The City of
SACHSE

REVISED
10:32 am, Sep 01, 2023
lkg

Tuesday, September 5, 2023
City Council Meeting

Council Chambers
3815 Sachse Road, Building B
6:30 p.m.

Sachse City Council meetings are streamed live online or available on-demand (https://sachsetx.swagit.com/live).

The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.

As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the City Council workshop or regular meeting for the purpose of seeking confidential legal advice from the City Attorney on any workshop or regular meeting agenda item listed herein.

A. Meeting Opening

1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Tuesday, September 5, 2023, at 6:30 p.m. to consider the following items of business:

2. Invocation and Pledges of Allegiance.

B. Public Comment

1. The public is invited to address Council regarding any topic not already on the agenda. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

C. Council/Staff Reports and Updates

1. Present a proclamation to the North Texas Food Bank recognizing September as Hunger Action Month and the City's participation in the Peanut Butter Drive.

2. Recognize Sachse Fire-Rescue for receiving the 2023 Dick Ferneau Career EMS Service of the Year Award.

3. Mayor and City Council announcements regarding special events, current activities, and local achievements.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

1. Approve the August 21, 2023, meeting minutes.

2. Cancel the following City Council meetings due to scheduling conflicts: October 2, November 20, December 18, 2023, and January 2, 2024.

3. Accept the monthly revenue and expenditure report for the period ending July 31, 2023.

4. Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2023.

5. Approve and adopt a resolution amending the Master Fee Schedule adopted by Resolution 4071 by amending engineering, health and sanitation, municipal court fines/fees, building permits and Development Services fees, refuse services fees, water rate schedule, water service connection fees, and wastewater rate schedule and providing an effective date.

6. Approve a resolution approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division ("Company") regarding the Company's 2023 Rate Review Mechanism filings; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approvaing an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reinburse ACSC's reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the Company and the ACSC's Legal Counsel.

7. Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

E. Regular Agenda Items

1. Conduct a public hearing on the proposed 2023-2024 fiscal year budget.

2. Discuss and provide feedback on a potential contract renewal with Community Waste Disposal, the City's solid waste and recyling provider.

3. Receive a legislative update regarding approved Senate and House bills from the 88th regular and special sessions.

4. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

Leah K Granger

Leah K Granger, City Secretary

Posted: 09/01/2023 by 5 p.m. Removed: ______________________

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Amanda Chi, ADA Coordinator, via phone at 972-495-1212, via email at achi@cityofsachse.com, or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

C. Council/Staff Reports and Updates

Subject	**1. Present a proclamation to the North Texas Food Bank recognizing September as Hunger Action Month and the City's participation in the Peanut Butter Drive.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Recognition

BACKGROUND

Hunger Action Month was established in 2008 by Feeding America® and works to promote ways for individuals, organizations, and communities everywhere to get involved and help fight the hunger crisis. The nationwide campaign strives to mobilize the public into acting on the issue of hunger and help the more than 12 million children and their families who are food insecure. Locally, one in seven people or 14.2% of Dallas County residents, and 1 in 10 people or 10.9% of Collin County residents struggle with food insecurity.

OVERVIEW

Sachse is joining together with all of North Texas to promote and participate in the North Texas Food Bank's Annual Peanut Butter Drive, either virtually or in-person, with the goal of raising 400,000 pounds of peanut butter.

RECOMMENDATION

Present a proclamation to the North Texas Food Bank recognizing September as Hunger Action Month and the City's participation in the Peanut Butter Drive.

File Attachments
Hunger Action Month 2023.pdf (145 KB)

Proclamation

WHEREAS, Hunger Action Month was established in 2008 by Feeding America® and works to promote ways for individuals, organizations, and communities everywhere to get involved and help fight the hunger crisis; and

WHEREAS, the nationwide campaign strives to mobilize the public into acting on the issue of hunger and help the more than 12 million children and their families who are food insecure. Locally, one in seven people or 14.2% of Dallas County residents, and 1 in 10 people or 10.9% of Collin County residents struggle with food insecurity; and

WHEREAS, in an effort to raise awareness and curb this trend, Sachse is joining together with all of North Texas to promote and participate in the North Texas Food Bank's Annual Peanut Butter Drive, either virtually or in-person, with the goal of raising 400,000 pounds of peanut butter; and

WHEREAS, the residents and patrons within the City of Sachse have always given generously and with a tremendous amount of love toward efforts taking care of those in need, and the Sachse City Council calls Sachse into action to get involved in events like the Peanut Butter Drive and more; and

NOW, THEREFORE, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim the month of September as

Hunger Action Month

in Sachse, and encourage all residents to join the Sachse City Council and the North Texas Food Bank to help eradicate hunger in our city, counties, state, and nation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 5th day of September, 2023.

Gold
Seal

Jeff Bickerstaff, Mayor

C. Council/Staff Reports and Updates

Subject	**2. Recognize Sachse Fire-Rescue for receiving the 2023 Dick Ferneau Career EMS Service of the Year Award.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Recognition
Goals	Meet the public safety needs of a growing citizen, student, and business population. Provide excellent government services to Sachse citizens.

BACKGROUND

Each year, the National Association of Emergency Medical Technicians (NAEMT) and EMS World Magazine announce the winners of the National EMS Awards of Excellence. These awards recognize individuals and agencies that demonstrate outstanding contributions to the EMS profession and the patients they serve.

OVERVIEW

On August 16th, 2023, Sachse Fire-Rescue (SFR) was named the recipient of the Dick Ferneau Career EMS Service of the Year Award for 2023. SFR is honored to be only the second fire-based EMS service to receive this prestigious award. The award will be presented, on stage, to SFR Personnel on September 20, 2023, at the EMS World Expo in New Orleans. SFR is excited and proud to represent the City of Sachse on a national stage with worldwide attendance.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Recognize Sachse Fire-Rescue for receiving the 2023 Dick Ferneau Career EMS Service of the Year Award.

Susan Bailey, MSEM, NRP, NAEMT President and EMS Director for the State of Louisiana, will join the meeting virtually to present the award.

C. Council/Staff Reports and Updates

Subject	**3. Mayor and City Council announcements regarding special events, current activities, and local achievements.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Information

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**1. Approve the August 21, 2023, meeting minutes.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent), Minutes
Recommended Action	Approve the August 21, 2023, meeting minutes.
Minutes	View Minutes for Aug 21, 2023 - City Council Meeting

BACKGROUND
Minutes from the August 21, 2023, Council meeting.

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item.

RECOMMENDATION
Approve the August 21, 2023, meeting minutes.

File Attachments
D1. 08.21.23 City Council Minutes.pdf (161 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

CITY COUNCIL OF THE CITY OF SACHSE
MEETING MINUTES
AUGUST 21, 2023

The City Council of the City of Sachse held a regular meeting on Monday, August 21, 2023, at 6:30 p.m. at Sachse City Hall, 3815-B Sachse Road. Councilmembers present were Mayor Jeff Bickerstaff; Mayor Pro Tem Brett Franks; Councilmembers Michelle Howarth, Frank Millsap, Chance Lindsey, Lindsay Buhler, and Matt Prestenberg.

MEETING OPENING

1. Call to Order

Mayor Bickerstaff called the meeting to order at 6:30 p.m.

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Councilmember Lindsey led the pledges.

PUBLIC COMMENT:

There were no public comments.

COUNCIL/STAFF REPORTS AND UPDATES:

1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Mayor Pro Tem Franks commented that the recent Family Pickleball event was a success, fun with roughly 75 people. Another family night is being planned. He announced several classes at the Community Center including nun chuck martial arts and self-defense class.

Ms. Nash's announcements.

- She offered congratulations to:
  - Abigail Hughes graduated from the NCT911 Regional Telecommunicator Academy as the Valedictorian of her class.
  - Zach Hudson earned his Backflow Prevention Assembly Tester License through TCEQ.
  - Daniel DeCiutiis and Diana Navarrete earned their TCFP Intermediate Structure Firefighter certifications.
  - Lt. Kenneth Messick earned his TCFP Master Structure Firefighter Certification.
  - Officer Long Nguyen earned his Bachelor's Degree in Criminal Justice.
  - Kyle Murray earned his Aquatics Facility Operator License.
  - Mayor Bickerstaff was recently selected to be a member of the Leadership North Texas Class 15, a graduate-level leadership program.
- Staff is excited to welcome new employees: Babylyn Arcilla and Richard Marion as crossing guards and Darius Means as a part-time recreation aide at the Community Center.

Mayor Bickerstaff's announcements:

- Applications for a Youth Advisor to the Parks & Recreation Board as well as Boards and Commission members are being taken by the City Secretary. Applications and information about the different boards can be found on the City website.
- A Budget Town Hall will be hosted at 7 p.m. on Tuesday, August 29 in the Council Chambers.
- Water restrictions are in effect. Even numbered homes may water on Thursday and/or Sunday. Odd numbered homes may water on Wednesday and/or Saturday. Watering between 10 a.m. and 6 p.m. is prohibited.
- City offices will be closed on September 4 in observance of Labor Day.
- The X-treme Green recycling and bulk trash collection event for residents will be hosted in the City Hall parking lot from 8 a.m.-1 p.m. on Saturday, September 9. Check the City website for details.
- Leah Granger was recently awarded a major scholarship with the Texas Municipal Clerks Association, which will help toward earning her Registered Municipal Clerk Certification.
- Councilmember Lindsay Buhler has been selected to serve during the second national convening: "an action for the future" for the Local Government 2030 program. She is one of only 10 city elected officials selected from across the country, and she is the sole elected official representing the state of Texas.

<u>CONSENT AGENDA:</u>

1. **Approve the July 31, 2023, regular meeting minutes.**
2. **Approve the August 7, 2023, meeting minutes.**
3. **Approve a resolution approving Amendment No. 1 to the Household Hazardous Waste Interlocal Agreement between Dallas County and the City of Sachse, for household hazardous waste disposal services for fiscal year 2023-2024; and providing an effective date.**
4. **Accept the 2023 certified tax rolls as approved by the Dallas County and Collin County Appraisal Districts.**
5. **Accept the submission of the 2023 no-new-revenue tax rate of $0.626779 per $100 taxable value and the voter-approval tax rate of $0.803834 per $100 taxable value.**
6. **Approve scheduling a public hearing on the FY 2023-2024 Proposed Budget at the September 5, 2023, Council meeting.**
7. **Approve scheduling a public hearing on the FY 2023-2024 proposed tax rate at the September 18, 2023, Council meeting.**

Councilmember Howarth made a motion to approve the Consent Agenda as presented. Mayor Pro Tem Franks seconded the motion, and it carried unanimously.

<u>REGULAR AGENDA ITEMS:</u>

1. **Conduct a public hearing and consider the adoption of an ordinance related to the Sachse Public Improvement District No. 1; ratifying and conforming prior actions of the City Council in connection with the District; approving an Operations and Maintenance Service and Assessment Plan Update for maintenance of authorized improvements**

within the District which lies within the corporate limits of the city; levying assessments against the assessed property to pay for maintenance of authorized improvements within the District; providing for the collection of assessments; creating a charge and lien against the assessed property; providing for penalties for delinquent assessments; creating a District Project Fund; making legislative findings; providing for severability; and providing an effective date.

Mary Petty, PID Administrator with P3 Works, reviewed the timeline and details on the PID Operations and Maintenance (O&M) assessment. She explained an issue lingering from the Dallas County Appraisal District's cybersecurity problem last year. Ms. Petty noted that as there are limited funds accrued, there are a limited number of items that will be addressed.

The public hearing was opened at 6:47 p.m. and there were no comments. Mayor Bickerstaff closed the public hearing at 6:47 p.m.

Councilmember Lindsey made a motion to approve the item as presented. Councilmember Howarth seconded the motion and it carried unanimously.

2. **Consider an ordinance accepting and approving the 2023 Annual Service Plan Update to the Service and Assessment Plan, including the Assessment Roll, for the Sachse Public Improvement District No. 1, and providing an effective date.**

Ms. Nash explained that this assessment is for the infrastructure within the PID boundary and consideration by the Council is required annually.

Councilmember Howarth made a motion to approve the item as presented. Councilmember Lindsey seconded the motion and it passed unanimously.

3. **Consider placing a proposal to adopt a tax rate of $0.650416 per $100 of assessed property values for the 2023-2024 fiscal year as an action item on the September 18, 2023, City Council meeting agenda.**

Ms. Nash explained that the proposed rate is a maximum tax rate that Council may consider. State law requires publishing a maximum rate, however, setting this maximum rate does not obligate adoption of that rate. Council retains the right to adopt a lower rate.

Matthew Holboke, Sachse resident, addressed the Council about tax rates of surrounding cities.

Councilmember Millsap asked where the proposed rate came from. Ms. Nash clarified that she recommended the rate stay the same based on requests from residents in the survey and Council as well as the base budget and supplement recommendations. She clarified that this rate was included as a part of the Budget Workshop budget materials. He questioned if the rate is lowered, would the budget need to be changed. Ms. Nash made it clear that the budget would need to be changed and cuts made. Councilmember Millsap said he would like to reconsider the lower no-new-revenue rate. Mayor Pro Tem Franks corrected that this is the maximum rate, not the adopted rate, and if Councilmember Millsap would like cuts made, he thinks Councilmember Millsap should make the recommendations on what should be cut. Mayor Pro Tem Franks noted that Council has lowered the tax rate more than $0.10 over the last ten years. Councilmember Millsap is concerned that raising taxes is making it harder for businesses to operate in Sachse. Councilmember Prestenberg mentioned that the cost of living has increased and costs associated with personnel has almost doubled. He specified that the action presented is just setting a maximum budget, but that Council has the option to spend under that limit. The state requires a maximum rate to be set, Council can still debate what should actually be adopted. Councilmember Lindsey noted that the rate could be set a lot higher based on the unused increment and the amount presented is fiscally responsible. He does not feel that adopting this rate sets the wheels in motion, it just allows the discussion to begin. The difference between the no-new-revenue rate and the maximum rate being considered by Council is about $0.024 cents, which on $100,000 of property is $24. Every dollar counts, but he is ready to set the max rate and have the discussion later. Mayor Bickerstaff confirmed that the tax rate has been lowered for the last nine years, so this is the first year Council has not been able to do that. Appraisal districts set the value of homes and, as long as the value goes up, the taxes will go up with it. Councilmember Lindsey also noted that inflation greatly affects tax amounts. The development in Sachse has already had a positive effect on the City's budget and tax revenues.

Councilmember Lindsey made a motion to approve the maximum tax rate as proposed and Councilmember Howarth seconded it. The motion passed 6-1 as follows: Mayor Bickerstaff, Mayor Pro Tem Franks, and Councilmembers Howarth, Lindsey, Buhler, and Prestenberg voted in favor of the measure. Councilmember Millsap voted against the measure.

4. Discuss and provide feedback on Capital Improvement Plan Update.

Mr. Nesbit reviewed projects on the Capital Improvement Plan that have been completed, are under construction, or are in the design phase. He described the timeline for the bond projects and laid out recommendations for upcoming/future projects. He pointed out that the plan is to go to bid for concrete construction rates in order to lower costs of project related to sidewalks and roadways. Ms. Nash noted that staff is looking for input from Council for direction on projects associated with the FY23-24 budget as well as future projects to undertake.

Councilmembers asked questions related to projects listed. Councilmember Buhler asked why Blackburn Road and Woodbridge Parkway were not listed on future projects. Mr. Nesbit responded that these projects are so big that the City will need to explore funding options and possible partnering with other entities. Ms. Nash noted that the projects listed are those that could be accommodated with the City's budget rather than those that would require assistance from outside sources. Mayor Pro Tem Franks asked if it would be beneficial to start engineering now on future projects. Mr. Nesbit replied that it would help if Council chooses to make the funding available. After additional questions, Ms. Nash confirmed that staff will take concerns and adjust appropriately. She noted that updates will be provided for the Bond and Merritt Road in the Fall.

5. **Consider receipt of the City Manager's Proposed Budget for programs and services for the 2023-2024 fiscal year.**

Ms. Nash noted that the Proposed Budget Book was provided to Council and the public on August 15. It is available online and for viewing in the City Secretary's office and the Sachse Public Library. She commended the Finance Department for their work on the document as well as the new and improved look. She went on to explain General Fund assumptions, detailed the difference in types of tax rates, and made a recommendation to adopt a tax rate above the no-new-revenue rate in order to address requests in the resident survey as approved by Council. Mr. Baldwin noted that the property taxes that the City receives are a stable revenue source and that expenditures purposely exceed revenue in order to draw down the General Fund balance as approved by Council. This draw down will bring reserves back down to the recommended 25-35 percent range. He also recommended updating the tax rate debt limit from 30 to 35 percent, which is reasonable according to the City's financial advisor. Ms. Nash called out the next steps for the process, highlighting the public hearings for the budget on September 5 and the tax rate on September 18.

Sachse resident Matthew Holboke addressed the Council regarding taxes.

Councilmember Millsap encouraged the EDC to work towards making Sachse a destination city to continue to improve sales tax returns. Councilmember Lindsey pointed out that page 28 of the budget talks about average taxes for a single-family residence. He explained that appraisals affect tax bills.

After continued discussion, Mayor Pro Tem Franks made a motion to approve the item as presented. Councilmember Howarth seconded the motion and it passed unanimously.

6. **Discuss amending the Master Fee Schedule by amending services and rates and providing an effective date.**

Mr. Baldwin reviewed the recommended changes to the Master Fee Schedule, which can be found in the proposed budget on page 278 in the Appendix section. Ms. Nash noted that the changes presented will be on the Consent Agenda at the September 5 meeting.

7. **Adjournment.**

Mayor Bickerstaff adjourned the meeting at 8:15 p.m.

____
Jeff Bickerstaff, Mayor

ATTEST:

____
Leah K Granger, City Secretary

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**2. Cancel the following City Council meetings due to scheduling conflicts: October 2, November 20, December 18, 2023, and January 2, 2024.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Cancel the following City Council meetings due to scheduling conflicts: October 2, November 20, December 18, 2023, and January 2, 2024.

BACKGROUND

Occasionally, as needed, City Council will cancel meetings that are near holidays or conferences. The listed meetings present scheduling conflicts and will be considered for cancellation.

POLICY CONSIDERATIONS

There are no policy considerations associated with this item.

RECOMMENDATION

Cancel the following City Council meetings due to scheduling conflicts: October 2, November 20, December 18, 2023, and January 2, 2024.

The January 2, 2024 would normally occur on January 1, 2024, but would have been moved due to the holiday.

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**3. Accept the monthly revenue and expenditure report for the period ending July 31, 2023.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the monthly revenue and expenditure report for the period ending July 31, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

POLICY CONSIDERATIONS

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

RECOMMENDATION

Accept the monthly revenue and expenditure report for the period ending July 31, 2023.

File Attachments
D3.1 All Funds July 2023.pdf (130 KB)
D3.2 Sales Tax Report August 2023.pdf (164 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

City of Sachse

Monthly Revenue and Expenditure Report

July 31, 2023 (Unaudited)

GENERAL FUND

	Annual Budget*	Current Month Actual	YTD Actuals	83% of Year Completed YTD Actuals % of Budget	Note
Revenue Summary					
Property Tax	$ 14,734,419	$ 21,035	$ 14,750,589	100%	**A**
Sales Tax	2,670,000	232,330	2,398,330	90%	**B**
Franchise Fees	1,946,750	206,549	1,804,431	93%	
Licenses and Permits	1,963,600	52,559	535,060	27%	**C**
Service Fees	1,539,800	129,496	1,185,262	77%	**D**
Fines	205,000	14,042	205,886	100%	**E**
Interest Income	55,000	75,176	647,120	1177%	**F**
Miscellaneous Income	375,150	(26,170)	1,142,754	305%	**G**
Intergovernmental Revenue	1,733,328	125,576	1,489,230	86%	
Total Revenue	**$ 25,223,047**	**$ 830,595**	**$ 24,158,662**	**96%**	
Expenditure Summary					
Animal Services	$ 280,041	$ 15,858	$ 234,515	84%	
City Manager	880,103	61,530	679,470	77%	**H**
City Secretary	230,338	13,816	182,689	79%	
Combined Services	559,225	15,356	440,481	79%	
Development Services	1,426,383	86,085	839,358	59%	**I**
Engineering	469,947	39,798	318,148	68%	**J**
Facilities Maintenance	675,762	52,239	624,836	92%	**K**
Finance	864,221	54,239	673,987	78%	**L**
Fire-Rescue	6,216,501	465,245	4,984,015	80%	
Human Resources	594,270	42,076	387,704	65%	**J**
Information Technology	996,487	41,636	838,161	84%	
Library	680,936	36,754	553,550	81%	
Municipal Court	277,808	20,408	225,963	81%	
Neighborhood Services	258,846	19,947	204,241	79%	**J**
Parks	1,192,255	105,937	1,013,863	85%	**M**
Police	6,634,829	491,689	5,385,376	81%	
Recreation	536,429	46,376	515,423	96%	**N**
Senior Activity Center	257,343	10,768	224,600	87%	**O**
Streets	2,156,182	203,621	1,721,086	80%	**P**
Total Expenditures	**$ 25,187,906**	**$ 1,823,379**	**$ 20,047,466**	**80%**	
Revenue Over/(Under) Expenses	**$ 35,141**	**$ (992,784)**	**$ 4,111,195**		**Q**
Beginning Fund Balance October 1, 2022			**$ 16,001,939**		

*Includes City Council-approved budget amendment - Ordinance 4103 adopted on April 3, 2023

See following page for explanation of major variances

Explanation of General Fund Major Variances:

A Property tax receipts peak in December and January.

B Sales tax month growth compared to same month of previous year is slowing, however, year-to-date collections still reflect 9% year-over-year growth

C Building permit activity trending lower due to timing of anticipated residential and commercial construction

D Developer and Plan review activity trending lower due to timing of anticipated residential and commercial construction

E Municipal Court fines are trending greater than budget

F Interest revenue returns greatly exceed budgeted projections due to favorable interest rates

G Revenue collections include unbudgeted TML Insurance recoveries and school resource officer revenues that are trending to exceed anticipated budget and receipt of land

H Trending below "YTD Actuals % of Budget" spend primarily due to timing of professional services expenses

I Newly budgeted position vacancy and low inspection expenses decreases "YTD Actuals % of Budget" spent trend

J Period of position vacancy decreases "YTD Actuals % of Budget" spent trend

K Trending above "YTD Actuals % of Budget" due to timing of expenses and Building Repairs and Maintenance expenses

L Trending below "YTD Actuals % of Budget" due to reduced bank charges and fee from reduced building permit activity

M Trending above "YTD Actuals % of Budget" due to Park Repairs and Maintenance expense

N Trending above "YTD Actuals % of Budget" due to Special Events and Programs expenses

O Trending above "YTD Actuals % of Budget" spend primarily due to timing of A/V system upgrade

P Trending below "YTD Actuals % of Budget" spend primarily due to Street and Alley Repairs and Materials

Q Current Month Actual variance due to timing of revenue collections and expenses

City of Sachse

Monthly Revenue and Expenditure Report

July 31, 2023 (Unaudited)

UTILITY FUND

83% of Year Completed

	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Water Revenue	$ 8,430,500	$ 1,241,590	$ 7,087,845	84%	
Sewer Revenue	5,900,000	556,363	5,467,409	93%	**A**
Drainage Revenue	222,000	19,366	190,774	86%	
Fees	167,375	20,885	172,073	103%	**B**
Interest Income	72,500	91,392	678,577	936%	**C**
Auction Proceeds	-	-	73,005	-	
Total Revenue	**$ 14,792,375**	**$ 1,929,597**	**$ 13,669,683**	**92%**	
Expenditure Summary					
Utility Administration	$ 525,059	$ 36,333	$ 464,224	88%	**D**
Water Operations	7,322,340	582,474	6,297,709	86%	
Sewer Operations	4,819,471	268,826	3,922,262	81%	
Stormwater Projects	80,000	-	36,557	46%	**E**
Total Expenditures	**$ 12,746,870**	**$ 887,634**	**$ 10,720,752**	**84%**	
Beginning Fund Balance October 1, 2022			**$ 22,494,452**		
Revenue Over/(Under) Expenses	**$ 2,045,505**	**$ 1,041,963**	**$ 2,948,930**		

Explanation of Major Variances:

A Sewer Revenue collections projected to exceed budget

B Reconnection charges and penalties exceed budget

C Interest revenue returns greatly exceed budgeted projections due to favorable interest rates

D Bank Charges and Fees exceed budget due to volume and fee increases

E Small drainage projects substantially underspent

City of Sachse

Monthly Revenue and Expenditure Report

July 31, 2023 (Unaudited)

SACHSE ECONOMIC DEVELOPMENT CORPORATION

83% of Year Completed

		Annual Budget		Current Month Actual		YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary								
Sales Tax	$	1,300,000	$	116,165	$	1,184,550	91%	**A**
Other Income		10,000		-		10,000	100%	**B**
Interest Income		7,000		19,087		143,656	2052%	**C**
Total Revenue	**$**	**1,317,000**	**$**	**135,252**	**$**	**1,338,206**	**102%**	
Expenditure Summary								
Expenditures	$	636,357	$	53,112	$	1,104,689	174%	**D**
Total Expenditures	**$**	**636,357**	**$**	**53,112**	**$**	**1,104,689**	**174%**	
Revenue Over/(Under) Expenses	**$**	**680,643**	**$**	**82,140**	**$**	**233,517**		
Beginning Fund Balance October 1, 2022					**$**	**6,773,169**		

Explanation of Major Variances:

A Sales tax month growth compared to same month of previous year is slowing, however, year-to-date collections still reflect 9% year-over-year growth

B Garland ISD grant received in October

C Interest revenue returns greatly exceed budgeted projections due to favorable interest rates

D Period of position vacancy decreases personnel portion of expenditures. Removal of property from fund balance due to sale of property increases expenditures. Budget amendment increasing expenditure budget to be requested by fiscal year end

City of Sachse

Monthly Revenue and Expenditure Report

July 31, 2023 (Unaudited)

DEBT SERVICE FUND

83% of Year Completed

	Annual Budget	Current Month Actual	YTD Actuals	YTD Actuals % of Budget	Note
Revenue Summary					
Property Tax	$ 6,263,477	$ 8,814	$ 6,276,141	100%	**A**
Interest Income	5,500	8,760	90,845	1652%	**B**
Total Revenue	**$ 6,268,977**	**$ 17,573**	**$ 6,366,986**	**102%**	
Expenditure Summary					
Fees	$ 3,000	$ -	$ 2,450	82%	
Principal	4,185,000	-	4,185,000	100%	**C**
Interest	2,001,422	-	1,082,799	54%	**D**
Total Expenditures	**$ 6,189,422**	**$ -**	**$ 5,270,249**	**85%**	
Revenue Over/(Under) Expenses	**$ 79,555**	**$ 17,573**	**$ 1,096,737**		
Beginning Fund Balance October 1, 2022			**$ 1,165,246**		

Explanation of Major Variances:

A Property tax receipts peak in December and January

B Interest revenue returns greatly exceed budgeted projections due to favorable interest rates

C Principal payments are primarily due in February

D Interest payments are primarily due in February and August

City of Sachse

Monthly Revenue and Expenditure Report

July 31, 2023 (Unaudited)

MUNICIPAL DEVELOPMENT DISTRICT

	Annual Budget		Current Month Actual		YTD Actuals	83% of Year Completed YTD Actuals % of Budget	Note
Revenue Summary							
Sales Tax	$	775,000	$ 56,415	$	575,073	74%	**A**
Other Agency Grants		-	161,294		161,294	-	
Interest Income		-	77		39	-	
Total Revenue	**$**	**775,000**	**$ 217,785**	**$**	**736,406**	**95%**	
Expenditure Summary							
Expenditures	$	778,250	$ 100	$	775,867	99.7%	**B**
Total Expenditures	**$**	**778,250**	**$ 100**	**$**	**775,867**	**100%**	
Revenue Over/(Under) Expenses	**$**	**(3,250)**	**$ 217,685**	**$**	**(39,461)**		**C**
Beginning Fund Balance October 1, 2022				**$**	**173,402**		

Explanation of Major Variances:

A Sales tax collections remain strong. FY21-22 collections of $661,000 exceeded $450,000 budget. Current year collections will exceed prior year collections

B Project expenditures completed for the current fiscal year and will not exceed annual budget. Expenditures are primarily J.K. Sachse Park construction

C Revenue collections will exceed expenses by year end

CITY OF SACHSE
2022/2023 SALES TAX REPORT

	FY 2023								FY 2022	
	Economic Dev. Corp.	Municipal Dev. Dist.	Street Maint.	General Fund				Total[1]	General Fund	Total[1]
Month	*0.50%*	*0.25%*	*0.25%*	*1.00%*	Year-To-Date (YTD)	YTD % of Budget	YTD Growth Over Prior Yr	*2.00%*	Year-To-Date	*2.00%*
October	$112,301	$54,655	$56,151	$224,603	$224,603	9%	28%	$447,710	$176,156	$350,683
November	131,145	65,573	63,091	262,291	486,894	19%	19%	522,100	410,301	466,411
December	113,429	55,378	56,715	226,858	713,752	27%	18%	452,381	606,194	389,661
January	123,966	60,266	61,983	247,931	961,683	37%	18%	494,146	813,181	412,885
February	156,858	75,977	78,429	313,716	1,275,400	48%	15%	624,980	1,106,275	583,920
March	101,119	49,064	50,559	202,238	1,477,638	56%	14%	402,980	1,296,933	379,416
April	95,493	46,536	47,747	190,986	1,668,624	63%	13%	380,762	1,470,511	345,655
May	128,137	63,691	64,068	256,273	1,924,897	73%	11%	512,169	1,729,411	511,195
June	105,937	51,591	52,968	211,873	2,136,770	81%	10%	422,369	1,939,206	417,376
July	116,165	56,415	58,083	232,330	2,369,100	90%	9%	462,992	2,166,799	453,729
August	146,601	71,321	73,301	293,202	2,662,303	101%	9%	584,425	2,441,472	547,607
September									2,673,296	462,146
TOTAL	$1,331,151	$650,468	$663,094	$2,662,303				$5,307,016		$5,320,684
BUDGET	**$1,300,000**	**$775,000**	**$650,000**	**$2,630,000**				**$5,355,000**	**$1,950,000**	**$5,812,500**

Notes

[1]- Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund

- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
- Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
- Excludes 380 Agreement grants
- Excludes mixed beverage sales tax

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**4. Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2023.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2023.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND
The Finance Department provides budget and investment reports on a quarterly basis to provide Council an update on the City's finances. The budget report includes revenues and expenditures for the General and Utility Funds, Debt Service, Impact Fee, Special Revenue, Street Maintenance Tax, Health Insurance, and Municipal Development District, as well as a summary of capital project expenditures. The investment report provides an overview of investment activity details for the Checking, Money Market, Investment Pool, and Certificate of Deposit accounts.

OVERVIEW
Quarterly Budget and Investment Reports are provided for the quarter ending June 30, 2023.

POLICY CONSIDERATIONS
Sachse Comprehensive Financial Management Policy Section VI.E. Capital Improvements/Project Reporting requires a summary/status report on the City's various capital project be prepared and available to the City Manager and to City Council.

Texas Government Code 2256.023 of the Public Funds Investment Act (PFIA) requires not less than quarterly, the investment officer prepare and submit a written report of investment transactions for all funds covered by the Investment Policy. The City's Investment Policy is to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the detail cash flow demands of Sachse and conforming to the PFIA, and all other State and local statutes governing the investment of public funds.

RECOMMENDATION
Accept the Quarterly Budget and Investment Reports for the quarter ending June 30, 2023.

File Attachments
D4.1 Quarterly Budget Report FY 2023 Q3 2023.06.30.pdf (970 KB)
D4.2 Quarterly Investment Report FY 2023 Q3 2023.06.30.pdf (1,346 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

The City of SACHSE

Finance Department

TO: Gina Nash, City Manager
FROM: David Baldwin, Finance Director
SUBJ: Quarterly Budget Report For 3rd Quarter Ending June 30, 2023
DATE: September 5, 2023
CC: Mayor and City Council

Attached is the unaudited 3rd Quarter Budget Report for the 2023 fiscal year. The fiscal year for the City of Sachse is October 1st through September 30th. 75% of the fiscal year was complete as of the end of June 2023.

Overall, the City has received $44.5 million through the 3rd quarter, representing 85.4% of budgeted revenues.

CITY-WIDE REVENUES					
Fund		*Budget*		*YTD*	*% Collected*
General Fund	$	25,223,047	$	23,328,067	92.5%
Utility Fund		14,792,375		11,740,086	79.4%
Debt Service Fund		6,268,977		6,349,413	101.3%
Special Revenue Fund		570,475		203,528	35.7%
Impact Fee Fund		2,765,000		942,691	34.1%
Street Maintenance Tax Fund		652,500		578,731	88.7%
Health Insurance Fund		2,345,550		1,797,751	76.6%
Total	$	52,617,924	$	44,490,267	85.4%

Year-to-date expenditures totaled $36.7 million for the 3rd quarter, representing 67.6% of budgeted expenditures.

CITY-WIDE OPERATING EXPENDITURES					
Fund		*Budget*		*YTD*	*% Collected*
General Fund	$	25,187,906	$	18,224,088	72.4%
Utility Fund		18,209,370		11,317,088	62.1%
Debt Service Fund		6,189,422		5,270,249	85.1%
Special Revenue Fund		462,697		337,154	72.9%
Impact Fee Fund		808,175		-	0.0%
Street Maintenance Tax Fund		1,000,000		342,665	34.3%
Health Insurance Fund		2,433,180		1,205,374	49.5%
Total	$	54,290,750	$	36,696,618	67.6%

The City of
SACHSE

Revenue

- Total General Fund revenues are $23,238,067 or 92.5% of expected collections. Total revenues increased $1,862,436 compared to the same period last fiscal year.
- Sales tax revenues are 80.9% of expected collections, at $2,159,294 collected.
- Franchise fees are at $1,604,587, or 82.4% of budget; an increase of $101,308 from last year through the same period.
- General Fund current ad valorem tax revenues are 100% collected at $14,729,553; a $1,023,921 increase over last fiscal year through the same period.
- Collections for Licenses & Permits are a total of $482,501, or 24.6% of expected collections. This is due to lower than anticipated building permit revenue.
- Fees and Service Charges are $1,057,996, or 68.7% of budget; a decrease of $176,583 compared to the same period last fiscal year.
- Court fine revenues are $191,843 or 93.6% of anticipated collections.
- Utility Fund revenues are $11,740,086 or 79.4% of budget.
- Special Revenue Fund revenues are $203,528 or 35.7% of budget.
- Impact Fee revenues are $942,691 or 34.1% of the year's budget.
- Sales tax revenue in the Street Maintenance Tax Fund is $534,193 or 88.7% of budgeted collections for the current fiscal year.

Expenditures

- Total General Fund expenditures are $18,224,088 or 72.4% expended.
- Utility Fund expenditures are $11,317,088, or 62.2% of budget; an increase of $2,428,840 from the prior fiscal year.
- Capital Project expenditures total $9,237,177 year-to-date. This includes $2,829,084 of projects in the Utility Fund.

Component Units

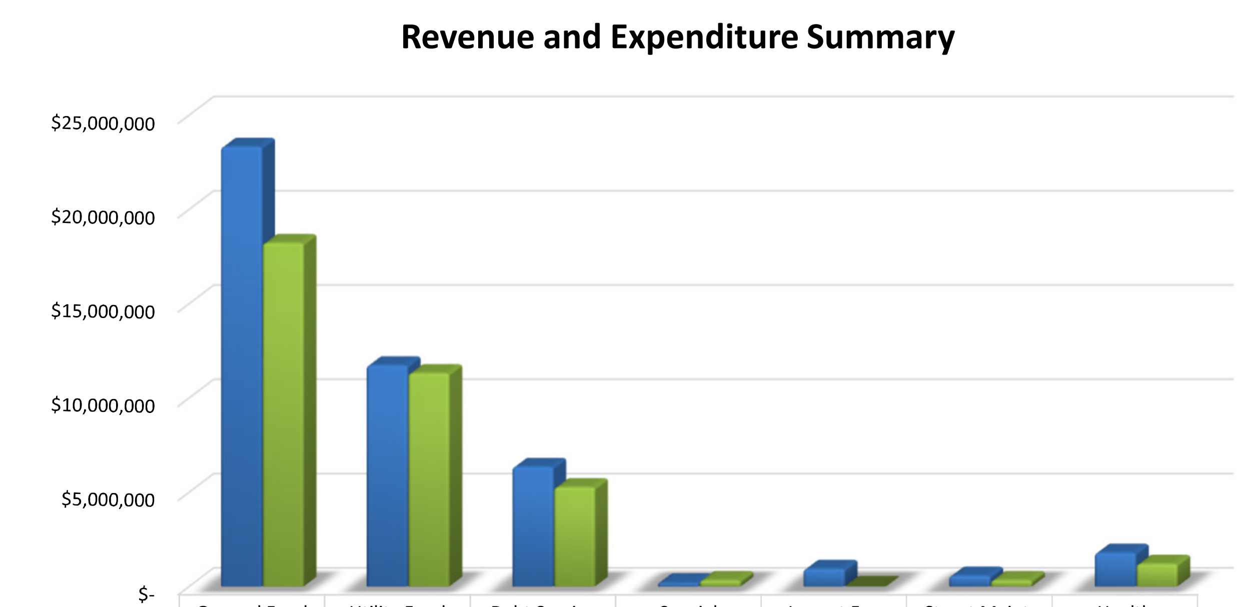
- Sales tax revenue in the Municipal Development District Fund is $518,658 or 66.9% of budget, an increase of $55,136 over the previous fiscal year.
- Sachse Economic Development Corporation had expenditures totaling $1,051,577 or 165.3% of budget.

CITY OF SACHSE

REVENUE AND EXPENDITURE SUMMARY
AND CHANGES IN FUND BALANCE RESERVES

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	General Fund	Utility Fund	Debt Service Fund	Special Revenue Fund	Impact Fee Fund	Street Maintenance Tax Fund	Health Insurance Fund	Total
Revenues								
Budget	$ 25,223,047	$ 14,792,375	$ 6,268,977	$ 570,475	$ 2,765,000	$ 652,500	$ 2,345,550	$ 52,617,924
YTD Actual	23,328,067	11,740,086	6,349,413	203,528	942,691	578,731	1,797,751	44,940,267
Budget Remaining	$ 1,894,980	$ 3,052,289	$ (80,436)	$ 366,947	$ 1,822,309	$ 73,769	$ 547,799	$ 7,677,657
% of Budget	92.49%	79.37%	101.28%	35.68%	34.09%	88.69%	76.65%	85.41%
Expenditures								
Budget	$ 25,187,906	$ 18,209,370	$ 6,189,422	$ 462,697	$ 808,175	$ 1,000,000	$ 2,433,180	$ 54,290,751
YTD Actual	18,224,088	11,317,088	5,270,249	337,154	-	342,665	1,205,374	36,696,617
Budget Remaining	$ 6,963,818	$ 6,892,282	$ 919,173	$ 125,543	$ 808,175	$ 657,335	$ 1,227,806	$ 17,594,132
% of Budget	72.35%	62.15%	85.15%	72.87%	0.00%	34.27%	49.54%	67.59%
Net Over/(Under)	**$ 5,103,980**	**$ 422,998**	**$ 1,079,164**	**$ (133,626)**	**$ 942,691**	**$ 236,066**	**$ 592,377**	**$ 8,243,649**



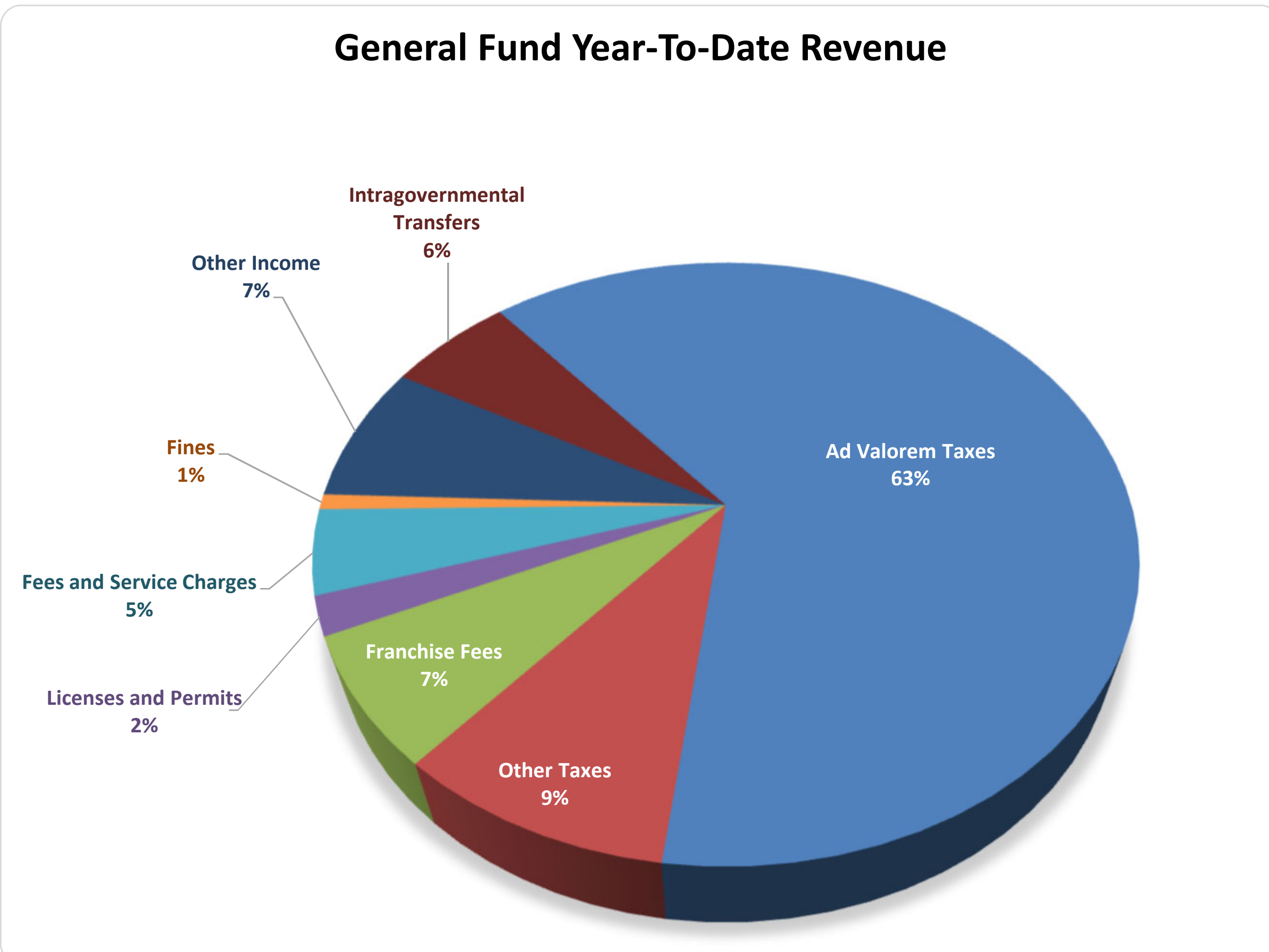
	General Fund	Utility Fund	Debt Service	Special Revenue	Impact Fee	Street Maint. Tax	Health Insurance
Revenue	$23,328,067	$11,740,086	$6,349,413	$203,528	$942,691	$578,731	$1,797,751
Expenditures	$18,224,088	$11,317,088	$5,270,249	$337,154	$-	$342,665	$1,205,374

