

**Parks and Recreation Commission
City of Sachse**

Minutes of Regular Meeting
Wednesday, August 23, 2000
7:00 P.M., Sachse City Hall

Present

Mark Timm
Patricia Montagno
Mary Saathoff
Patricia Easterling
Bob Tillman
Warren Bird
Scott Whitfield

Absent

Other Officials in Attendance

Steve Stanley, Council Liaison
Stan Seward, Public Works

Other Participants

Ann Bagley – Wilbur Smith and Associates

1. Elections of New Officers

Chairman

Motion made by Patty Montagno to nominate Mark Timm for Chairman, 2nd by Bobby Tillman, All in Favor

Vice-Chairman - Secretary

Motion made by Patricia Easterling to rename the current Vice-Chairman, Patty Montagno and Secretary, Mary Saathoff as same, 2nd by Bobby Tillman, All in Favor

2. Approval of Minutes:

Motion made by Patty Montagno to approve the June 28, 2000 Minutes, 2nd by Patricia Easterling, All in Favor

Motion made by Patty Montagno to approve the July 26, 2000 Minutes, 2nd by Patricia Easterling, All in Favor

3. Discussion of Park Master Plan

Ann Bagley – Wilbur Smith and Associates – spoke briefly on the process of creating goals and objectives. She handed out a worksheet, the Town Meeting comments regarding Parks/Historical ideas and concerns. Ms. Bagley also handed out a document listing goals and objectives for review obtained from Mary Saathoff (see attached).

Discussion commenced regarding Goals and Objectives:

- ◆ Trails to link parks
- ◆ Recreation department/center
- ◆ Community park at Salmon – non-organized sports emphasis
- ◆ Community pool

- ◆ Bike/Walk/Jog/Horse trails
- ◆ Adopt NRPA Guidelines
- ◆ Acquisition of parks (through developers)
- ◆ Review park dedication ordinance regarding developers
- ◆ Landscaping architect to work with parks
- ◆ Park on North side
- ◆ Greenbelt on North side
- ◆ Development input as to green area around buildings

4. **Consider a recommendation regarding fees and deposits for park facilities.**

Motion made by Mary Saathoff to recommend approval of the fees and deposits for park facilities as presented to the Board by Staff, 2nd by Patty Montagno, All in Favor.

5. **Staff Updates**

Stan Seward address the following items:

- ◆ A/C in the new concession stand working
- ◆ New parking at Heritage Park for 70 spaces pending
- ◆ Salmon – new concession stand possible
- ◆ Clean-up of ditch/creek at Salmon Park pending
- ◆ Easement utilization

5. **Adjourn**

Motion made by Patty Montagno to adjourn, 2nd by Patricia Easterling, All in Favor.

Mary Saathoff

Mark D. Seward
Chairman

Parks and Recreation Board
Suggested Goals and Objectives
Attachment to August 23, 2000 Minutes

Suggestions from Mary Saathoff

General Goal: Mission Statement – Establish a park and recreation system for our citizens that provides them with a source of pleasure, promotes economic development, minimizes demands on valuable City resources and instills pride in those who make it happen.

Specific Goal: Plan for public and private natural open space in the development of Sachse

How: Provide strict guidelines for floodplain development and emphasize recreational use.

Retain major wooded areas, both within and outside of floodplains, and preserve major woodlots and trees in all developments

Specific Goal: Provide for development of a parks system with a full range of facilities and programs for residents

How: Evaluate and proceed with parkland acquisition program

Use current data to compute demand for park facilities and programs.

Provide organized community recreation for youths, adults and senior citizens.

Provide for development of acquired parklands to meet demand, while acquiring new parklands in advance of need.

Provide varied opportunities for active and passive participation.

Specific Goal: Provide high level of park maintenance of parklands and facilities.

How: Include operation and maintenance costs in all consideration of facilities.

Provide adequate staff, equipment and budget for maintenance.

Develop standards for park maintenance with consideration of park type and needs of community.

Continue landscaping and beautification of parks and medians.

Specific Goal: Provide safety and security in parks.

How: Use safety and security standards in the design of parks and open space areas.

Develop a program for park security in coordination with other city departments.

Specific Goal: Provide for bike paths integrated with the transportation and parks system.

Projects:

Citizen Park Survey – Insert in newsletter and online

Inventory and Observation of Existing Parks and Facilities

REGULAR MEETING
OF THE
PARKS AND RECREATION COMMISSION
OF THE CITY OF SACHSE
AUGUST 23, 2000
7:00 P.M.

The Parks and Recreation Commission of the City of Sachse will hold a Regular Meeting on Wednesday, August 23, 2000 at 7:00 p.m. at the Sachse City Hall, 5560 S.H. 78, to discuss the following items of business:

1. Election of Officers-----Chairman
2. Approval of Minutes-----Chairman
3. Discussion of Park Master Plan -----Chairman
 - a. Workshop and discussion of goals and objectives
4. Consider a recommendation regarding fees and deposits for park facilities-----Chairman
5. Staff Updates -----Staff
6. Adjourn-----Chairman

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time.

Dated: August 18, 2000 4:00 p.m.

Terry Smith, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.

Boards and Commissions Meetings Attendance Report

Board/Commission/Committee: PARKS & RECREATION

Date of Meeting: 8/23/2000

Place of Meeting: CITY HALL

Members in Attendance:

Mark L...
Patty Montano
Pat Easterday
Mary Saathoff
Bobby Tillman
Wanda Bird
[Signature]

Members Absent:

