



City of Sachse, Texas

Meeting Agenda

City Council

Monday, August 21, 2017

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Regular Meeting on Monday, August 21, 2017, at 7:30 p.m. in the Council Chambers at Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Council Member or citizen so requests.

[17-3945](#) Approve the minutes of the August 7, 2017 workshop meeting.

Attachments: [08.07.17 Minutes Workshop](#)

[17-3946](#) Approve the minutes of the August 7, 2017 regular meeting.

Attachments: [08.07.17 Minutes](#)

[17-3926](#) Accept the Quarterly Budget and Investment Reports for the quarter ended June 30, 2017.

Attachments: [3rd Quarter Budget Report](#)
[3rd Qtr FY17 Investment Report](#)

[17-3947](#) Approve an extension to the existing 911 Interlocal Agreement between the City of Sachse and the North Central Texas Council of Governments.

Attachments: [Interlocal - NCTCOG - 911 Services - 2015](#)
[Sachse Revised Addendum](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

Presentation of photo to City Council by the Sachse Historical Society.

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the microphone and state your name and address for the record. If your remarks pertain to a specific agenda item, please hold them until that item, at which time the Mayor may solicit your comments. Time limit is 3 minutes per speaker. The City Council is prohibited by state law from discussing any item not posted on the agenda according to the Texas Open Meetings Act, but may take them under advisement.

4. REGULAR AGENDA ITEMS.[17-3944](#)

Conduct the first public hearing on the proposed Tax Rate for the 2017-2018 Fiscal Year.

Attachments: [City of Sachse 2017 Notice of Tax Rate](#)

[17-3943](#)

Conduct a public hearing to consider and act on a request, by 7-Eleven, for a Special Use Permit (SUP) for retail sales with fuel pumps on approximately 1.5 acres of land generally located at the northeast corner of the PGBT and Miles Road, currently zoned C2 (Commercial) within the Turnpike Overlay district (Commercial Zone).

Attachments: [Staff Presentation](#)

[Proposed SUP Ordinance](#)

[Location Map](#)

[Concept Plans](#)

5. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment.

As authorized by Section 551.072(2) of the Texas Government Code, this meeting may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

Posted: August 18, 2017; 5:00 p.m.

Michelle Lewis Sirianni, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements, please contact Michelle Lewis Sirianni, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date.



City of Sachse, Texas

Legislation Details (With Text)

File #: 17-3945 **Version:** 1 **Name:** August 7, 2017 Council workshop minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 8/14/2017 **In control:** City Council
On agenda: 8/21/2017 **Final action:**
Title: Approve the minutes of the August 7, 2017 workshop meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [08.07.17 Minutes Workshop](#)

Date	Ver.	Action By	Action	Result
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Title
August 7, 2017 workshop minutes.

Background
Minutes of the August 7, 2017 workshop meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the August 7, 2017 workshop meeting.

CITY COUNCIL OF THE CITY OF SACHSE

WORKSHOP MEETING MINUTES

AUGUST 7, 2017

The City Council of the City of Sachse held a workshop meeting on Monday, August 7, 2017 at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Council Members Brett Franks, Charlie Ross, Bill Adams, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; City Attorney, Joe Gorfida; Human Resources Director, Melinda Walter; Public Works and Engineering Director, Greg Peters; Finance Director, Teresa Savage; Parks and Recreation Director, Lance Whitworth; Community Development Director, Dusty McAfee; Police Chief, Bryan Sylvester, and Fire Chief, Marty Wade. Councilman Cullen King was absent.

Mayor Felix called the meeting to order at 6:38 p.m.

ALCOHOL SALES AND PROVISIONS: City Attorney to provide legal update regarding the regulation of alcohol sales and the provisions of the Texas Alcoholic Beverage Code.

Mr. Gorfida reviewed with the Council what they can and cannot regulate in regards to alcoholic beverages. Mr. Gorfida discussed what the upcoming election would allow if approved by the voters, what the current wet status of the City is, distance requirements, and if Special Use Permits (SUP) were required. Mr. Gorfida clarified that the City cannot require a Special Use Permit and would not affect any BYOB establishments due to them not being regulated by TABC.

No further comments were made.

CITY COUNCIL MEETING AGENDA ITEMS: Discuss any City Council meeting agenda items.

City Council briefly discussed the ILA with Dallas County regarding the roads and bridges and if there was any change to the current agreement along with maintenance/repair responsibilities.

Mrs. Nash stated the agreement is an updated version, but is the same with no new items within the agreement. A project specific agreement would be done for any major projects that involved the County and/or a neighboring City.

ADJOURNMENT:

At 7:05 p.m. Mayor Felix adjourned the meeting.

MIKE J. FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 17-3946 **Version:** 1 **Name:** August 7, 2017 Council minutes.
Type: Agenda Item **Status:** Agenda Ready
File created: 8/14/2017 **In control:** City Council
On agenda: **Final action:**
Title: Approve the minutes of the August 7, 2017 regular meeting.
Sponsors:
Indexes:
Code sections:
Attachments: [08.07.17 Minutes](#)

Date	Ver.	Action By	Action	Result
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Title
August 7, 2017 regular minutes.

Background
Minutes of the August 7, 2017 regular meeting.

Policy Considerations
None.

Budgetary Considerations
None.

Staff Recommendations
Approve the minutes of the August 7, 2017 regular meeting.

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

AUGUST 7, 2017

The City Council of the City of Sachse held a regular meeting on Monday, August 7, 2017 at 7:30 p.m. at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Paul Watkins, Council Members Brett Franks, Charlie Ross, Bill Adams, and Jeff Bickerstaff. City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Human Resources Director, Melinda Walter; Public Works and Engineering Director, Greg Peters; Finance Director, Teresa Savage; Parks and Recreation Director, Lance Whitworth; Community Development Director, Dusty McAfee; Police Chief, Bryan Sylvester, and Fire Chief, Marty Wade. Councilman Cullen King was absent.

Mayor Felix opened the meeting at 7:32 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Councilman Franks and the pledges by Councilman Ross.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a Council member or citizen so requests.

17-3890 - Approve the minutes of the July 5, 2017 workshop meeting.

17-3891 - Approve the minutes of the July 5, 2017 regular meeting.

17-3911 - Approve the minutes of the July 17, 2017 joint meeting.

17-3912 - Approve the minutes of the July 17, 2017 workshop meeting.

17-3881 – Approve moving the first regular City Council meeting in September from Monday, September 4, 2017 to Tuesday, September 5, 2017.

17-3887 – Approve an ordinance ordering a Special Local Option Election to be held on November 7, 2017, for the purpose of legalizing the sale of all alcoholic beverages for off-premise consumption only.

17-3888 – Approve an ordinance ordering a Special Election to be held on November 7, 2017 for the purpose of creating the City of Sachse Municipal Development District and the imposition of a sales and use tax of one-fourth of one percent for the purpose of financing development projects beneficial to the District.

17-3889 – Approve a resolution denying the rate application and consolidation proposed by Oncor.

17-3908 – Approve a resolution approving the Master Interlocal Agreement for transportation related road and bridge maintenance between the City and Dallas County.

17-3880 – Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

17-3914 – Approve renewing the terms and conditions of a Professional Services Agreement, by and between the City of Sachse and the City of Garland for the City of Garland Health Department to provide immunizations, well child health care and communicable disease investigation services for the City of Sachse.

17-3915 – Accept the Monthly Revenue and Expenditure Report for the period ending June 30, 2017.

17-3916 – Accept the 2017 Certified tax rolls as approved by the Dallas and Collin County Appraisal Districts.

Councilman Adams made a motion to approve items the consent agenda items as presented. Councilman Franks seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Councilman Ross announced the following upcoming events at the Public Library:

- Art Workshop – Tuesday, August 8 at 2:00 p.m.
- Ronald McDonald – Thursday, August 10 at 11:00 a.m.
- Career Session: Engineering – Tuesday, August 15 at 2:00 p.m.
- Patriot Paws Program – Thursday, August 17 at 11:00 a.m.
- Family Movie – Descendants – Saturday, August 19 at 11:30 a.m.

Councilman Franks noted that the City's fall brochure of programs will be coming out in a few weeks and thanked Boy Scout Troops 57, 78, and 25 that were in attendance working on their communication badges.

Mayor Felix stated on Saturday, September 16 will be Public Safety Day. Saturday, October 21 will be the annual Pumpkin Prowl and Saturday, October 28 Fall Fest. Mayor Felix announced that this year the Christmas events will be combined into one event that will take place on Wednesday, December 6. The Christmas Extravaganza will have a night parade at 6 p.m. followed by the Christmas Tree Lighting at City Hall at 7 p.m. with many other fun activities.

17-3895 Proclamation recognizing Sachse Public Library volunteers.

Mayor Felix presented the Proclamation to the Library Manager and the volunteers recognizing their service to the Library.

CITIZENS INPUT:

No comments were made.

REGULAR AGENDA ITEMS:

17-3906 Receive a presentation and discuss the National League of Cities Service Line Warranty Program.

Emily Zalfini with National League of Cities presented Council with a Service Line Warranty Program. Ms. Zalfini outlined program benefits, the service and what it covers, their marketing approach, their current municipal partners, and success the program has provided. Ms. Zalfini stated that they would request to use the city logo, but the City would have full review of all marketing material and would approve before any campaigns were mailed out. The City would also have the option of receiving a royalty of .50 cents from each person that signs up or the City could pass back the savings to the residents.

The Council discussed the differences in the types of coverage and if there was any overlap between the three of them, claims and what if any would not be covered, if there was any liability to the City, the use of the City logo, and passing the savings back to the residents.

Mrs. Nash stated she would bring back more information to the Council for consideration at a future meeting.

17-3928 Conduct a public hearing and consider an ordinance amending Chapter 11 titled “Zoning Ordinances” by amending Exhibit 1 by amending Article 4 titled “General Provisions Applying to All or Several Districts” by replacing Section 7 “Reserved” with a new Section 7 titled “Architectural Design Standards”.

Mr. McAfee presented this item by stating that the Planning and Zoning Commission conducted two workshops on this item as well as Council. As indicated by the Comprehensive Plan, establishing minimum design standards for new commercial, industrial, and residential buildings would identify high quality standards for new development within the City. Mr. McAfee stated these standards would require enhanced articulation, architectural embellishments, regulate colors, and would ensure a minimum quality appearance. Relief is available through a Planned Development (PD) or special zoning district. Staff is recommending approval of the proposed ordinance amendments.

Mayor Felix opened the public hearing.

No comments were made.

Councilman Franks made a motion to close the public hearing. Councilman Adams seconded that motion and the motion was unanimously approved.

Councilman Ross asked what would trigger full compliance on a reconstruction. Mr. McAfee stated that any addition that is 50 percent or greater of the originally approved floor area shall be subject to full compliance of the proposed ordinance.

Councilman Ross made a motion to approve an ordinance amending Chapter 11 titled “Zoning Ordinances” by amending Exhibit 1 by amending Article 4 titled “General Provisions Applying to All or Several Districts” by replacing Section 7 “Reserved” with a new Section 7 titled “Architectural Design Standards”. Councilman Adams seconded that motion and the motion was unanimously approved.

17-3927 Discuss and consider an ordinance amending Chapter 3 titled “Building Regulations” by amending Article 1 titled “In General” by amending Section 3-9 titled “Fences” by providing new regulations for the construction, maintenance, and inspection of residential fences.

Mrs. Nash stated this item has been discussed several times with several items proposed. Due to the activity on social media, Mr. McAfee will present and clarify any confusion or alleviate any concerns that have been raised.

Mr. McAfee stated that each individual “enhancement” or regulation was crafted to be severable so that it could be extracted or revised without creating ripples throughout the remaining ordinance. Mr. McAfee highlighted some clarifications within the ordinance including the City doesn’t require fences or replacement of fences, but only maintenance of fences. He also noted that that everything existing is grandfathered until it is replaced, front yard fencing remains inclusive, shared fences are a civil matter between property owners, access to rear yards is not restricted other than second access points on corner properties less than one acre in size in order to reduce extraneous drive cuts, and HOA restrictions may also apply. Mr. McAfee reviewed specific items within the ordinance including hole depth and spacing options, concrete footing options, metal post options, open fencing adjacent to open spacing, material palette for rear and side yards, smooth side out options, and enhanced corners.

Mayor Felix invited citizens to speak on this item.

Chris Lam, 6804 Wilhelmina Drive, asked for clarification on a few Section of the ordinance along with stating that some options are personal preference; therefore, should not be required and would like to see the ordinance allow chain link fencing.

David Anderson, 5104 Eureka Lane, stated his concerns are that the ordinance is too specific and worries about compliance.

Shannon Krakosky, 6921 Cottonwood Circle, had concerns regarding when a permit is required and some aesthetics are personal preference that should not be required.

Mike Kellam, 5619 Pinnacle Circle, stated that he owns two other properties in Sachse and believes that the City should not regulate fencing. Privacy fences are okay in some neighborhoods, but not all.

Mike Boling, 7208 Lake Hill Trail, is intrigued by the focus on fence standards and questions overstepping HOA’s. He feels that the City should regulate contractors instead.

The Council discussed at length the specific items within the ordinance and those Mr. McAfee reviewed, tightening up the language within the ordinance, and what if any changes they wanted to make.

Mrs. Nash suggested language revisions in the following Sections:

- Section 3.9(A) 1(b) to: Fence construction, alterations, additions, or repair permit requirements: A permit shall not be required for repairs if the work does not exceed twenty-five percent (25%) of the total length of the fence...
- Section 3.9(A) 1(e): Adequate plans and specifications, which may include a plot plan showing exact materials, “easements”, location, height, dimensions from property lines, sidewalks, curbs, and location of gates, as determined by the Building Official, must accompany a completed application form.
- Section 2(c) (i): Leave as is.
- Section B (5): Remove the words “western cedar” and “pressure treated”. Should only read cedar or white wood.

The following revisions were also made:

- Keep concrete footing requirement.
- Keep the hole depth and spacing requirement.
- Keep the metal or wood post requirement.
- Allow chain link, split-rail, and composite as allowed materials. No vinyl or metal panels.
- Remove the smooth side out requirement.
- Remove the enhanced fences at corner regulation.
- Keep open fencing next to open space regulation.
- Add “repairs with like material allowed” clause.

Councilman Adams made a motion to approve an ordinance amending Chapter 3 titled “Building Regulations” by amending Article 1 titled “In General” by amending Section 3-9 titled “Fences” by providing new regulations for the construction, maintenance, and inspection of residential fences with the revisions as outlined above. Mayor Pro Tem Watkins seconded that motion. The motion passes with a 4-2 vote. Councilman Franks and Bickerstaff were opposed.

The Council took a brief recess from 10:21 p.m. to 10:35 p.m.

17-3913 Conduct a public hearing and consider an ordinance amending the Code of Ordinances by amending Chapter 12 by continuing and readopting Section 12-1 ‘Curfew for Minors’.

Chief Sylvester introduced this item stating that by state statute this item is renewed every three years. It is intended to provide overall safety of minors. Chief Sylvester provided the past three years statistics of curfew violations and runaways along with the hours, permissible conduct, and what would happen if call for service or officer was initiated.

Mayor Pro Tem Watkins asked if there are fines assessed. Chief Sylvester stated that a fine of up to \$500.00 can be given. Councilman Ross asked if it is working as intended relative to enforcement. Chief replied yes it is.

Mayor Felix opened the public hearing.

No comments were made.

Councilman Adams made a motion to close the public hearing. Mayor Pro Tem Watkins seconded that motion and the motion was unanimously approved.

Councilman Franks made a motion to approve an ordinance amending the Code of Ordinances by amending Chapter 12 by continuing and readopting Section 12-1 ‘Curfew for Minors’. Councilman Adams seconded that motion and the motion was unanimously approved.

17-3929 Consider receipt of and discuss the City Manager’s Proposed Budget for Programs and Services for the 2017-2018 Fiscal Year.

Mrs. Savage presented the proposed budget for the 2017-2018 fiscal year. Mrs. Savage reviewed the certified tax rolls, the truth in taxation rates, effective and rollback tax rates, an overview of the SEDC revenue and expenditures, General Fund revenues and expenditures, the vehicle/equipment replacement fund, recommended supplementals, the fund balance analysis, an overview of the Utility Fund revenues and expenditures, Utility Fund supplementals, and the Capital Budget summary.

No comments were made by Council.

Councilman Adams made a motion to receive the proposed budget for programs and services for the 2017-2018 fiscal year. Mayor Pro Tem Watkins seconded that motion and the motion was unanimously approved.

17-3930 Discuss capital expansion and maintenance projects related to the Fiscal Year 2017-2018 budget.

Mr. Peters provided an overview of the Capital Improvement Plan (CIP) in regards to the City’s capital projects for streets, water, sewer, and parks. Mr. Peters highlighted within each of these categories expansion, maintenance, rehab projects and trail projects within parks, and the funding methodology for each. Mr. Peters outlined two options. One funding the Merritt Road re-alignment as well as road expansion projects. The second option funding the Merritt Road realignment, a community center, and some road expansion projects. Staff is seeking feedback on the two options for Certificates of Obligation on the existing tax rate. The final CIP will be included in the fiscal year 2017-2018 budget documents.

Mayor Felix stated that he asked for staff to present both options. Mayor Felix stated he would like to hear from each Council member, but likes the idea of having a community center and feels this would be a good time especially with the increasing costs of construction they have seen over time since the last time it was proposed.

Each Council member spoke of the importance of the Merritt Road re-alignment and the need to repair many of the road projects proposed.

Council members Bickerstaff, Watkins and Adams spoke in favor of the community center.

Tricia Lyndsey, 3718 Rock House Road, stated she sees the need for the community center and is in favor of the city pursuing.

No further comments were made.

17-3922 Consider adoption of a resolution directing the publication of notice of intention to issue combination tax and revenue certificates of obligation to provide funds for street and road improvements and parks and recreational improvements, including a community center; resolving other matters relating to the subject; and providing an effective date.

Councilman Bickerstaff made a motion to adopt a resolution directing the publication of notice of intention to issue combination tax and revenue certificates of obligation to provide funds for street and road improvements and parks and recreational improvements, including a community center/recreational center; resolving other matters relating to the subject; and providing an effective date. Mayor Pro Tem Watkins seconded that motion. The motion passed with a 5-1 vote. Councilman Ross in opposition.

17-3920 Consider placing a proposal to adopt a tax rate of \$0.747279 per \$100 of assessed property values for the 2017-2018 fiscal year as an action item on the September 18, 2017 regular City Council meeting agenda and schedule two public hearings to be held August 21, 2017 at 7:30 p.m. and September 5, 2017 at 7:30 p.m. at Sachse City Hall.

Mrs. Savage stated the proposed tax rate is 0.747279 per \$100 of assessed property values. The tax rate exceeds the Effective Tax Rate of 0.697471 as determined by the Dallas County Tax Assessor/Collector; therefore, public hearing must be scheduled and the public notified.

Councilman Adams made a motion to place a proposal to adopt a tax rate of \$0.747279 per \$100 of assessed property values for the 2017-2018 fiscal year as an action item on the September 18, 2017 regular City Council meeting agenda and schedule two public hearings to be held August 21, 2017 at 7:30 p.m. and September 5, 2017 at 7:30 p.m. at Sachse City Hall. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

17-3907 Discuss and consider an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titled "Speed Limits" to amend the school zone on a portion of Woodcreek Way northbound and southbound from Ridge Glen Drive to Ranch Road; and to include a portion of Canyon Crest Drive eastbound and westbound from a point 500 feet west of Woodcreek Way to a point 600 feet east of Woodcreek Way.

Mr. Peters stated that due to more homes being located north of Whitt Elementary School and the use of the existing crosswalks at the intersection of Canyon Crest Drive and Woodcreek Way by pedestrians, extending the school zone to include the area surrounding the intersection of Canyon Crest Drive and Woodcreek Way would adequately encompass this crossing location. Staff recommends that the Woodcreek Way school zone be extended to the north, to Ridge Glen Drive and include a portion of Canyon Crest Drive into the school zone to fully encompass the crosswalks

at the intersection. Mr. Peters noted that they will install flashing signs and a cross guard will be present during school zone hours.

Councilman Adams made a motion to approve an ordinance amending the Code of Ordinances by amending Chapter 9 titled "Traffic Regulations" by amending Section 9-4 titled "Speed Limits" to amend the school zone on a portion of Woodcreek Way northbound and southbound from Ridge Glen Drive to Ranch Road; and to include a portion of Canyon Crest Drive eastbound and westbound from a point 500 feet west of Woodcreek Way to a point 600 feet east of Woodcreek Way. Councilman Franks seconded that motion and the motion was unanimously approved.

17-3921 Consider a resolution approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas and BW2 Engineers, Incorporated for survey and engineering services related to the Maxwell Creek sewer lift station relocation.

Mr. Peters stated that BW2 completed a preliminary investigation of the road alignment, the existing lift station, and the existing surrounding sanitary sewer mains in 2016. This information will be utilized for final design of the relocated lift station. The scope of this project will include land surveying and the engineering design of the relocation of the existing sanitary sewer lift station as required for the widening of Maxwell Creek Road from Keith Lane to the north City limit, and associated utilities and drainage improvements. Staff is recommending approval.

Councilman Bickerstaff made a motion to approve a resolution approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas and BW2 Engineers, Incorporated for survey and engineering services related to the Maxwell Creek sewer lift station relocation. Councilman Adams seconded that motion and the motion was unanimously approved.

ADJOURNMENT:

Mayor Felix adjourned the meeting at 12:08 p.m.

MIKE J FELIX, MAYOR

ATTEST:

Michelle Lewis Sirianni, City Secretary



City of Sachse, Texas

Legislation Details (With Text)

File #: 17-3926 **Version:** 1 **Name:** 3rd Quarter Budget and Investment Report
Type: Agenda Item **Status:** Agenda Ready
File created: 8/2/2017 **In control:** City Council
On agenda: 8/21/2017 **Final action:**
Title: Accept the Quarterly Budget and Investment Reports for the quarter ended June 30, 2017.
Sponsors:
Indexes:
Code sections:
Attachments: [3rd Quarter Budget Report](#)
[3rd Qtr FY17 Investment Report](#)

Date	Ver.	Action By	Action	Result
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Title

Quarterly Budget and Investment Reports for the quarter ended June 30, 2017.

Background

The Finance Department releases a quarterly report on the City's finances. The report is comprised of two sections: Budget and Investments. The Budget section includes revenues and expenditures for the General, Utility, Debt Service, Impact Fee, Special Revenue, Street Maintenance Tax, and Health Insurance funds. The Investment Report provides investment activity details for the Money Market, Investment Pool, and Certificate of Deposit accounts.

It is the strategy of the City to maintain a high percentage of idle funds invested in safe, secure and liquid investment securities and pooled investment types in accordance with the Public Funds Investment Act (PFIA) and City policy.

Cash on hand available for investing at 06/30/17 was \$33,819,619 in all funds. The average interest/yield on all investments was .79%, and investment earnings totaled \$54,519.

General Fund revenues are 93% of budget and expenditures are at 73% as of 06/30/2017. Utility Fund revenues are 79% of budget and expenditures are at 62%.

Policy Considerations

The PFIA requires that the Investment Officers prepare and submit quarterly a written report of investment transactions for all funds covered by the Investment Policy.

Budgetary Considerations

There are no significant aberrations in the budget that would require budget adjustments at this time.

Staff Recommendations

Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2017.

3rd Quarter Budget Report (Unaudited) As of June 30, 2017



The City of Sachse Finance Department is dedicated to excellence in local government, comprehensive fiscal management, compliance, and reporting.

The Quarterly Budget Report complies with the City Charter's quarterly financial reporting requirement and is aimed at providing our users (internal and external), with a general awareness of the City's financial position.



Finance Department

TO: GINA NASH, CITY MANAGER
FROM: KAREN RAMIREZ, ACCOUNTANT
SUBJ: QUARTERLY BUDGET REPORT FOR 3RD QUARTER ENDING JUNE 30, 2017
DATE: AUGUST 11, 2017
CC: MAYOR AND CITY COUNCIL

Attached is the 3rd Quarter Budget Report for the 2016-2017 fiscal year. The fiscal year for the City of Sachse is October 1st through September 30th. Nine months, or 75%, of the fiscal year was completed as of the end of June 2017.

Overall, the City received \$5.1 million for the 3rd quarter and cumulatively received \$28.7 million for the fiscal year, representing 89% of budgeted revenues.

CITY-WIDE REVENUES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Collected</i>
General Fund	\$ 16,331,070	\$ 15,206,113	93.11%
Utility Fund	10,118,498	7,985,959	78.92%
Debt Service	3,523,138	3,612,962	102.55%
Special Revenue	37,400	215,122	575.19%
Impact Fee	623,800	597,494	95.78%
Street Maint. Tax	346,172	282,376	81.57%
Health Insurance	1,204,399	898,102	74.57%
Total	\$ 32,184,477	\$ 28,798,128	89.48%

Expenditures totaled \$7.2 million for the 3rd quarter and cumulatively totaled \$23.5 million for the fiscal year, representing 68% of budgeted expenditures.

CITY-WIDE EXPENDITURES			
<i>Fund</i>	<i>Budget</i>	<i>YTD</i>	<i>% Expended</i>
General Fund	\$ 16,250,669	\$ 11,897,445	73.21%
Utility Fund	11,718,918	7,220,453	61.61%
Debt Service	3,509,397	2,925,430	83.36%
Special Revenue	235,500	32,188	13.67%
Impact Fee	1,393,480	471,655	33.85%
Street Maint. Tax	345,000	259,864	75.32%
Health Insurance	1,128,345	726,985	64.43%
Total	\$ 34,581,309	\$ 23,534,020	68.05%

Revenue

- Through June, total General Fund revenues are \$15,206,113 or 93% of expected collections. Total revenues increased \$1,239,273 compared to the same period last fiscal year.
- Sales tax revenues through June are 80% of expected collections, an increase of \$75,921 over last fiscal year.
- Franchise fees are at \$1,331,861 or 79% of budget; a \$21,753 increase over prior year.
- General Fund current ad valorem tax revenues are \$10,311,553 year to date, which exceeds the budgeted amount for the year.
- Through June, collections for Licenses & Permits are a total of \$564,817 or 75% of expected collections; a \$26,240 decrease from prior fiscal year.
- Charges for services and fees year-to-date are \$623,753 or 86% of budget. This is a decrease of \$117,325 from the prior fiscal year.
- Court fine revenues finished June at \$203,722 or 73% of anticipated collections; an increase of \$8,029 from the prior fiscal year.
- Through June, Utility Fund revenues totaled \$7,985,959 or 79% of budget; a decrease of \$1,570,804 from prior fiscal year.
- Special Revenue includes \$144,000 in unbudgeted Park Development Fees.

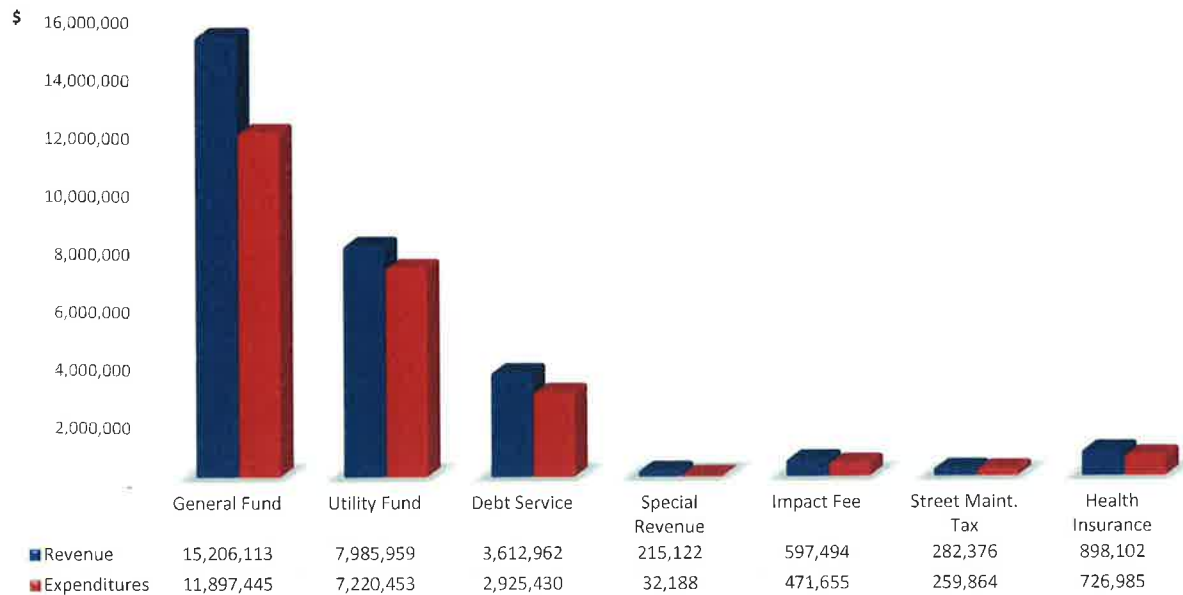
Expenditures

- Through June, total General Fund expenditures are \$11,897,445 or 73% expended; an increase of \$1,139,602 over prior fiscal year.
- Utility Fund expenditures are \$7,220,453 or 62% of budget; an increase of \$518,035 from prior fiscal year.
- Impact Fee year-to-date at \$471,655 is a transfer to Capital Projects Fund for half of total cost of Ranch Road project.

