



**Monday, May 20, 2024
City Council Meeting**

**Council Chambers
3815 Sachse Road, Building B
6:30 PM**

**City Council meetings are streamed live online and available on-demand
(<https://sachsetx.swagit.com/live>).**

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, May 20, 2024, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

B. Recognition

1. Recognize Margaret Bryant, recipient of the 2024 City of Sachse Scholarship.
2. Present a proclamation recognizing Emergency Medical Services (EMS) Week.

C. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.
2. Report on Public Comment from the May 6, 2024, City Council meeting.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a

Councilmember so requests.

1. Approve the May 6, 2024, meeting minutes.
2. Authorize the City Manager or their designee to approve an amended agreement for live-streaming services with Granicus Productions, LLC. to increase the annual amount from \$56,795 to \$59,635 using The Interlocal Purchasing System (TIPS) purchasing cooperative.

F. Regular Agenda Items

1. Consider rejecting all bids for the construction of the Bailey Road Reconstruction Project, BP-21-B01.
2. Receive an update from the Neighborhood Services division.

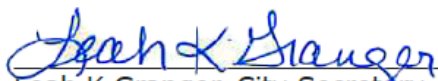
G. Executive Session

1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.

H. Regular Agenda Items / Meeting Closing

1. Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.071(2) consultation with legal counsel.
2. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.


Leah K Granger, City Secretary

Posted: 05/17/2024 by 5 p.m. | Removed: _____

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at lthatcher@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

B. Recognition

Subject:	1. Recognize Margaret Bryant, recipient of the 2024 City of Sachse Scholarship.
Meeting	May 20, 2024 - City Council Meeting
Access	Public
Type	Recognition
Fiscal Impact	None
Recommended Action	Recognize Margaret Bryant, recipient of the 2024 City of Sachse Scholarship.
Goals	Provide excellent government services to Sachse citizens.

BACKGROUND

This is the 11th year that the City of Sachse has offered a \$1,000 scholarship to a student who is currently enrolled at the 12th grade level and lives in Sachse. The City Council reviewed scholarship applications at its May 6 meeting and selected Margaret Bryant, a senior at Garland High School, to be the recipient of this distinguished award. The scholarship is made possible by the City's solid waste provider, Community Waste Disposal (CWD). Under the terms of the City's waste disposal contract, CWD provides \$1,000 annually to be used for a scholarship to a local youth from Sachse.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize Margaret Bryant, recipient of the 2024 City of Sachse Scholarship.

File Attachments None

B. Recognition

Subject:	2. Present a proclamation recognizing Emergency Medical Services (EMS) Week.
Meeting	May 20, 2024 - City Council Meeting
Access	Public
Type	Information
Fiscal Impact	None
Recommended Action	Recognize May 19 - 25, 2024, as National EMS Week.
Goals	Provide excellent government services to Sachse citizens. Meet the public safety needs of a growing citizen; student; and business population.

BACKGROUND

2024 marks the 50th anniversary of National EMS Week. It typically features hundreds of grassroots activities coast-to-coast to raise awareness about the importance of out-of-hospital care and to thank EMS personnel for their dedication to providing life-saving skills to their communities.

Fire Chief Marty Wade, Deputy Fire Chief Lee Richardson, and Division Fire Chief Adam Kroviak will receive the proclamation.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize May 19 - 25, 2024, as National EMS Week.

File Attachments

1. Proclamation_EMS Week_2024

Proclamation

WHEREAS, emergency medical service is a vital public service and the members of emergency medical service (EMS) teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week ; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, EMS has grown to fill a gap by providing important, out-of-hospital care including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the EMS system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out-of-hospital medical care providers; and

WHEREAS, the members of EMS teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week;

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim May 19 – 25, 2024, as

Emergency Medical Services Week

And celebrating the 50th anniversary of EMS Week with the theme of “Honoring our past. Forgoing our future” and encourage the community to show their appreciation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 20th day of May, 2024.

Gold
Seal



Jeff Bickerstaff, Mayor

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject: 1. Approve the May 6, 2024, meeting minutes.

