



**Monday, August 17, 2020
City Council Combined Meeting**

This meeting will begin at 6:30 p.m.

This meeting will be closed to in person attendance by the public.

A temporary suspension of the Open Meetings Act to allow telephone or videoconference public meetings has been granted by Governor Greg Abbott. These actions are being taken to mitigate the spread of COVID-19 by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

**Citizens may join the Zoom Meeting by logging on at: <https://us02web.zoom.us/j/86388487274>
Or Telephone: (Toll Free) 877-853-5247
Webinar ID: 863 8848 7274**

Members of the public who wish to submit their written comments on a listed agenda item must submit their comments by filling out the public meeting speaker form at: <http://www.cityofsachse.com/328/Agendas-Minutes-Videos> or by visiting the Agendas & Minutes button on the homepage of the City's website.

Comments must be received before 4:00 p.m. on Monday, August 17, 2020.

The City of Sachse reserves the right to reconvene, recess or realign the workshop meeting, regular meeting, called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. 6:30 PM WORKSHOP MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Workshop Meeting on Monday, August 17, 2020 at 6:30 p.m. to consider the following items of business:
2. Discuss amending the Master Fee Schedule by amending ambulance services, engineering, development services, fire hydrant meters, and water and wastewater rates and providing an effective date.
3. Discuss the City Manager's Proposed Budget for programs and services for the 2020-2021 fiscal year.
4. Discussion of City Council meeting agenda items.
5. Adjournment.

B. 7:00 PM REGULAR MEETING

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, August 17, 2020 at 7:00 p.m. to consider the following items of business:
2. Invocation and Pledges of Allegiance.

C. Special Announcements

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.
2. Recognize Alex Carroll for his Eagle Scout Project.

D. Citizen Input

1. Citizen Input: We request citizens wishing to use the chat function state their name, address, and question for the record. However, if your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments using the chat function. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement. Issues raised may be referred to City Staff for research and possible future action.

E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

1. Approve the minutes of the August 3, 2020, combined meeting.
2. Approve moving the first regular City Council meeting in September to Tuesday, September 8, 2020.
3. Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2020.
4. Approve the Consent Agenda Items as presented.

F. Regular Agenda Items

1. Consider receipt of the City Manager's Proposed Budget for programs and services for the 2020-2021 fiscal year.
2. Consider placing a proposal to adopt a tax rate of \$0.720000 per \$100 of assessed property values for the 2020-2021 fiscal year as an action item on the September 8, 2020, City Council meeting.
3. Conduct a public hearing to consider an ordinance amending the Code of Ordinances by amending Chapter 12 by continuing and readopting Section 12-1 "Curfew for Minors".
4. Consider approving and authorizing the City Manager to execute an Interlocal Agreement between the City of Sachse and Garland Independent School District (ISD) for School Resource Officer services.
5. Discuss and consider authorizing the City Manager to negotiate and execute a Purchase and Sale Agreement with PMB Station Developer LLC. to purchase a 1.73 acre property for City parkland.
6. Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.
7. Consider authorizing the City Manager to negotiate and execute a Memorandum of Understanding by and between the City of Sachse and 5 Loaves Food Pantry for the use of the City's allocation of CARES Act funds.
8. Discuss and consider authorizing the City Manager to enter into negotiations with Criterion Contractors to finalize and execute the final construction agreements on behalf of the City for a bid price in the amount not to exceed two hundred and eleven thousand six hundred twenty-nine dollars (\$211,629.00).
9. Discuss and consider authorizing the City Manager to execute an agreement for the purchase, design, and installation of furniture with Workplace Solutions for the City Hall Building renovation project in an amount not to exceed seventy-three thousand one hundred fifty dollars and zero cents (\$73,150.00).

G. Regular Meeting Closing

1. Adjournment.

I, the undersigned authority, do hereby certify that this notice of meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.



Michelle Lewis Sirianni, City Secretary

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Lauren Rose, ADA Coordinator, via phone at 972.429.4770, via email at lrose@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	2. Discuss amending the Master Fee Schedule by amending ambulance services, engineering, development services, fire hydrant meters, and water and wastewater rates and providing an effective date.
Access	Public
Type	Discussion, Information

Public Content**BACKGROUND**

The Master Fee Schedule is a convenient tool for residents and customers to acquaint themselves with various charges for City services. The schedule can be updated periodically for necessary changes without amending the associated ordinance.

OVERVIEW

The Master Fee Schedule is considered annually during the Budget approval process. Water and Wastewater rates were presented and considered during the 2019 Water Rate Study discussions performed by NewGen Strategies and Solutions.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Discuss amending the Master Fee Schedule by amending ambulance services, engineering, development services, fire hydrant meters, and water and wastewater rates and providing an effective date.

Master Fee Schedule FY21 Proposed Changes.pdf (56 KB)

Presentation -Master Fee Schedule FY2021.pdf (165 KB)

REVIEW MASTER FEE SCHEDULE

CITY COUNCIL DISCUSSION

AUGUST 17, 2020



SUMMARY OF DEPARTMENTS

- Ambulance Services
- Development Services
- Engineering
- Public Works/Utility Billing

AMBULANCE SERVICES

Fee	Old Rate	New Rate
Resident (waive co-pay and deductible) and Non-Resident*		
ALS	\$850	\$1,600
ALS2	\$1,000	\$1,750
BLS	\$750	\$1,400
Mileage*	\$15	\$24
No Transport*	\$150	\$125

*These are amounts that can be charged to insurance.

DEVELOPMENT SERVICES

Fee	Old Rate	New Rate
Right-of-Way Abandonment Application	No Charge	\$500.00



ENGINEERING

Fee	Old Rate	New Rate
Engineering Inspections and Review Fees		
Construction Inspections after hours	\$200/day	\$50/hr (2hr min)



PUBLIC WORKS/UTILITY

Fee	Old Rate	New Rate
Fire Hydrant Meter		
Deposit (refundable)	\$875	\$1500
Fire Hydrant Relocation Fee	Same rate Declared in FHM Agreement	1 st – No charge Subsequent \$50 each
Tampering –First offense	\$250 plus actual damage costs	\$500 plus actual damage costs
Tampering –Second offense	\$250 plus actual damage costs	\$1,000 plus actual damage costs
Tampering –Third and subsequent offenses	\$250 plus actual damage costs	\$1,500 plus actual damage costs
*FHM only. Residential and Non-residential tampering fee remains \$250		

PUBLIC WORKS/UTILITY

Fee	Old Rate	New Rate
Wastewater Rate Schedule		
Residential		
Meter	\$12.30	\$12.91
Volume per 1,000 gallons	\$6.85	\$7.19
Non-Residential		
2" meter (all other sizes are unchanged)	\$67.00	\$70.35
Volume per 1,000 gallons	\$7.04	\$7.61



MASTER FEE SCHEDULE

			Prior Year FY2020
I. PUBLIC SAFETY FEES			
E. Ambulance services			
1. Resident			
a. ALS (Waive co-pay and deductible)	\$1,600.00		\$850.00
b. ALS2 (Waive co-pay and deductible)	\$1,750.00		\$1,000.00
c. BLS (Waive co-pay and deductible)	\$1,400.00		\$750.00
2. Non-resident			
a. ALS	\$1,600.00		\$850.00
b. ALS2	\$1,750.00		\$1,000.00
c. BLS	\$1,400.00		\$750.00
3. Milage	\$24.00		\$15.00
7. No transport	\$125.00		\$150.00
II. ENGINEERING, HEALTH AND SANITATION			
3. Construction Inspections after hours	\$50.00/hr (2hr minimum)		\$200/day
IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES			
1. Right-of-Way Abandonment Application	\$500.00		No charge
XIV. WATER SERVICE CONNECTION FEES			
D. Fire Hydrant Meter			
1. Deposit (refundable)	\$1,500.00		\$875.00
4. Fire Hydrant Relocation Fee	One relocation No charge, \$50.00 each subsequent move		Declared in FHM Agreement
a. First offense	\$500.00 minimum plus the actual costs of any damage to City property		\$250.00 minimum plus the actual costs of any damage to City property
b. Second offense	\$1,000.00 plus the actual costs of any damage to City property		\$250.00 minimum plus the actual costs of any damage to City property
c. Third and subsequent offenses	\$1,500.00 plus the actual costs of any damage to City property		\$250.00 minimum plus the actual costs of any damage to City property
XV. WASTE WATER RATE SCHEDULE			
1. Meter	\$12.91		\$12.30
2. Volume charge per 1,000 gallons	\$7.19		\$6.85
d. 2"	\$70.35		\$67.00
2. Volume charge per 1,000 gallons	\$7.61		\$7.04

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	A. 6:30 PM WORKSHOP MEETING
Subject	3. Discuss the City Manager's Proposed Budget for programs and services for the 2020-2021 fiscal year.
Access	Public
Type	Discussion

Public Content**BACKGROUND**

City Charter requires that the City Manager present a Proposed Budget for operations of the City for the upcoming year to City Council not later than August 15th each year.

The Proposed Budget is the product of previously held budget discussions with the City Council and a multi-year financial update that was presented earlier in the year. The Proposed Budget will be submitted to the City Council, posted on the City's website, placed on file with the City Secretary, and placed at the Sachse Public Library for public inspection. A public hearing on the budget is scheduled for September 8, 2020 at 7:30 p.m.

Discussion of the Proposed Budget is scheduled in the workshop portion of tonight's meeting. Action to receive the Proposed Budget will be taken during the regular session.

POLICY CONSIDERATIONS

This document sets the financial and operational direction of the City for the next year.

RECOMMENDATION

Discuss the City Manager's Proposed Budget for programs and services for the 2020-2021 fiscal year.

Presentation - Proposed Budget FY 2020-2021.pdf (334 KB)

CITY OF SACHSE 2020-2021 PROPOSED BUDGET

CITY COUNCIL

AUGUST 17, 2020



OVERVIEW

General Fund

Debt Service Fund

Utility Fund

Vehicle/Equipment Replacement Fund

Capital Budget

Summary



GENERAL FUND ASSUMPTIONS

CERTIFIED VALUE \$2.497 BILLION

TAX RATE \$0.525793/\$100 (**unchanged**)

99.5% COLLECTION RATE

CONSERVATIVE REVENUE PROJECTIONS- SALES TAX, FRANCHISE, PERMIT REVENUES

TRUTH IN TAXATION DATA

	2019-2020 BUDGET	2020-2021 BUDGET	Percent Change
Market Values	2,781,188,599	2,898,462,202	4.2%
Certified Estimated Values	2,497,215,084	2,595,894,874	3.9%
New Construction	42,938,930	72,621,933	69.1%
Average SFR Taxable Value	277,149	282,249	1.8%
No-New-Revenue Rate	0.682051	0.739254	8.4%
Voter-Approval Rate	0.748935	0.760240	1.5%
Proposed Rate	0.720000	0.720000	-
1 cent/tax rate	249,722	259,589	3.9%

GENERAL FUND REVENUE

CATEGORY	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Property Taxes	12,586,210	13,270,000	683,790
Sales Tax	1,633,000	1,765,000	132,000
Franchise	1,809,027	1,847,825	38,798
Licenses/Permits	579,500	621,000	41,500
Fees	831,000	914,500	83,500
Court Fines	250,000	250,000	-
Interest	100,000	50,000	-50,000
Allocated Overhead	1,363,897	1,443,819	79,922
Other Revenue	434,853	404,218	-30,635
TOTAL	\$19,587,487	\$20,566,362	\$978,875

DEPARTMENTAL SUMMARY

DEPARTMENT	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
City Manager	752,099	759,865	7,766
City Secretary	192,702	209,339	16,637
Human Resources	393,974	388,830	-5,144
Finance	684,177	717,569	33,392
Municipal Court	242,307	241,740	-567
Parks	889,139	1,010,900	121,761
Senior Center	175,778	146,645	-29,133
Library	520,532	515,646	-4,886
Development Services	721,743	750,215	28,472

DEPARTMENTAL SUMMARY

DEPARTMENT	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Streets	2,279,892	3,341,560	1,061,668
Facilities Maintenance	568,276	562,072	-6,204
Police	5,436,091	5,581,495	145,404
Animal Services	236,067	240,865	4,798
Fire/EMS	4,541,005	4,602,376	61,371
Combined Services	407,310	422,652	15,342
Recreation	433,578	386,106	-47,472
Engineering	347,000	368,244	21,244
Information Technology	741,473	746,910	5,437
TOTAL	\$19,563,143	\$20,993,029	\$1,429,886

GENERAL FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Combined	Compensation Proposal effective mid-year	\$172,175	\$172,175
Finance	Budget Automation Software	17,000	17,000
Senior Center	Part-time Recreation Aide	15,442	-
Streets	Mudjacking program	50,000	50,000
Facilities Maint.	Contact cleaning services	22,807	22,807
Facilities Maint.	Enhanced generator maintenance	11,150	11,150
Police	Market Adjustment Dispatch Salaries	71,244	71,244
Fire	Medical CE Replacement	8,066	8,066
Fire	Reclassify FF/PM to Driver/Engineer	24,957	24,957
Fire	Enhanced EMS Education	10,000	0
Fire	Fire prevention education	3,000	0

GENERAL FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Fire	Safe Community	\$119,700	0
Fire	Outdoor warning sirens	94,054	94,054
	Total Included in Proposed Budget	\$619,595	\$471,453

GENERAL FUND SUMMARY

CATEGORY	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Revenue	19,587,487	20,566,362	978,875
Operating Expenses	18,763,143	19,095,634	332,491
Surplus	824,344	1,555,728	731,384
Capital Expenses	800,000	1,897,395	567,395
Available	\$24,344	\$-341,667	
General Fund Balance		530,000	

DEBT SERVICE ASSUMPTIONS

No change in tax rate—0.194207

Issuance of \$3 million in Tax Notes

Certified values of \$2.59 Billion

DEBT SERVICE SUMMARY

CATEGORY	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Revenue	4,721,027	5,040,703	319,676
Debt Service Payments	4,816,070	5,042,217	226,147
Available	-\$95,043	-\$1,514	

UTILITY FUND ASSUMPTIONS

Water/Sewer Rates effective 4/1/2019

North Texas wholesale rates increase by 3%

Garland sewer treatment rates—no change

UTILITY FUND REVENUE

CATEGORY	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Water Revenue	6,945,622	7,460,000	514,378
Sewer Revenue	4,790,920	5,197,500	406,580
Drainage Revenue	210,000	210,000	
Fees	164,500	165,700	1,200
Interest	150,000	60,000	-90,000
Transfers In-Impact Fees	1,047,000		-1,047,000
TOTAL	\$13,308,042	\$13,093,200	\$-214,842

DEPARTMENTAL SUMMARY

DEPARTMENT	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Utility Administration	430,387	442,209	11,822
Water Operations	6,227,956	6,595,181	367,225
Sewer Operations	4,405,115	4,298,264	-106,851
Drainage			
TOTAL	\$11,063,458	\$11,335,654	\$272,196

UTILITY FUND SUPPLEMENTAL

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Combined	Compensation Proposal	\$13,029	\$13,029
Water Operations	2021 Ford F250 Super Cab	35,115	35,115
Water Operations	2021 Ford F250 Super Cab	35,115	35,115
Sewer Operations	2020 John Deere 310 L Backhoe	85,085	85,085
TOTAL		\$168,344	\$168,344

UTILITY FUND SUMMARY

CATEGORY	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Revenue	13,308,042	13,093,200	-214,842
Operating Expenses	11,157,902	11,288,783	30,881
Surplus	2,150,140	1,804,417	-245,723
Capital Budget	1,957,500	2,590,000	-1,516,185
Available	\$287,084	\$	\$1,270,462

VERF ALLOCATIONS

DEPARTMENT	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Code Enforcement	12,700	5,610	-7,090
Parks	71,236	36,783	-34,453
Senior Center	28,080	8,800	-19,280
Development Services	25,425	11,200	-14,225
Streets	108,823	39,800	-69,023
Facilities Maintenance	61,944	38,208	-23,736
Police	159,342	126,000	-33,342
Animal Services	8,150	5,900	-2,250
Fire/EMS	203,985	189,100	-14,885
Engineering	3,375	7,465	4,090
IT	75,000	80,000	5,000
Recreation	-	6,167	6,167

VERF EXPENDITURES

DEPARTMENT	2019-2020 ADOPTED BUDGET	2020-2021 PROPOSED BUDGET	CHANGE
Parks	27,000	120,000	93,000
Police	150,332	83,390	-66,942
Fire/EMS	211,722	-	-211,722
IT	35,000	57,956	22,956
TOTAL	424,054	261,346	-\$162,708

VERF REQUESTS

DEPARTMENT	DESCRIPTION	REQUESTED	RECOMMENDED
Park	Replace New Holland Tractor	43,000	43,000
Park	Replace Irrigation Truck	47,000	47,000
Park	Replace 2010 Mule	10,000	10,000
Park	Replace Toro Z Mower	10,000	10,000
Park	Replace 2011 Mule	10,000	10,000
Police	2021 Ford Police Interceptor Units-2	79,400	79,400
Police	Taser Annual Payment	3,990	3,990
IT	Lease Payment Phase 1 Replacement Program	37,956	37,956
IT	Est. Additional Payment Phase 2 Replacements	20,000	20,000
TOTAL		\$261,346	\$261,346

VERF SUMMARY

Fund Balance 9/30/2019	\$788,339
2020 Income	816,451
2020 Estimated Expenditures	-819,282
Estimated Balance 9/30/2020	785,508
FY 2020-2021 Departmental Allocations	555,033
FY 2020-2021 Budget Requests	\$-261,346
Projected Ending Balance	\$1,079,195

CAPITAL BUDGET



FUNDING SOURCE

FUNDING SOURCE	AMOUNT
General Fund	\$1,897,395
Utility Fund	2,590,000
Roadway Impact Fees	450,000
Street Maintenance Sales Tax	610,000
Water Impact Fees	50,000
Sewer Impact Fees	50,000
Drainage Revenues	100,000
MDD Sales Tax	249,000
TOTAL	\$5,996,395

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Street	Hudson Drive Extension	Roadway Impact Fees	\$400,000
Street	Impact Fee Study	Roadway Impact Fees	50,000
Street	Hilltop/Meadow Rehabilitation	SMT	300,000
Street	Anthony Lane Rehabilitation	SMT	230,000
Street	Coral Lane Rehabilitation	SMT	80,000
Street	Sachse Road Overlay	General	530,000
Street	Alley Package	General	672,000
Street	Signal Package	General	695,395
Water	Impact Fee Study	Water Impact Fees	50,000
Water	Pleasant Valley 12" Waterline-Eastview to Ben	Utility Fund	320,000
Water	Sachse Road Upsize	Utility Fund	360,000

CAPITAL PROJECTS

CATEGORY	PROJECT	FUNDING SOURCE	AMOUNT
Water/Sewer	Hilltop/Meadow Utility Rehab	Utility Fund	\$400,000
Water/Sewer	Risk and Resilience Assessment	Utility Fund	50,000
Water/Sewer	5 th Street District Utilities	Utility Fund	450,000
Sewer	Impact Fee Study	Sewer Impact Fees	50,000
Sewer	Anthony Lane Sewer	Utility Fund	300,000
Sewer	Natchez 8" Sewer Line Jefferson to Cornwall	Utility Fund	300,000
Sewer	Sewer Rehab Hwy 78 at old city hall	Utility Fund	350,000
Sewer	Sachse Road Upsize	Utility Fund	60,000
Drainage	Westcreek Sachse Rd to Alexander	Drainage Fund	100,000
Parks	Ranch Park Village Concept and Design	MDD	249,000
TOTAL			\$5,996,395

SUMMARY



GENERAL FUND BALANCE

FISCAL YEAR	UNRESERVED FUND BALANCE	PERCENT OF OPERATING EXPENSE
2013	4,631,243	41%
2014	5,568,904	54%
2015	6,546,528	53%
2016	7,723,757	51%
2017	8,829,452	59%
2018	8,640,784	53%
2019	10,355,357	50%
2020-estimated	\$11,808,409	56%

GENERAL FUND SUMMARY

CATEGORY	2020-2021 PROPOSED BUDGET
Revenue	\$20,566,362
Operating Budget (includes Supplemental Requests)	-19,095,634
Operating Margin	1,470,728
Capital Budget Funding	-1,897,395
Deficit	\$-426,667

Utility Fund Working Capital

9/30/19 Unrestricted Net Assets	\$13,145,910
FY 2020 Revenue over Expense(estimated)	1,637,585
Previously Funded Capital Projects	-5,048,230
9/30/2020 Unrestricted Net Assets (estimated)	9,735,265
20% Reserve (based on FY2021 Budget)	-2,237,757
FY 2021 Working Capital(estimated)	\$7,497,508

UTILITY FUND SUMMARY

CATEGORY	2020-2021 PROPOSED BUDGET
Revenue	\$13,093,200
Operating Budget (includes Supplemental Requests)	-11,385,654
Operating Margin	1,707,546
Capital Budget Funding	-2,590,000
Deficit	\$-882,454

FUND SUMMARY

FUND	REVENUE	EXPENDITURES	NET TRANSFERS	SURPLUS/DEFICIT
GENERAL	\$19,122,543	\$17,057,125	\$-2,492,085	\$-426,667
DEBT SERVICE	5,040,703	5,042,217		-1,514
CAPITAL PROJECTS	75,000	2,867,395	2,867,395	75,000
SPECIAL REVENUE	80,500	47,000		33,500
VERF	500	261,346	555,033	294,187
IMPACT FEE	555,000		-550,000	5,000

FUND SUMMARY

FUND	REVENUE	EXPENDITURES	NET TRANSFERS	SURPLUS/DEFICIT
STREET MAINT TAX	\$419,000	\$610,000		\$-191,000
HEALTH INS FUND	500	1,603,136	1,610,861	8,225
UTILITY FUND	13,093,200	12,138,761	-1,836,893	-882,454
MDD	385,500	249,000		136,500
EDC	855,000	670,599	-154,310	30,091
TOTAL	\$39,627,446	\$40,546,579		\$-919,133

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	C. Special Announcements
Subject	2. Recognize Alex Carroll for his Eagle Scout Project.
Access	Public
Type	Recognition

Public Content**BACKGROUND**

On many occasions, the City receives requests from individuals that would like the opportunity to complete an Eagle Scout project within the City. With the assistance of the Parks and Recreation Director, scouts are guided on ideas for their projects.

OVERVIEW

Alex Carroll with Troop 78 restored several signs for the City including the entrance signs and several park signs.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize Alex Carroll for his Eagle Scout project.

[Sachse Entrance Sign.jpg \(4,942 KB\)](#)[Dave Sanford Park.jpg \(5,994 KB\)](#)[Entrance Sign 2.jpg \(765 KB\)](#)[Heritage Park.jpg \(4,422 KB\)](#)[Joe Stone Park.jpg \(5,534 KB\)](#)[Sachse Entrance Sign 78.jpg \(4,161 KB\)](#)

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	2. Approve moving the first regular City Council meeting in September to Tuesday, September 8, 2020.
Access	Public
Type	Action (Consent)
Recommended Action	Approve as presented.

Public Content**BACKGROUND**

The first regular meeting in September this year falls on Monday, September 7, which is Labor Day, a City observed holiday. The City Council has traditionally moved this meeting to the Tuesday following the holiday.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve moving the first regular City Council meeting in September to Tuesday, September 8, 2020.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

AUGUST 3, 2020

The City Council of the City of Sachse held a regular meeting on Monday, August 3, 2020, at 6:00 p.m. via virtual teleconference. Those present were Mayor Mike Felix, Mayor Pro Tem Michelle Howarth, Councilmembers Brett Franks, Paul Watkins, Chance Lindsey, Cullen King, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Parks and Recreation Director, Lance Whitworth; IT Manager, Danny Wheeler; Strategic Services Manager, Lauren Rose; Finance Director, Teresa Savage; Public Works and CIP Director, Corey Nesbit; Development Services Director, Matt Robinson; Economic Development Corporation CEO, Leslyn Blake; Human Resources Director, Melinda Walter; Fire Chief, Marty Wade, Fire Deputy Chief, Lee Richardson, and Assistant Police Chief, Steven Baxter.

Mayor Felix opened the workshop meeting at 6:07 p.m.

PRELIMINARY 2020-2021 FISCAL YEAR BUDGET: Discuss the preliminary 2020-2021 Fiscal Year Budget.

Mrs. Savage presented the preliminary FY 2020-2021 budget by providing an overview of the General and Utility funds including revenues and expenditures. She also presented a summary comparison of each departmental fund and the vehicle/equipment replacement fund (VERF).

Mrs. Nash presented a compensation update and the supplemental requests based on how they align with the goals from the strategic plan. She also presented supplemental street project options.

The City Council discussed the City's sewer rate contract with the City of Garland, proposed street projects concerning alley and CIP road projects, outdoor warning sirens, and the City's position relative to maintaining or staying below the "no-new-revenue" tax rate.

ADJOURNMENT:

Mayor Felix adjourned the workshop at 7:07 p.m.

Mayor Felix opened the regular meeting at 7:07 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAGS:
Councilman King offered the invocation and Councilman Bickerstaff led the pledges.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman Franks reminded residents that the Community Center is open by appointment.

Mayor Felix announced the changes to bulk trash.

CITIZEN INPUT:

No comments were received.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

- 1. Approve the minutes of the July 20, 2020, combined meeting.**
- 2. Approve the minutes of the July 27, 2020, workshop meeting.**
- 3. Approve an ordinance ordering a General Election to be held on the 3rd day of November, 2020, in the City of Sachse for the purpose of electing a Councilmember Place 3 and Councilmember Place 4; Designating location of polling place; Ordering notice of election to be given as prescribed by law; and, authorizing joint agreements with Dallas County and Collin County.**
- 4. Accept the monthly revenue and expenditure report for the period ending June 30, 2020.**

Councilman Bickerstaff made a motion to approve the consent agenda items as presented. Councilman King seconded that motion and the motion was unanimously approved.

REGULAR AGENDA ITEMS:

Receive an update from HUB International, the City's benefits consultant, regarding the City's current claims status.

Andrew Weegar provided an update that included historic information, benchmark data, claims versus premiums data, budget projections, and the strategy moving forward for 2021. If warranted, the City will release a RFP in September after which the consultants will do a full analysis.

The City Council discussed if there were provisions for rates to increase, the loss ratio, cost of virtual visits, and the skew of numbers due to COVID-19.

Consider appointments to the City's boards and commissions including the Planning and Zoning Commission, the Sachse Economic Development Corporation, the Board of Adjustments, the Municipal Development District, the Library Board, the Parks and Recreation Board, the Animal Shelter Board, and the Tax Increment Financing Board #1.

Mrs. Lewis Sirianni stated the City Council conducted interviews during the workshop meeting on July 27 with ten applicants. These appointments are to fill current vacancies. However, Mrs. Lewis Sirianni requested the City Council to consider re-appointing the individuals on the Municipal Development District whose term(s) expired in June for another two-year term in order to align with their Bylaws. She noted that all other appointments' terms will expire in November 2021, except the individual appointed to the Park and Recreation Board, whose term will expire in November of this year.

Councilman Watkins made a motion to appoint the following:

Economic Development Corporation: Noel Hartley

Board of Adjustment: Fritz Steininger, Keith Casey, Jim Mathis, and Noel Hartley

Library Board: Cindy Gaspar and Leslie Williams

Parks and Recreation: Beau Hooten

Municipal Development District: Gina Nash, Butch Kemper, Jermaine McDaniel, and Cyndi Mitchell.

Animal Shelter Board: Jim Mathis, Shelly Monroe, and Janice Brooks

TIF Board #1: Jason Thompson

Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Consider authorizing the City Manager to negotiate and enter into a contract in the amount not to exceed one-hundred fifty thousand dollars and zero cents (\$150,000.00) with McMahon Contracting L.P. for concrete improvement projects.

Mr. Nesbit presented additional street maintenance projects that staff has identified for concrete panel replacements. The projects include Bunker Hill Road at Concord Drive, Bunker Hill Road at Cotillion Drive, Murphy Road at Blackburn Road, Clearmeadow Lane at Ranch Road and Cody Lane at Canyon Crest Drive. The projects will utilize the remaining balance in the General Fund for Street Maintenance projects. Staff recommends funding \$150,000 be allocated to these street sections for panel replacement. If approved, staff will work with the contractor to schedule the work to be completed in FY 2019-2020.

Councilman King made a motion to approve authorizing the City Manager to negotiate and enter into a contract in the amount not to exceed one-hundred fifty thousand dollars and zero cents

(\$150,000.00) with McMahon Contracting L.P. for concrete improvement projects. Councilman Franks seconded that motion and the motion was unanimously approved.

Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.

Mrs. Nash presented an update that included a reminder of the funding received by both counties from the CARES Act and the guidance on how those funds may be used. Mrs. Nash gave an update on the projects thus far by each phase covering the costs, status, and schedule. The proposal to provide assistance to the 5 Loaves Food Pantry has been evaluated by staff and sent to Dallas County. Staff will update as more information is received. It was noted that a portion of the CARES Act funds were set aside as a contingency in the event that additional items were needed. If no further items are needed beyond what has been identified, the funds will be used to reimburse payroll costs related to the pandemic. Mrs. Nash stated at the last meeting, the City Council indicated that it would defer to her for what is best for municipal operations. The plan moving forward will be to close City Hall to the public beginning Monday, August 10. Residents may meet with staff by appointment. Instructions regarding water bill payments will be posted on the front door of City Hall and the City's website. Staff will begin working on a rotational schedule on August 10, concurrent with the start of school, to minimize the impacts of the team as students return to the classroom and the risk for exposure potentially increases. Staff continues to closely monitor the guidance by the state and county.

The City Council discussed current safety precautions, potential of any state funds, and the HEROES Act.

Receive an update on the use of CARES Act funds to complete building modifications to City Hall to help mitigate the spread of COVID-19.

Mr. Whitworth stated staff had presented to the City Council a plan to make building modifications to City Hall to prevent the spread of the virus. The City submitted the request to use the funds from the CARES Act for this project. Dallas County reviewed and approved the request. Mr. Whitworth indicated that the bid opening would take place on August 4 with the awarding of the bid to come to the City Council for approval on Monday, August 17. Once approved, the contractors would be set to begin work on Tuesday, August 18. Staff anticipates this project will take approximately ten weeks to complete.

Ron Hobbs presented the proposed design layout for the renovations to City Hall. He identified where and how the modifications for those areas would be completed. The City Hall building was originally designed with ultimate build-out of professional office space in mind, so the proposed building modifications are relatively straightforward.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 8:41 p.m.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



Agenda Item Details

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.
Subject	3. Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2020.
Access	Public
Type	Action (Consent)
Preferred Date	Aug 17, 2020
Absolute Date	Aug 17, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2020.

Public Content

BACKGROUND

The Finance Department releases a quarterly report on the City's finances. The report is comprised of two sections: budget and investments. The budget section includes revenues and expenditures for the General, Utility, Debt Service, Impact Fee, Special Revenue, Street Maintenance Tax, Health Insurance funds and Municipal Development District, as well as a summary of capital project expenditures. The investment section provides an overview of investment activity details for the Money Market, Investment Pool, and Certificate of Deposit accounts.

It is the City's strategy to maintain a high percentage of idle funds invested in safe, secure, and liquid investment securities and pooled investment types. This strategy is in accordance with the Public Funds Investment Act (PFIA) and City policy.

Cash on hand available for investing on June 30, 2020, was \$55,818,668 in all funds. The average interest/yield on all investments was .64%, and investment earnings totaled \$87,266.

General Fund revenues are 102% of budget and expenditures are at 73%, as of June 30, 2020. Utility Fund revenues are 76% of budget and expenditures are at 74%.

OVERVIEW

Quarterly Budget and Investment Reports for the quarter ended June 30, 2020.

POLICY CONSIDERATIONS

The PFIA requires that the Investment Officers prepare and submit quarterly a written report of investment transactions for all funds covered by the Investment Policy.

RECOMMENDATION

Accept the Quarterly Budget and Investment Reports for the quarter ended June 30, 2020.

[3rd Qtr Investment Report FY20.pdf \(1,442 KB\)](#)

[Final Report Quarter 3.pdf \(761 KB\)](#)

Memo

To: **Gina Nash, City Manager**
 From: **Berna Fitzpatrick-Walker, Finance Manager** 
 CC: **Mayor and City Council**
 Date: **August 3, 2020**
 Re: **Investment Report for period ending June 30, 2020**

Attached is the Quarterly Investment Report for the quarter ending June 30 of the fiscal year 2019-2020. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. For this period, the City's portfolio consisted of the following investments:

Portfolio at Quarter Close:	Rate at 06/30/20	% Total	Total Investment
Money Market Account –ANB	.34%	12.91%	7,207,611
Money Market Account - BTH	.33%	3.84%	2,142,552
Money Market Account – NexBank	.5%	11.93%	6,658,745
Money Market Account 2017CO – NexBank	.5%	4.90%	2,735,461
Money Market Account 2017ACO – NexBank	.5%	7.23%	4,034,226
Money Market Account(EDC)-ANB	.34%	.99%	551,823
Money Market Account (EDC) BTH	.33%	.95%	530,245
Money Market Account (EDC)-NexBank	.5%	1.52%	847,219
Investment Pool – Tex Pool	.22%	19.66%	10,973,465
Investment Pool – 2019 Tax Notes-TexPool	.22%	3.67%	2,048,775
Investment Pool – 2017ACO-TexPool	.22%	0	0
CD Southside 0750	1.82%	1.81%	1,012,174
CD Southside 0742	1.82%	1.81%	1,012,073
CD Southside 6066	1.68%	1.80%	1,007,373
CD Southside 6074	1.68%	1.80%	1,007,373
CD Prosperity 9995	.75%	1.79%	1,001,890
CD Prosperity 9996	.75%	1.79%	1,001,890
CD Prosperity 9997	.75%	1.79%	1,001,890
CD Prosperity 9998	.75%	1.79%	1,001,890
CD Citizens Bank 5023	.75%	1.79%	1,001,253
CD Citizens Bank 5033	.75%	1.79%	1,001,871
CD Citizens Bank 5043	.75%	1.79%	1,001,871
CD East West 0527	1.70%	1.81%	1,007,574
CD East West 7644	1.70%	1.81%	1,007,574
CD East West 4932	1.72%	1.81%	1,007,663
CD East West 1106	1.72%	1.81%	1,007,663
CD Texas Security 12529	.95%	1.80%	1,002,213
CD Texas Security 12530	.95%	1.80%	1,002,213
CD Texas Security 12528	.90%	1.80%	1,002,097
Total Invested City Funds:		100.0%	\$55,818,668

The City does not carry any security instrument (investment type) on its books that is traded on the open market; therefore all investments are listed at 100% of market value. Interest earnings on all certificate of deposit accounts are accreted quarterly or at maturity. All Funds on deposit are fully secured and safeguarded. **Total investment interest earned for the quarter ending June 30 was \$87,266.**

Citywide cash and investments for the period ending June 30 was \$55,818,668. Of this amount, \$1,929,405 is for the Sachse EDC. It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

73% of the City's current portfolio has liquidity of 30 days or less, which is more than adequate for daily operations. The City investments are liquid and have same day access. The City's investment and cash management strategy will be to maintain operational and capital needs in money market accounts and liquid asset pools. The City's funds are swept into the above accounts and withdrawn as needed for operational cash flow requirements.

The average interest rate/yield on the City's investments for the period was .64%; weighted average maturity of 78 days. The Texpool Prime Fund interest rate was .5240% and the Texpool interest rate was .2165% at June 30, 2020. The rolling three-month Treasury yield was .14% with the rolling six-month Treasury yield at .67%.



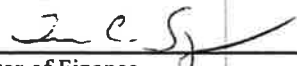
QUARTERLY INVESTMENT REPORT

For the Quarter Ended

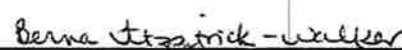
June 30, 2020

**Prepared by
Valley View Consulting, L.L.C.**

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies.