CITY OF SACHSE
REVENUE AND EXPENDITURE SUMMARY
AND CHANGES IN FUND BALANCE RESERVES
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

	General Fund	Utility Fund	Debt Service Fund	Special Revenue Fund	Impact Fee Fund	Street Maintenance Tax Fund	Health Insurance Fund	Total
Revenues								
Budget	\$ 16,331,070	\$ 10,118,498	\$ 3,523,138	\$ 37,400	\$ 623,800	\$ 346,172	\$ 1,204,399	\$ 32,184,477
YTD Actual	15,206,113	7,985,959	3,612,962	215,122	597,494	282,376	898,102	28,798,127
Budget Remaining	\$ 1,124,957	\$ 2,132,539	\$ (89,824)	\$ (177,722)	\$ 26,306	\$ 63,796	\$ 306,297	\$ 3,386,350
% of Budget	93.11%	78.92%	102.55%	575.19%	95.78%	81.57%	74.57%	89.48%
Expenditures								
Budget	\$ 16,250,669	\$ 11,718,918	\$ 3,509,397	\$ 235,500	\$ 1,393,480	\$ 345,000	\$ 1,128,345	\$ 34,581,309
YTD Actual	11,897,445	7,220,453	2,925,430	32,188	471,655	259,864	726,985	23,534,020
Budget Remaining	\$ 4,353,224	\$ 4,498,464	\$ 583,967	\$ 203,312	\$ 921,825	\$ 85,136	\$ 401,360	\$ 11,047,288
% of Budget	73.21%	61.61%	83.36%	13.67%	33.85%	75.32%	64.43%	68.05%
Net Over/under	\$ 3,308,669	\$ 765,505	\$ 687,531	\$ 182,934	\$ 125,839	\$ 22,512	\$ 171,117	\$ 5,264,107

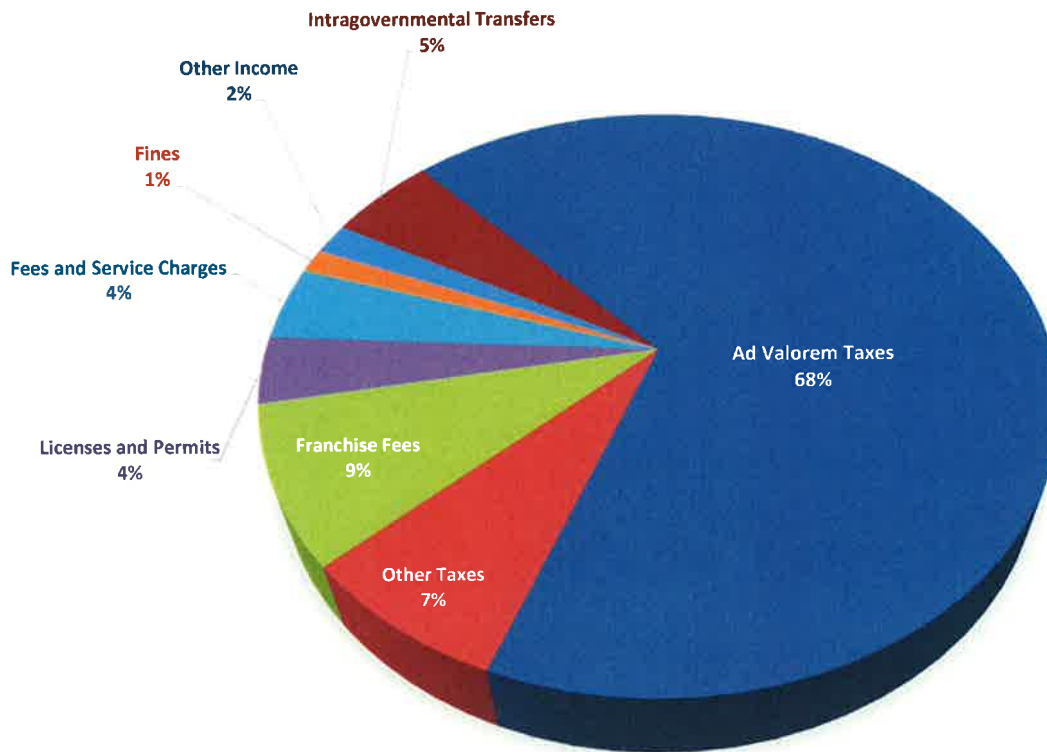
Revenue and Expenditure Summary



**CITY OF SACHSE
GENERAL FUND REVENUES
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)**

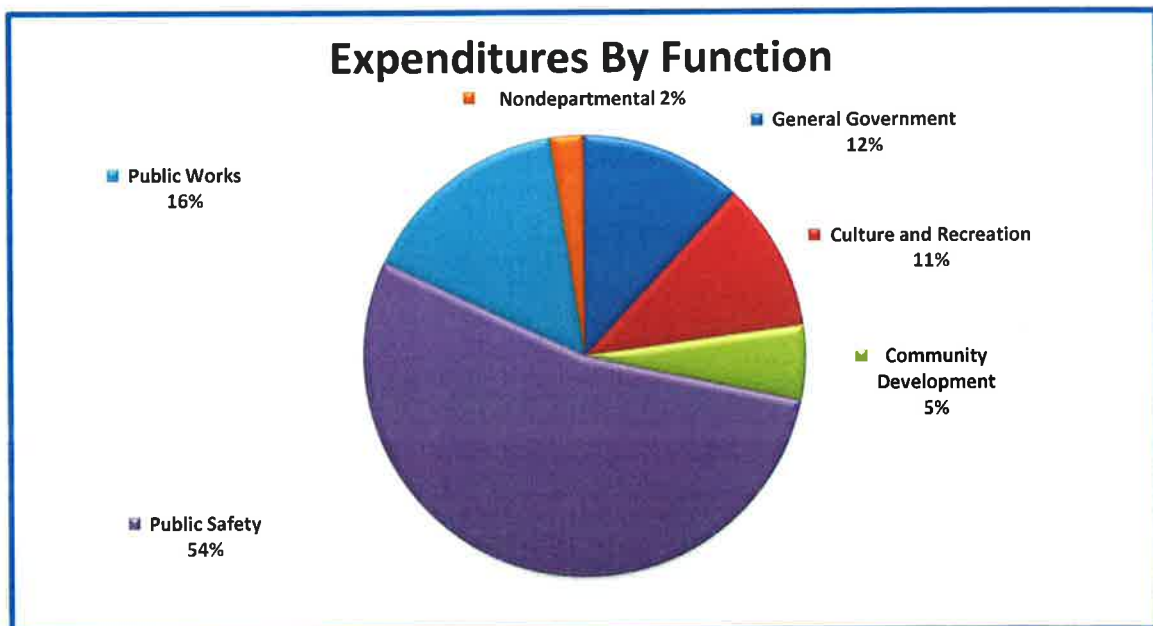
	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
Ad Valorem Taxes	\$ 9,106,824	\$ 9,176,802	\$ 10,076,929	\$ 10,311,553	\$ (234,624)	102.33%
Other Taxes	1,244,094	1,055,975	1,417,851	1,131,896	285,955	79.83%
Franchise Fees	1,590,122	1,310,108	1,690,233	1,331,861	358,372	78.80%
Licenses and Permits	535,500	591,057	757,000	564,817	192,183	74.61%
Fees and Service Charges	681,500	741,078	721,500	623,753	97,747	86.45%
Fines	275,000	195,693	280,000	203,722	76,278	72.76%
Other Income	384,360	155,919	362,946	265,053	97,893	73.03%
Intragovernmental Transfers	986,945	740,209	1,024,611	773,458	251,153	75.49%
TOTAL REVENUES	\$ 14,804,345	\$ 13,966,840	\$ 16,331,070	\$ 15,206,113	\$ 1,124,957	93.11%

General Fund Revenue



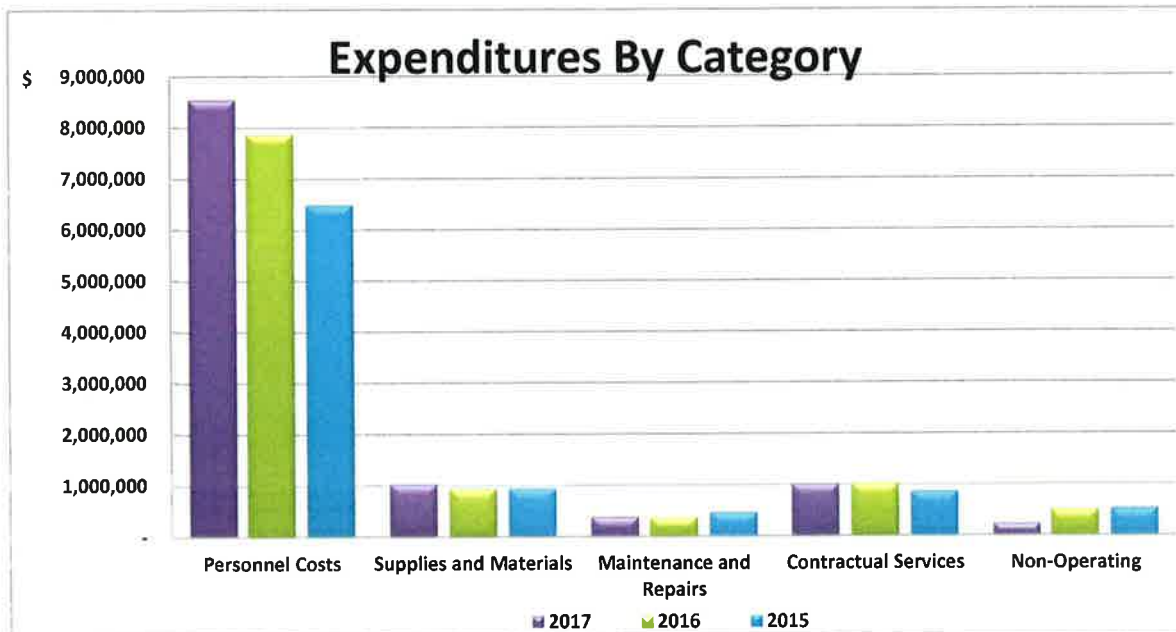
CITY OF SACHSE
GENERAL FUND EXPENDITURES
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
General Government						
City Manager	\$ 383,652	\$ 276,898	\$ 383,103	\$ 225,537	\$ 157,566	58.87%
City Secretary	141,048	92,360	148,553	116,041	32,512	78.11%
Human Resources	294,803	213,657	337,607	216,114	121,493	64.01%
Finance	608,428	439,428	548,026	418,855	129,171	76.43%
Municipal Court	212,197	148,580	217,130	150,351	66,779	69.24%
Information Technology	0	0	385,183	288,982	96,201	75.02%
	<u>1,640,128</u>	<u>1,170,923</u>	<u>2,019,602</u>	<u>1,415,880</u>	<u>603,722</u>	<u>70.11%</u>
Culture and Recreation						
Parks and Recreation	1,036,647	736,849	1,164,914	842,139	322,775	72.29%
Senior Citizen Programs	124,621	85,714	150,433	112,261	38,172	74.63%
Library Services	384,055	279,030	458,091	349,420	108,671	76.28%
	<u>1,545,323</u>	<u>1,101,593</u>	<u>1,773,438</u>	<u>1,303,820</u>	<u>469,618</u>	<u>73.52%</u>
Public Safety						
Police	4,357,801	3,229,451	4,811,657	3,441,993	1,369,664	71.53%
Animal Control	225,172	167,087	210,614	157,982	52,632	75.01%
Fire and Ambulance	<u>3,355,682</u>	<u>2,498,230</u>	<u>3,740,453</u>	<u>2,793,792</u>	<u>946,661</u>	<u>74.69%</u>
	<u>7,938,655</u>	<u>5,894,768</u>	<u>8,762,724</u>	<u>6,393,767</u>	<u>2,368,956</u>	<u>72.97%</u>
Public Works						
Streets and Drainage	1,289,454	922,223	1,691,786	1,237,861	453,925	73.17%
Facility Maintenance	477,563	341,481	538,068	420,538	117,530	78.16%
City Engineer	<u>269,661</u>	<u>190,640</u>	<u>239,302</u>	<u>188,331</u>	<u>50,971</u>	<u>78.70%</u>
	<u>2,036,678</u>	<u>1,454,344</u>	<u>2,469,156</u>	<u>1,846,731</u>	<u>622,425</u>	<u>74.79%</u>
Community Development	1,068,099	618,405	844,546	648,900	195,646	76.83%
Nondepartmental	614,963	517,810	381,203	288,347	92,856	75.64%
TOTAL EXPENDITURES	<u><u>\$ 14,843,846</u></u>	<u><u>\$ 10,757,843</u></u>	<u><u>\$ 16,250,669</u></u>	<u><u>\$ 11,897,445</u></u>	<u><u>\$ 4,353,224</u></u>	<u><u>73.21%</u></u>



CITY OF SACHSE
GENERAL FUND EXPENDITURES BY CATEGORY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

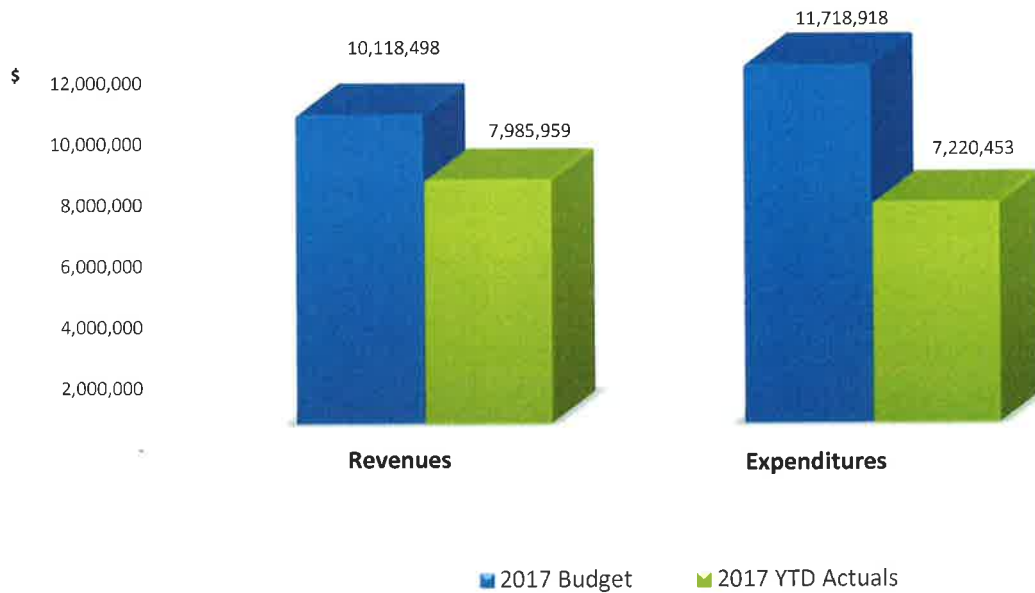
	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2017	\$ 11,683,051	\$ 8,551,714	\$ 3,131,337	73.20%
	2016	10,540,572	7,879,869	2,660,703	74.76%
	2015	8,949,577	6,494,939	2,454,638	72.57%
Supplies and Materials	2017	1,626,852	1,036,581	590,271	63.72%
	2016	1,482,348	947,872	534,476	63.94%
	2015	1,395,145	941,090	454,055	67.45%
Maintenance and Repairs	2017	594,338	390,669	203,669	65.73%
	2016	572,843	381,953	190,890	66.68%
	2015	501,392	472,881	28,511	94.31%
Contractual Services	2017	1,369,143	1,015,855	353,288	74.20%
	2016	1,434,551	1,024,601	409,950	71.42%
	2015	1,309,452	869,171	440,281	66.38%
Non-Operating	2017	315,146	240,669	74,477	76.37%
	2016	613,532	523,549	89,983	85.33%
	2015	1,095,853	539,869	555,984	49.26%
TOTAL EXPENDITURES	2017	15,588,530	11,235,488	4,353,042	72.08%
	2016	14,643,846	10,757,843	3,886,003	73.46%
	2015	13,251,419	9,317,950	3,933,469	70.32%



**CITY OF SACHSE
UTILITY FUND SUMMARY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)**

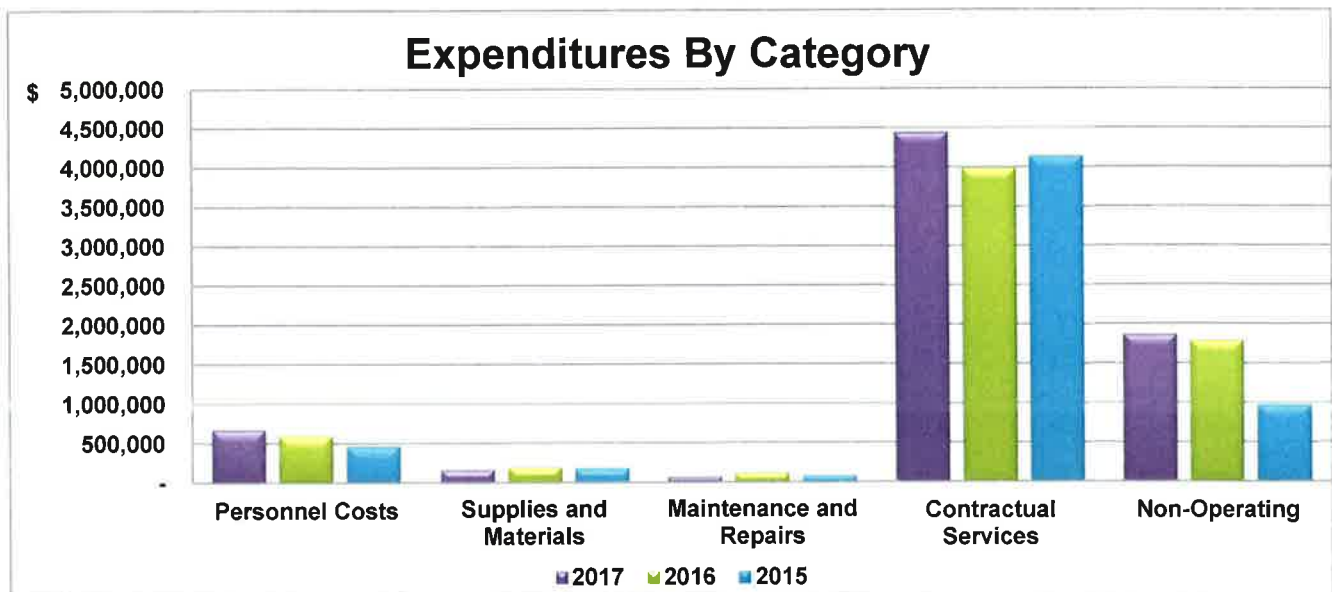
	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Water Revenue	\$ 4,803,836	\$ 3,844,151	\$ 5,556,656	\$ 4,431,821	\$ 1,124,835	79.76%
Sewer Revenue	4,132,115	3,036,677	4,355,842	3,331,552	1,024,290	76.48%
Fees and Service Charges	169,300	171,556	181,000	168,385	12,615	93.03%
Other Gov'ts & Sources	22,500	17,377	23,000	18,054	4,946	78.50%
Other Income	141,194	2,487,003	2,000	36,146	(34,146)	1807.32%
TOTAL REVENUES	\$ 9,268,945	\$ 9,556,763	\$ 10,118,498	\$ 7,985,959	\$ 2,132,539	78.92%
EXPENDITURES						
Utility Administration	\$ 285,823	\$ 218,666	\$ 360,973	\$ 247,267	\$ 113,706	68.50%
Water Operations	5,005,337	3,409,107	7,043,677	3,868,340	3,175,337	54.92%
Sewer Operations	3,456,493	2,886,674	3,737,513	2,691,090	1,046,423	72.00%
Meter Reading	227,045	187,971	576,755	413,757	162,998	71.74%
TOTAL EXPENDITURES	\$ 8,974,698	\$ 6,702,418	\$ 11,718,918	\$ 7,220,453	\$ 4,498,464	61.61%

Utility Fund Revenues and Expenditures



CITY OF SACHSE
UTILITY FUND EXPENDITURES BY CATEGORY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2017	\$ 889,598	\$ 669,896	\$ 219,702	75.30%
	2016	771,317	597,031	174,286	77.40%
	2015	659,424	461,553	197,871	69.99%
Supplies and Materials	2017	376,387	166,713	209,674	44.29%
	2016	333,772	204,937	128,835	61.40%
	2015	327,747	183,746	144,001	56.06%
Maintenance and Repairs	2017	156,805	74,643	82,162	47.60%
	2016	177,696	123,527	54,169	69.52%
	2015	176,250	83,944	92,306	47.63%
Contractual Services	2017	6,552,665	4,447,537	2,105,128	67.87%
	2016	6,025,614	3,988,731	2,036,883	66.20%
	2015	5,540,717	4,141,830	1,398,887	74.75%
Non-Operating	2017	3,743,462	1,861,664	1,881,798	49.73%
	2016	1,666,299	1,788,193	(121,894)	107.32%
	2015	1,089,985	967,666	122,319	88.78%
TOTAL EXPENDITURES	2017	11,718,918	7,220,453	4,498,464	61.61%
	2016	8,974,698	6,702,418	2,272,280	74.68%
	2015	7,794,123	5,838,739	1,955,384	74.91%



CITY OF SACHSE
DEBT SERVICE FUND SUMMARY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Ad Valorem Taxes	\$ 3,001,087	\$ 2,985,561	\$ 3,522,138	\$ 3,607,532	\$ (85,394)	102.42%
Other Income	1,500	184	1,000	5,430	(4,430)	542.96%
TOTAL REVENUES	\$ 3,002,587	\$ 2,985,745	\$ 3,523,138	\$ 3,612,962	\$ (89,824)	102.55%
EXPENDITURES						
Principal	\$ 1,325,000	\$ 1,325,000	\$ 2,325,000	\$ 2,325,000	\$ -	100.00%
Interest	1,553,433	787,441	1,180,897	599,224	581,673	50.74%
Transfers Out	138,146	138,146	-	-	-	0.00%
Agent Fees	1,000	1,206	3,500	1,206	2,294	34.46%
TOTAL EXPENDITURES	\$ 3,017,579	\$ 2,251,794	\$ 3,509,397	\$ 2,925,430	\$ 583,967	83.36%

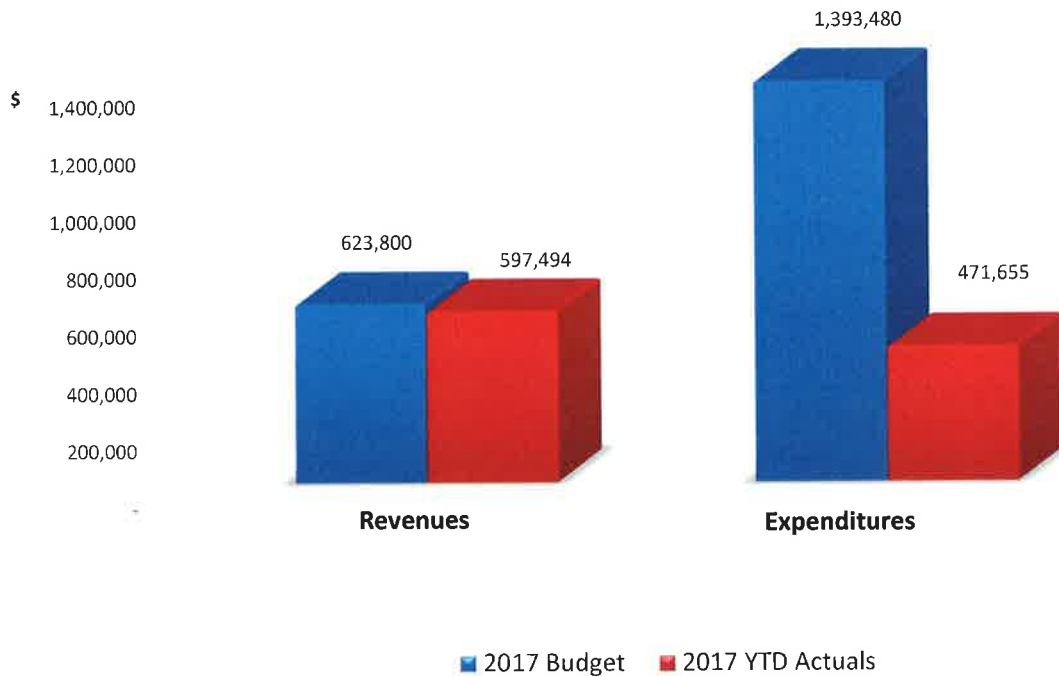
Debt Service Fund Revenues and Expenditures



**CITY OF SACHSE
IMPACT FEE FUND SUMMARY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)**

	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Total Impact Fees	\$ 325,000	\$ 952,000	\$ 600,000	\$ 578,609 *	\$ 21,391	96.43%
Other Income	5,000	11,084	23,800	18,885	4,915	79.35%
TOTAL REVENUES	\$ 330,000	\$ 963,084	\$ 623,800	\$ 597,494	\$ 26,306	95.78%
EXPENDITURES						
Intergovernmental	\$ 728,000	\$ -	\$ 1,393,480	\$ 471,655	\$ 921,825	33.85%
TOTAL EXPENDITURES	\$ 728,000	\$ -	\$ 1,393,480	\$ 471,655	\$ 921,825	33.85%

Impact Fee Fund Revenues and Expenditures



* YTD Revenue is reduced by Impact Fee Credits to Developer

CITY OF SACHSE
SPECIAL REVENUE FUND SUMMARY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

	<u>FY 2016 BUDGET</u>	<u>FY 2016 YEAR- TO-DATE</u>	<u>FY 2017 BUDGET</u>	<u>FY 2017 YEAR- TO-DATE</u>	<u>BUDGET REMAINING</u>	<u>% OF BUDGET</u>
REVENUES						
Fees	\$ 57,200	\$ 34,969	\$ 36,500	\$ 181,440	\$ (144,940)	497.10%
Other Income	480	5,404	900	1,770	(870)	196.68%
Grants and Donations	-	4,459	-	31,911	(31,911)	0.00%
TOTAL REVENUES	\$ 57,680	\$ 44,832	\$ 37,400	\$ 215,122	\$ (177,722)	575.19%
EXPENDITURES						
City Manager	\$ 52,000	\$ -	\$ 75,000	\$ 5,213	\$ 69,787	6.95%
Finance	-	471	-	-	-	0.00%
Municipal Court	31,200	6,870	34,000	4,354	29,646	12.80%
Parks and Recreation	100,000	-	100,000	-	100,000	0.00%
Senior Citizen Programs	2,000	-	4,000	-	4,000	0.00%
Library Services	27,000	22,795	2,500	-	2,500	0.00%
Police	3,000	6,348	5,000	6,190	(1,190)	123.80%
Animal Control	10,000	5,719	10,000	1,032	8,968	10.32%
Fire and Ambulance	5,000	-	5,000	15,400	(10,400)	308.00%
TOTAL EXPENDITURES	\$ 230,200	\$ 42,202	\$ 235,500	\$ 32,188	\$ 203,312	13.67%

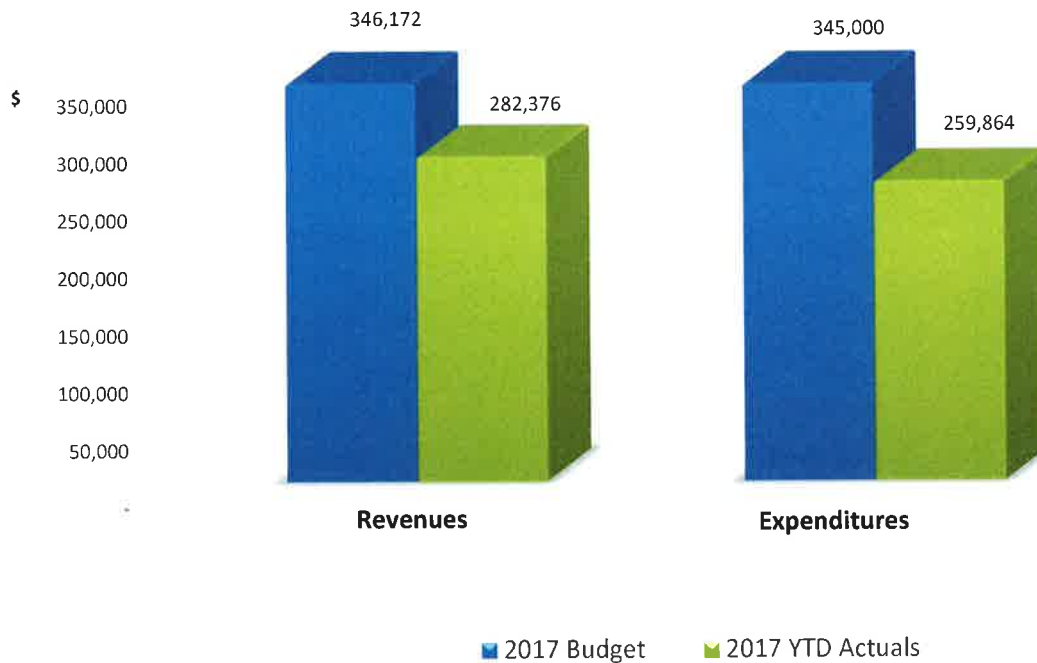
Special Revenue Fund Revenues and Expenditures



**CITY OF SACHSE
STREET MAINTENANCE TAX FUND
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)**

	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Sales Tax	\$ 304,879	\$ 259,250	\$ 345,972	\$ 282,086	\$ 63,886	81.53%
Other Income	200	(12)	200	290	\$ (90)	144.79%
TOTAL REVENUES	\$ 305,079	\$ 259,238	\$ 346,172	\$ 282,376	\$ 63,796	81.57%
EXPENDITURES						
Street Maintenance	\$ 314,879	\$ 167,665	\$ 345,000	\$ 259,864	\$ 85,136	75.32%
TOTAL EXPENDITURES	\$ 314,879	\$ 167,665	\$ 345,000	\$ 259,864	\$ 85,136	75.32%

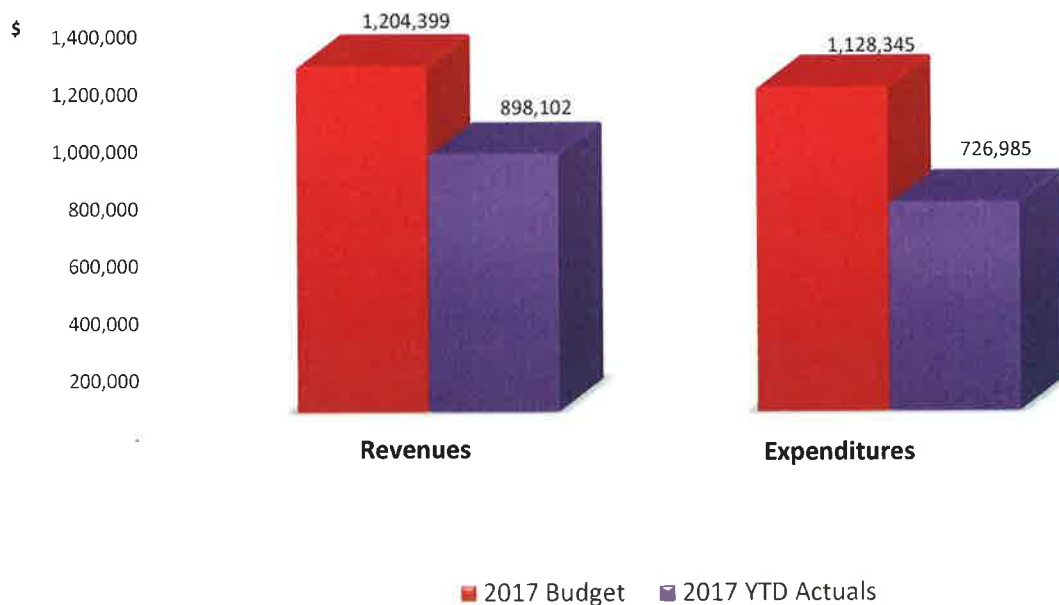
Street Maintenance Tax Fund Revenues and Expenditures



CITY OF SACHSE
HEALTH INSURANCE FUND SUMMARY
QUARTER ENDED 06/30/2017 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2016 BUDGET	FY 2016 YEAR- TO-DATE	FY 2017 BUDGET	FY 2017 YEAR- TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Other Income	\$ 80	\$ (21)	\$ 150	\$ (24)	\$ 174	-15.67%
Transfers In - General Fund	915,034	618,856	1,114,896	831,111	283,785	74.55%
Transfers In - Utility Fund	78,944	53,923	89,353	67,015	22,338	75.00%
TOTAL REVENUES	\$ 994,058	\$ 672,759	\$ 1,204,399	\$ 898,102	\$ 306,297	74.57%
EXPENDITURES						
Health Insurance	\$ 795,548	\$ 565,724	\$ 957,498	\$ 620,388	\$ 337,110	64.79%
Dental Insurance	34,882	28,380	49,344	34,406	14,938	69.73%
H.R.A. Deductible Reimb.	79,032	49,343	79,032	36,132	42,900	45.72%
H.S.A. Contribution	60,775	12,447	18,000	14,435	3,565	80.20%
Life and LTD Insurance	23,740	14,891	24,471	21,624	2,847	88.36%
TOTAL EXPENDITURES	\$ 993,977	\$ 670,785	\$ 1,128,345	\$ 726,985	\$ 401,360	64.43%

Health Insurance Fund Revenues and Expenditures



PRIOR YEAR EXPENDITURES	FY 2017 YEAR- TO-DATE	PROJECT-TO-DATE
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*Includes projects funded by 2006 Bond, RCC, Roadway Impact Fees, and Community Development Block Grant.