CITY OF SACHSE

GENERAL FUND REVENUES

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Ad Valorem Taxes	$ 13,516,200	$ 13,705,633	$ 14,734,419	$ 14,729,553	$ 4,866	99.97%
Other Taxes	1,980,000	1,965,366	2,670,000	2,159,294	510,706	80.87%
Franchise Fees	1,876,250	1,503,279	1,946,750	1,604,587	342,163	82.42%
Licenses and Permits	904,500	1,398,003	1,963,600	482,501	1,481,099	24.57%
Fees and Service Charges	1,063,500	1,234,579	1,539,800	1,057,996	481,804	68.71%
Fines	250,000	180,991	205,000	191,843	13,157	93.58%
Other Income	451,718	327,818	430,150	1,738,638	(1,308,488)	404.19%
Intragovernmental Transfers	1,408,831	1,056,625	1,733,328	1,363,654	369,674	78.67%
TOTAL REVENUES	**$ 21,450,999**	**$ 21,372,294**	**$ 25,223,047**	**$ 23,328,067**	**$ 1,894,980**	**92.49%**



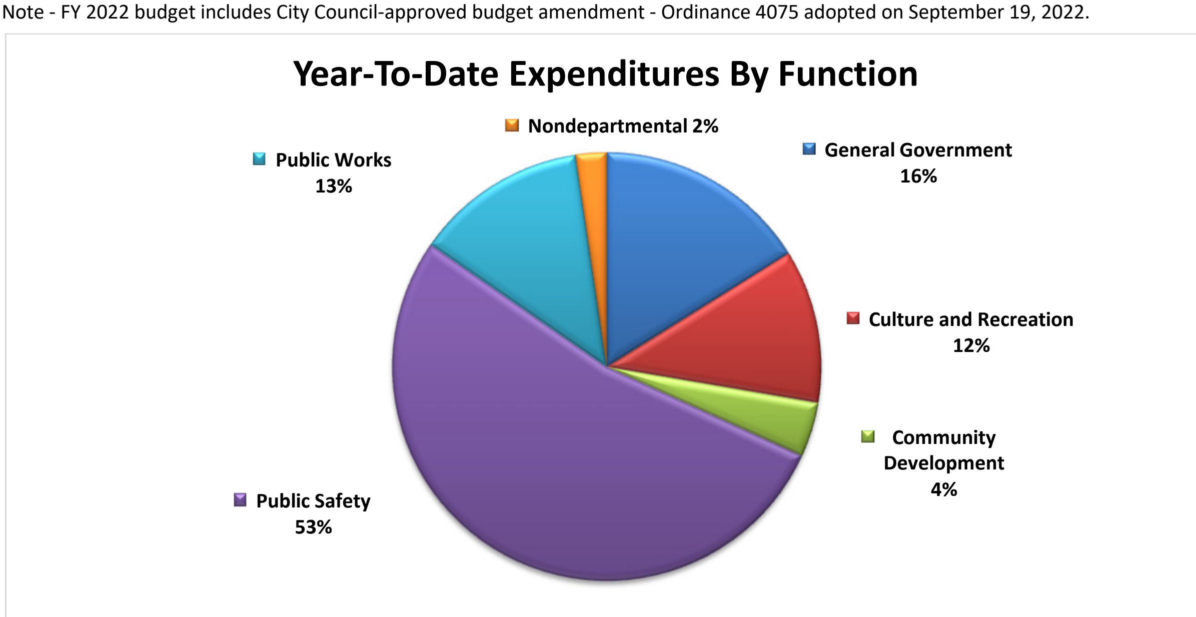
CITY OF SACHSE

GENERAL FUND EXPENDITURES

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
General Government						
City Manager	$ 531,986	$ 354,329	$ 880,103	$ 617,940	$ 262,163	70.21%
City Secretary	240,862	124,808	230,338	168,873	61,465	73.32%
Finance	760,828	543,334	864,221	619,748	244,473	71.71%
Human Resources	499,675	303,184	594,270	345,628	248,642	58.16%
Information Technology	789,859	631,469	996,487	796,525	199,962	79.93%
Municipal Court	248,682	159,341	277,808	205,555	72,253	73.99%
Neighborhood Services	380,111	286,082	258,846	184,294	74,552	71.20%
	3,452,003	2,402,548	4,102,073	2,938,563	1,163,510	71.64%
Leisure Services						
Library Services	566,496	388,188	680,936	516,796	164,140	75.89%
Parks	1,071,570	691,149	1,192,255	907,926	284,329	76.15%
Recreation	399,390	302,909	536,429	469,047	67,382	87.44%
Senior Activity Center	147,367	95,777	257,343	213,831	43,512	83.09%
	2,184,823	1,478,022	2,666,963	2,107,600	559,363	79.03%
Public Safety						
Animal Services	241,131	175,986	280,041	218,657	61,384	78.08%
Fire-Rescue	5,105,049	3,832,555	6,216,501	4,518,770	1,697,731	72.69%
Police	5,735,348	4,221,857	6,634,829	4,893,687	1,741,142	73.76%
	11,081,528	8,230,398	13,131,371	9,631,115	3,500,256	73.34%
Public Works						
Engineering	436,933	277,043	469,947	278,350	191,597	59.23%
Facilities Maintenance	681,201	436,905	675,762	572,596	103,166	84.73%
Streets	2,397,856	1,509,378	2,156,182	1,517,466	638,716	70.38%
	3,515,990	2,223,325	3,301,891	2,368,412	933,479	71.73%
Development Services	838,674	671,416	1,426,383	753,273	673,110	52.81%
Non-Departmental	430,805	335,603	559,225	425,125	134,100	76.02%
TOTAL EXPENDITURES	**$ 21,503,823**	**$ 15,341,312**	**$ 25,187,906**	**$ 18,224,088**	**$ 6,963,818**	**72.35%**

Note - FY 2023 budget includes City Council-approved budget amendment - Ordinance 4103 adopted on April 3, 2023.
Note - FY 2022 budget includes City Council-approved budget amendment - Ordinance 4075 adopted on September 19, 2022.

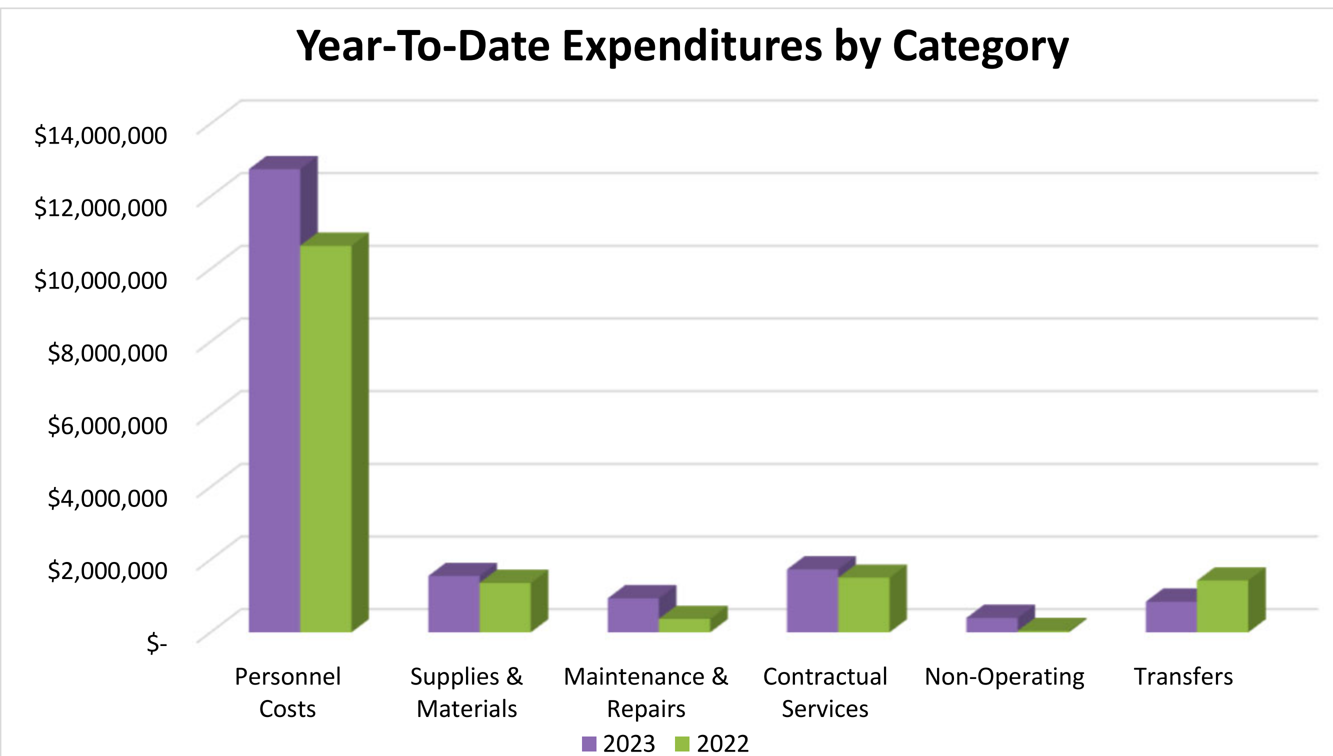


CITY OF SACHSE

GENERAL FUND EXPENDITURES BY CATEGORY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2023	$ 17,784,036	$ 12,748,280	$ 5,035,756	71.68%
	2022	15,116,456	10,640,267	4,476,189	70.39%
Supplies and Materials	2023	2,161,344	1,551,888	609,456	71.80%
	2022	1,874,980	1,360,530	514,449	72.56%
Maintenance and Repairs	2023	1,345,184	936,308	408,876	69.60%
	2022	944,510	371,811	572,699	39.37%
Contractual Services	2023	2,517,879	1,732,912	784,967	68.82%
	2022	1,966,284	1,502,399	463,886	76.41%
Non-Operating	2023	411,198	396,696	14,502	96.47%
	2022	147,158	40,665	106,493	27.63%
Intragovernmental	2023	968,265	844,462	123,803	87.21%
Transfers	2022	1,454,435	1,425,640	28,795	98.02%
TOTAL EXPENDITURES	2023	25,187,906	18,210,546	6,977,360	72.30%
	2022	21,503,823	15,341,312	6,162,511	71.34%

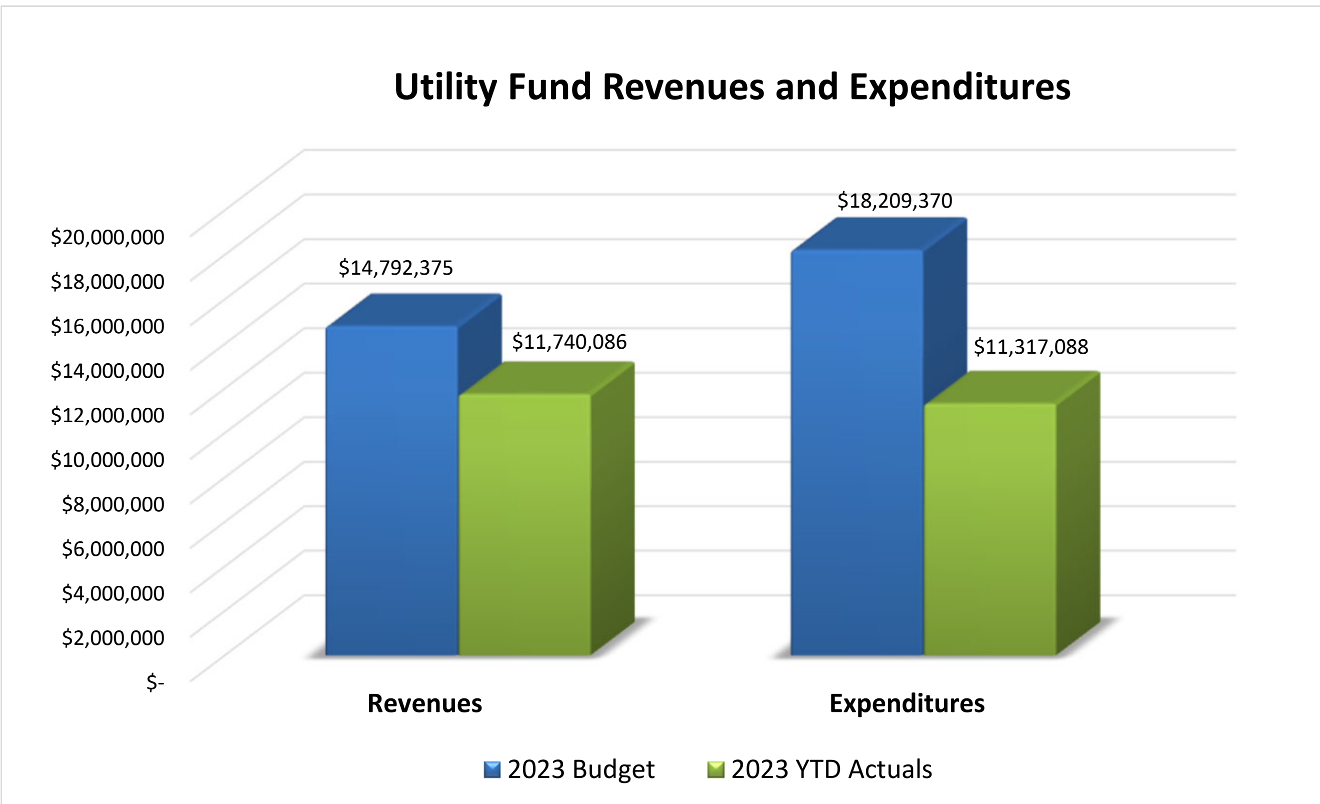


CITY OF SACHSE

UTILITY FUND SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Water Revenue	$ 7,820,000	$ 1,728,326	$ 8,300,000	$ 5,787,713	$ 2,512,287	69.73%
Sewer Revenue	5,705,000	4,529,015	5,900,000	4,911,046	988,955	83.24%
Drainage Fee Revenue	215,000	164,856	222,000	171,408	50,592	77.21%
Fees and Service Charges	226,000	252,804	270,500	186,099	84,401	68.80%
Other Gov'ts & Sources	25,500	21,196	26,500	21,936	4,564	82.78%
Other Income	60,500	57,965	73,375	661,884	(588,509)	902.06%
TOTAL REVENUES	**$ 14,052,000**	**$ 6,754,162**	**$ 14,792,375**	**$ 11,740,086**	**$ 3,052,289**	**79.37%**
EXPENDITURES						
Utility Administration	$ 491,941	$ 328,187	$ 525,059	$ 427,891	$ 97,168	81.49%
Water Operations	6,814,493	4,710,154	8,303,590	6,380,964	1,922,626	76.85%
Sewer Operations	5,844,149	3,773,403	9,300,721	4,471,676	4,829,045	48.08%
Stormwater Drainage	150,000	76,504	80,000	36,557	43,443	45.70%
TOTAL EXPENDITURES	**$ 13,300,583**	**$ 8,888,247**	**$ 18,209,370**	**$ 11,317,088**	**$ 6,892,282**	**62.15%**

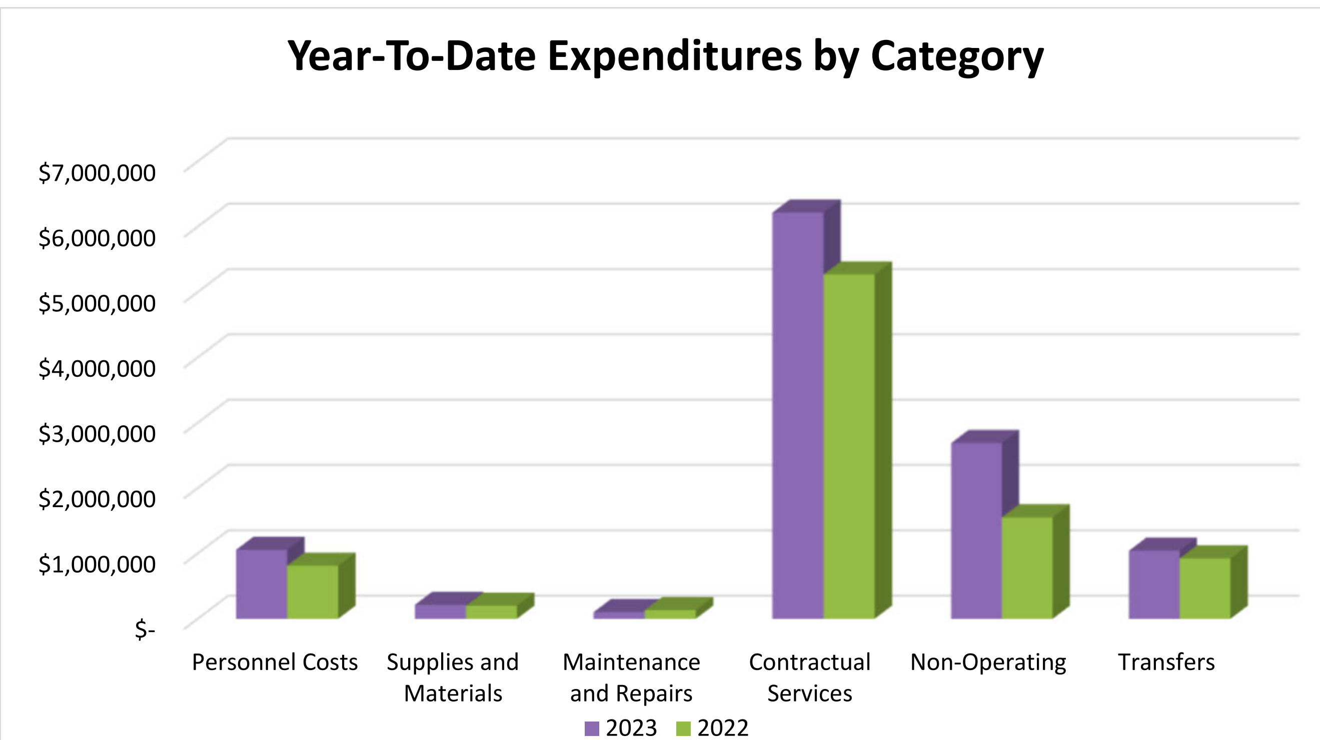


CITY OF SACHSE

UTILITY FUND EXPENDITURES BY CATEGORY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FISCAL YEAR	BUDGET	YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
Personnel Costs	2023	$ 1,564,411	$ 1,055,155	$ 509,256	67.45%
	2022	1,312,378	812,370	500,008	61.90%
Supplies and Materials	2023	354,173	213,583	140,590	60.30%
	2022	329,064	200,817	128,247	61.03%
Maintenance and Repairs	2023	259,470	102,217	157,253	39.39%
	2022	246,000	131,976	114,024	53.65%
Contractual Services	2023	8,113,242	6,216,118	1,897,124	76.62%
	2022	7,569,788	5,267,522	2,302,266	69.59%
Non-Operating	2023	6,529,955	2,688,929	3,841,026	41.18%
	2022	2,612,098	1,552,121	1,059,977	59.42%
Intragovernmental	2023	1,388,119	1,041,084	347,035	75.00%
Transfers	2022	1,231,255	923,442	307,813	75.00%
TOTAL EXPENDITURES	2023	18,209,370	11,317,088	6,892,282	62.15%
	2022	13,300,583	8,888,247	4,412,335	66.83%

