



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, August 12, 2013

7:00 PM

Library Meeting room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, August 12, 2013, at 7 00 p m in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business

1 Call to Order

2. Invocation

3 13-1697 Consider approval of the minutes of the June 10, 2013 meeting

Executive Summary

Consider approval of the Library Board meeting minutes of June 10, 2013

Attachments: [library minutes061013.pdf](#)

4 Discuss Friends of the Sachse Public Library Monthly Report.

5. 13-1698 Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present the Library's statistics for June and July, statistics for the Summer Reading Program, as well as discuss upcoming events, and announcements.

Attachments: [lib June 2013.pdf](#)

[lib July 2013.pdf](#)

[lib SRC2013Summary.pdf](#)

6. Discuss Library Board announcements regarding special events, current activities, and local achievements.

7 Adjournment

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted August 9, 2013, 5 00 p m.

Mignon Morse, Library Manager

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #	13-1697	Version	1	Name	Consider approval of the minutes of the June 10, 2013 meeting
Type	Agenda Item	Status			Agenda Ready
File created	8/5/2013	In control			City Council
On agenda		Final action			
Title	Consider approval of the minutes of the June 10, 2013 meeting				
	Executive Summary				
	Consider approval of the Library Board meeting minutes of June 10, 2013				
Sponsors					
Indexes					
Code sections					
Attachments	library_minutes061013.pdf				
Date	Ver	Action By	Action	Result	

Title

Consider approval of the minutes of the June 10, 2013 meeting

Executive Summary

Consider approval of the Library Board meeting minutes of June 10, 2013

Background

Review and consider approval of the Library Board meeting minutes of June 10, 2013

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Staff recommends review and approval of the minutes of the June 10, 2013 meeting

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, June 10, 2013 7:00 p.m**

Present Board Members Patrece King, Dia Rhoden, Dixie Scoggins, Terry Bennett and Judith Lensch

Absent Board Members Robert Rodgers, Mary Saathoff

Library Manager: Mignon Morse

1 **Invocation**
Terry Bennett

2. **Call to Order**
Patrece King called the meeting to order at 7:02 p.m

3 **Approval of Minutes**
The May 13, 2013 minutes were reviewed by the members present. Judith Lensch moved to accept the minutes as written, Terry Bennett seconded. The minutes were unanimously approved.

4 **Library Managers Report**

Library Manager, Mignon Morse, announced that the Friends are currently in a transitional period.

Mignon recently applied for a \$25,000 grant from the Hancher Foundation. If this grant is awarded to the Sachse Public Library it will be used to create a Teen Area, complete with new furniture and new books. Winners will be announced in September.

The Sachse Public Library is currently 30% lower on materials per capita (\$1.87) than the average materials per capita (\$2.44). Carlos Vigil, Director of Economic Development, reported at the May Chamber meeting that a new private hospital and Wal-Mart will be coming in 2014 along with over 450 homes and two daycares. The city's population is growing and the library will need to stay current with other libraries in the area to maintain its patrons and continue to grow with new patrons.

Saturday, June 8 was the Summer Reading Club Kick-Off Party. Local Girl Scouts volunteered to assist with the event. There were 330 participants registered for the Summer Reading Club, 25 participants signed-up for new library cards and over 700 items were checked-out.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, June 10, 2013 7:00 p.m.**

Present Board Members: Patrece King, Dia Rhoden, Dixie Scoggins, Terry Bennett and Judith Lensch

Absent Board Members: Robert Rodgers, Mary Saathoff

Library Manager: Mignon Morse

1 **Invocation**
Terry Bennett

2. **Call to Order:**
Patrece King called the meeting to order at 7 02 p m

3 **Approval of Minutes:**
The May 13, 2013 minutes were reviewed by the members present Judith Lensch moved to accept the minutes as written, Terry Bennett seconded The minutes were unanimously approved

4. **Library Managers Report:**

Library Manager, Mignon Morse, announced that the Friends are currently in a transitional period

Mignon recently applied for a \$25,000 grant from the Hancher Foundation. If this grant is awarded to the Sachse Public Library it will be used to create a Teen Area, complete with new furniture and new books. Winners will be announced in September

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Pictures of the program will be added to the Facebook page. Additional photos of the Summer Reading Club Kick-Off Party were taken by Patty Montagno, Sachse News

Dia Rhoden complimented the books, signage and stuffed animal displays in the library

The Library Board will not meet in July The annual budget meeting will be on July 13.

