

**CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
AUGUST 15, 2022**

The City Council of the City of Sachse held an executive session and regular meeting on Monday, August 15, 2022, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Those present were Mayor Jeff Bickerstaff; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg; City Manager, Gina Nash; City Secretary, Leah Granger; Assistant City Manager, Lauren Rose; IT Manager, Mike Pastor; Finance Director, David Baldwin; Assistant Finance Director Ryan Bredehoeft; Director of CIP and Public Works, Corey Nesbit; Leisure Services Director, Lance Whitworth; Fire Chief, Marty Wade; Assistant Fire Chief, Lee Richardson; Human Resources Director, Kristi Wong; Assistant Police Chief, Steven Baxter; Assistant to the City Manager, Amanda Chi; and Economic Development Manager, Jerod Potts.

Members absent: Mayor Pro Tem Brett Franks

REGULAR MEETING:

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS:

Councilmember Prestenberg lead the invocation and Councilmember Buhler led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS:

Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg, liaison to the Garland ISD, attended a back to school event in Rowlett. In 2019, Garland ISD had 11 “A” rated schools and that has increased to 16 schools. He thanked educators for all their hard work and dedication.

Councilmember Millsap noted that Sachse Library has just finished the Summer Reading Program and there were a record number of books checked out. He encouraged people to attend the events at the Library.

Announcements from Mayor Bickerstaff:

- The Library would be closed on August 19 for staff development.
- The Sachse Police Department will present a free class on Civilian Response to an Active Shooter on Saturday, September 3. The event will start at 9 a.m. at the Public Safety Building. Participants will learn strategies to prepare and respond to an active attack or other life-threatening incidents. No registration is needed.
- City offices will be closed on Monday, September 5, in observance of Labor Day. For those of you that may not know, Labor Day is the celebration of the many contributions workers have

made to America's strength, prosperity, and well-being. CWD services will also shift over one day.

- The next X-treme Green event, hosted by CWD, is from 8 a.m. to 1 p.m. on Saturday, September 10. This is an opportunity to easily get rid of your electronic waste, hazardous waste, appliances, and much more. Cart washing and drug take-back will be available. This event is for Sachse residents only, and you will be asked to show proof of residency. Check the website for details.

Staff announcements from Ms. Nash:

- New employee, Katelyn Ellis joins the City as the Senior Accountant. She comes to Sachse with a wealth of municipal account experience and she is excited to have Katelyn here.
- Former Wylie ISD librarian, Shelley Salcido, will be the new Senior Librarian at the Sachse Public Library. She will be a great addition to the staff.
- Police Officer Joshua Flaum joins Sachse after a stint with Collin College and the City of Dallas. Ms. Nash is thrilled Officer Flaum decided to join the Sachse Police Department.
- Lauren Rose was recently selected to participate in the Local Government 2030: A Convening of Practitioners program at the University of Nebraska. The convening will bring together 50 practitioners under the age of 40 from cities, counties, and regional councils around the United States. Only five delegates nationwide were selected under the Administration category and will be tasked with breaking silos and developing ideas on how local government delivers services to ensure current and future needs of communities are met. The convening will model the famous Minnowbrook conferences in 1968 that laid the foundation for modern local government. This is a year-long process in which delegates will tackle the biggest issues facing local governments across the United States. Staff is very proud of Ms. Rose for being selected.
- The discussion regarding a buydown plan for the City of Sachse's unreserved fund balance will be moved to a future meeting due to timing issues. Staff anticipates that this conversation will occur in September.

Recognize American Heart Association (AHA) Heartsaver Hero Award recipients for actions taken on January 10, 2022.

Mayor Bickerstaff commended members of the Fire Department: Fire Driver/Engineer Scott Potter, Fire Driver/Engineer Austin Fullen, and Firefighter/Paramedic Colton Haynes for their actions contributing to saving a life.

Recognize American Heart Association (AHA) Heartsaver Hero Award recipients for actions taken on March 31, 2022.

Mayor Bickerstaff recognized CERT Member Nancy Priddy, Lieutenant Ken Messick, Driver/Engineer Cory Cave, Firefighter/Paramedic Stephen Dacus, Driver/Engineer John Morris, Firefighter/Paramedic Brad Hood, Firefighter/Paramedic Garrett Metzger, Murphy Fire Department Medic Virgil Cross, and Murphy Fire Department Medic Garrett Paynton for their heroic efforts to save a life.

Proclamation recognizing the City of Sachse Finance Department's efforts for achieving the Distinguished Budget Presentation Award from the Government Finance Officers Association.

A proclamation was presented to David Baldwin, Finance Director, for achieving the Distinguished Budget Presentation Award from the Government Finance Officers Association for the tenth consecutive year. This is a significant reflection of the commitment of the governing body and staff to meet the highest principles of governmental budgeting.

PUBLIC COMMENT:

- Jeanie Marten, 4908 Maple Shade Avenue, requested that the Council liaison duties be discussed at a future meeting, taking into consideration the suggestions made by the Charter Review Commission.
- Matthew Holboke, 5511 Oak Ridge Circle, is curious what the rules are for public to speak to the Council. He suggested that Colleyville should not be used as a measuring stick but rather Quinlan and east Texas might be more appropriate.

CONSENT AGENDA: All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a councilmember or citizen so requests.

1. Approve the August 1, 2022, meeting minutes.
2. Accept the 2022 certified tax rolls as approved by the Dallas and Collin Appraisal Districts.
3. Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.
4. Approve a resolution authorizing the City Manager to enter into an interlocal agreement between Collin County and the City of Sachse concerning traffic signal improvements within city limits in an amount not to exceed One Hundred Fifty-Four Thousand, Six Hundred Five and No/100 Dollars (\$154,605.00).
5. Approve scheduling a public hearing on the FY 2022-2023 Proposed Budget at the September 6, 2022, Council meeting.
6. Accept submission of the 2022 no-new-revenue tax rate of \$0.650416 per \$100 taxable value and the voter-approval tax rate of \$0.780381 per \$100 taxable value.
7. Approve an ordinance ordering a Special Election to be held on November 8, 2022, for amendments to the Sachse Home Rule Charter.
8. Approve the Consent Agenda Items as presented.

Councilmember Howarth made a motion to approve the consent agenda as presented. Councilmember Prestenberg seconded the motion and it carried 5-1 with Councilmember Millsap voting against the agenda items.

REGULAR AGENDA ITEMS:

Consider receipt of the City Manager's Proposed Budget for programs and services for the 2022-2023 fiscal year.

Ms. Nash noted that the presentation would be an abridged version of the budget presentation from the previous regular meeting, and this would be an opportunity for Council and the public to ask any questions. Mr. Baldwin explained that the property tax rate information was received from the Counties. The No-New-Revenue tax rate was passed in the consent agenda and is \$0.05 (7.2%) lower than last year. This lower property tax rate will generate an additional \$356,740 to the General Fund over what was previously anticipated on August 1. Mr. Baldwin noted that the new proposed budget includes additional costs to live-stream all board and commission meetings as well as the Council meetings. A surplus of \$362,849 is currently budgeted when revenue and expenditures are compared, and \$6.7 million is anticipated to be available in the General Fund at the end of 2023. Mr. Baldwin stated that Capital Projects were not included in the previous presentation and will be discussed in more detail in October, but there should be \$33,375,750 worth of projects proposed. He eluded to a public hearing potentially on September 6.

Councilmember Millsap was concerned with the amount of money noted in the Utility Fund. Ms. Nash clarified that the amount shown was what is proposed to be spent, not the fund balance. Councilmember Buhler asked how more than 100% of taxes were collected each year. Mr. Baldwin explained that delinquent fees and collections are accounted for in the year received and account for the overage. She asked additional questions to clarify items and plans.

Matthew Holboke, 5511 Oak Ridge Circle, did not like the additional costs associated with compensation for staff. He would prefer a cut in taxes than to light the water tower and suggested giving some of the ARPA funds back to the residents.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Buhler seconded the motion and it passed 6-1 with Councilmember Millsap voting no.

Consider placing a proposal to adopt a tax rate of \$0.650416 per \$100 of assessed property values for the 2022-2023 fiscal year as an action item on the September 6, 2022, City Council meeting agenda.

Ms. Nash explained that approving this item would allow Council to place a public hearing on the September 6 agenda. The tax rate would be no higher than \$0.650416, but this item is not to approve the rate. Councilmember Millsap asked if the rate could go lower than the proposed amount. Ms. Nash stated that she is required to propose a rate that is associated with the proposed budget and any other recommendations could not be higher than what is proposed tonight. Council could propose a lower rate if they desired.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion and it passed unanimously.

Receive an update on the American Rescue Plan Act funding for Sachse.

Ms. Rose gave an overview of the American Rescue Plan Act (ARPA). She explained that the funds must be obligated to projects by December 31, 2024, and projects must be completed by December 31, 2026. She also clarified that federal ARPA funds could not be returned to the taxpayers. Allowable expenses include supporting health expenditures; addressing negative economic impacts caused by the public health emergency; replace lost public sector revenue; providing premium pay for essential workers; and investing in water, sewer, and broadband infrastructure. The first of two tranches was received in August 2021, however, federal legislation started to gain traction to allow roadway infrastructure expenses. Many cities were reluctant to spend the funds until legislation was clearer. As Sachse did not see significant revenue loss as result of the pandemic, the City is limited to the previously stated expenditures and not roadway infrastructure or other broad spending categories. Staff is proposing to spend the ARPA funds on the Maxwell Creek Pump Station Project. This would free up utility funds to be spent on other projects that may not fall under the ARPA umbrella. Other projects will be proposed in the future to use the remaining ARPA funds.

Ms. Nash noted that the City plans to recommend water and sewer projects that are related to roadway improvements as this would be a clear use of the ARPA funds. Councilmember Millsap would like to see the funds spent on the screening walls on Miles Road. Ms. Rose responded that the screening wall project is not eligible for ARPA funds but a plan to cover that project is forthcoming.

Consider authorizing the City Manager to execute and award the bid for the construction of the Maxwell Creek Pump Station Improvements Project (W-14-01) to Red River Construction Company in an amount not to exceed Five Million, One Hundred One Thousand, Seven Hundred and No/Dollars (\$5,101,700.00).

Mr. Nesbit gave an overview of the Maxwell Creek Pump Station Improvement project. The project will take roughly two years and will replace the current station installed in the 1980s. The new pumps will replace several pumps that have failed and deteriorated. He explained that the project design was budgeted in FY 2021-2022 from the Utility Fund. The ARPA funds will allow previously budgeted funds to be allocated to other needed projects.

Councilmember Buhler asked about the timing and stress on other facilities. Mr. Nesbit replied that construction should be during months with lower usage; there should not be disruption of service. After some discussion, Councilmember Lindsey made a motion to approve the item as presented. Councilmember Prestenberg seconded the motion and it passed unanimously.

Mayor Bickerstaff adjourned the meeting at 8:01 p.m.

ATTEST:


Leah K Granger, City Secretary




Jeff Bickerstaff, Mayor