Director of Finance



Finance Manager

Disclaimer: These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	March 31, 2020		June 30, 2020		
	Book Value	Market Value	Book Value	Market Value	Ave. Yield
Bank/Pool	\$ 38,675,439	\$ 38,675,439	\$ 37,730,122	\$ 37,730,122	0.36%
CDs/Securities	17,041,476	17,041,476	18,088,546	18,088,546	1.22%
Totals	\$ 55,716,916	\$ 55,716,916	\$ 55,818,668	\$ 55,818,668	0.64%

Current Quarter Average Yield (1)

Total Portfolio 0.64%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio 1.08%

Weighted Average Maturity 78 days

Rolling Three Month Treasury 0.14%

Rolling Six Month Treasury 0.67%

TexPool 0.22%

Rolling Three Month Treasury 0.97%

Rolling Six Month Treasury 1.28%

TexPool 0.95%

Interest Earnings

	City		EDC	
Interest Earnings QTR	\$	86,140	\$	1,723
Interest Earnings YTD	\$	492,733	\$	12,979

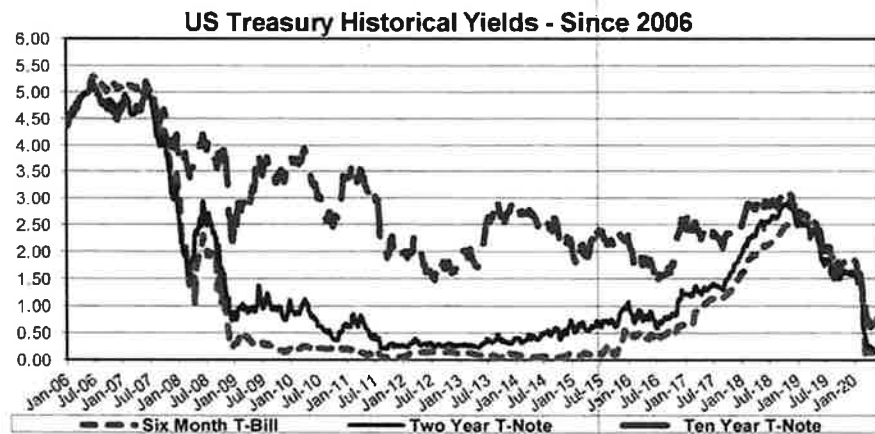
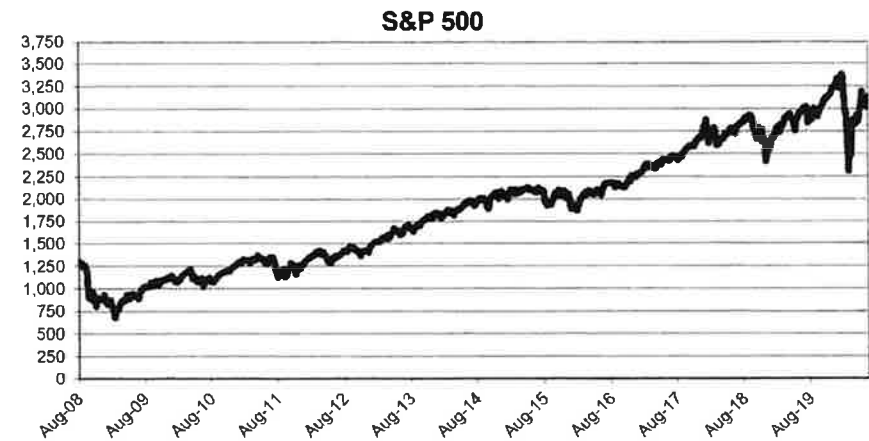
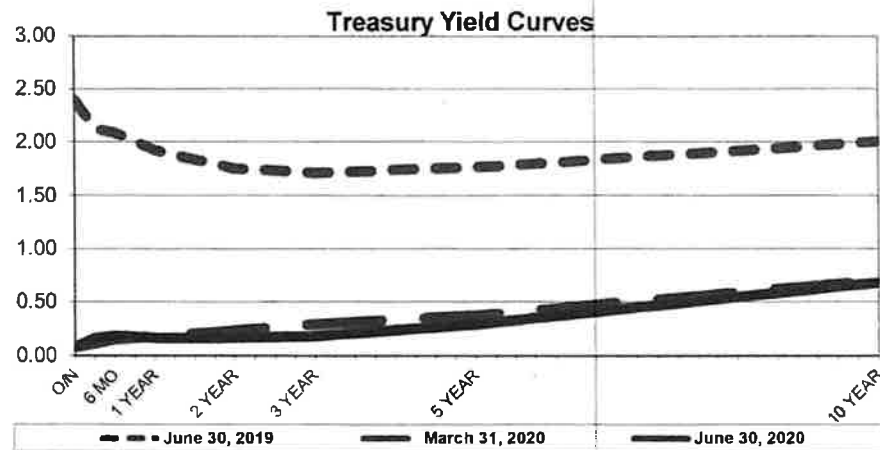
(1) Current Quarter Weighted Average Yield - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis; realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.

(2) Fiscal Year-to-Date Weighted Average Yields - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees..

Economic Overview

6/30/2020

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range at 0.00% to 0.25% (Effective Fed Funds are trading +/-0.08%). Worldwide and domestic economic activity popped-up as isolation protocols eased. However, continued positive COVID test growth may impact additional activity. The Yield Curve remains stabilized at current levels. The FOMC has signaled reduced rates for an extended period. Crude oil increased to \$40+ per barrel. Unemployment claims continued to rise, but June Non Farm Payroll surged to 4.8 million. The Stock Market wobbled but stabilized. Full recovery timeline still very uncertain.



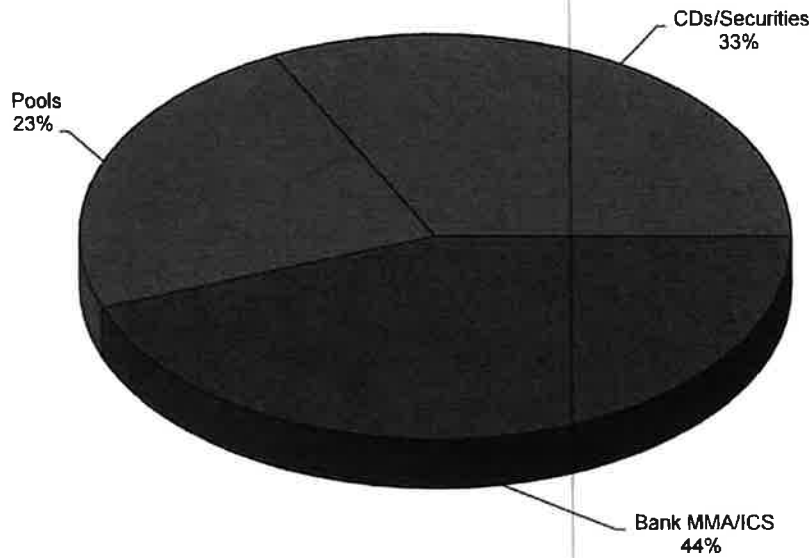
Investment Holdings
June 30, 2020

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
ANB MMA		0.34%	07/01/20	06/30/20	\$ 7,759,434	\$ 7,759,434	1.00	\$ 7,759,434	1	0.34%
BTH Bank ICS		0.33%	07/01/20	06/30/20	2,672,797	2,672,797	1.00	2,672,797	1	0.33%
NexBank ICS		0.50%	07/01/20	06/30/20	14,275,651	14,275,651	1.00	14,275,651	1	0.50%
TexPool	AAAm	0.22%	07/01/20	06/30/20	13,022,240	13,022,240	1.00	13,022,240	1	0.22%
Citizens Bank CD 5023		0.75%	07/01/20	03/30/20	1,001,253	1,001,253	100.00	1,001,253	1	0.75%
East West Bank CD 1106		1.72%	07/21/20	01/21/20	1,007,663	1,007,663	100.00	1,007,663	21	1.73%
East West Bank CD 4932		1.72%	07/21/20	01/21/20	1,007,663	1,007,663	100.00	1,007,663	21	1.73%
Citizens Bank CD 5033		0.75%	09/30/20	03/30/20	1,001,871	1,001,871	100.00	1,001,871	92	0.75%
Southside Bank CD 0742		1.82%	10/17/20	10/17/19	1,012,073	1,012,073	100.00	1,012,073	109	1.83%
Southside Bank CD 0750		1.82%	10/17/20	10/17/19	1,012,174	1,012,174	100.00	1,012,174	109	1.83%
East West Bank CD 0527		1.70%	10/21/20	01/21/20	1,007,574	1,007,574	100.00	1,007,574	113	1.73%
East West Bank CD 7644		1.70%	10/21/20	01/21/20	1,007,574	1,007,574	100.00	1,007,574	113	1.73%
Citizens Bank CD 5043		0.75%	12/30/20	03/30/20	1,001,871	1,001,871	100.00	1,001,871	183	0.75%
Southside Bank CD 6066		1.68%	01/21/21	01/21/20	1,007,373	1,007,373	100.00	1,007,373	205	1.69%
Southside Bank CD 6074		1.68%	01/21/21	01/21/20	1,007,373	1,007,373	100.00	1,007,373	205	1.69%
Prosperity Bank CD 9995		0.75%	03/30/21	03/30/20	1,001,890	1,001,890	100.00	1,001,890	273	0.75%
Prosperity Bank CD 9996		0.75%	03/30/21	03/30/20	1,001,890	1,001,890	100.00	1,001,890	273	0.75%
Prosperity Bank CD 9997		0.75%	06/30/21	03/30/20	1,001,890	1,001,890	100.00	1,001,890	365	0.75%
Prosperity Bank CD 9998		0.75%	06/30/21	03/30/20	1,001,890	1,001,890	100.00	1,001,890	365	0.75%
Texas Security Bank CD 2528		0.90%	01/06/22	04/06/20	1,002,097	1,002,097	100.00	1,002,097	555	0.90%
Texas Security Bank CD 2530		0.95%	04/06/22	04/06/20	1,002,213	1,002,213	100.00	1,002,213	645	0.95%
Texas Security Bank CD 2529		0.95%	04/06/22	04/06/20	1,002,213	1,002,213	100.00	1,002,213	645	0.95%
					\$ 55,818,668	\$ 55,818,668		\$ 55,818,668	78	0.64%
									(1)	(2)

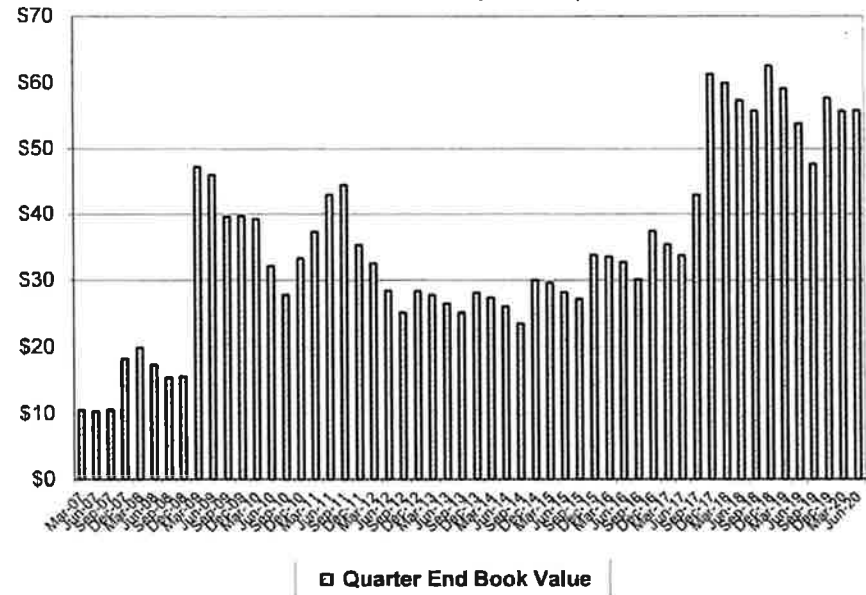
(1) **Weighted average life** - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

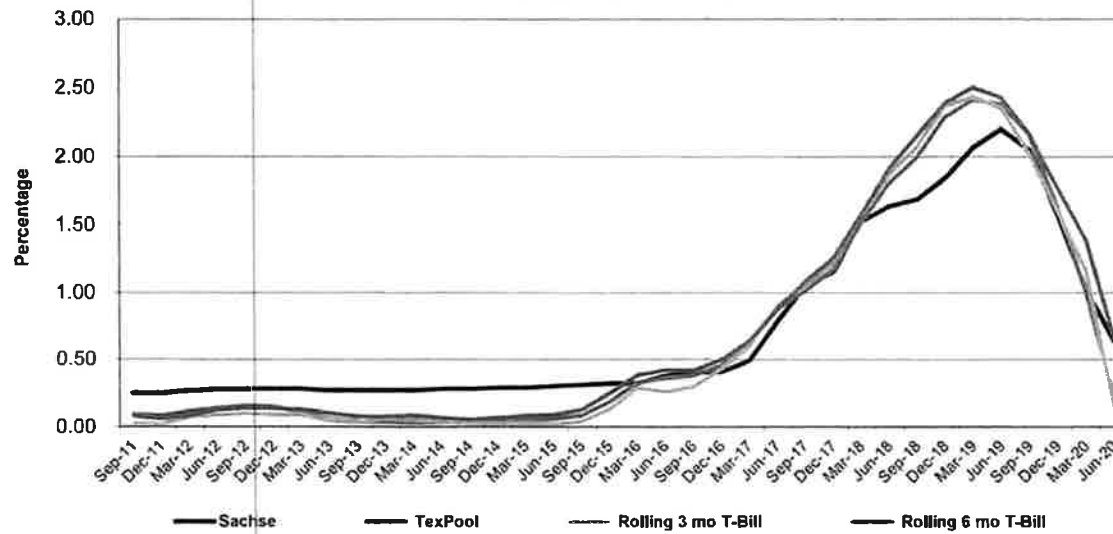
Portfolio Composition



Total Portfolio (Millions)



Total Portfolio Performance



Book Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2020		Purchases/ Accretions	Amortizations/ Sales/Maturities	June 30, 2020	
			Original Face/Par Value	Book Value			Original Face/Par Value	Book Value
ANB MMA	0.34%	07/01/20	\$ 7,928,268	\$ 7,928,268	\$ —	\$ (168,834)	\$ 7,759,434	\$ 7,759,434
BTH Bank ICS	0.33%	07/01/20	2,669,680	2,669,680	3,117		2,672,797	2,672,797
NexBank ICS	0.50%	07/01/20	15,065,160	15,065,160		(789,510)	14,275,651	14,275,651
TexPool	0.22%	07/01/20	13,012,331	13,012,331	9,909		13,022,240	13,022,240
East West Bank CD 4172	1.72%	04/21/20	1,003,351	1,003,351		(1,003,351)	—	—
East West Bank CD 5396	1.72%	04/21/20	1,003,351	1,003,351		(1,003,351)	—	—
Citizens Bank CD 5023	0.75%	07/01/20	1,000,000	1,000,000	1,253		1,001,253	1,001,253
East West Bank CD 1106	1.72%	07/21/20	1,003,351	1,003,351	4,312		1,007,663	1,007,663
East West Bank CD 4932	1.72%	07/21/20	1,003,351	1,003,351	4,312		1,007,663	1,007,663
Citizens Bank CD 5033	0.75%	09/30/20	1,000,000	1,000,000	1,871		1,001,871	1,001,871
Southside Bank CD 0742	1.82%	10/17/20	1,007,497	1,007,497	4,576		1,012,073	1,012,073
Southside Bank CD 0750	1.82%	10/17/20	1,007,597	1,007,597	4,577		1,012,174	1,012,174
East West Bank CD 0527	1.70%	10/21/20	1,003,312	1,003,312	4,261		1,007,574	1,007,574
East West Bank CD 7644	1.70%	10/21/20	1,003,312	1,003,312	4,261		1,007,574	1,007,574
Citizens Bank CD 5043	0.75%	12/30/20	1,000,000	1,000,000	1,871		1,001,871	1,001,871
Southside Bank CD 6066	1.68%	01/21/21	1,003,176	1,003,176	4,197		1,007,373	1,007,373
Southside Bank CD 6074	1.68%	01/21/21	1,003,176	1,003,176	4,197		1,007,373	1,007,373
Prosperity Bank CD 9995	0.75%	03/30/21	1,000,000	1,000,000	1,890		1,001,890	1,001,890
Prosperity Bank CD 9996	0.75%	03/30/21	1,000,000	1,000,000	1,890		1,001,890	1,001,890
Prosperity Bank CD 9997	0.75%	06/30/21	1,000,000	1,000,000	1,890		1,001,890	1,001,890
Prosperity Bank CD 9998	0.75%	06/30/21	1,000,000	1,000,000	1,890		1,001,890	1,001,890
Texas Security Bank CD 2528	0.90%	01/06/22	—	—	1,002,097		1,002,097	1,002,097
Texas Security Bank CD 2530	0.95%	04/06/22	—	—	1,002,213		1,002,213	1,002,213
Texas Security Bank CD 2529	0.95%	04/06/22	—	—	1,002,213		1,002,213	1,002,213
TOTAL			\$ 55,716,916	\$ 55,716,916	\$ 3,066,798	\$ (2,965,046)	\$ 55,818,668	\$ 55,818,668

Market Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2020		Qtr to Qtr Change	June 30, 2020	
			Original Face/Par Value	Market Value		Original Face/Par Value	Market Value
ANB MMA	0.34%	07/01/20	\$ 7,928,268	\$ 7,928,268	\$ (168,834)	\$ 7,759,434	\$ 7,759,434
BTH Bank ICS	0.33%	07/01/20	2,669,680	2,669,680	3,117	2,672,797	2,672,797
NexBank ICS	0.50%	07/01/20	15,065,160	15,065,160	(789,510)	14,275,651	14,275,651
TexPool	0.22%	07/01/20	13,012,331	13,012,331	9,909	13,022,240	13,022,240
East West Bank CD 4172	1.72%	04/21/20	1,003,351	1,003,351	(1,003,351)	—	—
East West Bank CD 5396	1.72%	04/21/20	1,003,351	1,003,351	(1,003,351)	—	—
Citizens Bank CD 5023	0.75%	07/01/20	1,000,000	1,000,000	1,253	1,001,253	1,001,253
East West Bank CD 1106	1.72%	07/21/20	1,003,351	1,003,351	4,312	1,007,663	1,007,663
East West Bank CD 4932	1.72%	07/21/20	1,003,351	1,003,351	4,312	1,007,663	1,007,663
Citizens Bank CD 5033	0.75%	09/30/20	1,000,000	1,000,000	1,871	1,001,871	1,001,871
Southside Bank CD 0742	1.82%	10/17/20	1,007,497	1,007,497	4,576	1,012,073	1,012,073
Southside Bank CD 0750	1.82%	10/17/20	1,007,597	1,007,597	4,577	1,012,174	1,012,174
East West Bank CD 0527	1.70%	10/21/20	1,003,312	1,003,312	4,261	1,007,574	1,007,574
East West Bank CD 7644	1.70%	10/21/20	1,003,312	1,003,312	4,261	1,007,574	1,007,574
Citizens Bank CD 5043	0.75%	12/30/20	1,000,000	1,000,000	1,871	1,001,871	1,001,871
Southside Bank CD 6066	1.68%	01/21/21	1,003,176	1,003,176	4,197	1,007,373	1,007,373
Southside Bank CD 6074	1.68%	01/21/21	1,003,176	1,003,176	4,197	1,007,373	1,007,373
Prosperity Bank CD 9995	0.75%	03/30/21	1,000,000	1,000,000	1,890	1,001,890	1,001,890
Prosperity Bank CD 9996	0.75%	03/30/21	1,000,000	1,000,000	1,890	1,001,890	1,001,890
Prosperity Bank CD 9997	0.75%	06/30/21	1,000,000	1,000,000	1,890	1,001,890	1,001,890
Prosperity Bank CD 9998	0.75%	06/30/21	1,000,000	1,000,000	1,890	1,001,890	1,001,890
Texas Security Bank CD 2528	0.90%	01/06/22	—	—	1,002,097	1,002,097	1,002,097
Texas Security Bank CD 2530	0.95%	04/06/22	—	—	1,002,213	1,002,213	1,002,213
Texas Security Bank CD 2529	0.95%	04/06/22	—	—	1,002,213	1,002,213	1,002,213
TOTAL			\$ 55,716,916	\$ 55,716,916	\$ 101,753	\$ 55,818,668	\$ 55,818,668

Allocation
June 30, 2020

Book & Market Value	Total	GO I&S	General Fund	CARES Act Funds	W/S Restricted	W/S Operations	Capital Project
ANB MMA	\$ 7,759,434	\$ 774,583	\$ 724,941	\$ 645,347	\$ 251,435	\$ 1,697,976	\$ 1,436,461
BTH Bank ICS	2,672,797	—	80,875	—	—	463,148	354
NexBank ICS	14,275,651	—	4,462,720	—	—	—	—
TexPool	13,022,240	754,903	1,485,907	—	—	1,700,299	3,102,074
07/01/20—Citizens Bank CD 5023	1,001,253	—	1,001,253	—	—	—	—
07/21/20—East West Bank CD 1106	1,007,663	—	—	—	—	1,007,663	—
07/21/20—East West Bank CD 4932	1,007,663	—	1,007,663	—	—	—	—
09/30/20—Citizens Bank CD 5033	1,001,871	—	1,001,871	—	—	—	—
10/17/20—Southside Bank CD 0742	1,012,073	—	1,012,073	—	—	—	—
10/17/20—Southside Bank CD 0750	1,012,174	—	—	—	—	1,012,174	—
10/21/20—East West Bank CD 0527	1,007,574	—	1,007,574	—	—	—	—
10/21/20—East West Bank CD 7644	1,007,574	—	—	—	—	1,007,574	—
12/30/20—Citizens Bank CD 5043	1,001,871	—	—	—	—	1,001,871	—
01/21/21—Southside Bank CD 6066	1,007,373	—	1,007,373	—	—	—	—
01/21/21—Southside Bank CD 6074	1,007,373	—	—	—	—	1,007,373	—
03/30/21—Prosperity Bank CD 9995	1,001,890	—	1,001,890	—	—	—	—
03/30/21—Prosperity Bank CD 9996	1,001,890	—	—	—	—	1,001,890	—
06/30/21—Prosperity Bank CD 9997	1,001,890	—	1,001,890	—	—	—	—
06/30/21—Prosperity Bank CD 9998	1,001,890	—	—	—	—	1,001,890	—
01/06/22—Texas Security Bank CD 2528	1,002,097	—	—	—	—	1,002,097	—
04/06/22—Texas Security Bank CD 2530	1,002,213	—	—	—	—	1,002,213	—
04/06/22—Texas Security Bank CD 2529	1,002,213	—	1,002,213	—	—	—	—
Totals	\$ 55,818,668	\$ 1,529,486	\$ 15,798,244	\$ 645,347	\$ 251,435	\$ 12,906,168	\$ 4,538,888

Allocation

(continued)

June 30, 2020

Book & Market Value	2009 GO Bonds	2017 CO	2017A CO	2019 Tax Notes	Restricted Park Develop,	Restricted General	Restricted Water Impact
ANB MMA	\$ 903,486	\$ (360,049)	\$ (546,907)	\$ —	\$ 127,683	\$ 81,409	\$ 161,308
BTH Bank ICS	222	—	—	—	394,757	242,656	98,587
NexBank ICS	—	2,735,461	4,034,226	—	93,754	57,619	213,325
TexPool	1 951,102	—	—	2,048,775	249,232	153,173	338,181
07/01/20—Citizens Bank CD 5023	—	—	—	—	—	—	—
07/21/20—East West Bank CD 1106	—	—	—	—	—	—	—
07/21/20—East West Bank CD 4932	—	—	—	—	—	—	—
09/30/20—Citizens Bank CD 5033	—	—	—	—	—	—	—
10/17/20—Southside Bank CD 0742	—	—	—	—	—	—	—
10/17/20—Southside Bank CD 0750	—	—	—	—	—	—	—
10/21/20—East West Bank CD 0527	—	—	—	—	—	—	—
10/21/20—East West Bank CD 7644	—	—	—	—	—	—	—
12/30/20—Citizens Bank CD 5043	—	—	—	—	—	—	—
01/21/21—Southside Bank CD 6066	—	—	—	—	—	—	—
01/21/21—Southside Bank CD 6074	—	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9995	—	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9996	—	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9997	—	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9998	—	—	—	—	—	—	—
01/06/22—Texas Security Bank CD 2528	—	—	—	—	—	—	—
04/06/22—Texas Security Bank CD 2530	—	—	—	—	—	—	—
04/06/22—Texas Security Bank CD 2529	—	—	—	—	—	—	—
Totals	\$ 2,854,810	\$ 2,375,413	\$ 3,487,319	\$ 2,048,775	\$ 865,425	\$ 534,856	\$ 811,400

Allocation
June 30, 2020

(continued)

Book & Market Value	Restricted Sewer Impact	Restricted Roadway	Street Maint.	VERF	MDD	Health Insurance	EDC
ANB MMA	\$ 406,536	\$ 184,260	\$ 141,228	\$ 70,302	\$ 2,666	\$ 504,948	\$ 551,823
BTH Bank ICS	248,463	112,614	109	200,365	250,065	50,218	530,364
NexBank ICS	537,630	243,677	—	799,912	250,107	—	847,219
TexPool	852,298	386,298	—	—	—	—	—
07/01/20—Citizens Bank CD 5023	—	—	—	—	—	—	—
07/21/20—East West Bank CD 1106	—	—	—	—	—	—	—
07/21/20—East West Bank CD 4932	—	—	—	—	—	—	—
09/30/20—Citizens Bank CD 5033	—	—	—	—	—	—	—
10/17/20—Southside Bank CD 0742	—	—	—	—	—	—	—
10/17/20—Southside Bank CD 0750	—	—	—	—	—	—	—
10/21/20—East West Bank CD 0527	—	—	—	—	—	—	—
10/21/20—East West Bank CD 7644	—	—	—	—	—	—	—
12/30/20—Citizens Bank CD 5043	—	—	—	—	—	—	—
01/21/21—Southside Bank CD 6066	—	—	—	—	—	—	—
01/21/21—Southside Bank CD 6074	—	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9995	—	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9996	—	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9997	—	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9998	—	—	—	—	—	—	—
01/06/22—Texas Security Bank CD 2528	—	—	—	—	—	—	—
04/06/22—Texas Security Bank CD 2530	—	—	—	—	—	—	—
04/06/22—Texas Security Bank CD 2529	—	—	—	—	—	—	—
Totals	\$ 2,044,928	\$ 926,849	\$ 141,336	\$ 1,070,580	\$ 502,838	\$ 555,165	\$ 1,929,406

Allocation

March 31, 2020

Book & Market Value	Total	GO I&S	General Fund	W/S Restricted	W/S Operations	Capital Project	2009 GO Bonds
ANB MMA	\$ 7,928,268	\$ 23,749	\$ 905,902	\$ 251,435	\$ 3,043,618	\$ 604,291	\$ 532,852
BTH Bank ICS	2,669,580	200,121	80,782	—	712,384	306	270
NexBank ICS	15,065,160	504,463	4,706,876	—	—	—	—
TexPool	13,012,331	754,311	2,884,285	—	—	2,633,077	2,321,793
04/21/20—East West Bank CD 4172	1,003,351	—	—	—	1,003,351	—	—
04/21/20—East West Bank CD 5396	1,003,351	—	1,003,351	—	—	—	—
07/01/20—Citizens Bank CD 5023	1,000,000	—	1,000,000	—	—	—	—
07/21/20—East West Bank CD 1106	1,003,351	—	—	—	1,003,351	—	—
07/21/20—East West Bank CD 4932	1,003,351	—	1,003,351	—	—	—	—
09/30/20—Citizens Bank CD 5033	1,000,000	—	1,000,000	—	—	—	—
10/17/20—Southside Bank CD 0742	1,007,497	—	1,007,497	—	—	—	—
10/17/20—Southside Bank CD 0750	1,007,597	—	—	—	1,007,597	—	—
10/21/20—East West Bank CD 0527	1,003,312	—	1,003,312	—	—	—	—
10/21/20—East West Bank CD 7644	1,003,312	—	—	—	1,003,312	—	—
12/30/20—Citizens Bank CD 5043	1,000,000	—	—	—	1,000,000	—	—
01/21/21—Southside Bank CD 6066	1,003,176	—	1,003,176	—	—	—	—
01/21/21—Southside Bank CD 6074	1,003,176	—	—	—	1,003,176	—	—
03/30/21—Prosperity Bank CD 9995	1,000,000	—	1,000,000	—	—	—	—
03/30/21—Prosperity Bank CD 9996	1,000,000	—	—	—	1,000,000	—	—
06/30/21—Prosperity Bank CD 9997	1,000,000	—	1,000,000	—	—	—	—
06/30/21—Prosperity Bank CD 9998	1,000,000	—	—	—	1,000,000	—	—
Totals	\$ 55,716,916	\$ 1,482,644	\$ 17,598,532	\$ 251,435	\$ 11,776,790	\$ 3,237,675	\$ 2,854,914

Allocation
March 31, 2020

(continued)

Book & Market Value	2017 CO	2017A CO	2019 Tax Notes	Restricted Park Develop,	Restricted General	Restricted Water Impact	Restricted Sewer Impact
ANB MMA	\$ (586,541)	\$ (67,294)	\$ —	\$ 120,301	\$ 74,969	\$ 40,541	\$ 89,916
BTH Bank ICS	—	—	—	398,324	238,347	118,413	262,633
NexBank ICS	3,539,346	4,029,200	—	94,584	56,597	332,171	736,734
TexPool	—	94,342	2,047,168	251,561	150,528	483,646	1,072,696
04/21/20—East West Bank CD 4172	—	—	—	—	—	—	—
04/21/20—East West Bank CD 5396	—	—	—	—	—	—	—
07/01/20—Citizens Bank CD 5023	—	—	—	—	—	—	—
07/21/20—East West Bank CD 1106	—	—	—	—	—	—	—
07/21/20—East West Bank CD 4932	—	—	—	—	—	—	—
09/30/20—Citizens Bank CD 5033	—	—	—	—	—	—	—
10/17/20—Southside Bank CD 0742	—	—	—	—	—	—	—
10/17/20—Southside Bank CD 0750	—	—	—	—	—	—	—
10/21/20—East West Bank CD 0527	—	—	—	—	—	—	—
10/21/20—East West Bank CD 7644	—	—	—	—	—	—	—
12/30/20—Citizens Bank CD 5043	—	—	—	—	—	—	—
01/21/21—Southside Bank CD 6066	—	—	—	—	—	—	—
01/21/21—Southside Bank CD 6074	—	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9995	—	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9996	—	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9997	—	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9998	—	—	—	—	—	—	—
Totals	\$ 2,952,805	\$ 4,056,248	\$ 2,047,168	\$ 864,770	\$ 520,442	\$ 974,771	\$ 2,161,980

Allocation
March 31, 2020

(continued)

Book & Market Value	Restricted Roadway	Street Maint.	VERF	MDD	Health Insurance	EDC
ANB MMA	\$ 26,733	\$ 189,986	\$ 1,450,802	\$ 392,110	\$ 446,504	\$ 388,395
BTH Bank ICS	78,084	108	—	—	50,159	529,748
NexBank ICS	219,039	—	—	—	—	846,150
TexPool	318,924	—	—	—	—	—
04/21/20—East West Bank CD 4172	—	—	—	—	—	—
04/21/20—East West Bank CD 5396	—	—	—	—	—	—
07/01/20—Citizens Bank CD 5023	—	—	—	—	—	—
07/21/20—East West Bank CD 1106	—	—	—	—	—	—
07/21/20—East West Bank CD 4932	—	—	—	—	—	—
09/30/20—Citizens Bank CD 5033	—	—	—	—	—	—
10/17/20—Southside Bank CD 0742	—	—	—	—	—	—
10/17/20—Southside Bank CD 0750	—	—	—	—	—	—
10/21/20—East West Bank CD 0527	—	—	—	—	—	—
10/21/20—East West Bank CD 7644	—	—	—	—	—	—
12/30/20—Citizens Bank CD 5043	—	—	—	—	—	—
01/21/21—Southside Bank CD 6066	—	—	—	—	—	—
01/21/21—Southside Bank CD 6074	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9995	—	—	—	—	—	—
03/30/21—Prosperity Bank CD 9996	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9997	—	—	—	—	—	—
06/30/21—Prosperity Bank CD 9998	—	—	—	—	—	—
Totals	\$ 642,779	\$ 190,094	\$ 1,450,802	\$ 392,110	\$ 496,663	\$ 1,764,293

Portfolio Summary
City of Sachse, TX
June 30, 2020

Safety - Investment Type

Investment Type	Book Value	Percent
Money Market Account*	\$ 24,707,885	44.3%
Investment Pools	13,022,242	23.3%
CD's	18,088,545	32.4%

Total* \$ 55,818,668 100%

*(Includes Sachse EDC Money Market)

Liquidity - Investments by Maturity Date

Under 30 days	\$ 40,746,705	73%
31 - 90 days		0%
91 - 180 days	5,041,266	9%
181 - 365 days	7,024,177	13%
366 - 760 days	3,006,523	5%
Total Principal Invested	\$ 55,818,668	100%

Portfolio Yield	Fiscal YTD Interest	Int Earned this QTR	(FYTD) Percent of total
Portfolio			
Debt Service	\$ 16,153	\$ 1,194	3.19%
General Fund	\$ 150,142	35,112	29.69%
Water and Sewer Fund	\$ 160,587	33,624	31.75%
Capital Project Fund	\$ 123,981	10,596	24.52%
Special Revenue Fund	\$ 8,988	1,365	1.78%
Impact Fee Fund	\$ 31,916	3,740	6.31%
Street Maintenance Fund	\$ 0	\$ 0	0.00%
Vehicle/Equipment Fund	\$ 278	\$ 278	0.05%
Municipal Development District	\$ 173	\$ 173	0.03%
Health Insurance Fund	\$ 516	58	0.10%
Sachse EDC	\$ 12,978	1,723	2.57%
Total Portfolios	\$ 505,712	\$ 87,863	100.00%

Portfolio Balance

Portfolio	Beginning Balances	Ending Book Balances	Change
Debt Service	\$ 1,482,644	\$ 1,529,486	\$ 46,842.05
General Fund	17,598,532	16,143,591	(1,154,941.19)
Water and Sewer Fund	14,981,030	15,533,015	551,985.00
Capital Project Fund	12,196,004	12,929,791	733,787.35
Special Revenue Fund	1,385,212	1,400,282	15,070.00
Impact Fee Fund	3,779,530	3,783,178	3,648.00
Street Maintenance Fund	190,094	141,336	(48,758.50)
Vehicle/Equipment Fund	1,450,802	1,070,580	(380,221.57)
Municipal Development District	392,110	502,838	110,728.00
Health Insurance Fund	496,663	555,165	58,502.00
Sachse EDC	1,764,293	1,929,406	165,113.00
Total Portfolios	\$ 55,716,912	\$ 55,818,668	\$ 101,754

Historical Interest Rates

	April	May	June
Pooled Money Market Account			
2020	0.2000%	0.2000%	0.3400%
2019	0.2000%	0.2000%	0.2000%
2018	0.2000%	0.2000%	0.2000%
Tex Pool			
2020	0.4552%	0.2685%	0.2165%
2019	2.4344%	2.4005%	2.3812%
2018	1.6704%	1.7159%	1.8110%