Meeting May 20, 2024 - City Council Meeting

Access Public

Type Action (Consent), Minutes

Fiscal Impact None

Recommended Action Approve the minutes as presented.

Goals

BACKGROUND

Minutes from the May 6, 2024, Council regular meeting.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve the minutes as presented.

File Attachments

1. CityCouncil_Regular_Minutes_05.06.2024

CITY COUNCIL OF THE CITY OF SACHSE MAY 6, 2024, MEETING MINUTES

The City Council of the City of Sachse held a regular meeting on Monday, May 6, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Councilmember Frank Millsap, Councilmember Lindsay Buhler, Councilmember Michelle Howarth, Mayor Pro Tem Brett Franks, Mayor Jeff Bickerstaff, Councilmember Matt Prestenberg, Councilmember Chance Lindsey.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, May 6, at 6:30 PM to consider the following items of business:

Mayor Bickerstaff introduced the Junior Mayor for the Day, Makayla Hoermann. Ms. Hoermann, called the meeting to order at 6:30 PM.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Buhler led the pledges.

B. Recognition

1. Present a proclamation declaring Makayla Hoermann as Junior Mayor for the Day in Sachse.

Mayor Bickerstaff presented Makayla Hoermann a proclamation recognizing her as the Junior Mayor for the Day in Sachse.

2. Present a proclamation recognizing Public Service Recognition Week.

Mayor Bickerstaff presented a proclamation to Assistant to the City Manager Logan Thatcher and Communications Strategist Esther Weaver for Public Service Recognition Week.

3. Present a proclamation recognizing National Public Works Week.

Mayor Bickerstaff presented a proclamation to members of the Public Works Department in recognition of National Public Works Week.

4. Present a proclamation recognizing Economic Development Week.

Mayor Bickerstaff presented a proclamation to Economic Development Manager Jerod Potts and Coordinator Denise Lewis to recognize Economic Development Week.

C. Public Comment

1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

The following Sachse residents addressed the Council related to a stop sign on The Commons Parkway: Richard Chandler, Daniel Roy, Sally Mirelez, and Kristin Colbern.

D. Council/Staff Reports and Updates

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg commented on the recent, successful pet vaccination clinic. Mayor Pro Tem Franks noted that the first of three summer nights concert series featuring The Buffet Beach Band had a great turnout with roughly three thousand people. The next concert will be on June 7, featuring 80s Mix Tape Band. Councilmember Buhler commended the City staff for a job well done at the summer concert.

Mayor Bickerstaff's announcements:

- The first Farmers Market in Sachse will be held on Saturday, May 11, from 9 a.m. to 1 p.m. in the 5th Street District. He encouraged everyone to come experience the new community event and support local businesses. The market will be hosted on the second Saturday through October.
- The X-treme Green recycling and bulk trash collection event for residents will be hosted here at the City Hall parking lot from 8 a.m.-1 p.m. on Saturday, May 18. Residents have the opportunity to drop off trash, brush, appliances, e-waste, and hazardous waste, as well as provide document shredding services. Check the City website for details.
- The last pop-up park of the season will be on May 25 from noon until 2 p.m. at Joe & Patricia Stone Park.
- A special thank you to staff for their efforts on the summer concert series.
- It is Teacher Appreciation Week - see a teacher, say thank you.
- Congratulations to Mayor Pro Tem Franks and Councilmember Howarth for their apparent win on the May 4 General Election. The Council will canvass the results at the May 15 special meeting.
- Thank you to City Secretary Leah Granger for her work on the election.
- May 6 is the one-year anniversary of the Allen Outlet mall shooting. Cox Elementary School had a short observance and dedication of a memorial park for the two kids that died, Daniela and Sofia Mendoza. The Council Chambers observed a moment of silence.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

1. Approve the April 15, 2024, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending March 31, 2024.
3. Authorize the City Manager or their designee to approve the purchase of computers from GTS Technology Solutions for the amount of \$84,358.28, using the Texas Department of Information Resources (DIR) purchasing cooperative
4. Authorize the City Manager or designee to execute a renewal of the Spectrum/Charter agreement for a three-year term in the amount of \$124,424, through the Michigan Collegiate Telecommunications Association (MICTA) purchasing cooperative.
5. Authorize the City Manager to negotiate and enter into a contract for an amount not to exceed Four Hundred Forty Thousand, Seven Hundred Thirty-Four and No/100 Dollars (\$440,734.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction of Hilltop Trail and Meadow Lane (R-24-02) and repairs to Sachse Road (Miles to Merritt).

