



**Monday, August 14, 2023
Library Board Meeting**

**City Hall Council Chambers
3815 Sachse Road, Building B
7:00 p.m.**

**Library Board meetings are streamed live online or available on-demand
(<https://sachsetx.swagit.com/live>).**

If you have any comments to submit regarding the agenda or other items related to the agenda, please e-mail those to dlaney@cityofsachse.com.

A. Regular Meeting

1. Call to Order: The Library Board of the City of Sachse will hold a Regular Meeting on Monday, August 14, 2023, at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.
3. The public is invited to address the Board regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the acting Secretary prior to the meeting. According to the Texas Open Meetings Act, the Board is prohibited from discussing any item not posted on the agenda but will take comments under advisement.
4. Consider approval of the July 10, 2023, meeting minutes.
5. Receive and discuss the Library Manager's monthly report.
6. Discuss Library Board announcements regarding special events, current activities, and local achievements.
7. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 08/10/2023 by 5 pm Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

A. Regular Meeting

Subject	4. Consider approval of the July 10, 2023, meeting minutes.
Meeting	Aug 14, 2023 - Library Board Meeting
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes as presented.
Minutes	View Minutes for Jul 10, 2023 - Library Board Meeting

File Attachments

[07.10.2023 Library Board Minutes.pdf \(71 KB\)](#)

**LIBRARY BOARD OF THE CITY OF SACHSE
JULY 10, 2023, MEETING MINUTES**

The Library Board of the City of Sachse held a regular meeting on Monday, July 10, 2023, at 7 p.m. at Sachse City Hall Council Chambers, 3815-B Sachse Road. Those present were Vice Chairperson John Morris; Secretary Marion Simpson; Board Members 'Dia Rhoden, Shanna Conde, and Susanna Cardwell; Library Services Manager Daniel Laney; Parks and Recreation Administrative Assistant Jennifer Hagood; and Councilmember Frank Millsap.

Members absent: Cindy Woodcock and Joshua Frick

1. Call to Order.

Vice Chairperson Morris called the meeting to order at 7:00 p.m.

2. Invocation and Pledges of Allegiance to the U.S. and Texas Flags.

Mr. Morris offered the invocation and led the pledges of allegiance to the U.S. and Texas flags.

3. Public Comment.

There were no comments from the public at this time.

4. Consider approval of the June 12, 2023, meeting minutes.

Ms. Rhoden made a motion to approve the minutes as presented. Ms. Conde seconded the motion and it carried unanimously.

5. Receive and discuss the Library Manager's monthly report.

Mr. Laney presented the Library's monthly report for June 2023. Checkouts, library card sign-ups, and 3D printing all remain high. Mr. Laney explained that program attendance was slightly less than the previous year. He attributed this to the lower attendance at the Summer Reading Kick-Off Party, which was at the same time as another City event.

6. Consider approval of a new Long-Range Plan for the Library.

Mr. Laney presented the draft of the Long-Range Plan for the Library with a few minor changes that were requested by the Board at the June meeting. The Library is required by the Texas State Library and Archives Commission to have a Long-Range Plan approved every five years in order to maintain accreditation.

Ms. Cardwell made a motion to approve the new Long-Range Plan as presented. Ms. Rhoden seconded the motion and it carried unanimously.

7. Discuss Library Board announcements regarding special events, current activities, and local achievements.

Mr. Laney reminded the Board that the Summer Reading Program is active until Saturday, July 29, and there is still time to participate.

8. Adjournment.

Vice Chairperson Morris adjourned the meeting at 7:25 p.m.

APPROVE:

ATTEST:

John Morris, Vice Chairperson

Marion Simpson, Secretary

A. Regular Meeting

Subject	5. Receive and discuss the Library Manager's monthly report.
Meeting	Aug 14, 2023 - Library Board Meeting
Access	Public
Type	Discussion, Reports

BACKGROUND

Staff will present monthly statistics.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive and discuss the Library Manager's monthly report.