City of Sachse, TX
Investment Portfolios
April 30, 2020

									Book Value			Market Value		
					Maturity	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
Debt Service														
GO Bond I&S Fund	Money Market	114512			0	0.2000%	1	23,749	23,749	19,855	43,604	23,749	19,855	43,604
GO Bond I&S Fund	Money Market	BTH			0	0.6514%	1	200,121	200,121	106	200,227	200,121	106	200,227
GO Bond I&S Fund	Money Market	NexBank			0	0.5000%	1	504,463	504,463	207	504,670	504,463	207	504,670
GO Bond I&S Fund	TexPool	111-000			0	0.4552%	1	754,311	754,311	287	754,598	754,311	287	754,598
								1,482,642	1,482,644	20,455	1,503,099	1,482,644	20,455	1,503,099
General Fund														
					0	0.4552%	1	2,884,285	2,884,285	(499,092)	2,385,193	2,884,285	(499,092)	2,385,193
					0	0.2000%	1	905,902	905,902	(196,042)	709,860	905,902	(196,042)	709,860
					0	0.6514%	1	80,782	80,782	42	80,824	80,782	42	80,824
					0	0.5000%	1	4,706,876	4,706,876	1,935	4,708,811	4,706,876	1,935	4,708,811
				10/17/2020	1.8200%	170		1,000,000	1,007,497	1,505	1,009,002	1,007,497	1,505	1,009,002
				9/30/2020	0.7500%	153		1,000,000	1,000,000	616	1,000,616	1,000,000	616	1,000,616
				6/30/2020	0.7500%	61		1,000,000	1,000,000	616	1,000,616	1,000,000	616	1,000,616
				4/21/2020	1.7200%			1,000,000	1,003,351	(1,003,351)	0	1,003,351	(1,003,351)	0
				0	1.7200%	82		1,000,000	1,003,351	1,420	1,004,771	1,003,351	1,420	1,004,771
				10/21/2020	1.7000%	174		1,000,000	1,003,312	1,403	1,004,715	1,003,312	1,403	1,004,715
				8/30/2021	0.7500%	426		1,000,000	1,000,000	637	1,000,637	1,000,000	637	1,000,637
				3/30/2021	0.7500%	334		1,000,000	1,000,000	637	1,000,637	1,000,000	637	1,000,637
				1	1.6800%	266		1,000,000	1,003,176	1,381	1,004,557	1,003,176	1,381	1,004,557
				2	0.9500%	706		1,000,000	0	1,000,625	1,000,625	0	1,000,625	1,000,625
								18,577,845	17,598,532	(687,668)	16,910,864	17,598,532	(687,668)	16,910,864
Water and Sewer Fund														
					0	0.2000%	1	251,435	251,435		251,435	251,435	0	251,435
					0	0.2000%	1	2,457,077	2,457,077	(284,005)	2,173,072	2,457,077	(284,005)	2,173,072
					0	0.6514%	1	712,384	712,384	377	712,761	712,384	377	712,761
					0	0.5000%	1	586,541	586,541	(586,541)	0	586,541	(586,541)	0
					0	1.4700%	1	2,952,805	2,952,805	(220,320)	2,732,485	2,952,805	(220,320)	2,732,485
					0	0.4552%	1		0		0	0	0	0
					0	0.4552%	1		0		0	0	0	0
				10/1	0	1.8200%	170	1,000,000	1,007,597	1,505	1,009,102	1,007,597	1,505	1,009,102
				12/1/2021	1.6800%	266		1,000,000	1,003,176	1,381	1,004,557	1,003,176	1,381	1,004,557
				4/21/2020	1.7200%			1,000,000	1,003,351	(1,003,351)	0	1,003,351	(1,003,351)	0
				7/21/2020	1.7200%	82		1,000,000	1,003,351	1,420	1,004,771	1,003,351	1,420	1,004,771
				10/21/2020	1.7000%	174		1,000,000	1,003,312	1,403	1,004,715	1,003,312	1,403	1,004,715
				12/30/2020	0.7500%	244		1,000,000	1,000,000	616	1,000,616	1,000,000	616	1,000,616
				3/30/2021	0.7500%	334		1,000,000	1,000,000	637	1,000,637	1,000,000	637	1,000,637
	CD			6/30/2021	0.7500%	426		1,000,000	1,000,000	637	1,000,637	1,000,000	637	1,000,637
	CD			2	0.9500%	616		1,000,000	0	1,000,592	1,000,592	0	1,000,592	1,000,592
	CD			2	0.9500%	706		1,000,000	0	1,000,625	1,000,625	0	1,000,625	1,000,625
								16,960,242	14,981,030	(85,024)	14,896,005	14,981,030	(85,024)	14,896,005
School Revenue Funds														
	Money Market	114512	4/30/2020	5/1/2020	0	0.2000%	1	604,291	604,291	(99,801)	504,490	604,291	(99,801)	504,490
	Money Market	BTH	4/30/2020	5/1/2020	0	0.6514%	1	306	306	(5)	301	306	(5)	301
	Money Market	NexBank	4/30/2020	5/1/2020	0	0.5000%	1	0	0		0	0		0
	TexPool	111-000	4/30/2020	5/1/2020	0	0.4552%	1	2,633,077	2,633,077	(3,891)	2,629,186	2,633,077	(3,891)	2,629,186
	Money Market	114512	4/30/2020	5/1/2020	0	0.2000%	1	532,852	532,852	(73,318)	459,534	532,852	(73,318)	459,534
	Money Market	BTH	4/30/2020	5/1/2020	0	0.6514%	1	270	270	5	275	270	5	275
	TexPool	111-000	4/30/2020	5/1/2020	0	0.4552%	1	2,321,793	2,321,793	73,099	2,394,892	2,321,793	73,099	2,394,892
	Money Market	114512	4/30/2020	5/1/2020	0	0.2000%	1	(67,294)	(67,294)	(44,710)	(112,004)	(67,294)	(44,710)	(112,004)
	TexPool	017A CO	4/30/2020	5/1/2020	0	0.4552%	1	94,342	94,342	(67,284)	27,058	94,342	(67,284)	27,058
	Money Market	017A CO	4/30/2020	5/1/2020	0	0.5000%	1	4,029,200	4,029,200	1,656	4,030,856	4,029,200	1,656	4,030,856
	TexPool	111-000	4/30/2020	5/1/2020	0	0.4552%	1	2,047,168	2,047,168	780	2,047,948	2,047,168	780	2,047,948
								12,196,005	12,196,004	(213,469)	11,982,534	12,196,004	(213,469)	11,982,534
Restricted Park Development Fee Funds														
Restricted Park Development Fee Fund	Money Market	114512	4/30/2020	5/1/2020	0	0.2000%	1	120,301	120,301	62	120,363	120,301	62	120,363
Restricted Park Development Fee Fund	Money Market	BTH	4/30/2020	5/1/2020	0	0.6514%	1	398,324	398,324	156	398,480	398,324	156	398,480
Restricted Park Development Fee Fund	Money Market	NexBank	4/30/2020	5/1/2020	0	0.5000%	1	94,584	94,584	26	94,610	94,584	26	94,610
Restricted Park Development Fee Fund	TexPool	111-000	4/30/2020	5/1/2020	0	0.4552%	1	251,561	251,561	61	251,622	251,561	61	251,622

City of Sachse, TX
Investment Portfolios
April 30, 2020

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value			Market Value		
								Beginning of Month	Change ¹	End of Month	Beginning of Month	Change	End of Month
Restricted General Fund	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	74,969	74,969	64	75,033	74,969	64	75,033
Restricted General Fund	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	238,347	238,347	182	238,529	238,347	182	238,529
Restricted General Fund	Money Market	NexBank	4/30/2020	5/1/2020	0.5000%	†	56,597	56,597	36	56,633	56,597	36	56,633
Restricted General Fund	TexPool	1111-000	4/30/2020	5/1/2020	0.4552%	†	150,529	150,529	92	150,621	150,529	92	150,621
Total							1,385,212	1,385,212	679	1,385,891	1,385,212	679	1,385,891
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	40,541	40,541	59,597	100,138	40,541	59,597	100,138
Restricted Water Impact Fee	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	118,413	118,413	4,088	122,501	118,413	4,088	122,501
Restricted Water Impact Fee	Money Market	NexBank	4/30/2020	5/1/2020	0.5000%	†	332,171	332,171	11,426	343,597	332,171	11,426	343,597
Restricted Water Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.4552%	†	483,646	483,646	16,621	500,267	483,646	16,621	500,267
Restricted Sewer Impact Fee	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	89,916	89,916	117,711	207,627	89,916	117,711	207,627
Restricted Sewer Impact Fee	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	262,633	262,633	(8,639)	253,994	262,633	(8,639)	253,994
Restricted Sewer Impact Fee	Money Market	NexBank	4/30/2020	5/1/2020	0.5000%	†	736,734	736,734	(24,319)	712,415	736,734	(24,319)	712,415
Restricted Sewer Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.4552%	†	1,072,696	1,072,696	(35,440)	1,037,256	1,072,696	(35,440)	1,037,256
Restricted Roadway Impact Fee	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	26,733	26,733	41,016	67,749	26,733	41,016	67,749
Restricted Roadway Impact Fee	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	78,084	78,084	4,794	82,878	78,084	4,794	82,878
Restricted Roadway Impact Fee	Money Market	NexBank	4/30/2020	5/1/2020	0.5000%	†	219,039	219,039	13,423	232,462	219,039	13,423	232,462
Restricted Roadway Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.4552%	†	331,307	318,924	19,534	338,458	318,924	19,534	338,458
Total							3,791,913	3,779,530		3,999,341	3,779,530	219,812	3,999,341
Street Maintenance Fund													
Street Maintenance Tax	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	189,986	189,986	32,036	222,022	189,986	32,036	222,022
Street Maintenance Tax	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	108	108	†	109	108	†	109
Total							190,094	190,094	32,037	222,130	190,094	32,037	222,130
Health Insurance Fund													
Health Insurance	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	446,504	446,504	21,821	468,325	446,504	21,821	468,325
Health Insurance	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	50,159	50,159	27	50,186	50,159	27	50,186
Total							496,663	496,663	21,848	518,511	496,663	21,848	518,511
EDC Fund													
EDC PMMKT	Money Market	114512	4/30/2020	5/1/2020	0.2700%	†	388,395	388,395	139,100	527,495	388,395	139,100	527,495
EDC PMMKT	Money Market	BTH	4/30/2020	5/1/2020	0.6514%	†	529,748	529,748	280	530,028	529,748	280	530,028
EDC PMMKT	Money Market	NexBank	4/30/2020	5/1/2020	0.5000%	†	846,150	846,150	347	846,497	846,150	347	846,497
Total							1,764,293	1,764,293	139,727	1,904,020	1,764,293	139,727	1,904,020
Vehicle/Equipment Replacement Fund													
VERF	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	1,450,802	1,450,802	(212,610)	1,238,192	1,450,802	(212,610)	1,238,192
Total							1,450,802	1,450,802	(212,610)	1,238,192	1,450,802	(212,610)	1,238,192
Municipal Development District													
Municipal Development District	Money Market	114512	4/30/2020	5/1/2020	0.2000%	†	392,110	392,110	29,157	421,267	392,110	29,157	421,267
Total							392,110	392,110	29,157	421,267	392,110	29,157	421,267
							58,687,821	55,716,915	(954,869)	54,981,855	55,716,915	(735,057)	54,981,855

Summary of Portfolios by Security Type
04/30/20

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Principal Invested	Book Value			Market Value		
					Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	44.40%	1	0.4514%	21,633,906	25,663,108	-1,250,778	24,412,331	25,663,108	-1,250,778	24,412,331
TexPool	22.77%	1	0.4552%	10,575,457	13,012,332	-495,233	12,517,099	13,012,332	-495,233	12,517,099
CD's	32.83%	299	1.2690%	20,000,000	17,041,474	1,010,954	18,052,428	17,041,474	1,010,954	18,052,428
Total	100.00%			52,209,365	55,716,916	-735,057	54,981,855	55,716,916	-735,057	54,981,855

¹Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX
Investment Portfolios
May 31, 2020

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value				
								Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month	
Debt Service														
GO Bond I&S Fund	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	43,604	43,604	11,840	55,444	43,604	11,840	55,444	
GO Bond I&S Fund	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	1	200,227	200,227	75	200,302	200,227	75	200,302	
GO Bond I&S Fund	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	1	504,670	504,670	215	504,885	504,670	215	504,885	
GO Bond I&S Fund	TexPool	1111-000	5/31/2020	6/1/2020	0.4552%	1	754,598	754,598	172	754,770	754,598	172	754,770	
Total							1,503,100	1,503,099	12,302	1,515,400	1,503,099	12,302	1,515,400	
General Fund														
General Fund	TexPool	1111-000	5/31/2020	6/1/2020	0.4552%	1	2,385,193	2,385,193	(399,548)	1,985,646	2,385,193	(399,548)	1,985,646	
General Fund	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	709,860	709,860	(228,753)	481,107	709,860	(228,753)	481,107	
General Fund	Money Market	14512/CARES	5/31/2020	6/1/2020	0.2000%	1	0	0	448,598	448,598	0	448,598	448,598	
General Fund	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	1	80,824	80,824	30	80,854	80,824	30	80,854	
General Fund	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	1	4,708,811	4,708,811	2,000	4,710,811	4,708,811	2,000	4,710,811	
General Fund	CD	outhside 0742	10/17/2019	10/17/2020	1.8200%	139	1,000,000	1,009,002	1,560	1,010,562	1,009,002	1,560	1,010,562	
General Fund	CD	Citizens 5033	3/30/2020	3/30/2020	0.7500%	122	1,000,000	1,000,616	637	1,001,253	1,000,616	637	1,001,253	
General Fund	CD	Citizens 5023	3/30/2020	6/30/2020	0.7500%	30	1,000,000	1,000,616	637	1,001,253	1,000,616	637	1,001,253	
General Fund	CD	EW 4932	1/21/2020	7/21/2020	1.7200%	51	1,000,000	1,004,771	1,469	1,006,240	1,004,771	1,469	1,006,240	
General Fund	CD	EW 0527	1/21/2020	10/21/2020	1.7000%	143	1,000,000	1,004,715	1,452	1,006,167	1,004,715	1,452	1,006,167	
General Fund	CD	Legacy 9997	3/30/2020	6/30/2021	0.7500%	395	1,000,000	1,000,637	617	1,001,254	1,000,637	617	1,001,254	
General Fund	CD	Legacy 9995	3/30/2020	3/30/2021	0.7500%	303	1,000,000	1,000,637	617	1,001,254	1,000,637	617	1,001,254	
General Fund	CD	outhside 6066	1/21/2020	7/21/2021	1.6800%	235	1,000,000	1,004,557	1,427	1,005,984	1,004,557	1,427	1,005,984	
General Fund	CD	exas Sec 530	4/6/2020	4/6/2022	0.9500%	675	1,000,000	1,000,625	807	1,001,432	1,000,625	807	1,001,432	
Total							16,884,688	16,910,864	(168,449)	16,742,413	16,910,864	(168,449)	16,742,413	
Water and Sewer Fund														
W/S Restrinctd Fund	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	251,435	251,435		251,435	251,435	0	251,435	
W/S Operations	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	2,173,072	2,173,072	35,032	2,208,104	2,173,072	35,032	2,208,104	
W/S Operations	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	1	712,761	712,761	266	713,027	712,761	266	713,027	
W/S Operations	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	1	0	0		0	0	0	0	
W/S 2017CO	Money Market	3886 2017CO	5/31/2020	6/1/2020	1.4700%	1	2,732,485	2,732,485	1,504	2,733,989	2,732,485	1,504	2,733,989	
W/S Operations	TexPool	1111-000	5/31/2020	6/1/2020	0.4552%	1	0	0		0	0	0	0	
W/S 2017CO	TexPool	-000 2017CO	5/31/2020	6/1/2020	0.4552%	1	0	0		0	0	0	0	
W/S Operations	CD	outhside 0750	10/17/2019	10/17/2020	1.8200%	139	1,000,000	1,009,102	1,560	1,010,662	1,009,102	1,560	1,010,662	
W/S Operations	CD	outhside 6074	1/21/2020	7/21/2021	1.6800%	235	1,000,000	1,004,557	1,427	1,005,984	1,004,557	1,427	1,005,984	
W/S Operations	CD	EW 4172	1/21/2020	7/21/2020	1.7200%		0	0		0	0	0	0	
W/S Operations	CD	EW 1106	1/21/2020	7/21/2020	1.7200%	51	1,000,000	1,004,771	1,469	1,006,240	1,004,771	1,469	1,006,240	
W/S Operations	CD	EW 7644	1/21/2020	10/21/2020	1.7000%	143	1,000,000	1,004,715	1,452	1,006,167	1,004,715	1,452	1,006,167	
W/S Operations	CD	Citizens 5043	3/30/2020	12/30/2020	0.7500%	213	1,000,616	1,000,616	637	1,001,253	1,000,616	637	1,001,253	
W/S Operations	CD	Legacy 9996	3/30/2020	3/30/2021	0.7500%	303	1,000,637	1,000,637	617	1,001,254	1,000,637	617	1,001,254	
W/S Operations	CD	Legacy 9998	3/30/2020	6/30/2021	0.7500%	395	1,000,637	1,000,637	617	1,001,254	1,000,637	617	1,001,254	
W/S Operations	CD	exas Sec 2528	4/6/2020	1/6/2022	0.9500%	585	1,000,000	1,000,592	764	1,001,356	1,000,592	764	1,001,356	
W/S Operations	CD	Tex Sec 2529	4/6/2020	4/6/2022	0.9500%	675	1,000,000	1,000,625	807	1,001,432	1,000,625	807	1,001,432	
Total							14,871,643	14,896,005	46,152	14,942,156	14,896,005	46,152	14,942,156	
Capital Project Funds														
Capital Project Funds	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	504,490	504,490	959,090	1,463,580	504,490	959,090	1,463,580	
Capital Project Funds	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	1	301	301	54	355	301	54	355	
Capital Project Funds	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	1	0	0		0	0	0	0	
Capital Project Funds	TexPool	1111-000	5/31/2019	6/1/2019	0.5000%	1	2,629,186	2,629,186	481,556	3,110,742	2,629,186	481,556	3,110,742	
2009 GO Bonds	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	459,534	459,534	453,949	913,483	459,534	453,949	913,483	
2009 GO Bonds	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	1	275	275	(54)	221	275	(54)	221	
2009 GO Bonds	TexPool	1111-000	5/31/2019	6/1/2019	0.4552%	1	2,394,892	2,394,892	(453,346)	1,941,546	2,394,892	(453,346)	1,941,546	
2017A CO Bonds	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	(112,004)	(112,004)	(267,882)	(379,886)	(112,004)	(267,882)	(379,886)	
2017A CO Bonds	TexPool	2017A CO	5/31/2020	6/1/2020	0.4552%	1	27,058	27,058	(27,058)	0	27,058	(27,058)	0	
2017A CO Bonds	Money Market	NexBank	5/31/2020	6/1/2020	0.4552%	1	4,030,856	4,030,856	1,712	4,032,568	4,030,856	1,712	4,032,568	
2019 Tax Notes	TexPool	1111-000	5/31/2020	6/1/2020	0.4552%	1	2,047,948	2,047,948	467	2,048,415	2,047,948	467	2,048,415	
Total							11,982,537	11,982,534	1,148,488	13,131,023	11,982,534	1,148,488	13,131,023	
Special Revenue Funds														
Restricted Park Development Fee Fun	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	120,363	120,363	6,014	126,377	120,363	6,014	126,377	
Restricted Park Development Fee Fun	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	1	398,480	398,480	(3,060)	395,420	398,480	(3,060)	395,420	
Restricted Park Development Fee Fun	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	1	94,610	94,610	(721)	93,889	94,610	(721)	93,889	
Restricted Park Development Fee Fun	TexPool	1111-000	5/31/2020	6/1/2020	0.6514%	1	251,622	251,622	(1,968)	249,654	251,622	(1,968)	249,654	
Restricted General Fund	Money Market	114512	5/31/2020	6/1/2020	0.2000%	1	75,033	75,033	5,239	80,272	75,033	5,239	80,272	

City of Sachse, TX
Investment Portfolios
May 31, 2020

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change ¹	End of Month	Beginning of Month	Change	End of Month
Restricted General Fund	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	238,529	238,529	3,296	241,825	238,529	3,296	241,825
Restricted General Fund	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	†	56,633	56,633	786	57,419	56,633	786	57,419
Restricted General Fund	TexPool	1111-000	5/31/2020	6/1/2020	0.6514%	†	150,621	150,621	2,059	152,680	150,621	2,059	152,680
Total							1,385,891	1,385,891	11,645	1,397,537	1,385,891	11,645	1,397,537
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	100,138	100,138	(310,217)	(210,079)	100,138	(310,217)	(210,079)
Restricted Water Impact Fee	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	122,501	122,501	(25,048)	97,453	122,501	(25,048)	97,453
Restricted Water Impact Fee	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	†	343,597	343,597	(70,241)	273,356	343,597	(70,241)	273,356
Restricted Water Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.4552%	†	500,267	500,267	(17,502)	482,765	500,267	(17,502)	482,765
Restricted Sewer Impact Fee	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	207,627	207,627	(834,828)	(627,201)	207,627	(834,828)	(627,201)
Restricted Sewer Impact Fee	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	253,994	253,994	36,957	290,951	253,994	36,957	290,951
Restricted Sewer Impact Fee	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	†	712,415	712,415	103,703	816,118	712,415	103,703	816,118
Restricted Sewer Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.4552%	†	1,037,256	1,037,256	404,065	1,441,321	1,037,256	404,065	1,441,321
Restricted Roadway Impact Fee	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	67,749	67,749	(221,104)	(153,355)	67,749	(221,104)	(153,355)
Restricted Roadway Impact Fee	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	82,878	82,878	(11,738)	71,140	82,878	(11,738)	71,140
Restricted Roadway Impact Fee	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	†	232,462	232,462	(32,915)	199,547	232,462	(32,915)	199,547
Restricted Roadway Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.4552%	†	338,458	338,458	13,956	352,414	338,458	13,956	352,414
Total							3,999,342	3,999,341	(964,912)	3,034,429	3,999,341	(964,912)	3,034,429
Street Maintenance Fund													
Street Maintenance Tax	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	222,022	222,022	47,562	269,584	222,022	47,562	269,584
Street Maintenance Tax	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	109	109		109		0	109
Total							222,131	222,130	47,562	269,692	222,130	47,562	269,692
Health Insurance Fund													
Health Insurance	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	468,325	468,325	21,880	490,205	468,325	21,880	490,205
Health Insurance	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	50,186	50,186	19	50,205	50,186	19	50,205
Total							518,512	518,511	21,899	540,410	518,511	21,899	540,410
EDC Fund													
EDC PMMKT	Money Market	114512	5/31/2020	6/1/2020	0.2700%	†	527,495	527,495	(5,546)	521,949	527,495	(5,546)	521,949
EDC PMMKT	Money Market	BTH	5/31/2020	6/1/2020	0.6514%	†	530,028	530,028	197	530,225	530,028	197	530,225
EDC PMMKT	Money Market	NexBank	5/31/2020	6/1/2020	0.5000%	†	846,497	846,497	360	846,857	846,497	360	846,857
Total							1,904,020	1,904,020	(4,989)	1,899,031	1,904,020	(4,989)	1,899,031
Vehicle/Equipment Replacement Fund													
VERF	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	1,238,192	1,238,192	(104,975)	1,133,217	1,238,192	(104,975)	1,133,217
Total							1,238,192	1,238,192	(104,975)	1,133,217	1,238,192	(104,975)	1,133,217
Municipal Development District													
Municipal Development District	Money Market	114512	5/31/2020	6/1/2020	0.2000%	†	421,267	421,267	44,469	465,736	421,267	44,469	465,736
Total							421,267	421,267	44,469	465,736	421,267	44,469	465,736
							54,931,323	54,981,855	89,192	55,071,045	54,981,855	89,192	55,071,044

Summary of Portfolios by Security Type
05/31/20

Security Type	Percent of	Average # of days	Average Yield	Principal Invested	Book Value			Market Value		
	Total (Book Value)				Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	44.45%	1	0.4446%	24,412.331	24,412.331	67.766	24,480.096	24,412.331	67.766	24,480.096
TexPool	22.73%	1	0.4888%	12,517.099	12,517.099	2.854	12,519.953	12,517.099	2.854	12,519.953
CD's	32.81%	254	1.2735%	18,001.890	18,052.428	18.573	18,071.001	18,052.428	18.573	18,071.001
Total	100.00%			54,931.320	54,981.855	89.192	55,071.045	54,981.855	89.192	55,071.045
1Change = Investment activity including earnings deposits and withdrawals.										

¹Change = Investment activity including earnings deposits and withdrawals.

City of Sachse, TX
Investment Portfolios
June 30, 2020

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value				
								Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month	
Debt Service														
GO Bond I&S Fund	Money Market	114512	6/30/2020	7/1/2020	0.3400%	1	55,444	55,444	719,139	774,583	55,444	719,139	774,583	
GO Bond I&S Fund	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	200,302	200,302	(200,302)	0	200,302	(200,302)	0	
GO Bond I&S Fund	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	1	504,885	504,885	(504,885)	0	504,885	(504,885)	0	
GO Bond I&S Fund	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	754,770	754,770	133	754,903	754,770	133	754,903	
Total							1,515,401	1,515,400	14,085	1,529,486	1,515,400	14,085	1,529,486	
General Fund														
General Fund	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	1,985,646	1,985,646	(499,739)	1,485,907	1,985,646	(499,739)	1,485,907	
General Fund	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	481,107	481,107	243,834	724,941	481,107	243,834	724,941	
General Fund	Money Market	4512/CARES	6/30/2020	7/1/2020	0.2000%	1	448,598	448,598	196,749	645,347	448,598	196,749	645,347	
General Fund	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	80,854	80,854	21	80,875	80,854	21	80,875	
General Fund	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	1	4,710,811	4,710,811	(248,091)	4,462,720	4,710,811	(248,091)	4,462,720	
General Fund	CD	outhside 0742	10/17/2019	12/17/2020	1.8200%	109	1,000,000	1,010,562	1,511	1,012,073	1,010,562	1,511	1,012,073	
General Fund	CD	Citizens 5033	3/30/2020	5/30/2020	0.7500%	92	1,000,000	1,001,253	618	1,001,871	1,001,253	618	1,001,871	
General Fund	CD	Citizens 5023	3/30/2020	5/30/2020	0.7500%	0	1,000,000	1,001,253	0	1,001,253	1,001,253	0	1,001,253	
General Fund	CD	EW 4932	1/21/2020	7/21/2020	1.7200%	21	1,000,000	1,006,240	1,423	1,007,663	1,006,240	1,423	1,007,663	
General Fund	CD	EW 0527	1/21/2020	12/21/2020	1.7000%	113	1,000,000	1,006,167	1,407	1,007,574	1,006,167	1,407	1,007,574	
General Fund	CD	Legacy 9997	3/30/2020	5/30/2021	0.7500%	365	1,000,000	1,001,254	636	1,001,890	1,001,254	636	1,001,890	
General Fund	CD	Legacy 9995	3/30/2020	5/30/2021	0.7500%	365	1,000,000	1,001,254	636	1,001,890	1,001,254	636	1,001,890	
General Fund	CD	outhside 6066	1/21/2020	1/21/2021	1.6800%	205	1,000,000	1,005,984	1,389	1,007,373	1,005,984	1,389	1,007,373	
General Fund	CD	exas Sec 530	4/6/2020	4/6/2022	0.9500%	645	1,000,000	1,001,432	781	1,002,213	1,001,432	781	1,002,213	
Total							16,707,016	16,742,413	3,442	16,443,591	16,742,413	(298,827)	16,443,591	
Water and Sewer Fund														
W/S Restricted Fund	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	251,435	251,435		251,435	251,435	0	251,435	
W/S Operations	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	2,208,104	2,208,104	(510,128)	1,697,976	2,208,104	(510,128)	1,697,976	
W/S Operations	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	713,027	713,027	(249,879)	463,148	713,027	(249,879)	463,148	
W/S Operations	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	1	0	0		0	0	0	0	
W/S 2017CO	Money Market	3886 2017CO	6/30/2020	7/1/2020	1.4700%	1	2,733,989	2,733,989	1,472	2,735,461	2,733,989	1,472	2,735,461	
W/S Operations	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	0	0	1,700,299	1,700,299	0	1,700,299	1,700,299	
W/S 2017CO	Money Market	4512 2017CO	6/30/2020	7/1/2020	0.3400%	1	0	0	(360,049)	(360,049)	0	(360,049)	(360,049)	
W/S Operations	CD	outhside 0750	10/17/2019	10/17/2020	2.3000%	109	1,000,000	1,010,562	1,512	1,012,174	1,010,562	1,512	1,012,174	
W/S Operations	CD	outhside 6074	1/21/2020	1/21/2021	1.6800%	205	1,000,000	1,005,984	1,389	1,007,373	1,005,984	1,389	1,007,373	
W/S Operations	CD	EW 1106	1/21/2020	7/21/2020	1.7200%	21	1,000,000	1,006,240	1,423	1,007,663	1,006,240	1,423	1,007,663	
W/S Operations	CD	EW 7644	1/21/2020	10/21/2020	1.7000%	113	1,000,000	1,006,167	1,407	1,007,574	1,006,167	1,407	1,007,574	
W/S Operations	CD	Citizens 5043	3/30/2020	12/30/2020	0.7500%	183	1,000,000	1,001,253	618	1,001,871	1,001,253	618	1,001,871	
W/S Operations	CD	Legacy 9996	3/30/2020	3/30/2021	0.7500%	273	1,000,000	1,001,254	636	1,001,890	1,001,254	636	1,001,890	
W/S Operations	CD	Legacy 9998	3/30/2020	6/30/2021	0.7500%	365	1,000,000	1,001,254	636	1,001,890	1,001,254	636	1,001,890	
W/S Operations	CD	exas Sec 2528	4/6/2020	1/6/2022	0.9500%	555	1,000,000	1,001,356	741	1,002,097	1,001,356	741	1,002,097	
W/S Operations	CD	Tex Sec 2529	4/6/2020	4/6/2022	0.9500%	645	1,000,000	1,001,432	781	1,002,213	1,001,432	781	1,002,213	
Total							14,906,555	14,942,156	590,858	15,533,015	14,942,156	590,858	15,533,015	
Capital Project Funds														
Capital Project Funds	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	1,463,580	1,463,580	(27,119)	1,436,461	1,463,580	(27,119)	1,436,461	
Capital Project Funds	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	355	355	(1)	354	355	(1)	354	
Capital Project Funds	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	1	0	0		0	0	0	0	
Capital Project Funds	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	3,110,742	3,110,742	(8,668)	3,102,074	3,110,742	(8,668)	3,102,074	
2009 GO Bonds	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	913,483	913,483	(9,997)	903,486	913,483	(9,997)	903,486	
2009 GO Bonds	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	221	221	1	222	221	1	222	
2009 GO Bonds	TexPool	1111-000	5/31/2019	6/1/2019	0.2000%	1	1,941,546	1,941,546	9,556	1,951,102	1,941,546	9,556	1,951,102	
2017A CO Bonds	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	(379,886)	(379,886)	(167,021)	(546,907)	(379,886)	(167,021)	(546,907)	
2017A CO Bonds	TexPool	2017A CO	6/30/2020	7/1/2020	0.2165%	1	0	0		0	0	0	0	
2017A CO Bonds	Money Market	NexBank	6/30/2020	7/1/2020	0.0000%	1	4,032,568	4,032,568	1,658	4,034,226	4,032,568	1,658	4,034,226	
2019 Tax Notes	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	2,048,415	2,048,415	360	2,048,775	2,048,415	360	2,048,775	
Total							13,131,024	13,131,023	(201,231)	12,929,791	13,131,023	(201,231)	12,929,791	
Special Revenue Funds														
Restricted Park Development Fee Fur	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	126,377	126,377	1,306	127,683	126,377	1,306	127,683	
Restricted Park Development Fee Fur	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	395,420	395,420	(663)	394,757	395,420	(663)	394,757	
Restricted Park Development Fee Fur	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	1	93,889	93,889	(135)	93,754	93,889	(135)	93,754	
Restricted Park Development Fee Fur	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	249,654	249,654	(422)	249,232	249,654	(422)	249,232	
Restricted General Fund	Money Market	114512	6/30/2020	7/1/2020	0.2000%	1	80,272	80,272	1,137	81,409	80,272	1,137	81,409	
Restricted General Fund	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	1	241,825	241,825	831	242,656	241,825	831	242,656	
Restricted General Fund	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	1	57,419	57,419	200	57,619	57,419	200	57,619	

City of Sachse, TX
Investment Portfolios
June 30, 2020

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Principal Invested	Book Value		Market Value			
								Beginning of Month	Change¹	End of Month	Beginning of Month	Change	End of Month
Restricted General Fund	TexPool	1111-000	6/30/2020	7/1/2020	0.2165%	1	152,680	152,680	493	153,173	152,680	493	153,173
Total							1,397,536	1,397,537	2,747	1,400,282	1,397,537	2,747	1,400,282
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	(210,079)	(210,079)	371,387	161,308	(210,079)	371,387	161,308
Restricted Water Impact Fee	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	97,453	97,453	1,134	98,587	97,453	1,134	98,587
Restricted Water Impact Fee	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	†	273,356	273,356	(60,031)	213,325	273,356	(60,031)	213,325
Restricted Water Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.2165%	†	482,765	482,765	(144,584)	338,181	482,765	(144,584)	338,181
Restricted Sewer Impact Fee	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	(627,201)	(627,201)	1,033,737	406,536	(627,201)	1,033,737	406,536
Restricted Sewer Impact Fee	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	290,951	290,951	(42,488)	248,463	290,951	(42,488)	248,463
Restricted Sewer Impact Fee	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	†	816,118	816,118	(278,488)	537,630	816,118	(278,488)	537,630
Restricted Sewer Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.2165%	†	1,441,321	1,441,321	(589,023)	852,298	1,441,321	(589,023)	852,298
Restricted Roadway Impact Fee	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	(153,355)	(153,355)	337,615	184,260	(153,355)	337,615	184,260
Restricted Roadway Impact Fee	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	71,140	71,140	41,474	112,614	71,140	41,474	112,614
Restricted Roadway Impact Fee	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	†	199,547	199,547	44,130	243,677	199,547	44,130	243,677
Restricted Roadway Impact Fee	TexPool	1111-000	12/31/2017	1/1/2018	0.2165%	†	352,414	352,414	33,884	386,298	352,414	33,884	386,298
Total							3,034,430	3,034,429	748,747	3,783,178	3,034,429	748,747	3,783,178
Street Maintenance Fund													
Street Maintenance Tax	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	269,584	269,584	(128,356)	141,228	269,584	(128,356)	141,228
Street Maintenance Tax	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	109	109	109	109	109	0	109
Total							269,693	269,692	(128,356)	141,336	269,692	(128,356)	141,336
Health Insurance Fund													
Health Insurance	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	490,205	490,205	14,743	504,948	490,205	14,743	504,948
Health Insurance	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	50,205	50,205	13	50,218	50,205	13	50,218
Total							540,410	540,410	14,756	555,165	540,410	14,756	555,165
EDC Fund													
EDC PMMKT	Money Market	114512	6/30/2020	7/1/2020	0.2700%	†	521,949	521,949	29,874	551,823	521,949	29,874	551,823
EDC PMMKT	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	530,225	530,225	139	530,364	530,225	139	530,364
EDC PMMKT	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	†	846,857	846,857	362	847,219	846,857	362	847,219
Total							1,899,031	1,899,031	30,375	1,929,406	1,899,031	30,375	1,929,406
Vehicle/Equipment Replacement Fund													
VERF	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	1,133,217	1,133,217	(1,062,915)	70,302	1,133,217	(1,062,915)	70,302
VERF	Money Market	BTH	6/30/2020	7/1/2020	0.3331%	†	0	0	200,365	200,365	0	200,365	200,365
VERF	Money Market	NexBank	6/30/2020	7/1/2020	0.5000%	†	0	0	799,913	799,913	0	799,913	799,913
Total							1,133,217	1,133,217	(62,637)	1,070,580	1,133,217	(62,637)	1,070,580
Municipal Development District													
Municipal Development District	Money Market	114512	6/30/2020	7/1/2020	0.2000%	†	465,736	465,736	(463,070)	2,666	465,736	(463,070)	2,666
Municipal Development District	Money Market	BTH	6/30/2020	7/1/2020	0.2165%	†	0	0	250,065	250,065	0	250,065	250,065
Municipal Development District	Money Market	NexBank	6/30/2020	7/1/2020	0.2000%	†	0	0	250,107	250,107	0	250,107	250,107
Total							465,736	465,736	37,102	502,838	465,736	37,102	502,838
							55,000,049	55,071,045	1,049,888	55,818,668	55,071,045	747,619	55,818,668

Summary of Portfolios by Security Type
06/30/20

Security Type	Percent of	Average # of days	Average Yield	Principal Invested	Book Value		Market Value			
	Total (Book Value)				Beginning of Month	Change	End of Month	Beginning of Month	Change	End of Month
Money Market Account	44.26%	1	0.3465%	24,480,096	24,480,096	227,788	24,707,885	24,480,096	227,788	24,707,885
TexPool	23.33%	1	0.2151%	10,069,204	12,519,953	502,289	13,022,242	12,519,953	502,289	13,022,242
CD's	32.41%	169	1.2456%	18,000,000	18,071,001	17,544	18,088,545	18,071,001	17,544	18,088,545
Total	100.00% Dec			52,549,300	55,071,045	747,621	55,818,668	55,071,045	747,621	55,818,668

¹Change = Investment activity including earnings, deposits and withdrawals.