Councilmember Howarth made a motion to approve the consent agenda as presented. Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0.

F. Regular Agenda Items

1. Consider authorizing the City Manager to negotiate and enter into a contract with Garret Shields Infrastructure, LLC to reconstruct pedestrian improvements along Brookview Court in the amount of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00).

City Manager Gina Nash explained to Council that there is a very small section of Sachse that qualifies for the Community Development Block Grant Funding (CDBG), and Brookview Court is within those bounds. Those funds are administered through Dallas County and are available to the City. Staff is proposing this project to provide some pedestrian improvements that qualify for the grant.

Assistant Director of Public Works and CIP Brian Jaffe presented an overview of the proposed project. Seven bids were received, and Garret Shields Infrastructure was the lowest qualified bidder. He noted that, if approved, the City will pay for the project and then be reimbursed by the Dallas County CDBG funding. Ms. Nash reiterated that this neighborhood is the only area in the city that qualifies for this federal funding. Even though there are other areas in the city with sidewalks and curbs in greater disrepair, this was the only area where these funds could be used, and the result would be a net-zero-dollar amount.

Councilmember Prestenberg made a motion to approve the item as presented. Mayor Pro Tem Franks seconded the motion, and it carried 7 - 0.

2. Discuss and review applications for the 2024 City of Sachse Scholarship.

Community Waste Disposal provides \$1,000 each year to be awarded as a scholarship to a high school senior. Assistant to the City Manager Logan Thatcher reviewed the scholarship process and presented the committee's top three applicants from the 12 submitted. Each Councilmember expressed their opinions, with the majority preferring applicant number three. The students will be notified, and the awardee will be invited to a later meeting for recognition.

3. Receive an update on a shop local event.

Economic Development Manager Jerod Potts presented a program incentivizing residents to shop local. It runs from May 3 through May 30 with 19 businesses participating. "Passports" can be found at City Hall, printed from home (downloaded from [Sachse Economic Development Facebook page](#)), or at any of the 19 participating businesses. Residents shop local, collect nine stickers, and are then entered into a raffle where two participants will be selected to win either \$200 or \$150 in gift cards for local merchants. Passports with nine stickers and the participant's email address are due back to City Hall no later than May 31. Winners will be announced on June 4.

4. Receive the 2023 Sachse Fire-Rescue (SFR) Year in Review

Chief Wade presented the review of Sachse Fire-Rescue (SFR) for 2023 including statistics, staffing/training, and major accomplishments. He said the theme for the year was consistency in operations as well as responding to the needs of the community. The SFR staff and volunteers have been very busy with community outreach, noting that the residents mean something to them and they try to mean something to the residents. Chief Wade gave special recognition to CERT Program Manager, Tricia Lindsey. She is the Vice Chair of the Regional Citizen Corps Council working group at COG, attended the National CERT Conference, and is also on the training team for the region-wide drill in 2025. One major accomplishment was the award for the Dick Ferneau Career EMS Service of the Year Award.

Resident, Matthew Holboke, addressed the Council related to saving for large purchases of items like fire trucks.

5. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:59 p.m.

Jeff Bickerstaff, Mayor

ATTEST:

Leah K Granger, City Secretary

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.

