



City of Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Board

Thursday, August 13, 2015

7:00 PM

Council Chambers

The Parks and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, August 13, 2015, at 7:00 p.m. in the Council Chambers in Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags.
2. Regular Agenda Items:

 [15-2958](#) Consider approval of the minutes of the July 9, 2015 meeting.

 Executive Summary
 Review of the minutes of the most recent meeting.
 Attachments: [07.09.15 Minutes](#)
3. Discuss and receive an update on the Friends of Sachse Parks & Recreation.
4. Discuss possibility of future dog park.
5. Discuss the Parks & Recreation annual staff report as presented to the City Council.
6. Discuss and consider the Parks, Recreation, and Open Space Master Plan, including the Master Trail Plan and the recent citizen survey.
7. Discuss the proposed Fiscal Year 2015-2016 Parks & Recreation budget that has been submitted to City Council.
8. Receive staff updates regarding current activities, special events, and personnel.
9. Request for future agenda items.
10. Set upcoming Parks and Recreation Board Meeting date.
11. Adjournment.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: August 10, 2015 by 5:00 p.m.

Michelle Lewis Sirianni, Interim City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Michelle Lewis Sirianni, Interim City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 15-2958 **Version:** 1 **Name:** Consider approval of the minutes of the July 9, 2015 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 8/7/2015 **In control:** Parks and Recreation Board
On agenda: 8/13/2015 **Final action:**
Title: Consider approval of the minutes of the July 9, 2015 meeting.

Executive Summary
Review of the minutes of the most recent meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [07.09.15 Minutes](#)

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Title

Consider approval of the minutes of the July 9, 2015 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Background

Minutes of the last Parks Board meeting.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Approve the minutes of the July 9, 2015 meeting.



City of Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes Parks and Recreation Board

Thursday, July 9, 2015

7:00 PM

Council Chambers

The Park and Recreation Board of the City of Sachse will hold a Regular Meeting on Thursday, July 9, 2015, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 7 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, Board Member Terri Hibbs, Board Member Nieves Marquez Jr., and Board Member Terry Bennett

Also present: Youth Advisor Jeremiah Stewart, and Parks and Recreation Director Lance Whitworth.

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 7:00 PM by Chairman Cyndi Mitchell. The invocation was led by Lance Whitworth and the pledge to the U.S. and Texas Flags was led by Niloufer Watkins.

2. Regular Agenda Items:

Consider approval of the minutes of the June 11, 2015 meeting.

Executive Summary
Review of the minutes of the most recent meeting.

A motion was made by Terry Bennett and seconded by Nieves Marquez to accept the minutes as written. Motion passed.

3. Discuss and receive an update on the Friends of Sachse Parks & Recreation.

Tricia Lindsey talked to the board about the final layout for the Firefighters Park Project. Park Pals attended the Red, White, and Blue Blast and took pictures and collected signatures in support of trails, signed up one new member, and received some requests for a dog park in Sachse. Jeremiah Stewart asked how the project will be protected from vandalism? Mr. Whitworth explained that the City will have the project insured and will be responsible for maintaining it if something should happen to the tribute.

4. Discuss and receive an update on Park Development Fees, what they are planned to be used for in the future and how the fund works.

Mr. Whitworth handed out the code of ordinance that refers to the Park Development fees in Chapter 8, Section 8-20. He read through the ordinance

and explained the process of how it works when developers come in and build homes or apartments, that they have to pay a fee per lot and per multifamily dwelling unit that goes into the Park Dedication Funds. Currently we have a little over \$219,000 in Park Dedication Funds. The process of using the funds collected, starts in the budget process with City Council and ideas and recommendations from the Park Board and ultimately must be approved by the City Council to use the funds. The money will continue to be added to this fund as long as new homes are being built but once build out occurs in Sachse, the money will stop coming into that account.

5. Discuss the July 3 Red, White, and Blue Blast Event.

Mr. Whitworth reported that the number of people in attendance was larger than last year. We had more staff helping out during the event. We changed the angle of the stage and brought some of the vendors up a little closer and we added more food vendors this year. The traffic flow went better this year than last year. We are going to talk about the firework show playlist of songs. Niloufer Watkins said that she heard great comments about the band. Mr. Whitworth said that the crowds started coming into the park earlier than in previous years. Nieves Marquez suggested promoting the parade more to get more participation. Tricia Lindsey thinks you might be able to get the drumline at the parade next year. Chance Lindsey reported that the traffic flow for the vendors coming in and out was a little confusing for the vendors and we may want to discuss that for next year. He also said that the guys that were picking up trash did an excellent job in keeping the park picked up and free of trash.

6. Board member training session on rules of order, and meeting procedures. .

Mr. Whitworth gave a brief training to the board on the role of the Parks and Recreation Board and the basic rules of order during a meeting as outlined in the Open Meetings Act. Some basic rules include that only items on the current agenda may be discussed. If board members would like to discuss an item that is not on the agenda they must request it as a future agenda item, there must be a quorum to have a meeting, and the Chairman will call on board members for comments. All final actions or voting must not take place in closed session and must be made in public. Members should avoid the appearance that they are deliberating by posting comments about public business on social media such as facebook. Posting comments may be construed as a meeting.

7. Receive staff updates regarding current activities, special events, and personnel.

Mr. Whitworth reported that the budget meeting will be coming up and will be an agenda item on a future park board agenda. There will be a movie in the Amphitheater on Saturday, August 15 and we are showing Paddington. The brochure will also go in the mail in August. The Parks & Recreation Department staff update was presented to Council. Lance will present it to the board at next month's meeting.

8. Request for future agenda items.

Requests were made to discuss the next project that the board would like to pursue and if we will be pursuing any future grants. Also an update on the Williford Road project.

9. Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for August 13, 2015 at 7:00 PM.

10. Adjournment.

A motion to adjourn was made by Terri Hibbs and seconded by Niloufer Watkins at 8:17 PM.

ATTEST:

APPROVED:

Diana Smith, Secretary

Cyndi Mitchell, Chairman