reported on the City's current policies on picking up diseased trees and brush. The railroad is responsible up to the road on Highway 78 and the City notifies the railroad if there is brush on the side of the road, then code enforcement gets involved and if it doesn't get picked up then we will go in there and pick up the brush. If there are dead and diseased trees that need to be removed, then we will remove them during the fall and winter months. Ms. Miller asked about removing the trees on Blackburn that are hanging under the power lines. Mr. Whitworth got a price on those and it was going to be about \$3,000 to remove. He also asked Oncor about removing them and they didn't qualify for removal at that time.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that he received information on Firefighter's Park and the City is going to move forward and plat the park, excluding the piece of property in question. The brochure went to the printer and it will go out to citizens by the end of next week. Staff made some minor changes to the Council Chambers at the Old City Hall building and we are going to move some of our classes over there including Karate and Zumba in order to eliminate paying facility use fees for the use of Cheri Cox Elementary and Park Lake Church.

Request for future agenda items.

Requests were made to discuss the budget and Firefighter's Park.

Set upcoming Parks and Recreation Commission meeting date.

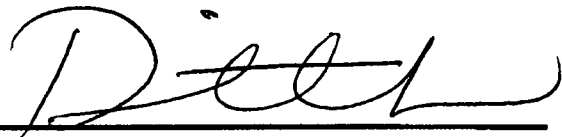
The next board meeting was set for September 13, 2012, at 7:00 PM.

Adjournment

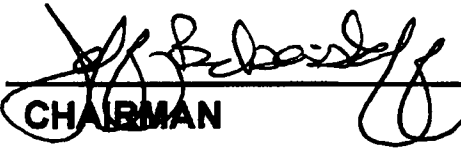
A motion to adjourn was made at 7:56 PM by Spencer Hauenstein.

ATTEST:

APPROVED:



SECRETARY



CHAIRMAN

Mr. Whitworth reported that he has been working with the Sachse Baseball Association on this and the association would like to make improvements to the practice field at Heritage Park. Currently we are waiting for approval from the Baseball Association board and their decision on whether to make a donation towards this project.

6. 12-0931

Discuss and consider a recommendation to City Council on the naming of a ball field in honor of Howard McMillan.

Executive Summary

This item is to discuss and consider a recommendation submitted to the Parks and Recreation Commission for the naming of a ball field in Sachse in honor of the late Howard McMillan.

Mr. Whitworth stated that at the January 19, 2012, meeting this item was on the agenda and the board discussed naming a field after Mr. McMillan. At that time, the board decided to table this item until after the baseball season to take some time to do research. Mr. Bickerstaff opened the meeting for public comments on this agenda item. The following citizens spoke about Mr. McMillan and reasons why he is deserving of having a field named after him.

-Terry Smith spoke about how Mr. McMillan crafted a voting board for City Council meetings, as well as his service setting up and tearing down Fallfest tents. He also helped by allowing t-ball coaches to use his field for t-ball practices as well as teaching girls softball pitching lessons.

-Charles Pipes read a letter that he submitted to the Parks and Recreation Commission asking that they name a field after Mr. McMillan. He spoke about how Mr. McMillan volunteered his time and equipment to maintain and take care of the ballfield at Salmon Park, as well as allowing ballplayers to use an undeveloped acre next to his house for a practice field. He didn't charge for his instruction and he coached over 400 girls.

-Emily Giles spoke about Howard McMillan giving free pitching lessons to girls. She spoke of her experiences taking lessons from him and how he is deserving of having a field named after him.

-Megan from Caddo Mills spoke about Howard McMillan and the impact that he had on her and teaching her pitching lessons and others who took lessons from him and that he is deserving of a field in his honor.

-Cyndi Mitchell spoke about how volunteering for the parks and the schools is very important. She has spoke to people currently in the baseball and softball association to see who knew him and wasn't able to find anyone but if the board decides to name a field after him, the Green Field at Heritage Park is used for the girls and she would like the board to keep that in mind when making a decision.

-Dave from Caddo Mills spoke about how his daughter's self confidence was low and how Howard McMillan helped with her confidence and her pitching.

-Ed spoke about how his daughter went to Howard McMillan since she was 9 years old and how much he helped her to grow up to be a more confident person and he recommends that a field be named after him.

-Stanley Giles spoke about how he drove his daughter every night of the week from Celeste to Sachse to pitch with Howard McMillan.

Mr. Bickerstaff closed the public comment section of the meeting. Ms. Diana Smith doesn't believe that he meets the requirement for services to the Parks and Recreation Department. Ms. Darlene Putman agrees with Ms. Smith and doesn't see the Sachse side of it and agrees that we are limited with the

number of fields. Mr. Hauenstein disagrees and feels that it sounds as though Howard was an exemplary citizen and that he cared for the character of these young ladies and that his contributions are great enough and that he is deserving of having something named after him. Ms. Miller made a comment that there is already a plaque that is out there hanging on the concession stand that says Foster Field on it. Mr. Whitworth cannot find any information on how that field was originally named after him. Mr. Hauenstein made a motion that the board names the Green Field at Heritage Park after Mr. McMillan. The motion died for lack of a second. Ms. Smith made a motion to deny the request to name a field after Howard McMillan. The motion died for lack of a second. Ms. Smith made a motion that was seconded by Ms. Putman that we deny the request to recommend to City council to name a ball field after Mr. McMillan. Motion carries 4-2 and the request was denied.

Discuss and consider City Ordinance 7-2 (3) and (5) in regards to amphitheater rental policy and fees.

Mr. Whitworth reported to the board that he took the amphitheater policies to the City Council based on things that have come about including use of the facility during business hours, use of equipment, use of restrooms, and staff. He received direction from the Council to bring back to the Council a revised ordinance to the policy including the amphitheater not being available for use during City business, as well as not allowing the public to rent sound or lighting equipment, and possibly having a facility available to rent for restrooms including either the library or Senior Center or allowing portable restrooms. Ms. Putman asked about what to do if it's an organization wanting to make a profit during an event. Mr. Whitworth will put something in there regarding these issues and bring it back to the board.

Staff updates regarding current activities, special events, and personnel.

Mr. Whitworth thanked Diana Smith, Spencer Hauenstein, Juanita Miller, and Cyndi Mitchell for judging the parade at the Red, White, and Blue Blast. Overall the event went well. The concession stand contract went to the Council at a previous meeting for review. The Council decided to keep the contract with the Sachse Baseball Association.

Request for future agenda items.

Requests were made to discuss Firefighter's Park, amphitheater rental policy, recycling program ideas, and the Parks Department's program for diseased/dead trees and brush. The next board meeting was set for August 9, 2012.

Adjournment

A motion to adjourn was made at 8:21 PM by Spencer Hauenstein.

ATTEST:

APPROVED:

COMMISSION SECRETARY

CHAIRMAN