



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda Library Board

Monday, August 13, 2012

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, August 13, 2012, at 7:00 p.m. in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business:

1. **Call to Order**

2. **Invocation**

3. **12-1003** Consider approval of minutes of July 9, 2012 Library Board meeting.

Executive Summary

Review and consider approval of the July 9, 2012 meeting minutes.

Attachments: [Library Minutes 070912.pdf](#)

4. **Friends Report**

5. **12-1004** Library Manager's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.

Executive Summary

Manager's Report.

Attachments: [lib July 2012 Stats.pdf](#)

6. **Library Board announcements regarding special events, current activities, and local achievements.**

7. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: August 9, 2012; 5:00 p.m. Mignon Morse, Library Manager, 

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #: 12-1003 **Version:** 1 **Name:** Consider approval of minutes of July 9, 2012 Library Board meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 8/6/2012 **In control:** Library Board
On agenda: 8/13/2012 **Final action:**
Title: Consider approval of minutes of July 9, 2012 Library Board meeting.

Executive Summary
Review and consider approval of the July 9, 2012 meeting minutes.
Sponsors:
Indexes:
Code sections:
Attachments: [Library Minutes 070912.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of minutes of July 9, 2012 Library Board meeting.

Executive Summary

Review and consider approval of the July 9, 2012 meeting minutes.

Background

Review and consider approval of the minutes of the July 9, 2012 meeting.

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Review and approve minutes from the July 9, 2012 Library Board meeting.

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, July 9, 2012**

Present

Board Members: President Robert Rodgers, Vice President Judith Lensch, and members, Dia Rhoden, Dixie Scogin, Patrece King, Diane Model.

Library Manager: Mignon Morse

Friends of the Library: Kathy Cobb

1. Call to order

Robert Rodgers called the meeting to order at 7:00 p.m.

2. Invocation and Pledge of Allegiance to the United States and Texas Flags

Dia Rhoden gave the invocation. The pledges were not said because the flags were not present.

3. Approval of Minutes

The minutes from the June 11, 2012 regular meeting were reviewed. Judith Lensch made a motion to accept the minutes with the correction of the spelling of Robert Rodgers last name. It was seconded by Patrece King. The June minutes were unanimously approved.

4. Friends Report

Kathy Cobb spoke about the upcoming Book Sale in August. They still need volunteers to help with the set up and sale of the books. Last year the Kroger's card generated \$2500.00 for the library. Kathy passed out more cards and encouraged us to hand them out to help generate money for the library.

5. Exhibits and Display Policy

The city manager found a copy of the 1995 exhibit policy. It was agreed upon by the city to adopt the new policy written in June by the library board with the following changes: The purpose statement will include, *Space for exhibits and displays is intended primarily for the use of the library and the City of Sachse. Any remaining space is available for individuals and organizations to provide exhibits or displays of an educational, cultural, or intellectual nature.*

Under Plans of Exhibits B, they added items 4 and 5.

4. Exhibitors will be allowed to place exhibits in the library for a thirty day period.

5. Exhibitors may apply for an additional thirty day period with the Library Manager's approval.

The library board would also like to add that it be titled Sachse Library Exhibits Policy, with a statement under the title that should read, The library will provide access to materials to fulfill informational, educational and recreational needs of the community.

Dia Rhoden made a motion to send the corrected exhibit policy to the city council for approval. It was seconded by Dixie Scogin. The motion passed.

6. Library Manager Report

There is an increase in wireless use and the program attendance has had a huge increase with over 400 in attendance. This increase in program attendance has not shown an increase in circulation for this month. The budget meeting will be on Saturday, July 14th at 8:30 am.

7. Announcements

Mignon Morse worked the booth that gave out the glow stick on July 3rd, at Heritage Park. She also handed out Kroger cards and promoted the library. Dia Rhoden is going to contact Half Price Books for donations for the book sale. She also has been given some Young Adult books to be used by the library.

Judith Lensch made a motion to adjourn the meeting, it was seconded by Patrece King. The motion carried and the meeting was adjourned at 8:00 p.m.

ATTEST:

APPROVED:

SECRETARY

CHAIRMAN



Sachse, Texas

Sachse City Hall
3815 Sachse Road Building
B
Sachse, Texas 75048

Legislation Details (With Text)

File #: 12-1004 **Version:** 1 **Name:** Library Manager's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.

Type: Agenda Item **Status:** Agenda Ready

File created: 8/6/2012 **In control:** Library Board

On agenda: 8/13/2012 **Final action:**

Title: Library Manager's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.

Executive Summary
Manager's Report.

Sponsors:

Indexes:

Code sections:

Attachments: [lib July 2012 Stats.pdf](#)

Date	Ver.	Action By	Action	Result
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Title
Library Manager's Report including announcements, statistics, upcoming projects for the Board, events, and community outreach.

*Executive Summary
Manager's Report.*

Background
Library Manager Mignon Morse will present the report including statistics and announcements.

Policy Considerations
N/A

Budgetary Considerations
N/A

Staff Recommendations
This item is for discussion only. There will be no action taken on this item.



Departmental Report

July 2012

Current Month/2011	Year to Date/2011	Current Month/2012	Year to Date/2012
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Collection

Number of Titles	39,371	n/a	37,876	n/a
Number of Copies	37,534	n/a	38,083	n/a
Number of New Copies	311	2,827	221	3,546
Number of Items Removed	12	2,319	38	3,339

Patrons

Number of Patrons	15,055	n/a	16,039	n/a
Number of New Patrons	117	799	77	787
Number of Patrons Removed	7	19	0	27

Circulation

Total Circulation	8,247	56,836	8,311	71,164
Books	5,607	39,329	5,590	49,137
DVDs & Blu-Ray	2,410	15,912	2,551	20,286
E-Book Readers	2	10	1	23
Audio CDs	146	1,166	151	1,273
Digital Audio (Playaway)	5	55	4	38
Music CDs	31	237	4	145
Business Library	8	21	10	109

Programs and Services

Number of Internet Sessions	842	6,279	622	6,797
Number of Wireless Users	85	745	91	1,126
Number of Programs	7	86	4	82
Program Attendance	378	2217	610	4,134
Interlibrary Loans	13	87	6	176
Number of Volunteer Hours	120	312	188	914

Door Count	7538	19364	4229	29,325
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Programs**Date****Attendance**

SRP - Blackland Prairie Raptors	05-Jul	226
SRP - James Wand Secret Agent	12-Jul	148
SRP - Cool School w/ Ms. Maria	19-Jul	123
SRP - Awards Party	26-Jul	113