Memo

To: **Gina Nash, City Manager**
 From: Berna Fitzpatrick, Finance Manager 
 CC: Mayor and City Council
 Date: July 31, 2017
 Re: **Investment Report for period ending June 30, 2017**

Attached is the Quarterly Investment Report for the quarter ending June 30 of the fiscal year 2016-2017. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. For this period, the City's portfolio consisted of the following investments:

Portfolio at Quarter Close:	Rate at 06/30/17	% Total	Total Investment
Money Market Account –ANB	.2%	25.60%	8,657,381
Money Market Account - BTH	1.42%	7.12%	2,409,074
Money Market Account – NexBank	1.21%	13.86%	4,686,080
Money Market Account(EDC)-ANB	.2%	6.97%	2,357,354
Money Market Account (EDC) BTH	1.42%	.34%	115,968
Money Market Account (EDC)-NexBank	1.21%	.95%	321,598
Investment Pool – Tex Pool	.8817%	9.50%	3,212,963
CD---Legacy Bank 1810	1.40%	2.98%	1,009,037
CD---Legacy Bank 1013	1.00%	2.99%	1,010,046
CD---Legacy Bank 1311	.75%	2.98%	1,007,406
CD---Legacy Bank 1747	1.15%	2.98%	1,008,510
CD---Southside Bank 236685	.72%	2.97%	1,003,575
CD---Southside Bank 236687	.78%	2.97%	1,003,873
CD---Legacy Bank 1430	.85%	2.97%	1,003,521
CD---Legacy Bank 1431	.90%	2.97%	1,003,729
CD---Legacy Bank 1432	.93%	2.97%	1,003,853
CD---Legacy Bank 1649	1.10%	2.96%	1,001,839
CD---Legacy Bank 1650	1.13%	2.96%	1,001,889
CD---Legacy Bank 1651	1.15%	2.96%	1,001,923
Total Invested City Funds:		100.0%	\$33,819,619

The City does not carry any security instrument (investment type) on its books that is traded on the open market; therefore all investments are listed at 100% of market value. Interest earnings on all certificate of deposit accounts are accreted quarterly or at maturity. All Funds on deposit with American National Bank, Independent Bank, Southside Bank, Legacy, and Investment Pools are fully secured and safeguarded. **Total investment interest earned for the quarter ending June 30 was \$54,519.**

Citywide cash and investments for the period ending June 30 was \$33,819,619. Of this amount, \$2,794,920 is for the Sachse EDC. It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

67% of the City's current portfolio has liquidity of 30 days or less, which is more than adequate for daily operations. The City investments are liquid and have same day access. The City's investment and cash management strategy will be to maintain operational and capital needs in money market accounts and liquid asset pools. The City's funds are swept into the above accounts and withdrawn as needed for operational cash flow requirements.

The average interest rate/yield on the City's investments for the period was .79%; weighted average maturity of 62 days. The Texpool Prime Fund interest rate was .11371% and the Texpool interest rate was .8817% at June 30, 2017. The rolling three month Treasury yield was .60% with the rolling six month Treasury yield at .68%.



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

June 30, 2017

**Prepared by
Valley View Consulting, L.L.C.**

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies.

Director of Finance

Bernie St. Patrick - Walker
Finance Manager

Disclaimer: These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

Asset Type	Ave. Yield	June 30, 2017		March 31, 2017	
		Book Value	Market Value	Book Value	Market Value
Bank/Pool	0.67%	\$ 21,760,417	\$ 21,760,417	\$ 24,359,829	\$ 24,359,829
CDs/Securities	0.99%	12,059,202	12,059,202	11,053,878	11,053,878
Totals		\$ 33,819,619	\$ 33,819,619	\$ 35,413,707	\$ 35,413,707

Current Quarter Average Yield (1)

Total Portfolio 0.79%

Fiscal Year-to-Date Average Yield (2)

Total Portfolio 0.56%

Weighted Average Maturity 62 days

Rolling Three Mo. Treas. Yield 0.91%

Rolling Six Mo. Treas. Yield 0.88%

Rolling Three Mo. Treas. Yield 0.65%

Rolling Six Mo. Treas. Yield 0.68%

Average Quarterly TexPool Yield 0.65%

	City	EDC
Interest Earnings QTR	\$ 53,279	\$ 1,240
Interest Earnings YTD	\$ 114,875	\$ 3,498

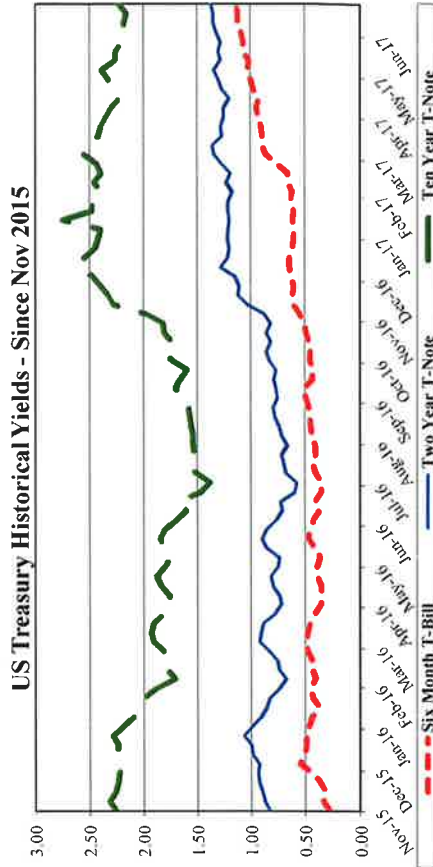
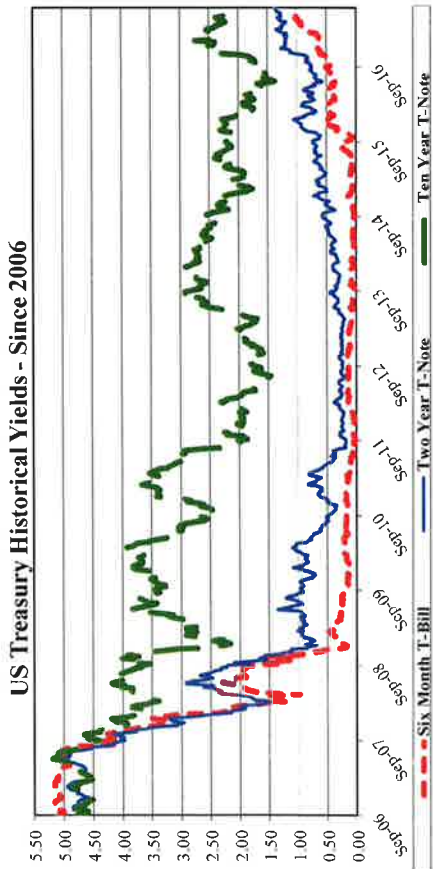
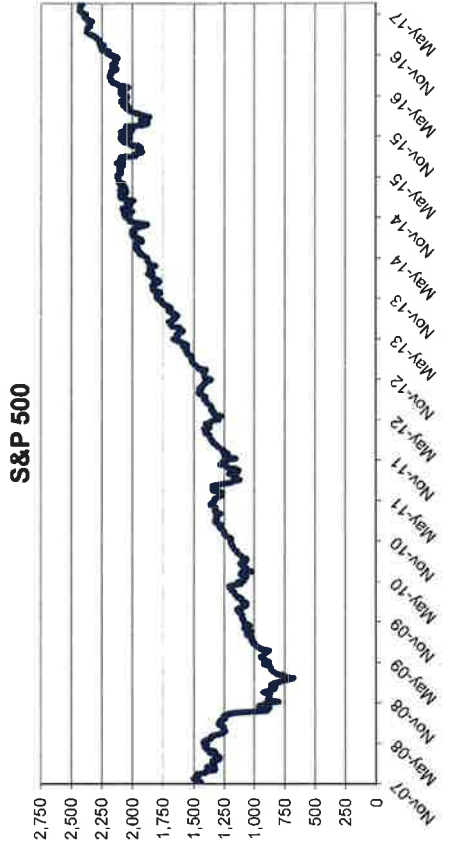
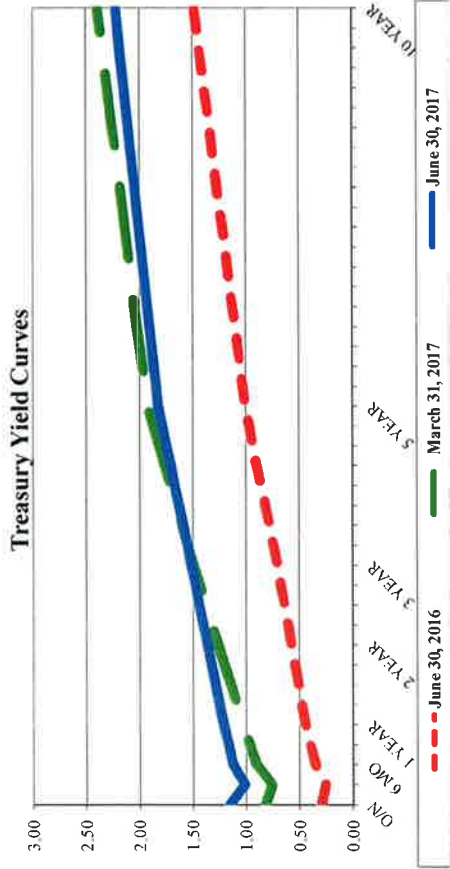
(1) Average Yield calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

(2) Fiscal Year-to-Date Average Yields calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

Economic Overview

6/30/2017

The Federal Open Market Committee (FOMC) raised the Fed Funds target range to 1.00% - 1.25% (Effective Fed Funds are trading +/-1.16%) at the June FOMC meeting. The market is not confident additional increases will occur during 2017. The Fed anticipates gradually reducing its government bond holdings. Third revision 1st Quarter 2017 GDP was a increased to 1.4%. June Non-Farm Payroll increased 222k, with +47k adjustment to Apr/May. Other US data remained volatile with some negative numbers. The Stock Markets remain high. Monitoring estimated balances and needs will determine ladder opportunities.



Investment Holdings

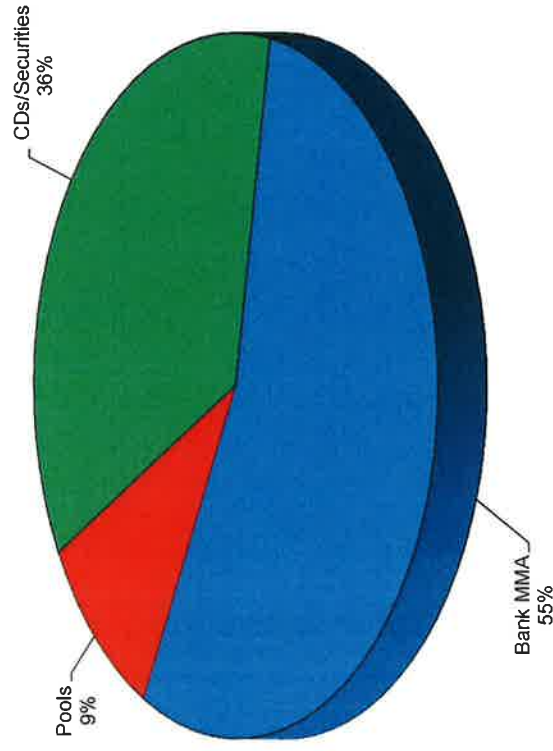
June 30, 2017

Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (days)	Yield
ANB MMA		0.20%	07/01/17	06/30/17	\$ 11,014,735	\$ 11,014,735	1.00	\$ 11,014,735	1	0.20%
BTH Bank MMA		1.42%	07/01/17	06/30/17	2,525,042	2,525,042	1.00	2,525,042	1	1.42%
NexBank MMA		1.21%	07/01/17	06/30/17	5,007,678	5,007,678	1.00	5,007,678	1	1.21%
TexPool	AAA	0.88%	07/01/17	06/30/17	3,212,963	3,212,963	1.00	3,212,963	1	0.88%
Southside Bank CD		0.72%	07/20/17	12/20/16	1,003,575	1,003,575	100.00	1,003,575	20	0.72%
Southside Bank CD		0.78%	08/21/17	12/20/16	1,003,873	1,003,873	100.00	1,003,873	52	0.78%
LegacyTexas Bank CD		0.85%	09/11/17	01/10/17	1,003,521	1,003,521	100.00	1,003,521	73	0.85%
LegacyTexas Bank CD		0.90%	10/10/17	01/10/17	1,003,729	1,003,729	100.00	1,003,729	102	0.90%
LegacyTexas Bank CD		0.75%	11/10/17	11/10/16	1,007,406	1,007,406	100.00	1,007,406	133	0.75%
LegacyTexas Bank CD		0.93%	11/10/17	01/10/17	1,003,853	1,003,853	100.00	1,003,853	133	0.93%
LegacyTexas Bank CD		1.00%	12/20/17	06/20/16	1,010,046	1,010,046	100.00	1,010,046	173	1.00%
LegacyTexas Bank CD		1.10%	01/20/18	04/20/17	1,001,839	1,001,839	100.00	1,001,839	204	1.10%
LegacyTexas Bank CD		1.13%	02/20/18	04/20/17	1,001,889	1,001,889	100.00	1,001,889	235	1.13%
LegacyTexas Bank CD		1.15%	03/20/18	04/20/17	1,001,923	1,001,923	100.00	1,001,923	263	1.15%
LegacyTexas Bank CD		1.15%	05/10/18	05/01/17	1,008,510	1,008,510	100.00	1,008,510	314	1.15%
LegacyTexas Bank CD		1.40%	06/20/18	06/20/17	1,009,037	1,009,037	100.00	1,009,037	355	1.40%
					\$ 33,819,619	\$ 33,819,619				
								\$ 33,819,619	62	0.79%
									(1)	(2)

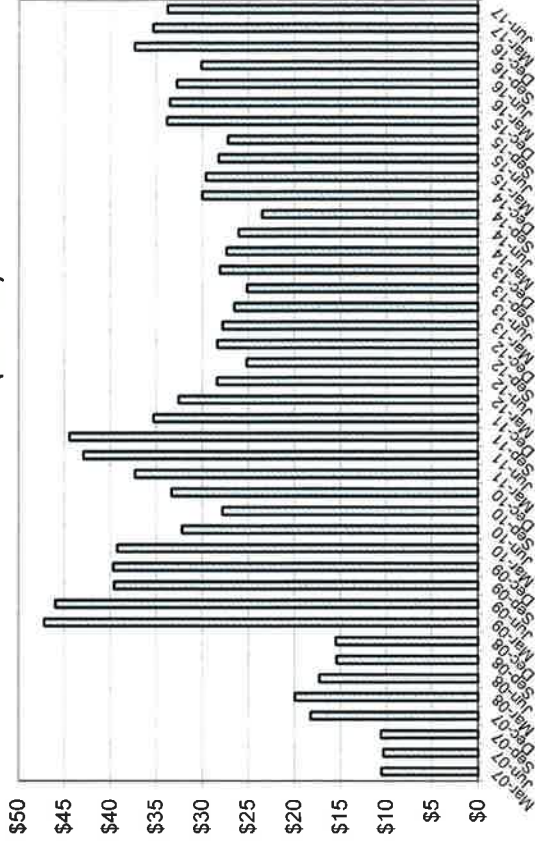
(1) **Weighted average life** - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

Portfolio Composition

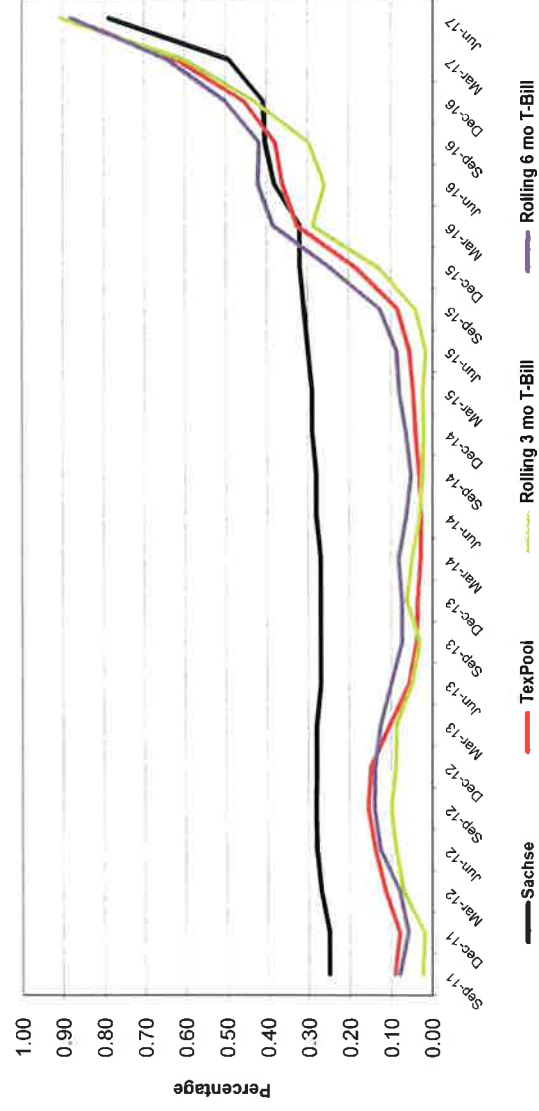


Total Portfolio (Millions)



□ Quarter End Book Value

Total Portfolio Performance



Book Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2017			June 30, 2017		
			Original Face/Par Value	Book Value	Purchases/ Accretions	Amortizations/ Sales/Maturities	Original Face/Par Value	Book Value
ANB MMA	0.20%	07/01/17	\$ 18,636,516	\$ 18,636,516	\$ —	\$ (7,621,781)	\$ 11,014,735	\$ 11,014,735
BTH Bank MMA	1.42%	07/01/17	2,516,650	2,516,650	8,392		2,525,042	2,525,042
NexBank MMA	1.21%	07/01/17	—	—	5,007,678		5,007,678	5,007,678
TexPool	0.88%	07/01/17	3,206,664	3,206,664	6,299		3,212,963	3,212,963
Independent Bank CD	0.70%	04/12/17	1,008,757	1,008,757		(1,008,757)	—	—
LegacyTexas Bank CD	0.75%	05/10/17	1,006,264	1,006,264		(1,006,264)	—	—
Independent Bank CD	0.55%	06/17/17	1,011,065	1,011,065		(1,011,065)	—	—
LegacyTexas Bank CD	0.90%	06/20/17	1,006,752	1,006,752		(1,006,752)	—	—
Southside Bank CD	0.72%	07/20/17	1,001,775	1,001,775	1,800		1,003,575	1,003,575
Southside Bank CD	0.78%	08/21/17	1,001,923	1,001,923	1,950		1,003,873	1,003,873
LegacyTexas Bank CD	0.85%	09/11/17	1,001,374	1,001,374	2,147		1,003,521	1,003,521
LegacyTexas Bank CD	0.90%	10/10/17	1,001,455	1,001,455	2,274		1,003,729	1,003,729
LegacyTexas Bank CD	0.75%	11/10/17	1,005,504	1,005,504	1,902		1,007,406	1,007,406
LegacyTexas Bank CD	0.93%	11/10/17	1,001,504	1,001,504	2,349		1,003,853	1,003,853
LegacyTexas Bank CD	1.00%	12/20/17	1,007,504	1,007,504	2,542		1,010,046	1,010,046
LegacyTexas Bank CD	1.10%	01/20/18	—	—	1,001,839		1,001,839	1,001,839
LegacyTexas Bank CD	1.13%	02/20/18	—	—	1,001,889		1,001,889	1,001,889
LegacyTexas Bank CD	1.15%	03/20/18	—	—	1,001,923		1,001,923	1,001,923
LegacyTexas Bank CD	1.15%	05/10/18	—	—	1,008,510		1,008,510	1,008,510
LegacyTexas Bank CD	1.40%	06/20/18	—	—	1,009,037		1,009,037	1,009,037
TOTAL			\$ 35,413,707	\$ 35,413,707	\$ 10,060,531	\$ (11,654,619)	\$ 33,819,619	\$ 33,819,619

Market Value Comparison

Description	Coupon/ Discount	Maturity Date	March 31, 2017			June 30, 2017		
			Original Face/Par Value	Market Value	Qtr to Qtr Change	Original Face/Par Value	Market Value	
ANB MMA	0.20%	07/01/17	\$ 18,636,516	\$ 18,636,516	\$ (7,621,781)	\$ 11,014,735	\$ 11,014,735	
BTH Bank MMA	1.42%	07/01/17	2,516,650	2,516,650	8,392	2,525,042	2,525,042	
NexBank MMA	1.21%	07/01/17	—	—	5,007,678	5,007,678	5,007,678	
TexPool	0.88%	07/01/17	3,206,664	3,206,664	6,299	3,212,963	3,212,963	
Independent Bank CD	0.70%	04/12/17	1,008,757	1,008,757	(1,008,757)	—	—	
LegacyTexas Bank CD	0.75%	05/10/17	1,006,264	1,006,264	(1,006,264)	—	—	
Independent Bank CD	0.55%	06/17/17	1,011,065	1,011,065	(1,011,065)	—	—	
LegacyTexas Bank CD	0.90%	06/20/17	1,006,752	1,006,752	(1,006,752)	—	—	
Southside Bank CD	0.72%	07/20/17	1,001,775	1,001,775	1,800	1,003,575	1,003,575	
Southside Bank CD	0.78%	08/21/17	1,001,923	1,001,923	1,950	1,003,873	1,003,873	
LegacyTexas Bank CD	0.85%	09/11/17	1,001,374	1,001,374	2,147	1,003,521	1,003,521	
LegacyTexas Bank CD	0.90%	10/10/17	1,001,455	1,001,455	2,274	1,003,729	1,003,729	
LegacyTexas Bank CD	0.75%	11/10/17	1,005,504	1,005,504	1,902	1,007,406	1,007,406	
LegacyTexas Bank CD	0.93%	11/10/17	1,001,504	1,001,504	2,349	1,003,853	1,003,853	
LegacyTexas Bank CD	1.00%	12/20/17	1,007,504	1,007,504	2,542	1,010,046	1,010,046	
LegacyTexas Bank CD	1.10%	01/20/18	—	—	1,001,839	1,001,839	1,001,839	
LegacyTexas Bank CD	1.13%	02/20/18	—	—	1,001,889	1,001,889	1,001,889	
LegacyTexas Bank CD	1.15%	03/20/18	—	—	1,001,923	1,001,923	1,001,923	
LegacyTexas Bank CD	1.15%	05/10/18	—	—	1,008,510	1,008,510	1,008,510	
LegacyTexas Bank CD	1.40%	06/20/18	—	—	1,009,037	1,009,037	1,009,037	
TOTAL			\$ 35,413,707	\$ 35,413,707	\$ (1,594,088)	\$ 33,819,619	\$ 33,819,619	

Allocation

June 30, 2017

Book & Market Value	Total	GO I&S	General Fund	W/S Restricted	W/S Operations	Capital Project	2009 GO Bonds	Restricted Park Development
ANB MMA	\$ 11,014,735	\$ 590,462	\$ 844,628	\$ 234,139	\$ 1,229,094	\$ 763,918	\$ 2,878,194	\$ 398,543
BTH Bank MMA	2,525,042	233,261	752,624		678,954	40,458	152,434	129,079
NexBank MMA	5,007,678	180,982	2,160,905		680,980	44,766	168,663	
TexPool	3,212,963		2,210,125		1,002,838			
07/20/17–Southside Bank CD	1,003,575				1,003,575			
08/21/17–Southside Bank CD	1,003,873							
09/11/17–Legacy Texas Bank CD	1,003,521		1,003,521					
10/10/17–Legacy Texas Bank CD	1,003,729				1,003,729			
11/10/17–Legacy Texas Bank CD	1,007,406		1,007,406					
11/10/17–Legacy Texas Bank CD	1,003,853							
12/20/17–Legacy Texas Bank CD	1,010,046		1,010,046					
01/20/18–Legacy Texas Bank CD	1,001,839		1,001,839					
02/20/18–Legacy Texas Bank CD	1,001,889							
03/20/18–Legacy Texas Bank CD	1,001,923							
05/10/18–Legacy Texas Bank CD	1,008,510		1,008,510					
06/20/18–Legacy Texas Bank CD	1,009,037				1,009,037			
Totals	\$ 33,819,619	\$ 1,004,705	\$ 10,999,605	\$ 234,139	\$ 6,608,207	\$ 849,142	\$ 3,199,291	\$ 527,622

Allocation

June 30, 2017

(continued)

Book & Market Value

	Restricted General	Restricted Water Impact	Restricted Sewer Impact	Restricted Roadway	Street Maintenance	Health Insurance	EDC
ANB MMA	\$ 433,728	\$ 272,924	\$ 269,042	\$ 204,714	\$ 138,990	\$ 399,004	\$ 2,357,354
BTH Bank MMA	138,301	70,077	70,569	53,398	42,476	47,442	115,968
NexBank MMA		523,573	527,252	398,959			321,598
TexPool							
07/20/17–Southside Bank CD							
08/21/17–Southside Bank CD				1,003,873			
09/11/17–LegacyTexas Bank CD							
10/10/17–LegacyTexas Bank CD							
11/10/17–LegacyTexas Bank CD							
11/10/17–LegacyTexas Bank CD				1,003,853			
12/20/17–LegacyTexas Bank CD							
01/20/18–LegacyTexas Bank CD							
02/20/18–LegacyTexas Bank CD							
03/20/18–LegacyTexas Bank CD				1,001,889			
05/10/18–LegacyTexas Bank CD				1,001,923			
06/20/18–LegacyTexas Bank CD							
Totals	\$ 572,029	\$ 866,574	\$ 866,864	\$ 4,668,610	\$ 181,466	\$ 446,446	\$ 2,794,920

Allocation

March 31, 2017

Book & Market Value	Total	GO I&S	General Fund	W/S Restricted	W/S Operations	Capital Project	2009 GO Bonds	Restricted Park Development
ANB MMA	\$ 18,636,516	\$ 733,790	\$ 6,317,600	\$ 234,139	\$ 1,557,249	\$ 75,340	\$ 1,275,661	\$ 416,709
BTH Bank MMA	2,516,650	232,485	750,123		676,698	17,646	174,605	\$ 110,563
TexPool	3,206,664		2,205,792		1,000,872			
04/12/17–Independent Bank CD	1,008,757						1,008,757	
05/10/17–LegacyTexas Bank CD	1,006,264		1,006,264					
06/17/17–Independent Bank CD	1,011,065						1,011,065	
06/20/17–LegacyTexas Bank CD	1,006,752				1,006,752			
07/20/17–Southside Bank CD	1,001,775				1,001,775			
08/21/17–Southside Bank CD	1,001,923							
09/11/17–LegacyTexas Bank CD	1,001,374		1,001,374					
10/10/17–LegacyTexas Bank CD	1,001,455							
11/10/17–LegacyTexas Bank CD	1,005,504		1,005,504		1,001,455			
11/10/17–LegacyTexas Bank CD	1,001,504							
12/20/17–LegacyTexas Bank CD	1,007,504		1,007,504					
Totals	\$ 35,413,707	\$ 966,275	\$13,294,162	\$ 234,139	\$6,244,801	\$ 92,986	\$ 3,470,088	\$ 527,272

Allocation (continued)

March 31, 2017

Book & Market Value	Restricted General	Restricted Water Impact	Restricted Sewer Impact	Restricted Roadway	Street Maintenance	Health Insurance	EDC
ANB MMA	\$ 410,255	\$ 1,469,068	\$ 1,478,597	\$ 1,458,224	\$ 267,368	\$ 366,799	\$ 2,575,718
BTH Bank MMA	155,928	65,493	66,836	61,070	42,335	47,284	115,582
TexPool							
04/12/17–Independent Bank CD							
05/10/17–Legacy Texas Bank CD							
06/17/17–Independent Bank CD							
06/20/17–Legacy Texas Bank CD							
07/20/17–Southside Bank CD							
08/21/17–Southside Bank CD				1,001,923			
09/11/17–Legacy Texas Bank CD							
10/10/17–Legacy Texas Bank CD							
11/10/17–Legacy Texas Bank CD							
11/10/17–Legacy Texas Bank CD				1,001,504			
12/20/17–Legacy Texas Bank CD							
Totals	\$ 566,183	\$ 1,534,561	\$ 1,545,432	\$ 3,522,721	\$ 309,703	\$ 414,083	\$ 2,691,300

Portfolio Summary
City of Sachse, TX
June 30, 2017

Safety - Investment Type

	Book Value	Percent
Investment Type		
Money Market Account*	\$ 18,547,454	54.8%
Investment Pools	3,212,963	9.5%
CD's	12,059,201	35.7%
Total*	\$ 33,819,619	100%
*(Includes Sachse EDC Money Market)		

Liquidity - Investments by Maturity Date

Under 30 days	\$ 22,763,991	67%
30 - 90 days	2,007,394	6%
91 - 180 days	4,025,034	12%
181 - 365 days	5,023,198	15%
366 - 760 days	0	0%
Total Principal Invested	\$ 33,819,618	100%

Portfolio Yield	Fiscal YTD Interest	Int Earned this QTR	(FYTD) Percent of total
Portfolio			
Debt Service	\$ 2,869	\$ 1,194	2.42%
General Fund	\$ 46,404	22,278	39.20%
Water and Sewer Fund	\$ 26,852	12,205	22.68%
Capital Project Fund	\$ 14,742	4,668	12.45%
Special Revenue Fund	\$ 2,240	889	1.89%
Impact Fee Fund	\$ 21,015	11,746	17.75%
Street Maintenance Fund	\$ 355	141	0.30%
Health Insurance Fund	\$ 398	158	0.34%
Sachse EDC	\$ 3,498	1,240	2.96%
Total Portfolios	\$ 118,373	\$ 54,519	100.00%

Portfolio Balance	Beginning Balances	Ending Book Balances	Change
Portfolio			
Debt Service	\$ 966,275	\$ 1,004,705	\$ 38,429.53
General Fund	13,294,162	10,999,605	(2,294,557.18)
Water and Sewer Fund	6,478,940	6,842,346	363,405.88
Capital Project Fund	3,563,074	4,048,433	485,358.56
Special Revenue Fund	1,093,455	1,099,651	6,195.75
Impact Fee Fund	6,602,715	6,402,047	(200,668.04)
Street Maintenance Fund	309,703	181,466	(128,237.00)
Health Insurance Fund	414,083	446,446	32,363.00
Sachse EDC	2,691,300	2,794,920	103,620.00
Total Portfolios	\$ 35,413,707	\$ 33,819,619	\$ (1,594,090)

Historical Interest Rates

	April	May	June
Pooled Money Market Account	2017	0.2000%	0.2000%
	2016	0.2000%	0.2000%
	2015	0.2500%	0.2500%
Tex Pool	2017	0.7121%	0.7689%
	2016	0.3380%	0.3399%
	2015	0.0524%	0.0553%

City of Sachse, TX
Investment Portfolios
April 30, 2017

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value			
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
Water Service													
GO Bond I&S Fund	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	733,790	733,790	12,910	746,700	733,790	12,910	746,700
GO Bond I&S Fund	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	232,485	232,485	243	232,728	232,485	243	232,728
Total							966,275	966,275	13,154	979,429	966,275	13,154	979,429
General Fund													
General Fund	TexPool	1111-000	04/30/2017	04/01/2017	0.5385%	1	2,205,792	2,205,792	1,291	2,207,083	2,205,792	1,291	2,207,083
General Fund	Money Market	114512	04/30/2017	04/01/2017	0.2000%	1	6,317,600	6,317,600	(1,766,872)	4,550,728	6,317,600	(1,766,872)	4,550,728
General Fund	Money Market	BTH	04/30/2017	04/01/2017	1.1000%	1	750,123	750,123	783	750,906	750,123	783	750,906
General Fund	CD	60050001311	11/10/2016	11/10/2017	0.7500%	194	1,003,028	1,005,504	640	1,006,144	1,005,504	640	1,006,144
General Fund	CD	60050000948	05/10/2016	05/10/2017	0.7500%	10	1,000,000	1,006,264	641	1,006,905	1,006,264	641	1,006,905
General Fund	CD	1013	06/20/2016	12/20/2017	1.0000%	234	1,000,000	1,007,504	856	1,008,360	1,007,504	856	1,008,360
General Fund	CD	1649	04/20/2017	01/22/2018	1.1000%	267	1,000,000	0	1,000,000	1,000,000	0	1,000,000	1,000,000
General Fund	CD	1430	01/10/2017	09/11/2017	0.8500%	134	1,000,000	1,001,374	723	1,002,097	1,001,374	723	1,002,097
Total							14,276,543	13,294,162	(761,938)	12,532,224	13,294,162	(761,938)	12,532,224
Water and Sewer Fund													
W/S Restricted Fund	Money Market	114512	04/30/2017	04/01/2017	0.2000%	1	234,139	234,139		234,139	234,139	0	234,139
W/S Operations	Money Market	114512	04/30/2017	04/01/2017	0.2000%	1	1,557,249	1,557,249	110,204	1,667,453	1,557,249	110,204	1,667,453
W/S Operations	Money Market	BTH	04/30/2017	04/01/2017	1.1000%	1	676,698	676,698	706	677,404	676,698	706	677,404
W/S Operations	TexPool	1111-000	04/30/2017	04/01/2017	0.2000%	1	1,000,872	1,000,872	585	1,001,457	1,000,872	585	1,001,457
W/S	CD	236685	12/20/2016	07/20/2017	0.7200%	81	1,000,000	1,001,775	593	1,002,368	1,001,775	593	1,002,368
W/S	CD	1431	01/10/2017	10/10/2017	0.9000%	163	1,000,000	1,001,455	766	1,002,221	1,001,455	766	1,002,221
W/S	CD	1012	06/20/2016	06/20/2017	0.9000%	51	1,000,000	1,006,752	769	1,007,521	1,006,752	769	1,007,521
Total							6,468,958	6,478,940	113,623	6,592,564	6,478,940	113,623	6,592,564
Capital Project Funds													
Capital Project Funds	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	75,340	75,340	718,449	793,789	75,340	718,449	793,789
Capital Project Funds	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	17,646	17,646	(5,140)	12,506	17,646	(5,140)	12,506
2009 GO Bonds/Capital Projects	CD	1k 2200006623	12/10/2015	03/15/2017	0.7000%	0	1,000,000	1,833	(1,833)	0	1,833	(1,833)	0
2009 GO Bonds/Capital Projects	CD	1k 2200006624	12/10/2015	04/12/2017	0.7000%	0	1,000,000	1,008,757	(1,008,757)	0	1,008,757	(1,008,757)	0
2009 GO Bonds/Capital Projects	CD	1k 2200005583	03/17/2016	06/17/2017	0.5500%	48	1,000,000	1,011,065	1,371	1,012,436	1,011,065	1,371	1,012,436
2009 GO Bonds	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	1,273,828	1,273,828	888,684	2,162,512	1,273,828	888,684	2,162,512
2009 GO Bonds	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	174,605	174,605	5,342	179,947	174,605	5,342	179,947
Total							4,541,419	3,563,074	598,116	4,161,190	3,563,074	598,116	4,161,190
Special Revenue Funds													
Restricted Park Development Fee	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	416,709	416,709	(18,083)	398,626	416,709	(18,083)	398,626
Restricted Park Development Fee	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	110,563	110,563	18,217	128,780	110,563	18,217	128,780
Restricted General Fund	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	410,255	410,255	17,520	427,775	410,255	17,520	427,775
Restricted General Fund	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	155,928	155,928	(17,938)	137,990	155,928	(17,938)	137,990
Total							1,093,455	1,093,455	(284)	1,093,171	1,093,455	(284)	1,093,171
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	04/30/2017	01/01/2017	0.2000%	1	1,469,068	1,469,068	(797,017)	672,051	1,469,068	(797,017)	672,051
Restricted Water Impact Fee	Money Market	BTH	04/30/2017	01/01/2017	1.1000%	1	65,493	65,493	(604)	64,889	65,493	(604)	64,889
Restricted Sewer Impact Fee	Money Market	114512	04/30/2017	01/01/2017	0.2000%	1	1,478,597	1,478,597	(799,022)	679,575	1,478,597	(799,022)	679,575
Restricted Sewer Impact Fee	Money Market	BTH	04/30/2017	01/01/2017	1.1000%	1	66,836	66,836	(1,221)	65,615	66,836	(1,221)	65,615
Restricted Roadway Impact Fee	Money Market	114512	04/30/2017	01/01/2017	0.2000%	1	1,458,224	1,458,224	(804,725)	653,499	1,458,224	(804,725)	653,499
Restricted Roadway Impact Fee	Money Market	BTH	04/30/2017	01/01/2017	1.1000%	1	61,070	61,070	2,027	63,097	61,070	2,027	63,097
Impact Fee Fund	CD	1650	04/20/2017	02/20/2018	1.1300%	296	1,000,000	0	1,000,000	1,000,000	0	1,000,000	1,000,000
Impact Fee Fund	CD	1651	04/20/2017	03/20/2018	1.1500%	324	1,000,000	0	1,000,000	1,000,000	0	1,000,000	1,000,000

City of Sachse, TX
Investment Portfolios
April 30, 2017

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change ¹	End of Month	Beginning of Month	Change
Impact Fee Fund	CD	1432	01/10/2017	11/10/2017	0.9300%	194	1,000,000	1,001,504	791	1,002,295	1,001,504	791
Impact Fee Fund	CD	236687	12/20/2016	08/21/2017	0.7800%	113	1,000,000	1,001,923	343	1,002,266	1,001,923	343
Street Maintenance Fund							8,599,288	6,602,715	(999,428)	6,203,287	6,602,715	(999,428)
Street Maintenance Tax	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	267,368	267,368	(180,005)	87,363	267,368	(180,005)
Street Maintenance Tax	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	42,335	42,335	44	42,379	42,335	44
Total							309,703	309,703	(179,961)	129,743	309,703	(179,961)
Health Insurance Fund												
Health Insurance	Money Market	114512	04/30/2017	05/01/2017	0.2000%	1	366,799	366,799	22,913	389,712	366,799	22,913
Health Insurance	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	47,284	47,284	50	47,334	47,284	50
Total							414,083	414,083	22,963	437,045	414,083	22,963
EDC Fund												
EDC PMMKT	Money Market	114512	04/30/2017	05/01/2017	0.2700%	1	2,575,718	2,575,718	60,503	2,636,221	2,575,718	60,503
EDC PMMKT	Money Market	BTH	04/30/2017	05/01/2017	1.1000%	1	115,582	115,582	121	115,703	115,582	121
Total							2,691,300	2,691,300	60,624	2,751,925	2,691,300	60,624
Total							39,361,024	35,413,707	(533,130)	34,880,575	35,413,707	(533,130)

Summary of Portfolios by Security Type
04/30/17

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value		
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	Change
Money Market Account	53.38%	1	0.6359%	21,151,332	21,151,333	-2,531,910	18,619,422	21,151,333	-2,531,910
TexPool	9.20%	1	0.3693%	3,206,664	3,206,664	1,876	3,208,540	3,206,664	1,876
CD's	37.42%	102	0.6906%	15,003,028	11,055,710	1,996,903	13,052,613	11,055,710	1,996,903
Total	100.00%			39,361,024	35,413,707	-533,130	34,880,575	35,413,707	-533,130

¹Change = Investment activity including earnings, deposits and withdrawals.

City of Sachse, TX
Investment Portfolios
May 31, 2017

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value			
							Principal Invested	Beginning of Month	Change ¹	End of Month	Beginning of Month	Change	End of Month
Debt Service													
GO Bond I&S Fund	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	746,700	746,700	(169,627)	577,073	746,700	(169,627)	577,073
GO Bond I&S Fund	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	232,728	232,728	261	232,989	232,728	261	232,989
GO Bond I&S Fund	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	0	180,783	180,783	0	180,783	180,783
Total							979,429	979,429	11,417	990,845	979,429	11,417	990,845
General Fund													
General Fund	TexPool	1111-000	05/31/2017	06/01/2017	0.7689%	1	2,207,083	2,207,083	1,441	2,208,524	2,207,083	1,441	2,208,524
General Fund	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	4,550,728	4,550,728	(2,661,456)	1,889,272	4,550,728	(2,661,456)	1,889,272
General Fund	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	750,906	750,906	842	751,748	750,906	842	751,748
General Fund	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	0	2,158,522	2,158,522	0	2,158,522	2,158,522
General Fund	CD	60050001311	11/10/2016	11/10/2017	0.7500%	163	1,000,000	1,006,144	621	1,006,765	1,006,144	621	1,006,765
General Fund	CD	60050001747	05/01/2017	05/10/2018	1.1500%	344	1,007,526	1,006,905	621	1,007,526	1,006,905	621	1,007,526
General Fund	CD	1013	06/20/2016	12/20/2017	1.0000%	203	1,000,000	1,008,360	829	1,009,189	1,008,360	829	1,009,189
General Fund	CD	1649	04/20/2017	01/20/2018	1.1000%	234	1,000,000	1,000,000	904	1,000,904	1,000,000	904	1,000,904
General Fund	CD	1430	01/10/2017	09/11/2017	0.8500%	103	1,000,000	1,002,097	700	1,002,797	1,002,097	700	1,002,797
Total							12,516,243	12,532,224	(496,976)	12,035,248	12,532,224	(496,976)	12,035,248
Water and Sewer Fund													
W/S Restricted Fund	Money Market	114512	05/31/2017	04/01/2017	0.2000%	1	234,139	234,139	0	234,139	234,139	0	234,139
W/S Operations	Money Market	114512	05/31/2017	04/01/2017	0.2000%	1	1,667,453	1,667,453	(433,007)	1,234,446	1,667,453	(433,007)	1,234,446
W/S Operations	Money Market	BTH	05/31/2017	04/01/2017	1.3200%	1	677,404	677,404	760	678,164	677,404	760	678,164
W/S Operations	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	0	680,229	680,229	0	680,229	680,229
W/S Operations	TexPool	1111-000	05/31/2017	04/01/2017	0.7689%	1	1,000,000	1,001,457	654	1,002,112	1,001,457	654	1,002,112
W/S	CD	236685	12/20/2016	07/20/2017	0.7200%	50	1,000,000	1,002,368	613	1,002,981	1,002,368	613	1,002,981
W/S	CD	1431	01/10/2017	10/10/2017	0.9000%	132	1,000,000	1,002,221	741	1,002,962	1,002,221	741	1,002,962
W/S	CD	1012	06/20/2016	06/20/2017	0.9000%	20	1,000,000	1,007,521	746	1,008,267	1,007,521	746	1,008,267
Total							6,578,996	6,592,564	250,736	6,843,300	6,592,564	250,736	6,843,300
Capital Project Funds													
Capital Project Funds	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	793,789	793,789	(219,760)	574,029	793,789	(219,760)	574,029
Capital Project Funds	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	12,506	12,506	27,872	40,378	12,506	27,872	40,378
Capital Project Funds	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	0	44,680	44,680	0	44,680	44,680
2009 GO Bonds/Capital Projects	CD	nk 220005583	03/17/2016	06/17/2017	0.5500%	17	1,000,000	1,012,436	0	1,012,436	1,012,436	0	1,012,436
2009 GO Bonds	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	2,162,512	2,162,512	2,471	2,164,983	2,162,512	2,471	2,164,983
2009 GO Bonds	Money Market	BTH	05/31/2017	06/01/2017	1.1000%	1	179,947	179,947	(27,657)	152,289	179,947	(27,657)	152,289
2009 GO Bonds	Money Market	NexBank	05/31/2017	06/01/2017	1.3200%	1	0	0	168,513	168,513	0	168,513	168,513
Total							4,148,754	4,161,190	(3,881)	4,157,310	4,161,190	(3,881)	4,157,310
Special Revenue Funds													
Restricted Park Development Fee	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	398,626	398,626	(83)	398,543	398,626	(83)	398,543
Restricted Park Development Fee	Money Market	BTH	05/31/2017	06/01/2017	1.1000%	1	128,780	128,780	150	128,930	128,780	150	128,930
Restricted General Fund	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	427,775	427,775	5,490	433,265	427,775	5,490	433,265
Restricted General Fund	Money Market	BTH	05/31/2017	06/01/2017	1.1000%	1	137,990	137,990	88	138,078	137,990	88	138,078
Total							1,093,171	1,093,171	5,645	1,098,816	1,093,171	5,645	1,098,816
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	672,051	672,051	(427,810)	244,241	672,051	(427,810)	244,241
Restricted Water Impact Fee	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	64,889	64,889	5,105	69,994	64,889	5,105	69,994
Restricted Water Impact Fee	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	0	522,988	522,988	0	522,988	522,988

City of Sachse, TX
Investment Portfolios
May 31, 2017

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
Restricted Sewer Impact Fee	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	679,575	(433,612)	245,963	679,575	(433,612)	245,963
Restricted Sewer Impact Fee	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	65,615	4,873	70,488	65,615	4,873	70,488
Restricted Sewer Impact Fee	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	526,676	526,676	0	526,676	526,676
Restricted Roadway Impact Fee	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	653,499	(467,386)	186,113	653,499	(467,386)	186,113
Restricted Roadway Impact Fee	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	63,097	(9,761)	53,336	63,097	(9,761)	53,336
Restricted Roadway Impact Fee	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	398,521	398,521	0	398,521	398,521
Impact Fee Fund	CD	1650	04/20/2017	02/20/2018	1.1300%	265	1,000,000	929	1,000,929	1,000,000	929	1,000,929
Impact Fee Fund	CD	1651	04/20/2017	03/20/2018	1.1500%	293	1,000,000	945	1,000,945	1,000,000	945	1,000,945
Impact Fee Fund	CD	1432	01/10/2017	11/10/2017	0.9300%	163	1,000,000	766	1,003,061	1,002,295	766	1,003,061
Impact Fee Fund	CD	236687	12/20/2016	08/21/2017	0.7800%	82	1,000,000	964	1,003,230	1,002,266	964	1,003,230
Street Maintenance Fund							6,198,726	123,198	6,326,484	6,203,287	123,198	6,326,484
Street Maintenance Tax	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	87,363	24,426	111,789	87,363	24,426	111,789
Street Maintenance Tax	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	42,379	48	42,427	42,379	48	42,427
Total							129,742	24,474	154,216	129,743	24,474	154,216
Health Insurance Fund												
Health Insurance	Money Market	114512	05/31/2017	06/01/2017	0.2000%	1	389,712	6,105	395,817	389,712	6,105	395,817
Health Insurance	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	47,334	53	47,387	47,334	53	47,387
Total							437,046	6,158	443,204	437,045	6,158	443,204
EDC Fund												
EDC PMMKT	Money Market	114512	05/31/2017	06/01/2017	0.2700%	1	2,636,221	(286,672)	2,349,549	2,636,221	(286,672)	2,349,549
EDC PMMKT	Money Market	BTH	05/31/2017	06/01/2017	1.3200%	1	115,703	130	115,833	115,703	130	115,833
EDC PMMKT	Money Market	NexBank	05/31/2017	06/01/2017	1.2100%	1	0	321,243	321,243	0	321,243	321,243
Total							2,751,924	34,701	2,786,625	2,751,925	34,701	2,786,625
							34,834,031	(44,529)	34,836,047	34,880,575	(44,529)	34,836,047

Summary of Portfolios by Security Type

05/31/17

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value		
				Principal Invested	Beginning of Month	Change	End of Month	Change	End of Month
Money Market Account	53.29%	1	0.8331%	18,619,422	18,619,422	-56,003	18,563,418	-56,003	18,563,418
TexPool	9.22%	1	0.7689%	3,207,083	3,208,540	2,095	3,210,636	2,095	3,210,636
CD's	37.50%	159	0.9099%	13,007,526	13,052,613	9,379	13,061,992	9,379	13,061,992
Total	100.00%			34,834,031	34,880,575	-44,529	34,836,047	-44,529	34,836,047

1Change = Investment activity including earnings deposits and withdrawals.

City of Sachse, TX
Investment Portfolios
June 30, 2017

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value			
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	Change	End of Month
DEBT SERVICE													
GO Bond I&S Fund	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	577,073	577,073	13,389	590,462	577,073	13,389	590,462
GO Bond I&S Fund	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	232,989	232,989	272	233,261	232,989	272	233,261
GO Bond I&S Fund	Money Market	NexBank	06/30/2017	07/01/2017	1.2100%	1	180,783	180,783	199	180,982	180,783	199	180,982
Total							990,845	990,845	13,860	1,004,705	990,845	13,860	1,004,705
General Fund													
General Fund	TexPool	1111-000	06/30/2017	07/01/2017	0.8817%	1	2,208,524	2,208,524	1,601	2,210,125	2,208,524	1,601	2,210,125
General Fund	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	1,889,272	1,889,272	(1,044,644)	844,628	1,889,272	(1,044,644)	844,628
General Fund	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	751,748	751,748	876	752,624	751,748	876	752,624
General Fund	Money Market	NexBank	06/30/2017	07/01/2017	1.2100%	1	2,158,522	2,158,522	2,383	2,160,905	2,158,522	2,383	2,160,905
General Fund	CD	160050001311	11/10/2016	11/10/2017	0.7500%	133	1,003,028	1,006,765	641	1,007,406	1,006,765	641	1,007,406
General Fund	CD	160050001747	05/01/2017	05/10/2018	1.1500%	314	1,007,526	1,007,526	984	1,008,510	1,007,526	984	1,008,510
General Fund	CD	1013	06/20/2016	12/20/2017	1.0000%	173	1,000,000	1,009,189	857	1,010,046	1,009,189	857	1,010,046
General Fund	CD	1649	04/20/2017	01/20/2018	1.1000%	204	1,000,000	1,000,904	935	1,001,839	1,000,904	935	1,001,839
General Fund	CD	1430	01/10/2017	09/11/2017	0.6500%	73	1,000,000	1,002,797	724	1,003,521	1,002,797	724	1,003,521
Total							12,018,620	12,035,248	(1,035,643)	10,999,605	12,035,248	(1,035,643)	10,999,605
Water and Sewer Fund													
W/S Restricted Fund	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	234,139	234,139		234,139	234,139	0	234,139
W/S Operations	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	1,234,446	1,234,446	(5,352)	1,229,094	1,234,446	(5,352)	1,229,094
W/S Operations	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	678,164	678,164	790	678,954	678,164	790	678,954
W/S Operations	Money Market	NexBank	06/30/2017	07/01/2017	1.4200%	1	680,229	680,229	751	680,980	680,229	751	680,980
W/S Operations	TexPool	1111-000	03/31/2017	04/01/2017	0.8817%	1	1,002,112	1,002,112	726	1,002,838	1,002,112	726	1,002,838
W/S	CD	236685	12/20/2016	07/20/2017	0.7200%	20	1,000,000	1,002,981	594	1,003,575	1,002,981	594	1,003,575
W/S	CD	1431	01/10/2017	10/10/2017	0.9000%	102	1,000,000	1,002,962	767	1,003,729	1,002,962	767	1,003,729
W/S	CD	1810	06/20/2017	06/20/2018	1.4000%	355	1,000,000	1,008,267	770	1,009,037	1,008,267	770	1,009,037
Total							6,829,090	6,843,301	(954)	6,842,346	6,843,301	(954)	6,842,346
Capital Project Funds													
Capital Project Funds	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	574,029	574,029	189,889	763,918	574,029	189,889	763,918
Capital Project Funds	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	40,378	40,378	80	40,458	40,378	80	40,458
Capital Project Funds	Money Market	NexBank	06/30/2017	07/01/2017	1.4200%	1	44,680	44,680	86	44,766	44,680	86	44,766
2009 GO Bonds/Capital Projects	CD	nk 220005583	03/17/2016	06/17/2017	0.5500%	0	1,000,000	1,012,436	(1,012,436)	0	1,012,436	(1,012,436)	0
2009 GO Bonds	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	2,164,983	2,164,983	713,211	2,878,194	2,164,983	713,211	2,878,194
2009 GO Bonds	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	152,289	152,289	144	152,434	152,289	144	152,434
2009 GO Bonds	Money Market	NexBank	06/30/2017	07/01/2017	0.2000%	1	168,513	168,513	150	168,663	168,513	150	168,663
Total							4,144,873	4,157,310	(108,876)	4,048,433	4,157,310	(108,876)	4,048,433
Special Revenue Funds													
Restricted Park Development Fee	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	398,543	398,543	0	398,543	398,543	0	398,543
Restricted Park Development Fee	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	128,930	128,930	149	129,079	128,930	149	129,079
Restricted General Fund	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	433,265	433,265	463	433,728	433,265	463	433,728
Restricted General Fund	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	138,078	138,078	223	138,301	138,078	223	138,301
Total							1,098,816	1,098,816	835	1,099,651	1,098,816	835	1,099,651
Impact Fee Fund													
Restricted Water Impact Fee	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	244,241	244,241	28,683	272,924	244,241	28,683	272,924
Restricted Water Impact Fee	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	69,994	69,994	83	70,077	69,994	83	70,077
Restricted Water Impact Fee	Money Market	NexBank	06/30/2017	07/01/2017	1.4200%	1	522,988	522,988	585	523,573	522,988	585	523,573
Restricted Sewer Impact Fee	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	245,963	245,963	23,079	269,042	245,963	23,079	269,042

City of Sachse, TX
Investment Portfolios
June 30, 2017

Source	Description	Cusip/ Ref	Purchase Date	Maturity Date	Coupon (Int. Rate)	Days to Maturity	Book Value			Market Value		
							Principal Invested	Beginning of Month	Change 1	End of Month	Beginning of Month	End of Month
Restricted Sewer Impact Fee	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	70,488	70,488	81	70,569	70,488	81
Restricted Sewer Impact Fee	Money Market	NexBank	06/30/2017	07/01/2017	1.4200%	1	526,676	526,676	576	527,252	526,676	576
Restricted Roadway Impact Fee	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	186,113	186,113	18,601	204,714	186,113	18,601
Restricted Roadway Impact Fee	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	53,336	53,336	62	53,398	53,336	62
Restricted Roadway Impact Fee	Money Market	NexBank	06/30/2017	07/01/2017	1.4200%	1	398,521	398,521	438	398,959	398,521	438
Impact Fee Fund	CD	1650	04/20/2017	02/20/2018	1.4300%	235	1,000,000	1,000,929	960	1,001,889	1,000,929	960
Impact Fee Fund	CD	1651	04/20/2017	03/20/2018	1.1500%	263	1,000,000	1,000,945	978	1,001,923	1,000,945	978
Impact Fee Fund	CD	1432	01/10/2017	11/10/2017	0.9300%	133	1,000,000	1,003,061	792	1,003,853	1,003,061	792
Impact Fee Fund	CD	236687	12/20/2016	08/21/2017	0.7800%	52	1,000,000	1,003,230	643	1,003,873	1,003,230	643
Street Maintenance Fund							6,318,320	6,326,484	75,561	6,402,047	6,326,484	75,561
Street Maintenance Tax	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	111,789	111,789	27,201	138,990	111,789	27,201
Street Maintenance Tax	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	42,427	42,427	49	42,476	42,427	49
Total							154,216	154,216	27,250	181,466	154,216	27,250
Health Insurance Fund												
Health Insurance	Money Market	114512	06/30/2017	07/01/2017	0.2000%	1	395,817	395,817	3,187	399,004	395,817	3,187
Health Insurance	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	47,387	47,387	55	47,442	47,387	55
Total							443,204	443,204	3,242	446,446	443,204	3,242
EDC Fund												
EDC PMMKT	Money Market	114512	06/30/2017	07/01/2017	0.2700%	1	2,349,549	2,349,549	7,805	2,357,354	2,349,549	7,805
EDC PMMKT	Money Market	BTH	06/30/2017	07/01/2017	1.4200%	1	115,833	115,833	135	115,968	115,833	135
EDC PMMKT	Money Market	NexBank	06/30/2017	07/01/2017	1.2100%	1	321,243	321,243	355	321,598	321,243	355
Total							2,786,625	2,786,625	8,295	2,794,920	2,786,625	8,295
							34,784,608	34,836,047	(1,016,430)	33,819,619	34,836,047	(1,016,430)

Summary of Portfolios by Security Type
06/30/17

Security Type	Percent of Total (Book Value)	Average # of days	Average Yield	Book Value			Market Value		
				Principal Invested	Beginning of Month	Change	End of Month	Beginning of Month	End of Month
Money Market Account	54.84%	1	0.8961%	18,563,418	18,563,418	-15,966	18,547,454	18,563,418	18,547,454
TexPool	9.50%	1	0.8817%	3,210,636	3,210,636	2,327	3,212,963	3,210,636	3,212,963
CD's	35.66%	171	0.9546%	13,010,554	13,061,992	-1,002,791	12,059,201	13,061,992	12,059,201
Total	100.00%			34,784,608	34,836,047	-1,016,430	33,819,619	34,836,047	33,819,619

1 Change = Investment activity including earnings, deposits and withdrawals.



City of Sachse, Texas

Legislation Details (With Text)

File #: 17-3947 **Version:** 1 **Name:** 9-1-1 Interlocal Agreement Extension
Type: Agenda Item **Status:** Agenda Ready
File created: 8/15/2017 **In control:** City Council
On agenda: 8/21/2017 **Final action:**
Title: Approve an extension to the existing 911 Interlocal Agreement between the City of Sachse and the North Central Texas Council of Governments.
Sponsors:
Indexes:
Code sections:
Attachments: [Interlocal - NCTCOG - 911 Services - 2015](#)
[Sachse Revised Addendum](#)

Date	Ver.	Action By	Action	Result
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Title

Extension of NCTCOG 911 Interlocal Agreement

Background

The City of Sachse currently contracts with the North Central Texas Council of Governments to provide 911 telephone service and infrastructure to our city. This service has been provided by NCTCOG for over twenty years. Our latest interlocal agreement became effective September 1, 2015 and expires August 31, 2017. NCTCOG is currently undergoing a process to be designated as a 911 Communication District. As a member city receiving 911 services, council enacted a resolution on August 15, 2016, approving the NCTCOG's intent to pursue designation as a Communication District. This process is not yet complete and is expected to continue well into 2018. The NCTCOG desires to extend our existing interlocal agreement with no changes until such time as the district designation process is complete, at which point a new interlocal agreement will be constructed.

Policy Considerations

There are no changes, only an extension to the service life of the agreement.

Budgetary Considerations

None

Staff Recommendations

Authorize the City Manager to execute an extension to the existing 911 Interlocal Agreement between the City of Sachse and the North Central Texas Council of Governments.