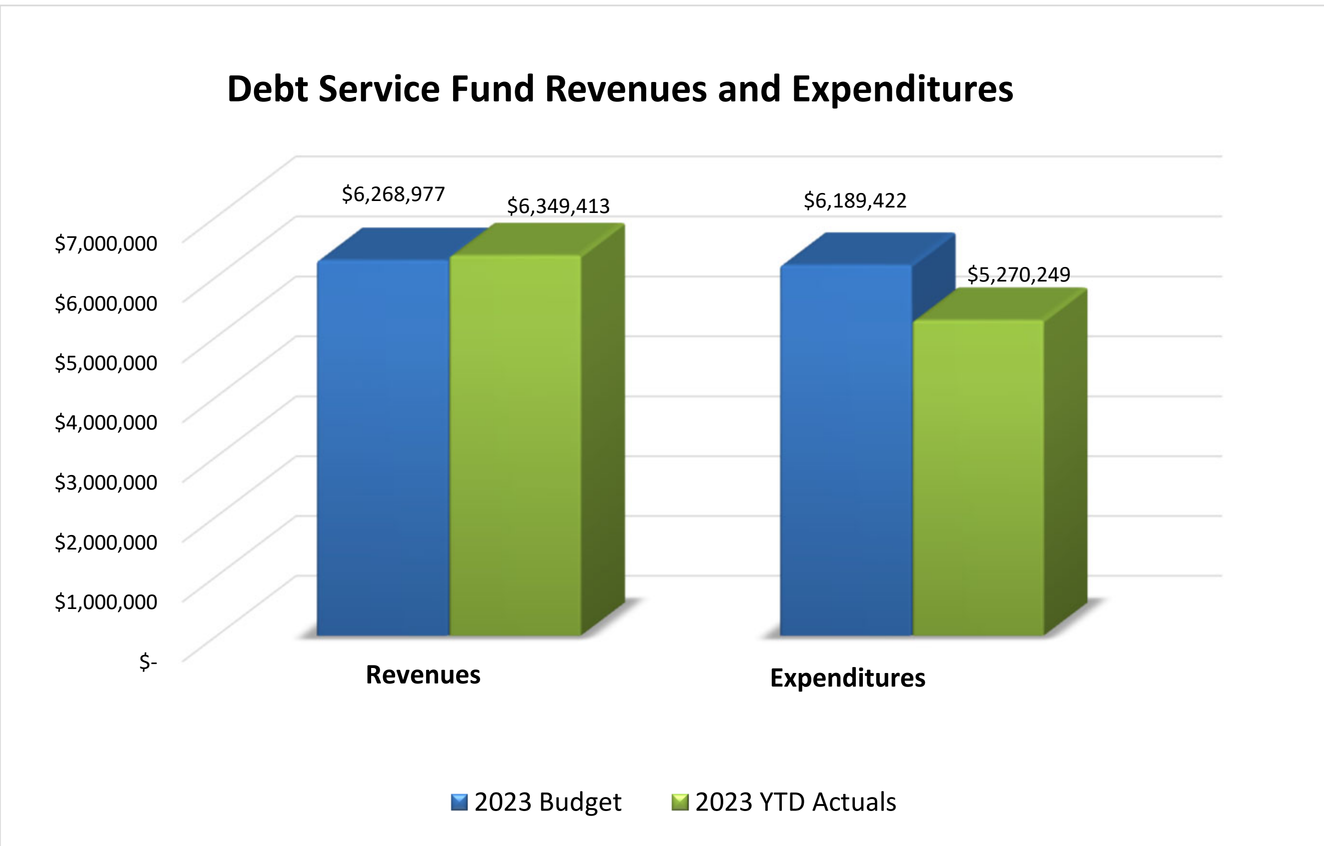


CITY OF SACHSE

DEBT SERVICE FUND SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Ad Valorem Taxes	$ 5,311,399	$ 5,378,405	$ 6,263,477	$ 6,267,327	$ (3,850)	100.06%
Other Income	1,754,000	1,849,559	5,500	82,085	(76,585)	1492.46%
TOTAL REVENUES	**$ 7,065,399**	**$ 7,227,963**	**$ 6,268,977**	**$ 6,349,413**	**$ (80,436)**	**101.28%**
EXPENDITURES						
Principal	$ 4,100,000	$ 4,090,983	$ 4,185,000	$ 4,185,000	$ -	100.00%
Interest	1,239,319	632,255	2,001,422	1,082,799	918,623	54.10%
Paying Agent Fees	3,000	950	3,000	2,450	550	81.67%
Financing Costs	29,369	44,500	-	-	-	-
TOTAL EXPENDITURES	**$ 7,092,319**	**$ 6,568,688**	**$ 6,189,422**	**$ 5,270,249**	**$ 919,173**	**85.15%**



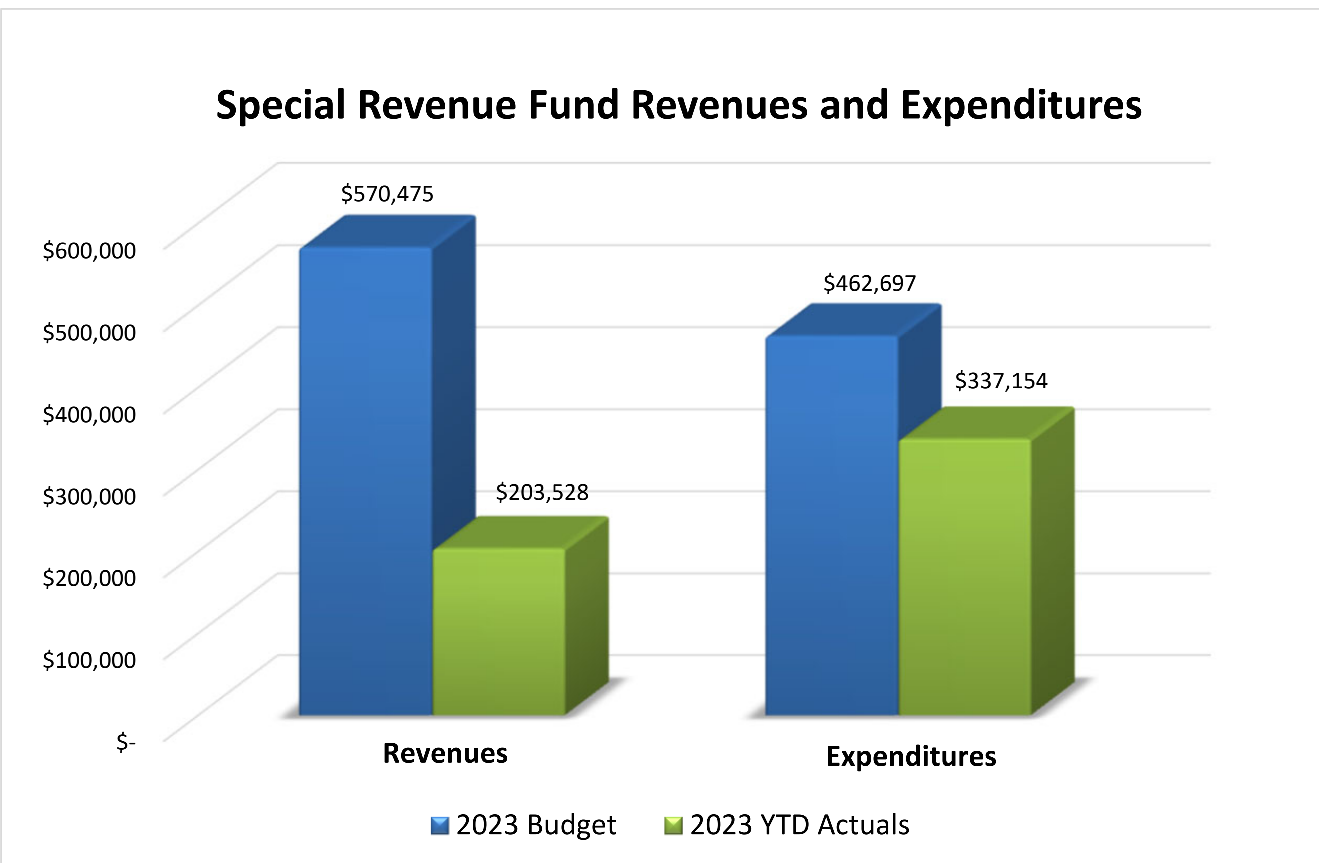
CITY OF SACHSE

SPECIAL REVENUE FUND SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Fees	$ 66,250	$ 61,388	$ 565,475	$ 168,036	$ 397,440	29.72%
Other Income	1,500	2,590	2,500	29,940	(27,440)	1197.59%
Grants and Donations	1,000	1,134	2,500	5,553	(3,053)	222.12%
TOTAL REVENUES	**$ 68,750**	**$ 65,113**	**$ 570,475**	**$ 203,528**	**$ 366,947**	**35.68%**
EXPENDITURES						
Municipal Court	$ 28,500	$ 112	$ 27,500	$ 11,578	$ 15,922	42.10%
Parks	870,000	870,000	-	-	-	-
Library	-	-	500	1,444	(944)	288.80%
Police	27,000	3,815	42,000	25,494	16,506	60.70%
Animal Services	10,000	2,500	10,000	-	10,000	0.00%
CARES Act	274,000	136,040	382,697	272,873	109,824	71.30%
Police	-	-	-	25,765	(25,765)	-
TOTAL EXPENDITURES	**$ 1,209,500**	**$ 1,014,370**	**$ 462,697**	**$ 337,154**	**$ 125,543**	**72.87%**

Note - FY 2022 budget includes City Council-approved budget amendment - Ordinance 4075 adopted on September 19, 2022.



CITY OF SACHSE

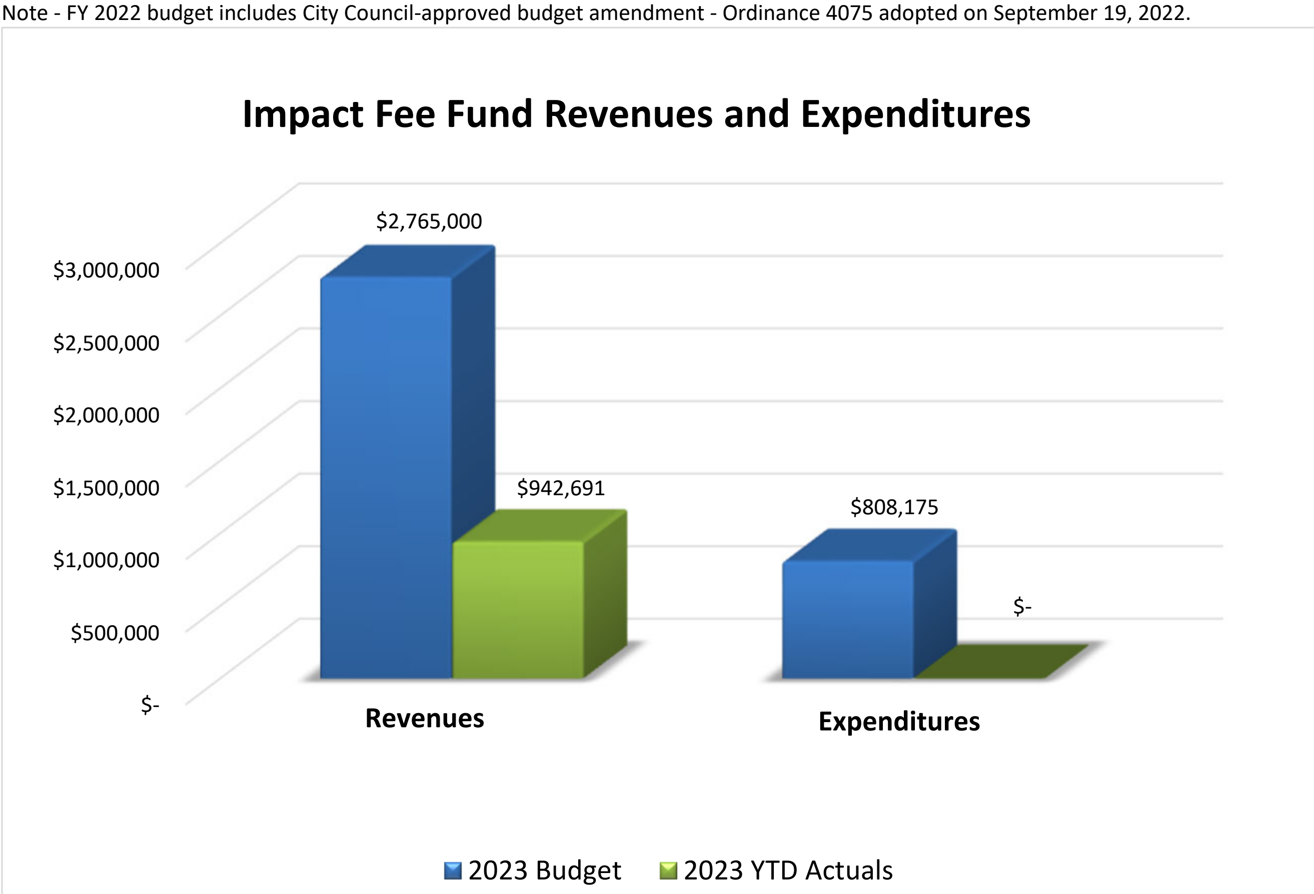
IMPACT FEE FUND SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Impact Fees	$ 1,350,000	$ 2,385,465	$ 2,750,000	$ 705,124	$ 2,044,876	25.64%
Other Income	15,000	11,831	15,000	237,568	(222,568)	1583.78%
TOTAL REVENUES	**$ 1,365,000**	**$ 2,397,296**	**$ 2,765,000**	**$ 942,691**	**$ 1,822,309**	34.09%
EXPENDITURES						
Development Agreements	$ 15,000	$ 13,660	$ -	$ -	$ -	-
Intragovernmental Transfers	1,300,000	1,300,000	808,175	-	808,175	0.00%
TOTAL EXPENDITURES	**$ 1,315,000**	**$ 1,313,660**	**$ 808,175**	**$ -**	**$ 808,175**	0.00%

Note - FY 2023 budget includes City Council-approved budget amendment - Ordinance 4103 adopted on April 3, 2023.

Note - FY 2022 budget includes City Council-approved budget amendment - Ordinance 4075 adopted on September 19, 2022.



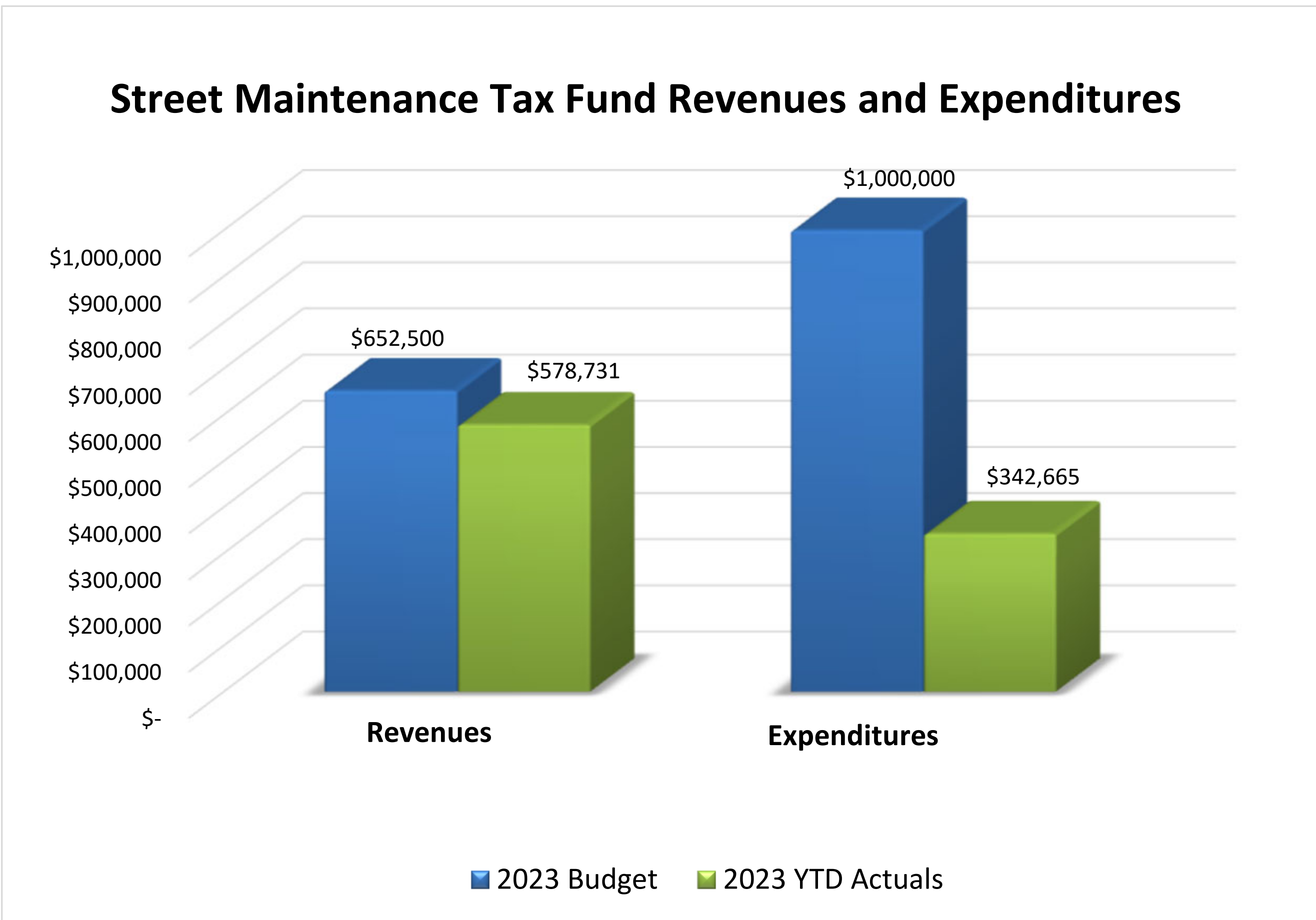
CITY OF SACHSE

STREET MAINTENANCE TAX FUND

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Sales Tax	$ 487,500	$ 484,873	$ 650,000	$ 534,193	$ 115,807	82.18%
Other Income	1,000	1,547	2,500	44,538	(42,038)	1781.53%
TOTAL REVENUES	**$ 488,500**	**$ 486,420**	**$ 652,500**	**$ 578,731**	**$ 73,769**	**88.69%**
EXPENDITURES						
Street Maintenance	$ 530,000	$ -	$ 1,000,000	$ 342,665	$ 657,335	34.27%
TOTAL EXPENDITURES	**$ 530,000**	**$ -**	**$ 1,000,000**	**$ 342,665**	**$ 657,335**	**34.27%**

Note - FY 2023 budget includes City Council-approved budget amendment - Ordinance 4103 adopted on April 3, 2023.

