



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse Texas 75048

Meeting Agenda

Library Board

Monday, August 11, 2014

7.00 PM

Library Meeting room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, August 11, 2014, at 7:00 p.m. at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

2. Regular Agenda Items

3. 14-2356 Consider approval of the minutes of the July 14, 2014 meeting

Executive Summary

*Review and consider approval of the minutes of the July 14, 2014
Library Board meeting*

Attachments: [libminutes071414.pdf](#)

4. Discuss Friends of the Library Monthly Report

5. 14-2357 Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report

Attachments: [July 2014](#)

[SRC Summary Report 2014 PDF](#)

[Summer Statistics 2014.pdf](#)

6. Discuss Library Board announcements regarding special events, current activities and local achievements.

7. Adjournment

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted: August 8, 2014; 5:00 p.m. Mignon Morse, Library Manager



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse Texas 75048

Legislation Details (With Text)

File #	14-2356	Version:	1	Name.	Consider approval of the minutes of the July 14, 2014 meeting
Type.	Agenda Item	Status:			Agenda Ready
File created.	8/5/2014	In control			Library Board
On agenda.	8/11/2014	Final action			
Title:	Consider approval of the minutes of the July 14, 2014 meeting				
	Executive Summary				
	Review and consider approval of the minutes of the July 14, 2014 Library Board meeting				

Sponsors

Indexes.

Code sections.

Attachments. [libminutes071414pdf](#)

Date	Ver	Action By	Action	Result
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Title

Consider approval of the minutes of the July 14, 2014 meeting

Executive Summary

Review and consider approval of the minutes of the July 14, 2014 Library Board meeting

Background

Consider approval of the Library Board minutes for the July 14, 2014 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Recommend approval of the minutes of the July 14, 2014 meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, July 14, 2014, 7 00 p m**

Present Board Members: Patrece King, Dia Rhoden, Mary Saathoff, Dixie Scogin, Terry Bennett, Billy Ketner, and Robert Rodgers

Library Manager: Mignon Morse

1 Invocation.

Dia Rhoden

2 Call to Order

Robert Rogers

3 Approval of Minutes

Billy Ketner motioned to approve the minutes. The motion was seconded by Terry Bennett. The minutes were unanimously approved.

4 Friends Report.

Mignon reported on behalf of the new Friends of the Library president the names of new officers: President, Mike VanBuskirk, Secretary, Ruth Glover, and Treasurer, Betty Landon. Mike's focus will be on building membership.

5 Library Manager's Report

During the pre opening of the new Walmart the library staff signed-up 70 more people for Summer Reading Club and over 50 new library card users. This event was held on Saturday, July 12 on the corner of Hwy 78 and Woodbridge Pkwy in Walmart's parking lot.

During the grand opening, Walmart is awarding several \$1,000 grants to non profit organizations in the city. The Sachse Public Library is one of the recipients. This event will be held on Wednesday, July 16 at 8 00 a.m.

The In-N Out Burger program was a success. There were 250 burgers served within an hour. The Parks and Recreation department setup tables and chairs under the trees.

There were over 11 000 checkouts in June 2014. This was a circulation record breaker for the library.

July 31 is the last program of the summer. Fall programs are being planned and details will be printed in the Parks and Recreation brochure.

6 Discuss Library Board announcements regarding special events, current activities, and local achievements

Robert Rodgers thanked Dia Rhoden for preparing the meeting minutes each month. Dia says she considers it an honor to serve as the Library Board Secretary.

Mary Saathoff participates in the Sachse-Wylie Authors Group (SWAG) monthly meetings. The next meeting is July 15 from 6:30 p.m. to 8:00 p.m. This diverse group focuses on content and exchanging ideas.

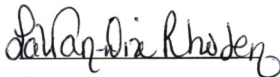
Dixie Scogin would like to view the artwork from the Manga Art program on June 17. Mignon commented that the art work is posted on the library's Facebook page. Participants took their artwork home with them.

7 Adjournment

Robert Rogers adjourned the meeting at 7:30 p.m.

Attest

Approve



Secretary



Chairman



Legislation Details (With Text)

File #:	14-2357	Version	1	Name:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach
Type:	Agenda Item	Status:			Agenda Ready
File created:	8/7/2014	In control:			Library Board
On agenda:	8/11/2014	Final action:			
Title:	Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach				
	Executive Summary Library Manager Mignon Morse will present Library Manager's Report				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	July 2014 SRC Summary Report 2014 PDF Summer Statistics 2014pdf				

Date	Ver	Action By	Action	Result
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Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present Library Manager's Report

Background

Library Manager Mignon Morse will make Library announcements, present monthly statistics, discuss upcoming projects, events, and community outreach

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

This item is discussion only No action is necessary



Departmental Report

July 2014

Fiscal Year 2013		Fiscal Year 2014	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	40,101		43,219	
Number of Copies	40,577		42,431	
Number of New Copies	397	3,898	605	4,658
Number of Items Removed	14	2,120	32	1,187
Donated Items Added	76	969	58	1,257

Patrons

Number of Patrons	9,550		10,677	
Number of New Patrons	117	938	155	938
Number of Patrons Removed	3	30	3	14

Circulation

Total Circulation	10,551	76,429	11,143	82,656
Books	7,139	52,440	7,415	55,194
DVDs & Blu-Ray	3,185	22,253	3,114	23,212
E-Books			269	1,725
Audio CDs	191	1,399	284	2,069
Music CDs	1	52	0	28
Business Library	20	184	9	186

Programs and Services

Number of Internet Sessions	723	7,448	623	6,126
Number of Programs	6	83	9	91
Program Attendance	577	4,034	856	5,011
Interlibrary Loans	15	125	52	246
Number of Volunteer Hours	209	1,300	86	924

Door Count	4,429	33,166	3,494	33,209
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***There was a door counter malfunction in July.

Programs

	Date	Attendance
Teen SRP - Weather	7/8/2014	15
SRP - Mr David	7/10/2014	179
Authors Group	7/15/2014	8
Teen SRP - Martial Arts	7/15/2014	9
SRP - Cathy's Critters	7/17/2014	282
Teen SRP - Fire Science	7/22/2014	6

Summer Reading Program Statistics (Total)

Children: 626 Registered,
128 Logs Turned In 193,837
Total minutes read

Teens: 89 Registered,

SRP Kidz Science	7/24/2014	159
Teen SRP Folk Art	7/29/2014	16
SRP Awards Party	7/31/2014	182
Total		856

234 Drawing Entries

Adults 208 Registered,
234 Drawing Entries

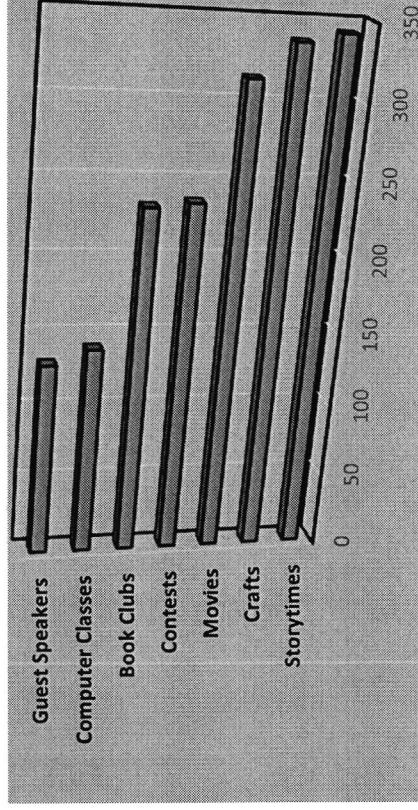
1 There were 626 children who registered for Summer Reading Club.