**INTERLOCAL AGREEMENT BETWEEN THE
NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS AND
City of Sachse
FOR 9-1-1 SERVICE, AND EQUIPMENT**

Article 1: Parties & Purpose

- 1.1 The North Central Texas Council of Governments (hereafter NCTCOG) is a regional planning commission and political subdivision of the State of Texas organized and operating under the Texas Regional Planning Act of 1965, as amended, chapter 391 of the Local Government Code. NCTCOG has developed a Strategic Plan (Plan) to establish and maintain 9-1-1 emergency telephone service in State Planning Region 4, and the Commission on State Emergency Communications (CSEC) has approved its current Plan.
- 1.2 City of Sachse is a local government that operates one or more Public Service Answering Points (PSAPs) that assist in implementing the Plan as authorized by Chapter 771 of the Health and Safety Code.
- 1.3 City of Sachse (hereafter Local Government) is a local government that is authorized to perform addressing activities under the County Road and Bridge Act.
- 1.4 This contract is entered into between NCTCOG and Local Government under Chapter 791 of the Government Code so that Local Government can participate in the enhanced 9-1-1 emergency telephone system in the region and perform database maintenance activities.
- 1.5 The Commission on State Emergency Communications (CSEC or Commission), as authorized by the Health & Safety Code, Chapter 771, is the oversight and funding authority for regional councils implementing 9-1-1 and addressing/addressing maintenance services through local governments.

Article 2: Stipulations

As required by the Contract for 9-1-1 Services executed between NCTCOG and the CSEC, NCTCOG shall execute Interlocal agreements between itself and its member local governments relating to the planning, development, operation, and provision of 9-1-1 services, the use of 9-1-1 funds and adherence to applicable law and the Commission on State Emergency Communications rules. At a minimum, the parties to this agreement agree:

- 2.1 To comply with applicable provisions of the State of Texas Uniform Grant Management Standards (UGMS);
- 2.2 That NCTCOG and/or the Commission may withhold, decrease, or seek the return of or reimbursement of 9-1-1 funds in the event that those 9-1-1 funds were used in noncompliance with applicable law and/or CSEC Rules;
- 2.3 That Local Government shall return or reimburse NCTCOG and/or the Commission, as applicable, any 9-1-1 funds used in noncompliance with applicable law and/or CSEC Rules;
- 2.4 That such return or reimbursement of 9-1-1 funds to NCTCOG and/or the Commission, as applicable, shall be made by the Local Government within 60 days after demand by NCTCOG or Commission, unless an alternative repayment plan is approved by NCTCOG and then submitted to the Commission for approval;
- 2.5 To comply with the Uniform Grant Management Standards (UGMS), applicable law and/or CSEC Rules, in regards to the ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 funds; in connection with the provisions of 9-1-1 service (9-1-1 equipment);

- 2.6 To maintain a current inventory of all 9-1-1 equipment consistent with Uniform Grant Management Standards (UGMS), applicable law and/or CSEC Rules;
- 2.7 To reimburse NCTCOG and/or Commission for damage to 9-1-1 equipment caused by intentional misconduct, abuse, misuse or negligence by PSAP employees or other persons; or acts of nature or war, though this provision shall not include ordinary wear and tear or ordinary day to day use of equipment;
- 2.8 That NCTCOG and Local Government shall maintain accurate fiscal records and supporting documentation of all 9-1-1 funds distributed to such Local Government and all 9-1-1 funds spent by such Local Government for 9-1-1 service, with specific detail for 9-1-1 funds received, and consistent with Uniform Grant Management Standards (UGMS), applicable law and/or CSEC Rules, and as approved in NCTCOG's current strategic plan;
- 2.9 That the Commission or its duly authorized representative and NCTCOG shall have access to and the right to examine all books, accounts, records, files, and/or other papers, or property pertaining to the 9-1-1 service, belonging to or in use by the Local Government or by any other entity that has performed or will perform database maintenance activities;
- 2.10 To recognize that the Commission reserves the right to perform on-site monitoring of NCTCOG and/or its performing Local Government for compliance with applicable law, and NCTCOG and Local Government agree to cooperate fully with such on-site monitoring;

Article 3: Program Deliverables – 9-1-1 & Database Maintenance

Local Government agrees to comply with all applicable law, CSEC Rules and NCTCOG policies, as they pertain to the 9-1-1 Program administered by NCTCOG, in providing the following deliverables to this contract. To the extent that NCTCOG policies are not consistent with applicable law, the applicable law prevails.

Ownership, Transference & Disposition

- 3.1 NCTCOG shall establish ownership of all 9-1-1 and ancillary equipment procured with 9-1-1 funds as defined herein, and located within the Local Government's jurisdiction. NCTCOG may maintain ownership, or it may transfer ownership to the Local Government. Before any such transfer of ownership, NCTCOG will evaluate the adequacy of controls of Local Government to ensure that sufficient controls and security exist by which to protect and safeguard the equipment procured with 9-1-1 funds for the purpose of delivery of 9-1-1 calls. It is understood that the ancillary equipment identified in paragraph 3.2c below, may or may not be procured by NCTCOG on behalf of Local Government, according to NCTCOG's Strategic 9-1-1 Plan.
- 3.2 The basic equipment categories are:
 - a. 9-1-1 Equipment
 - i. Customer Premise Equipment (CPE) – telephone equipment located at the PSAPs which may include telephones, integrated workstations, servers, ANI controllers, software, monitors, gateways, routers and any other equipment necessary for 9-1-1 call delivery to the PSAP;
 - ii. Telecommunications Device for the Deaf (TDD)/Teletypewriter (TTY)
 - b. Ancillary Equipment
 - i. NCTCOG owned ancillary equipment, if applicable

ii. Recorders

- 3.3 Transfer-of-ownership documents shall be prepared by NCTCOG and signed by both parties upon transference of ownership of any ancillary equipment in accordance with UGMS and the State Comptroller of Public Accounts.
- 3.4 The local government shall provide adequate insurance policies on such equipment to provide for the replacement of the equipment in cases of losses due to anything other than daily use and normal wear and tear. The local government shall provide written proof of this insurance to NCTCOG annually.
- 3.5 Local Government is responsible for notifying NCTCOG upon disposition of equipment due to obsolescence, failure, or other planned replacement, transfer documents. Capital Recovery Asset Disposal Notices (as required by CSEC Rule 251.5) shall be prepared by NCTCOG in accordance with UGMS and the State Comptroller of Public Accounts.

Inventory

- 3.6 NCTCOG shall maintain property records, reconciled to the Local Government's general ledger account at least once per year, in accordance with CSEC Rule 251.5, *Guidelines for 9-1-1 Equipment Management, Disposition and Capital Recovery*, UGMS, and the State Property Accounting Policy and Procedures Manual.
- 3.7 The owner of the ancillary equipment, or the party to whom responsibility is assigned, shall cooperate with NCTCOG to provide inventory information for the Annual Certification of 9-1-1 Program Assets, as required by CSEC Rules 251.5, *Guidelines for 9-1-1 Equipment Management, Disposition and Capital Recovery*.
- 3.8 A physical inventory shall be conducted annually by NCTCOG.
- 3.9 Any lost or stolen equipment shall be reported to NCTCOG as soon as possible, and shall be duly investigated by Local Government and NCTCOG immediately.

Security

- 3.10 Local Government will comply with the current Criminal Justice Information Services (CJIS) Security Policy (CJISD-ITS-DOC-08140-5.0) as a minimum-security mandate for Customer Premise Equipment/Integrated or Workstations. A signed copy of the agreement must be available for inspection at all times
- 3.11 Local Government will protect the CPE, ancillary and database Maintenance/GIS equipment by implementing measures that secure the premises (including equipment room) of its PSAPs or addressing office against unauthorized entrance or use.
- 3.12 Local Government will operate within local standard procedures and take appropriate security measures as may be necessary to ensure that non-CSEC approved third-party software applications cannot be integrated into the PSAP(s)' Customer Premise Equipment/Integrated or Workstations as outlined in CSEC Rule 251.7, *Guidelines for Implementing Integrated Services*.
- 3.13 Local Government shall not attach nor integrate any hardware device or software application without prior written approval of NCTCOG. Further, no unauthorized person shall configure, manipulate, or modify any hardware device or software application. Such authority can only be granted by NCTCOG.
- 3.14 Local Government will adhere to Health & Safety Code, Section 771.061, Confidentiality of Information, in maintaining all 9-1-1 Addressing databases.

- 3.15 Local Government mandates each person who is authorized to receive, store, process, and/or transmit Customer Premise Information must have a unique identification login and be logged into such equipment identifying their legitimacy for use.
- 3.16 Local Governments shall insure that no personnel access the USB ports on the CPE equipment.

Maintenance

- 3.17 NCTCOG shall practice preventive maintenance on all NCTCOG owned or leased CPE, ancillary equipment, software, and databases, including, at a minimum, backing up data as necessary. NCTCOG shall also be responsible for any maintenance costs on the before mentioned equipment.
- 3.18 Local Government will maintain 9-1-1 equipment and areas by ensuring cleanliness.
- 3.19 Local Government shall notify NCTCOG Operation Specialist when there is any scheduled maintenance on commercial power backup generator, at least 48 hours prior to work being done.
- 3.20 Local Government shall immediately notify NCTCOG Operation Specialist of any power or generator outages. If the outage affects the 9-1-1 system, trouble reporting procedures should be followed.
- 3.21 For Local Governments that have administrative telephone system integration with NCTCOG 9-1-1 equipment, NCTCOG requires a contingency plan identifying their back-up solution for the administrative telephone system. If a contingency plan is not provided to NCTCOG within 30 days of contract execution, NCTCOG reserves the right to remove the administrative phone lines from the 9-1-1 equipment.
- 3.22 Local Government shall notify the NCTCOG Technical Team by calling 888-311-3911. In addition, the Local Government may utilize one of the following methods:
 - 1. via email to support@nct911.org
 - 2. via the Trouble Ticket System (accessed by using the icon on the toolbar)
 - 3. <http://tracker.nctcog.org/scc>

Supplies

- 3.23 Local Government will purchase supplies necessary for the continuous operation of its 9-1-1 CPE, and Ancillary equipment (i.e. printer supplies and paper).

Training

Local Government shall:

- 3.24 Provide telecommunicators access to emergency communications equipment training as approved in NCTCOG's Strategic Plan, or as determined by the Local Government.

- 3.25 These telecommunicators shall be scheduled for their 9-1-1 equipment training within 120 days of their hire date.
- 3.26 Ensure that the 9-1-1 telecommunicators receive TDD/TTY training every six months as mandated by the Department of Justice. This can be achieved by completing the on-line TTY refresher modules within 45 days of issuance, or attend the 4 hour TDD/TTY course at NCTCOG, or Local Government hosted training.
- 3.27 Ensure that 9-1-1 PSAP Supervisory personnel or designee attend tri-yearly training/meetings offered at NCTCOG to keep the PSAP updated on current events. A minimum of two meetings per year are required for each PSAP.
- 3.28 Ensure that all telecommunicators have access to the NCTCOG 9-1-1 Training website and abide by TCLEOSE mandated rules and regulations for telecommunicator requirements.
- 3.29 Beginning February 1, 2012, ensure that all telecommunicator attend a 9-1-1 equipment and technology refresher course every 2 years.

Facilities

- 3.30 Local Government shall meet minimum requirement for back room requirements. Must comply with specifications from NCTCOG (See Attachment C). Any expenses associated with this requirement are the responsibility of the PSAP.
- 3.31 Local Government's equipment room and 9-1-1 communications area must maintain a temperature of 65-80 degrees Fahrenheit.
Local Government will maintain 9-1-1 equipment and areas by ensuring cleanliness.
- 3.32 Local Government's 9-1-1 equipment room and communications area shall be in compliance with the American with Disability Act of 1990.
- 3.33 Local Government shall provide updated or current access or security policies to NCTCOG.
- 3.34 NCTCOG staff and contracted vendors shall have access to the 9-1-1 equipment room and communications area on a 24 X 7 X 365 basis without prior notice.

Operations

Local Government shall:

- 3.35 Designate PSAP Supervisory personnel or designee and provide related contact information (to include after hour contact information) as a single point of contact for NCTCOG.
- 3.36 Coordinate with NCTCOG in the planning for, implementation and operation of all 9-1-1 equipment.
- 3.37 Monitor the 9-1-1 equipment and report any failures or maintenance issues immediately to the NCTCOG Technical Team through appropriate trouble reporting procedure.
- 3.38 Test all 9-1-1 and ancillary equipment for proper operation and user familiarity at least once per month.
- 3.39 Power cycles all 9-1-1 equipment at a minimum of 1 time per week.

- 3.40 Test all 9-1-1 TDD/TTYs for proper operation and to maintain user familiarity at least once per month.
- 3.41 Log all TDD/TTY calls, and fax copies to NCTCOG by the first of each month. If logs are not received by the 10th day of the month, documentation requesting the logs will be sent to the chief/sheriff. Copies should also be made available upon request by NCTCOG and Department of Justice.
- 3.42 Limit access to all 9-1-1 equipment and related data to authorized personnel.
- 3.43 Make no changes to 9-1-1 equipment, software, or programs without prior written consent from NCTCOG.
- 3.44 Make no changes or modifications to any configuration, software, or hardware provided by NCTCOG other than adding the agents and editing the auto-dial feature.
- 3.45 Provide a safe and healthy environment for all 9-1-1 telecommunicators, which enhance proper use and maintenance of 9-1-1 equipment.
- 3.46 Provide upon request any testing documentation or applicable paperwork required by CSEC and NCTCOG within 24 hours.
- 3.47 The PSAP shall keep at least one 10-digit emergency telephone number that is not part of an automated system to be used for 9-1-1 transfer calls and default routing. These numbers shall be answered by a live person 24 hours a day, 7 days a week and should have the ability to be call forwarded. Any change in this 10-digit emergency number shall be reported to NCTCOG in writing.
- 3.48 The PSAP shall report ANI/ALI discrepancies utilizing the tools in the dispatch mapping solution provided by NCTCOG.
- 3.49 Incomplete ANI/ALI Problem Call Reports returned to PSAP shall be completed and faxed back to NCTCOG within 72 hours.
- 3.50 Test calls to clear ANI/ALI Problem Call Reports shall be made by PSAP within 24 hours. Problems shall be reported on a new ANI/ALI discrepancy and submitted via the dispatch mapping solution.
- 3.51 Medical providers and other agencies that require frequent transfers during 9-1-1 calls must have and utilize a toll free transfer number.
- 3.52 Notification of change in medical, law enforcement or fire responders shall be made in writing to NCTCOG at least 45 days prior to change.
- 3.53 Submit a signed Manual ALI Query form to NCTCOG annually and agree to use ALI lookup feature only in the handling and processing of an emergency telephone call.
- 3.54 Each PSAP shall submit an emergency plan for 9-1-1 communications.
- 3.55 The PSAP shall have documented procedures for the transfer of administration lines where call center evacuation is required.
- 3.56 Comply with NCTCOG policy and procedures for PSAP moves/changes posted on the NCTCOG website.
- 3.57 PSAP Agency should have adequate personnel trained and available to operate the generator.
- 3.58 PSAP Agency shall be able to engage NCTCOG owned UPS bypass switch, where applicable.
- 3.59 PSAP Agency shall test generator at least monthly to ensure that all NCTCOG equipment remains functional. All tests shall be reported monthly to the PSAP Operations Specialist
- 3.60 All telecommunicators shall re-transmit (rebid) all wireless calls to receive most accurate caller location.
- 3.61 PSAP Agency shall keep on file the proper trouble ticketing log, provided by NCTCOG, to document ticketing information when reporting to NCTCOG Tech Support issues with issues on the 9-1-1 equipment. It is not required for the PSAP Agency to turn in this report on a monthly basis, but to keep as a reference at their level. NCTCOG

- reserves the right to request these trouble logs at any time. Trouble ticket logs must be kept for the duration of this agreement.
- 3.62 The make busy shall only be activated in emergency or evacuation situations.

Performance Monitoring

- 3.63 Local Government agrees to fully cooperate with all monitoring requests from NCTCOG and/or Commission for the purposes of assessing and evaluating Local Government's performance of the deliverables specified in this contract, and as outlined in Program Deliverables noted above.

Article 4: Procurement

- 4.1 NCTCOG may purchase, lease, or otherwise procure, on Local Government's behalf, the 9-1-1 equipment, software, services, and other items described in the current Strategic Plan.
- 4.2 NCTCOG and the Local Government agree to use competitive procurement practices and procedures similar to those required by state law for cities or counties, as well as CSEC Rule 251.8, *Guidelines for the Procurement of Equipment and Services with 9-1-1 Funds*.

Article 5: Database Maintenance

- 5.1 Only applies to counties.

Article 6: Financial

As authorized in Chapter 771 of the Texas Health & Safety Code, Sections 771.055, 771.056, 771.071, 771.072 and 771.075:

- 6.1 NCTCOG shall develop a plan to meet Local Government needs for the establishment and operation of 9-1-1 service throughout the region served, according to standards established and approved by the CSEC.
- 6.2 The provisioning of 9-1-1 service throughout the region shall be funded by emergency service fees and/or equalization surcharge, based upon state appropriations.
- 6.3 Allowable and disallowed expenditures shall be determined by the appropriations, rules, policies and procedures as established by the CSEC, and as provided for the Local Government in NCTCOG's approved Strategic Plan.

Article 7: Records

- 7.1 Local Government agrees to maintain financial and any other 9-1-1 documentation adequate to document its performance, costs, and receipts under this contract. Local Government agrees to maintain these records for the current fiscal year and the previous two (2) fiscal years. Local government may request in writing to maintain these records electronically, if that technology is in place.
- 7.2 For the purpose of reimbursement, Local Government shall maintain sufficient records detailing the significant history of procurement, including the rationale for the method of procurement, the selection of contract type, the contractor selection or rejection, and the

- basis for the contract price. Local Government agrees to maintain these records for the current fiscal year and the previous two (2) fiscal years.
- 7.3 Local Government agrees to preserve the records for three years after receiving final payment under this contract. If an audit of or information in the records is disputed or the subject of litigation, Local Government agrees to preserve the records until the dispute or litigation is finally concluded, regardless of the expiration or early termination of this contract;
- 7.4 NCTCOG and/or Commission are entitled to inspect and copy, during normal business hours at Local Government's offices, the records maintained under this contract for as long as they are preserved. NCTCOG is also entitled to visit Local Government's offices, talk to its personnel, and audit its applicable 9-1-1 records, all during normal business hours, to assist in evaluating its performance under this contract;
- 7.5 The Commission and the Texas State Auditor have the same inspection, copying, and visitation rights as NCTCOG.
- 7.6 In terms of 9-1-1 records, excluding financial, Local Government shall comply with their own retention schedule, as per state statute.

Article 8: Nondiscrimination and Equal Opportunity

- 8.1 Local Government shall not exclude anyone from participating under this contract, deny anyone benefits under this contract, or otherwise unlawfully discriminate against anyone in carrying out this contract because of race, color, religion, sex, age, disability, handicap, or national origin.

Article 9: Dispute Resolution

- 9.1 The parties desire to resolve disputes arising under this contract without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between them. To this end, the parties agree not to sue one another, except to enforce compliance with paragraphs 10.1 – 10.4, until they have exhausted the procedures set out in these paragraphs.
- 9.2 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising under this contract. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.
- 9.3 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to refer the dispute to a mutually designated legal mediator. Each party shall pay half the cost of the mediation services.
- 9.4 The parties agree to continue performing their duties under this contract, which are unaffected by the dispute, during the negotiation and mediation process.

Article 10: Suspension for Unavailability of Funds

- 10.1 Local Government acknowledges that NCTCOG's sole source of funding for this contract is the 9-1-1 fees collected by service providers and received by the state Comptroller's Office. If fees sufficient to pay Local Government under this contract are not paid to NCTCOG, or if the CSEC does not authorize NCTCOG to use the fees to pay Local Government, NCTCOG may suspend payment of monthly bills for 9-1-1 equipment by

giving Local Government notice of the suspension. The suspension is effective 10 calendar days after Local Government's receipt of the notice. Upon suspension of payment, Local Government's obligations under this contract are also suspended until NCTCOG resumes payment.

Article 11: Notice to Parties

- 11.1 Notice under this contract must be in writing and received by the party or his/her representative or replacement, to which the notice is addressed. Notice is received by a party: (1) when it is delivered to the party personally; (2) on the date shown on the return receipt if mailed by registered or certified mail, return receipt requested, to the party's address specified in paragraph 11.2 and signed on behalf of the party; or (3) three business days after its deposit in the United States Mail, with first-class postage affixed, addressed to the party's address specified in paragraph 11.3.
- 11.2 NCTCOG's address is:
P. O. Box 5888
Arlington, TX 76005-5888,
Attention: Executive Director.
- 11.3 Local Government's address is:
3815 Sachse Road Bldg. B
Sachse, TX 75048
Attention: Gina Nash
- 11.4 A party may change its address by providing notice of the change in accordance with paragraph 12.1.

Article 12: Effective Date and Term of Contract

- 12.1 This contract takes effect on September 1, 2015 on behalf of NCTCOG and Local Government, and it ends on August 31, 2017. Should for any reason Local Government withdraws from the E9-1-1 Service system prior to the end of the full term of this contract, in addition to all other remedies available to NCTCOG under state law and this contract, NCTCOG may seek a return of all 9-1-1 equipment purchased with 9-1-1 funds in the possession of Local Government. In the event of such withdrawal, both parties agree to work in good faith to establish a fair and equitable transition plan so as to assure continued emergency services to the citizens of Local Government.

Article 13: Miscellaneous

- 13.1 Each individual signing this contract on behalf of a party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.
- 13.2 This contract states the entire agreement of the parties, and an amendment to it is not effective unless in writing and signed by all parties.
- 13.3 Rules, Program Policy Statements, and Best Practices of CSEC as well as Chapter 771, Health and Safety Code, State Administration of Emergency Communications can be found on the CSEC website: <http://www.911.state.tx.us>. If unable to access, please contact NCTCOG 9-1-1 Program Offices for copies.

13.4 The following Attachments are part of this contract:

Contract for 9-1-1 Services between NCTCOG and CSEC (Attachment A)
Manual ALI Query Request (Attachment B)
NCTCOG Equipment Room Site Requirement (Attachment C)
Text to 9-1-1 Testing Requirements (Attachment D), where applicable
NCTCOG Move, Add and Change Procedures (Posted on www.nctcog.org)

This contract is binding on, and to the benefit of, the parties' successors in interest.

13.5 This contract is executed in duplicate originals.

CITY OF SACHSE



Gina Nash
City Manager

8-4-15

Date

NORTH CENTRAL TEXAS COUNCIL OF
GOVERNMENTS



Mike Eastland
Executive Director

Date

Attachment A
Contract for Services between the
Commission on State Emergency Commission (CSEC) and
North Central Texas Council of Governments (NCTCOG)

RECEIVED
SEP 11 2013
CSEC

Contract for 9-1-1 Service

Article 1. Parties and Purposes

- 1.1 The Texas Commission on State Emergency Communications ("Commission") is charged by law with the responsibility to oversee the provision of 9-1-1 service throughout the state, and North Central Texas Council of Governments ("RPC") is charged with the responsibility to provide 9-1-1 service in its region. Providing 9-1-1 service requires a partnership among and cooperative efforts by the Commission, the RPC, and the local governments represented on the RPC's governing body.
- 1.2 Health and Safety Code Section 771.078 requires the Commission and the RPC to contract for the provision of 9-1-1 service. Per the statute and Commission Rule 251.12, *Contracts for 9-1-1 Service*, a contract must provide for:
 - (a) the reporting of financial information regarding administrative expenses by regional planning commissions in accordance with generally accepted accounting principles;
 - (b) the reporting of information regarding the current performance, efficiency, and degree of implementation of emergency communications services in each regional planning commission's service area;
 - (c) the collection of efficiency data on the operation of 9-1-1 answering points;
 - (d) standards for the use of answering points and the creation of new answering points;
 - (e) quarterly disbursements of money due under the Contract, except as provided by Subdivision (f);
 - (f) the Commission to withhold disbursement to a regional planning commission that does not follow a standard imposed by the Contract, a Commission rule, or a statute; and
 - (g) a means for the Commission to give an advance on a quarterly distribution under the Contract to a regional planning commission that has a financial emergency.
- 1.3 The Commission and the RPC enter into this Contract for 9-1-1 Service ("Contract") to clarify and better define the rights and duties of each in carrying out their individual and collective responsibilities under the law.

Article 2. Compliance with Applicable Law

- 2.1 The RPC shall comply with all applicable federal and state laws ("applicable law") in carrying out its strategic plan that has been approved by the Commission.
- 2.2 Applicable law, as defined in the prior section, includes but is not limited to Health and Safety Code Chapter 771; Commission Rules (Title 1, Part 12, Texas Administrative Code) and Program Policy Statements; the biennial state General

Appropriations Act; Texas Government Code Chapter 783 (Uniform Grant and Contract Management, including Uniform Grant Management Standards [UGMS] Title 34, Part 1, Chapter 20, Subchapter I), Chapter 441, Subchapter J (Preservation and Management of Local Government Records Act), and Chapter 2260 (Resolution of Certain Contract Claims Against the State); and Texas Local Government Code Chapter 391 (Regional Planning Commissions).

- 2.3 The RPC shall repay any allocated and distributed equalization surcharge and 9-1-1 service fees (collectively, "9-1-1 funds") expended by the RPC in noncompliance with applicable law. Such reimbursement shall be made in accordance with established Commission policies and procedures. The RPC shall advise the Commission in writing of its efforts to recover 9-1-1 funds in accordance with Article 4.1 herein.
- 2.4 In accordance with Health and Safety Code Section 771.078(c)(6), the Commission may withhold disbursement of funds to the RPC for failing to follow a standard imposed by this Contract or applicable law.
- 2.5 The RPC shall maintain, at a minimum, a separate investment account for all 9-1-1 funds received. The RPC shall utilize an accounting system that complies with applicable law, including specifically the requirements in UGMS, Subpart C – Post Award Requirements, Section .20 – Standards for Financial Management Systems – which requires recipients of state funds to maintain records which adequately identify the source and application of funds provided for financially assisted activities. These records must contain information pertaining to grant or sub grant awards and authorizations, obligations, unobligated balances, assets, liabilities, outlays or expenditures, and income.

Article 3. Monitoring Compliance

- 3.1 The RPC recognizes that the Commission reserves the right to perform monitoring of the RPC and/or its performing local governments or Public Safety Answering Points (PSAPs) for compliance with applicable law, and the RPC agrees to cooperate fully with such monitoring.
- 3.2 The RPC recognizes that the Commission reserves the right to monitor RPC financial procedures and validate financial reimbursement requests for compliance with applicable law, accuracy, completeness, and appropriateness, prior to the Commission distributing allocated 9-1-1 funds.

Article 4. Standard Interlocal Agreement with Local Governments

- 4.1 The RPC shall use interlocal agreements between itself and its local governments relating to the planning, development, operation, and provision of 9-1-1 service, the use of 9-1-1 funds and adherence to applicable law. These agreements must, at a minimum, provide for compliance with applicable law by including provisions that:

- (a) the RPC will provide 9-1-1 funds to the local governments on a cost reimbursement basis using a monitoring process that provides assurance that the reimbursement requests from the local governments are complete, accurate, and appropriate;
- (b) the RPC may withhold, decrease, or seek reimbursement of 9-1-1 funds in the event that those 9-1-1 funds were used in noncompliance with applicable law;
- (c) the local governments shall reimburse the RPC and/or the Commission, as applicable, any 9-1-1 funds used in noncompliance with applicable law;
- (d) reimbursement of 9-1-1 funds under subsection (c) shall be made by the local government within 60 days after demand by the RPC, unless an alternative repayment plan is approved by the RPC and the Commission;
- (e) address the RPC's ownership, transfer of ownership, and/or control of equipment acquired with 9-1-1 funds in connection with providing 9-1-1 service ("9-1-1 equipment");
- (f) require the RPC to maintain a current inventory of all 9-1-1 equipment;
- (g) require a control system to be developed by the local government to ensure adequate safeguards to prevent loss, damage, or theft of 9-1-1 equipment;
- (h) require reimbursement to the RPC and/or the Commission for damage to 9-1-1 equipment; other than ordinary wear and tear;
- (i) the local governments will maintain adequate fiscal records and supporting documentation of all 9-1-1 funds reimbursed to such local governments for 9-1-1 service consistent with applicable law and generally accepted accounting principles, and as approved in the RPC's current approved Strategic Plan;
- (j) the Commission or its duly authorized representative shall have access to and the right to examine all books, accounts, records, files, and/or other papers, or property pertaining to the 9-1-1 service, belonging to or in use by the local government, the PSAP, or by any other entity that has performed or will perform activities related to the agreements;
- (k) the local government will provide 9-1-1 service as a condition of the receipt of 9-1-1 funds as prescribed by the RPC strategic plan; and
- (l) funding of 9-1-1 service is contingent on appropriations made to the Commission by the Texas Legislature, and if 9-1-1 funds are not made available to the RPC by the Commission or if legally available 9-1-1 funds are exhausted, then the RPC will not be obligated to provide the reimbursements contemplated by this Contract.

Article 5. Competitive Procurement and Contract Administration

- 5.1 The RPC may purchase goods or a service only if the RPC complies with the same provisions for purchasing goods or a service that are equivalent to the provisions applying to a local government, including Local Government Code Chapter 252, Purchasing and Contracting Authority of Municipalities.
- 5.2 The RPC shall include a specific, detailed statement of work, including appropriate benchmarks to evaluate compliance, in all contracts with vendors, local governments, PSAPs, and others paid from 9-1-1 funds.
- 5.3 The RPC shall implement and/or maintain a contract administration management system that ensures contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.
- 5.4 The RPC shall maintain sufficient records detailing the history of procurement, including the rationale for the method of procurement, the selection of contract type, the contractor selection or rejection, and the basis for the contract price, as outlined in the records retention requirements in UGMS.

Article 6. Allocation and Use of 9-1-1 Funds

- 6.1 In accordance with applicable law, the Commission shall allocate 9-1-1 funds appropriated to the Commission to the RPC solely for use in carrying out its Commission-approved strategic plan. Funds will be distributed to the RPC quarterly, according to current Commission payment methodology as set forth in Commission policy, unless the RPC is in substantial noncompliance with any applicable law or provision of this Contract. The RPC shall utilize the money allocated only for providing 9-1-1 service within the RPC's jurisdiction.
- 6.2 None of the 9-1-1 funds appropriated to the Commission and allocated to the RPC may be used to replace or fund a reserve for future replacement of 9-1-1 equipment.
- 6.3 The RPC shall assist the Commission in creating a comprehensive statewide 10-year equipment replacement schedule for submittal to the Legislative Budget Board no later than November 1st of each calendar year.
- 6.4 As provided by Health & Safety Code Section 771.078(d), not more than ten percent (10%) of the money received by the RPC may be used by the RPC for indirect costs. In this subsection, "indirect costs" means costs that are not directly attributable to a single action of the RPC. (Note: In administering this subsection, the Office of the Comptroller is required to use Federal Office of Management and Budget circulars A-87 and A-122 or any rules relating to the determination of indirect costs adopted under Texas Government Code Chapter 783.)
- 6.5 As provided by Health & Safety Code Section 771.078(f), upon request from the RPC, the Commission shall provide the RPC with documentation and financial records of the amount of money collected in its region or of an amount of money allocated to the RPC in accordance with Health & Safety Code Section 771.078 and this Contract.