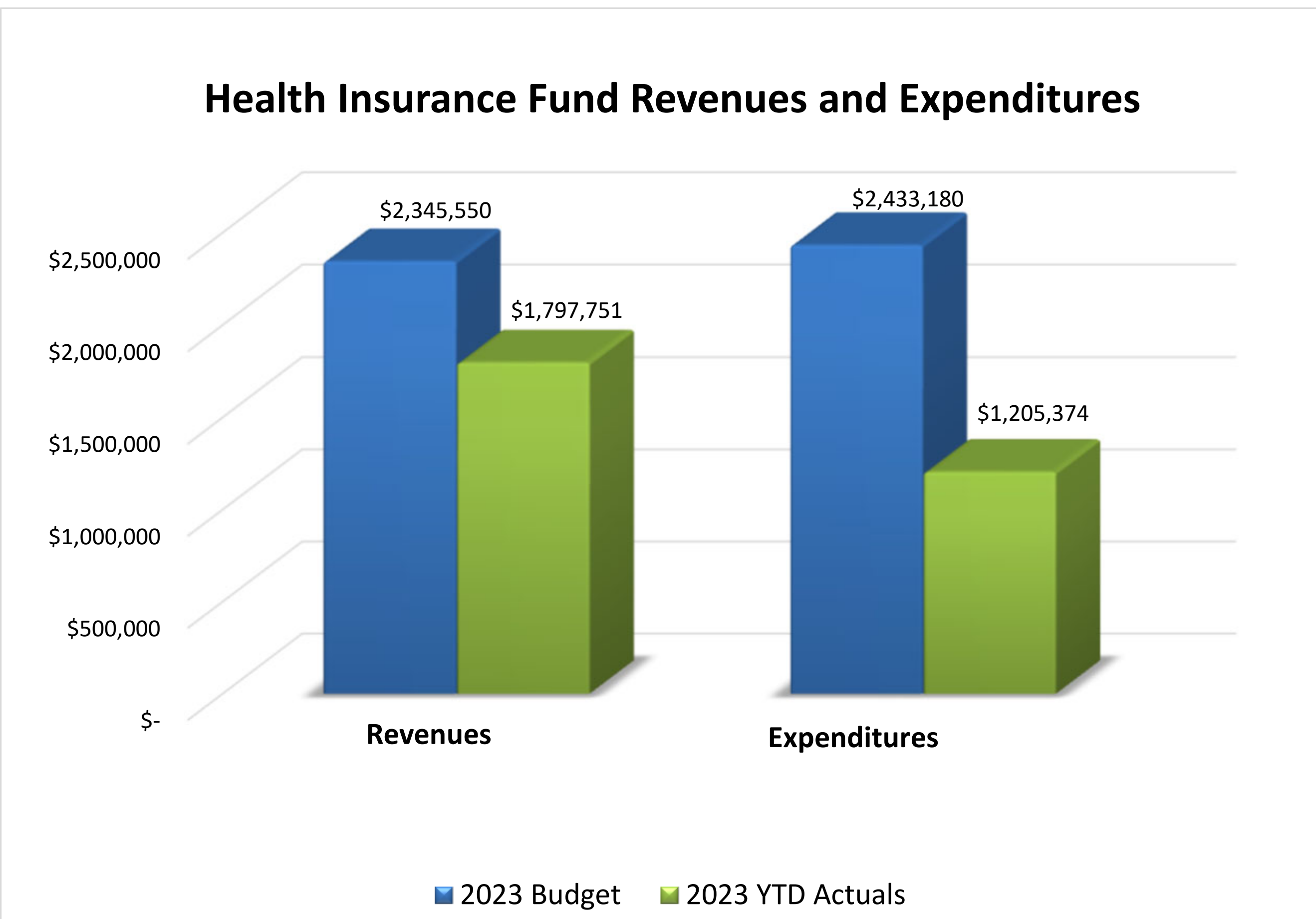


CITY OF SACHSE

HEALTH INSURANCE FUND SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Other Income	$ 1,000	$ 1,783	$ 2,000	$ 40,096	$ (38,096)	2004.79%
Transfers In - General Fund	1,600,957	1,197,461	2,100,474	1,575,351	525,123	75.00%
Transfers In - Utility Fund	164,290	123,217	215,760	161,820	53,940	75.00%
Transfers In - EDC	-	-	27,316	20,484	6,832	74.99%
TOTAL REVENUES	**$ 1,766,247**	**$ 1,322,461**	**$ 2,345,550**	**$ 1,797,751**	**$ 547,799**	**76.65%**
EXPENDITURES						
Health Insurance	$ 1,538,400	$ 945,359	$ 2,202,937	$ 1,049,530	$ 1,153,407	47.64%
Dental Insurance	62,785	35,315	70,307	44,011	26,296	62.60%
H.R.A. Deductible Reimb.	76,000	47,545	76,000	39,988	36,012	52.62%
H.S.A. Contribution	56,500	35,625	56,500	32,513	23,987	57.55%
Life and LTD Insurance	29,280	14,788	27,436	39,332	(11,896)	143.36%
TOTAL EXPENDITURES	**$ 1,762,965**	**$ 1,078,632**	**$ 2,433,180**	**$ 1,205,374**	**$ 1,227,806**	**49.54%**



CITY OF SACHSE

CAPITAL PROJECT SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

CIP NO.	PROJECT	BUDGET THRU FY 2023	FY 2023 YEAR-TO-DATE	PROJECT-TO-DATE	REMAINING PROJECT BUDGET
Streets					
R-12-08	5th Street/Sachse Rd Widening - SH 78 to Miles	$ 6,702,100	$ 16,483	$ 6,513,998	$ 188,102
R-12-13	Merritt Rd Re-alignment & Widening	6,000,000	968,708	3,256,242	2,743,758
R-13-03	Pleasant Valley Rd	300,000	-	54,296	245,704
R-19-02	Brookview Drive - Phase 1[(C)]	60,000	-	-	60,000
R-19-03	Hilltop Trail & Meadow Lane Rehabilitation	600,000	-	-	600,000
R-19-04	Anthony Lane Rehabilitation[(C)]	200,000	-	175,679	24,321
R-19-07	Coral Lane[(C)]	50,000	-	49,424	576
R-20-03	Signal Improvements - Construction[(C)]	1,423,395	185,263	1,058,971	364,424
IF-21-01	Roadway Impact Fee Study	150,000	8,388	35,191	114,809
R-21-02	Hudson Drive	3,000,000	1,957,530	2,113,483	886,517
R-21-04	Bunker Hill (The Station Blvd.)	1,650,000	-	-	1,650,000
R-21-20	Major Alley Rehabilitation - Multiple Locations[(C)]	946,000	292,590	794,675	151,325
R-21-21	2021 Major Asphalt Roadway Improvements[(C)]	63,500	-	79,747	(16,247)
R-22-01	2022 Alley Projects	950,000	615,948	651,248	298,752
R-22-05	5th Street Project	3,002,000	146,824	298,283	2,703,717
R-22-06	Bailey-Hooper Rd Overlay[(C)]	275,000	-	253,015	21,985
R-23-01	Williford Rd Overlay[(C)]	250,000	253,960	253,960	(3,960)
R-23-02	6th Street Alley and Street Repair	350,000	-	-	350,000
R-23-03	Miscellaneous Concrete Street Repair	300,000	-	-	300,000
R-23-06	Blackburn/Ingram Road[(C)]	350,000	342,665	342,665	7,335
R-23-07	Asphalt Preservation[(C)]	310,000	-	-	310,000
	Subtotal Streets	**$ 26,931,995**	**$ 4,788,359**	**$ 15,930,877**	**$ 11,001,118**
Water					
W-12-15	Southwest Water Tower Construction[(C)]	$ 2,000,000	$ 212,995	$ 345,528	1,654,472
W-14-01	Maxwell Creek Pump Station	5,765,000	1,395,026	1,712,576	4,052,424
W-14-02	Pleasant Valley Water Line Design	450,000	-	26,015	423,985
W-14-07	8-inch WL 3rd Street from SH 78 to Ingram	80,000	-	-	80,000
W-14-08	8-inch WL Cartwright from 3rd Street to Big Valley	50,000	-	-	50,000
W-21-05	Public Works Pump Station Generator	680,000	2,538	49,571	630,429
W-21-06	Sachse Rd Upsize[(C)]	360,000	303,293	360,000	-
W-21-07	5th Street District Improvements	450,000	-	-	450,000
W-21-08	Hilltop Trail/Meadow Lane Utility Rehab	450,000	99,901	99,901	350,099
W-22-07	SCADA System Upgrades	140,000	6,095	6,095	133,905
	Subtotal Water	**$ 10,425,000**	**$ 2,019,848**	**$ 2,599,685**	**$ 7,825,315**
Sewer					
SS-12-09	SE Sewer Exp: Trunk Line - Sachse Rd to SE Lift Station	$ 5,000,000	$ 37,125	$ 151,184	4,848,816
SS-12-12	8-inch trunk line on south side of PGBT to Line "C"[(C)]	90,000	-	-	90,000
SS-12-13	8-inch trunk line on north side of PGBT to Line "C"[(C)]	260,000	-	-	260,000
SS-12-16	8-inch branch line north of PGBT to Line[(C)]	172,000	-	-	172,000
SS-17-02	8-inch Main - Anthony Ln from Williford Rd to Bailey Rd[(C)]	802,000	-	564,009	237,991
SS-18-01	Ingram Rd Sewer Relief	200,000	-	-	200,000
SS-21-09	Sachse Rd Sewer Upsize[(C)]	60,000	-	60,000	-
SS-21-10	Sable Hills Lift Station Expansion	1,101,000	735,670	824,441	276,559
SS-21-11	Hilltop Trail/Meadow Lane Utility Rehab	2,450,000	-	-	2,450,000
SS-21-12	Sewer Rehab Hwy 78 at old City Hall	249,000	-	-	249,000
	Subtotal Sewer	**$ 10,384,000**	**$ 772,795**	**$ 1,599,634**	**$ 8,784,366**

CITY OF SACHSE

CAPITAL PROJECT SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

CIP NO.	PROJECT	BUDGET THRU FY 2023	FY 2023 YEAR-TO-DATE	PROJECT-TO-DATE	REMAINING PROJECT BUDGET
Drainage					
D-17-15	Vickburg Drainage Easement	$ 451,409	$ 14,902	$ 63,519	387,890
D-22-02	Third Garland Connection Creek Stabilization	1,575,000	13,548	68,551	1,506,449
D-22-03	Sachse South Drainage Study	75,000	7,991	56,428	18,572
D-23-04	Small Drainage Projects	80,000	-	-	80,000
	Subtotal Drainage	**$ 2,181,409**	**$ 36,442**	**$ 188,498**	**$ 1,992,911**
Parks & Trails					
P-17-04	Joe Stone Park Restroom	$ 110,000	$ -	$ -	110,000
P-21-16	J.K. Sachse Park Concept Plan & Design	249,000	6,295	204,768	44,232
P-22-04	J.K. Sachse Park Construction	2,804,750	1,028,833	2,527,706	277,044
T-17-02	Sachse Rd/5th Street Trail	150,000	-	-	150,000
T-17-04	Muddy Creek Trail - Sachse Rd to Pleasant Valley Rd	695,000	-	9,500	685,500
T-17-05	Joe Stone Loop Trail	90,000	-	-	90,000
	Subtotal Parks & Trails	**$ 4,098,750**	**$ 1,035,129**	**$ 2,741,973**	**$ 1,356,777**
Facilities					
F-23-05	Outdoor warning Sirens	120,000	-	-	120,000
	Subtotal Facilities	**$ 120,000**	**$ -**	**$ -**	**$ 120,000**
Bond Proposition 2021					
BP-21-A01	Sachse Rd Phase 2	$ 1,700,000	$ -	$ -	$ 1,700,000
BP-21-B01	Streets & Roads - Bailey-Hooper Road	10,660,000	399,481	464,820	10,195,180
BP-21-C01	Neighborhood Package	675,000	-	-	675,000
BP-21-D01	Animal Shelter	5,000,000	185,125	249,108	4,750,892
	Subtotal Bond Proposition 2021	**$ 18,035,000**	**$ 584,606**	**$ 713,928**	**$ 17,321,072**
	TOTAL CAPITAL PROJECTS	**$ 72,176,154**	**$ 9,237,177**	**$ 23,774,596**	**$ 48,401,558**

Note - FY 2023 budget includes City Council-approved budget amendment - Ordinance 4103 adopted on April 3, 2023.

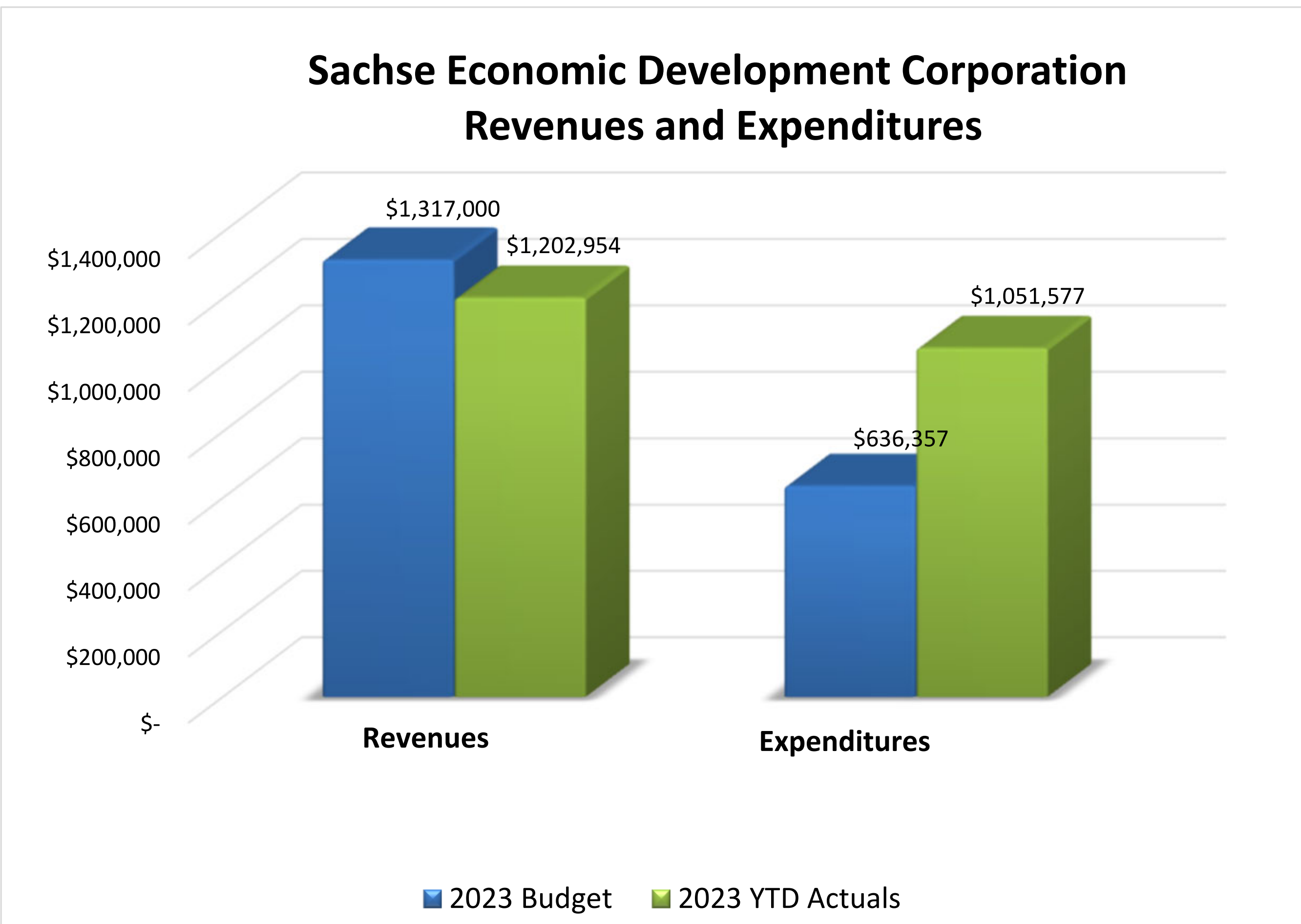
(C) - Project closed

CITY OF SACHSE

SACHSE ECONOMIC DEVELOPMENT CORPORATION SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Sales Tax	$ 975,000	$ 969,603	$ 1,300,000	$ 1,068,385	$ 231,615	82.18%
Other Income	15,000	16,327	17,000	134,569	(117,569)	791.58%
TOTAL REVENUES	**$ 990,000**	**$ 985,930**	**$ 1,317,000**	**$ 1,202,954**	**$ 114,046**	**91.34%**
EXPENDITURES						
Personnel	$ 171,251	$ 79,127	$ 220,175	$ 115,258	$ 104,917	52.35%
Supplies and Materials	94,977	51,910	123,954	74,960	48,994	60.47%
Maintenance and Repairs	1,000	137	1,000	270	730	27.03%
Contractual Services	182,400	199,655	172,425	68,106	104,319	39.50%
Business Grant Program	-	-	-	703,883	(703,883)	-
Operating Transfer Out - GF	177,576	133,182	118,803	89,100	29,703	75.00%
TOTAL EXPENDITURES	**$ 627,204**	**$ 464,011**	**$ 636,357**	**$ 1,051,577**	**$ (415,220)**	**165.25%**



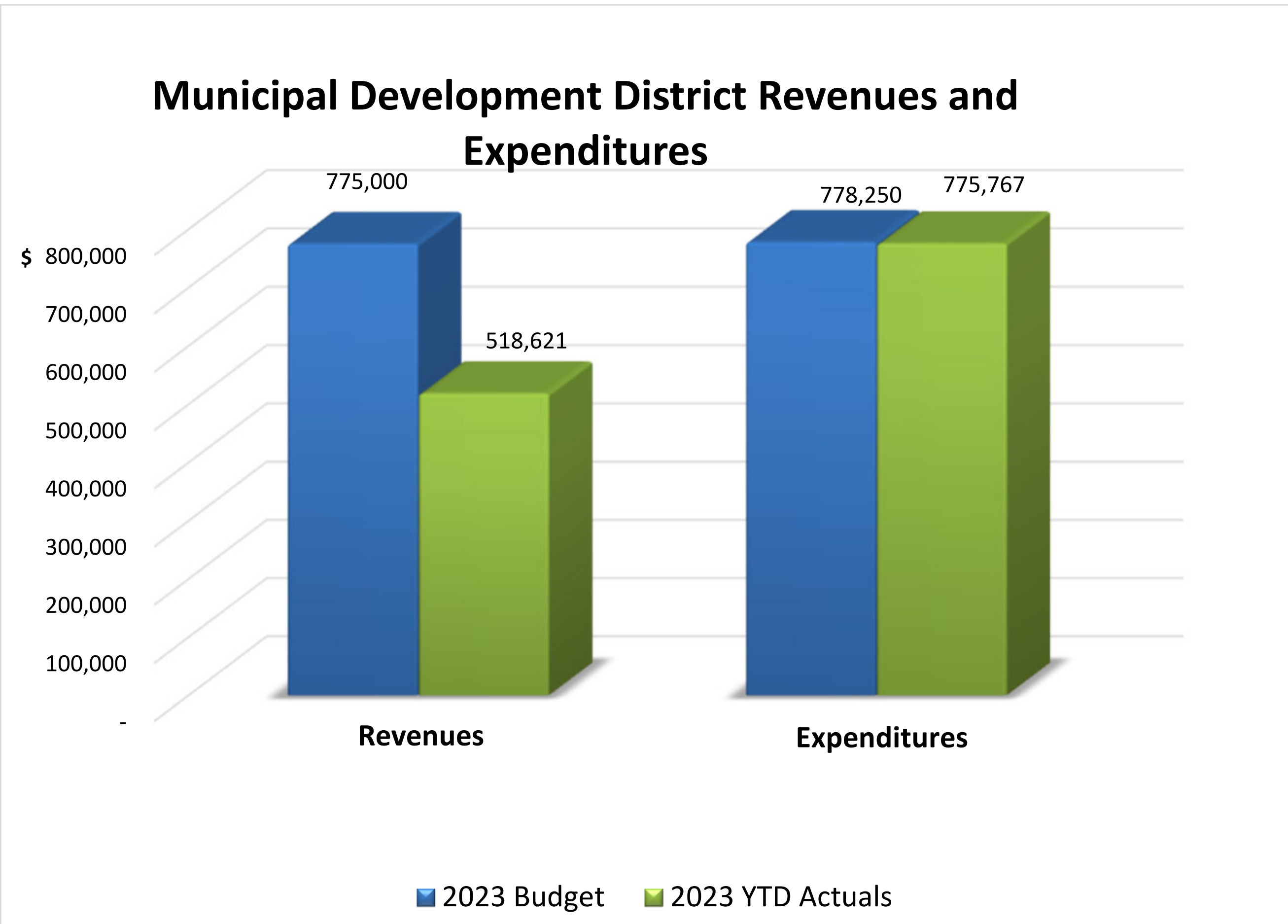
CITY OF SACHSE

MUNICIPAL DEVELOPMENT DISTRICT SUMMARY

QUARTER ENDED 6/30/2023 - 75% OF YEAR COMPLETE (UNAUDITED)

	FY 2022 BUDGET	FY 2022 YEAR-TO-DATE	FY 2023 BUDGET	FY 2023 YEAR-TO-DATE	BUDGET REMAINING	% OF BUDGET
REVENUES						
Sales Tax	$ 450,000	$ 463,522	$ 775,000	$ 518,658	$ 256,342	66.92%
Interest Income	1,000	2,237	-	(38)	38	-
Transfers In - Utility Fund	-	-	-	-	-	-
TOTAL REVENUES	**$ 451,000**	**$ 465,759**	**$ 775,000**	**$ 518,621**	**$ 256,379**	**66.92%**
EXPENDITURES						
Professional Services	$ -	$ 76,659	$ -	$ 6,295	$ (6,295)	-
Park Improvements	-	9,702	-	-	-	-
J.K. Sachse Park	1,764,000	632,812	778,250	769,471	8,779	98.87%
Building Renovations	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 1,764,000**	**$ 719,172**	**$ 778,250**	**$ 775,767**	**$ 2,483**	**99.68%**

Note - FY 2022 budget includes City Council-approved budget amendment - Ordinance 4075 adopted on September 19, 2022.