5. Adjournment:

Dixie Scoggins motioned to adjourn the Library Board Meeting for Monday, June 10, 2013 at 7 26 PM Judith Lensch seconded The motion carried and the meeting was adjourned at 7.26 PM

Attest

Approve

Secretary

Chairman



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse Texas 75048

Legislation Details (With Text)

File #.	13-1698	Version	1	Name	Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach
Type	Agenda Item	Status			Agenda Ready
File created	8/5/2013	In control.			Library Board
On agenda	8/12/2013	Final action:			
Title	Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach				
Sponsors	Executive Summary Library Manager Mignon Morse will present the Library's statistics for June and July, statistics for the Summer Reading Program, as well as discuss upcoming events, and announcements				
Indexes					
Code sections					
Attachments	lib June 2013 pdf lib July 2013 pdf lib SRC2013Summary pdf				

Date	Ver	Action By	Action	Result
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Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present the Library's statistics for June and July, statistics for the Summer Reading Program, as well as discuss upcoming events, and announcements

Background

Library Manager Mignon Morse will present the Library's statistics for June and July and discuss upcoming projects, events, and community outreach

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

There is no action necessary on this item



Departmental Report

June 2013

Current Month/2012	Year to Date/2012	Current Month/2013	Year to Date/2013
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Collection

Number of Titles	37,704	n/a	39,731	n/a
Number of Copies	37,892	n/a	40,208	n/a
Number of New Copies	430	3,325	443	3,501
Number of Items Removed	1,171	3,301	8	2,106
Donated Items Added	n/a	n/a	104	893

Patrons

Number of Patrons	15,963	n/a	9,437	n/a
Number of New Patrons	163	710	203	821
Number of Patrons Removed	1	27	2	27

Circulation

Total Circulation	9,301	62,962	10,408	65,878
Books	6,832	43,547	7,345	45,301
DVDs & Blu-Ray	2,328	17,735	2,865	19,068
E-Book Readers	0	22	0	2
Audio CDs	118	1,231	164	1,208
Digital Audio (Playaway)	5	34	0	3
Music CDs	6	141	7	51
Business Library	12	99	10	164

Programs and Services

Number of Internet Sessions	715	6,175	721	6,725
Number of Programs	8	78	9	77
Program Attendance	1,547	3,524	1,200	3,457
Interlibrary Loans	14	170	17	110
Number of Volunteer Hours	184	737	214	1,091

Door Count	4,407	25,096	4,600*	28,737
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Programs

	Date	Attendance
Kickoff	08-Jun	375
UTD - Get a Clue		9
Mr David	13-Jun	217
UTD - Chassis Challenge		24
critterman	20-Jun	244
Clowns	21-Jun	109
Teen Craft Program	24-Jun	3
UTD - Build a Bot		24
Mad Science	27-Jun	195
Total		1200

*Estimate based on circulation Door counter malfunction



Departmental Report

July 2013

Current Month/2012	Year to Date/2012	Current Month/2013	Year to Date/2013
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Collection

Number of Titles	37,876	n/a	40,101	n/a
Number of Copies	38,083	n/a	40,577	n/a
Number of New Copies	221	3,546	397	3,898
Number of Items Removed	38	3,339	14	2,120
Donated Items Added	n/a	n/a	76	969

Patrons

Number of Patrons	16,039	n/a	9,550	n/a
Number of New Patrons	77	787	117	938
Number of Patrons Removed	0	27	3	30

Circulation

Total Circulation	8,311	71,273	10,551	76,429
Books	5,590	49,137	7,139	52,440
DVDs & Blu-Ray	2,551	20,286	3,185	22,253
E-Book Readers	1	23	0	2
Audio CDs	151	1,382	191	1,399
Digital Audio (Playaway)	4	38	0	3
Music CDs	4	145	1	52
Business Library	10	109	20	184

Programs and Services

Number of Internet Sessions	622	6,797	723	7,448
Number of Programs	4	82	6	83
Program Attendance	610	4,134	577	4,034
Interlibrary Loans	6	176	15	125
Number of Volunteer Hours	188	925	209	1,300

Door Count	4,229	29,325	4,429	33,166
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Programs

