

CITY COUNCIL OF THE CITY OF SACHSE

MEETING MINUTES

SEPTEMBER 4, 2018

The City Council of the City of Sachse held a combined workshop and regular meeting on Tuesday, September 4, 2018 at 6:30 p.m. at the City Council Chambers, 3815 Sachse Road, Sachse, Texas. Those present were Mayor Mike Felix, Mayor Pro Tem Cullen King, Councilmembers Brett Franks, Michelle Howarth, Paul Watkins, Bill Adams, and Jeff Bickerstaff; City Manager, Gina Nash; City Secretary, Michelle Lewis Sirianni; Assistant to the City Manager, Lauren Rose; Development Services Director, Dusty McAfee; Director of Public Works and Engineering, Greg Peters; Finance Director, Teresa Savage; Accountant, Karen Ramirez; Human Resources Director, Melinda Walter; Parks and Recreation Director, Lance Whitworth; Library Manager, Daniel Laney; Fire Chief, Marty Wade; Assistant Police Chief, Steven Baxter, and Police Chief, Bryan Sylvester.

Mayor Felix opened the workshop meeting at 6:32 p.m.

EXECUTIVE SESSION: The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel – regarding the annual review of the City Secretary.

At 6:32 p.m., the City Council recessed into Executive Session.

At 7:17 p.m., the City Council reconvened back into the workshop meeting.

ADJOURNMENT:

At 7:17 p.m., Mayor Felix adjourned the workshop meeting.

Mayor Felix opened the regular meeting at 7:35 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE TO U.S. AND STATE FLAG: The invocation was offered by Mayor Pro Tem King and the pledges by Councilman Watkins.

CONSENT AGENDA: All items listed on the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items unless a City Councilmember or citizen so requests.

A. - Approve the minutes of the August 20, 2018 combined meeting.

B. – Accept the Monthly Revenue and Expenditure Report for the period ending July 31, 2018.

C. – Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2018.

Councilman Bickerstaff made a motion to approve items on the Consent Agenda as presented. Councilman King seconded that motion and the motion was unanimously approved.

MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS:

Mayor Felix announced upcoming Library events; Public Safety Day on Saturday, September 8 from 10:00 a.m. to 2:00 p.m. and the Cotton: Farm to Market event being held by the Sachse Historical Society on Saturday, September 22 at 10:00 a.m.

Michelle Queen with the Texas Masonry Council recognized the City Council for earning the Golden Trowel Award. The award honors the City for its masonry guidelines and sustainability practices.

CITIZENS INPUT:

Bobby Tillman, 6314 Ben Road, invited the public and City Council to attend the Sachse Historical Society event on Saturday, September 22 at 10:00 a.m. for the Cotton: Farm to Market event and described the various activities that will be taking place.

REGULAR AGENDA ITEMS:

Consider a Memorandum of Understanding (MOU) between the City of Sachse and the Wylie ISD for the 2018-2019 school year.

Chief Sylvester stated in March 2018, staff approached Wylie ISD Superintendent and proposed adding an SRO to service Whitt and Cox Elementary schools. Staff initiated additional discussions with Wylie ISD in July 2018. The Wylie ISD Board of Trustees approved funding to support shared costs related to a dedicated SRO at its August 20, 2018 meeting. Chief Sylvester outlined the provisions of the Memorandum of Understanding (MOU) and stated due to the timing and finalization of the proposal, staff will utilize an existing police officer position. The funding of the SRO vehicle will come from the VERF. Staff is recommending approval.

The City Council discussed how and if this would affect staffing within the Police Department as well as possible future funding.

Mayor Pro Tem King made a motion to approve a Memorandum of Understanding (MOU) between the City of Sachse and the Wylie ISD for the 2018-2019 school year. Councilman Watkins seconded that motion and the motion was unanimously approved.

Consider an ordinance authorizing certain budget amendments pertaining to the fiscal year 2017-2018 budget.

Mrs. Savage stated these budget amendments are to approve funding for four separate transactions related to the 2017-2018 budget. Mrs. Savage provided an overview of each amendment requested. Staff is recommending approval.

Councilman Watkins made a motion to authorize certain budget amendments pertaining to the fiscal year 2017-2018 budget. Councilman Bickerstaff seconded that motion and the motion was unanimously approved.

Conduct a public hearing on the proposed fiscal year 2018-2019 budget.