Finance Department Memo

To: **Gina Nash, City Manager**

From: David Baldwin, Director of Finance

Ryan Bredehoeft, Assistant Director of Finance

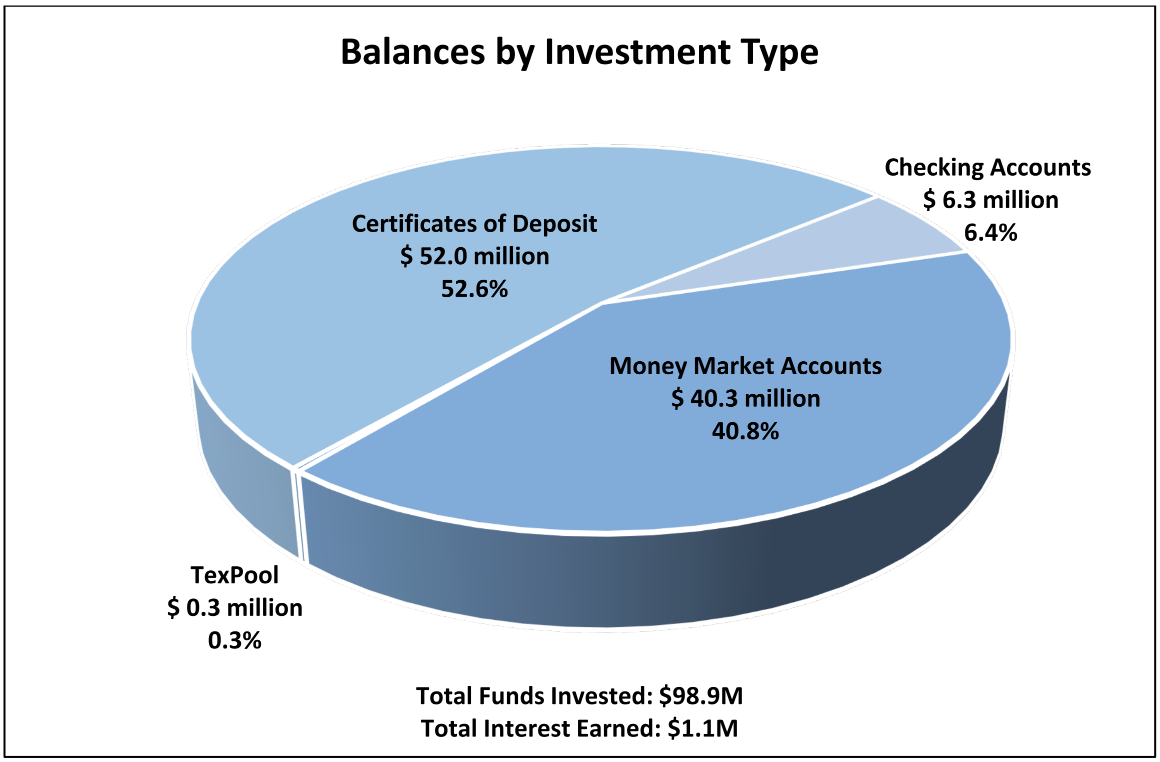
Katelyn Ellis, Senior Accountant

CC: Mayor and City Council

Date: September 5, 2023

Re: **Investment Report for the quarter ending June 30, 2023**

Attached is the Quarterly Investment Report for the quarter ending June 30, 2023. This report complies with the requirements of the City's Investment Policy and the Public Funds Investment Act as amended. The chart below provides a summary of balances by investment type. See the report for further details.



Account Type	Weighted Average Interest Rate
Checking Accounts	0.00%
Money Market Accounts	5.27%
TexPool	5.05%
Certificates of Deposit	4.59%

Average interest rate yield	4.58%
TexPool (benchmark)	5.05%

The City of SACHSE

QUARTERLY INVESTMENT REPORT

For the Quarter Ended

June 30, 2023

Prepared by
Valley View Consulting, L.L.C.

The investment portfolio of the City is in compliance with the Public Funds Investment Act and the Investment Policy and strategies.

David Bates

Director of Finance

Ryan Brant

Assistant Director of Finance

Kathryn Ellis

Senior Accountant

Disclaimer: These reports were compiled using information provided by the City of Sachse. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment advisor fees.

Summary

Quarter End Results by Investment Category:

	March 31, 2023		June 30, 2023		
Asset Type	**Book Value**	**Market Value**	**Book Value**	**Market Value**	**Ave. Yield**
Bank/Pool	$ 61,353,286	$ 61,353,286	$ 46,922,635	$ 46,922,635	4.56%
CDs/Securities	41,676,035	41,676,035	51,985,622	51,985,622	4.59%
Totals	**$ 103,029,321**	**$ 103,029,321**	**$ 98,908,257**	**$ 98,908,257**	4.58%

Current Quarter Average Yield *(1)*		**Fiscal Year-to-Date Average Yield *(2)***	
Total Portfolio	4.58%	Total Portfolio	4.06%
Weighted Average Maturity	106 days		
Rolling Three Month Treasury	5.28%	Rolling Three Month Treasury	4.75%
Rolling Six Month Treasury	5.08%	Rolling Six Month Treasury	4.57%
TexPool	5.05%	TexPool	4.55%

Interest Earnings (Approximate)

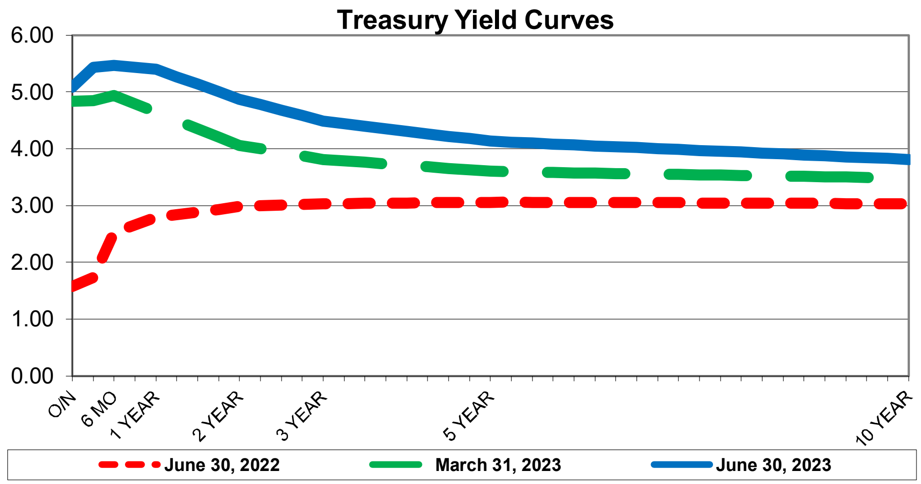
	City	**EDC**
Interest Earnings QTR	$ 1,089,933	$ 54,940
Interest Earnings YTD	$ 2,685,452	$ 152,443

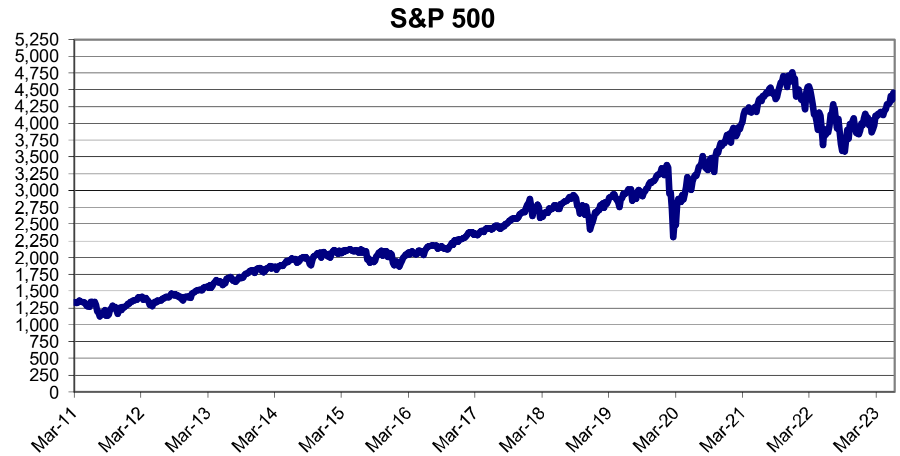
(1) Current Quarter Weighted Average Yield - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis; realized and unrealized gains/losses and investment advisory fees are not considered. The yield for the reporting month is used for bank, pool, and money market balances.
(2) Fiscal Year-to-Date Weighted Average Yields - calculated using quarter end report yields and adjusted book values and does not reflect a total return analysis or account for advisory fees.

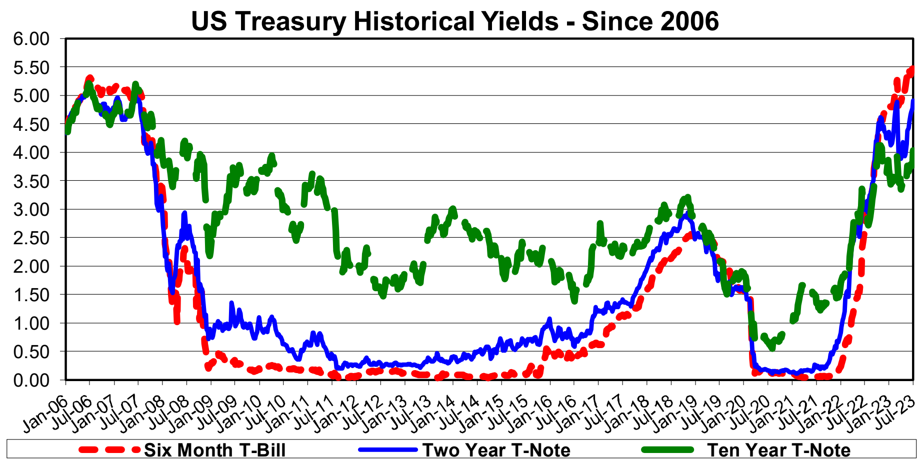
Economic Overview

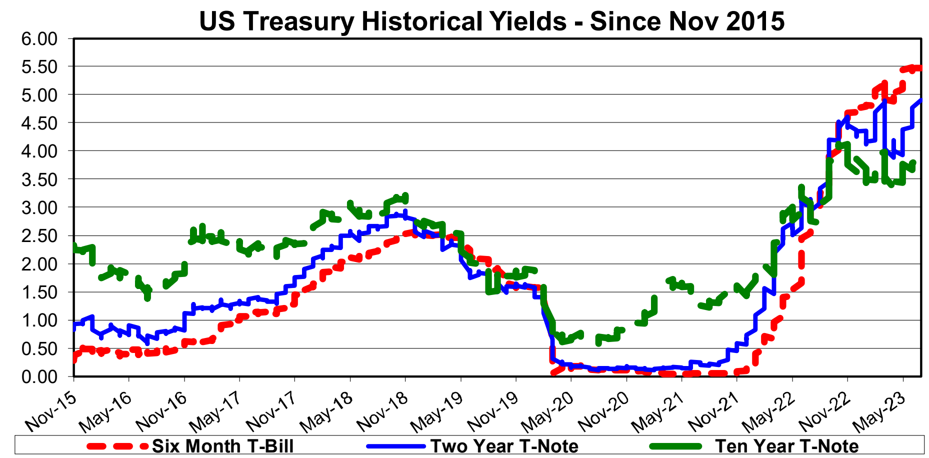
6/30/2023

The Federal Open Market Committee (FOMC) paused and kept the Fed Funds target range 5.00% - 5.25% June 14th (Effective Fed Funds are trading +/-5.08%). Another increase is projected after the July 25-26 meeting. First quarter 2023 GDP (Final) recorded 2.0%. June Non-Farm Payroll added 209k new jobs, below the 230k projection. The three month average declined to 244k. The S&P Stock Index continues moderate increases, trading +/-4,400. The yield curve rose from last month but remains steeply inverted with the expectation of future FOMC rate decreases. Crude Oil trades over +/-$70 per barrel. Inflation declined slightly but is still over the FOMC 2% target (Core PCE +/-4.6% and CPI +/-5.3%). The Ukrainian/Russian war and Middle East conflicts increase market anxiety.









Investment Holdings
June 30, 2023

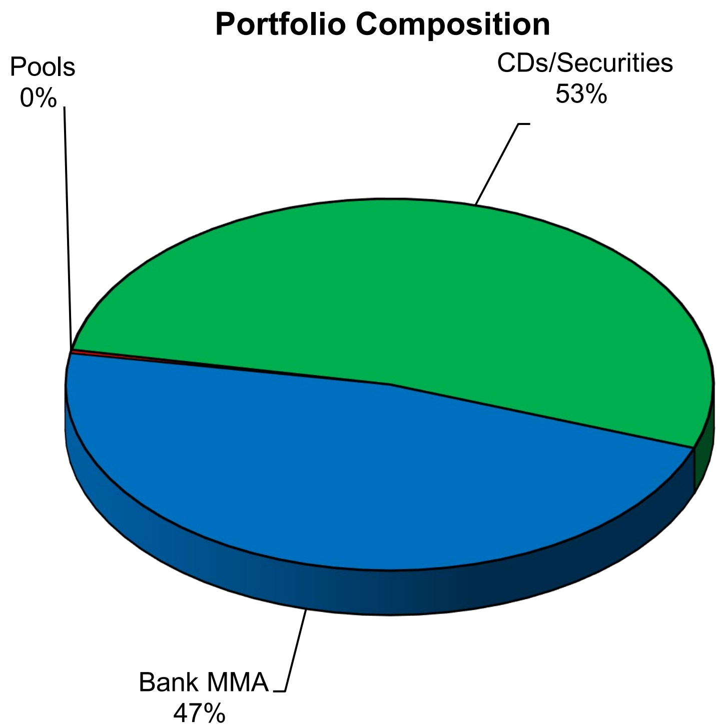
Description	Rating	Coupon/ Discount	Maturity Date	Settlement Date	Book Value	Market Price	Market Value	Life (days)	Yield
Checking Accounts									
American Nat'l Bank of Texas Checking		0.00%	07/01/23	06/30/23	$ 6,292,115	1.00	$ 6,292,115	1	0.00%
Money Market Accounts									
American Nat'l Bank of Texas		3.92%	07/01/23	06/30/23	443,910	1.00	443,910	1	3.92%
NexBank IntraFi		5.30%	07/01/23	06/30/23	29,582,642	1.00	29,582,642	1	5.30%
Texas Bank		5.25%	07/01/23	06/30/23	10,317,399	1.00	10,317,399	1	5.25%
Local Government Investment Pools									
TexPool	AAAm	5.05%	07/01/23	06/30/23	286,569	1.00	286,569	1	5.05%
Certificates of Deposit									
East West Bank 7048		3.15%	07/01/23	07/26/22	2,059,552	100.00	2,059,552	1	3.15%
Citizens Bank 5763		2.75%	07/07/23	07/07/22	1,037,007	100.00	1,037,007	7	2.75%
Citizens Bank 5773		2.75%	07/07/23	07/07/22	1,037,007	100.00	1,037,007	7	2.75%
Citizens Bank 5783		2.75%	07/07/23	07/07/22	1,037,007	100.00	1,037,007	7	2.75%
East West Bank 0043		3.01%	07/13/23	07/13/22	3,088,611	100.00	3,088,611	13	3.06%
East West Bank 1060		5.67%	09/12/23	06/12/23	3,008,867	100.00	3,008,867	74	5.83%
East West Bank 9276		5.63%	12/12/23	06/12/23	3,008,804	100.00	3,008,804	165	5.79%
East West Bank 6187		4.08%	10/05/23	10/05/22	7,213,668	100.00	7,213,668	97	4.16%
Veritex Community Bank 5162		4.87%	01/09/24	01/09/23	3,068,847	100.00	3,068,847	193	4.87%
Veritex Community Bank 5165		4.84%	01/23/24	01/23/23	7,146,659	100.00	7,146,659	207	4.84%
American Nat'l Bank & Trust 7350		4.25%	03/07/24	10/07/22	5,143,236	100.00	5,143,236	251	4.33%
East West Bank 3409		5.47%	03/12/24	06/12/23	3,008,554	100.00	3,008,554	256	5.62%
East West Bank 1557		5.31%	06/13/24	06/13/23	5,013,109	100.00	5,013,109	349	5.45%
American Nat'l Bank & Trust 7787		4.50%	07/24/24	01/24/23	6,112,533	100.00	6,112,533	390	4.59%
BOK Financial 3645		4.93%	06/12/25	06/15/23	1,002,162	100.00	1,002,162	713	5.05%
					$ 98,908,257		**$ 98,908,257**	**106**	**4.58%**
								(1)	**(2)**

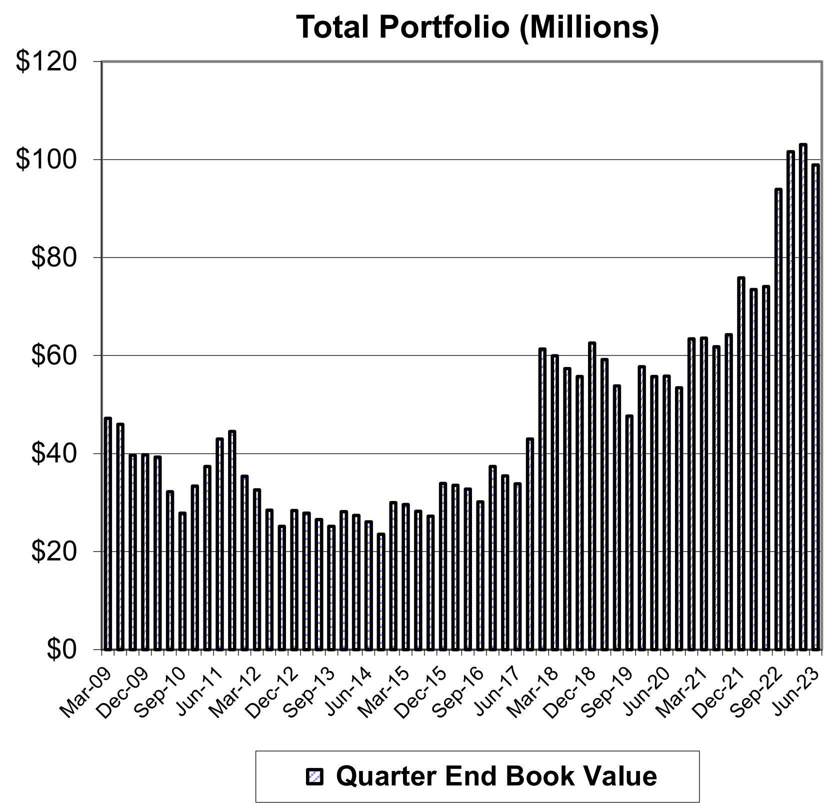
(1) Weighted average life - For purposes of calculating weighted average life, pool investments are assumed to have a one day maturity.

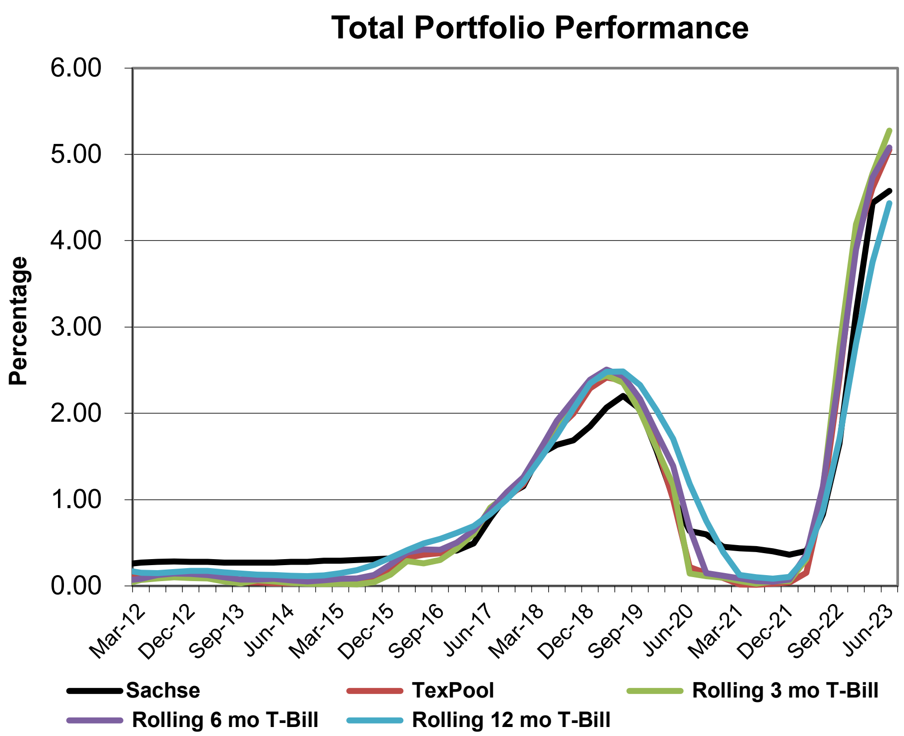
(2) Weighted average yield to maturity - The weighted average yield to maturity is based on adjusted book value, realized and unrealized gains/losses and investment advisory fees are not considered.