- 100% interested in children's programs
- 20% interested in teen programs
- 19% interested in adult programs
- 37% interested in family programs

2. Types of Children's programs interest.

Storytimes	342	55%
Crafts	336	54%
Movies	313	50%
Contests	235	38%
Book Clubs	232	37%
Computer Classes	140	22%
Guest Speakers	130	21%

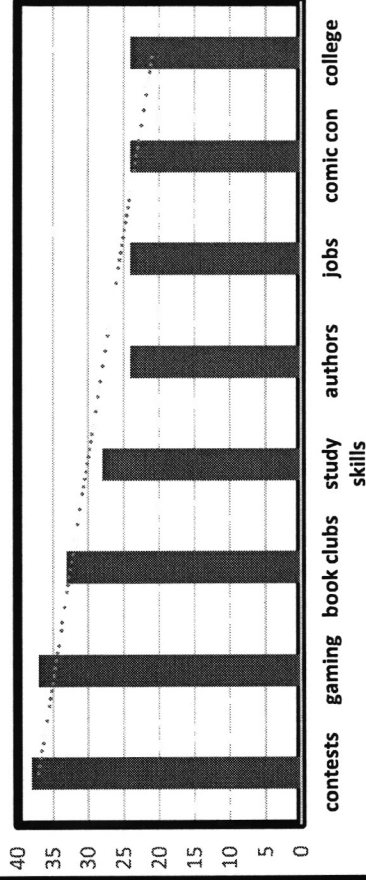
Children's Programming Interest Survey



3. Types of Teen program interest

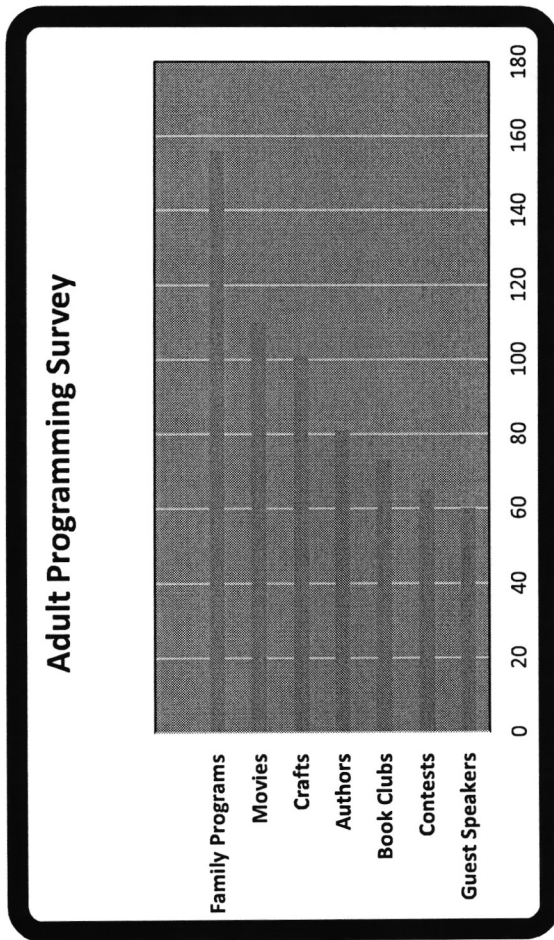
movies	46	52%
crafts	39	44%
contests	38	43%
gaming	37	42%
book clubs	33	37%
study skills	28	31%
authors	24	27%
jobs	24	27%
comic con	24	27%
college	24	27%
guest speakers	20	22%

Teen Programming Interest Survey



4. What types of programs are adults interested in?
208 respondents

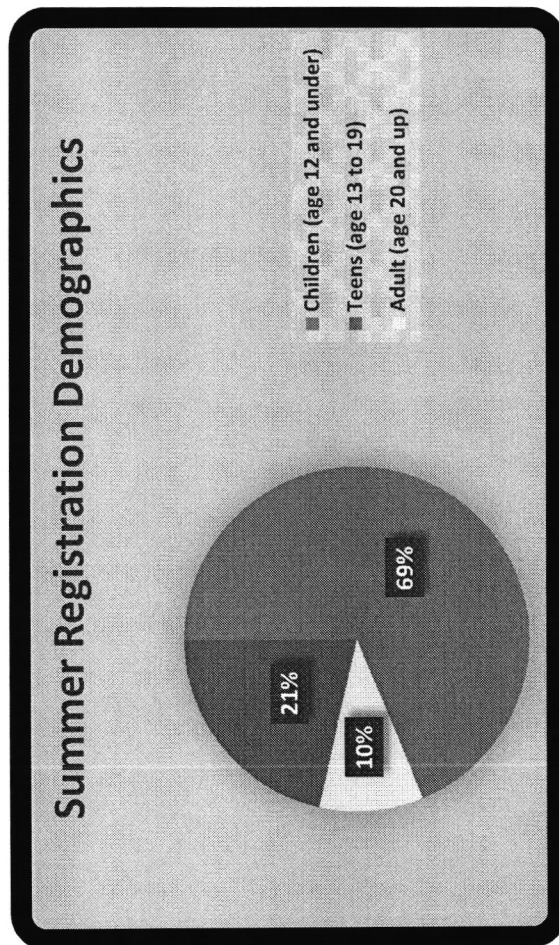
Jobs	34
Computer Classes	42
Guest Speakers	60
Contests	65
Book Clubs	73
Authors	81
Crafts	101
Movies	110
Family Programs	156