Article 7. 9-1-1 Funds Distribution

- 7.1 Per Health and Safety Code Section 771.078(c), the Commission will make quarterly distributions due under this Contract to the RPC. The initial quarterly distribution, made in accordance with PPS 001: *Regional Program Start Up Funding* by September 30 of each fiscal year.
- 7.2 If the RPC's quarterly distribution is depleted before the end of a fiscal quarter, a financial emergency funding request may be submitted by the RPC to the Commission (see Article 8. RPC Emergency Funding).
- 7.3 Notwithstanding initial Start Up Funding, reimbursement of expenditures reported by the RPC shall be made on a fiscal quarter basis in accordance with PPS 004: *Reimbursement of Program Expenditures*.
- 7.4 Per PPS 014: *Asset Inventory Reporting* and PPS 017: *Certification of Interlocal Agreements*, the Commission will not disburse any funds under this Contract prior to the receipt of (1) annual submission of the certification of assets and report on the disposition of equipment; and (2) annual certification of interlocal agreements, respectively.
- 7.5 Any remaining 9-1-1 funds provided by the Commission to the RPC from the prior fiscal year, ending on August 31st, shall be returned to the Commission no later than October 30th of the current fiscal year.

Article 8. RPC Emergency 9-1-1 Funding

- 8.1 Notwithstanding the requirements in Article 7, the Commission may distribute, in accordance with Commission PPS 005: *Emergency Funding*, allocated 9-1-1 funds to the RPC upon demonstration that a financial emergency exists that will compromise the provision of 9-1-1 service or impact public safety.
- 8.2 The Commission shall consider a financial emergency as a situation in which the RPC requires additional funding to sustain the operation of 9-1-1 systems and their administration, as well as to meet contractual obligations as provided for in the RPC's approved strategic plan; and that, without the disbursement of the additional funds, would result in a compromise of the 9-1-1 system or impact public safety. A financial emergency would arise, and public safety compromised, if the 9-1-1 system was terminated due to non-payment of invoices.
- 8.3 Emergency 9-1-1 funds may be disbursed based upon the documented expenditures creating the need. The provision of emergency 9-1-1 funds will be used for specific operational and administrative expenses identified in the supporting documentation provided by the RPC.
- 8.4 The Commission will review the request for compliance with the current approved strategic plan and applicable law. Upon approval of the request, the Commission will disburse the necessary 9-1-1 funds, not to exceed the total allocated to the RPC in its Commission-approved strategic plan.

Article 9. Strategic Planning

- 9.1 In accordance with applicable law, the RPC shall develop a strategic plan for the establishment and operation of 9-1-1 service throughout its region. The 9-1-1 service must meet the standards established by the Commission. A strategic plan must describe how 9-1-1 service is to be administered. The RPC's Commission-approved strategic plan, as amended, is incorporated in its entirety herein by reference only.
- 9.2 The RPC must update its strategic plan at least once during each state fiscal biennium, and must include the following:
- (a) a description of how money allocated to the region is to be allocated throughout the region served by the RPC;
 - (b) projected financial operating information for the two state fiscal years following the submission of the plan;
 - (c) strategic planning information for the five state fiscal years following submission of the plan; and
 - (d) a Historically Underutilized Business (HUB) plan, pursuant to Chapter 2161 of the Government Code.
- 9.3 The RPC shall submit a strategic plan, or amendment to its plan, to the Commission for review and approval or disapproval, as required by Health & Safety Code Section 771.056, Commission Rule 251.1, *Regional Strategic Plans for 9-1-1 Service*, PPS 033: *Regional Planning Commission Strategic Planning*, and PPS 008: *Plan Amendments*. The Commission, consistent with applicable law, shall consider the appropriateness of the strategic plan or amendment thereto in satisfying the standards set by the Commission, the cost and effectiveness of the strategic plan or amendment, as well as the appropriateness of the strategic plan or amendment in context with overall statewide 9-1-1 service.
- 9.4 The Commission shall notify the RPC of the approval or disapproval of the strategic plan submission, or amendment to the plan, in accordance with applicable law.
- 9.5 If the strategic plan or amendment thereto is approved, the Commission shall allocate 9-1-1 funds to the RPC in accordance with the terms of this Contract and applicable law.
- 9.6 A summary of the approved RPC 9-1-1 strategic plan costs and revenue allocations is incorporated herein as Attachment A, *Recipient 9-1-1 Costs Summary*.

Article 10. Reporting Requirements

- 10.1 Per Health and Safety Code Section 771.078(c), the RPC shall submit financial and performance reports regarding 9-1-1 service and administration to the Commission. The RPC shall report information in accordance with applicable

law, Commission rules, and PPS'. The RPC shall submit the following information to the Commission, at least once per quarter of each fiscal year:

- (a) financial information regarding administrative and program expenses per PPS 004: *Reimbursement of Program Expenditures* and PPS 006: *Financial Expenditure Reporting*; and,
 - (b) information regarding the current performance, efficiency, and degree of implementation of emergency communications services in the region served by the RPC per PPS 013: *Quarterly Performance Reporting*.
- 10.2 The RPC shall be responsible for collecting and reporting efficiency data on the operation of each of the PSAPs within its region. The RPC shall submit such information to the Commission at least once per quarter of each fiscal year, according to applicable law per PPS 013: *Quarterly Performance Reporting*.

Article 11. Use and Creation of Public Safety Answering Points

- 11.1 The RPC shall comply with the minimum standards and guidelines established by Commission Rule 251.1, *Regional Strategic Plans for 9-1-1 Service*, for the use of PSAPs and the creation of PSAPs per PPS 026: *Adding a Public Safety Answering Point*.

Article 12. Dispute Resolution

- 12.1 The dispute resolution process provided for in Government Code Chapter 2260, Subsection F, shall be used by the Commission and the RPC to attempt to resolve disputes arising under this Contract. Disputes include, but are not limited to, disagreement between the parties about the meaning or application of the RPC's proposed or approved strategic plan, or this Contract.
- 12.2 The parties desire to resolve disputes without litigation. Accordingly, if a dispute arises, the parties agree to attempt in good faith to resolve the dispute between themselves. To this end, the parties agree not to sue one another, except to enforce compliance with this Article 12, until they have exhausted the procedures set out in this Article 12.
- 12.3 At the written request of either party, each party shall appoint one non-lawyer representative to negotiate informally and in good faith to resolve any dispute arising between the parties. The parties agree to appoint their representatives and hold the first negotiating meeting within 15 calendar days of receipt of the request. The representatives appointed shall determine the location, format, frequency, and duration of the negotiations.
- 12.4 If the representatives cannot resolve the dispute within 30 calendar days after the first negotiation meeting, the parties agree to submit the dispute to mediation by an administrative law judge employed by the State Office of Administrative Hearings (SOAH) per Government Code Chapter 2009.
- 12.5 Within 45 calendar days after the effective date of this Contract, the Commission agrees to contract with SOAH to mediate any future disputes between the parties

described in Article 12.1. Each party agrees to pay one-half the total fee and expenses SOAH charges for conducting a mediation, and the Commission agrees that the RPC's share of the total is an allowable cost reimbursable to the RPC under this Contract.

- 12.6 The parties agree to continue performing their duties under this Contract, which are unaffected by the dispute, during the negotiation and mediation process.
- 12.7 If the parties are unable to settle their dispute by mediation, either party may request a contested case hearing under Texas Government Code Section 2260.102.
- 12.8 Nothing in this Article 12 shall be considered as a waiver of sovereign immunity.

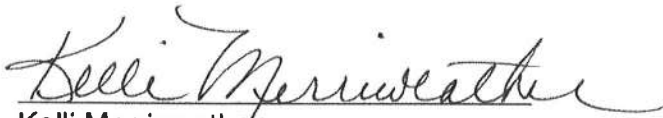
Article 13. Miscellaneous Provisions

- 13.1 The RPC shall work with the Commission and local governments to develop, maintain and regularly monitor the operation and the provision of 9-1-1 service and to develop and implement risk assessment processes in accordance with PPS 013: *Quarterly Performance Reporting*; and PPS 031: *Local Monitoring*.
- 13.2 When the RPC becomes aware of the need for additional training or expertise relating to the planning, development, implementation or operation of 9-1-1 service, by the RPC or the local governments in their areas, the RPC shall notify the Commission promptly so that all parties may address the need in a timely manner.
- 13.3 Unless otherwise directed by the Commission, the RPC shall arrange for the performance of an annual financial and compliance audit of its financial statements and internal control environment according to the requirements of UGMS and the Texas Single Audit Circular, as established by the Office of the Comptroller (Title 34, Part 1, Chapter 20, Subchapter I, Rule 20.432) pursuant to Government Code Chapter 783. The RPC shall be liable to the Commission for any costs disallowed as a result of the audit of its financial statements and internal control environment.
- 13.4 The RPC recognizes the right of the State Auditor's Office to review and/or audit the RPC's documentation and accounts relevant to the state-funded 9-1-1 program as authorized by applicable law. Such an audit or review is considered separate and apart from audits required by UGMS.
- 13.5 The RPC shall provide, at a minimum, the Commission with all reports and/or information as required by applicable law.
- 13.6 In the event of any conflict between any provision in this Contract and an adopted Commission rule or policy, present or future, the Commission rule or policy shall take precedence.
- 13.7 This Contract sets forth all of the representations, promises, agreements, conditions, and understandings between the RPC and the Commission relating to the subject matter of the Contract, and supersedes any prior or contemporaneous

representations, promises, agreements, conditions, or understandings, whether oral or written, in any way relating to the subject matter hereof.

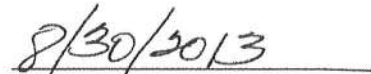
- 13.8 Any alterations, additions, or deletions to the terms of this Contract, except as provided via an approved amendment to the RPC's strategic plan, shall be made by amendment hereto in writing and executed by both parties to this Contract.
- 13.9 This Contract takes effect on September 1, 2013, and shall terminate on August 31, 2015.

AGREED TO:



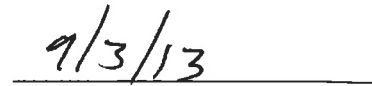
Kelli Merriweather
Executive Director

Texas Commission on State Emergency Communications
333 Guadalupe, Suite 2-212
Austin, Texas 78701-3942


Date



Mike Eastland
Executive Director
North Central Texas Council of Governments
P.O. Box 5888
Arlington, Texas 76005-5888


Date

Attachment B
Manual ALI Agreement

North Central Texas Council of Governments

Regional 9-1-1 Program

Manual ALI Request Form

PSAP Name: Sachse Police Department

Date: 8-4-15

This letter is to request that the "manual ALI Query" feature be enabled at Sachse Police Department.

The 9-1-1 customer premises equipment (CPE) provided by NCTCOG has been configured to allow manual queries, and is compatible with the manual ALI query protocol of NCTCOG and the database provider. MANUAL ALI QUERY SERVICES WILL ONLY BE USED IN THE HANDLING OF EMERGENCY CALLS. All manual ALI queries must also be documented using the reason feature.

This PSAP and the Telecommunicators with access to 9-1-1 fully understand and agree to comply with the terms and conditions set forth under which this feature may be provided.

The NCTCOG operations staff has access to a statistical report of Manual ALI Query per PSAP. Misuse of the proprietary ALI information may be cause for the termination of this feature for the PSAP.

Please mail, fax, or email this form back no later than September 15, 2015 to:

North Central Texas Council of Governments

9-1-1 Program

PO Box 5888

Arlington, Texas 76005-5888

~or~

Fax: 817-640-7492

~or~

Email: mmartin@nctcog.org Subject: Interlocal Agreement-Manual ALI Agreement

Acknowledgement signatures by authorized representatives of contracting 9-1-1 agency:



Chief / Sheriff



Communications Supervisor / Manager

8-4-15

Date

08/06/15

Date

Attachment C
NCTCOG Equipment Room Site Requirements

NCTCOG

9-1-1 EQUIPMENT ROOM AND ELECTRICAL REQUIREMENTS SUMMARY

Fire Protection:

- Dry pipe high temperature type systems are recommended if sprinkler heads are to be located in the 9-1-1 equipment room.
- If possible, non-combustible material should be used for the room construction.

Security Precautions:

- You may need to extend and improve existing building security to provide adequate protection for the 9-1-1 equipment.
- Electric locks or push button access code or card readers are not recommended unless you provide a battery backup system.

Temperature and Humidity control:

- A stable ambient operating temperature of 72 degrees Fahrenheit is recommended. Maximum tolerances are from 59 to 86 degrees non-condensing.
- Air conditioning units must be able to handle the heat produced by the back room equipment.
- For estimates on BTU output of the equipment, please consult with onsite installation personnel.

Static Electricity:

Static can damage circuitry permanently, interrupt system operation and cause lost data. To prevent static:

- The equipment room humidity must be constant.
- The room floor should not be carpeted.
- The room floor should be sealed, (preferably tiled), but not waxed.

Lighting:

- Lighting must not be powered from the switch room service panel.

- Lighting should provide 50 to 75 foot-candles measured 30" above the equipment room floor.

Grounding:

- A single point, isolated ground is required unless superseded by local code. The source should be XO of the transformer that feeds the phase conductors to the equipment room electrical service panel.
- Terminations must be accessible for inspection during the life of the installation.
- Conductors must be continuous, with no splices or junctions.
- Conductors must be no load, non-current carrying.

Electrical:

- Electrical service panel should be located in the equipment room.
- Voltage required is 208/120 V three phase; four wire "wye" service or 240/120 single phase 4 wire "delta" service.
- A dedicated transformer is preferred however a shared transformer or distribution is acceptable.
- IGL6-15, 20 or 30 receptacles are required and the ground must terminate on the IG buss.
- All circuit breakers must be clearly labeled.
- Terminal devices located in the equipment room will require local power. These outlets must be wired and fused independently from all other receptacles. They must also be IG type receptacles.

Attachment D
Text to 9-1-1 Service Agreement (If Applicable)

North Central Texas Council of Governments

Regional 9-1-1 Program

Text to 9-1-1 Service Agreement

PSAP Name: Sachse Police Department

Date: 07/17/2015

The 9-1-1 customer premises equipment (CPE) provided by NCTCOG has been configured to allow Text to 9-1-1 service. The PSAP is required to conduct at least ten (10) test requests for help via text per month. These tests shall be recorded on the monthly reporting form provided by NCTCOG and are due to NCTCOG by the 5th day of each month.

NCTCOG shall provide training, best practice and implementation of this service. NCTCOG shall also assist testing and public education when requested.

The PSAP has been advised that this is an interim solution with limitations and feature will evolve as the service does.

This PSAP and the Telecommunicators with access to 9-1-1 fully understand and agree to comply with the terms and conditions set forth under which this service provided.

Please mail, fax, or email this form back no later than September 15, 2015 to:

North Central Texas Council of Governments

9-1-1 Program

PO Box 5888

Arlington, Texas 76005-5888

~or~

Fax: 817-640-7492

~or~

Email: mmartin@nctcog.org Subject: Text to 9-1-1 Agreement

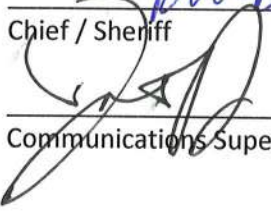
Acknowledgement signatures by authorized representatives of contracting 9-1-1 agency:



Chief / Sheriff

7-17-15

Date



Communications Supervisor / Manager

07/18/15

Date

ADDENDUM
INTERLOCAL AGREEMENT
WITH NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS
AND
City of Sachse

This addendum is to extend the termination date of the Interlocal Agreement with the North Central Texas Council of Governments for 9-1-1 Services initiated on September 1, 2015. This addendum will extend the current Interlocal agreement to September 30, 2019.

Gina Nash
City Manager

Mike Eastland, Executive Director
North Central Texas Council of Governments

Date

Date



City of Sachse, Texas

Legislation Details (With Text)

File #: 17-3944 **Version:** 1 **Name:** First Public Hearing on Tax Rate 2017
Type: Agenda Item **Status:** Agenda Ready
File created: 8/14/2017 **In control:** City Council
On agenda: 8/21/2017 **Final action:**

Title: Conduct the first public hearing on the proposed Tax Rate for the 2017-2018 Fiscal Year.

Sponsors:

Indexes:

Code sections:

Attachments: [City of Sachse 2017 Notice of Tax Rate](#)

Date	Ver.	Action By	Action	Result
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Title

Conduct the first public hearing on the Proposed Tax Rate for the 2017-2018 Fiscal Year.

Background

This is the first of two mandated public hearings on the tax rate when the proposed tax rate exceeds the Effective Tax Rate (ETR). The second public hearing is scheduled for September 5, 2017. On August 7, 2017 the City Council approved a motion to place on the September 18, 2017 City Council agenda an action item to adopt a tax rate greater than the ETR of 0.697471 per \$100 of assessed value.

The ETR is the tax rate that will generate approximately the same amount of tax revenue as the prior year excluding tax revenue to be raised from new property added to the tax roll this year. The proposed tax rate of 0.747279 is 7.1% higher than the ETR.

Policy Considerations

If a taxing unit's proposed tax rate is higher than the lower of the ETR or Rollback Tax Rate, whichever is lower, the City Council must hold two public hearings in compliance with Chapter 26 of the Property Tax Code.

Budgetary Considerations

On September 18, 2017 the City Council will consider setting and adopting a tax rate that supports the overall budget objectives as proposed for the 2017-2018 fiscal year.

Staff Recommendations

Conduct the first public hearing on the Proposed Tax Rate for the 2017-2018 Fiscal Year.

NOTICE OF 2017 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF SACHSE

A tax rate of \$0.747279 per \$100 valuation has been proposed for adoption by the governing body of City of Sachse. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Sachse proposes to use revenue attributable to the tax rate increase for the purpose of increasing public safety staffing and improving and expanding streets within the City.

PROPOSED TAX RATE	\$0.747279 per \$100
PRECEDING YEAR'S TAX RATE	\$0.757279 per \$100
EFFECTIVE TAX RATE	\$0.697471 per \$100
ROLLBACK TAX RATE	\$0.752135 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Sachse from the same properties in both the 2016 tax year and the 2017 tax year.

The rollback tax rate is the highest tax rate that City of Sachse may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

John R. Ames, PCC, CTA
1201 Elm Street, Suite 2600, Dallas TX
214.653.7811
TNTHELP@dallascounty.org

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 21, 2017 at 7:30 pm at 3815-B Sachse Rd, Sachse TX.

Second Hearing: September 5, 2017 at 7:30 pm at 3815-B Sachse Rd, Sachse TX.



City of Sachse, Texas

Legislation Details (With Text)

File #:	17-3943	Version:	1	Name:	PGBT 7-Eleven SUP
Type:	Agenda Item	Status:		Status:	Agenda Ready
File created:	8/14/2017	In control:		In control:	City Council
On agenda:	8/21/2017	Final action:		Final action:	
Title:	Conduct a public hearing to consider and act on a request, by 7-Eleven, for a Special Use Permit (SUP) for retail sales with fuel pumps on approximately 1.5 acres of land generally located at the northeast corner of the PGBT and Miles Road, currently zoned C2 (Commercial) within the Turnpike Overlay district (Commercial Zone).				

Sponsors:

Indexes:

Code sections:

Attachments: [Staff Presentation](#)
[Proposed SUP Ordinance](#)
[Location Map](#)
[Concept Plans](#)

Date	Ver.	Action By	Action	Result
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Title

Conduct a public hearing to consider and act on a request, by 7-Eleven, for a Special Use Permit (SUP) for retail sales with fuel pumps on approximately 1.5 acres of land generally located at the northeast corner of the PGBT and Miles Road, currently zoned C2 (Commercial) within the Turnpike Overlay district (Commercial Zone).

Project Information

- SUP for gas station
- Applicant: 7-Eleven
- Owner: Trull Foundation
- Size: Approximately 1.5 acres
- Current Zoning: C2 (Commercial) with Turnpike overlay (Commercial zone)
- Site Attributes: Undeveloped land @ hard corner
- 28 property owners noticed @ 1,000' (no negative responses received)

Background

- A Special Use Permit (SUP) is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal. Thus, the City has broad discretionary approval of the requested SUP.
- Chapter 11 of the Sachse Code of Ordinances requires Retail Sales (with Gas Pumps) uses obtain a Special Use Permit (SUP) to legally operate in the C2 district.
- Within the Commercial Zone of the Turnpike Overlay district, Retail Sales (with Gas

Pumps) are allowed by right.

- The Turnpike Overlay is written in a manner in which new development must satisfy both the Overlay standards and those within the underlying zoning district, which creates an often confusing and muddy entitlement picture.

SUP Overview

- SUP would allow for a 7-Eleven gas station at the NEC of PGBT and Miles Road
- Shall generally develop per the attached plans
- Staff and the Applicant worked together to provide the following site enhancements:
 - Additional landscaping & tree cover
 - Decorative paving
 - Improved architecture (on building & canopy)
 - Landscape buffers in excess of 20'
 - Other special features (berms, entrance feature, bike rack, double dumpsters, LED lighting, widened sidewalks, etc.)
- If Council recommends approval, Staff recommends the following conditions be included in the SUP:
 - Fueling canopy band face as presented
 - Decorative paving at entrances
 - Meet architectural standards of City
 - Signage limited to wall signs and a monument sign along each ROW (80 sf in area; 8' height limitation; 1' masonry border)

Policy Considerations For Approval:

- Market demand is high for a gas station on PGBT
- Property tax to the TIF (also reimbursement to the TIF)
- Sales tax to the City, EDC, SMF, & potentially an MDD for parks (November ballot)
- Due to how the subject property is carved out from the remainder of the larger tract, not much can practically fit on the hard corner
- The 7-Eleven plans provide attractive landscaping and architecture
- First development project for PGBT

Policy Considerations For Denial:

- It's the most prominent and visible corner in the PGBT district
- Many more desirable locations along PGBT for a gas station from a City perspective (one in particular with zoning)
- Fuel sales could be incorporated in the PGBT corridor as part of a greater vision with adjacent tracts
- New zoning regulations for PGBT should be completed this October

Recommendation

- Staff recommends denial of the application
- The Planning & Zoning Commission recommended approval (4-1) at its July 31st meeting
- Is a gas station, at this location, desirable?



PGBT 7-ELEVEN SUP

CITY COUNCIL

AUGUST 21, 2017

APPLICANT REQUEST

Conduct a public hearing to consider and act on a request, by 7-Eleven, for a Special Use Permit (SUP) for retail sales with fuel pumps on approximately 1.5 acres of land generally located at the northeast corner of the PGBT and Miles Road, currently zoned C2 (Commercial) within the Turnpike Overlay district (Commercial Zone).

SUP OVERVIEW

A Special Use Permit (SUP) is required of uses that the zoning ordinance may allow, but uses that are screened and specially approved for situational suitability. The purpose of the SUP requirement is to allow the City to determine the appropriateness of a proposal. Thus, the City has broad discretionary approval of the requested SUP.

Important to note, the retail portion of the proposed use (convenience store) is allowed by right. Best practice states that commentary surrounding that portion of the project should be limited.

ENTITLEMENTS OVERVIEW

Chapter 11 of the Sachse Code of Ordinances requires Retail Sales (with Gas Pumps) uses obtain a Special Use Permit (SUP) to legally operate in the C2 district.

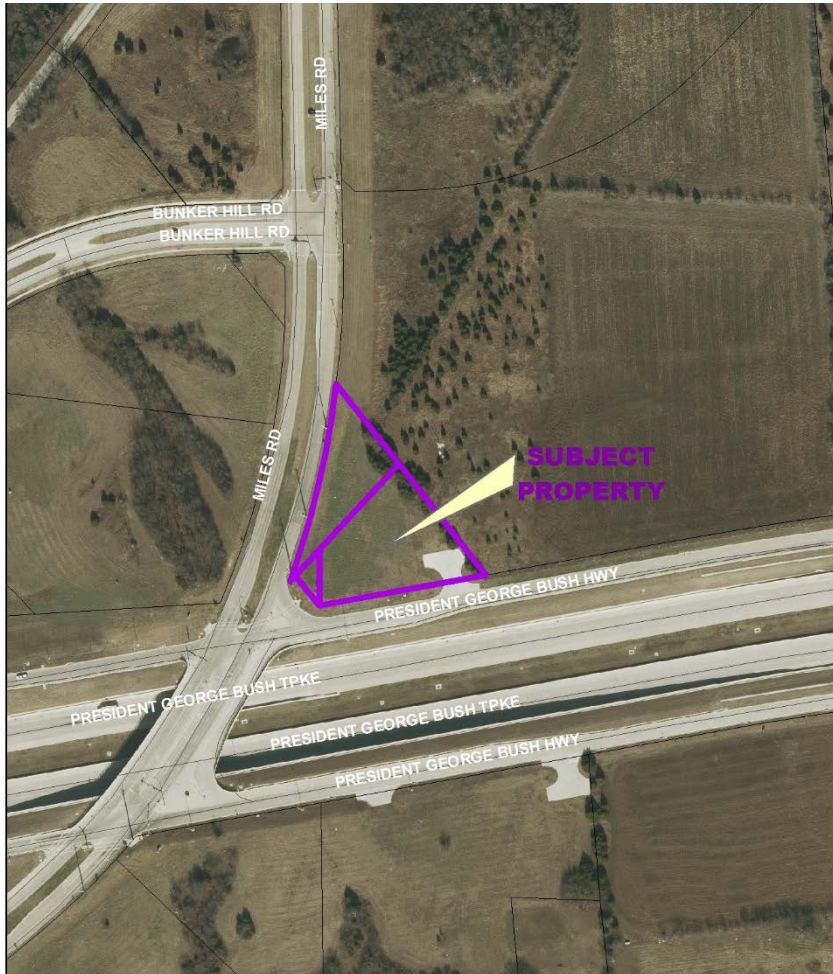
Within the Commercial Zone of the Turnpike Overlay district, Retail Sales (with Gas Pumps) are allowed by right.

The Turnpike Overlay is written in a manner in which new development must satisfy both the Overlay standards and those within the underlying zoning district, which creates an often confusing and muddy entitlement picture.

PROJECT INFORMATION

- ❑ SUP for gas station
- ❑ Applicant: 7-Eleven
- ❑ Owner: Trull Foundation
- ❑ Size: Approximately 1.5 acres
- ❑ Current Zoning: C2 (Commercial) with Turnpike overlay (Commercial zone)
- ❑ Site Attributes: Undeveloped land @ hard corner
- ❑ 28 property owners noticed @ 1,000' (no negative responses received)

AERIAL MAP



- ☐ The subject property is located at the northeast corner of the PGBT and Miles Road.
- ☐ The property behind the subject property is separately owned, effectively making the subject property an “out-parcel” to the larger tract behind it.

TURNPIKE CONCEPT PLAN FOR ICSC (MAY 2017)



TURNPIKE OVERLAY MAP



- ☐ Tract is located in the “Commercial Zone” of the Turnpike Overlay district
- ☐ The subject property is also within the Turnpike TIF
- ☐ Base zoning of C-2 (Commercial)

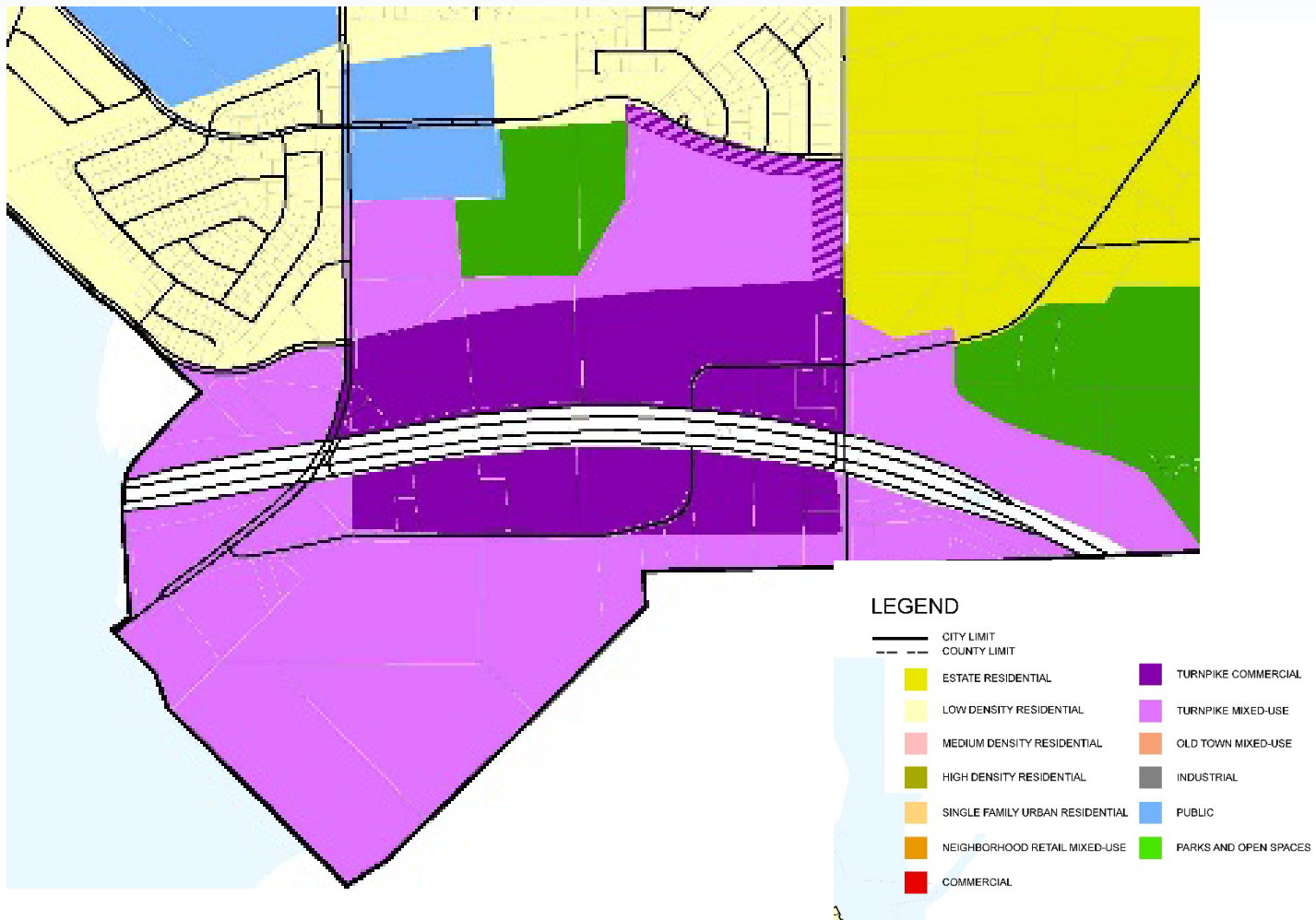
TURNPIKE OVERLAY

Commercial Zone. Intent and purpose: The commercial zone is located primarily along the President George Bush Turnpike. The intended uses in this district are commercial in nature and may include retail, restaurant, office, hotel, and other commercial uses. Buildings of all sizes, large and small, are allowed in the commercial zone, regulated by the underlying zoning district of each individual property.