Book & Market Value Comparison

Issuer/Description	Yield	Maturity Date	Book Value 03/31/23	Increases	Decreases	Book Value 06/30/23	Market Value 03/31/23	Change in Market Value	Market Value 06/30/23
Checking Accounts									
American Nat'l Bank of Texas	0.00%	07/01/23	$ 2,412,480	$ 3,879,635	$ –	$ 6,292,115	$ 2,412,480	$ 3,879,635	$ 6,292,115
Money Market Accounts									
American Nat'l Bank of Texas	3.92%	07/01/23	3,429,229	–	(2,985,319)	443,910	3,429,229	(2,985,319)	443,910
NexBank IntraFi	5.30%	07/01/23	42,078,415	–	(12,495,772)	29,582,642	42,078,415	(12,495,772)	29,582,642
Texas Bank	5.25%	07/01/23	10,185,816	131,583	–	10,317,399	10,185,816	131,583	10,317,399
Local Government Investment Pools									
TexPool	5.05%	07/01/23	3,247,347	–	(2,960,778)	286,569	3,247,347	(2,960,778)	286,569
Certificates of Deposit									
East West Bank 8172	2.87%	06/30/23	5,109,289	–	(5,109,289)	–	5,109,289	(5,109,289)	–
East West Bank 7048	3.15%	07/01/23	2,043,441	16,111	–	2,059,552	2,043,441	16,111	2,059,552
Citizens Bank 5763	2.75%	07/07/23	1,030,084	6,923	–	1,037,007	1,030,084	6,923	1,037,007
Citizens Bank 5773	2.75%	07/07/23	1,030,084	6,923	–	1,037,007	1,030,084	6,923	1,037,007
Citizens Bank 5783	2.75%	07/07/23	1,030,084	6,923	–	1,037,007	1,030,084	6,923	1,037,007
East West Bank 0043	3.06%	07/13/23	3,065,521	23,090	–	3,088,611	3,065,521	23,090	3,088,611
East West Bank 1060	5.83%	09/12/23	–	3,008,867	–	3,008,867	–	3,008,867	3,008,867
East West Bank 9276	5.79%	12/12/23	–	3,008,804	–	3,008,804	–	3,008,804	3,008,804
East West Bank 6187	4.16%	10/05/23	7,140,666	73,002	–	7,213,668	7,140,666	73,002	7,213,668
Veritex Community Bank 5162	4.87%	01/09/24	3,032,422	36,425	–	3,068,847	3,032,422	36,425	3,068,847
Veritex Community Bank 5165	4.84%	01/23/24	7,062,191	84,468	–	7,146,659	7,062,191	84,468	7,146,659
American Nat'l Bank & Trust 7350	4.33%	03/07/24	5,088,531	54,705	–	5,143,236	5,088,531	54,705	5,143,236
East West Bank 3409	5.62%	03/12/24	–	3,008,554	–	3,008,554	–	3,008,554	3,008,554
East West Bank 1557	5.45%	06/13/24	–	5,013,109	–	5,013,109	–	5,013,109	5,013,109
American Nat'l Bank & Trust 7787	4.59%	07/24/24	6,043,723	68,810	–	6,112,533	6,043,723	68,810	6,112,533
BOK Financial 3645	5.05%	06/12/25	–	1,002,162	–	1,002,162	–	1,002,162	1,002,162
TOTAL / AVERAGE	**4.58%**		**$ 103,029,321**	**$ 19,430,094**	**$ (23,551,158)**	**$ 98,908,257**	**$ 103,029,321**	**$ (4,121,065)**	**$ 98,908,257**


Portfolio Composition
Pools
0%
CDs/Securities
53%
Bank MMA
47%


Total Portfolio (Millions)
$120
$100
$80
$60
$40
$20
$0
Mar-09
Dec-09
Sep-10
Jun-11
Mar-12
Dec-12
Sep-13
Jun-14
Mar-15
Dec-15
Sep-16
Jun-17
Mar-18
Dec-18
Sep-19
Jun-20
Mar-21
Dec-21
Sep-22
Jun-23
Quarter End Book Value


Total Portfolio Performance
Percentage
6.00
5.00
4.00
3.00
2.00
1.00
0.00
Mar-12
Dec-12
Sep-13
Jun-14
Mar-15
Dec-15
Sep-16
Jun-17
Mar-18
Dec-18
Sep-19
Jun-20
Mar-21
Dec-21
Sep-22
Jun-23
Sachse
TexPool
Rolling 3 mo T-Bill
Rolling 6 mo T-Bill
Rolling 12 mo T-Bill

FUND EQUITY IN POOLED CASH AND INVESTMENT

FUND	FUND NAME	3/31/2023	6/30/2023	Percent	Quarterly Change
01	General Fund	$ 23,614,246	$ 20,039,664	20.25%	$ (3,574,582)
02	Utility Fund	21,130,003	$ 22,020,734	22.26%	890,732
03	Debt Service	2,546,411	$ 2,243,355	2.27%	(303,056)
04	Capital Projects	12,117,571	$ 10,051,555	10.16%	(2,066,016)
05	Special Revenue Fund	743,993	$ 846,227	0.86%	102,234
06	Sachse Economic Development (EDC)	4,279,504	$ 4,823,952	4.88%	544,449
09	PGBT Reinvestment Zone TIF Fund	31,828	$ 30,564	0.03%	(1,264)
10	Impact Fees	8,151,124	$ 8,772,084	8.87%	620,960
11	Street Maintenance	1,672,184	$ 1,512,300	1.53%	(159,885)
12	Vehicle Equipment Replacement Fund (VERF)	2,343,539	$ 2,288,652	2.31%	(54,887)
13	Sachse Municipal Development District (MDD)	114,561	$ (72,395)	-0.07%	(186,957)
14	TIRZ #2 Station	138,004	$ 621,197	0.63%	483,193
15	Health Insurance	1,478,221	$ 1,633,813	1.65%	155,592
16	Station O&M PID	27,707	$ 26,704	0.03%	(1,003)
17	American Rescue Plan Act (ARPA)	6,501,177	$ 5,525,301	5.59%	(975,876)
18	Hotel Occupancy Tax	19,976	$ 22,624	0.02%	2,648
19	TIRZ 3 - Highway 78	-	$ 523,319	0.53%	523,319
21	2022 Bond Construction Fund	18,119,274	$ 17,998,608	18.20%	(120,666)
	TOTAL POOLED CASH AND INVESTMENTS	**$ 103,029,321**	**$ 98,908,257**	**100.00%**	**$ (4,121,064)**

Notes:

Consistent with City policy, investment activity is attributed to all of the City's accounting funds collectively and on a proportional basis to each fund's total cash balance.

The City does not carry any security instrument (investment type) on its books that is traded on the open market; therefore, all investments are listed at 100% of market value.

It is the strategy of the Finance Department to maintain a high percentage of its idle funds invested in safe and secure investment securities and pooled investment types in accordance with the Public Funds Investment Act.

The City's investments are liquid and have same day access. The City's funds are swept into the above accounts and are withdrawn as needed for operational cash flow requirements.

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**5. Approve and adopt a resolution amending the Master Fee Schedule adopted by Resolution 4071 by amending engineering, health and sanitation, municipal court fines/fees, building permits and Development Services fees, refuse services fees, water rate schedule, water service connection fees, and wastewater rate schedule and providing an effective date.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve and adopt a resolution amending the Master Fee Schedule adopted by Resolution 4071 by amending engineering, health and sanitation, municipal court fines/fees, building permits and Development Services fees, refuse services fees, water rate schedule, water service connection fees, and wastewater rate schedule and providing an effective date.
Goals	Be a model of financial stewardship through growth management, responsible investment, and financial transparency.

BACKGROUND

The Master Fee Schedule is a convenient tool for residents and customers to familiarize themselves with various charges for City services. The schedule can be updated periodically for necessary changes without amending the associated budget Ordinance.

OVERVIEW

The Master Fee Schedule is considered annually during the budget process. Water and wastewater rates were presented and considered during the 2019 Water Rate Study discussions performed by NewGen Strategies and Solutions. The City Council was briefed at the August 21 meeting regarding proposed changes.

After the presentation to Council, the City was made aware of a $60 fee increase for Dallas County Health and Human Services health inspection fees charged to the City. The Master Fee Schedule provided for consideration now also includes this $60 fee increase as a pass-through cost. The change is reflected in a Health Permit cost increase from $225 to $285.

POLICY CONSIDERATIONS

There are no policy considerations affiliated with this item.

RECOMMENDATION

Approve and adopt a resolution amending the Master Fee Schedule adopted by Resolution 4071 by amending engineering, health and sanitation, municipal court fines/fees, building permits and Development Services fees, refuse services fees, water rate schedule, water service connection fees, and wastewater rate schedule and providing an effective date.

File Attachments
D5.1 Presentation Master Fee Schedule.pdf (282 KB)
D5.2 Master Fee Schedule FY 2024 Summary of Changes 9.5.23 update.pdf (189 KB)
D5.3 Resolution Amending Master Fee Schedule FY2024.pdf (74 KB)
D5.4 Exhibit A - Master Fee Schedule FY 2024.pdf (1,681 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Master Fee Schedule Changes

City Council

September 5, 2023

Summary of Changes

- Engineering, Health and Sanitation (*Additional change added)
- Municipal Court Fines/Fees
- Building Permits and Development Services Fees
- Refuse Service Fees
- Water Rate Schedule
- Water Service Connection Fees
- Wastewater Rate Schedule

The City of SACHSE

II. Engineering, Health and Sanitation

Fee	Old Rate	New Rate
Engineering Permits		
▪ Floodplain	$100.00	$300 plus consultant/engineering review cost
▪ Grading	$150.00	$300.00
Engineering Inspections and Review Fees	Removed: Fee shall equal one-half of the state fee for each permit	
▪ Construction Plan Review	$300.00	$300.00 (limit of 3 reviews, upon 4th review submittal fee will be reassessed.)
Care of Public Trees in Street or Right of Way	Hourly fee based on current hourly wage of City maintenance workers	$50.00/hr

The City of SACHSE

II. Engineering, Health and Sanitation*

Fee	Old Rate	New Rate
Health and Sanitation Permits		
▪ Health	$225.00	$285.00

*Fee change added after August 21 presentation. Reflects recent Dallas County Health and Human Services $60 health inspection fee increase included as a pass-through cost to the permit applicant.

The City of SACHSE

V. Municipal Court Fines/Fees

Fee	Old Rate	New Rate
Set by State Statute		
▪ Building Security Fund	$3.00	$4.90
▪ Local Truancy Prevention and Diversion Fund	Not Listed	$5.00
▪ Municipal Jury Fund	Not Listed	$0.10

The City of SACHSE

IX. Building Permits and Development Services

Fee	Old Rate	New Rate
Water Meter Cost		
▪ Multi-Jet – 5/8” X 3/4"	$324.00	$326.00
▪ Multi-Jet – 1”	$428.63	$433.39
▪ Multi-Jet – 1 1/2”	$731.78	$739.90
▪ Multi-Jet – 2”	$947.97	$958.49
▪ Octave – 2"	$2,153.57	$1,922.78
▪ Octave – 3"	$2,523.61	$2,388.11
▪ Octave – 4"	$3,243.02	$3,159.63
▪ Octave – 6"	$5,121.19	$4,891.04
▪ Octave – 8"	$5,982.91	$5,717.49

The City of SACHSE

XII. Refuse Service Fees

Fee	Old Rate	New Rate
Residential		
▪ Trash, Recycle and Bulk Collection	$18.57	$18.99
▪ Additional Solid Waste Polycart	$8.85	$9.03
▪ Additional Recycle Polycart	$3.97	$4.08
▪ Polycart Replacement Fee	$87.35	$93.63
▪ Excess Individual Bulk Collection	$15.21	$15.52
Small Commercial Container Service		
▪ Monthly Per Unit Charge	$21.36	$21.82
▪ Additional Polycart	$19.47	$19.89

The City of SACHSE

XIII. Water Rate Schedule

Fee	Old Rate	New Rate
Residential – Base Rate		
▪ All meter sizes	$16.83	$17.34
Residential – Tier Rate		
▪ 0-10,000	$5.00	$5.15
▪ 10,001-20,000	$6.68	$6.88
▪ 20,001-30,000	$8.67	$8.93
▪ Over 30,000	$10.20	$10.51

The City of SACHSE

XIII. Water Rate Schedule

Fee	Old Rate	New Rate
Non-Residential and Irrigation – Base Rate		
▪ 5/8” X 3/4"	$16.83	$17.34
▪ 1”	$26.62	$27.42
▪ 1 ½”	$43.00	$44.29
▪ 2”	$62.62	$64.50
▪ 3”	$87.31	$89.93
▪ 4”	$116.38	$119.87
▪ 6” and above	$291.01	$299.74
Non-Residential and Irrigation – Tier Rate		
▪ 0-10,000	$5.00	$5.15
▪ 10,001-20,000	$6.68	$6.88
▪ 20,001-30,000	$8.67	$8.93
▪ Over 30,000	$10.20	$10.51

The City of SACHSE

XIV. Water Service Connection Fees

Fee	Old Rate	New Rate
Meter-Related		
▪ Meter Register Replacement	$254.31	$275.00
▪ Meter Register with Antenna Connection	$323.43	$295.00
▪ Octave Encoder and Allegro Module with Antenna Replacement	$343.00	$350.00
▪ Meter Antenna Replacement	Not Listed	$155.00

The City of SACHSE

XV. Wastewater Rate Schedule

Fee	Old Rate	New Rate
Residential		
▪ Water Meter	$13.83	$14.24
▪ Volume Charge Per 1,000 gal.	$7.70	$7.85
Non-Residential		
▪ 5/8” X 3/4"	$24.74	$25.49
▪ 1”	$39.37	$40.55
▪ 1 1/2”	$56.24	$57.93
▪ 2”	$75.36	$77.62
▪ 4”	$78.73	$81.10
▪ 6”	$78.73	$81.10
▪ 8”	$101.23	$104.27
▪ Volume Charge Per 1,000 gal.	$8.15	$8.31

The City of SACHSE

SUMMARY OF CHANGES

MASTER FEE SCHEDULE

	Proposed FY 2024	Prior Year FY 2023
II. ENGINEERING, HEALTH AND SANITATION		
A. Engineering permits		
2. Floodplain	$300.00 plus consultant/engineering review cost	$100.00
3. Grading	$300.00	$150.00
B. Engineering inspections and review fees		Fee shall equal one-half of the state fee for each permit
2. Construction plan review	$300.00 (limit of 3 reviews, upon 4th review submittal fee will be reassessed.)	$300.00
C. Care of public trees in street or right of way	$50.00/hr	Hourly fee based on current hourly wage of City maintenance workers
D Health and Sanitation Permits		
1. Health	$225.00	$285.00
V. MUNICIPAL COURT FINES/FEES		
A. Set by state statute		
1. Building security fund	$4.90	$3.00
2. Local truancy prevention and diversion fund	$5.00	Not Listed
4. Municipal jury fund	$0.10	Not Listed
IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES		
M. Water System		
4. Water Meter Cost		
a. Multi-Jet 5/8" X 3/4"	$326.00	$324.00
b. Multi-Jet 1"	$433.39	$428.63
c. Multi-Jet 1 1/2"	$739.90	$731.78
d. Multi-Jet 2"	$958.49	$947.97
e. Octave 2"	$1,922.78	$2,153.57
f. Octave 3"	$2,388.11	$2,523.61
g. Octave 4"	$3,159.63	$3,243.02
h. Octave 6"	$4,891.04	$5,121.19
i. Octave 8"	$5,717.49	$5,982.91
XII. REFUSE SERVICES FEES Current contract expires April 2024.		
A. Residential		
1. Trash, Recycle, and Bulk Collection	$18.99	$18.57
4. Additional Solid Waste Polycart	$9.03	$8.85
5. Additional Recycle Polycart	$4.08	$3.97
6. Polycart replacement Fee	$93.63	$87.35
7. Excess Individual Bulk collection (Billed direct to customer)	$15.52 per yard	$15.21 per yard
B. Small Commercial Container Service (95 gallon cart) (Does not include franchise fees, billing fees or taxes)		
1. Monthly per unit charge	$21.82	$21.36
2. Additional Polycart	$19.89	$19.47

SUMMARY OF CHANGES

MASTER FEE SCHEDULE

	Proposed FY 2024	Prior Year FY 2023
XIII. WATER RATE SCHEDULE (Rate Study conducted 2019 by NewGen Strategies concludes 09/30/24)		
A. Residential		
1. Base Rate by meter size		
a. 5/8" X 3/4"	$17.34	$16.83
b. 1"	$17.34	$16.83
c. 1 1/2"	$17.34	$16.83
d. 2"	$17.34	$16.83
2. Tier Rate usage per 000's gallons		
a. 0-10,000	$5.15	$5.00
b. 10,001-20,000	$6.88	$6.68
c. 20,001-30,000	$8.93	$8.67
d. Over 30,000	$10.51	$10.20
B. Non-Residential		
1. Base Rate by meter size		
a. 5/8" X 3/4"	$17.34	$16.83
b. 1"	$27.42	$26.62
c. 1 1/2"	$44.29	$43.00
d. 2"	$64.50	$62.62
e. 3"	$89.93	$87.31
f. 4"	$119.87	$116.38
g. 6" and above	$299.74	$291.01
2. Tier Rate usage per 000's gallons		
a. 0-10,000	$5.15	$5.00
b. 10,001-20,000	$6.88	$6.68
c. 20,001-30,000	$8.93	$8.67
d. Over 30,000	$10.51	$10.20
C. Irrigation		
1. Base Rate by meter size		
a. 5/8" X 3/4"	$17.34	$16.83
b. 1"	$27.42	$26.62
c. 1 1/2"	$44.29	$43.00
d. 2"	$64.50	$62.62
e. 3"	$89.93	$87.31
f. 4"	$119.87	$116.38
g. 6" and above	$299.74	$291.01
2. Tier Rate usage per 000's gallons		
a. 0-10,000	$5.15	$5.00
b. 10,001-20,000	$6.88	$6.68
c. 20,001-30,000	$8.93	$8.67
d. Over 30,000	$10.51	$10.20
XIV. WATER SERVICE CONNECTION FEES		
M. Meter-related		
5. Meter register replacement	$275.00	$254.31
6. Meter register with antenna connection	$295.00	$323.43
7. Octave encoder & Allegro module with antenna rep	$350.00	$343.00
8. Meter Antenna Replacement	$155.00	Not Listed

SUMMARY OF CHANGES

MASTER FEE SCHEDULE

	Proposed FY 2024	Prior Year FY 2023
XV. WASTE WATER RATE SCHEDULE		
A. Residential		
1. Water Meter	$14.24	$13.83
2. Volume charge per 1,000 gallons	$7.85	$7.70
B. Non-Residential		
1. Per water meter size		
a. 5/8" X 3/4"	$25.49	$24.74
b. 1"	$40.55	$39.37
c. 1 1/2"	$57.93	$56.24
d. 2"	$77.62	$75.36
e. 4"	$81.10	$78.73
f. 6"	$81.10	$78.73
g. 8"	$104.27	$101.23
2. Volume charge per 1,000 gallons	$8.31	$8.15

RESOLUTION NO. ________________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, AMENDING THE MASTER FEE SCHEDULE ADOPTED BY RESOLUTION 4071 BY AMENDING ENGINEERING, HEALTH AND SANITATION, MUNICIPAL COURT FINES/FEES, BUILDING PERMITS AND DEVELOPMENT SERVICES FEES, REFUSE SERVICES FEES, WATER RATE SCHEDULE, WATER SERVICE CONNECTION FEES, AND WASTE WATER RATE SCHEDULE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The City Council desires to amend the Master Fee Schedule adopted by Resolution 4071, as provided herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, THAT:

SECTION 1. The Master Fee Schedule adopted by Resolution 4071 is hereby amended, as set forth in the attached Exhibit "A".

SECTION 2. This Resolution shall take effect October 1, 2023 from and after its passage, and it is so accordingly resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Sachse, Texas, this 5th day of September, 2023.