Subject:	2. Authorize the City Manager or their designee to approve an amended agreement for live-streaming services with Granicus Productions, LLC. to increase the annual amount from \$56,795 to \$59,635 using The Interlocal Purchasing System (TIPS) purchasing cooperative.
Meeting	May 20, 2024 - City Council Meeting
Access	Public
Type	Action (Consent)
Fiscal Impact	(Yes)
Dollar Amount	\$59,635
Budgeted	(Yes)
Budget Source	General Fund software licensing (01-034-52040)
Recommended Action	Approve the purchase as presented.
Goals	Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

Granicus Productions, LLC (Granicus) offers hands-free recording, live-streaming, and uploading/archiving of public meetings. This service allows residents access to live, open meetings or to view meetings on-demand. The City initially only streamed the Council meetings but has grown to live-streaming all public meetings and has included closed captions. The City began using Swagit LLC, but that company was purchased by Granicus LLC.

In order to move the billing cycle from monthly to yearly, Granicus is prorating the remainder of the calander year. The prorated amount is \$37,549.97 (made up of \$23,726.22 in FY2024 and \$13,823.75 in the first three months of FY2025 billed monthly.) Staff is requesting approval to amend the annual contract amount from \$56,795 to \$59,635 using the TIPS purchasing co-cooperative. See table for monthly breakout of costs.

FY 2024

Oct, 2023	\$	4,450.00
Nov, 2023	\$	4,450.00
Dec, 2023	\$	4,450.00
Jan, 2024	\$	4,450.00
Feb, 2024 **	\$	20,907.26
Mar, 2024	\$	4,450.00
Apr, 2024	\$	4,450.00

May, 2024	\$	4,607.92
Jun, 2024	\$	4,607.92
Jul, 2024	\$	5,294.56
Aug, 2024	\$	4,607.92
Sep, 2024	\$	4,607.92

Remainder of FY24

\$ 23,726.22

FY2025

Oct, 2024	\$	4,607.92
Nov, 2024	\$	4,607.92
Dec, 2024	\$	4,607.92

FY25 - 1 time cost True-up

\$ 13,823.75

Jan, 2025 \$ 59,634.73

FY25 - New Annual Expense

Feb, 2025 \$ -

Mar, 2025 \$ -

Apr, 2025 \$ -

May, 2025 \$ -

Jun, 2025 \$ -

Jul, 2025 \$ -

Aug, 2025 \$ -

Sep, 2025 \$ -

** \$16,457.26 - Purchase PEG cablecast device approved in FY23. Long technology delay.

Prorated Fee		Prorated Month	Monthly Cost
Social Media xStream (Jul-Dec)	\$	686.64	Due in July
avior 100 (May-Dec)	\$	20,000.00	8 \$ 2,500.00
Captionlive Standard (May-Dec)	\$	14,000.00	8 \$ 1,750.00
Sound Search (May-Dec)	\$	1,600.00	8 \$ 200.00
Annual Support All in One (May-Dec)	\$	1,263.33	8 \$ 157.92
	\$	37,549.97	

FY24 - YTD Expenses \$ 47,607.26

FY24 Budget \$ 60,771.00

FY23 Encumberd Funds \$ 16,457.26 (Long Technology Delay)

FY24 Requested Expenses \$ 71,333.48

FY25 - In Budget

1 time true-up (3 mon) \$ 13,823.75

Granicus Annual Support \$ 59,634.73

some monthly calculations are rounded and may be adjusted by pennies.*POLICY CONSIDERATIONS**

City purchasing policy requires that recommendations on purchases and contracts over \$50,000 be submitted to Council by the City Manager for Council approval.

The Interlocal Purchasing System (TIPS) is included in Resolution 4094, authorizing participation in various cooperative purchasing programs in accordance with City's procurement policies and procedures. City policy authorizes purchases from a purchasing authority or cooperative in accordance with State Law. Cooperative purchasing, pursuant to Chapter 791 of the Texas Government code and Section 271 Subchapter F of the Local Government Code, to satisfies any State Law requiring local governments to see competitive bids for items.

RECOMMENDATION

Approve the purchase as presented.