COMPREHENSIVE PLAN

- ☐ The 2017 Comprehensive Plan designated the subject property as Turnpike Commercial
- ☐ The Plan listed as an immediate priority the correction of the regulatory framework and entitlements for PGBT
- ☐ Zoning amendments for PGBT will be in conformance with the vision as outlined in the Plan
- ☐ Council awarded the contract to Gateway Planning and should be complete before 2018

FUTURE LAND USE PLAN



FUTURE LAND USE PLAN

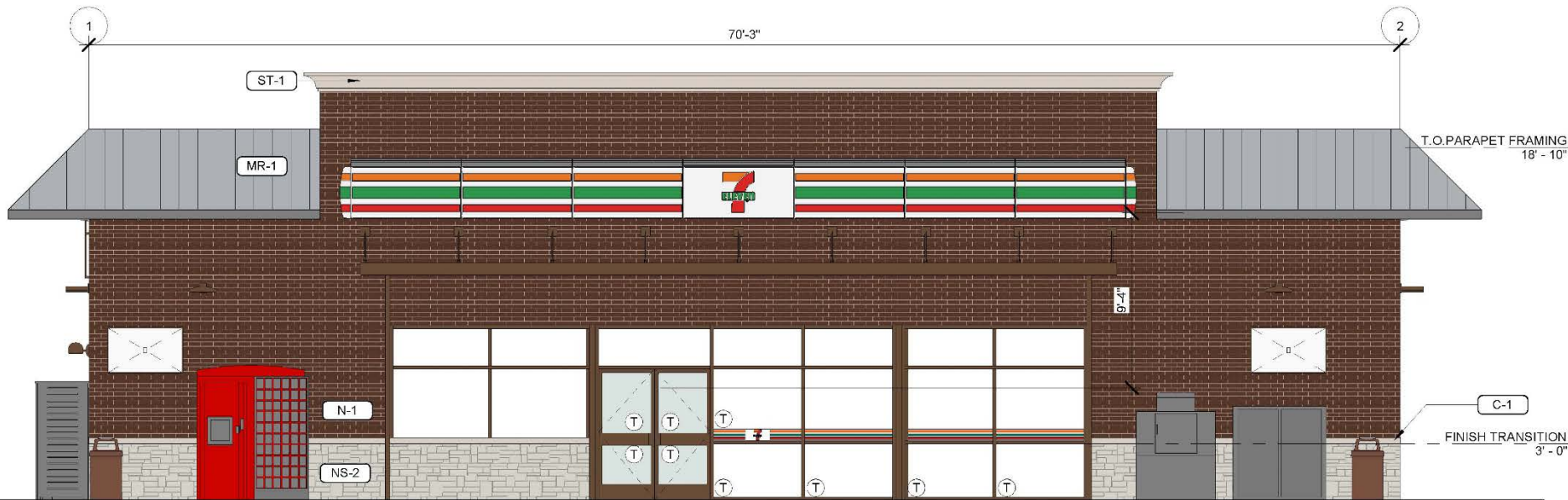
Turnpike Commercial. Represents land uses that contribute to a significant concentration of regionally-scaled commercial, medical, retail, and service uses, as well as campus style office and corporate headquarter uses that provide substantial employment opportunities to the surrounding area. Commercial and office uses are attractive for tenants with larger space needs and convenient access to regional highways.

SUP OVERVIEW

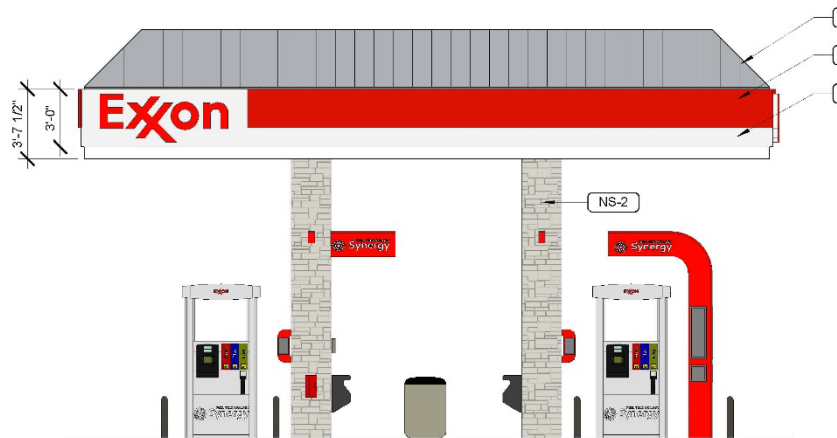
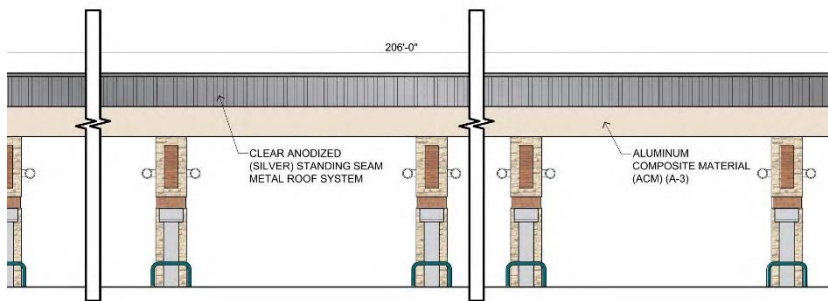
- ❑ SUP would allow for a 7-Eleven gas station at the NEC of PGBT and Miles Road
- ❑ Shall generally develop per the attached plans
- ❑ Staff and the Applicant worked together to provide the following site enhancements:
 - Additional landscaping & tree cover
 - Decorative paving
 - Improved architecture (on building & canopy)
 - Landscape buffers in excess of 20'
 - Other special features (berms, entrance feature, bike rack, double dumpsters, LED lighting, widened sidewalks, etc.)



7-ELEVEN STORE
NEC MILES RD & BUSH TURNPIKE
SACHSE, TX



ELEVATION - FRONT



SUP CONDITIONS

- If Council recommends approval, Staff recommends the following conditions be included in the SUP:
 - Fueling canopy band face as presented
 - Decorative paving at entrances
 - Meet architectural standards of City
 - Signage limited to wall signs and a monument sign along each ROW (80 sf in area; 8' height limitation; 1' masonry border)

FISCAL IMPACT ANALYSIS

(ALL FIGURES APPROXIMATE)

- ☐ \$15,000 utility (water & sewer) impact fees
- ☐ \$170,000 roadway impact fees
- ☐ \$15,000 building permit & planning fees
- ☐ \$150,000 TIF reimbursement
- ☐ \$15,000 annual estimated property tax based upon an estimated \$2 million value (city portion only)
- ☐ \$3,000 monthly sales tax (city portion only)

Total Revenue: \$350,000 one-time
\$50,000 recurring

POLICY CONSIDERATIONS

For Approval:

- ☐ Market demand is high for a gas station on PGBT
- ☐ Property tax to the TIF (also reimbursement to TIF)
- ☐ Sales tax to the City, EDC, SMF, & potentially an MDD for parks (November ballot)
- ☐ Due to how the subject property is carved out from the remainder of the larger tract, not much can practically fit on the hard corner
- ☐ The 7-Eleven plans provide attractive landscaping and architecture
- ☐ First development project for PGBT

POLICY CONSIDERATIONS

For Denial:

- ☐ It's the most prominent and visible corner in the PGBT district
- ☐ Many more desirable locations along PGBT for a gas station from a City perspective (one in particular with zoning)
- ☐ Fuel sales could be incorporated in the PGBT corridor as part of a greater vision with adjacent tracts
- ☐ New zoning regulations for PGBT should be completed this October

P&Z RECOMMENDATION

- On July 31st, the Planning & Zoning Commission recommended approval (4-1) of the requested SUP with the special ordinance provisions recommended by Staff
- Two (2) residents spoke in favor of the request during the public hearing
- A recommendation of denial does not force a “super majority” vote, defined as a three-fourths vote, by the City Council

STAFF RECOMMENDATION

- ☐ Staff recommends denial of the application
- ☐ The SUP ordinance included in the packet is written for approval with the special ordinance provisions recommended by Staff
- ☐ Is a gas station, at this location, desirable?

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SACHSE, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF SACHSE, AS HERETOFORE AMENDED, BY GRANTING A SPECIFIC USE PERMIT TO ALLOW A CONVENIENCE STORE WITH GASOLINE SALES FOR LAND ZONED C-2 GENERAL COMMERCIAL (“C-2”) WITHIN THE TURNPIKE OVERLAY DISTRICT (“COMMERCIAL ZONE”), CONSISTING OF AN APPROXIMATE 1.5-ACRE TRACT OF LAND, LOCATED AT THE NORTHEAST CORNER OF THE PRESIDENT GEORGE BUSH TURNPIKE (“PGBT”) AND MILES ROAD, FURTHER DESCRIBED IN EXHIBIT “A”; PROVIDING FOR THE APPROVAL OF THE SITE PLAN ATTACHED AS EXHIBIT “B”; PROVIDING FOR THE APPROVAL OF THE LANDSCAPE PLAN ATTACHED AS EXHIBIT “C”; PROVIDING FOR THE APPROVAL OF THE ELEVATIONS ATTACHED AS EXHIBIT “D”; PROVIDING FOR THE REGULATIONS OF ALL SIGNAGE; PROVIDING FOR A CONFLICTS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Planning and Zoning Commission of the City of Sachse and the governing body of the City of Sachse, in compliance with state laws with reference to amending the Comprehensive Zoning Ordinance and Map, have given the requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion, the City Council of the City of Sachse has concluded that the Comprehensive Zoning Ordinance and Map should be amended as provided herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

SECTION 1. That the Comprehensive Zoning Ordinance and Map of the City of Sachse, Texas, as heretofore amended, be and the same are hereby amended by granting a Special Use Permit to allow for the location of a convenience store with gasoline sales on land zoned C-2 General Commercial (“C-2”) within the Turnpike Overlay District (“Commercial Zone”), consisting of an approximate 1.5-acre tract of land, located at the northeast corner of the PGBT and Miles Road, being situated in the City of Sachse, Dallas County, Texas (“Property”), and being more particularly described as set forth in Exhibit “A”, attached hereto and incorporated as if set forth herein.

SECTION 2. That the above-described Property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, subject to the following special conditions:

- (1) the Special Use Permit shall only be for a convenience store with gas pumps;
- (2) the Property shall generally develop in accordance with the site plan attached as Exhibit “B”;
- (3) the Property shall generally develop in accordance with the landscape plan attached hereto as Exhibit “C”;
- (4) the Property shall generally develop in accordance with the elevations plan attached hereto, in addition to the City’s architectural standards, as Exhibit “D”;
- (5) decorative paving shall be provided at the entrances to the subject property; and
- (6) all signage shall be in compliance with Section 3-10 “Signs” of Chapter 3 “Building Regulations” of the City of Sachse Code of Ordinances, with the following exceptions:
 - (a) one (1) monument sign along each right-of-way frontage (not to be in the corner clip area), measuring no more than 80 square feet in area, with a maximum height of 8 feet, including a one (1) foot masonry border around the sign that matches the primary building; and
 - (b) The fueling canopy band face shall be earth tone with no striping or signage, except that the fueling canopy band may utilize one small button logo on each face that can be internally illuminated. A button logo may not exceed 15 square feet for bands 3’ in size and 20 square feet for bands 4’ in size, and does not protrude more than 18 inches from the canopy in any direction.
 - (c) No pole or pylon signs shall be allowed.

SECTION 3. That, to the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Sachse governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

SECTION 4. That all provisions of the ordinances of the City of Sachse in conflict with the provisions of this ordinance be and the same are hereby repealed.

SECTION 5. That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect

the validity of this ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Comprehensive Zoning Ordinance as a whole.

SECTION 6. That an offense committed before the effective date of this ordinance is governed by the prior law and the provisions of the Code of Ordinances, as amended, in effect when the offense was committed and the former law is continued in effect for this purpose.

SECTION 7. That any person, firm or corporation violating any of the provisions or terms of this ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Sachse, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

SECTION 8. This ordinance shall take effect immediately from and after its passage.

PASSED AND APPROVED by the City Council of the City of Sachse, Texas on the _____ day of _____, 2017.

APPROVED:

Mike J. Felix
Mayor

DULY ENROLLED:

Michelle Lewis Sirianni
City Secretary

APPROVED AS TO FORM:

Peter G. Smith
City Attorney
(08-01-2017/88666)

EXHIBIT "A"

LEGAL DESCRIPTION

LEGAL DESCRIPTION

JUN 12 2017

Being a 1.508 acre tract of land situated in the Robert McCollough Survey, Abstract No. 928 and the Richard Copeland Survey, Abstract No. 228, in the City of Sachse, Dallas County, Texas, said tract being part of that certain 51.724 acre tract conveyed to the Trull Foundation as recorded in Volume (Vol.) 94077, Page (Pg.) 2599 and part of that certain 0.5384 acre tract called (Tract 2), conveyed to the Trull Foundation as recorded in Volume 96158, Page 6025, all of the Deed Records, Dallas County, Texas (D.R.D.C.T.) and being more particularly described by metes and bounds as follows:

BEGINNING at a 2-1/2-inch Brass Texas Department of Transportation (TxDOT) monument stamped (TxDOT 2659) found in the north right-of-way (ROW) line of President George Bush Tollway (a 350 foot public ROW), said point being at the southeast end of a corner clip with the east ROW line of Miles Road (a 100 foot public ROW);

THENCE North 39°21'48" West, along said corner clip, 77.80 feet to a 2-1/2-inch Brass TxDOT monument stamped (TxDOT 2659) found for corner in the east ROW line of said Miles Road, said point being the beginning of a non-tangent curve to the left having a radius of 1550.00 feet and a chord that bears North 13°22'21" East, 338.27 feet;

THENCE in a northeasterly direction along the east ROW line of said Miles Road and along said non-tangent curve to the left, through a central angle of 12°31'45", an arc length of 338.95 feet to a point for the most northerly corner of the herein described tract, from which a 5/8-inch iron rod with cap stamped (KHA) found bears North 06°57'49" East, 7.81 feet;

THENCE South 38°46'48" East, leaving the east ROW line of said Miles Road and along the east line of said 0.5384 acre Trull tract, passing at a distance of 174.78 feet a 1-inch iron pipe found (record monument) for the northeast corner of said 51.724 acre Trull tract, continuing along the east line of said 51.724 acre Trull tract in all 420.23 feet to a point for corner in the north ROW line of said George Bush Tollway, from which a 2-1/2-inch Brass TxDOT monument stamped (TxDOT 2660) found in the north ROW line of said George Bush Tollway bears North 79°45'54" East, 343.22 feet, also from which a 5/8-inch iron rod with cap stamped (KHA) found bears North 82°00'48" West, 0.47 feet;

THENCE South 79°45'54" West, along the north ROW line of said George Bush Tollway, 303.18 feet to the POINT of BEGINNING and containing 65,674 Square feet or 1.508 acres of land, more or less.

BASIS OF BEARINGS: The North Right-of-Way of President George Bush Tollway established using NAD83, State Plane Coordinates, Texas North Central Zone, from the WDS Network, with results compared to an OPUS solution. All distances shown hereon are ground.

J. R. January

Registered Professional Land Surveyor - Texas License No. 5382

For CEI Engineering Associates, Inc.

3030 LBJ Freeway, Ste. 100

Dallas, Texas 75234 office TBPLS FIRM #10194234, Expiration Date: 12/31/2017

**EXHIBIT “B”
SITE PLAN**

**EXHIBIT “C”
LANDSCAPE PLAN**

**EXHIBIT “D”
ELEVATIONS PLAN**



0 150 300
Feet

AERIAL LOCATION MAP
TURNPIKE 190 & MILES RD, 7-ELEVEN
FILE: SUP 17-0, FUEL SALES
Map Created: June 20, 2017



7-ELEVEN STORE
NEC MILES RD & BUSH TURNPIKE
SACHS, TX



JOB # 30037 DRAWING: 30037 SP.dwg LAST SAVED BY: TALLEY LOCATION: F:\30000\30037\0 Drawings\Design\Rev-1\30037 SP.dwg

OWNER: THE TRULL FOUNDATION
VOL. 96158, PG 6025, D.R.D.C.T.
EXISTING LAND USE: VACANT
EXISTING ZONING: GENERAL COMMERCIAL DISTRICT (C-2), OVERLAY TURNPIKE DISTRICT

deed 200101254399
Grantor: RB Trull
Grantee: The Trull Foundation
Tract 1:
01/12/01

Deed 199601581770
Tract Three: 6.0667± ac
or 264265± sqft

OWNER: THE TRULL FOUNDATION
VOL. 96158, PG 6025, D.R.D.C.T.
EXISTING LAND USE: VACANT
EXISTING ZONING: GENERAL COMMERCIAL DISTRICT (C-2), OVERLAY TURNPIKE DISTRICT

Miles Road
(100' Public Right of Way)
P/W Deed 19940072028
Grantor: The Trull Foundation
Grantee: City of Sachse
03-11-1994
100' R/W

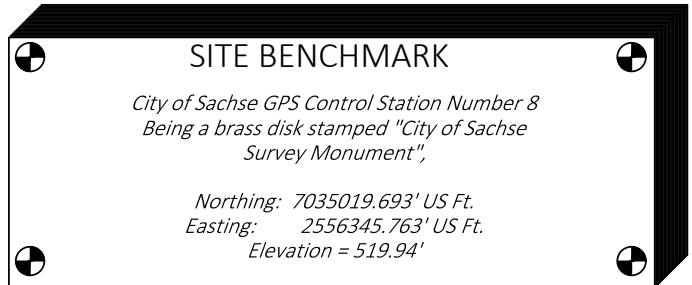
R=1550.00'
L=346.67'
Δ=12°48'52"
CB=N13°12'59"E
CD=345.94'

Sachse Medical Center, LLC
Capital Resources Group, LLC
Inst. No. 201400065513
D.R.D.C.T.

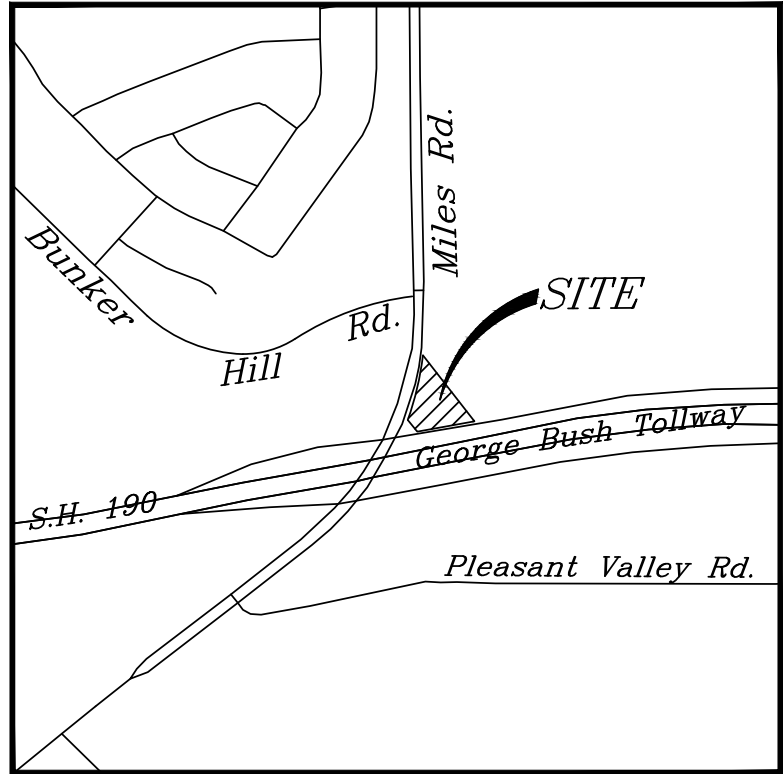
EXISTING LAND USE: VACANT
EXISTING ZONING: OFFICE PARK DISTRICT (OP), ORD. NO 3507

deed 201400065513
14.933± ac or 650474± ac
Grantor: Children's Medical Center Foundation
Grantee: Sachse Medical Center, LLC
3/19/2014
EXISTING LAND USE: VACANT
EXISTING ZONING: OFFICE PARK DISTRICT (OP), ORD. NO 3507

EXISTING LAND USE: VACANT
EXISTING ZONING: GENERAL COMMERCIAL DISTRICT (C-2)

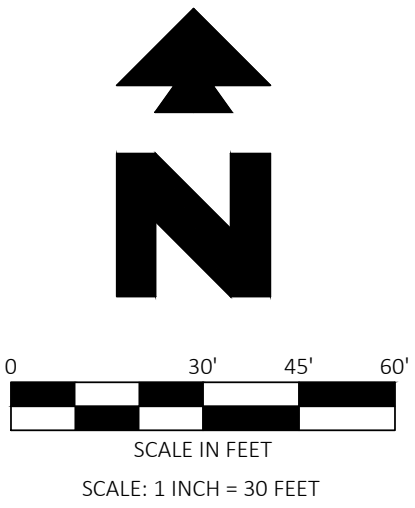


NOTE:
SEE ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF PORCHES, RAMPS, VESTIBULE, SLOPED PAVING, TRUCK DOCKS, BUILDING UTILITY ENTRANCE LOCATIONS AND PRECISE BUILDING DIMENSIONS.



Vicinity Map

Not to Scale



LEGEND

EXISTING

	BOUNDARY LINE
	ADJOINING BOUNDARY LINE
	RIGHT OF WAY LINE
	OVERHEAD ELECTRIC LINE
	EXISTING SANITARY SEWER LINE
	WIRE FENCE LINE
	SURVEY ABSTRACT LINE
	FOUND MONUMENT (AS NOTED)
	SEWER MANHOLE
	GRATE INLET (SQUARE)
	WATER VALVE
	FIRE HYDRANT
	POWER POLE
	TRAFFIC SIGN
	ELECTRICAL BOX
	SINGLE LIGHT POLE
	FIBER OPTIC BOX
	TRAFFIC STRUCTURE
	WALK LIGHT
	TRAFFIC LIGHT (3 LAMPS)
	TRAFFIC LIGHT (2 LAMPS)
(A)	DENOTES RECORD MONUMENT USED AS A CONTROLLING MONUMENT FROM DEED RECORDED IN INSTRUMENT NO. 2014-00065513 DEED RECORDS, DALLAS COUNTY, TEXAS.

PROPOSED

	PROPERTY LINE/RIGHT OF WAY LINE
	CONCRETE CURB AND GUTTER.
	PROPOSED PARKING SPACES
	LIMITS OF SIDEWALKS AND CONCRETE APRONS
	LIMITS OF DECORATIVE PAVEMENT

NOTES

- NO 100-YEAR FLOODPLAIN EXISTS ON THE SITE
- THE DEVELOPMENT OF THE SITE WILL BE IN ACCORDANCE WITH CITY OF SACHSE DEVELOPMENT STANDARDS.
- ALL CURRENT DEVELOPMENT REQUIREMENTS OF THE CITY AS AMENDED SHALL BE MET UNLESS OTHERWISE APPROVED.
- ALL DIMENSIONS SHOWN ARE TO THE FACE OF CURB UNLESS OTHERWISE NOTED.
- ALL CURB RETURN RADIUS SHALL BE 2', AS SHOWN TYPICAL ON THIS PLAN, UNLESS OTHERWISE NOTED.
- ALL LIGHTING, INCLUDING WALL PACKS AND POLES, SHALL BE LED AND SHIELDED.

AREA OF SITE	
GROSS EXISTING (AC)	1.533
NET EXISTING (AC)	1.533
GROSS PROPOSED (AC)	1.533
NET PROPOSED	1.533

EXHIBIT B- ZONING EXHIBIT					
PROJECT NAME			7-ELEVEN 38245, SACHSE, TX		
SURVEY NAME AND ABSTRACT NUMBER			RICHARD COPELAND SURVEY, ABSTRACT NO. 228		
COUNTY			DALLAS		
1	6-1-17	INITIAL SUBMITTAL			
NO	DATE	DESCRIPTION			
REVISIONS					
30037	7/13/17	ADS	EPW	MMS	MMS
CEI PROJECT NO.	INITIAL DATE	DPOR	PM	DES	DRW
					
Engineering Associates, Inc.					
<u>ENGINEERS • PLANNERS • SURVEYORS</u> <u>LANDSCAPE ARCHITECTS • ENVIRONMENTAL SCIENTISTS</u>					
3030 LBJ Freeway, Suite 100 Dallas, TX 75234			(972)488-3737 FAX (972)488-6732		
7-ELEVEN					
MILES RD AND PG&T					
SACHSE			TEXAS		
EXHIBIT B- ZONING EXHIBIT			REV DATE 7/13/17 REV-1	SHEET NO. 1 OF 3	

F-7524

OWNER:
THE TRULL FOUNDATION
404 4TH ST
PALACIOS, TX 77456
361-972-5241

APPLICANT:
CEI ENGINEERING
3030 LBJ FREEWAY, SUITE 100
DALLAS, TX 75234
CONTACT: ERIC WILHITE, AICP
479-254-1445

SURVEYOR:
CEI ENGINEERING
3030 LBJ FREEWAY, SUITE 100
DALLAS, TX 75234
CONTACT: JOHN JANUARY
479-385-7479

Grantee: The Trull Foundation

Tract 1:

01/12/01

Deed 199601581770
Tract Three: 6.0667± ac
or 264265± sqft

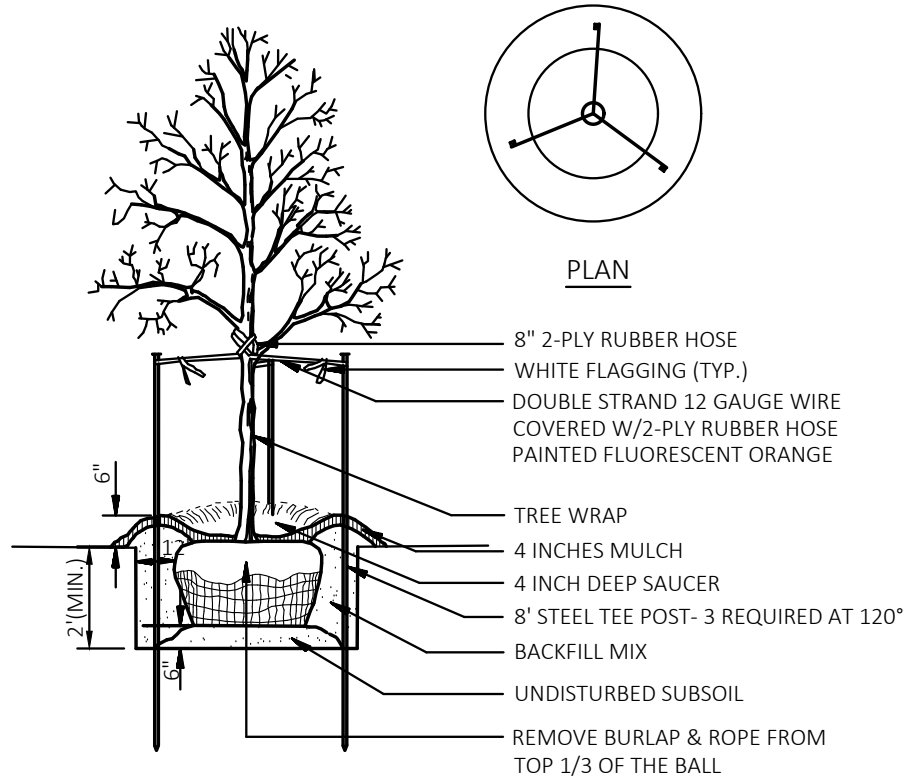
R=1550.00'
L=346.67'
Δ=12°48'52"
CB=N13°12'59"E
CD=345.94'

Sachse Medical Center, LLC
Capital Resources Group, LLC
Inst. No. 201400065513
D.R.D.C.T.

deed 201400065513
14.933± ac or 650474± ac
Grantor: Children's Medical Center For
Grantee: Sachse Medical Center, LLC
3/19/2014

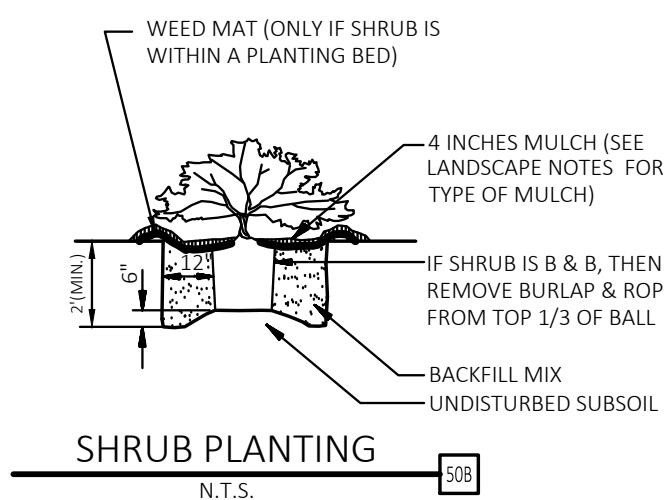
ROW CSJ: 2964-06-016
President George Bush Tollway
350' R/W

1633
530.552
sguturn only / do not enter

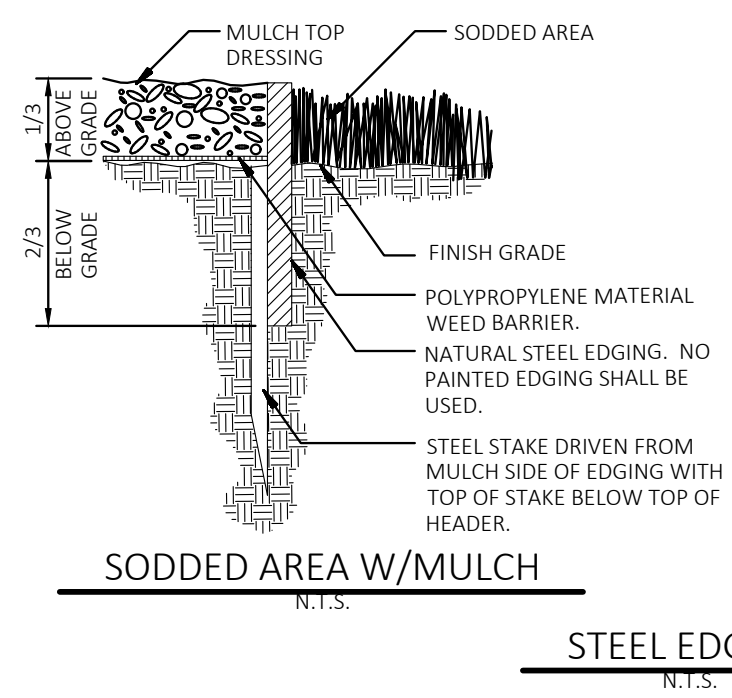


NOTE: SEE LANDSCAPE NOTES FOR THE TYPE OF MULCH MATERIAL TO USE.