	Date	Attendance
UTD - Build a Bigger Bot	7/9/2013	15
Brett Roberts	7/11/2013	151
Jungle Jim	7/15/2013	245
Cub Scout Tour	7/18/2013	10
Dino-Mania	7/25/2013	141

UTD - Gearing Up	7/30/2013	15
Total		577

Summer Reading Program 2013



Adult

Registered 273

Turned in Slips: 64

Books Read/Entries 478

Teen

Registered: 81

Turned in Slips. 19

Books read/entries 149

Children

Registered 645

Turned in logs 147

Summer Reading Club 2013 Winners

Preschool – Kindergarten

1. Preslie Roberts – 2980 minutes
2. Gavin Roberts – 2940 minutes
3. Hedayah Hafid – 1680 minutes

First Grade – Third Grade

1. Allison Murray – 5246 minutes
2. Samantha Mabry – 4876 minutes
3. Hannah Rauch – 2840 minutes

Fourth Grade – Up

1. Moath Casey – 8322 minutes
2. Nicholas Porter – 7895 minutes
3. Gwenda Osei-Kissi – 4518 minutes

Program Statistics

EVENT NAME	DATE	ATTENDANCE
Kickoff	June 8, 2013	375 (estimated)
Mr. David	June 13, 2013	217
Critterman	June 20, 2013	244
Clowns	June 21, 2013	109
Mad Science	June 27, 2013	195
Brett Roberts	July 11, 2013	151
Jungle Jim	July 18, 2013	245
Dinomania	July 25, 2013	141
Rocking with Rhett	August 1, 2013	159
Four UTD Robotics Programs	June and July	78
July Cub Scout Tour	7/18/2013	10
Teen Craft Program	6/24/2013	3
Summer Programs Total		1927

Kickoff Day June 8, 2013

***332 signups for Summer Reading Club, over 700 checkouts and 25 new patron registrations and twenty volunteers!

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, August 12, 2013, 7:00 p.m**

Present Board Members Patrece King, Dia Rhoden, Mary Saathoff, Dixie Scoggins, Terry Bennett

Absent Board Members. Judith Lensch, Robert Rodgers

Library Manager: Mignon Morse

Council Liaison Jeff Bickerstaff

1 Invocation

Dixie Scoggins

2 Call to Order

Patrece King called the meeting to order at 7:02 p.m.

2A Council Person Bickerstaff recorded the meeting
3 Approval of Minutes

Mary Saathoff motioned to approve the minutes. The motion was seconded by Terry Bennett and the minutes were unanimously approved.

4 Friends Report

Patrece King has been appointed president of Friends of the Library. There will be a Back2School with Friends event on August 23 from 7:00 p.m. to 9:00 p.m. The Mayor, councilmen, and community principals will be there. Free school supplies to the first 50 children. There will be a DJ, games, face painting and a raffle for four autographed Duck Dynasty books.

Jeff spoke as a parent and council liaison commending Library and Friends for various activities.

5. Library Manager's Report.

Mignon reported on statistics. All items were way up. Summer reading club attendance was just a little less than last year, but the registrations almost doubled. It was a very successful summer. There is a survey on the website to try to capture feedback on summer reading program.

Ruth has left and we are looking for a replacement.

E-books are included in the proposed budget. There is an allocated \$2000 for the platform fee and \$5000 for building the collection. The budget will be approved at the September 9 City Council meeting.

Councilman Bickerstaff commented that public hearings on budget are August 19 and September 3 with approval on September 9. He encouraged the Board to speak on behalf of the library at the public hearings.

The Star Wars party was awesome Pictures are available for viewing on the Library's Facebook page.

Mignon spoke about September activities. There will be a study skills program on September 10 at 6:30 p.m.

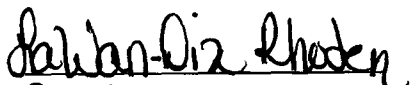
Mignon will be attending Freshman orientation at Sachse High School on August 20

Patrece and Mignon have discussed the possibility of starting a Teen Library Club. They are planning to kick off the club in September.

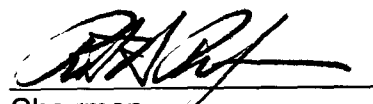
6. Adjournment

A motion was made by Dia Rhoden to adjourn The motion was seconded by Dixie Scoggins The meeting was adjourned at 7 45 p m

Attest


Secretary

Approve


Chairman