File Attachments

1. TX_Sachse_Q-332404_2024FEB27

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees					
Solution	Period of Performance	Billing Frequency	Quantity/ Unit	Annual Fee	Prorated Fee
Social Media eXstream	17 Jul 2024 - 31 Dec 2024	Annual	1 Each	\$1,499.99	\$686.64
Avior™ 100	01 May 2024 - 31 Dec 2024	Monthly	1 Each	\$30,000.00	\$20,000.00
CaptionLive Standard (Automation with PM)	01 May 2024 - 31 Dec 2024	Monthly	200 Hours	\$21,000.00	\$14,000.00
Sound Search™	01 May 2024 - 31 Dec 2024	Monthly	1 Each	\$2,400.00	\$1,600.00
Annual Support for All-In-One Channel Management Solution	01 May 2024 - 31 Dec 2024	Monthly	1 Each	\$1,895.00	\$1,263.33
SUBTOTAL:				\$56,794.99	\$37,549.97

FUTURE YEAR PRICING

Solution(s)	Period of Performance
	01 Jan 2025 - 31 Dec 2025
Social Media eXstream	\$1,574.99
Avior™ 100	\$31,500.00
CaptionLive Standard (Automation with PM)	\$22,050.00
Sound Search™	\$2,520.00
Annual Support for All-In-One Channel Management Solution	\$1,989.74
SUBTOTAL:	\$59,634.73

F. Regular Agenda Items

Subject:	1. Consider rejecting all bids for the construction of the Bailey Road Reconstruction Project, BP-21-B01.
Meeting	May 20, 2024 - City Council Meeting
Access	Public
Type	Action, Discussion
Fiscal Impact	None
Recommended Action	Consider rejecting all bids for the construction of the Bailey Road Reconstruction Project, BP-21-B01.
Goals	Strategically invest in the City's existing and future infrastructure. Be a model of financial stewardship through growth management; responsible investment; and financial transparency.

BACKGROUND

Bailey and Hooper Road were selected for reconstruction during the 2021 Bond Election. This is the first roadway project associated with the resident approved bond.

This project includes the reconstruction of approximately 1 mile of two-lane asphalt roadway to a two-lane concrete street section with raised intersections, pedestrian crossings, sidewalks, trails and an underground drainage system. Water and sewer lines will be upgraded and extended as needed.

Sealed bids were requested by the City of Sachse for the Bailey Road Reconstruction Project, BP-21-B01, with a deadline of 2 p.m. on April 25, 2024. The project was advertised in the Sachse News and online via Civcast. A total of eight bids were received. All bidders were rejected due to poor referrals on previous projects, failure to follow bidding instructions, and incomplete bid documents. Staff recommends re-bidding this item with revised contract language.

POLICY CONSIDERATIONS

Funding was presented as part of the FY 23-24 Budget and is within the adopted budget amount allocated. The funds will be used from Bond Funds (BP-21-B01).

Staff is working with the city attorney to revise the contract language to allow the best-value bid to be selected rather than the lowest responsible bid.

RECOMMENDATION

Consider rejecting all bids for the construction of the Bailey Road Reconstruction Project, BP-21-B01.

File Attachments None

F. Regular Agenda Items

Subject:	2. Receive an update from the Neighborhood Services division.
Meeting	May 20, 2024 - City Council Meeting
Access	Public
Type	Information
Fiscal Impact	None
Recommended Action	Receive an update from the City's Neighborhood Services division - no action required.
Goals	Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.

BACKGROUND

In 2019, the City of Sachse restructured several items related to code enforcement. The division was moved from the Development Services Department to the City Manager's Office and was renamed "Neighborhood Services" to reflect a more proactive approach and to signify new neighborhood vitality strategies. Since that time, the division has expanded to include traditional code enforcement duties; more neighborhood engagement programming, such as the "Community Tool Shed;" and more neighborhood vitality programming, including the new Rental Registration program. The division also manages the City's contract with Community Waste Disposal, the solid waste and recycling provider for Sachse, along with the Health Services contract with Dallas County.

Ray Mendez, Neighborhood Services Manager, will provide an update on activities for the City Council and the public.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Receive an update from the City's Neighborhood Services division - no action required.

File Attachments

1. Presentation_Neighborhood Services Update 2024

Neighborhood Services Update

City Council
May 20, 2024



Overview

- Current Neighborhood Services
- Performance Measures
- Top Five Violations
- FY 2023 – 2024 Accomplishments
- Program Highlights—Solid Waste Education and Enforcement Program (SWEEP)
- Questions

Current Neighborhood Services

Mission: to provide a safe and livable community through the use of proactive, neighborhood-based code enforcement, public outreach and education, and increased citizen awareness, all geared towards establishing and maintaining the quality of life that Sachse residents desire and expect.