File Attachments

[July 2023 Library Manager's Report.pdf \(94 KB\)](#)



Departmental Report		July 2023	
Fiscal Year (previous)		Fiscal Year (current)	
This Month	Year to Date	This Month	Year to Date

Collection

Number of Titles	36,015		38,722	
Number of Items	37,266		39,846	
Number of New Items	572	3,625	342	4,041
Number of Items Removed	300	3,128	188	3,354
Donated Items Added	3	47	2	117
Number of E-Books	3,985		4,170	
Number of New E-Books	44	399	2	416

Patrons

Number of Patrons	9,443		11,309	
Number of New Patrons	186	1,303	186	1,539
Number of Patrons Removed	1	2,089	4	56

Circulation

	Initial	Total	Year to Date	Initial	Total	Year to Date	Items Added
Total	11,752	16,161	125,074	10,809	15,866	128,756	342
Adult Fiction	582	945	7,045	657	1,031	8,294	49
Adult Non-Fiction	269	568	4,277	309	629	4,436	24
Juvenile Fiction	3,992	6,086	48,702	3,636	6,203	50,701	130
YA materials	178	342	2,163	215	389	2,622	21
Manga / Graphic Novels	266	431	1,932	431	631	3,494	51
Interlibrary Loans	32	35	315	43	59	373	
Juvenile Non-Fiction	918	1,398	9,839	659	1,234	9,805	14
DVDs & Blu-Ray	730	1,545	11,728	676	1,494	10,013	11
Board Games, Card Games, & Puzzles	367	391	2,044	237	250	1,617	0
Literacy Kits	26	28	264	22	22	217	0
Hoopla	1,114	1,114	10,380	706	706	7,100	
CloudLibrary (Sachse Patrons)	1,361	1,361	11,301	1,453	1,453	13,118	
CloudLibrary (Other Patrons)	1,917	1,917	15,084	1,765	1,765	16,936	

Programs and Services

Number of Internet Sessions	261	1,634	246	1,730
Number of Programs	22	165	22	201
Program Attendance	1,799	7,118	1,844	9,694
Number of Volunteer Hours	74	352	56	330
Meeting Room Rentals	4	67	0	50
3D Print Requests	268	776	709	3,803
ILL Incoming Requests	40	286	52	348
ILL Incoming Received	32	283	43	315
ILL Outgoing Requests	99	908	119	911
ILL Outgoing Shipped	45	471	56	429
Literacy Computer Uses	1,328	7,614	1,309	9,366
Door Count	5,554	35,923	5,413	40,626

Programs	Date	Participation
After School Dungeons & Dragons	5-Jul	6
Kids Crafternoon	10-Jul	37
"The Unhuggables" - Wildlife on the Move	11-Jul	247
Family Story Time	12-Jul	64
Adult Craft Night	13-Jul	8
Baby Bounce Story Time	14-Jul	9
Family Film Friday - "The Bad Guy"	14-Jul	19
Kids Crafternoon	17-Jul	52
Juggling with David Slick	18-Jul	120
Family Story Time	19-Jul	53
After School Dungeons & Dragons	19-Jul	7
Baby Bounce Story Time	21-Jul	7
Family Film Friday - "Trolls World Tour"	21-Jul	15
Kids Crafternoon	24-Jul	48
Family Game Night	25-Jul	37
Greta, the Reading Therapy Dog	25-Jul	6
Family Story Time	26-Jul	56
Free Burgers from the In-N-Out Burger	27-Jul	600
Baby Bounce Story Time	28-Jul	9
Family Film Friday - "Super Pets"	28-Jul	10
Summer Reading Finale Party	29-Jul	310
Library Bingo Activity	1-31 Jul	124
Total		1,844

A. Regular Meeting

Subject **6. Discuss Library Board announcements regarding special events, current activities, and local achievements.**

Meeting Aug 14, 2023 - Library Board Meeting

Access Public

Type Discussion, Information

Staff will make announcements and discuss upcoming projects, events, and community outreach.