3rd Quarter Budget Report (Unaudited)

As of June 30, 2020



The City of Sachse Finance Department is dedicated to excellence in local government, comprehensive fiscal management, compliance, and reporting.

The Quarterly Budget Report complies with the City Charter's quarterly financial reporting requirement and is aimed at providing our users (internal and external), with a general awareness of the City's financial position.



Finance Department

TO: GINA NASH, CITY MANAGER
FROM: TERESA SAVAGE, FINANCE DIRECTOR *TS*
SUBJ: QUARTERLY BUDGET REPORT FOR 3rd QUARTER ENDING JUNE 30, 2020
DATE: AUGUST 7, 2020
CC: MAYOR AND CITY COUNCIL

Attached is the 3rd Quarter Budget Report for the 2019-2020 fiscal year. The fiscal year for the City of Sachse is October 1st through September 30th. 75% of the fiscal year was complete as of the end of March 2020.

Overall, the City has received \$39.2 million through the 3rd quarter, representing 97% of budgeted revenues.

CITY-WIDE REVENUES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Collected</i>
General Fund	\$ 19,587,487	\$ 19,974,240	101.97%
Utility Fund	13,308,042	10,111,013	75.98%
Debt Service	4,721,027	4,803,543	101.75%
Special Revenue	80,500	138,926	172.58%
Impact Fee	550,000	2,323,295	422.42%
Street Maint. Tax	388,500	575,778	148.21%
Health Insurance	1,642,433	1,231,565	74.98%
Total	\$ 40,277,989	\$ 39,158,361	97.22%

Year-to-date expenditures totaled \$30.7 million through the 3rd quarter, representing 77% of budgeted expenditures.

CITY-WIDE OPERATING EXPENDITURES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Expended</i>
General Fund	\$ 19,563,143	\$14,339,029	73.30%
Utility Fund	11,670,456	8,594,883	73.65%
Debt Service	4,816,070	4,143,934	86.04%
Special Revenue	47,000	10,577	22.51%
Impact Fee	1,810,108	1,867,332	103.16%
Street Maint. Tax	305,000	630,294	206.65%
Health Insurance	1,624,280	1,068,641	65.79%
Total	\$39,836,058	\$30,654,690	76.95%

Revenue

- Through June, total General Fund revenues were \$19,974,240 or 102% of expected collections. Total revenues increased \$2,694,795 compared to the same period last fiscal year.
- Sales tax revenues through June are 92% of expected collections, at \$1,461,977 collected.
- Franchise fees are at \$1,371,608 or 76% of budget; an increase from last year of \$4,515.
- General Fund current ad valorem tax revenues are 101% collected at \$12,694,182, a \$700,739 increase over last fiscal year.
- Through June, collections for Licenses & Permits are a total of \$821,034 or 142% of expected collections.
- Fees and Service Charges year-to-date as of June are \$1,171,696 or 141% of budget. This is an increase of \$431,883 compared to the same period last fiscal year. The line items for Developer Fees and Plan Review Fees have already exceeded the projected total for the year.
- Court fine revenues finished June at \$165,034 or 66% of anticipated collections.
- Through June, Utility Fund revenues totaled \$10,111,013 or 76% of budget.
- Sales tax revenue in the Street Maintenance Tax Fund is \$366,681 or 95% of expected collections for the current fiscal year.

Expenditures

- Through June, total General Fund expenditures are \$14,339,029 or 73% expended; an increase of \$938,354 from the prior fiscal year
- Utility Fund expenditures are \$8,594,883 or 74% of budget; an increase of \$759,143 from prior fiscal year.
- Capital Project expenditures total \$4,842,525 year-to-date, made up of \$1,810,063 from the Utility Fund and \$3,032,462 in the Capital Projects Fund.

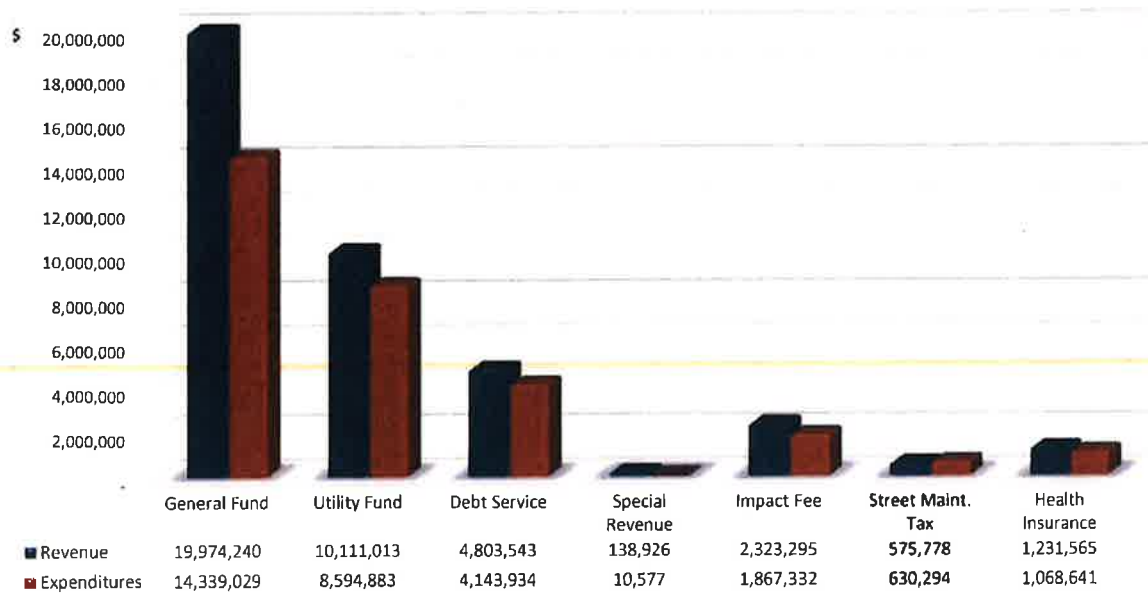
Component Units

- Sales tax revenue in the Municipal Development District Fund is \$343,047 or 97% of budget, an increase of \$60,425 over the previous fiscal year.
- Sachse Economic Development Corporation had expenditures totaling \$541,217 or 67% of budget; an increase of \$111,949 over the prior year.

**CITY OF SACHSE
REVENUE AND EXPENDITURE SUMMARY
AND CHANGES IN FUND BALANCE RESERVES
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

	General Fund	Utility Fund	Debt Service Fund	Special Revenue Fund	Impact Fee Fund	Street Maintenance Tax Fund	Health Insurance Fund	Total
Revenues								
Budget	\$ 19,587,487	\$ 13,308,042	\$ 4,721,027	\$ 80,500	\$ 550,000	\$ 388,500	\$ 1,642,433	\$ 40,277,989
YTD Actual	19,974,240	10,111,013	4,803,543	138,926	2,323,295	575,778	1,231,565	39,158,361
Budget Remaining	\$ (386,753)	\$ 3,197,029	\$ (82,516)	\$ (58,426)	\$ (1,773,295)	\$ (187,278)	\$ 410,868	\$ 1,119,629
% of Budget	101.97%	75.98%	101.75%	172.58%	422.42%	148.21%	74.98%	97.22%
Expenditures								
Budget	\$ 19,563,143	\$ 11,670,457	\$ 4,816,070	\$ 47,000	\$ 1,810,108	\$ 305,000	\$ 1,624,280	\$ 39,836,058
YTD Actual	14,339,029	8,594,883	4,143,934	10,577	1,867,332	630,294	1,068,641	30,654,690
Budget Remaining	\$ 5,224,114	\$ 3,075,574	\$ 672,136	\$ 36,423	\$ (57,224)	\$ (325,294)	\$ 555,639	\$ 9,181,368
% of Budget	73.30%	73.65%	86.04%	22.51%	103.16%	206.65%	65.79%	76.95%
Net Over/under	\$ 5,635,211	\$ 1,516,130	\$ 659,609	\$ 128,349	\$ 455,963	\$ (54,516)	\$ 162,924	\$ 8,503,671

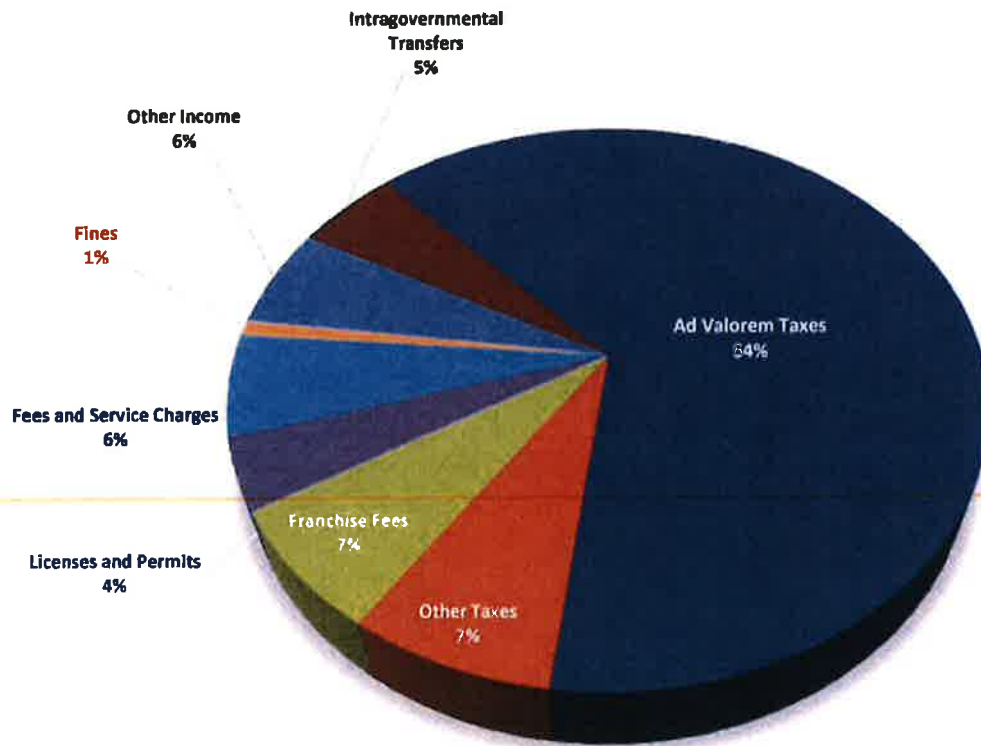
Revenue and Expenditure Summary



**CITY OF SACHSE
GENERAL FUND REVENUES
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

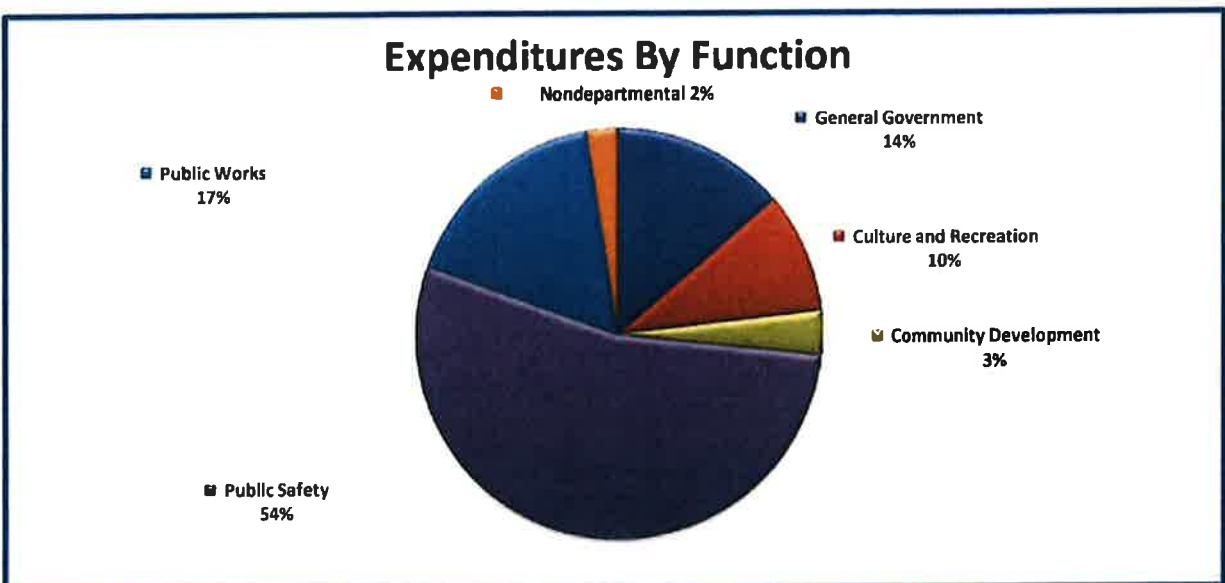
	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
Ad Valorem Taxes	\$ 12,019,803	\$ 12,059,950	\$ 12,586,210	\$ 12,774,110	\$ (187,900)	101.49%
Other Taxes	1,508,000	1,270,399	1,633,000	1,491,471	141,529	91.33%
Franchise Fees	1,710,775	1,367,093	1,809,027	1,371,608	437,419	75.82%
Licenses and Permits	566,500	290,952	579,500	821,034	(241,534)	141.68%
Fees and Service Charges	709,600	739,813	833,000	1,171,696	(329,307)	140.66%
Fines	250,000	183,571	250,000	165,034	84,966	66.01%
Other Income	376,618	481,012	532,853	1,156,365	(623,512)	217.01%
Intragovernmental Transfers	1,182,205	886,654	1,363,897	1,022,923	340,974	75.00%
TOTAL REVENUES	\$ 18,323,501	\$ 17,279,445	\$ 19,587,487	\$ 19,974,240	\$ (377,365)	101.97%

General Fund Revenue



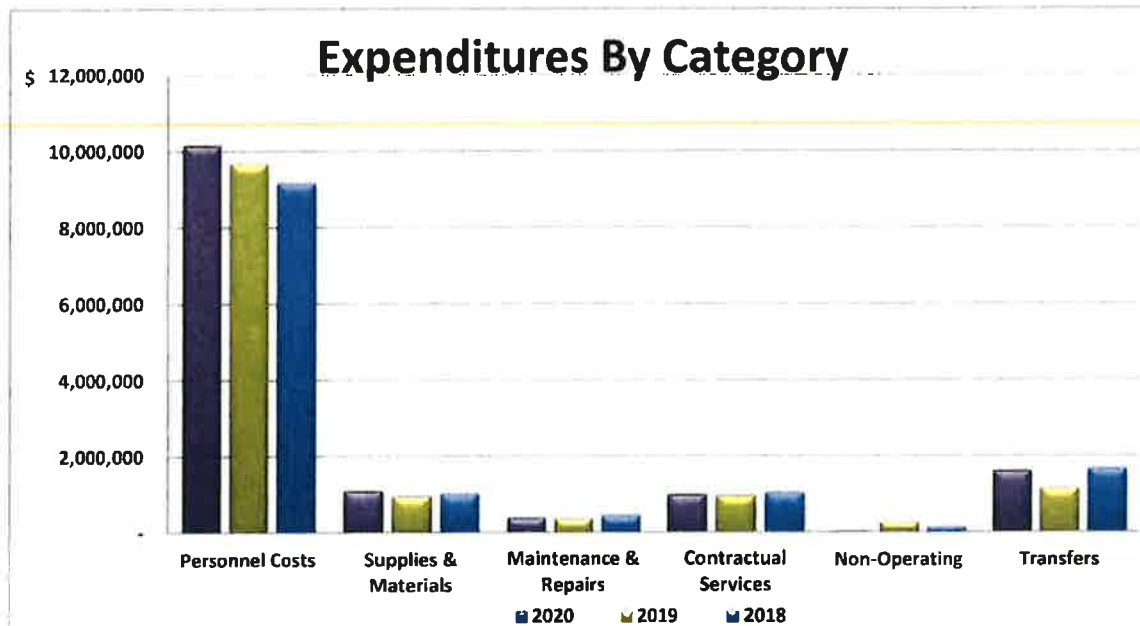
**CITY OF SACHSE
GENERAL FUND EXPENDITURES
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
General Government						
City Manager	\$ 426,258	\$ 322,281	\$ 752,099	\$ 504,103	\$ 247,995	67.03%
City Secretary	193,198	131,790	192,702	184,207	13,810	95.59%
Human Resources	374,546	266,411	393,974	268,509	125,465	68.15%
Finance	592,461	464,656	684,177	418,248	266,113	61.13%
Municipal Court	236,104	157,451	242,307	149,600	92,707	61.74%
Information Technology	753,684	538,594	741,473	444,376	298,157	59.93%
	<u>2,576,251</u>	<u>1,881,183</u>	<u>3,006,732</u>	<u>1,969,044</u>	<u>1,037,688</u>	<u>65.49%</u>
Culture and Recreation						
Parks	1,224,007	742,489	889,139	678,385	210,754	76.30%
Senior Center Programs	167,466	127,923	175,778	123,131	52,647	70.05%
Library Services	468,323	338,181	520,532	354,105	161,327	68.03%
Recreation			433,578	209,134	228,196	48.23%
	<u>1,859,796</u>	<u>1,208,594</u>	<u>2,019,027</u>	<u>1,364,755</u>	<u>652,924</u>	<u>67.59%</u>
Public Safety						
Police	5,238,314	4,008,253	5,436,091	3,937,361	1,501,792	72.43%
Animal Services	232,199	175,096	236,067	164,627	71,440	69.74%
Fire and Ambulance	4,254,812	3,150,165	4,541,005	3,607,674	1,033,193	79.45%
	<u>9,725,325</u>	<u>7,333,514</u>	<u>10,213,163</u>	<u>7,709,662</u>	<u>2,503,501</u>	<u>75.49%</u>
Public Works						
Streets and Drainage	1,970,121	1,490,106	2,279,892	1,866,787	413,730	81.88%
Facilities Maintenance	522,749	394,881	568,276	399,863	168,413	70.36%
Engineering	253,981	150,838	347,000	185,729	161,167	53.52%
	<u>2,746,851</u>	<u>2,035,825</u>	<u>3,195,168</u>	<u>2,452,379</u>	<u>742,789</u>	<u>76.75%</u>
Development Services	908,890	613,453	721,743	489,733	232,010	67.85%
Non-Departmental	<u>390,630</u>	<u>328,108</u>	<u>407,310</u>	<u>353,457</u>	<u>53,854</u>	<u>86.78%</u>
TOTAL EXPENDITURES	<u><u>\$ 18,244,099</u></u>	<u><u>\$ 13,400,675</u></u>	<u><u>\$ 19,563,143</u></u>	<u><u>\$ 14,339,029</u></u>	<u><u>\$ 5,224,114</u></u>	<u><u>73.30%</u></u>



CITY OF SACHSE
GENERAL FUND EXPENDITURES BY CATEGORY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

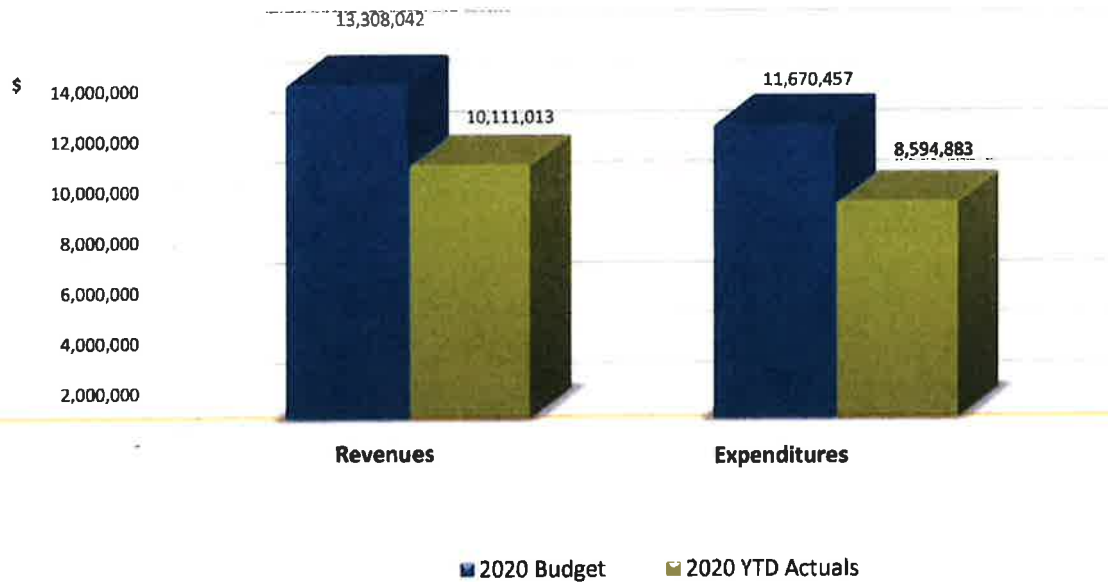
	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2020	\$ 14,057,511	\$ 10,168,292	\$ 3,889,220	72.33%
	2019	13,100,849	9,702,773	3,398,076	74.06%
	2018	12,564,081	9,191,242	3,372,839	73.15%
Supplies and Materials	2020	1,558,119	1,110,903	447,215	71.30%
	2019	1,532,211	951,884	580,327	62.12%
	2018	1,488,102	1,032,821	455,281	69.41%
Maintenance and Repairs	2020	616,222	397,673	218,549	64.53%
	2019	610,545	362,426	248,119	59.36%
	2018	583,770	452,648	131,122	77.54%
Contractual Services	2020	1,581,848	1,002,446	579,402	63.37%
	2019	1,544,950	965,229	579,721	62.48%
	2018	1,387,857	1,062,846	325,011	76.58%
Non-Operating	2020	101,603	34,320	67,283	33.78%
	2019	264,751	249,338	15,413	94.18%
	2018	98,219	128,626	(30,407)	130.96%
Intragovernmental Transfers	2020	1,647,840	1,625,395	22,445	98.64%
	2019	1,190,793	1,169,024	21,769	98.17%
	2018	1,703,947	1,681,450	22,497	98.68%
TOTAL EXPENDITURES	2020	19,563,143	14,339,029	5,224,114	73.30%
	2019	18,244,099	13,400,675	4,843,424	73.45%
	2018	17,825,976	13,549,633	4,276,343	76.01%



**CITY OF SACHSE
UTILITY FUND SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

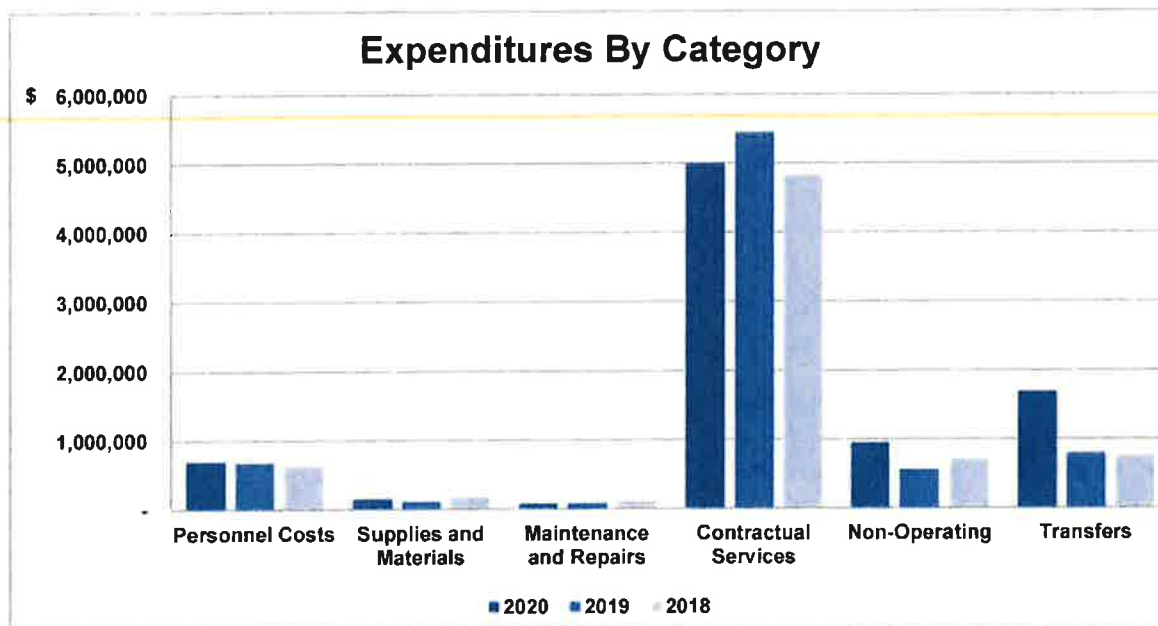
	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Water Revenue	\$ 6,375,324	\$ 4,371,589	\$ 6,919,622	\$ 4,913,342	\$ 2,006,280	71.01%
Sewer Revenue	4,768,010	3,653,016	4,790,920	3,643,201	1,147,719	76.04%
Drainage Fee Revenue	204,000	156,864	210,000	157,866	52,134	75.17%
Fees and Service Charges	181,000	143,288	166,000	153,829	12,171	92.67%
Other Gov'ts & Sources	24,000	18,934	24,000	18,944	5,056	78.93%
Other Income	130,500	392,643	1,197,500	1,223,831	(26,331)	102.20%
TOTAL REVENUES	\$ 11,682,834	\$ 8,736,334	\$ 13,308,042	\$ 10,111,013	\$ 3,197,029	75.98%
EXPENDITURES						
Utility Administration	\$ 428,484	\$ 299,638	\$ 430,387	\$ 313,111	\$ 117,276	72.75%
Water Operations	5,951,406	4,400,850	6,734,956	5,165,254	1,569,702	76.69%
Sewer Operations	3,902,224	3,135,251	4,405,115	3,116,518	1,288,597	70.75%
Stormwater Drainage	255,000	53,710	100,000	62,500	37,500	62.50%
TOTAL EXPENDITURES	\$ 10,282,114	\$ 7,835,740	\$ 11,670,457	\$ 8,594,883	\$ 3,075,574	73.65%

Utility Fund Revenues and Expenditures



CITY OF SACHSE
UTILITY FUND EXPENDITURES BY CATEGORY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

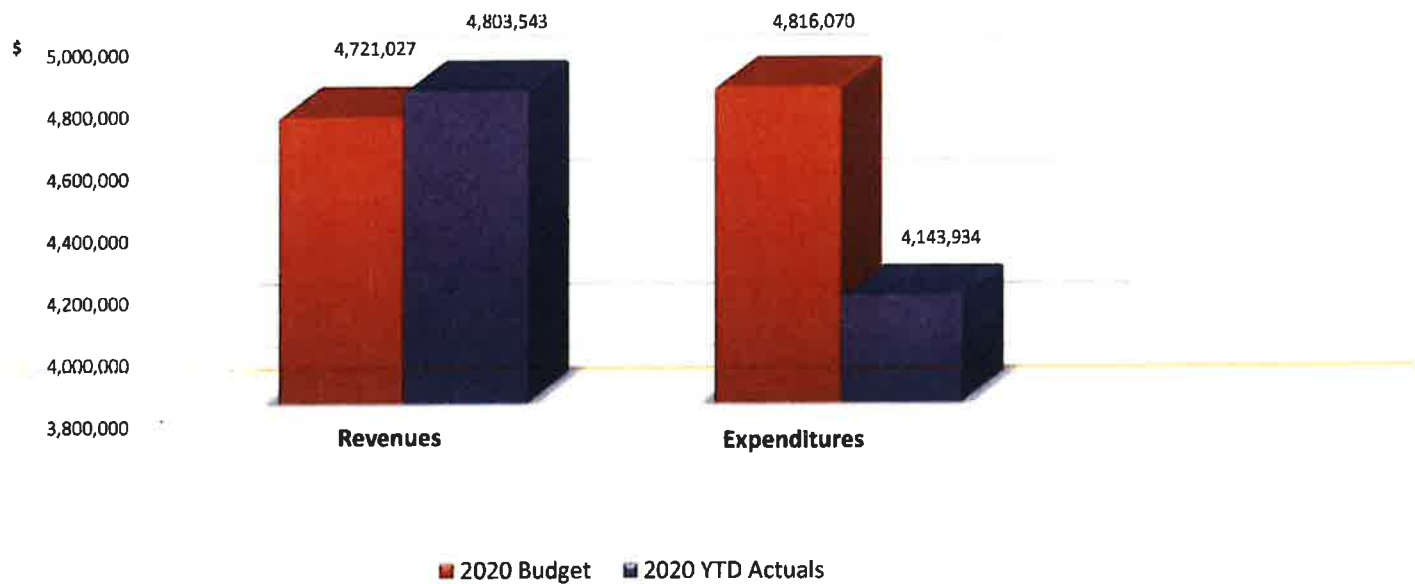
	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2020	\$ 1,041,384	\$ 701,903	\$ 339,481	67.40%
	2019	865,344	682,998	182,346	78.93%
	2018	919,320	638,386	280,934	69.44%
Supplies and Materials	2020	273,567	155,506	118,061	56.84%
	2019	291,108	119,266	171,842	40.97%
	2018	256,976	181,835	75,141	70.76%
Maintenance and Repairs	2020	262,000	81,827	180,173	31.23%
	2019	161,000	88,751	72,249	55.12%
	2018	164,901	113,773	51,128	68.99%
Contractual Services	2020	7,170,427	5,007,697	2,162,731	69.84%
	2019	6,944,404	5,457,313	1,487,091	78.59%
	2018	6,524,943	4,836,552	1,688,391	74.12%
Non-Operating	2020	1,197,469	954,992	242,477	79.75%
	2019	1,195,713	563,896	631,817	47.16%
	2018	949,421	716,022	233,399	75.42%
Intragovernmental Transfers	2020	1,725,610	1,692,958	32,652	98.11%
	2019	1,068,530	801,398	267,132	75.00%
	2018	1,013,880	760,410	253,470	75.00%
TOTAL EXPENDITURES	2020	11,670,457	8,594,883	3,075,574	73.65%
	2019	10,526,099	7,713,623	2,812,476	73.28%
	2018	9,829,441	7,246,978	2,582,463	73.73%



CITY OF SACHSE
DEBT SERVICE FUND SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Ad Valorem Taxes	\$ 4,474,801	\$ 4,489,444	\$ 4,713,027	\$ 4,788,310	\$ (75,283)	101.60%
Other Income	1,000	16,685	8,000	15,233	(7,233)	190.41%
TOTAL REVENUES	\$ 4,475,801	\$ 4,506,128	\$ 4,721,027	\$ 4,803,543	\$ (82,516)	101.75%
EXPENDITURES						
Principal	\$ 3,033,558	\$ 2,030,000	\$ 3,420,000	\$ 3,420,000	\$ -	100.00%
Interest	1,430,051	731,204	1,353,070	687,787	665,283	50.83%
Transfers Out	-	-	-	-	-	0.00%
Agent Fees	3,000	1,656	3,000	1,656	1,344	55.21%
Financing Costs	-	-	40,000	34,490	5,510	0.00%
TOTAL EXPENDITURES	\$ 4,466,609	\$ 2,762,860	\$ 4,816,070	\$ 4,143,934	\$ 672,136	86.04%

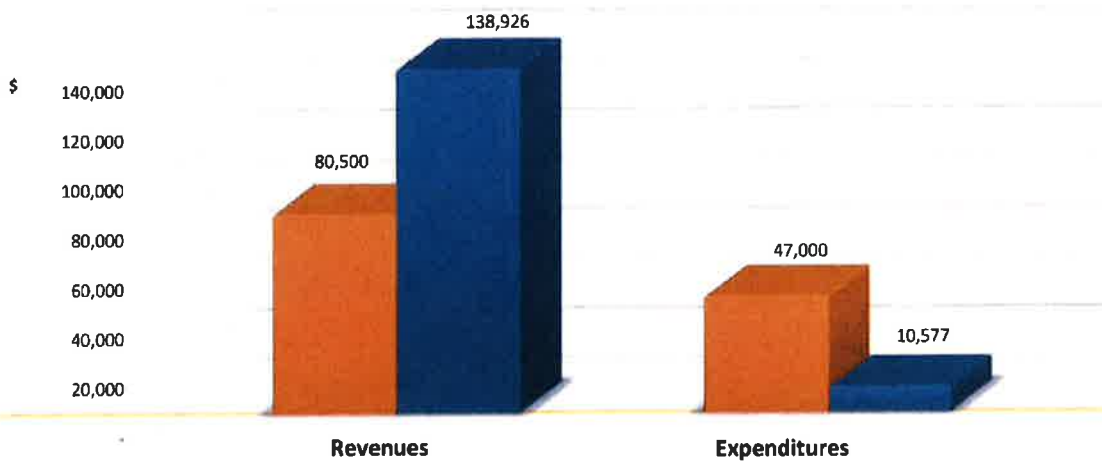
Debt Service Fund Revenues and Expenditures



CITY OF SACHSE
SPECIAL REVENUE FUND SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Fees	\$ 71,000	\$ 183,148	\$ 76,500	\$ 127,102	\$ (50,602)	166.15%
Other Income	1,000	7,044	1,000	8,372	(7,372)	837.18%
Grants and Donations	3,100	4,369	3,000	3,452	(452)	0.00%
TOTAL REVENUES	\$ 75,100	\$ 194,561	\$ 80,500	\$ 138,926	\$ (58,426)	172.58%
EXPENDITURES						
City Manager	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Finance	-	-	-	-	-	0.00%
Municipal Court	18,000	330	11,000	7,066	3,934	64.24%
Parks and Recreation	-	-	-	-	-	0.00%
Senior Center Programs	8,400	8,547	-	-	-	#DIV/0!
Library	1,330	1,326	-	-	-	#DIV/0!
Police	23,000	2,233	26,000	3,456	22,544	13.29%
Animal Services	9,000	3,180	10,000	55	9,945	0.55%
Fire and Ambulance	9,660	701	-	-	-	
TOTAL EXPENDITURES	\$ 69,390	\$ 16,317	\$ 47,000	\$ 10,577	\$ 36,423	22.51%

Special Revenue Fund Revenues and Expenditures

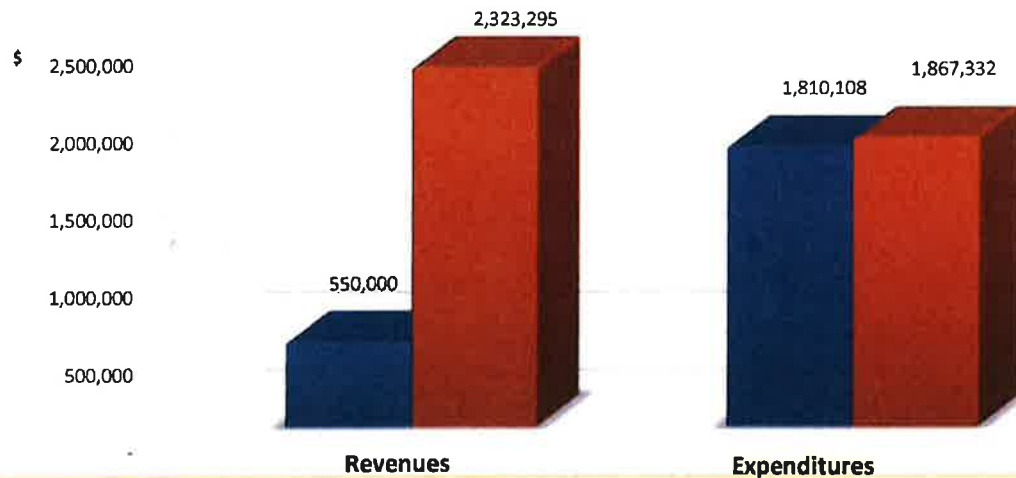


■ 2020 Budget ■ 2020 YTD Actuals

**CITY OF SACHSE
IMPACT FEE FUND SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Total Impact Fees	\$ 525,000	\$ 228,075	\$ 525,000	\$ 2,292,891 *	\$ (1,767,891)	436.74%
Other Income	21,000	51,356	25,000	30,404	(5,404)	121.62%
TOTAL REVENUES	\$ 546,000	\$ 279,431	\$ 550,000	\$ 2,323,295	\$ (1,773,295)	422.42%
EXPENDITURES						
Development Agreements	110,000	55,000	-	57,224	-	
Intergovernmental	\$ 780,000	\$ 780,000	\$ 1,810,108	\$ 1,810,108	\$ -	100.00%
TOTAL EXPENDITURES	\$ 890,000	\$ 835,000	\$ 1,810,108	\$ 1,867,332	\$ (57,224)	103.16%