5. Summer Registrations

Children (age 12 and under)
Teens (age 13 to 19)
Adult (age 20 and up)

626
89
195



Summer Reading Program 2014

Adults

Registered 208

Books Read/Entries 234

Teens

Registered 89

Books Read/Entries 234

Children

Registered 626

Turned in Logs 128

Total minutes read **193,837 minutes** (or 3,230+ hours)

Preschool Kindergarten

1st Place Kailyn Mae Steele 2880 minutes

2nd Place Danica Elmore, 2205 minutes

3rd Place Caleb Rauch 2004 minutes

1st Grade – 3rd Grade

1st Place Samantha Mabry, 8167 minutes

2nd Place Versha Conde, 6210 minutes

3rd Place Hannah Rauch, 3907 minutes

4th Grade – 6th Grade

1st Place Gwenda Osei Kissi, 13,504 minutes

2nd Place Natasha Kokkodil, 13,260 minutes

3rd Place Taylor Shedd, 11,335 minutes

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, August 11, 2014, 7:00 p.m.**

Present Board Members: Dia Rhoden, Dixie Scogin, Robert Rogers, Terry Bennett and Billy Ketner

Absent Board Members: Mary Saathoff

Library Manager: Mignon Morse

Friends Liaison: Betty Landon, Friends of the Library Treasurer

1. Invocation

Robert Rodgers

2. Call to Order:

Robert Rogers called the meeting to order at 7:00 p.m.

3. Approval of Minutes:

Terry Bennett motioned to approve the minutes. The motion was seconded by Billy Ketner. The minutes were unanimously approved.

4. Friends Report

The Friends are hosting a Back to School Bash on Friday, August 22. They are planning to host an Author's Visit featuring Reavis Wortham on October 7. He is a local mystery author.

5. Library Managers Report:

Library Manager, Mignon Morse, is using the Summer Reading Club survey to plan future programs. The following are a few responses from the survey; more crafts, movies and story time programs for children. Mignon has recruited a volunteer who is willing to provide a bi-monthly crafts program.

Library staff applied for a Hancher Grant. This grant can be used for audio visual equipment and e-books.

In regards to summer statistics, both eBook circulation and program participation increased. To express appreciation to library staff and plan for upcoming events, Mignon will have a staff breakfast on August 15.

Programs are planned for fall. There's a cooking program for tweens and teens on September 9 and a history program on September 30.

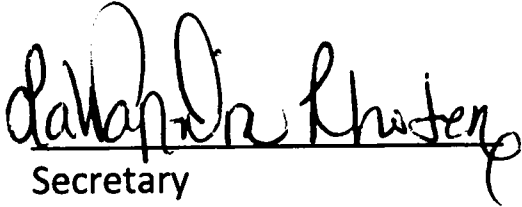
6. **Discuss Library Board announcements regarding special events, current activities, and local achievements.**

Dia Rhoden thanked Mignon Morse for representing the library during the grand opening of the new Walmart in Sachse. Ms. Morse was also acknowledged for being active and enthusiastic during the summer reading club programs.

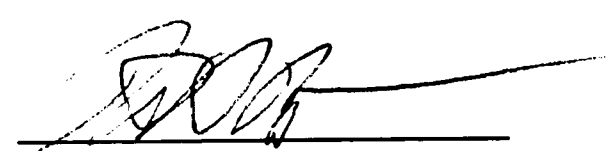
7. **Adjournment:**

Billy Ketner adjourned the meeting at 7:16 p.m.

Attest:


Secretary

Approve:


Chairman