As part of the proposed budget, Mr. Peters presented an overview of capital improvement projects. His presentation included a review of completed projects in 2017-18 and proposed projects for the 2018-2019 fiscal year. Mr. Peters stated that staff is seeking feedback on the proposed projects list for the 2018-2019 fiscal year, which will be incorporated into the budget. A finalized list will be brought back to the City Council in October.

Mayor Felix opened the public hearing.

No comments were made.

Mayor Felix closed the public hearing.

No further comments were made and no action was taken.

Conduct the second public hearing on the proposed tax rate for the 2018-2019 fiscal year.

Mrs. Savage stated this is the second of two public hearings on the tax rate. Mrs. Savage provided an overview of the General Fund, Truth in Taxation data, Department summaries, the Utility Fund and the Capital budget, which included the projects discussed in the item above by Mr. Peters.

Mayor Felix opened the public hearing.

Dara Jones, 6006 Timber Crest, expressed her concerns over the tax rate. She asked the City Council to consider not raising the taxes due to how high her appraisals have been which is causing financial stress.

Mayor Felix closed the public hearing.

No further comments were made and no action was taken.

Consider appointments to the Tax Increment Financing (TIF) Board.

Mrs. Nash stated the TIF Board needs to meet annually in order to consider their annual report. The Board currently does not have a quorum and would be unable to meet. The City Council may appoint staff or Councilmembers if they so choose.

The City Council discussed if they would be interested in serving until other interested citizens came forward to be appointed.

Councilman Bickerstaff made a motion to appoint Councilmembers Watkins and Howarth, and Mayor Pro Tem King to the TIF Board. Councilman Franks seconded that motion and the motion was unanimously approved.

Receive presentation regarding the 2018 National Night Out.

Assistant Chief Baxter provided the City Council with an overview of this year's National Night Out taking place on Tuesday, October 2. Assistant Chief Baxter stated the event was formed in 1984 by the National Association of Town Watch. It was created to provide neighbors with an opportunity to meet one another and increase interaction amongst citizens, local public safety, and City leaders. National Night Out this year includes block parties, visits from Police and Fire, a canned food drive, Public Safety Day, and a Senior Center Safety event. Assistant Chief Baxter expanded on Public Safety Day and the Senior Center Safety event. Citizens are encouraged to register for their block party event and to turn on their front porch lights for National Night Out.

Discuss and consider a resolution for a 3D Printer Use Policy for the library.

Mr. Laney stated in August 2018, the Friends of the Sachse Public Library voted to fund the purchase of a new 3D printer for the Library, which will be used to offer 3D printing services to Library patrons. Mr. Laney outlined how and what kinds of objects can be printed. The proposed policy provides guidelines for approval of designs by the Library staff. The Library may refuse any request, and patrons must be 18 years or older and have a library card in good standing in order to use the 3D printer. Mr. Laney stated the proposed fee is \$0.15 per gram, with a minimum charge of \$1.50. This fee is in line with other surrounding libraries and also allows the City to recover costs of materials needed to print as well as to cover the future replacement of printer components. The fee will be adopted into the City's Master Fee Schedule at the next meeting.

Councilman Bickerstaff made a motion to approve the 3D Printer Use Policy for the Library. Councilman Adams seconded that motion and the motion was unanimously approved.

EXECUTIVE SESSION:

- A. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.072 for the purpose of deliberations regarding the purchase, exchange, lease, or value of real property generally located along Sachse Road, near Merritt Road.
- B. The City Council shall convene into Executive Session pursuant to Texas Government Code Section §551.087 Economic Development Deliberations: Discussion of a Development Agreement between the City of Sachse and PMB Acquisitions LLC and/or its affiliates to provide incentives related to the development of approximately 118 acres of land within the PGBT Area Zoning District.
- C. The City Council shall convene into Executive Session pursuant to the Texas Government Code, Section §551.074: Personnel – regarding the annual review of the City Secretary.

At 9:02 p.m., the City Council recessed into Executive Session.

At 9:58 p.m., the City Council reconvened back into Regular Session.

Councilman Bickerstaff made a motion in regards to item C to increase the City Secretary's annual salary by 2%. Councilwoman Howarth seconded that motion and the motion was unanimously approved.

No action was taken on items A and B.

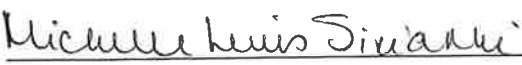
ADJOURNMENT:

Mayor Felix adjourned the regular meeting at 9:59 p.m.



MIKE J. FELIX, MAYOR

ATTEST:



Michelle Lewis Sirianni, City Secretary