Impact Fee Fund Revenues and Expenditures

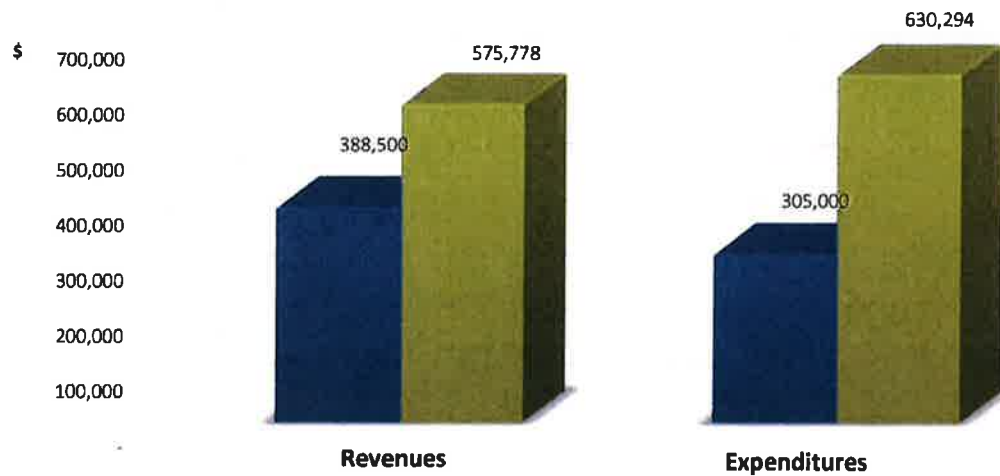


■ 2020 Budget ■ 2020 YTD Actuals

**CITY OF SACHSE
STREET MAINTENANCE TAX FUND
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Sales Tax	\$ 363,500	\$ 310,742	\$ 387,500	\$ 366,681	\$ 20,819	94.63%
Other Income	500	570	1,000	209,097	999	20909.65%
TOTAL REVENUES	\$ 364,000	\$ 311,312	\$ 388,500	\$ 575,778	\$ (187,278)	148.21%
EXPENDITURES						
Street Maintenance	\$ 596,000	\$ 509,018	\$ 305,000	\$ 630,294	\$ (325,294)	206.65%
TOTAL EXPENDITURES	\$ 596,000	\$ 509,018	\$ 305,000	\$ 630,294	\$ (325,294)	206.65%

Street Maintenance Tax Fund Revenues and Expenditures

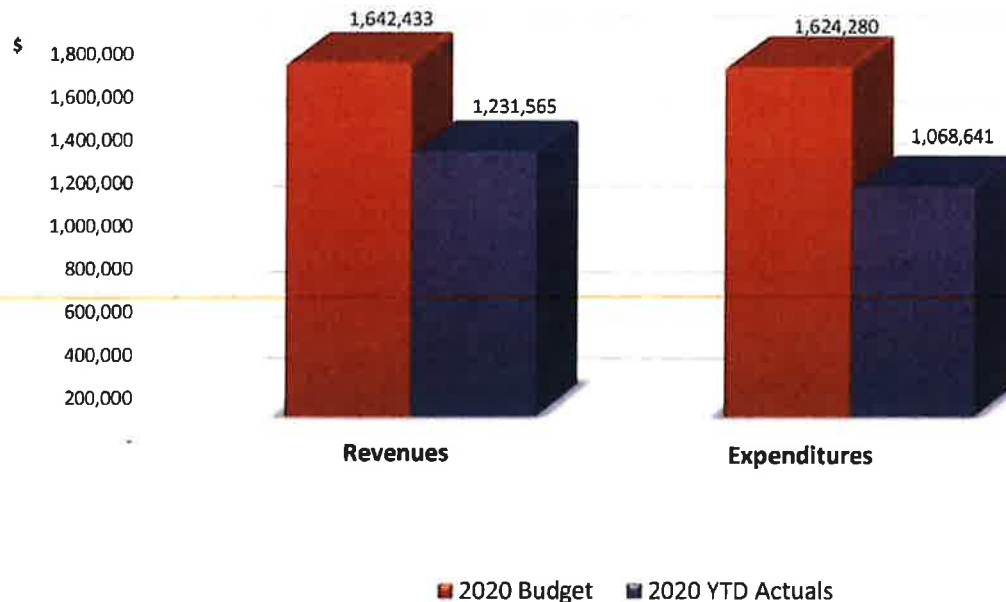


■ 2020 Budget ■ 2020 YTD Actuals

CITY OF SACHSE
HEALTH INSURANCE FUND SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Other Income	\$ 750	\$ 1,031	\$ 1,000	\$ 490	\$ 510	49.01%
Transfers In - General Fund	1,376,007	1,032,005	1,522,566	1,141,924	380,642	75.00%
Transfers In - Utility Fund	108,934	81,700	118,867	89,150	29,717	75.00%
TOTAL REVENUES	\$ 1,485,691	\$ 1,114,737	\$ 1,642,433	\$ 1,231,565	\$ 410,868	74.98%
EXPENDITURES						
Health Insurance	\$ 1,452,186	\$ 963,159	\$ 1,427,000	\$ 960,072	\$ 466,928	67.28%
Dental Insurance	45,614	33,533	52,500	36,132	16,368	68.82%
H.R.A. Deductible Reimb.	73,320	33,743	76,000	24,602	51,398	32.37%
H.S.A. Contribution	44,000	34,206	42,500	37,214	5,286	87.56%
Employee Assistance	-	1,059	3,780	3,252	528	86.04%
Life and LTD Insurance	20,637	12,177	22,500	7,369	15,131	32.75%
TOTAL EXPENDITURES	\$ 1,635,757	\$ 1,077,877	\$ 1,624,280	\$ 1,068,641	\$ 555,639	65.79%

Health Insurance Fund Revenues and Expenditures



CITY OF SACHSE
CAPITAL PROJECT FUND SUMMARY*
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

	PRIOR YEAR EXPENDITURES	FY 2020 YEAR- TO-DATE	PROJECT-TO-DATE
Merritt Rd Realignment	\$ 504,478	\$ 611,326	\$ 1,115,805
Blackburn/Ingram Road	10,400	4,800	15,200
P25 Radio Upgrade	798,642	155,698	954,340
PMB-The Station	43,260	18,225	61,485
Drainage Study		103,607	103,607
Sachse Road Widening	970,626	-	970,626
Sachse Community Center	5,373,926	2,138,805	7,512,731
	<u>\$ 7,701,333</u>	<u>\$ 3,032,462</u>	<u>\$ 10,733,794</u>

*Includes projects funded by 2006 Bond, Roadway Impact Fees, Community Development Block Grant, Unobligated Capital Project Funds, and 2017A Certificates of Obligation.

CITY OF SACHSE
UTILITY FUND CAPITAL PROJECTS SUMMARY*
QUARTER ENDED 6/30/2020-75% OF YEAR COMPLETE (UNAUDITED)

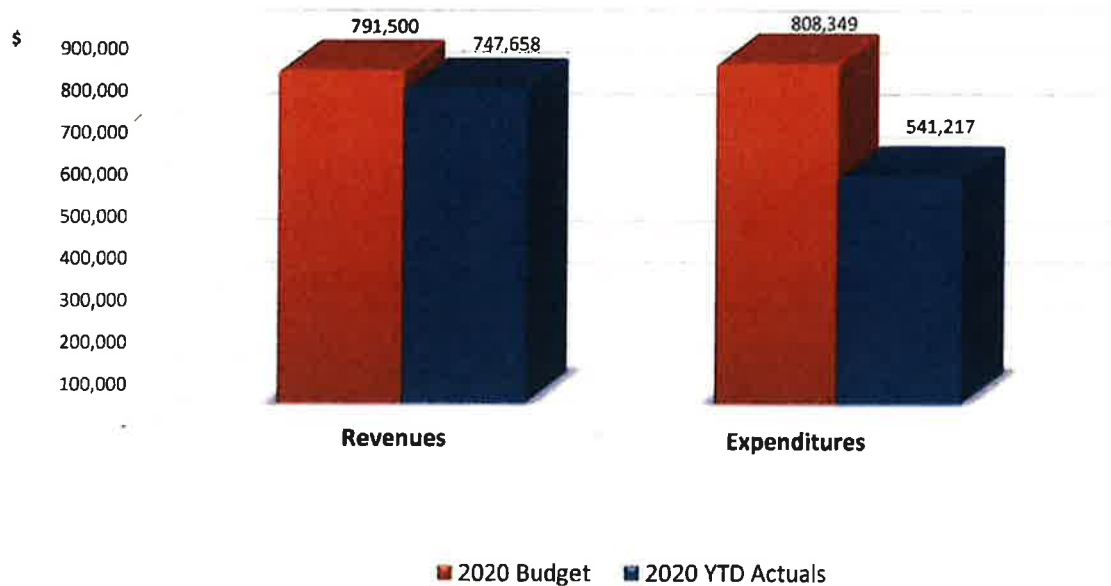
	PRIOR YEAR EXPENDITURES	FY 2020 YEAR- TO-DATE	PROJECT-TO-DATE
Murphy Road Water Line Relocation	\$ 27,676		\$ 27,676
Maxwell Creek Water Line Extension	20,689		20,689
Muddy Creek Trail	9,500		9,500
Elevated Storage Tank	2,812,379	103,651	2,916,030
PGBT Sanitary Sewer (Line C)	43,796		43,796
8-inch Water Line Williford, Bailey to Hwy 78	30,445		30,445
8-inch Water Line Sachse St and 2nd St	47,100		47,100
Maxwell Creek Pump Station	86,126	1,506	87,631
8-inch Water Line 3rd St, Hwy 78 to Ingram	16,131		16,131
8-inch Water Line Cartwright, 3rd St to Big Valley	11,457		11,457
Pleasant Valley Water Line Design	26,525	1,935	28,460
Southeast Sewer Expansion	8,869,601	1,671,891	10,541,493
Anthony Lane Sewer Rehab	36,245	31,080	67,325
Easement north of Brookview Court	1,400		1,400
	<u>\$ 12,039,069</u>	<u>\$ 1,810,063</u>	<u>\$ 13,849,132</u>

*Includes projects funded by Utility Fund revenues, Water and Sewer Impact Fees, and 2017 Certificates of Obligation.

CITY OF SACHSE
SACHSE ECONOMIC DEVELOPMENT CORPORATION SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2019 BUDGET	FY 2019 YEAR- TO-DATE	FY 2020 BUDGET	FY 2020 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Sales Tax	\$ 737,500	\$ 621,266	\$ 775,000	\$ 733,105	\$ 41,895	94.59%
Other Income	30,050	21,645	16,500	14,553	1,947	88.20%
Other Financing Sources					-	0.00%
TOTAL REVENUES	\$ 767,550	\$ 642,912	\$ 791,500	\$ 747,658	\$ 43,842	94.46%
EXPENDITURES						
Personnel	\$ 253,338	\$ 181,638	\$ 260,204	\$ 144,182	\$ 116,022	55.41%
Supplies and Materials	31,024	25,838	30,164	27,539	2,625	91.30%
Maintenance and Repairs	500	433	500	111	389	22.20%
Contractual Services	187,591	108,850	188,000	229,594	(41,594)	122.12%
Local Business Grant Program	181,055	27,252	184,194	30,826	153,368	16.74%
Operating Transfer Out - GF	113,675	85,257	145,287	108,965	36,322	75.00%
TOTAL EXPENDITURES	\$ 767,183	\$ 429,268	\$ 808,349	\$ 541,217	\$ 267,132	66.95%

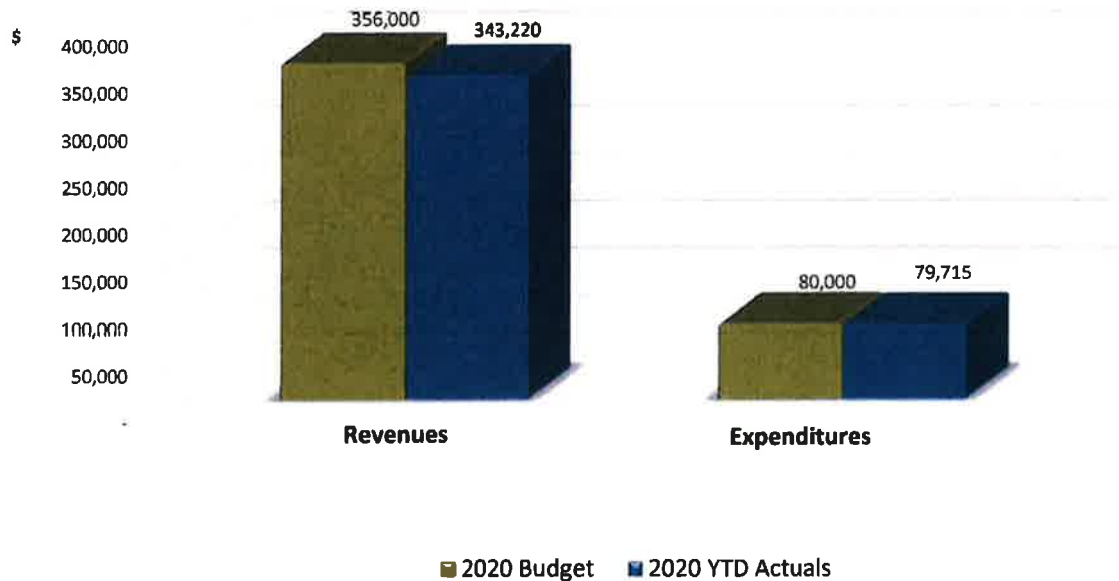
Sachse Economic Development Corporation
Revenues and Expenditures



**CITY OF SACHSE
MUNICIPAL DEVELOPMENT DISTRICT SUMMARY
QUARTER ENDED 6/30/2020 - 75% OF YEAR COMPLETE (UNAUDITED)**

	<u>FY 2019 BUDGET</u>	<u>FY 2019 YEAR- TO-DATE</u>	<u>FY 2020 BUDGET</u>	<u>FY 2020 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Sales Tax	\$ 350,000	\$ 282,622	\$ 355,000	\$ 343,047	\$ 11,953	96.63%
Interest Income	1,000	90	1,000	173	828	17.25%
TOTAL REVENUES	\$ 351,000	\$ 282,712	\$ 356,000	\$ 343,220	\$ 12,780	96.41%
EXPENDITURES						
Park Repairs and Maintenance	140,000	2,516	.	.	.	0.00%
Professional Services	.	.	.	.	.	
Park Improvements	315,000	259,628	.	.	.	
Building Renovations	.	.	80,000	79,715	285	99.64%
TOTAL EXPENDITURES	\$ 455,000	\$ 262,144	\$ 80,000	\$ 79,715	\$ 285	99.64%

Municipal Development District Revenues and Expenditures



**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	1. Consider receipt of the City Manager's Proposed Budget for programs and services for the 2020-2021 fiscal year.
Access	Public
Type	Action, Discussion, Information
Preferred Date	Aug 17, 2020
Fiscal Impact	No
Recommended Action	Consider receipt of the City Manager's Proposed Budget for programs and services for the 2020-2021 fiscal year.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content**BACKGROUND**

The Proposed Budget is the product of previously held budget discussions with the City Council and a multi-year financial update that was presented earlier in the year. The Proposed Budget will be submitted to City Council, posted on the City's website, placed on file with the City Secretary, and placed at the Sachse Public Library for public inspection. A public hearing on the budget is scheduled for September 8, 2020 at 7:00 p.m.

POLICY CONSIDERATIONS

This document sets the financial and operational direction of the City for the next year.

RECOMMENDATION

Accept the City Manager's Proposed Budget for Programs and Services for the 2020-2021 Fiscal Year.

2020-2021 Notice of Public Hearing on Budget.pdf (79 KB)

NOTICE OF PUBLIC HEARING

CITY OF SACHSE

PROPOSED OPERATING BUDGET FISCAL YEAR 2020-2021

The City of Sachse will hold a Public Hearing on the proposed budget for the fiscal year 2020-2021 on **September 8, 2020 at 7:30 p.m.** at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas 75048.

This budget will raise less revenue from property taxes than last year's budget by \$-116,906, which is a -.73 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$525,986.

The public is invited to attend and make comments. Please see www.cityofsachse.com for instructions on participating in virtual meetings.

A copy of the proposed budget is on file with the City Secretary's Office located at 3815-B Sachse Road, Sachse, Texas 75048, and it is also available on the City of Sachse website www.cityofsachse.com.

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	2. Consider placing a proposal to adopt a tax rate of \$0.720000 per \$100 of assessed property values for the 2020-2021 fiscal year as an action item on the September 8, 2020, City Council meeting.
Access	Public
Type	Action, Discussion, Information
Preferred Date	Aug 17, 2020
Recommended Action	Approve a motion placing a proposal to adopt a tax rate of \$0.720000 per \$100 of assessed property values for the 2020-2021 fiscal year as an action item on the September 8, 2020, City Council meeting agenda.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

Public Content**BACKGROUND**

The City Council should adopt a tax rate that will, at a minimum, support the operations and cover the debt obligations of the City for the 2020-2021 fiscal year. The proposed tax rate of \$0.720000 per \$100 of assessed property values accomplishes this. The proposed rate is lower than the No-New-Revenue rate of \$0.739254 and Voter-Approval rate of \$0.760241 as determined by the Dallas County Tax Assessor/Collector; therefore, no public hearing is required.

A public meeting to vote on the proposed tax rate will be held on September 8, 2020, at 7:00 p.m. Citizens may express their support for or opposition to the proposed tax rate by contacting the members of the City of Sachse at their offices or by attending the public meeting mentioned above.

POLICY CONSIDERATIONS

The City's Comprehensive Financial Policy states that the debt to operational component of the tax rate should not exceed 30%. The proposed rate of \$0.720000 is comprised of a Maintenance and Operations (M&O) rate of \$0.525793, which is 73% of the total rate, and an Interest and Sinking (I&S) rate of \$0.194207, which is 27%. Therefore, the proposed tax rate meets this requirement.

RECOMMENDATION

Make a motion placing a proposal to adopt a tax rate of \$0.720000 per \$100 of assessed property values for the 2020-2021 fiscal year as an action item on the September 8, 2020, City Council meeting agenda.

City of Sachse Notice_of_Meeting to Vote_.pdf (17 KB)

NOTICE OF MEETING TO VOTE ON TAX RATE

A tax rate of .72 per \$100 valuation has been proposed by the governing body of City of Sachse.

PROPOSED TAX RATE	\$0.720000 per \$100
NO-NEW REVENUE TAX RATE	\$0.739254 per \$100
VOTER-APPROVAL TAX RATE	\$0.760241 per \$100
DE MINIMIS RATE	\$0.763874 per \$100

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Sachse from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Sachse may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for City of Sachse exceeds the voter-approval tax rate for City of Sachse

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Sachse, the rate that will raise \$500,000, and the current debt rate for City of Sachse

The proposed tax rate is not greater than the no-new-revenue tax rate. This means that City of Sachse is not proposing to increase property taxes for the 2020 tax year.

A public meeting to vote on the proposed tax rate will be held on September 8, 2020 at 7:30 pm at 3815-B Sachse Rd Sachse TX

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Sachse is not required to hold an election at which voter approval of the rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City of Sachse at their offices or by attending the public meeting mentioned above.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

The members of the governing body voted on the proposed tax rate as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Sachse last year to the taxes proposed to be imposed on the average residence homestead by City of Sachse this year:

	2019	2020	Change		
Total Tax Rate (per \$100 of value)	\$0.720000	\$0.720000	decrease of	\$0.000000 OR	0.00%
Average homestead taxable value	\$290,533	\$300,254	increase of	3.34%	
Tax on average homestead	\$2,092	\$2,162	increase of	\$70 OR	3.34%
Total tax levy on all properties	\$16,131,048	\$16,014,088	increase of	-\$116,960 OR	-0.73%

For assistance with tax calculations, please contact the tax assessor for City of Sachse at 214.653.7811 or TNTHELP@dallascounty.org, or visit www.dallascounty.org/tax/ for more information.

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	3. Conduct a public hearing to consider an ordinance amending the Code of Ordinances by amending Chapter 12 by continuing and readopting Section 12-1 "Curfew for Minors".
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve as presented.

Public Content**BACKGROUND**

The City Council last approved renewal of the juvenile curfew ordinance on August 7, 2017. Texas statute requires Council approval for renewal of the ordinance every three (3) years.

OVERVIEW

Chief Sylvester will present an overview of the ordinance provisions, the intent of the ordinance, and relevant statistics.

POLICY CONSIDERATIONS

Section 370.002 of the Texas Local Government Code requires the City Council, before the third anniversary of the date of adoption of the Juvenile Curfew Ordinance, and every third year thereafter, to review the Ordinance's effects on the community.

RECOMMENDATION

Conduct a public hearing and approve the renewal of the juvenile curfew ordinance as currently codified.

Presentation - 2020 Juvenile Curfew Renewal.pdf (448 KB)

2020 Juvenile Curfew Ordinance.pdf (141 KB)

Sachse Police Department Juvenile Curfew Ordinance Renewal



Background

- Ordinance last renewed August 7, 2017
- 3 year period by statute
- Briefing required to Council
 - Effect on Community
 - Problems intended to remedy
 - Public Hearing
 - Council Action



Issues

- Primary Intent-promote overall safety of minors, prevent victimization.
- Crime Mitigation
 - Criminal Mischief
 - Use of Intoxicants
 - CINS offenses
 - Other Persons & Property Crimes
- Curfew Citations
 - 2017-6
 - 2018-1
 - 2019-0
- Runaways
 - 2017-5
 - 2018-13
 - 2019-12



Hours-Permissible Conduct

- Hours: 11:00PM-6:00AM Sun-Thurs
12:01AM-6:00AM Sat/Sun
- Minor is accompanied by a parent or guardian.
- On an errand at the direction of a parent or guardian, without any detour or stop.
- In a motor vehicle involved in interstate travel.
- Engaged in employment, or going to or returning from employment.
- Involved in an emergency.
- On the sidewalk by the minor's residence.
- Attending an official sponsored function.
- Exercising 1st Amendment right.
- Married, had been married or emancipated.



What Happens

- Call for Service or Officer initiated
- Determination of age and circumstances
- Enforcement Options
 - Warning-Parent/Guardian Field Release
 - Citation-Parent/Guardian Field Release
 - Custody-Release from Station



Honor
Integrity



Respect
Compassion

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 BY CONTINUING AND READOPTING SECTION 12-1 "CURFEW FOR MINORS"; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF FIVE HUNDRED DOLLARS (\$500.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted Ordinance No. 1600, on June 15, 1998, a Curfew for Minors, codified at Section 12-1 of the Code of Ordinances of the City of Sachse, Texas; and

WHEREAS, Section 370.002 of the Texas Local Government Code requires the City Council, before the third anniversary of the date of adoption of the Juvenile Curfew Ordinance, and every third year thereafter, to review the Ordinance's effects on the community and on problems the Ordinance was intended to remedy, to conduct public hearings on the need to continue the Ordinance, and to abolish, continue, or modify the Ordinance; and

WHEREAS, the City Council continued the effect of said Ordinance for additional three-year periods on April 16, 2001 (Ordinance No. 1844), March 15, 2004 (Ordinance No. 2067), October 17, 2011 (Ordinance No. 3328), August 18, 2014 (Ordinance No. 3604), and August 7, 2017 (Ordinance No. 3807); and

WHEREAS, the Chief of Police briefed the City Council regarding the Ordinance's effects on the community and on problems the Ordinance was intended to remedy; and

WHEREAS, the City Council has conducted public hearings on the need to continue the Juvenile Curfew Ordinance; and

WHEREAS, based upon the Ordinance's effects on the community and on the problems the Ordinance was intended to remedy, and after conducting public hearings, the City Council finds that it is in the best interest, health, safety and welfare of the City to continue the Juvenile Curfew Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the Sachse Code of Ordinances, Chapter 12, Section 12-1 "Curfew for Minors" be, and the same is hereby, continued and readopted to read as follows:

"Sec. 12-1. Curfew for minors.

A. Definitions. In this section, the following words and terms shall be interpreted as follows (unless the context clearly indicates a different meaning):

(1) *Curfew hours* means:

- (a) 11:00 p.m. until 6:00 a.m. of the following day on any Sunday, Monday, Tuesday, Wednesday or Thursday; and
 - (b) 12:01 a.m. until 6:00 a.m. on any Saturday or Sunday.
- (2) *Emergency* means, but is not limited to, a fire, natural disaster, automobile accident, or any situation requiring immediate action to prevent serious bodily injury, loss of life, or damage to property. For purposes of this definition, "serious bodily injury" means bodily injury that creates a substantial risk of death, serious permanent disfigurement or protracted loss or impairment of the function of any bodily member or organ.
- (3) *Establishment* means any privately-owned place of business operated for a profit to which the public is invited, including but not limited to any place of amusement or entertainment.
- (4) *Guardian* means:
 - (a) A person who, under court order, is the guardian of the person of a minor;
or
 - (b) A public or private agency with whom a minor has been placed by a court.
- (5) *Minor* means any person under the age of 17 years.
- (6) *Operator* means any individual, firm, association, partnership or corporation operating, managing, or conducting any establishment. The term includes the members or partners of an association or partnership and the officers of a corporation.
- (7) *Parent* means a person who is:
 - (a) A natural or adoptive parent or step parent of another person; or
 - (b) A person at least 18 years of age and with written authorization from a parent or guardian to have the care and custody of a minor.
- (8) *Public place* means any place to which the public or a substantial group of the public has access and includes but is not limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.
- (9) *Remain* means to:
 - (a) Linger or stay unnecessarily; or

- (b) Fail to leave premises when requested to do so by a police officer or the owner, operator, or other person in control of the premises.

B. Offenses.

- (1) A minor commits an offense if he or she purposefully remains, walks, runs, stands, drives or rides about or upon any public place or in the premises of any establishment within the city during curfew hours.
- (2) A parent or guardian of a minor commits an offense if he or she knowingly permits, or by insufficient control allows, the minor to remain in any public place or on the premises of any establishment within the city during curfew hours.
- (3) The owner, operator, or any employee of an establishment commits an offense if he or she knowingly allows a minor to remain upon the premises of the establishment during curfew hours.

C. Defenses.

- (1) It is a defense to prosecution under subsection B of this section that the minor was:
 - (a) Accompanied by the minor's parent or guardian;
 - (b) On an errand at the direction of the minor's parent or guardian without detour or stop;
 - (c) In a motor vehicle involved in interstate travel;
 - (d) Engaged in lawful employment activity, or going to or returning home from an employment activity, without detour or stop;
 - (e) Involved in an emergency;
 - (f) On the sidewalk abutting the minor's residence or abutting the residence of a next-door neighbor, if the neighbor did not complain to the police about the minor's presence;
 - (g) Attending an official school or religious activity or other recreational activity supervised by adults and sponsored by the city, a civic organization or another similar entity that takes responsibility for the minor, or going to or returning from, without detour or stop, an official school or religious activity or other recreational activity supervised by adults and sponsored by the city, a civic organization, or another similar entity that takes responsibility for the minor;

- (h) Exercising first amendment rights protected by the United States Constitution, such as the free exercise of religion, freedom of speech, and the right of assembly; or
 - (i) Married or had been married or had disabilities of minority removed in accordance with Chapter 31 of the Texas Family Code, as amended.
- (2) It is a defense to prosecution under paragraph (3) of subsection B of this section that the owner, operator, or employee of an establishment promptly notified the Sachse police department that a minor was present on the premises of the establishment during curfew hours and the minor refused to leave.

D. Enforcement. Before taking any enforcement action under this section, a police officer shall ask the apparent offender his or her age and the reason for being in the public place. The officer shall not issue a citation or make an arrest under this section unless the officer reasonably believes that an offense has occurred and that, based on any response and other circumstances, no defense under subsection C of this section is present.

E. Penalties.

- (1) A person who violates a provision of this section is guilty of a separate offense for each day or part of a day during which the violation is committed, continued, or permitted. Each offense, upon conviction, is punishable by a fine not to exceed \$500.00.
- (2) When required by 51.08 of the Texas Family Code, as amended, the municipal court shall waive original jurisdiction over a minor who violates paragraph 1 of subsection B of this section and shall refer the minor to juvenile court.”

SECTION 2. That all provisions of the Ordinances of the City of Sachse, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 3. An offense committed before the effective date of this Ordinance is governed by state law and the provisions of the Ordinances of the City of Sachse, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 4. That should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance, which shall remain in full force and effect.

SECTION 5. That any person violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Sachse as heretofore amended and upon conviction shall be punished by a fine not to exceed the sum of Five Hundred Dollars (\$500.00) for each offense.

SECTION 6. This ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provides.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the _____ day of _____, 2020.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

Joseph J. Gorfida, Jr.
City Attorney
(07-10-2020:TM 116714)

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	4. Consider approving and authorizing the City Manager to execute an Interlocal Agreement between the City of Sachse and Garland Independent School District (ISD) for School Resource Officer services.
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	Yes
Budget Source	FY 19/20 & FY 20/21
Recommended Action	Approve as presented.

Public Content**BACKGROUND**

The City last entered into a two-year interlocal agreement with GISD for school resource officers services in August 2018. Staff has negotiated a new agreement with GISD for Council's consideration.

OVERVIEW

Chief Sylvester will present an overview of the provisions of the proposed Interlocal Agreement for Council's consideration.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Staff recommends approving and authorizing the City Manager to execute the agreement.

GISD Interlocal Agreement - SRO.pdf (353 KB)

Presentation - 2020 GISD Interlocal SRO.pdf (421 KB)

Sachse Police Department GISD SRO Program Agreement



Background

- City of Sachse has partnered with GISD for many years. SRO support prior to 2015 included SROs assigned to Sachse High School, Hudson Middle School and one elementary SRO.
- In 2015, a second officer was added at Sachse High School and a Rover position was added, totaling five total SRO positions.
- In 2018, the City and GISD entered into a two (2) year interlocal agreement.
- Staff has negotiated an agreement for Council consideration and action.
- GISD Board of Trustees approved the agreement at its July 28 meeting.



Interlocal Provisions

- Continues provision of total of five (5) SROs serving Sachse High School (2), Hudson Middle School (1), Sewell and Armstrong Elementary Schools (1) and a Rover (1).
- GISD to pay 50% of salary/benefits for three (3) positions (12 months)
- GISD to pay 100% of salary/benefits for two (2) positions (12 months)
- GISD to pay for 100% of necessary overtime costs.
- GISD to provide secure office space, computer access.
- Selection, command direction and day-to-day operations will be the responsibility of SPD.



Interlocal Provisions

- Reserve clause stipulating Chief of Police has authority to reassign or not fill position based on law enforcement necessity.
- Extended term agreement with provision for modifications as necessary and agreed to by both parties.
- Termination provision with thirty (30) days notice.
- Force Majeure: Either party prevented from performing obligations due to act of God, war, riot, fire, floods, epidemic or other event beyond it's control, party is excused from obligations during such period.



Impact

- Funding for these positions has been allocated thru normal budget process.
- Billing to GISD occurs monthly.
- Any ancillary expenses for items such as training, uniforms etc. are accounted for in the existing budget or thru use of special funds.



Next Steps

- Council consider authorizing execution of agreement.



Honor

Integrity



Respect

Compassion



**INTERLOCAL COOPERATION AGREEMENT FOR GOVERNMENTAL SERVICES RELATING TO A SCHOOL
RESOURCE OFFICER PROGRAM BETWEEN THE CITY OF SACHSE
AND THE GARLAND INDEPENDENT SCHOOL DISTRICT**

This **AGREEMENT** (the "Agreement"), entered into this 1st day of August 2020 (Effective Date), by and between the **CITY OF SACHSE** (hereinafter called "City") and the **GARLAND INDEPENDENT SCHOOL DISTRICT** (hereinafter called "GISD").

WHEREAS, this Agreement is made under the authority of Chapter 791 of the Texas Government Code; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party; and

WHEREAS, the City and GISD desire to establish a mutually beneficial program whereby GISD utilizes two (2) uniformed police officers at the high school; one (1) uniformed police officer at the middle schools; one (1) uniformed police officer at elementary schools; and one (1) uniformed rover officer (rovers travel among schools for safety coverage but not assigned to a specific school). **[For more detail, see ADDENDUM.]**

WHEREAS, the primary purpose of the School Resource Officer (SRO) Program is the reduction and prevention of crime committed by juveniles and young adults; to promote the safety of students through the presence of uniformed police officers and marked squad cars; to educate; to counsel; and to protect. The SRO Program accomplishes this purpose by achieving the following goals:

1. Reduction of criminal offenses committed by juveniles and young adults,
2. Establish rapport with students,
3. Establish rapport with parents, faculty, staff, administrators, and other adults,
4. Create and expand programs with vision and creativity to increase student participation, which will benefit students, the school district, the police department, and the community,
5. Present a positive role image for students and adults, and
6. Provide safety for students, faculty, staff, and all persons involved with GISD.

WHEREAS, the parties wish to enter into this Agreement to establish the terms and conditions of the SRO Program.

NOW, THEREFORE, the parties hereby do mutually agree as follows:

1. Term of Agreement: The term of this Agreement shall begin upon the Effective Date and will continue in full force and effect unless terminated in accordance with the provisions set-forth herein. This Agreement can be modified only by an agreement in writing, signed by both parties.



2. Term of Relationship: Nothing herein shall be construed as creating the relationship of employer and employee between GISD and SROs. The City assumes, and remains, totally responsible for the acts of its employees as they relate to the services provided during the course and scope of their employment, and SROs shall not be entitled to any rights or privileges of GISD employees and shall not be considered in any manner to be GISD employees. SROs shall solely be subject to the control and direction of the City in carrying out the duties required of them under the terms of this Agreement.

SROs in GISD shall be under the direct control of GISD solely with respect to the use and maintenance of education records; and, as such, are hereby defined to be "school officials" for the purpose of disclosure of personally identifiable student information under the Family Educational Rights and Privacy Act (FERPA) 20 U. S. C. § 1232g. In addition to the foregoing, GISD may disclose directory information, as that term is defined by FERPA and its implementing regulations, to SROs for a term limited to the amount of time that GISD sees fit. Further, in the event GISD perceives an articulable and significant threat under the totality of the circumstances, and documents same in a student's records access log, GISD may share student records, as appropriate, with SROs. SROs shall not disclose student personally identifiable information to any other person or entity unless authorized by FERPA to make such disclosure.

3. Payment for Services: Except as specifically described in this Agreement, it is agreed that GISD will reimburse the City 50 percent of the annual salaries and benefits of three (3) SRO officers and 100 percent of the annual salaries and benefits of two (2) officers. Cost-of-living increases from 3 to 6 percent are expected to occur annually.

	District Share	City Share
1 SRO	100% salaries & benefits	0% salaries & benefits
1 Rover Officer	100% salaries & benefits	0% salaries & benefits
3 SROs	50% salaries & benefits	50% salaries & benefits
Equipment & Gear	0%	100%
Vehicle Maintenance Expenses	0%	100%

The City shall invoice GISD on a monthly basis. GISD agrees to reimburse the City for the GISD share of the SRO Program within thirty (30) days of receipt of invoice.

The City must provide coverage when a regular SRO is absent for any period of time. Examples include illness, training or court appearances. Principals shall be notified when an SRO will be absent.

