



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda Parks and Recreation Board

Thursday, August 14, 2014

7:00 PM

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Thursday, August 14, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

1. **Invocation and Pledge of Allegiance to the U.S. and Texas Flags**
2. **Regular Agenda Items:**
3. [14-2359](#) Consider approval of the minutes of the July 17, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Attachments: [Park Board minutes 07.17.14.pdf](#)

4. **Discuss and Consider the formation and goals of the recently created Friends of the Park Group.**
5. **Discuss and Consider Fallfest festival planning.**
6. **Discuss and update the status of youth advisor position on the Parks and Recreation Board.**
7. **Discuss the construction progress on Firefighter's Park located at 2837 5th Street.**
8. **Staff updates regarding current activities, special events and personnel.**
9. **Requests for future agenda items.**
10. **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: August 8, 2014; 5:00 p.m. Lance Whitworth, Director of Parks and Recreation

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #: 14-2359 **Version:** 1 **Name:** Consider approval of the minutes of the July 17, 2014 meeting.
Type: Agenda Item **Status:** Agenda Ready
File created: 8/6/2014 **In control:** Parks and Recreation Board
On agenda: 8/14/2014 **Final action:**
Title: Consider approval of the minutes of the July 17, 2014 meeting.

Executive Summary
Review of the minutes of the most recent meeting.

Sponsors:

Indexes:

Code sections:

Attachments: [Park Board minutes 07.17.14.pdf](#)

Date	Ver.	Action By	Action	Result
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Title

Consider approval of the minutes of the July 17, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Background

Minutes of the last Parks Board meeting.

Policy Considerations

None.

Budgetary Considerations

None.

Staff Recommendations

Approval of the minutes of the July 17, 2014 meeting.



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Minutes - Full Report Parks and Recreation Board

Thursday, July 17, 2014

7:00 PM

Council Chambers

The Parks & Recreation Board of the City of Sachse will hold a Special Meeting on Thursday, July 17, 2014, at 7:00 p.m. at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Present 6 - Chairman Cyndi Mitchell, Board Member Diana Smith, Board Member Michael Kellam, Board Member Niloufer Watkins, Board Member Terri Hibbs, and Board Member Nieves Marquez Jr.

Absent 1 - Board Member J. D. Pruitt

Also present: City Council Liaison Brett Franks, Parks and Recreation Director Lance Whitworth, and Recreation Supervisor Cynthia Wiseman.

1. Invocation and Pledge of Allegiance to the U.S. and Texas Flags

The meeting was called to order at 7:00 PM. The invocation and pledge to the U.S. and Texas Flags was led by Councilman Brett Franks.

2. Regular Agenda Items:

- a. 14-2312 Consider approval of the minutes of the June 12, 2014 meeting.

Executive Summary

Review of the minutes of the most recent meeting.

Attachments: [Park Board minutes 6.12.14.pdf](#)

Michael Kellam wanted to make note in the minutes that a mistake was made in the order of the priority list discussed in the June 12, 2014, meeting and that Priority List list items 2 and item 3 should be switched around. Priority 2 should be Drinking Fountains (a) Salmon Park (b) Dave Sanford Park and Priority 3 should be Recreation Center/Facility/Aquatic Facility. A motion was made by Michael Kellam and seconded by Nieves Marquez to accept the minutes with the noted changes of item 2 being moved to item 3 and item 3 being changed to item 2. Motion passed unanimously.

b. Discuss and Consider Dog Park in Sachse.

Christine Barron, 6225 Meadowcrest Lane in Sachse and Jack Bickler, 6220 Forest Ln. in Sachse, presented to the board on considering the development of a dog park in Sachse. Dog parks are a good way for dogs to get out and

exercise, and socialize with other people and dogs. A dog park is a fenced in 1 to 2 acre area where people can bring their dogs and allow them to run off leash. They have started a Facebook group and received mostly positive feedback of building a dog park. They also started a petition and received 65 signatures. They would need 1-2 acres of fenced in area with double gated entry, garbage cans, water, shade, benches, lighting, and pet waste stations. Diana Smith would like to see a budget and the cost of building the dog park. Nieves Marquez commended them on getting this far and getting the word out and getting signatures. There will be a survey that goes out to Sachse residents early next year and we will put this as an option on the next Parks & Recreation facility survey to see if this is what residents want.

c. Discuss and Consider Heritage Park upkeep.

Mr. Whitworth reported that the Parks Department's role in park upkeep includes everyday upkeep, cleaning, mowing and keeping up with daily park maintenance. During the baseball season, the Baseball Association takes on some responsibility during the evening and weekends when they have use of the fields. They are responsible to assist with upkeep including picking up trash, checking and cleaning the restrooms and concession. There is a new board president coming in that Mr. Whitworth will meet with and go over the policies and maintenance requirement of the facility.

d. Discuss progress on Firefighter's Park located at 2837 5th Street.

Mr. Whitworth reported that the sign came in and the equipment will arrive the week of July 28th and the parking and sidewalk work will also begin.

e. Discuss July 3, Red, White and Blue Blast.

Ms. Wiseman thanked the board for all of their help on the event including parade judging, help with the games, and Michael Kellam leading the pledge at the beginning of the event to the U.S. and Texas flags. The event went great and it was due in large part to the help of our volunteers. Cyndi Mitchell suggested adding more food vendors next year. Mr. Whitworth reported that we made a few changes this year, including the addition of light towers at the end of the event, a courtesy cart, a different booth design, and had more meetings with the planning committee. Ms. Mitchell suggested that we have an officer at Merritt and Sachse Road during the end of the event when people are exiting the park to direct traffic. Michael Kellam suggested setting up safety 1st aid stations around the park in case someone is injured. Terri Hibbs suggested getting more hula hoops because of how many that wanted to participate. Diana Smith liked the layout of the event.

f. Staff updates regarding current activities, special events and personnel.

Mr. Whitworth reported an opening for Park Maintenance Technician. The next activity coming up is the Pumpkin Prowl in October.

g. Discuss requests for future agenda items.

Requests were made to discuss Fallfest, and Friends of the Park.

h. Set upcoming Parks and Recreation Board meeting date.

The next meeting was set for August 14, 2014, at 7 PM.

3. Adjournment

Attest:

Approved:

Secretary

Chairman

A motion to adjourn was made by Diana Smith and seconded by Niloufer Watkins at 7:44 PM.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Posted: July 11, 2014; 5:00 p.m. Lance Whitworth, Parks Director _____

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