- In 2019, staff and Council changed the philosophical approach and moved away from reactive code enforcement to a much more proactive program



Current Neighborhood Services

- Major services:
 - Code Enforcement through proactive and reactive inspections
 - Coordination of trash/recycling and bulk collections with CWD
 - Annual X-treme Green recycling events
 - Monitoring of food service inspections and vector services provided by Dallas County
 - Coordination of volunteer assistance and clean up projects with neighborhood partners

PERFORMANCE MEASURES

<u>Activities</u>	<u>FY 22/23 Actual</u>	<u>FY 23/24 Target</u>	<u>FY 23/24 Oct – Apr.</u>
Total # of Code Enforcement cases	1,272	1,600	624
Percentage of cases closed through voluntary compliance	86	> 85	86
Total # of days to close case	13.4	< 30	8.9
Total # of contractor abatements (forced compliance)	26	25	9



Top Five Violations (October – April)

- | | |
|------------------------|-----|
| ■ Bulk trash | 117 |
| ■ Vegetation | 112 |
| ■ Blight | 67 |
| ■ Property maintenance | 34 |
| ■ Unpaved parking | 23 |
- Bulk trash violations accounted for 18.75% of the total number of violations
 - The entire top five made up 57% of all violations



Bulk Trash



Vegetation – High
Grass and Weeds



Blight



Inoperable Vehicle



Property Maintenance

FY 2023 – 2024 Accomplishments

- Completed the first of two X-treme Green events on May 18
 - Next event, September 7, 2024
- Assumed responsibility for all multi-family and duplex inspections previously conducted by the Sachse Fire-Rescue
 - Since October 1, approximately 76 units have been inspected
- Continued usage of the Community Tool Shed program
 - 168 transactions since October 1, averaging 5.6 transaction per week
- Single family rental registrations currently stand at 82 homes registered



Westgate SWEEP

- Conducted a pilot test of the Solid Waste Education and Enforcement program in the Westgate neighborhood due to frequent and ongoing bulk trash violations
- New approach to test different enforcement strategies since traditional methods have not been effective
- Delivered flyers door-to-door, advising residents of this new program designed to address the issue of improper placement of bulk trash

Westgate SWEEP

- Flyers were delivered immediately after the last bulk pickup on April 8
- Residents were advised that any violations observed prior to the next collection date on May 13 would receive a Violation Notice (orange tag)
- After the bulk trash pickup on the May 13, any new violations would **receive an automatic citation**
- Neighborhood Services closely monitored the area during this timeframe and only one address received a Violation Notice, no citations were given



Westgate SWEEP and Future SWEEPs

- Staff believes this was an effective program to help with bulk trash placement issues in this particular neighborhood
- Effective education tied to more serious consequences that appeared to get the attention of the residents
- Staff will monitor this area closely
- This program will be deployed in other neighborhoods that experience these bulk trash issues moving forward

Questions

G. Executive Session

Subject: 1. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.071(2) to consult with legal counsel on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code; wholesale water rates imposed by North Texas Municipal Water District (NTMWD) paid by Sachse as a customer city.

Meeting May 20, 2024 - City Council Meeting

Access Executive Session

Type Closed Session

**Recommended
Action**

Goals

BACKGROUND

POLICY CONSIDERATIONS

RECOMMENDATION

File Attachments None

H. Regular Agenda Items / Meeting Closing

Subject: 1. Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.071(2) consultation with legal counsel.

Meeting May 20, 2024 - City Council Meeting

Access Public

Type Discussion, Action

Recommended Action Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.071(2) consultation with legal counsel.

Goals

BACKGROUND

POLICY CONSIDERATIONS

RECOMMENDATION

Take action as a result of Executive Session pursuant to the Texas Government Code, Section §551.071(2) consultation with legal counsel.

File Attachments None