The Chief of Police reserves the right to temporarily reassign any SRO to other duties or cause an SRO position to remain vacant, due to a law enforcement necessity, as determined by the Chief of Police. If an SRO is reassigned and the position is not covered by another officer for a period of three consecutive school days or longer, or if a SRO position is vacant, GISD shall not be responsible for payment.

4. Overtime/Extra Duty: GISD will reimburse the City for salaries and benefits to SROs who provide police services at GISD athletic and other events at an hourly overtime rate commensurate to the officer's rank. GISD athletic events shall be scheduled through the office of the SRO supervisors and the



Director of Security.

5. Enforcement: Although the SROs have been placed in a formal education environment, they are not relieved of their official duties as law enforcement officers. Decisions to intervene normally will be made when it is necessary to prevent violence, a breach of the peace, personal injury, or loss of property. SROs will advise students on responsibilities and procedures concerning criminal matters. SROs will give advice to help resolve issues between students that involve matters that may result in criminal violations, disturbances, or disruptions. SROs are enforcement officers in regard to criminal matters with the purpose of deterring criminal behavior. SROs shall notify the school principal when a student is removed from campus or taken into custody while school is in session or on school grounds.

6. Scheduling: SROs will work a 40-hour work week and will coordinate their hours collaboratively between the City and GISD.

7. Provisions: GISD shall provide at each school to be served by an SRO, a properly secured office, equipped with the following:

- Office desk and chairs,
- Locking file cabinet,
- Computer with printer,
- Office telephone,
- Continuous access to campus CCTV for live-viewing only and a monitor or television screen large enough for clear visibility and capacity to view and track campus surveillance, impending weather situations, and other emergencies,
- District cell phone,
- Office supplies, and
- Access to school secretary or security secretary for administrative assistance.

8. Selection of SRO: The City should consider the recommendations of GISD in the selection and assignment of SROs.

9. Replacement: GISD may request a replacement of the SRO. Such a request shall be made in writing through the City's Chief of Police. If agreed upon by the Chief and GISD, a replacement SRO shall be provided as soon as possible.

10. Modification: This Agreement may be modified by mutual consent and signed by the responsible official for each party.

11. Termination: This Agreement may be terminated by either party with 30-days' notice in writing to the other party.

12. Immunity: The City and GISD agree that neither party has waived its respective sovereign immunity by entering into and performing the obligations under this Agreement.



13. Non-Appropriation of Funds: The City and GISD will use best efforts to appropriate sufficient funds to support the obligations under this Agreement. However, in the event that sufficient funds are not appropriated by either party's governing body, and as a result, that party is unable to fulfill its obligations under this Agreement, that party (i) shall promptly notify the other party in writing and (ii) may terminate this Agreement, effective as of the last day for which sufficient funds have been appropriated.

14. Insurance: The City agrees it is partially self-insured, and shall provide GISD documentation of its coverages, said coverages to meet the approval of GISD. City shall maintain, during the term of this Agreement, workers' compensation insurance, general liability coverage, and auto liability coverage for its employees engaged in work under this Agreement. Upon request, City shall provide GISD with Certificates of Insurance indicating such coverage prior to the beginning of any activities under this Agreement.

15. Use of District Property – Hold Harmless: GISD agrees that the City may use district properties at no cost to enable officers to conduct trainings and debriefings, and to utilize restroom facilities on a 24-hour basis during public emergencies. The City agrees that the use of GISD properties will not adversely impact GISD's operational schedule and during such times as may be mutually acceptable for the City and GISD. The City will not hold GISD liable for damage or destruction of the City's property that may occur during the use of GISD property or for any injuries to the City's personnel.

16. Indemnification: Each party agrees to and accepts full responsibility for the acts, negligence and/or omissions of such party's officers, agents and employees in the execution and performance of this Agreement. To the extent allowed by law, each party shall indemnify and save harmless the other party, its officers, agents, and employees from all suits, actions, losses, damages, claims, or liability of any character, type, or description, including without limiting the generality of the foregoing all expenses of litigation, court costs, and attorney's fees for injury or death to any person, or injury to any property, received or sustained by any person or persons or property, arising out of, or occasioned by, the acts of the party, its officers, agents, or employees in the performance of this agreement. No party waives, nor shall be deemed to waive, any immunity or defense that would otherwise be available to or against claims arising in the exercise of governmental functions relating hereto or otherwise. By entering into this agreement, the parties do not create any obligations expressed or implied, other than those set forth herein, and this agreement shall not create any rights in any parties not signatory hereto. There are no third-party beneficiaries to this Agreement.

17. Force Majeure: In the event that any party shall be prevented from performing any of its obligations under this Agreement by any act of God, war, riot, civil commotion, strikes, fires, flood, epidemic, or by the occurrence of any event beyond the control of such party, then such party shall be excused from the performance of the obligations under this Agreement but only during such period of Force Majeure.



CITY OF SACHSE

GARLAND INDEPENDENT SCHOOL DISTRICT

By: _____

Bryan Sylvester, Chief of Police
Sachse Police Department

Date: _____

By: Ricardo López

Dr. Ricardo López, Superintendent
Garland Independent School District

Date: 08-03-2020

By: _____

Gina Nash, City Manager
City of Sachse

Date: _____

By: Johnny Beach

Johnny Beach, Board of Trustees President
Garland Independent School District

Date: 7-28-20



ADDENDUM

Sachse PD Officers in Garland ISD

High Schools	
Sachse HS	2 officers
Middle Schools	
Hudson MS	1 officer
Elementary Schools	
Armstrong, Sewell	1 officer
Other	
Throughout GISD Boundaries in SPD Jurisdiction	1 rover officer
TOTAL Sachse PD Staff	5

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	5. Discuss and consider authorizing the City Manager to negotiate and execute a Purchase and Sale Agreement with PMB Station Developer LLC. to purchase a 1.73 acre property for City parkland.
Access	Public
Type	Action, Discussion, Information
Fiscal Impact	No
Budgeted	No
Recommended Action	Consider authorizing the City Manager to negotiate and execute a Purchase and Sale Agreement with PMB Station Developer LLC. to purchase a 1.73 acre property for City parkland.

Public Content**BACKGROUND**

The City has worked with The Station developer (PMB Station Developer, LLC.) on parkland dedication improvements within The Station development. As part of an agreement, the City would "purchase" the parkland from PMB Station Developer, LLC. Due to timing issues, parkland dedication fees were paid in order to file the final plat while park improvements were still being completed. The proposed Purchase and Sale Agreement would acquire 1.73 acres of improved parkland for the City, for which park improvements and land (approximately \$1.5 million) exceed the parkland dedication fees that were paid for the development. Funds for this purchase (\$246,400) will come from the parkland dedication fees that were paid by PMB when The Station Phase 1 (single-family) Final Plat was filed.

At the August 6 Parks and Recreation Board meeting, the board recommended approval of the donation of land in lieu of park development fees by PMB Station Developer, LLC for the 1.73 acre parcel of land/amenities in The Station development.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Consider authorizing the City Manager to negotiate and execute a Purchase and Sale Agreement with PMB Station Developer LLC. to purchase a 1.73 acre property for City parkland.

The Station Parkland Presentation.pdf (2,657 KB)



THE STATION

SACHSE - TEXAS



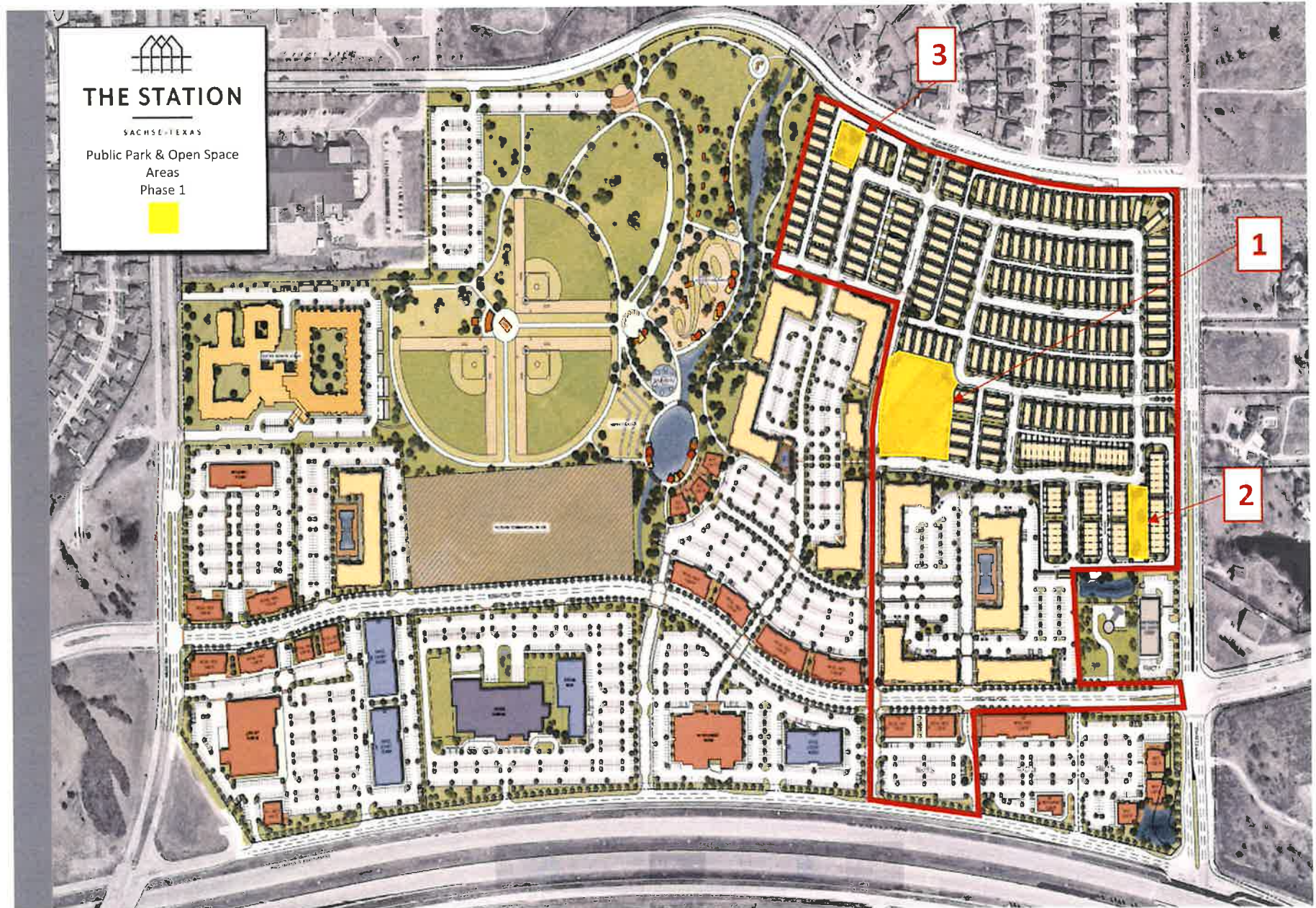
THE STATION

SACMSE • TEXAS

Executive Summary

- Formal request for waiver of park fees for Phase 1 (initial SF & MF phases) of The Station
 - *Phase 1 SF = 224 Homes*
 - *Phase 1 MF = 300 Units*
- Pursuant to Development Agreement, PMB is entitled to park fee credits for public park and open space improvements made, including value of land dedicated
- As required by the PGBT Zoning Ordinance and in unison with a walkable, pedestrian-friendly development, all open space is required to be public and number and size of parks is prescribed
- In total, the phase 1 park and open space investments including land will exceed \$1.8MM compared to the total park fees in lieu of \$426,400 (224 SF + 300 MF)

Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout





THE STATION

SACMSE TEXAS

Current Progress





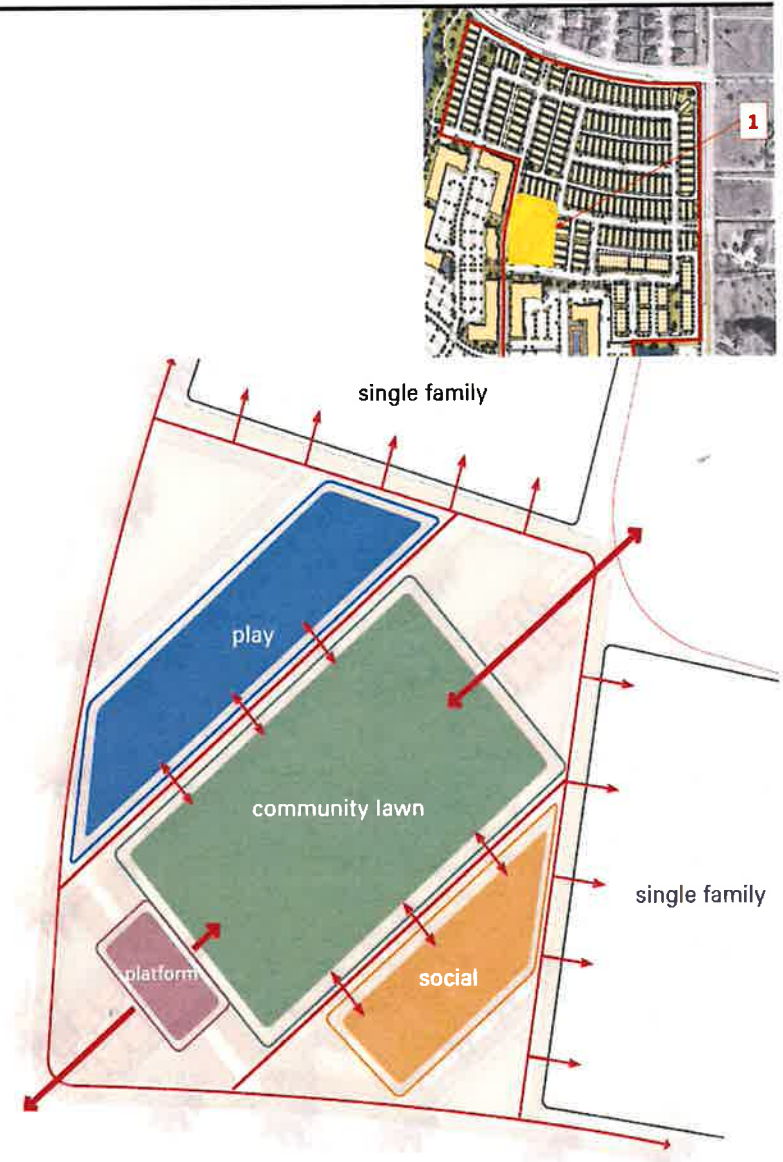
THE STATION

SACHSE, TEXAS

Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout

The Commons Park

- 1.735 Acres
- TBG Designed
- Covered Pavilion with seating
- Flexible Community Lawn for open play & events
- Unique timber play playground equipment
- Concrete ping pong, corn-hole boards
- Convenient, Easy Access and Connectivity to The Station



The Commons Park – Concept Overview





Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout

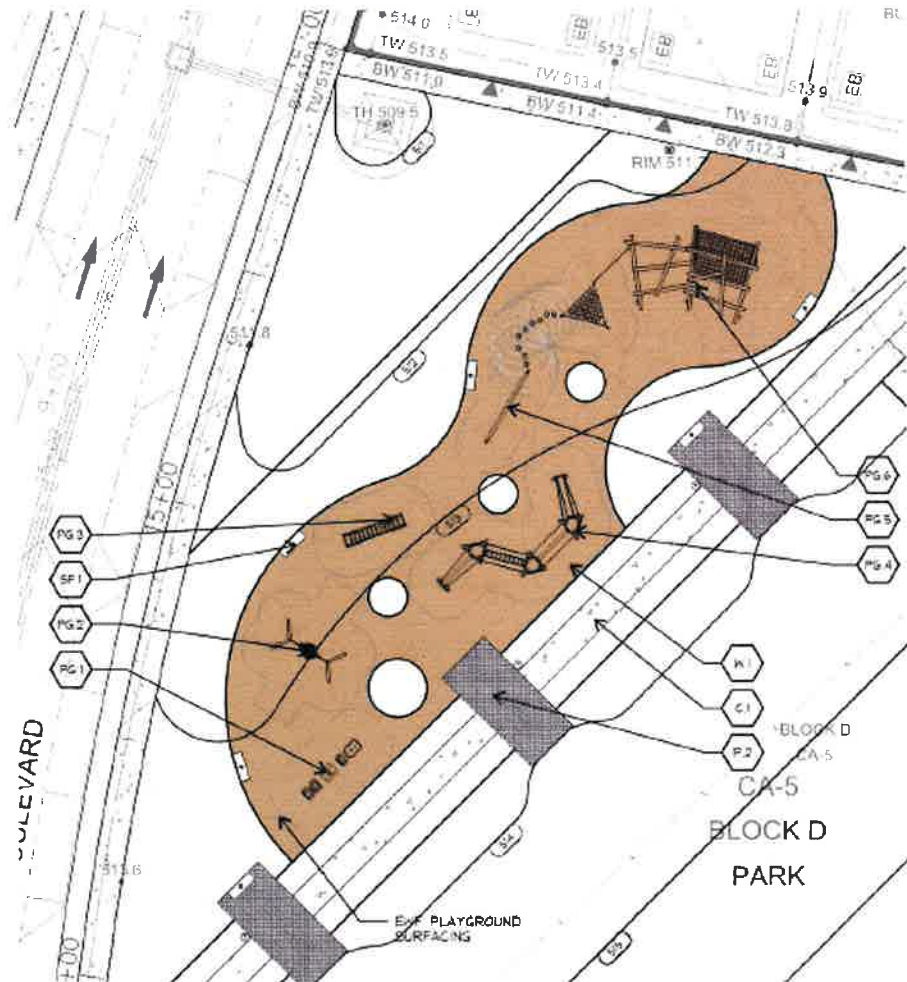




THE STATION

SACHSE, TEXAS

Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout



PG.1 RINGO TRAIN



PG.4 TRIANGLE PLATFORM



PG.2 NEST SWING



PG.5 BALANCING BEAM



PG.3 CHAIN PATH



PG.8 CLIMBING STRUCTURE



SF.1 6" BENCH



W.1 - EWF MULCH



Richter Spielgeräte

The original, for more than 50 years



Pictures and Renderings are for Illustrative Purposes Only

Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout

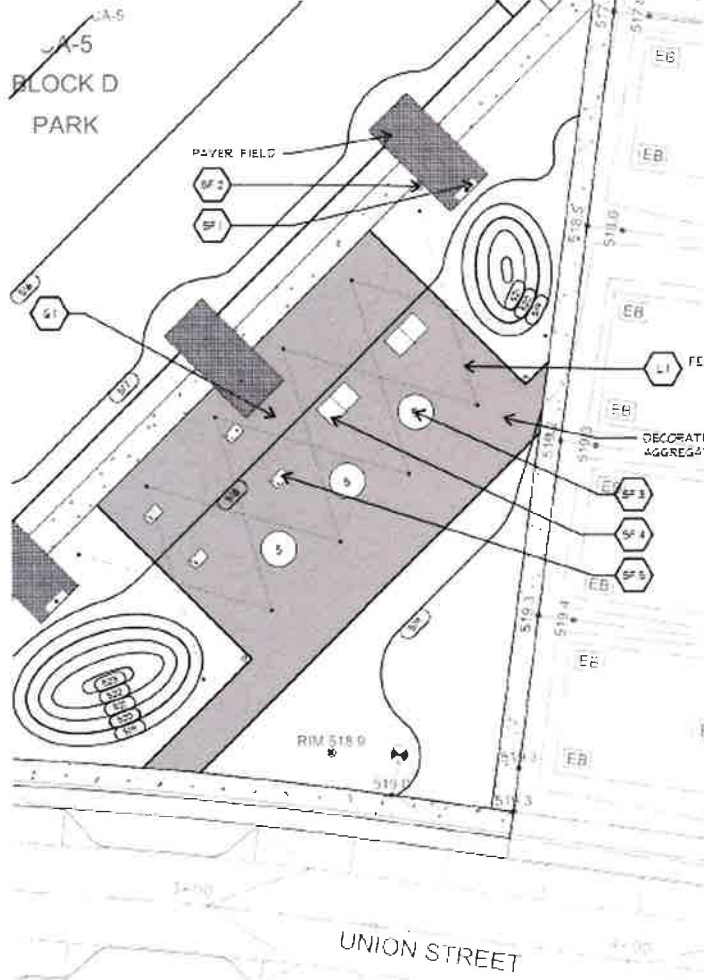


Pictures and Renderings are for Illustrative Purposes Only



THE STATION

SACHSE, TEXAS



Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout



SF.5 CONCRETE
CORN HOLE



SF.4 CONCRETE
PING PONG TABLE



L.1 FESTOON LIGHTS



SF.3 42" BACKLESS
TABLE TROPITONE



C.1 STANDARD
GREY CONCRETE



P.2 MANGANESE
IRONSPOT PAVER



G.1 TRUE BLACK
AGGREGATE





THE STATION

SACHSE, TEXAS

Pictures and Renderings are Representative but Illustrative and Subject to Differ in the Final Buildout

Phase 1 Parks Budget Summary

Commons Park

Development & Hardscape	699,740
Landscape	330,007
Design	74,754
Land contribution	489,026
Subtotal	1,593,527

Pocket Parks

Development & Hardscape	22,031
Landscape	26,993
Land contribution	185,974
Subtotal	234,997

Total Phase 1 Park Expenditures 1,828,524

Excludes grading, paving and utility improvements

Park Fees

	<u>Units</u>	<u>Fee/unit</u>	
Ph 1 Single Family	224	1,100	246,400
Ph 1 Multi Family	300	600	180,000

Total 426,400

**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	6. Receive an update regarding actions taken by the City as a result of the COVID-19 pandemic and any future measures that may be necessary including city operations and facilities, public safety, financial employee impact, and the CARES Act.
Access	Public
Type	Discussion, Information

Public Content

Presentation - CARES Act Update.pdf (166 KB)

CARES Act/COVID-19 Update

City Council
August 17, 2020



CARES Act Funding-Reminder

- The City received CARES Act funding from Collin County in the amount of \$448,591 and from Dallas County in amount to total \$892,045
- The City will be using the more stringent Dallas County restrictions but will be pro-rating the amounts charged to each county funding source based on population
- For each approved project 33% will be used from Collin County funds and 67% will be used from Dallas County funds.



CARES Act Federal Guidance

- The CARES Act provides that payments from the Fund may only be used to cover costs that-
 - Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - Were not accounted for in the budget most recently approved as of March 27, 2020 for the State or government; and
 - Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020
- Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments



CARES Act Projects-Community Outreach

- Staff received a detailed request from 5 Loaves covering projects that they would like to get the City's assistance on
- Of the approximately \$205,000 in projects listed, the City was able to justify \$157,700 in project expenses based on guidelines from the Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments
- Staff prepared a submission to Dallas County detailing the requests, and Dallas County subsequently approved the request for the 5 Loaves Assistance program
- Dallas County also asked if the City of Sachse would be willing to assist other cities that were looking to do similar type projects in their communities



CARES Act Projects-Community Outreach

- The 5 Loaves Project includes:
 - Box truck lift gate to help with COVID-19 deliveries (\$3,500)
 - Upgrades to the carport at the pantry to help facilitate the drive-thru meal service with pre-packaged items for families including the addition of a large awning and coolers for increased capacity (\$106,200);
 - Forklift to help with expanded food delivery capacity (\$20,000)
 - A donation to the Team Up to Fight Hunger program for 5 Loaves to distribute to its clients in need that supports families and restaurants impacted by COVID-19 (\$3,000); and
 - Funds to purchase food for the increased capacity of serving COVID-19 clients (\$25,000).

- Item on the agenda tonight to approve the development of an MOU for this project to get it started



CARES Act Projects-Building Modifications

- Council was briefed on this item at its June 15, July 20, and August 3 meetings
- Staff prepared a funding request, which was reviewed and approved by Dallas County under COVID-19 mitigation efforts
- The plan includes the enclosure of offices on the second floor, the relocation of existing cubicles to allow for greater social distancing, and the relocation of the second floor reception
- Several items on the agenda tonight:
 - Award the bid
 - Approve purchase for associated furniture, fixtures, and equipment
- If approved, building modifications will take place beginning Tuesday, August 18



Next Steps

- Staff will work with Audrey Wallace and legal to prepare an MOU for the 5 Loaves project
- Staff will begin preparations for the upcoming building modifications project
- Staff will continue to work on the items outlined in the original plan approved by the City Council
- Staff is also closely monitoring the guidance and is participating in weekly phone calls with Dallas County



**Agenda Item Details**

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	7. Consider authorizing the City Manager to negotiate and execute a Memorandum of Understanding by and between the City of Sachse and 5 Loaves Food Pantry for the use of the City's allocation of CARES Act funds.
Access	Public
Type	

Public Content**BACKGROUND**

The City of Sachse received an allocation of CARES Act funds from both Dallas County and Collin County on a per capita basis. These funds were allocated to the City to help mitigate the spread and effects of the COVID-19 pandemic.

Cities have been able to distribute the funds received to area non-profits and other agencies to mitigate the effects of the virus on communities. The City of Sachse recommended allocating a portion of its combined CARES Act funding allotments from both counties to the 5 Loaves Food Pantry, which has been instrumental in supporting those impacted by the pandemic. Specifically, 5 Loaves has helped coordinate the delivery of meals to families under quarantine, have helped provide meals to families referred to them by Baylor, Scott, and White and Parkland hospitals, and has supported local families and local restaurants through its participation in the Team Up to Fight Hunger program.

Since the arrival of the pandemic in the United States in March, 5 Loaves has had to increase its operations substantially to keep up with the increased demand for social services. To aid in this effort, the City recommended setting aside up to \$200,000 of its CARES Act funds to help 5 Loaves. Staff met with 5 Loaves staff, reviewed their requests for funding, and submitted a proposal to Dallas County for funding pre-approval. Of that original \$200,000 allocation, the City recommended \$157,700.00 in CARES Act fund projects to Dallas County, based on what was eligible under the CARES Act and Department of the Treasury Guidelines. The remaining funds are still available for additional projects with 5 Loaves, should the Council wish to pursue in the future.

OVERVIEW

Dallas County reviewed and approved the request for the City of Sachse to use a portion of its CARES Act funds to support the 5 Loaves Food Pantry. The original submission along with the approval letter are attached for reference.

POLICY CONSIDERATIONS

Funding pre-approval is only required for the use of Dallas County funds, but the City has taken the approach of seeking funding pre-approval through Dallas County and then applying a per capita allocation of funds (67% Dallas County, 33% Collin County) for each of its proposed CARES Act projects. In addition, because 5 Loaves will be entrusted with a portion of the City's CARES Act funds, a Memorandum of Understanding outlining the approved projects and all reporting requirements was prepared to ensure compliance within the overall CARES Act and the Department of Treasury Guidelines for State, Local, and Tribal Governments.

RECOMMENDATION

Authorize the City Manager to negotiate and execute a Memorandum of Understanding by and between the City of Sachse and 5 Loaves Food Pantry for the use of the City's allocation of CARES Act funds.

[City of Sachse Funding Request No. 2-Food Pantry.pdf \(486 KB\)](#)[5 Loaves Referrals.pdf \(1,106 KB\)](#)[2020806 Letter Sachse Food Pantry Assistance.pdf \(140 KB\)](#)



July 30, 2020

Dallas County CARES Act Team
411 Elm Street, Dallas, TX 75202

RE: City of Sachse Submission No. 2 for 80% Disbursement of CARES Act Funds

The City of Sachse is formally requesting project pre-approval from the Dallas County CARES Act Team to receive funds from the 80% disbursement allocated to the City on a per capita basis. Below are the details of the request, including an explanation of the project, the relevant citations to the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments*, and estimated costs affiliated with this request.

Project Request Details

5 Loaves is a food pantry located within Sachse. 5 Loaves serves Sachse, Wylie, and other clients throughout eastern Collin County and portions of northeastern Dallas County. With the onset of the COVID-19 pandemic, 5 Loaves has increased their service capacity to help provide meals to families impacted by the pandemic because of a job loss or illness. In addition, 5 Loaves has started receiving referrals from area hospitals including Baylor, Scott, and White and Parkland to make home deliveries for COVID-19 patients. 5 Loaves has also been working with the City of Sachse and a group of area churches to provide meals to families that are under quarantine and monitoring due to the presence of active COVID-19 cases.

In addition, 5 Loaves has also partnered up with a local group called "Team Up to Fight Hunger" (teamuptofighthunger.com) to further support families in need of food assistance. This program's two-pronged approach helps local families in need of food assistance and local restaurants impacted by the pandemic. Families in need of assistance because of job-loss or other issues related to the pandemic reach out to 5 Loaves to apply for help. 5 Loaves then vets the applicants and provides them with a voucher that they can take to participating restaurants, which provides them with a hot meal for a family of four.





5 Loaves currently operates in an old house in Sachse. This facility is quite small and cannot serve the increased number of clients efficiently and safely in an appropriate, socially-distanced manner. In addition, many of the clients being served are immunocompromised and many of the volunteers serving clients are immunocompromised, increasing the need to have a spaced out operation.

The City would like to help support the 5 Loaves Food Pantry using a portion of its CARES Act funds because of the services 5 Loaves provides to the Sachse community. This funding request covers several items related to 5 Loaves' increased operations due to the COVID-19 pandemic. The items are listed below for reference:

1. Box truck lift gate to help with COVID-19 deliveries (\$3,500)
2. Upgrades to the carport at the pantry to help facilitate the drive-thru meal service with pre-packaged items for families including the addition of a large awning and coolers for increased capacity (\$106,200);
3. Forklift to help with expanded food delivery capacity (\$20,000)
4. A donation to the Team Up to Fight Hunger program for 5 Loaves to distribute to its clients in need that supports families and restaurants impacted by COVID-19 (\$3,000); and
5. Funds to purchase food for the increased capacity of serving COVID-19 clients (\$25,000).

*If the Dallas County team believes any portion of this request is ineligible for funding, the City of Sachse can modify the request to remove that item to avoid the entire request being rendered ineligible.

Our team has estimated that the costs for such items totals \$157,700.00. Sachse is split between Dallas and Collin counties. For the purposes of application of the funds, the City has taken the approach of applying the per capita split (67% Dallas County, 33% Collin County) on each of its proposed projects.) Therefore, the City of Sachse would like to formally request \$105,659.00 from Dallas County for this project. This dollar amount represents the 67% application to Dallas County.



Applicable Citations

Pursuant to Section 4, bullet #1 of the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments dated April 22, 2020*, "Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions", the City would like to pursue using a portion of our CARES Act allocation to support these needs for the 5 Loaves Food Pantry. We believe that this request satisfies bullet #6, which states "Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions." We also believe that this request fits the description provided in the updated FAQs provided on May 28, 2020 that states "However, Fund payments may be used for the expenses...to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs."

Items to Note

These items were not budgeted prior to March 2020. The City Council was briefed on a general community outreach program to support the needs of 5 Loaves, as the City's primary food pantry.

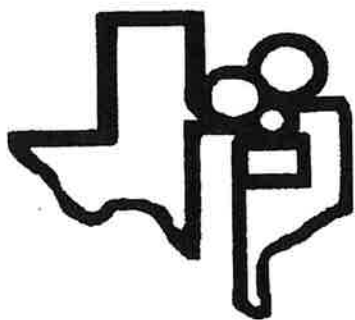
We understand the time constraints related to the use of CARES Act funds, so we want to get this projected started as soon as possible.

Please do not hesitate to contact us if we can answer any questions.

Sincerely,

City of Sachse CARES Act Team





The Counseling Institute of Texas, Inc.
3200 Southern Dr. Suite 100
Garland, TX 75043
(972) 271-4300

July 6, 2020

To Whom It May Concern,

I would like to express my support of funding for a clothes closet for Five Loaves. As the provider for counseling for many families in Garland, Sachse, Rowlett and surrounding areas I can not begin to tell you the impact the Pandemic has had on our families. To date we have provided counseling to over 271 Garland School District Families. The need for clothing and food for these families is imperative for these students.

Five Loaves has been a partner with Counseling Institute for the past three years providing food to many of our clients regardless of zip code. Their support has been life changing for some of these families.

In addition, as President of the local Kiwanis Club, our Key Club members are committed to helping to organize and maintain the clothing pantry. Both Wylie Key Club and Sachse Key club have made the clothing pantry one of their service projects.

Please feel free to contact me should you have any further questions regarding our support of this project.

Susan Hennum
Executive Director, Counseling Institute of Texas



June 24, 2020

Dear Audrey,

I wanted to take a moment to formally thank you for the valuable partnership Wylie ISD has with 5Loaves Food Pantry. The enormous collaborative effort to support our students and families in need is necessary and so appreciated! You are the first person I think of when I hear about a need involving food insecurity and have sent so many folks your way over the past 5 years. As a food resource, you've been a consistent presence in this community, and on our campuses, for our staff and families to rely on.

I'd like to put on paper all the efforts and supports your pantry specifically has provided Wylie ISD:

2015-current – Provide **weekly snacks to WHS football team** to support about 20 players identified by coach as food insecure

2016-current – Gives **78 weekend food bags weekly to four campuses** to prevent kids from being hungry over weekends.

2017-current – Provide Hartman and Groves (@ Southfork) with **weekly produce deliveries** to give to families after school

2018 – **Winner of our Wylie Way Award** for feeding our families consistently and always available to respond

2019-current (hold for fall due to COVID-19) Began pilot program with Cox Elementary to take leftovers from cafeteria to feed people coming to pantry – **1,140 meals donated**

2020 March-May - Thursday Produce & Pantry Staple Boxes provided by 5Loaves each Thursday to support a total count of **6,844 students**. (Count based on Thursday student totals between 3/26-5/28.)

As you can see, the scope of your support and partnership is HUGE! 5Loaves Food Pantry is a major

families are fed and the district can

Thank you for the years of friendship, support, and comfort know
rely on you for help when we call.

We are grateful.

Sincerely,

Joley Martin
Family Liaison Specialist
Wylie ISD

July 2, 2020

To Whom it May Concern:

For the last several years, 5 Loaves Food Pantry has given the students of WISD's Transition to Life class invaluable volunteer experience. The WISD Transition to Life program is a special education program designed to bridge the gap between diploma and post-secondary goals when there is an identified need. The ultimate goal is for students to establish daily independent living routines, which could include securing employment.

Our students volunteer at least once a week during the school year at 5 Loaves either by stocking the food pantry shelves, cutting down boxes, grinding and packaging the coffee, or creating snack bags for those in need in the community. During these volunteer opportunities, our students are able to practice and gain real world experience in leadership, manners, work ethic, working as a team, reporting to a supervisor, time management, problem solving, taking initiative, completing a task, setting up and tearing down a work space, cleanliness, and responsibility. Because of these opportunities, our students get to experience the feelings of being valued, giving back to their community, and the pride of successfully completing a job assignment.

5 Loaves Food Pantry provides our students a safe and comfortable work environment where they can learn to become productive contributors in their community. Many of the students that graduate from our program with meaningful employment gained the skills necessary for their positions while volunteering at 5 Loaves Food Pantry. 5 Loaves is one of a very few places where our students can participate in such valuable learning opportunities, and WISD and the Transition to Life program are extremely grateful for their support of our programs and for inviting us back year after year.

Sincerely,

A handwritten signature in black ink that reads "Nakia Patterson". The signature is written in a cursive, flowing style with a large initial "N".

Nakia Patterson
Transition to Life
Wylie ISD



Friday, June 26, 2020

To Whom It May Concern,

Hello my name is Youree Edwards, I am the social worker at Baylor House Calls in Dallas, Texas. I was recently connected with Audrey Wallace with Five Loaves. Mrs. Wallace and her agency has helped so many of families that are unable to leave their homes due to the pandemic. Five Loaves has been immensely helpful in providing nutritious groceries for my population. Audrey and her staff have delivered food to several families in the Garland, Rowlett, Sachse, Plano and Wylie area since March. My patients have expressed so much gratitude regarding the packages they received. I am very thankful to have Five Loaves as a resource for my families that are unable to provide for themselves. Funding is imperative for Five Loaves to continue to provide for those in need during these uncertain times.