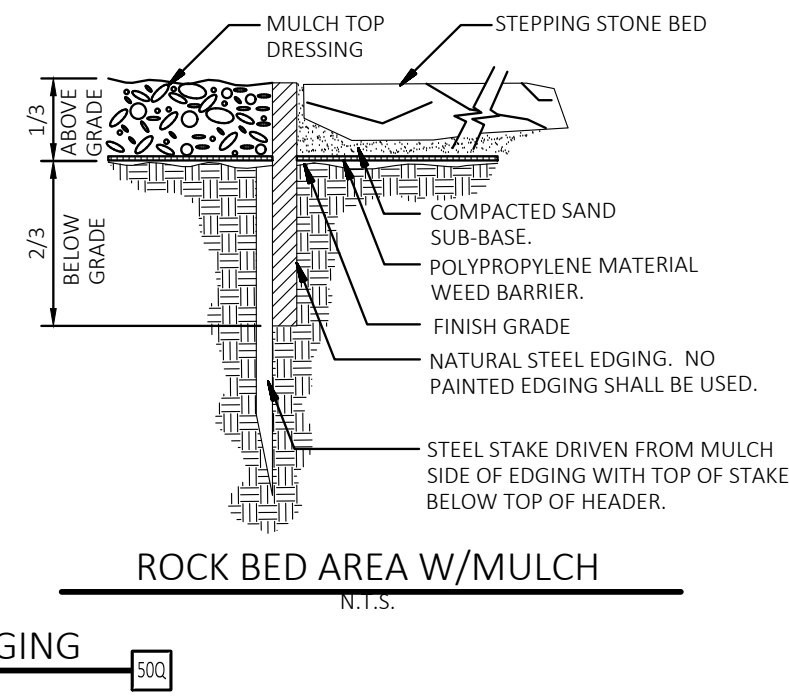
TREE PLANTING
N.T.S.



SHRUB PLANTING
N.T.S.



SODDED AREA W/MULCH
N.T.S.

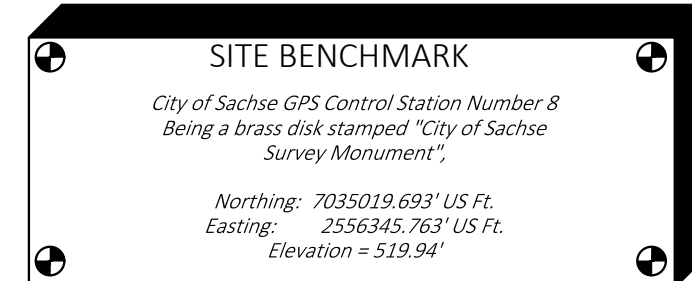


ROCK BED AREA W/MULCH
N.T.S.

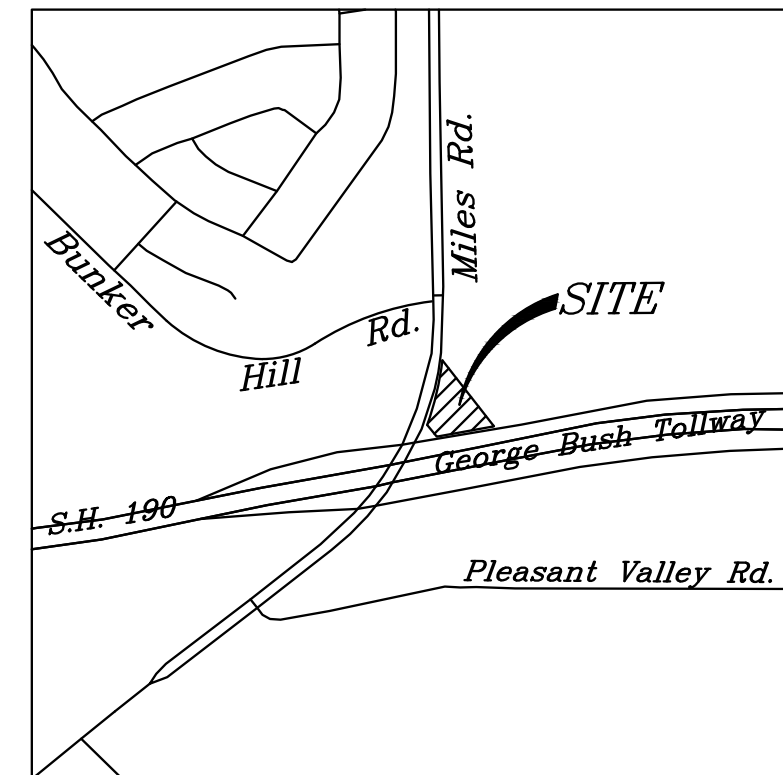
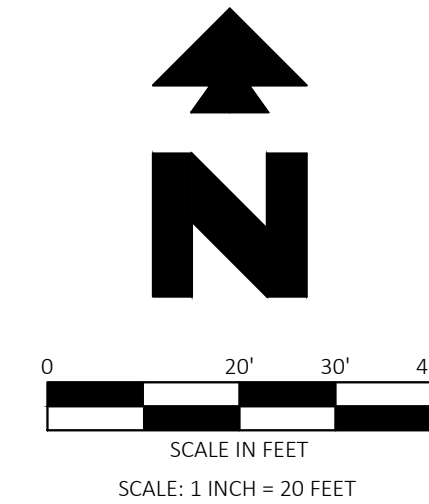
STEEL EDGING
N.T.S.



Know what's below.
Call before you dig.



NOTE:
SEE ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF PORCHES, RAMPS, VESTIBUL, SLOPED PAVING, TRUCK DOCKS, BUILDING UTILITY ENTRANCE LOCATIONS AND PRECISE BUILDING DIMENSIONS.



Vicinity Map

Not to Scale

LEGEND

EXISTING

- Boundary Line
- Adjoining Boundary Line
- Right of Way Line
- Overhead Electric Line
- Existing Sanitary Sewer Line
- Wire Fence Line
- Survey Abstract Line
- Found Monument (as noted)
- Sewer manhole
- Grate inlet(square)
- Water valve
- Fire Hydrant
- Power Pole
- Traffic Sign (type of sign)
- Electrical Box
- Single Light Pole
- Fiber Optic Box
- Traffic Structure
- Walk Light
- Traffic Light (3 Lamps)
- Traffic Light (2 Lamps)
- (A) Denotes Record monument used as a controlling monument from Deed recorded in Instrument No. 2014-00065513 Deed Records, Dallas County, Texas.

GENERAL NOTES

1. ALL REQUIRED LANDSCAPE AREAS SHALL BE PROVIDED WITH AN AUTOMATIC UNDERGROUND IRRIGATION SYSTEM WITH RAIN AND FREEZE SENSORS AND EVAPOTRANSPIRATION (ET) WEATHER BASED CONTROLLERS DESIGNED BY A QUALIFIED PROFESSIONAL AND INSTALLED BY A LICENSED IRRIGATOR.

DETAIL

- 50A TREE PLANTING
- 50B SHRUB PLANTING
- 50Q STEEL EDGING

CITY OF SACHSE LANDSCAPE REQUIREMENTS			
AREA	REQUIREMENT	REQUIRED	PROVIDED
LANDSCAPE AREA	A MINIMUM OF 10 PERCENT OF THE SITE MUST BE LANDSCAPED	TOTAL SITE = 66,788 SF * 10% = 6,678 SF REQUIRED	33,537 SF (50%) PROVIDED
LANDSCAPE BUFFER YARD	ONE TREE SHALL BE PLANTED PER 50 LF OF ROW	GEORGE BUSH TOLLWAY = 341/30 = 12 TREES MILES ROAD = 385/30 = 13 TREES EAST PROPERTY LINE = 435/40 = 11 TREES REQUIRED	16 TREES PROVIDED 17 TREES PROVIDED 11 TREES PROVIDED
	ONE SMALL ORNAMENTAL TREE SHALL BE PLANTED PER EACH FIVE LARGE CANOPY TREES PLANTED ON SITE	36 LARGE CANOPY TREES/5 = 8 ORNAMENTAL TREES REQUIRED	11 ORNAMENTAL TREES PROVIDED
	ONE EVERGREEN SHRUBS SHALL BE PLANTED PER 3 LF FOR A MAXIMUM OF 75% OF THE ROW FRONTAGE	GEORGE BUSH TOLLWAY = 341*75% = 255/3 = 85 SHRUBS REQUIRED MILES ROAD = 385*75% = 288/3 = 96 SHRUBS REQUIRED	223 SHRUBS PROVIDED 206 SHRUBS PROVIDED
PARKING LOT	THERE SHALL BE 8 SF OF PARKING INTERIOR LANDSCAPE PER PARKING SPACE	15 PARKING SPACES * 8 = 120 SF REQUIRED	593 SF PROVIDED
	THERE SHALL BE A TREE LOCATED IN EACH TERMINAL PARKING ISLAND		PROVIDED

PLANT SCHEDULE						
TREES	QTY	BOTANICAL NAME / COMMON NAME	CONT	CAL	SIZE	DETAIL
	3	Amelanchier x grandiflora 'Autumn Brilliance' / 'Autumn Brilliance' Serviceberry	B & B	2"Cal		50A
	2	Cercis canadensis texensis / Texas Redbud	B & B	2"Cal		50A
	3	Lagerstroemia indica 'Dynamite' / Dynamite Crape Myrtle	B & B	2"Cal		50A
	25	Quercus shumardii / Shumard Red Oak	B & B	2"Cal	8'-9'H X 3'-4'W	50A
	11	Taxodium distichum 'Shawnee Brave' TM / Bald Cypress	B & B	2"Cal	8'-9'H X 3'-4'W	50A
	10	Ulmus parvifolia 'Allee' / Allee Lacebark Elm	B & B	2"Cal	8'-9'H X 3'-4'W	50A
SHRUBS	QTY	BOTANICAL NAME / COMMON NAME	SIZE			DETAIL
	15	Abelia x grandiflora 'Rose Creek' / Rose Creek Abelia	5 gal			50B
	25	Echinacea purpurea 'Kim's Knee High' TM / Purple Coneflower	3 gal			50B
	38	Hesperaloe parviflora / Red Yucca	5 gal			50B
	37	Leucophyllum langmaniae 'Lynn's Legacy' / Barometerbush	5 gal			50B
	1	Myrica cerifera 'Don's Dwarf' / Don's Dwarf Wax Myrtle	5 gal			
	162	Nassella tenuissima 'Pony Tails' / Mexican Feathergrass	3 gal			50B
	77	Rhaphiolepis indica 'Indian Princess' TM / Indian Princess Indian Hawthorne	5 gal			50B
	75	Rhus aromatica 'Autumn Amber' / Autumn Amber Sumac	5 gal			
GROUND COVERS	QTY	BOTANICAL NAME / COMMON NAME	CONT			
	30,615 sf	Cynodon dactylon / Bermuda Grass	sod			
		1.5" CRUSHED LIMESTONE (WASHED)				

BR347



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361-972-5241

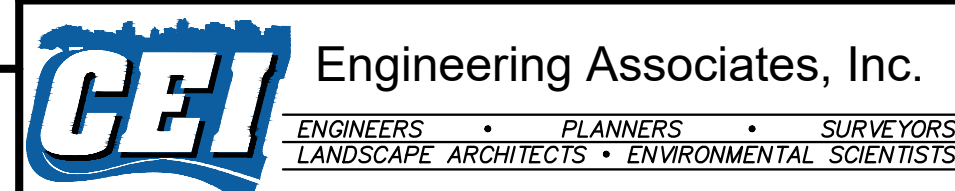
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3030 LBJ FREEWAY, SUITE 100
DALLAS, TX 75234
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479-254-1445

SURVEYOR:
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3030 LBJ FREEWAY, SUITE 100
DALLAS, TX 75234
CONTACT: JOHN JANUARY
479-385-7473

EXHIBIT C - LANDSCAPE EXHIBIT

PROJECT NAME	7-11, SACHSE, TX
SURVEY NAME AND ABSTRACT NUMER	RICHARD COPELAND SURVEY, ABSTRACT NO. 228
COUNTY	DALLAS

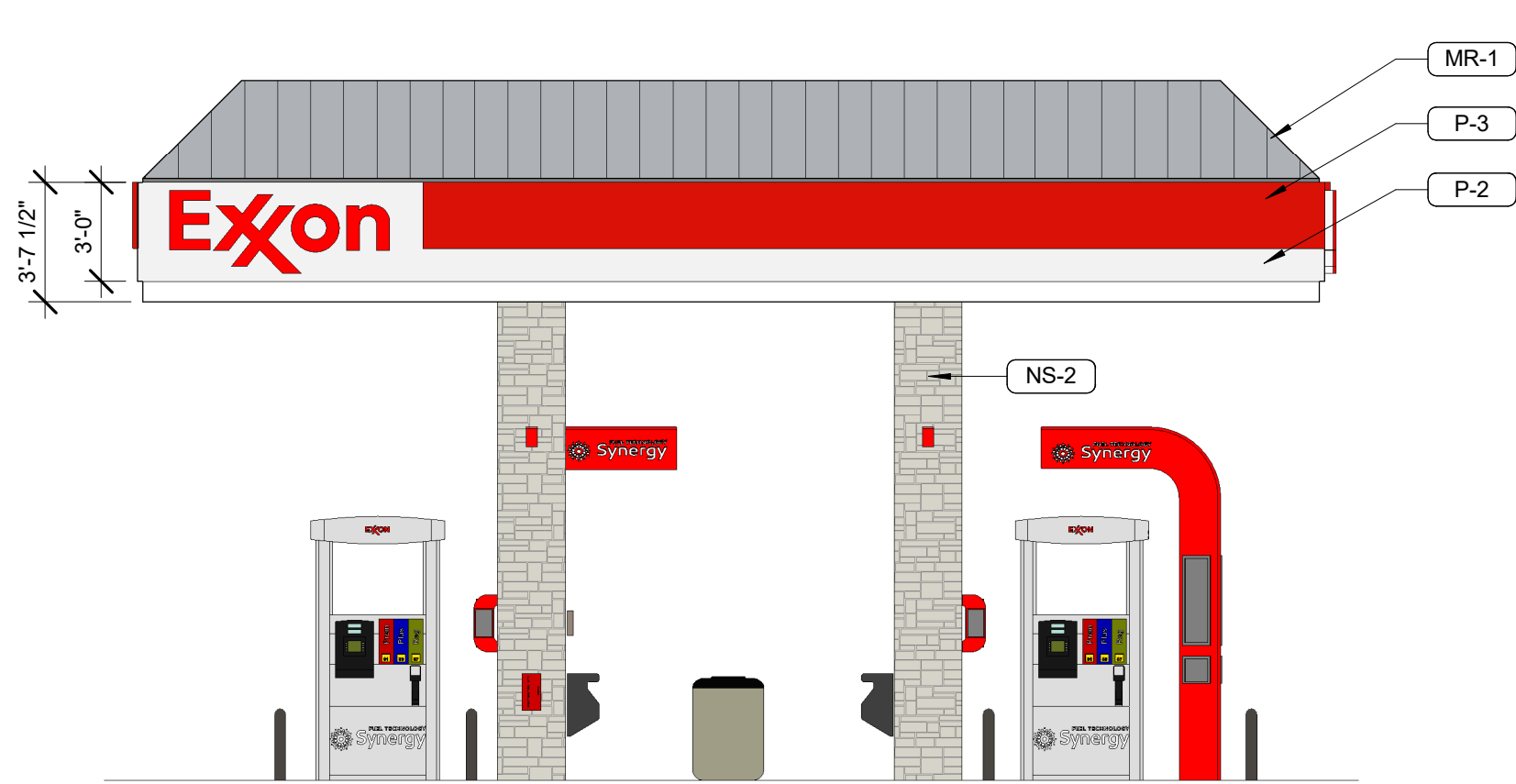
NO.	DATE	INITIAL SUBMITTAL	DESCRIPTION
1	6-1-17		
REVISIONS			
30037	7/13/17	ADS	EPW MMS MMS
CEI PROJECT NO.	INITIAL DATE	DPOR	PM DES DRW



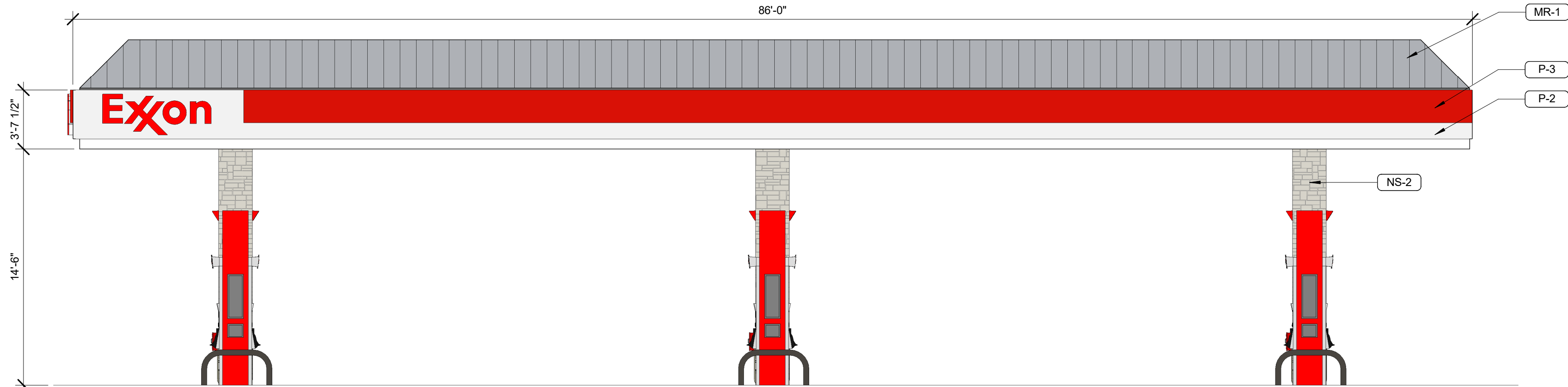
3030 LBJ Freeway, Suite 100
Dallas, TX 75234
(972)488-3737
FAX (972)488-6732

7-ELEVEN
MILES RD AND PGBT
SACHSE TEXAS

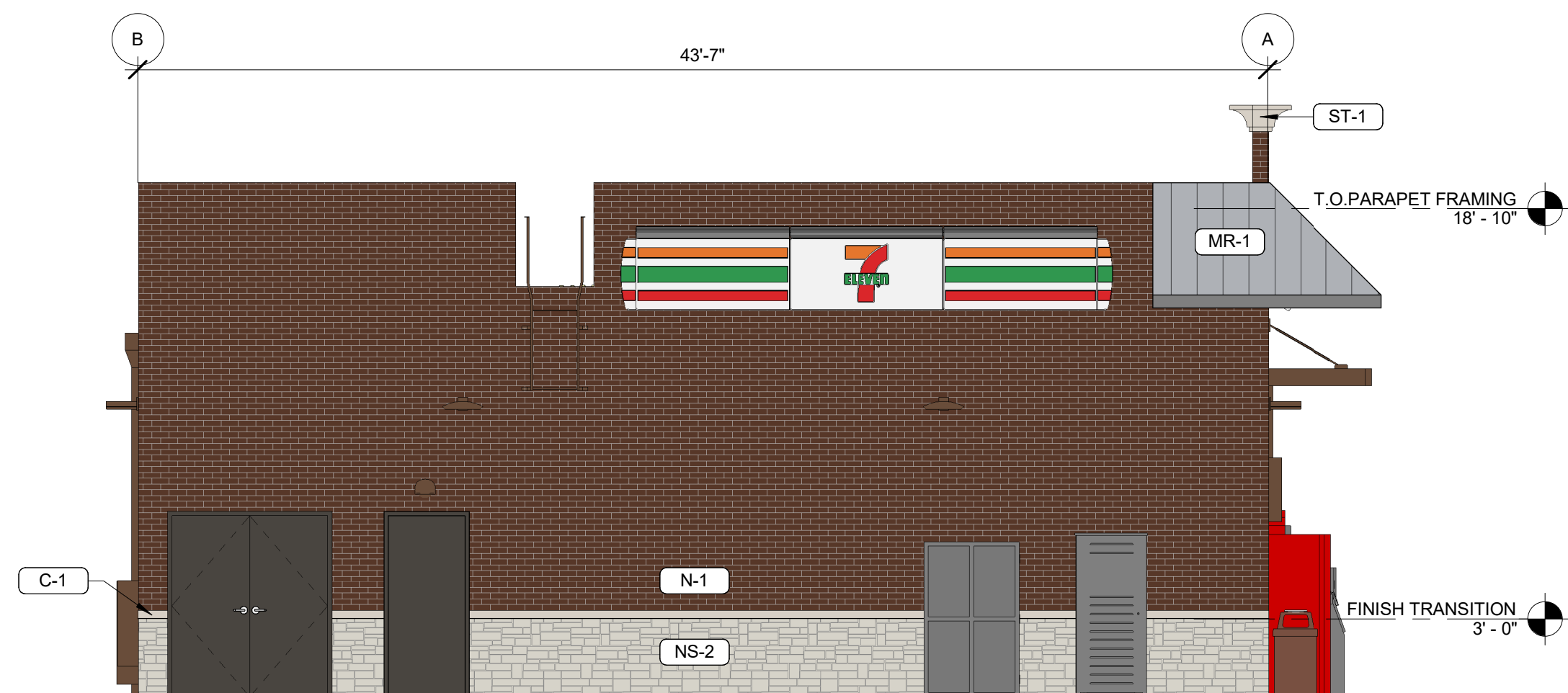
EXHIBIT C- LANDSCAPE PLAN
REV DATE 7/13/17
REV-1
SHEET NO. 3 OF 3



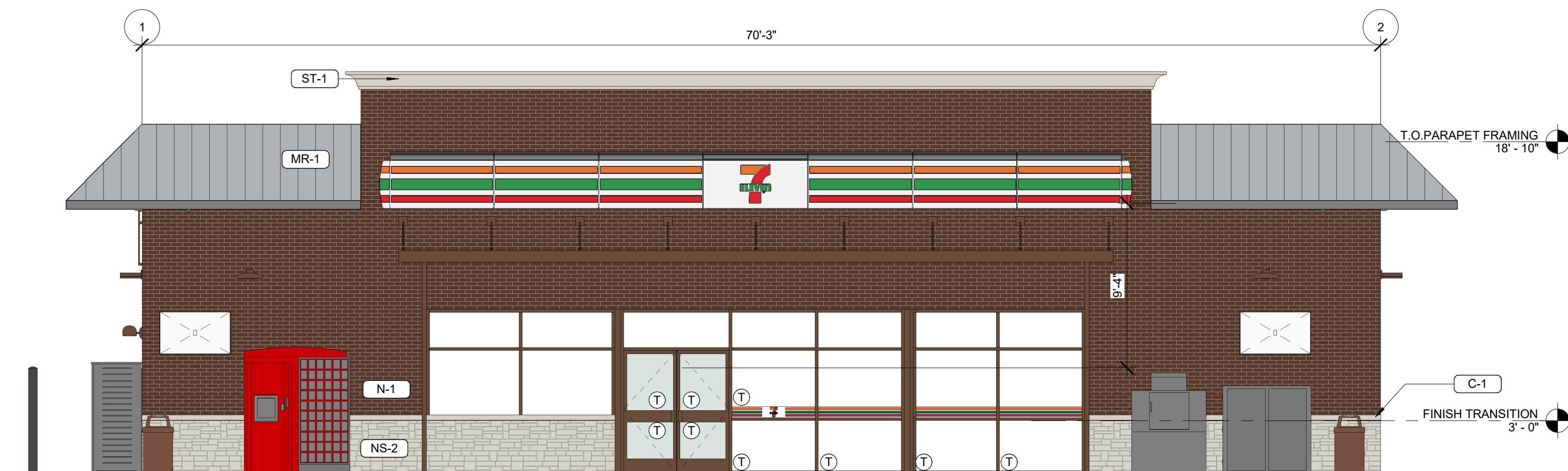
1
R0.01
FUEL CANOPY - SHORT
3/16" = 1'-0"



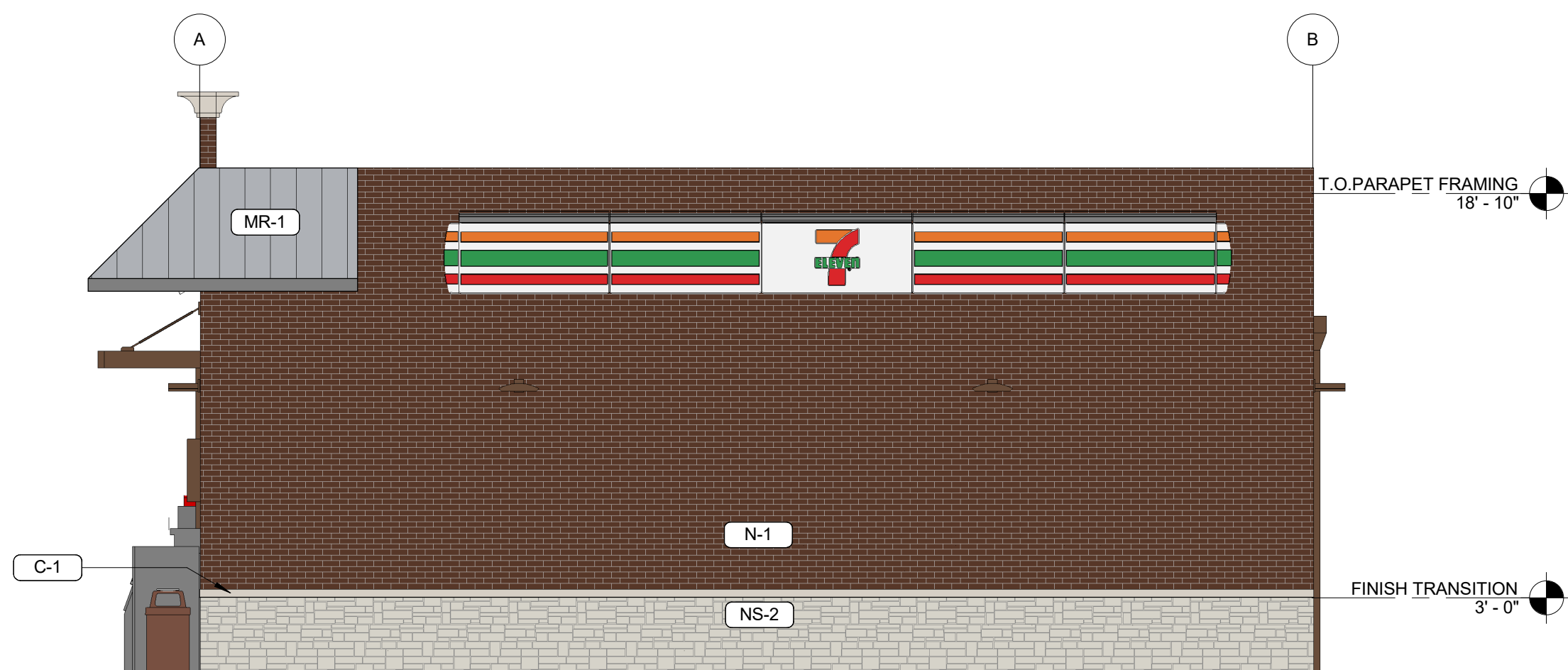
C4
R0.01
FUEL CANOPY - LONG
3/16" = 1'-0"



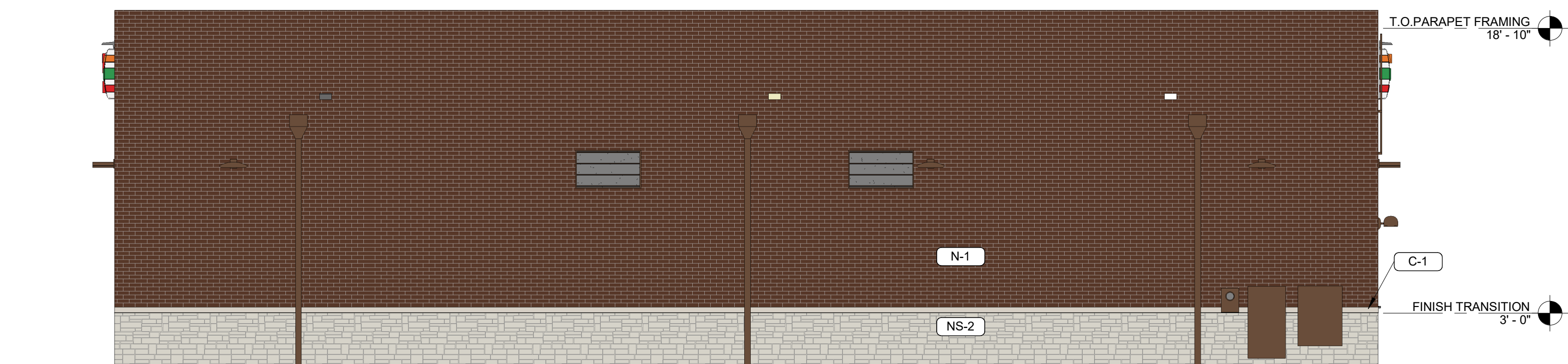
B6
R0.01
ELEVATION - LEFT SIDE
3/16" = 1'-0"



B4
R0.01
ELEVATION - FRONT
3/16" = 1'-0"



A6
R0.01
ELEVATION - RIGHT SIDE
3/16" = 1'-0"



A4
R0.01
ELEVATION - REAR
3/16" = 1'-0"