Sincerely, 

Youree Edwards, LMSW
Behavioral Health Social Worker
Baylor HouseCalls & Transitional Care
Office Phone: 214-820-9115



Dallas County

CARES Team

August 5, 2020

Lauren Rose
Strategic Services Manager
City of Sachse
Lrose@cityofsachse.com

The Dallas County CARES Team has approved your funding request for “5 Loaves Food Pantry Support”. Please note that monthly reports are due the 15th of the month following the month being reported. For example, a report for the month of January would be due by the end-of-business February 15th. Please review the request and reporting guidelines for more information.

Please let us know if you have any questions,

The Dallas County CARES Team



Agenda Item Details

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	8. Discuss and consider authorizing the City Manager to enter into negotiations with Criterion Contractors to finalize and execute the final construction agreements on behalf of the City for a bid price in the amount not to exceed two hundred and eleven thousand six hundred twenty-nine dollars (\$211,629.00).
Access	Public
Type	Action, Discussion
Budget Source	CARES Act
Recommended Action	Authorize the City Manager to enter into negotiations with Criterion Contractors to finalize and execute the final construction agreements on behalf of the City for a bid price in the amount not to exceed two hundred and eleven thousand six hundred twenty-nine dollars (\$211,629.00).

Public Content

BACKGROUND

At the July 20, 2020, City Council meeting, staff briefed the City Council regarding the proposal for building modifications using CARES Act funds. City staff submitted this project for funding approval to Dallas County. The Dallas County CARES Act team reviewed and approved the City's proposal. At the August 3, 2020, City Council meeting, staff presented the plans for building modifications and the remodel of City Hall to City Council. On August 4, 2020, ten bids were received at the bid opening in the Council Chambers. Criterion Contractors came in as the lowest bidder. Ron Hobbs, the project architect, has checked references and reviewed past projects of Criterion Contractors and has found them to be qualified to complete this project. Staff added in a 10% contingency for any unexpected additions that may be needed during the renovations.

This project will be funded through the CARES Act. As a reminder, the City of Sachse submitted this project for funding approval to Dallas County. The Dallas County CARES Act team reviewed and approved the City's proposal. The submission letter and the associated approval letter are attached for reference. The City Council was briefed on this project at its July 20, 2020, regular meeting and again at its August 3, 2020, regular meeting.

OVERVIEW

Architect Ron Hobbs is here to answer any questions the City Council may have and make a recommendation for the remodel of City Hall to be completed by Criterion Contractors.

RECOMMENDATION

Authorize the City Manager to enter into negotiations with Criterion Contractors to finalize and execute the final construction agreements on behalf of the City for a bid price in the amount not to exceed two hundred and eleven thousand six hundred twenty-nine dollars (\$211,629.00).

[City of Sachse Formal Funding Request No. 1-Building Modifications Project.docx \(69 KB\)](#)

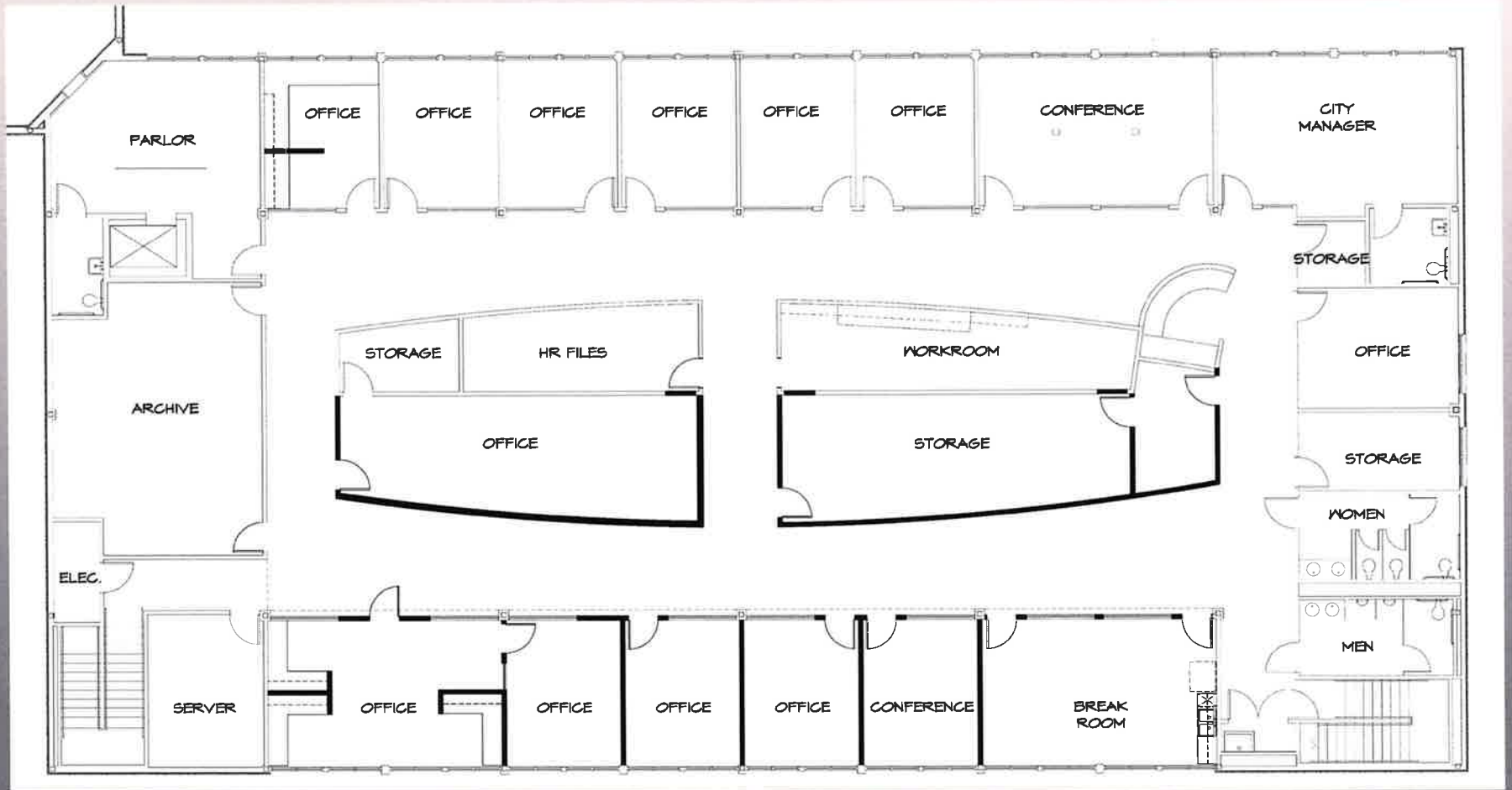
[20200708 Letter Sachse Building Modifications PDF.pdf \(373 KB\)](#)

[Sachse City Hall Renovation Presentation.pdf \(3,731 KB\)](#)

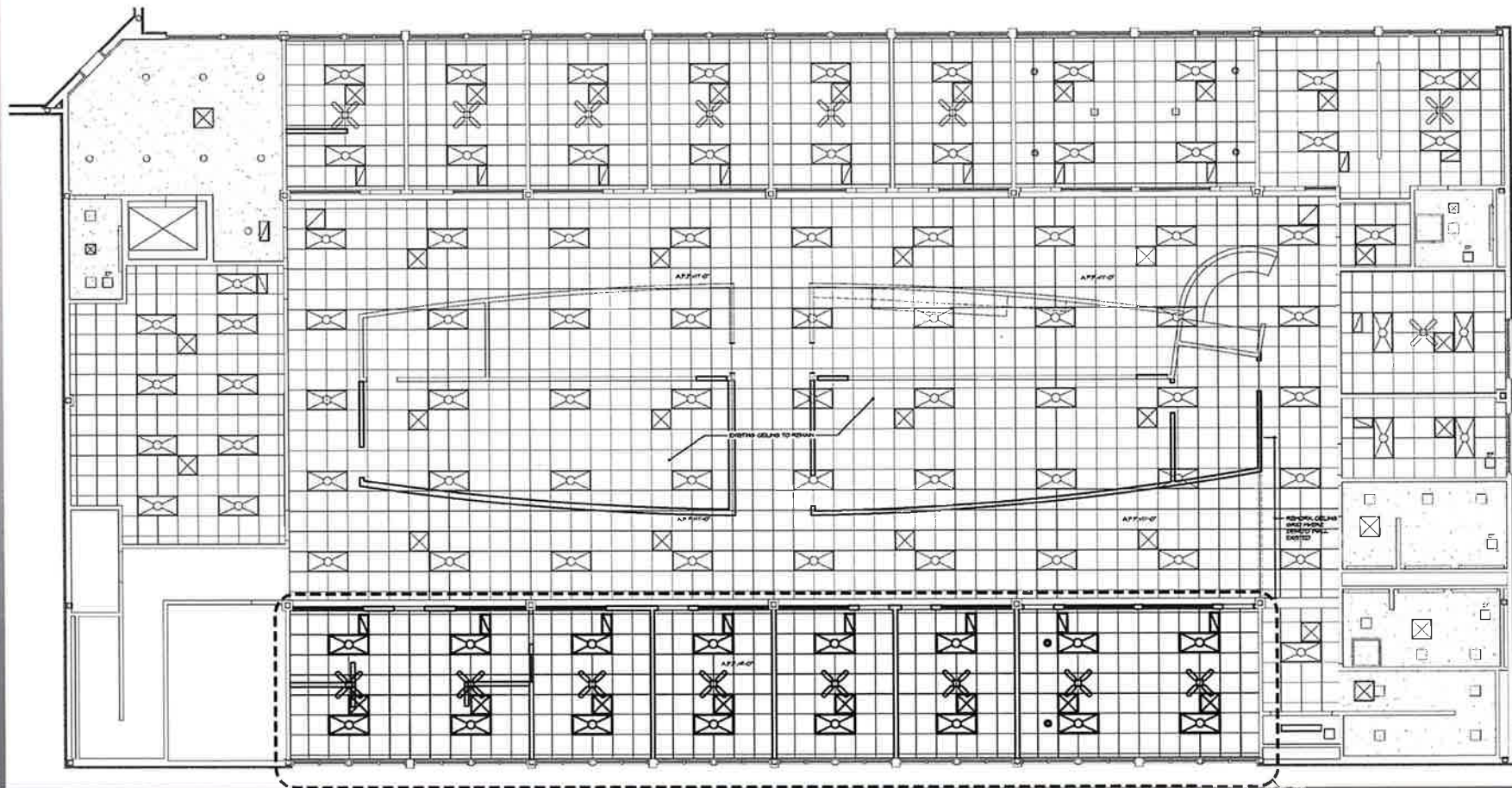


Sachse City Hall

2nd Floor Renovation - Construction Bid Results

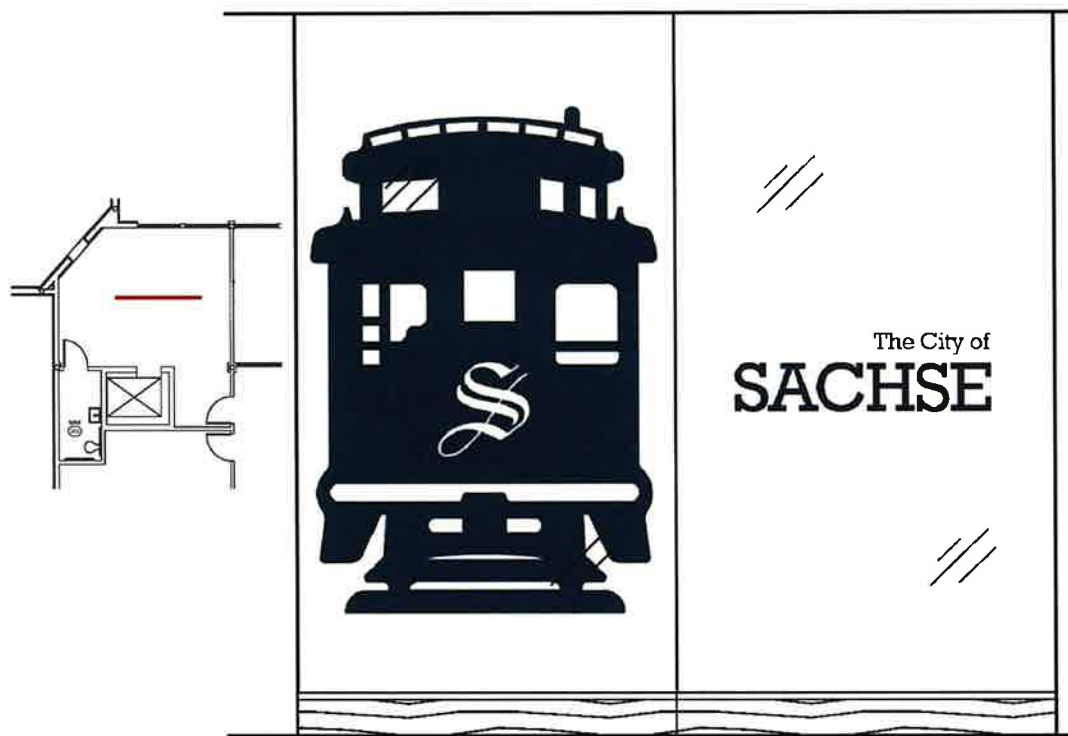


Proposed New Floor Plan



Demolition Ceiling Plan

Sachse TEXAS



Second Floor Lobby Screen



Bidders	Bid	Days
Criterion Contractors	\$192,390.00	60
JM construction Services	\$213,327.11	60-75
Native Construction	\$269,848.13	90
Bounds Commercial Constr.	\$299,800.00	90
Mart, Inc.	\$299,919.00	90
Mycon General Construction	\$319,000.00	90
MDI General Contractors	\$330,000.00	100
Wesson Construction	\$331,531.00	100
Acumen Enterprises	\$337,000.00	119



Recommended Bidder

Criterion Contractors

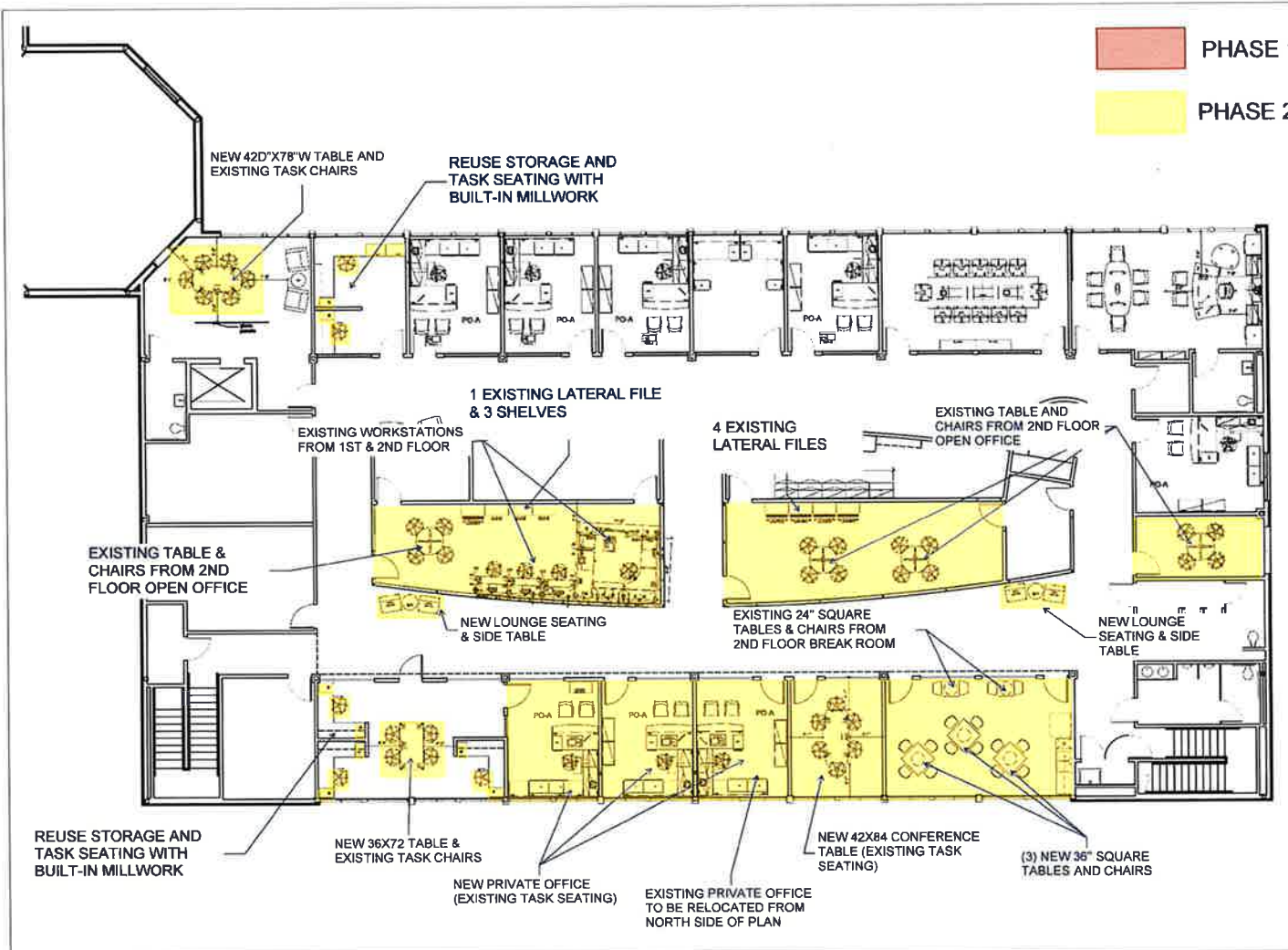
\$192,390.00

60 days



Sachse City Hall

2nd Floor Renovation - Furniture



workplacesolutions
2651 N. Harwood, Suite 300
Dallas, Texas 75201



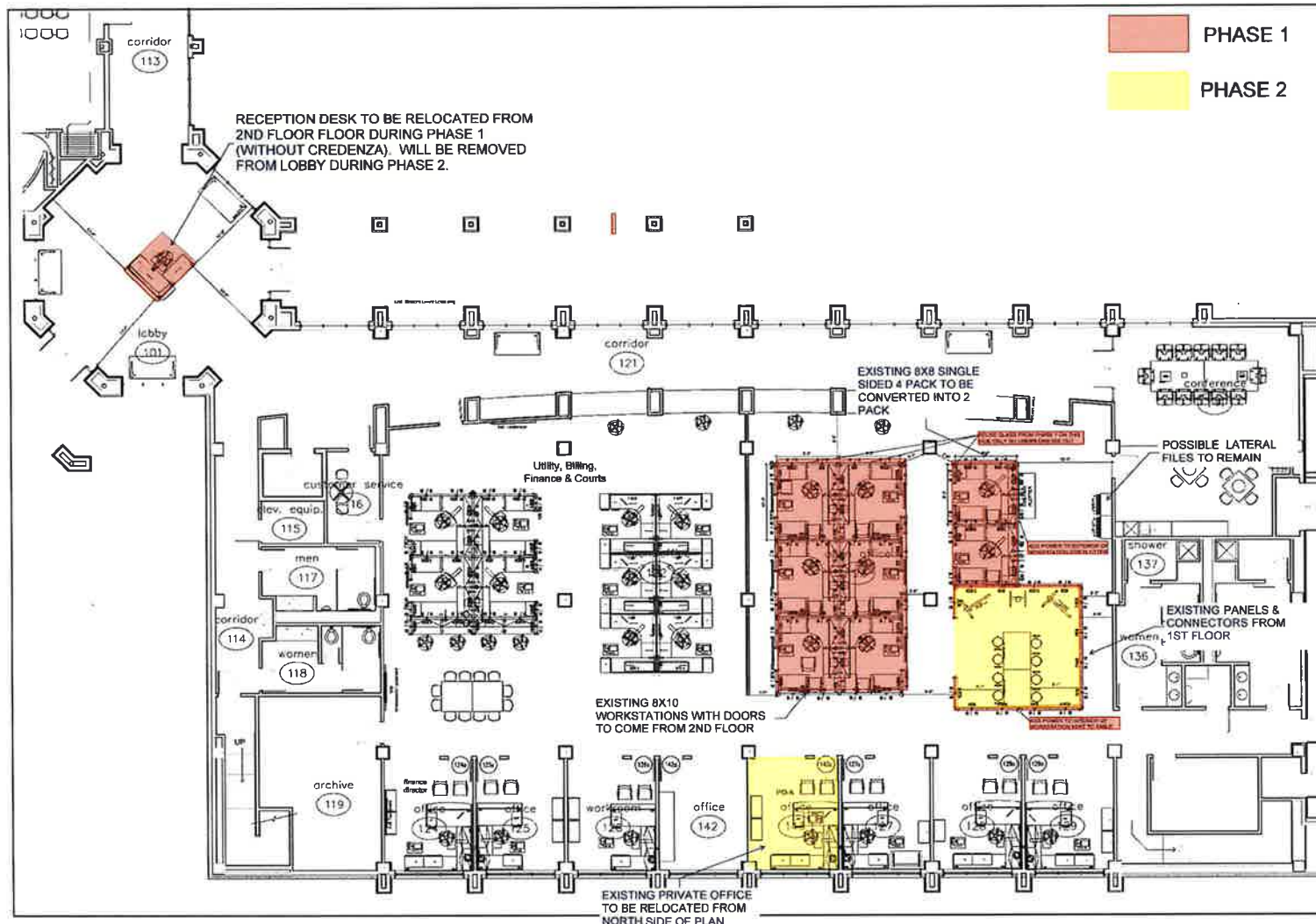
THE CITY OF SACHSE
2651 N. HARWOOD, SUITE 300
DALLAS, TEXAS 75201
PHONE: 214.752.2000
FAX: 214.752.2001
WWW.CITYOF.SACHSE.TX

CITY OF SACHSE

FURNITURE PLAN
2ND FLOOR

NO.	DATE	DESCRIPTION	BY	CHKD
01	06.30.2009	ISSUED FOR PERMIT	WJH	WJH
02	07.02.2009	REVISED	WJH	WJH
03	08.12.2009	REVISED	WJH	WJH

SCALE: 3/4\" = 1'-0\"
SHEET NO.:
FRN.01
1 OF 1





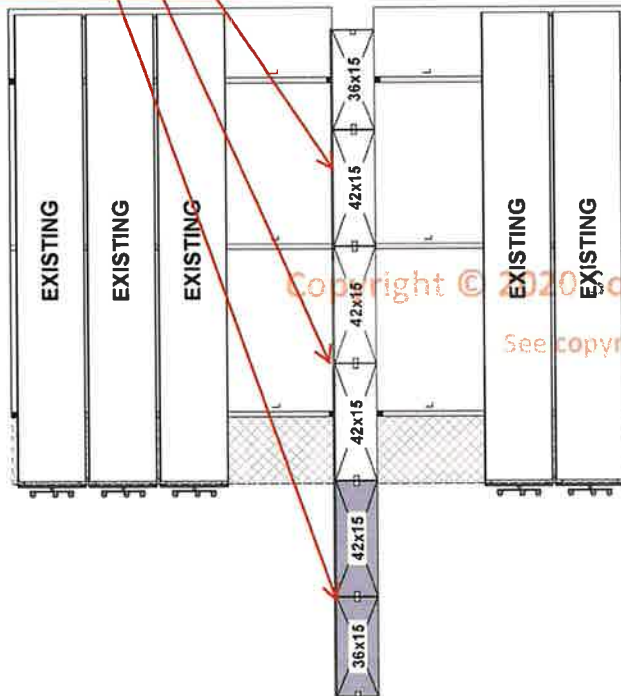
Workplace Solutions

\$65,828.99

Price includes:

- Purchase of new furniture through government purchasing agencies
- Furniture installation
- Relocating selected workstations from 2nd floor to 1st floor
- Reconfiguration of selected workstations on 2nd floor
- Removal of remaining workstations

Adds laminate back panels to divide room into two

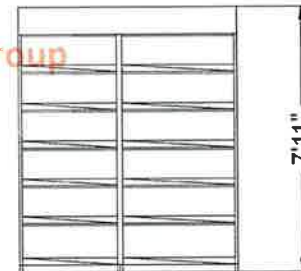


NEW UNITS - 85 1/4" HIGH



Existing height is 83.75 and new height on units will be 85.25" tall.

Laminate Back Panel Height



Customer's Approval:

Date:

SOUTHWEST SOLUTIONS GROUP
business efficiency systems
Texas - Oklahoma - Kansas - Arkansas - Missouri
Tennessee - Mississippi - Louisiana
Washington - Minnesota - Idaho - Alaska
Toll Free: 1-800-803-1083
www.southwestsolutions.com

Scale:
1:50

Sheet:
1 of 1

Printed Date:
08/05/2020

Drawn By:
A. Morris

Drawing:
Number: 101613-1

Salesperson:
CROCK, CRAIG

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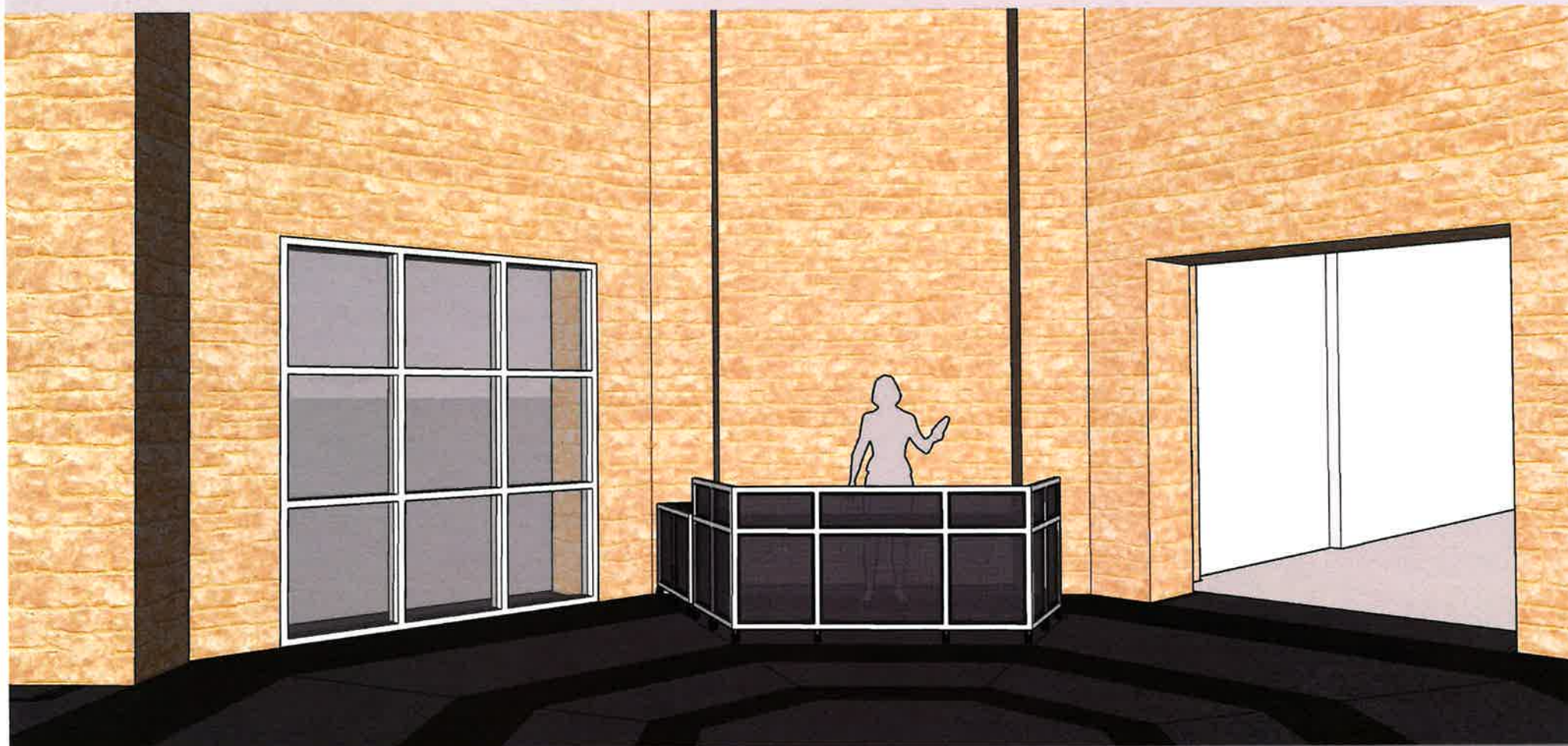
File: C:\Users\amorris\Desktop\Work From Home Files\Craig Crock\101613 Ron Hobbs Architects\101613-1.om



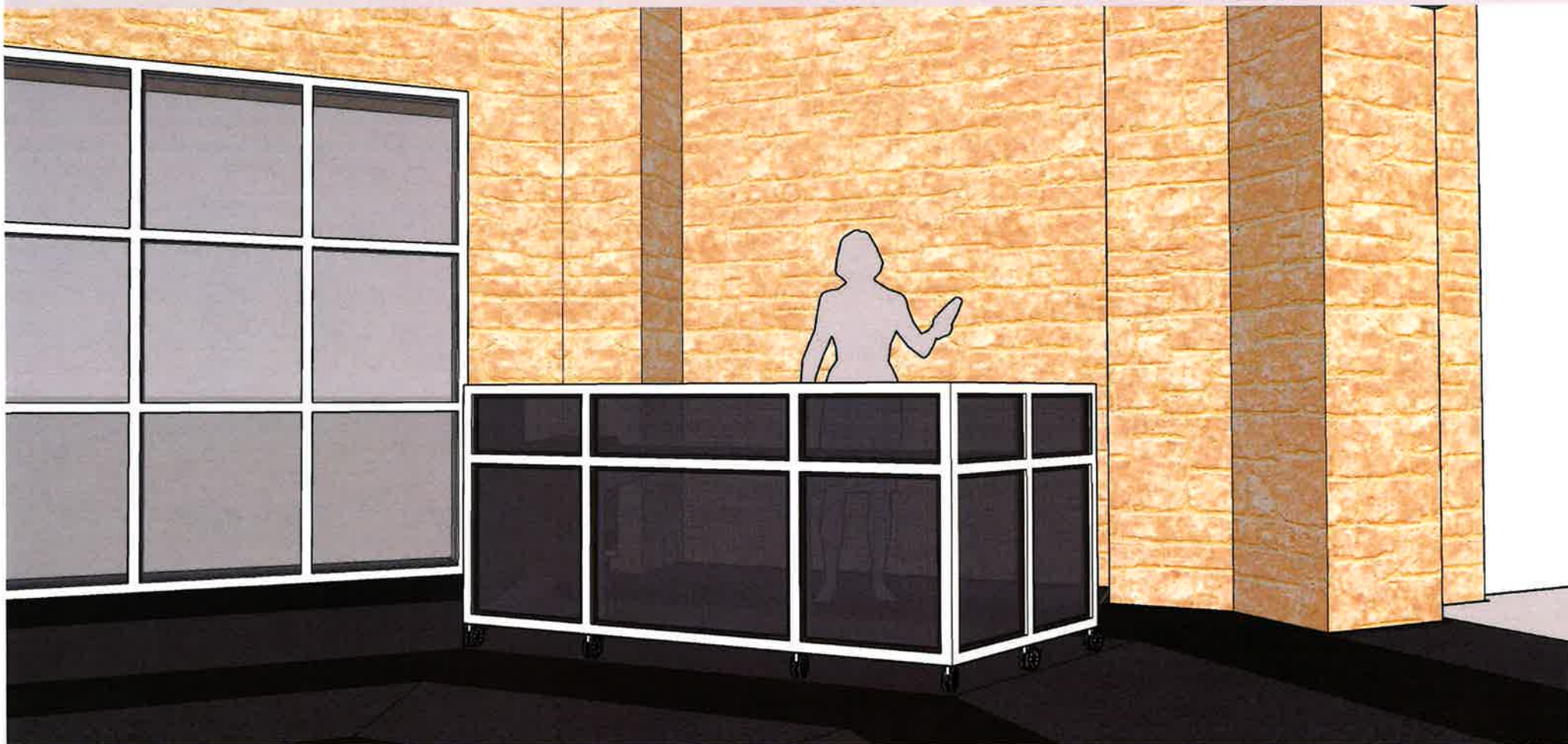
Sachse City Hall

Rotunda Desk

Sachse
TEXAS



Sachse TEXAS



Sachse
TEXAS



RON HOBBS ARCHITECTURE & INTERIOR DESIGN, LLP



July 6, 2020

Dallas County CARES Act Team
411 Elm Street, Dallas, TX 75202

RE: City of Sachse Submission No. 1 for 80% Disbursement of CARES Act Funds

The City of Sachse is formally requesting project pre-approval from the Dallas County CARES Act Team to receive funds from the 80% disbursement allocated to the City on a per capita basis. Below are the details of the request, including an explanation of the project, the relevant citations to the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments*, and estimated costs affiliated with this request.

Project Request Details

The City of Sachse is a small organization, employing about 150 full-time employees throughout all of our departments. We are located on a municipal campus, where many of our employees are located within close proximity of one another. The proximity of employees is particularly problematic in our City Hall building, which includes a bank of cubicles for staff to conduct their work. Using these cubicles, it is difficult to appropriately space out our staff, as the walls of the cubicles back up to each other and they are sharing the same breathing space. Several of our staff have positions that require them to be in and out of the office conducting field work, increasing their potential for exposure. To mitigate this issue, the City would like to enclose several offices to allow for the minimum of six feet social distancing space to be achieved. By converting the cubicles to offices, we give our employees opportunities to be socially distanced, close their doors, and limit their interactions with each other. This is particularly important as we are a City with a very small staff, and if any one of us contracts the virus, we are at greater risk of exposing a large portion of our team because of the open-concept floor plan.





Our team, working with the original architect for the building, has estimated that the costs to make such conversions totals \$346,600.00. The City would like to include an additional \$39,400.00 to that estimate as a contingency, making the total project request \$386,000.00. Sachse is split between Dallas and Collin counties. For the purposes of application of the funds, the City has taken the approach of applying the per capita split (67% Dallas County, 33% Collin County) on each of its proposed projects.) Therefore, the City of Sachse would like to formally request \$258,620.00 from Dallas County for this project. This dollar amount represents the 67% application to Dallas County.

Applicable Citations

Pursuant to Section 4, bullet #5 of the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments dated April 22, 2020*, "COVID-19 related expenses...including as it relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions", the City would like to pursue building modifications to help protect our employees from exposure. We believe that this request satisfies Section 6, which states "Any other COVID-19 related expenses reasonably necessary to the function of government..." of the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments dated April 22, 2020*. We also believe that this request fits the description provided in the updated FAQs provided on May 28, 2020 that states "However, Fund payments may be used for the expenses...to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs."





Items to Note

Our City Attorney has signed off on this project and staff has briefed the Council about general building modifications. These building modifications were not a part of previous budget requests.

We understand the time constraints related to the use of CARES Act funds, so we want to get this projected started as soon as possible.

Please do not hesitate to contact us if we can answer any questions.

Sincerely,

City of Sachse CARES Act Team



Dallas County

CARES Team

July 8, 2020

Lauren Rose

City of Sachse

lrose@cityofsachse.com

The Dallas County CARES Team has approved your funding request for the “City of Sachse Building Modifications”. Please note that monthly reports are due the 15th of the month following the month being reported. For example, a report for the month of January would be due by the end-of-business February 15th. Please review the request and reporting guidelines for more information.

Please let us know if you have any questions,

The Dallas County CARES Team



Agenda Item Details

Meeting	Aug 17, 2020 - City Council Combined Meeting
Category	F. Regular Agenda Items
Subject	9. Discuss and consider authorizing the City Manager to execute an agreement for the purchase, design, and installation of furniture with Workplace Solutions for the City Hall Building renovation project in an amount not to exceed seventy-three thousand one hundred fifty dollars and zero cents (\$73,150.00).
Access	Public
Type	Action, Discussion
Budget Source	CARES Act Funding
Recommended Action	Authorize the City Manager to execute an agreement for the purchase, design, and installation of furniture with Workplace Solutions for the City Hall Building renovation project in an amount not to exceed seventy-three thousand one hundred fifty dollars and zero cents (\$73,150.00).

Public Content

BACKGROUND

The City Hall building will need to have furnishings in the portion that is remodeled in order to provide work spaces for City Staff. Workplace Solutions is providing some additional furniture as well as re-purposing existing cubicles and furniture. Staff added in a 10% contingency for any unexpected additions that may be needed during the renovations.

This project will be funded through the CARES Act. As a reminder, the City of Sachse submitted this project for funding approval to Dallas County. The Dallas County CARES Act team reviewed and approved the City's proposal. The submission letter and the associated approval letter are attached for reference. The City Council was briefed on this project at its July 20, 2020, regular meeting and again at its August 3, 2020, regular meeting.

POLICY CONSIDERATIONS

Workplace Solutions has negotiated and entered into an agreement for the purchase of furniture at City Hall utilizing TIPS, and NIPA/OMNIA contracts. In doing so, the City has met all competitive bidding requirements.

RECOMMENDATION

Authorize the City Manager to enter into an agreement for the purchase, design, and installation of furniture with Workplace Solutions for the City Hall Building renovation project in an amount not to exceed seventy-three thousand one hundred fifty dollars and zero cents (\$73,150.00).

54763 CITY OF SACHSE BUDGET.PDF (183 KB)

20200708 Letter Sachse Building Modifications PDF.pdf (373 KB)

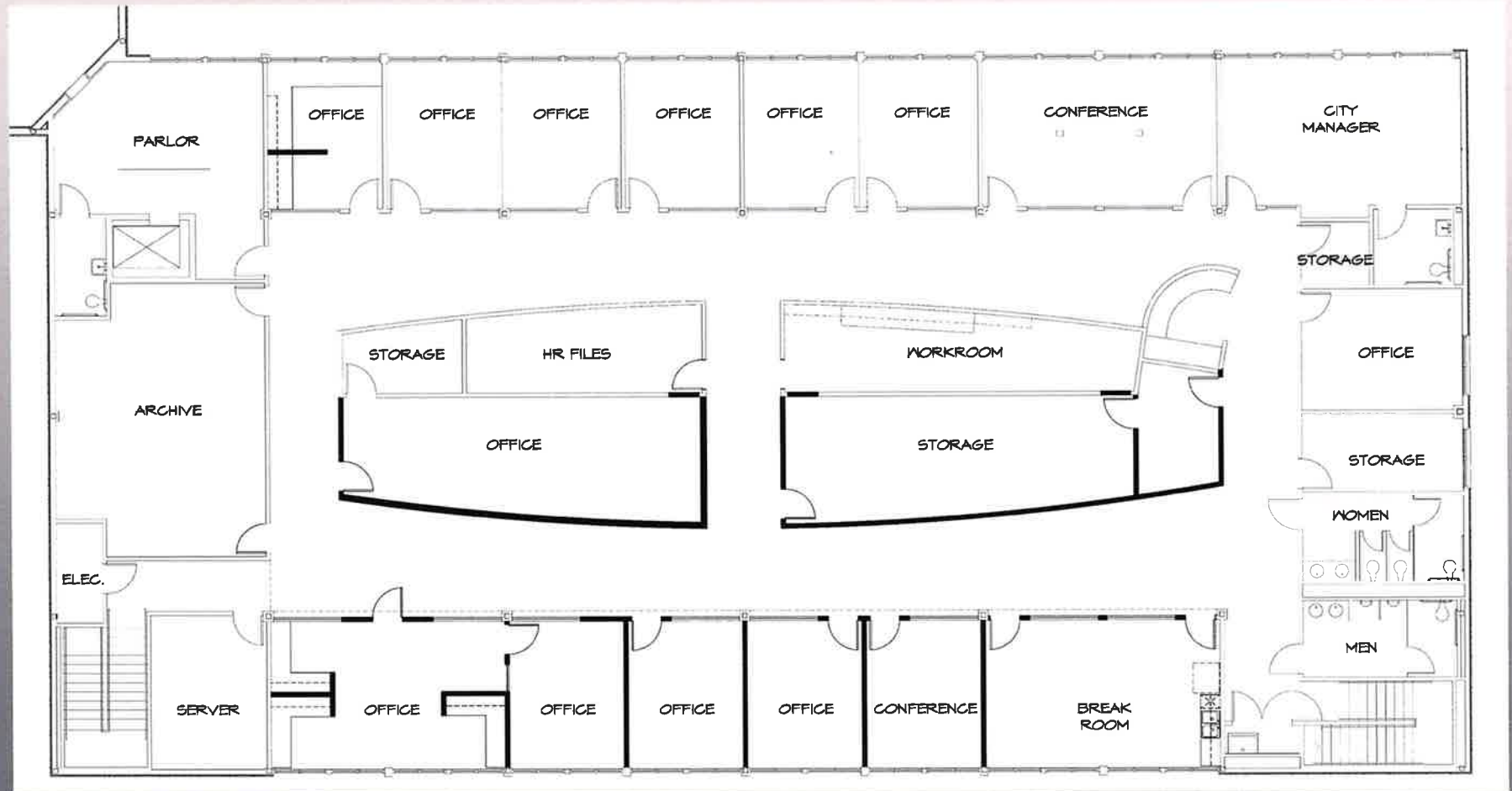
City of Sachse Formal Funding Request No. 1-Building Modifications Project.docx (69 KB)

Sachse City Hall Renovation Presentation.pdf (3,731 KB)

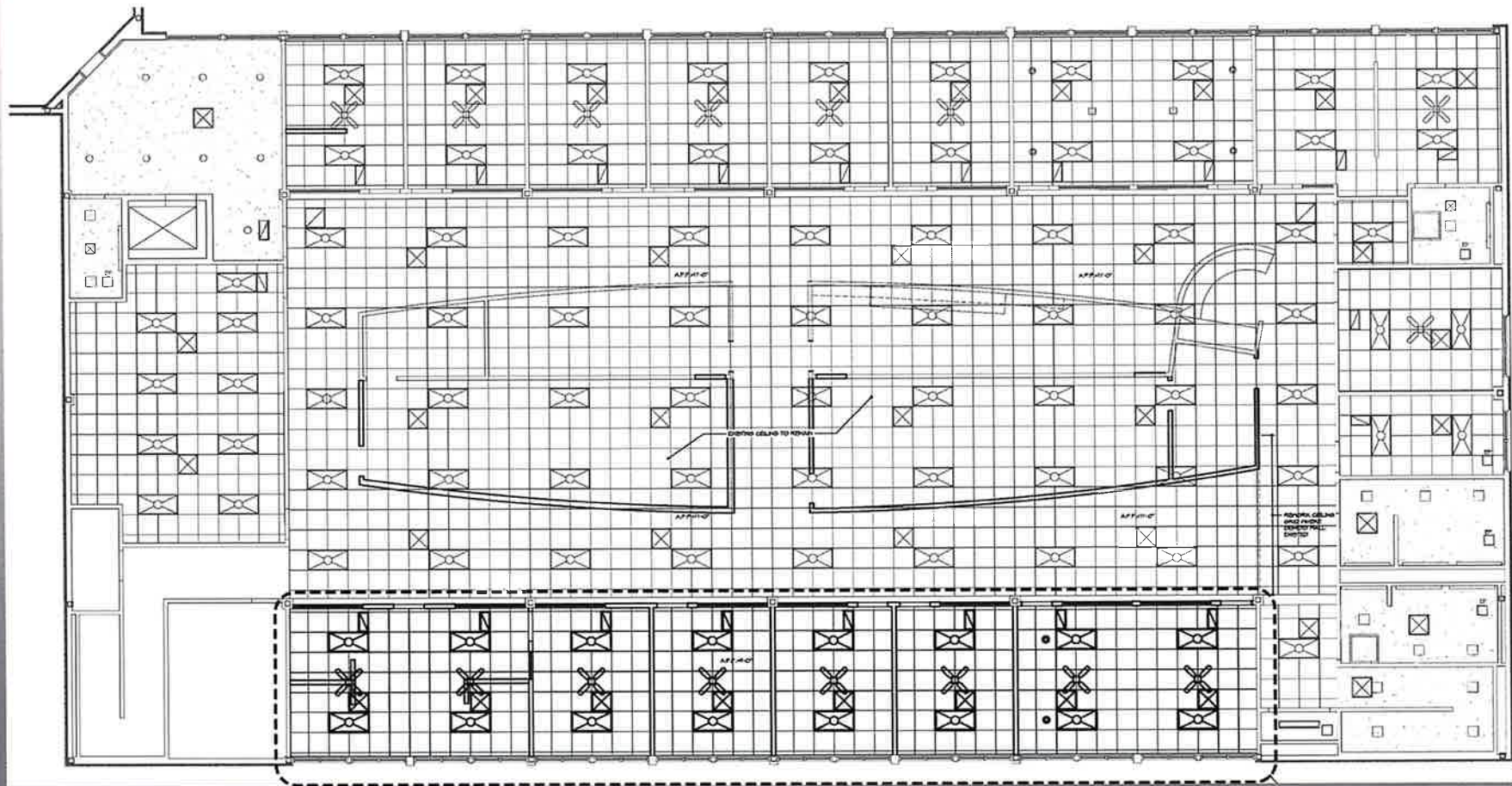


Sachse City Hall

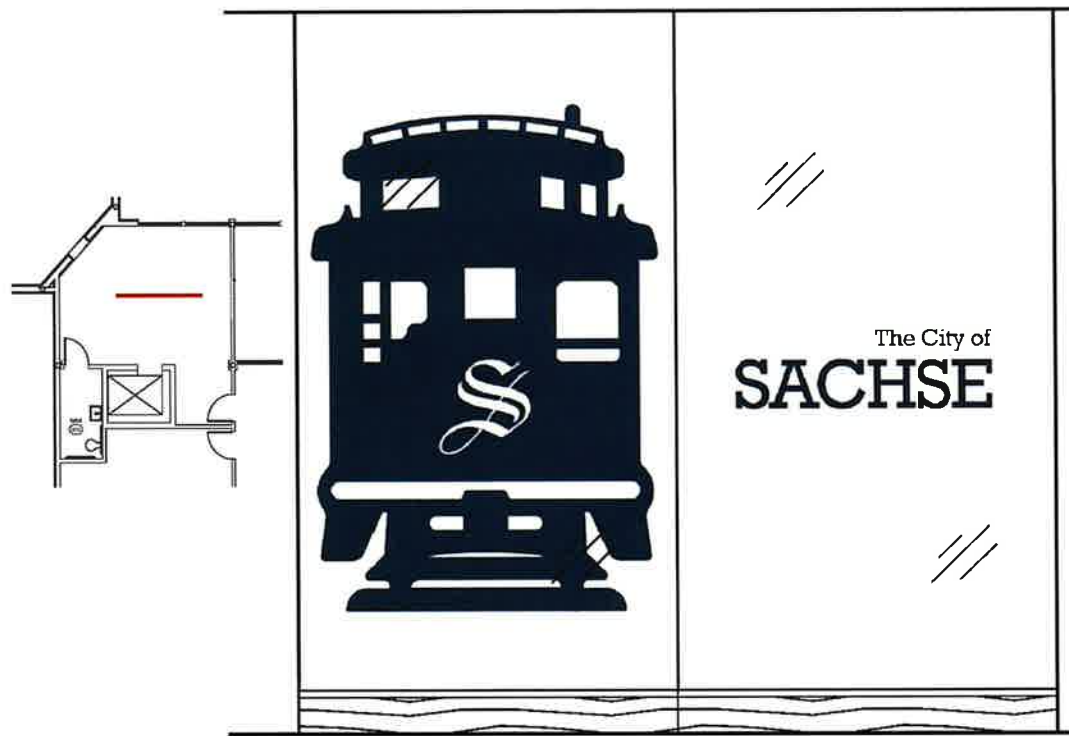
2nd Floor Renovation - Construction Bid Results



Proposed New Floor Plan



Demolition Ceiling Plan



Second Floor Lobby Screen



Bidders	Bid	Days
Criterion Contractors	\$192,390.00	60
JM construction Services	\$213,327.11	60-75
Native Construction	\$269,848.13	90
Bounds Commercial Constr.	\$299,800.00	90
Mart, Inc.	\$299,919.00	90
Mycon General Construction	\$319,000.00	90
MDI General Contractors	\$330,000.00	100
Wesson Construction	\$331,531.00	100
Acumen Enterprises	\$337,000.00	119



Recommended Bidder

Criterion Contractors

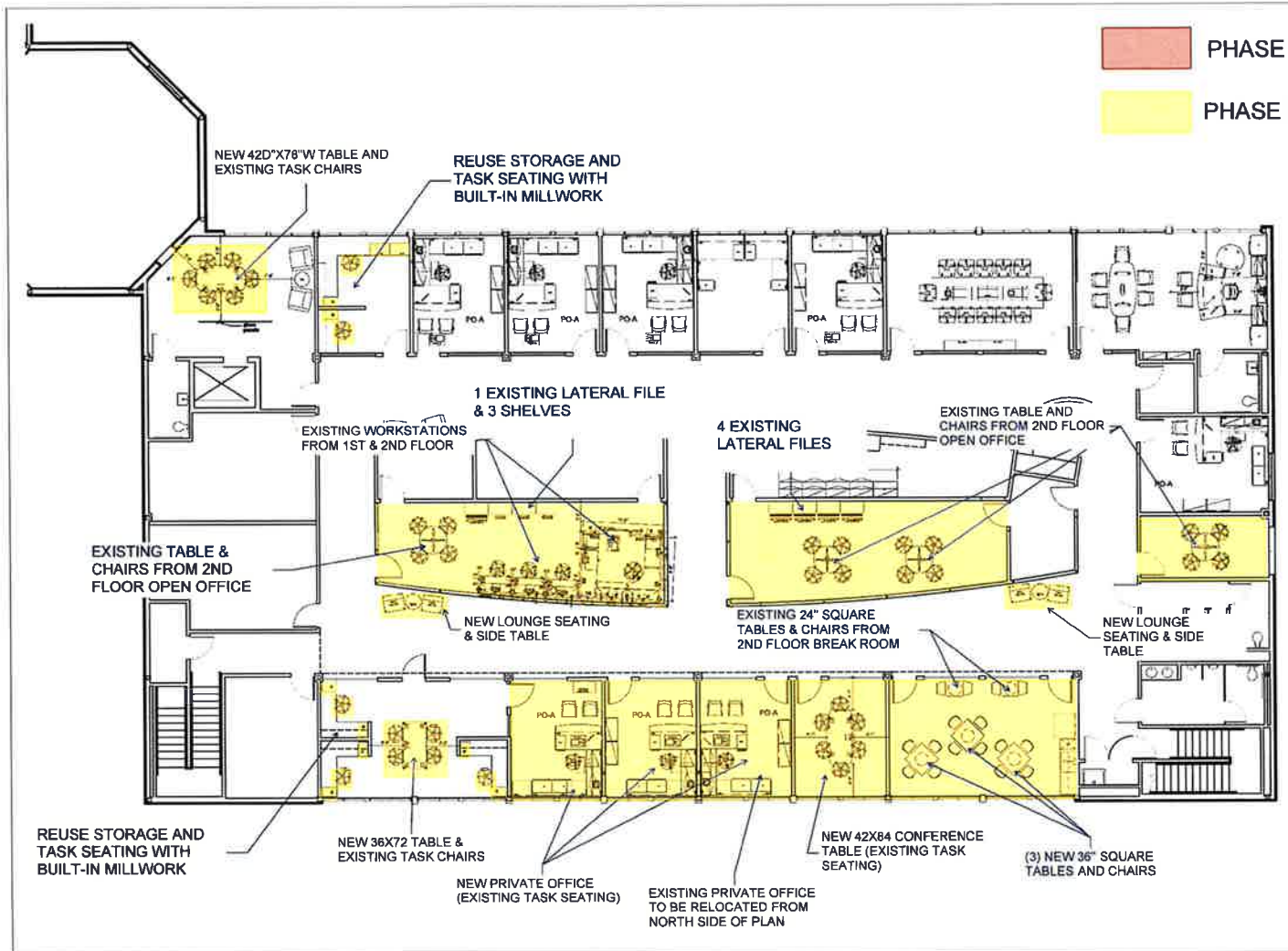
\$192,390.00

60 days



Sachse City Hall

2nd Floor Renovation - Furniture



workplacesolutions
2651 N. Harwood, Suite 300
Dallas, Texas 75201



THE CITY OF SACHSE
2651 N. HARWOOD, SUITE 300
DALLAS, TEXAS 75201
PHASE 1
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CITY OF SACHSE

FURNITURE PLAN
2ND FLOOR

DATE	BY	REVISION
08-30-2011	WPS	PHASE 1
09-01-2011	WPS	PHASE 2
09-02-2011	WPS	PHASE 3
09-12-2011	WPS	PHASE 4

FRN.01
1 OF 1





Workplace Solutions

\$65,828.99

Price includes:

- Purchase of new furniture through government purchasing agencies
- Furniture installation
- Relocating selected workstations from 2nd floor to 1st floor
- Reconfiguration of selected workstations on 2nd floor
- Removal of remaining workstations



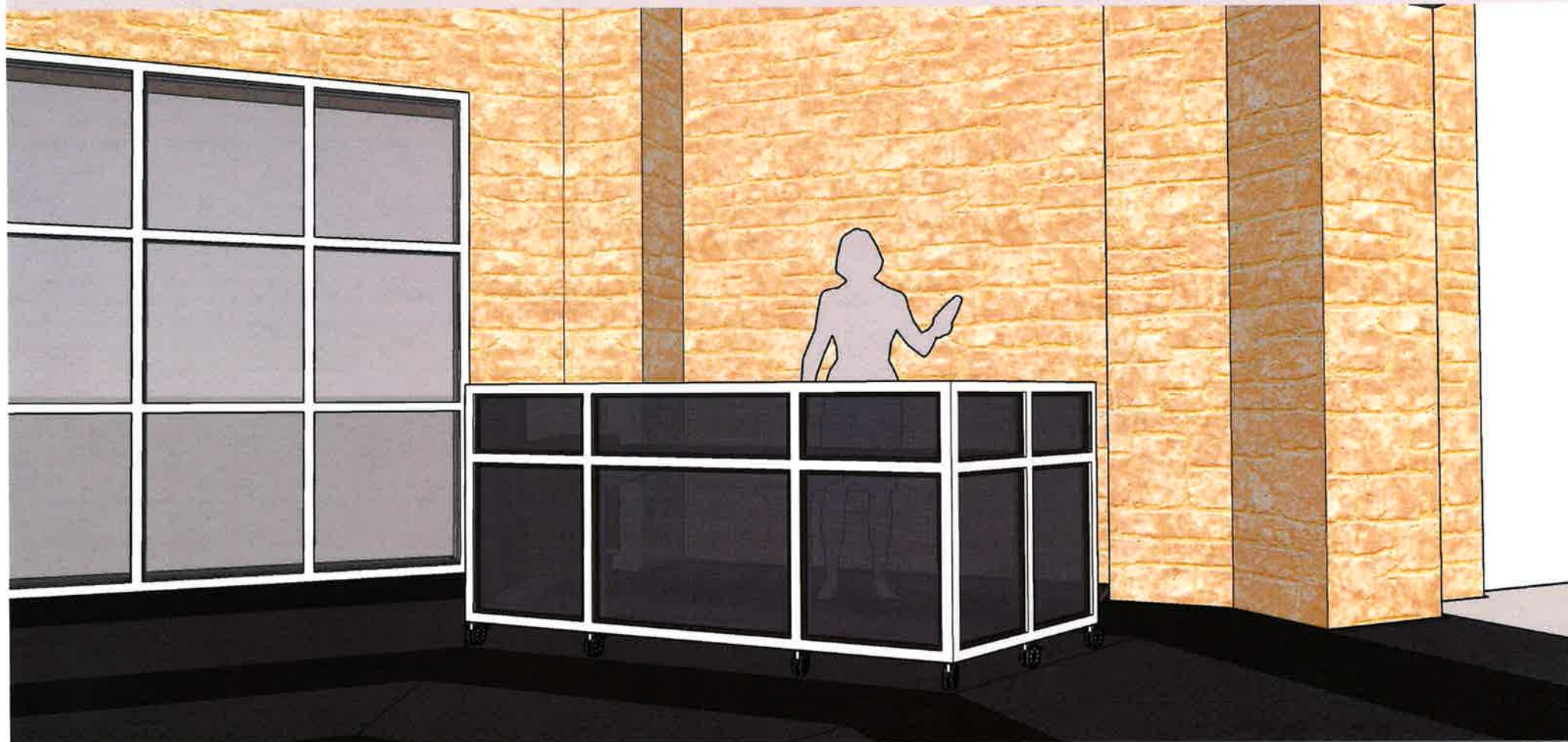
Sachse City Hall

Rotunda Desk

Sachse
TEXAS



Sachse TEXAS



Sachse
TEXAS



RON HOBBS ARCHITECTURE & INTERIOR DESIGN, LLP



workplacesolutions
2651 N. Harwood, Suite 300
Dallas, Texas 75201
P 214 741 9667
F 214 741 9669

PROPOSAL #: 54763
DATE: 08/05/20
SALESPERSON: TRACY MADANS
CLIENT #: 11959
PROJECT #: 3-1967
CUSTOMER PO:

PROPOSAL FOR:

CITY OF SACHSE

3815-B SACHSE RD
SACHSE TX 75048

INSTALL AT:

CITY OF SACHSE
ATTN: LANCE WHITWORTH

3815-B SACHSE RAOD
SACHSE TX 75048

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	8	1011FT1.USS	Lumin, 24" Counter Stool, Upholstered	273.85	2,190.80
	9		Seat & Plastic Back, Armless		
		FC2	Silver Frame		
		GL1	Standard Multi-Surface Glide		
		?	----- UNSELECTED -----		
		~	No Selection		
		FG3	Fabric Grade 3		
		?	----- UNSELECTED -----		
		AC	Fully Assembled in a Carton		
			Tag(s): 1ST FL HUDDLE		
2	2	KT-M6042KTC	Kintra 60"W x 42"D x 36"H Counter Height	1,530.26	3,060.52
			Table		
		?	----- UNSELECTED -----		
		ZP	No Shelf		
		QR	No Power Cutout (standard)		
			Tag(s): 1ST FL HUDDLE		
3	1	THMMGG6648L	Mobile Markerboard with Non-Magnetic	1,623.72	1,623.72
			Glass Front & Back, 66"h x 48"w, Left		
			Handle Position		
		?	----- UNSELECTED -----		
		~GlassBP	Back-Painted Glass		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
			Tag(s): 1ST FL HUDDLE		
4	1	THMMGG6648R	Mobile Markerboard with Non-Magnetic	1,623.72	1,623.72
			Glass Front & Back, 66"h x 48"w, Right		
			Handle Position		
		?	----- UNSELECTED -----		
		~GlassBP	Back-Painted Glass		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
			Tag(s): 1ST FL HUDDLE		
			Subtotal for 1ST FL HUDDLE		8,498.76
5	1	BCMMPB4278L	Boat Meeting Table - Panel Bases, 42"d x	602.85	602.85
		C	78"w, Linear Power Module - Compact 8"		
			(1-3/16")		
		~A	Foundation Laminate		
		?	----- UNSELECTED -----		
			CONTINUED...		



workplacesolutions
2651 N. Harwood, Suite 300
Dallas, Texas 75201
P 214 741 9667
F 214 741 9669

PROPOSAL #: 54763
DATE: 08/05/20
SALESPERSON: TRACY MADANS
CLIENT #: 11959
PROJECT #: 3-1967
CUSTOMER PO:

PROPOSAL FOR:

CITY OF SACHSE

3815-B SACHSE RD
SACHSE TX 75048

INSTALL AT:

CITY OF SACHSE
ATTN: LANCE WHITWORTH

3815-B SACHSE RAOD
SACHSE TX 75048

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		~S	Source Laminate		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
			Tag(s): 201 & 234 CONF		
6	1	BCMMBP4296L C	Boat Meeting Table - Panel Bases, 42"d x 96"w, Linear Power Module - Compact 8" (1-3/16")	676.51	676.51
		~A	Foundation Laminate		
		?	----- UNSELECTED -----		
		~S	Source Laminate		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
			Tag(s): 201 & 234 CONF		
7	2	BLELPC0220P 072	Linear Power Module, Compact 8" - 2 Power/2 USB/0 Media, Plug-In, 72"1	173.49	346.98
		~Mica	Mica Colors for BLELP		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors for BLELP		
		?	----- UNSELECTED -----		
			Tag(s): 201 & 234 CONF		
			Subtotal for 201 & 234 CONF		1,626.34
8	1	ATMRS3672	Rectangular Meeting Table, Stretch Leg, 36"d x 72"w	634.04	634.04
		~A	Foundation Laminate		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
		NN	None		
			Tag(s): 230 IT		
			Subtotal for 230 IT		634.04
9	3	ATCSD36	Square Dining Table, 1 28"h Mono-Pod Base, 36"	351.79	1,055.37
		~A	Foundation Laminate		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
			Tag(s): BREAK ROOM		



workplacesolutions
2651 N. Harwood, Suite 300
Dallas, Texas 75201
P 214 741 9667
F 214 741 9669

PROPOSAL #: 54763
DATE: 08/05/20
SALESPERSON: TRACY MADANS
CLIENT #: 11959
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CUSTOMER PO:

PROPOSAL FOR:

CITY OF SACHSE

3815-B SACHSE RD
SACHSE TX 75048

INSTALL AT:

CITY OF SACHSE
ATTN: LANCE WHITWORTH

3815-B SACHSE RAOD
SACHSE TX 75048

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
10	12	NNACCN	Nami Plastic Stacking Chair, Sled Frame, No Arms C6 Chrome 7P Lunar Grey N No Ganging Tag(s): BREAK ROOM Subtotal for BREAK ROOM	212.99	2,555.88 3,611.25
11	2	K78TRND2422	BLOOM, TABLE, ROUND, LAMINATE 1/8" MOLDED VIN STD STANDARD GROUP 1 ? ----- UNSELECTED ----- ? ----- UNSELECTED ----- Tag(s): CORRIDOR FURN	627.58	1,255.16
12	4	K92130A	JOELLE, 30" WIDE, ANGLED BACK LOUNGE, ARMLESS 3 GRADE 3 ? ----- UNSELECTED ----- 3 GRADE 3 ? ----- UNSELECTED ----- 501 PLATINUM X NO POWER GROMMET Tag(s): CORRIDOR FURN Subtotal for CORRIDOR FURN	908.17	3,632.68 4,887.84
13	4	6G 500	6G Standard Black Mechanism, 500 - Big Platform F27 27" Foam w/ Synt. Leather Cover 11 11" Track Tag(s): PRIVATE OFFICE	197.10	788.40
14	4	BLSA18	Cabinet Adapter for Universal Light Tag(s): PRIVATE OFFICE	15.69	62.76
15	1	BMRS52472L	Rectangular Desk - Full and Half Gables, Flush 1/2 Modesty, 24" d x 72"w (1-3/16") ~A Foundation Laminate ? ----- UNSELECTED ----- ? ----- UNSELECTED ----- ~Mica Mica Colors ? ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE CONTINUED...	395.79	395.79



workplacesolutions
 2651 N. Harwood, Suite 300
 Dallas, Texas 75201
 P 214 741 9667
 F 214 741 9669

PROPOSAL #: 54763
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 SACHSE TX 75048

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
16	3	BMRS52472R	Rectangular Desk - Full and Half Gables, Flush 1/2 Modesty, 24" d x 72"w (1-3/16") ~A Foundation Laminate ? ----- UNSELECTED ----- ? ----- UNSELECTED ----- ~Mica Mica Colors ? ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE	395.79	1,187.37
17	1	BMRS52484L	Rectangular Desk - Full and Half Gables, Flush 1/2 Modesty, 24" d x 84"w (1-3/16") ~A Foundation Laminate ? ----- UNSELECTED ----- ? ----- UNSELECTED ----- ~Mica Mica Colors ? ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE	434.15	434.15
18	3	BMRS52484R	Rectangular Desk - Full and Half Gables, Flush 1/2 Modesty, 24" d x 84"w (1-3/16") ~A Foundation Laminate ? ----- UNSELECTED ----- ? ----- UNSELECTED ----- ~Mica Mica Colors ? ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE	434.15	1,302.45
19	1	BMSTR1860	Top for Solid Storage, 18"d x 60"w (1-3/16") ~A Foundation Laminate ? ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE	183.08	183.08
20	3	BMSTR1872	Top for Solid Storage, 18"d x 72"w (1-3/16") ~A Foundation Laminate ? ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE	221.87	665.61
21	4	BMVF23672	Convex Desk with Recessed Modesty - Full Gables, Full Modesty, 36"d x 72"w (1-3/16") ~A Foundation Laminate CONTINUED...	513.92	2,055.68



workplacesolutions
 2651 N. Harwood, Suite 300
 Dallas, Texas 75201
 P 214 741 9667
 F 214 741 9669

PROPOSAL #: 54763
DATE: 08/05/20
SALESPERSON: TRACY MADANS
CLIENT #: 11959
PROJECT #: 3-1967
CUSTOMER PO:

PROPOSAL FOR:

CITY OF SACHSE

3815-B SACHSE RD
 SACHSE TX 75048

INSTALL AT:

CITY OF SACHSE
 ATTN: LANCE WHITWORTH

3815-B SACHSE RAOD
 SACHSE TX 75048

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		?	----- UNSELECTED -----		
		?	----- UNSELECTED -----		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
			Tag(s): PRIVATE OFFICE		
22	8	BSLF183028	Lateral File, Two Drawers, 18"d x 30"w x 28"h	397.97	3,183.76
		~A	Foundation Laminate		
		?	----- UNSELECTED -----		
		?	----- UNSELECTED -----		
		K	Key Alike		
			Tag(s): PRIVATE OFFICE		
23	2	BSOB183072	Bookcase, 18"d x 30"w x 72"h	444.18	888.36
		~S	Source Laminate		
		?	----- UNSELECTED -----		
			Tag(s): PRIVATE OFFICE		
24	6	BSOB183672	Bookcase, 18"d x 36"w x 72"h	463.36	2,780.16
		~S	Source Laminate		
		?	----- UNSELECTED -----		
			Tag(s): PRIVATE OFFICE		
25	4	BSPS2228661	Pedestal, Stationary, 22"d x 28"h, Box,	344.79	1,379.16
	2		Box, File		
		~A	Foundation Laminate		
		?	----- UNSELECTED -----		
		9	Rectilinear		
		~Mica	Mica Colors		
		?	----- UNSELECTED -----		
		K	Key Alike		
			Tag(s): PRIVATE OFFICE		
26	4	BTU200	Universal Light, Standard Plug	148.21	592.84
		A	United States or Canada		
		~Mica	Mica Colors for BTU		
		7	Platinum (Satin)		
			Tag(s): PRIVATE OFFICE		
27	4	BWAT0972	Tackboard - Accessory Panel Mounted, 09"h x 72"w	75.85	303.40
		~2	Fabric Grade 2		
		?	----- UNSELECTED -----		
			Tag(s): PRIVATE OFFICE		



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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
28	4	BWLT7222	Accessory Panel for Standard Wall Cabinet, 72"w x 22"h ----- UNSELECTED ----- ~Mica Mica Colors ----- UNSELECTED ----- Tag(s): PRIVATE OFFICE	139.92	559.68
29	8	BWSD153630	Standard Wall Cabinet - Solid Doors, 15"d x 36"w x 30"h Foundation Laminate ----- UNSELECTED ----- ----- UNSELECTED ----- ----- UNSELECTED ----- Key Alike Tag(s): PRIVATE OFFICE	425.44	3,403.52
30	8	NSIGFS	Sitara Guest, Single Upholstery, Stitched Back and Seat Fabric Grade 3 ----- UNSELECTED ----- Ebony Tag(s): PRIVATE OFFICE	388.50	3,108.00
31	4	PAX90	Divisional Sorter, Letter/A4 Mica Colors Platinum (Satin) Tag(s): PRIVATE OFFICE	26.15	104.60
32	4	PAX92	Tray, Letter/A4 Mica Colors Platinum (Satin) Tag(s): PRIVATE OFFICE	27.03	108.12
			Subtotal for PRIVATE OFFICE		23,486.89
33	1	LABOR	LABOR - INCLUDES TEAR DOWN OF EXISTING STATIONS AND OFFICES ON 1ST AND 2ND FLOOR RELOCATE PRODUCT WITHIN THE BUILDING REBUILD WORKSTATIONS ON THE 1ST FLOOR INSTALL ALL NEW PRODUCT LISTED ABOVE REMOVE EXCESS PRODUCT RELOCATION OF FILES PER CLIENT REQUEST ONSITE	21,160.00	21,160.00



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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
34	1	DISPOSAL FEE	FEE TO DISPOSE OF EXCESS PRODUCT IF CLIENT REQUEST	1,400.00	1,400.00
35	1	MONTHLY STORAGE	IF CLIENT PREFERS TO STORE EXCESS ITEMS AT WPS WAREHOUSE THIS FEE WILL BE CHARGED MONTHLY UNTIL REMOVED	995.00	995.00

Please refer to WPS Terms and Conditions of Sale.
Proposal pricing is valid for 30 days from proposal date. Thank you.

DEPOSIT REQUIRED: 33,150.00

SUBTOTAL.....: 66,300.12

ACCEPTED BY: _____

DATE ACCEPTED: _____

TOTAL.....: 66,300.12



Dallas County

CARES Team

July 8, 2020

Lauren Rose

City of Sachse

lrose@cityofsachse.com

The Dallas County CARES Team has approved your funding request for the “City of Sachse Building Modifications”. Please note that monthly reports are due the 15th of the month following the month being reported. For example, a report for the month of January would be due by the end-of-business February 15th. Please review the request and reporting guidelines for more information.

Please let us know if you have any questions,

The Dallas County CARES Team



July 6, 2020

Dallas County CARES Act Team
411 Elm Street, Dallas, TX 75202

RE: City of Sachse Submission No. 1 for 80% Disbursement of CARES Act Funds

The City of Sachse is formally requesting project pre-approval from the Dallas County CARES Act Team to receive funds from the 80% disbursement allocated to the City on a per capita basis. Below are the details of the request, including an explanation of the project, the relevant citations to the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments*, and estimated costs affiliated with this request.

Project Request Details

The City of Sachse is a small organization, employing about 150 full-time employees throughout all of our departments. We are located on a municipal campus, where many of our employees are located within close proximity of one another. The proximity of employees is particularly problematic in our City Hall building, which includes a bank of cubicles for staff to conduct their work. Using these cubicles, it is difficult to appropriately space out our staff, as the walls of the cubicles back up to each other and they are sharing the same breathing space. Several of our staff have positions that require them to be in and out of the office conducting field work, increasing their potential for exposure. To mitigate this issue, the City would like to enclose several offices to allow for the minimum of six feet social distancing space to be achieved. By converting the cubicles to offices, we give our employees opportunities to be socially distanced, close their doors, and limit their interactions with each other. This is particularly important as we are a City with a very small staff, and if any one of us contracts the virus, we are at greater risk of exposing a large portion of our team because of the open-concept floor plan.





Our team, working with the original architect for the building, has estimated that the costs to make such conversions totals \$346,600.00. The City would like to include an additional \$39,400.00 to that estimate as a contingency, making the total project request \$386,000.00. Sachse is split between Dallas and Collin counties. For the purposes of application of the funds, the City has taken the approach of applying the per capita split (67% Dallas County, 33% Collin County) on each of its proposed projects.) Therefore, the City of Sachse would like to formally request \$258,620.00 from Dallas County for this project. This dollar amount represents the 67% application to Dallas County.

Applicable Citations

Pursuant to Section 4, bullet #5 of the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments dated April 22, 2020*, "COVID-19 related expenses...including as it relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions", the City would like to pursue building modifications to help protect our employees from exposure. We believe that this request satisfies Section 6, which states "Any other COVID-19 related expenses reasonably necessary to the function of government..." of the *Treasury's Coronavirus Relief Fund Guidance for State, Local, and Tribal Governments dated April 22, 2020*. We also believe that this request fits the description provided in the updated FAQs provided on May 28, 2020 that states "However, Fund payments may be used for the expenses...to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs."





Items to Note

Our City Attorney has signed off on this project and staff has briefed the Council about general building modifications. These building modifications were not a part of previous budget requests.

We understand the time constraints related to the use of CARES Act funds, so we want to get this projected started as soon as possible.

Please do not hesitate to contact us if we can answer any questions.

Sincerely,

City of Sachse CARES Act Team