CITY OF SACHSE, TEXAS

____
Jeff Bickerstaff, Mayor

ATTEST:

____
Leah K Granger, City Secretary

APPENDIX A

MASTER FEE SCHEDULE FY 2024

MASTER FEE SCHEDULE

TABLE OF CONTENTS

MASTER FEE SCHEDULE

I. PUBLIC SAFETY FEES

A. Alarm monitoring	
1. Residential alarm permit fee (valid two years from date of issuance)	$10.00
2. Nonvalid burglar alarms responded to during a 12-month period	
a. 5 or less	No charge
b. 6	$25.00
c. 7	$50.00
d. Eight (8)	$100.00 plus permit suspension
3. Nonvalid fire alarms responded to during a 12-month period	
a. 2 or less	No charge
b. 3 or more	$100.00
4. Nonvalid robbery alarms responded to during a 12-month period	
a. 2 or less	No charge
b. 3 or more	$100.00
5. Nonvalid emergency medical assistance responded to during a 12-month period	
a. 5 or less	No charge
b. 6 or more	$100.00
B. Solicitation Registration Fee (not to exceed 90 days)	$30.00 plus $10.00 per additional person
C. Animal control	
1. Adoption fee with sterilization	
a. Cats/kittens/dogs/puppies receive sterilization/combo vaccine/rabies vaccine/microchip	$80.00
2. Adoption fee without sterilization	
a. Cats/kittens/dogs/puppies already sterilized receive combo vaccine/rabies vaccine/microchip	$25.00
3. Dangerous dog annual registration	$100.00
4. Annual permits	
a. Pot-bellied pig (per animal)	$20.00
b. Pigeon (fancy or racing loft/per animal)	$5.00
c. Dog/Cat	
1) Application fee w/o sterilization proof	$7.00
2) Application fee w sterilization proof	$2.00
5. Replacement tag (w proof of original registration)	$1.00
6. Impoundment (registration additional if animal currently not on file)	
a. 1st pickup of animal	$25.00 plus $5.00 boarding fee
b. 2nd pickup of animal	$50.00 plus $5.00 boarding fee
c. 3rd pickup of animal	$75.00 plus $5.00 boarding fee
d. 4th pickup of animal	$100.00 plus $5.00 boarding fee
D. Fire Services	
1. Installation/replacement/re-model of fire protection systems	
a. Plan review fees	
1) Internal plan review (new and/or remodel > 10 devices)	$100.00
2) Remodel (< than 10 devices)	$25.00
3) Third-party plan review administrative fee	$50.00

MASTER FEE SCHEDULE

I. PUBLIC SAFETY FEES (Continued)	
1. Installation/replacement/re-model of fire protection systems (continued)	
b. Fire sprinkler installation permit (commercial and residential per building)	
1) 1 to 25 sprinklers	$50.00
2) 26 to 75 sprinklers	$100.00
3) 76 to 125 sprinklers	$200.00
4) 126 to 200 sprinklers	$275.00
5) 201 to 300 sprinklers	$350.00
6) 301 to 400 sprinklers	$375.00
7) 401 to 500 sprinklers	$425.00
8) Over 500 sprinklers	$500.00 plus $0.33 per sprinkler over 500
c. Fire alarm installation permit (per building)	
1) 10 or less devices	$50.00
2) 11 to 25 devices	$75.00
3) 26 to 100 devices	$150.00
4) 101 to 200 devices	$200.00
5) 201 or more devices	$500.00
d. Fire alarm panel replacement only	$100.00
e. Hydro & flush (per system)	$50.00
f. Fire pump (per system)	$50.00
g. Hydrant flow test (2 hydrants)	$50.00
h. Vent/hood/booth extinguishing system (per system)	$50.00
i. Work started without a permit	$100.00 plus required fee
j. Replacement	
1) Fire department permit replacement	$10.00
2) Job site plan re-stamp	$15.00
k. Re-inspection fee	
1) 2 or more	$75.00 per re-inspection
2. Inspection/occupancy permits	
a. Carnivals and fairs	$50.00
b. Mobile food vending	$25.00
c. Exhibits and trade shows	$50.00
d. Temporary structures, tents or canopies (used for permits not included in community development permit fee)	$50.00
e. In-home day care certificate of occupancy	$50.00
f. Multi-family certificate of occupancy	$50.00
g. Foster care/adoption home inspection	$25.00
h. After hour inspection fee	$50.00/hour min 2 hr/$100.00
3. Fire permits	
a. Outdoor/open burning	$200.00
b. Pyrotechnic special effects	$100.00
c. Hazardous material response reimbursement	$400.00/hr each engine plus $200.00/hr each ambulance plus supplies
d. Fire watch/stand-by	$50.00/hr each fire employee

MASTER FEE SCHEDULE

I. PUBLIC SAFETY FEES (Continued)			
E.	Ambulance services		
	1.	Resident	
		a. ALS (Waive co-pay and deductible)	$1,600.00
		b. ALS2 (Waive co-pay and deductible)	$1,750.00
		c. BLS (Waive co-pay and deductible)	$1,400.00
		d. SCT	No charge
	2.	Non-resident	
		a. ALS	$1,600.00
		b. ALS2	$1,750.00
		c. BLS	$1,400.00
		d. SCT	No charge
	3.	Mileage	$24.00
	4.	Supplies	
		a. Oxygen	$125.00
		b. BLS supplies	$350.00
		c. ALS supplies	$400.00
		d. Extra attendant	$75.00
	5.	Extrication	$500.00
	6.	Technology fee	$0.00
	7.	No transport	$125.00
	8.	Other Services	
		a. IV Therapy/Maintenance	$310.00
		b. Airway Management	$115.00
		c. Specialty Care Transport	$1,250.00
		d. Blood Administration	$600.00
F.	Neighborhood services		
	1.	Nuisance abatement administrative fee	$250.00
	2.	Dangerous building abatement administrative fee	$250.00

II. ENGINEERING, HEALTH AND SANITATION

A.	Engineering permits		
	1.	Traffic calming application	$50.00
	2.	Floodplain	$300.00 plus consultant/engineering review cost
	3.	Grading	$300.00
B.	Engineering inspections and review fees		
	1.	Engineering inspection fee	4.5% of cost of public improvements
	2.	Construction plan review	$300.00 (limit of 3 reviews, upon 4th review submittal fee will be reassessed.)
	3.	Construction Inspections after hours	$50.00/hr (2hr minimum)
C.	Care of public trees in street or right of way		$50.00/hr
D.	Health and Sanitation permits		
	1.	Health	$285.00
	2.	Temporary food sales (must be obtained from Dallas County Health department. Applies to all applicants providing food products.)	$50.00

MASTER FEE SCHEDULE

II. ENGINEERING, HEALTH AND SANITATION (Continued)	
D. Health and Sanitation permits (continued)	
3. Public swimming pool	$100.00
4. Alcohol	Fee shall equal one-half of the state fee for each permit
5. Liquid waste transport	$25.00 per vehicle

III. FACILITY ROOM RENTAL DEPOSIT/FEES

A. Library meeting room	
1. Deposit	
a. Without food served	$25.00
b. With food served	$50.00
c. VGA/audio cable	$15.00
2. Room rental	
a. Non-profits	No charge
b. All other groups	$25.00
B. Senior activity center multi-purpose room A	
1. Deposit	$100.00
2. Room rental	$25.00 per hour
C. Michael J. Felix Community Center	
1. Deposit	$100.00
2. Kitchen Use	$50.00
3. Room rental - Operational Hours	
a. Room A (hourly) or Room B (hourly)	
i. Resident	$10.00
a) Non-Profit	No Charge
ii. Non-resident	$25.00
a) Non-Profit	$10.00
b. Room A and B (hourly)	
i. Resident	$20.00
a) Non-Profit	No Charge
ii. Non-resident	Not Available
a) Non-Profit	Not Available
4. Room rental - Non-Operational Hours	
a. Room A (hourly) or Room B (hourly)	
i. Resident	$25.00
a) Non-Profit	$25.00
ii. Non-resident	$50.00
a) Non-Profit	$35.00
b. Room A and B (hourly)	
i. Resident	$50.00
a) Non-Profit	$50.00
ii. Non-resident	Not Available
a) Non-Profit	Not Available

MASTER FEE SCHEDULE

III. FACILITY ROOM RENTAL DEPOSIT/FEES (Continued)	
C. Michael J. Felix Community Center (continued)	
5. Gym - Half Court or Gym - Full Court - Operational Hours	
a. Resident	Not Available
i. Non-Profit	Not Available
b. Non-resident	Not Available
i. Non-Profit	Not Available
6. Gym - Half Court - Non-Operational Hours	
a. Resident	$25.00
i. Non-Profit	$25.00
b. Non-resident	$50.00
i. Non-Profit	Not Available
7. Gym - Full Court - Non-Operational Hours	
a. Resident	$50.00
i. Non-Profit	$50.00
b. Non-resident	Not Available
i. Non-Profit	Not Available

IV. LIBRARY	
A. Library card	
1. Initial library card request	No charge
2. Replacement	$1.00
B. Ear Buds available	$1.00
C. Pin-back button materials available	$0.25
D. Texshare card	No charge
E. Lost and/or Damaged Items	
1. Lost or damaged beyond repair	Replacement cost plus $5.00 processing fee
2. Replacement item in lieu of fee	Replacement item plus $5.00 processing fee
3. Damaged item but not requiring replacement	$5.00 processing fee
4. Damaged case or container	Replacement fee
F. Interlibrary loan	
1. Pickup materials	
a. Timely pickup	No charge
b. Within 7 days	No charge
c. 8 days or more	$5.00 per item
G. Copy services	
1. Black/white copy	$0.20
2. Color copy	$0.50
3. Computer print out	$0.25
4. 3D printer	$0.15 per gram/$1.50 minimum

MASTER FEE SCHEDULE

V. MUNICIPAL COURT FINES/FEES

A.	Set by state statute		
	1.	Building security fund	$4.90
	2.	Local truancy prevention and diversion fund	$5.00
	3.	Technology fund	$4.00
	4.	Municipal jury fund	$0.10
B.	Dismissal		
	1.	Granting defensive driving course	Not to exceed $10.00
	2.	Dismissal fee for certain traffic cases	$10.00 or $20.00 depending on offense type
C.	Warrant Fee		$50.00

VI. PARK FACILITY RENTAL FEES

A.	Ball field reservations/deposits			
	1.	Reservation fee		
		a.	4 hours or less	$25.00 per field
		b.	5 hours or more	$10.00 per field per hour
	2.	Deposits		
		a.	Light key	$25.00
		b.	Clean-up deposit for tournaments and/or concession stand use	$50.00
B.	Covered picnic facilities (based on daily rates)			
	1.	Reservation fee		
		a.	4 hours or less	$25.00 per facility
		b.	5 hours or more	$10.00 per facility per hour
	2.	Deposit		
		a.	Light key	No charge
C.	City complex amphitheater (based on daily rates)			
	1.	Reservation fee		
		a.	4 hours or less	$25.00 per facility
		b.	5 hours or more	$10.00 per facility per hour
		c.	Restroom during amphitheater rental	$25.00/hour
	2.	Deposit		
		a.	Light key	No charge

VII. LAURIE SCHWENK SENIOR ACTIVITY CENTER

A.	Annual membership		
	1.	Resident	$6.00
	2.	Non-resident	$12.00
B.	Daily pick-up/drop-off within the City limits only		
	1.	Resident	$0.50/one way or $1.00 round trip
	2.	Non-resident	Not available

MASTER FEE SCHEDULE

VIII. MICHAEL J. FELIX COMMUNITY CENTER

A.	Resident Annual Membership	
	1. Individual (12+ years)	$20.00
	2. Family (3 or more)	$50.00
	3. Senior-Citizen (50+)	No charge
	4. Military Veterans	No charge
B.	Non-resident Annual Membership	
	1. Individual (12+ years)	$40.00
	2. Family (3 or more)	$100.00
	3. Senior-Citizen (50+)	$10.00
	4. Military Veterans	$10.00
C.	Daily Drop-in	
	1. Resident/Non-resident	$2.00

IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES

A.	Building permit fee schedule	
	1. Total valuation	
	a. $1.00 to $500	$50.00
	b. $501 to $2,000	$50.00 for the first $500.00 plus $3.05 for each additional $100.00
	c. $2,001 to $25,000	$95.75 for the first $2,000.00 plus $14.00 for each additional $1,000.00
	d. $25,001 to $50,000	$417.75 for the first $25,000.00 plus $10.00 for each additional $1,000.00
	e. $50,001 to $100,000	$667.75 for the first $50,000.00 plus $7.00 for each additional $1,000.00
	f. $100,001 to $500,000	$1,017.75 for the first $100,000.00 plus $5.60 for each additional $1,000.00
	g. $501,000 to $1,000,000	$3,257.75 for the first $500,000.00 plus $4.75 for each additional $1,000.00
	h. $1,000,001 and up	$5,632.75 for the first $1,000,000.00 plus $3.65 for each additional $1,000.00
B.	Residential home construction	
	1. Plan Review fee (New single-family homes)	30% of total building permit fee (based on Building Permit Fee Schedule)
	2. New home construction, additions and remodels	Declared Valuation [minimum $100.00 per sq ft (including garages, porches, and/or patios)]
	3. Additional plan review (required by changes, additions or revisions to plans after permit approval)	$250.00
C.	Commercial construction	
	1. Plan review (new construction and remodel)	30% of total building permit fee (based on Building Permit Fee Schedule)
	2. Remodels	Declared Valuation (minimum $95.00 per sq ft)
	3. New construction	Declared Valuation (minimum $150.00 per sq
	4. Additional plan review (required by changes, additions or revisions to plans after permit approval)	$250.00
D.	Certificate of Occupancy	$75.00
E.	Inspections	
	1. Outside of normal business hours	$100.00
	2. Re-inspection fee after permit approval	$75.00 per inspection

MASTER FEE SCHEDULE

IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES (Continued)				
F.	Licenses and contractor registration			Annual
	1.	Plumber - Master		State Law $0.00
	2.	Electrician - Master, Journeyman, or Residential		State Law $0.00
	3.	Mechanical - License Holder		State Law $0.00
	4.	Backflow Specialist - Testers		$100.00
	5.	Irrigation - License Holder		$100.00
	6.	General Contractor		$100.00
	7.	Contractors (other than listed above)		$100.00
G.	Permits			
	1.	Electrical		
		a.	Residential	$75.00
		b.	Non-residential	$100.00
	2.	Mechanical permits		
		a.	Residential (minimum)	$75.00
		b.	Non-Residential (minimum)	$100.00
	3.	Plumbing		
		a.	Residential	$75.00
		b.	Non-residential	$100.00
	4.	Antenna permit - private		$50.00
	5.	Demolition		
		a.	Residential structure	$100.00
		b.	Non-Residential structure	$200.00
	6.	Fence/screen wall/retaining wall		
		a.	Residential - Fence	$50.00
		b.	Residential - Screen wall	$250.00
		c.	Residential - Retaining wall	$50.00
		d.	Commercial (fence, retaining wall and screen wall)	$250.00
	7.	Lawn irrigation		$100.00
	8.	Miscellaneous		
		a.	Flatwork (patios, driveways, pads, sidewalks)	Based on valuation of construction materials only-see section VIII. A. Building permit fee schedule
		b.	Accessory - Residential (buildings greater than 120 square feet)	Based on valuation of construction materials only-see section VIII. A. Building permit fee schedule
		c.	All other Residential permits (includes but not limited to foundation repair, flag poles, roofing, re-brick)	$50.00
		d.	Use of outside consultants for plan checking and/or inspections	Actual costs plus 15% administrative fee
		e.	Taxicab and limousine	$200.00 per vehicle per year
		f.	Massage establishment	$400.00 per pear
		g.	Sexually-oriented business license (initial and renewal)	$500.00
		h.	Credit card transaction fee for totals $1,000.00 and greater	3% transaction fee
	9.	Sign		
		a.	Permanent (attached or freestanding)	$125.00 per sign
		b.	Temporary	$25.00 per sign
		c.	Repair	$10.00 per sign

MASTER FEE SCHEDULE

IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES (Continued)	
9. Sign (continued)	
d. Sign variance application fee	$25.00
e. Sign variance	$300.00
H. Park land dedication by developers	
1. Single-family residential	$1,100.00 per lot
2. Multi-family	$600.00 per unit
I. Swimming Pools	
1. Storable Swimming Pool	$50.00
2. Above Ground	$200.00
3. In-Ground	$500.00
4. Spa/Hot Tub	$200.00
J. Temporary Retail and seasonal sales	
1. Temporary seasonal sales	
a. Church/school/civic/City-sponsored events	No charge
b. All other	$200.00
2. Temporary retail sales (5 consecutive days, at 6 month intervals by the same merchant holding certificate of occupancy.)	$50.00
3. Temporary food sales	See Section II. D-2
K. Board of adjustment or appeals	
1. Variance request	$300.00
L. Plat applications (all acreage shall be rounded up to the nearest acre when calculating fees)	
1. Preliminary plat	$400.00 per plat plus $15.00 per acre
2. Final plat, (includes replats and minor plats)	$450.00 per plat plus $15.00 per acre
3. Conveyance plat	$350.00 per plat plus $15.00 per acre
4. Amending plat	$350.00 per plat plus $15.00 per acre
5. Vacating plat	$350.00 per plat plus $15.00 per acre
M. Water System	
1. Water meter installation fee (single family and/or multi-family)	
a. 5/8" X 3/4"	$225.00
b. 1"	$300.00
c. 1 1/2"	$520.00
d. 2"	$675.00
e. 3" (including Octave)	$675.00 City installation. Developer installs vault/bears cost.
f. 4" and above (including Octave)	$800.00 Developer installs vault/bears cost.
2. Water system tap charges	
a. 5/8" X 3/4"	$300.00
b. 1"	$300.00
c. 1 1/2"	$322.00
d. 2"	$345.00
e. 3" (including Octave)	$675.00 City installation. Developer installs vault/bears cost.
f. 4" and above (including Octave)	$800.00 Developer installs vault/bears cost.
3. Water system bore charges	
a. 5/8" X 3/4"	$450.00
b. 1"	$500.00

MASTER FEE SCHEDULE

IX. BUILDING PERMITS AND DEVELOPMENT SERVICES FEES (Continued)	
3. Water system bore charges (continued)	
c. 1 1/2"	$500.00
d. 2"	$500.00
e. 3" (including Octave)	$675.00 City installation. Developer installs vault/bears cost.
f. 4" and above (including Octave)	$800.00 Developer installs vault/bears cost.
4. Water Meter Cost	
a. Multi-Jet 5/8" X 3/4"	$326.00
b. Multi-Jet 1"	$433.39
c. Multi-Jet 1 1/2"	$739.90
d. Multi-Jet 2"	$958.49
e. Octave 2"	$1,922.78
f. Octave 3"	$2,388.11
g. Octave 4"	$3,159.63
h. Octave 6"	$4,891.04
i. Octave 8"	$5,717.49
N. Zoning	
1. Standard	$500.00 per request plus $15.00 per acre
2. Special use permit	$650.00
3. Planned development zoning request	$750.00 per request plus $15.00 per acre
4. Zoning verification letter	$150.00
O. Miscellaneous	
1. Right-of-Way Abandonment Application	$500.00

X. NETWORK PROVIDER FEES (Resolution 3846, adopted January 2018)	
A. Small Cell Application Fees:	
1. One - Five network nodes	$500.00
2. More than 5 nodes	$250.00
3. Per Pole	$1,000.00
B. Small Cell User Fees	
1. Annual fee for each network node	$250.00
2. Annual City pole attachment fee	$20.00
C. Transport Facility Monthly user fee	$28.00 multiplied by the #of network provider's network nodes

XI. IMPACT FEES (State requires update every 5 years. Last revision 12/3/12. Reviewed 2017.)	
A. Roadway impact fee (land use category)	
1. Port and Terminal	
a. Truck Terminal (acre)	$15,880.78
B. Industrial	
1. General Light Industrial (1,000 SF GFA)	$2,356.57
2. General Heavy Industrial (1,000 SF GFA)	$458.80

MASTER FEE SCHEDULE

XI. IMPACT FEES (Continued)			
B.	Industrial (continued)		
	3.	Industrial Park (1,000 SF GFA)	$2,085.46
	4.	Warehousing (1,000 SF GFA)	$771.62
	5.	Mini-Warehouse (1,000 SF GFA)	$625.64
C.	Residential		
	1.	Single-Family Detached Housing (Dwelling Unit)	$2,450.42
	2.	Apartment / Multifamily (Dwelling Unit)	$1,501.53
	3.	Residential Condominium/ Townhome (Dwelling Unit)	$1,261.70
	4.	Mobile Home Park / Manufactured Housing (Dwelling Unit)	$1,428.54
	5.	Senior Adult Housing-Detached (Dwelling Unit)	$656.92
	6.	Senior Adult Housing-Attached (Dwelling Unit)	$385.81
	7.	Assisted Living (Beds)	$531.79
D.	Lodging		
	1.	Hotel (Room)	$761.55
	2.	Motel / Other Lodging Facilities (Room)	$761.51
E.	Recreational		
	1.	Golf Driving Range (Tee)	$3,034.34
	2.	Golf Course (acre)	$729.91
	3.	Recreational Community Center (1,000 SF GFA)	$2,063.42
	4.	Ice Skating Rink (Seats)	$291.96
	5.	Miniature Golf Course (Hole)	$802.90
	6.	Multiplex Movie Theater (Screens)	$16,076.19
	7.	Racquet / Tennis Club (Court)	$8,122.87
F.	Institutional		
	1.	Church (1,000 SF GFA)	$0.00
	2.	Day Care Center (1,000 SF GFA)	$2,537.90
	3.	Primary / Middle School (1-8) (Students)	$385.81
	4.	High School (Students)	$312.82
	5.	Junior / Community College (Students)	$291.96
	6.	University / College (Students)	$510.94
G.	Medical		
	1.	Clinic (1,000 SF GFA)	$6,277.74
	2.	Hospital (Beds)	$2,200.15
	3.	Nursing Home (Beds)	$531.79
	4.	Animal Hospital / Veterinary Clinic (1,000 SF GFA)	$4,577.59
H.	Office		
	1.	Corporate Headquarters Building (1,000 SF GFA)	$2,549.48
	2.	General Office Building (1,000 SF GFA)	$2,705.89
	3.	Medical-Dental Office Building (1,000 SF GFA)	$6,287.66
	4.	Single Tenant Office Building (1,000 SF GFA)	$3,143.83
	5.	Office Park (1,000 SF GFA)	$2,690.24
I.	Commercial – Automobile Related		
	1.	Automobile Care Center (1,000 SF Occ. GFA)	$4,921.69
	2.	Automobile Parts Sales (1,000 SF GFA)	$8,258.42
	3.	Gasoline / Service Station (Vehicle Fueling Position)	$19,373.92

MASTER FEE SCHEDULE

XI. IMPACT FEES (Continued)			
I.	Commercial – Automobile Related (continued)		
	4.	Gasoline / Service Station w Conv Market (Vehicle Fueling Position	$14,274.97
	5.	Gasoline / Service Station w/ Conv Market and Car Wash (Vehicle Fueling Position)	$14,869.33
	6.	New Car Sales (1,000 SF GFA)	$5,025.96
	7.	Quick Lubrication Vehicle Shop (Servicing Bays)	$6,287.66
	8.	Self-Service Car Wash (Stall)	$6,715.18
	9.	Tire Store (1,000 SF GFA)	$7,246.97
J.	Commercial – Dining		
	1.	Fast Food Restaurant with Drive-Thru Window (1,000 SF GFA)	$12,057.22
	2.	Fast Food Restaurant without Drive-Thru Window (1,000 SF GFA)	$4,441.03
	3.	High Turnover (Sit-down) Restaurant (1,000 SF GFA)	$1,903.33
	4.	Quality Restaurant (1,000 SF GFA)	$1,268.79
	5.	Coffee / Donut Shop with Drive-Thru Window (1,000 SF GFA)	$10,788.44
K.	Commercial – Other Retail		
	1.	Free-Standing Retail Store (1,000 SF GFA)	$4,363.83
	2.	Nursery (Garden Center) (1,000 SF GFA)	$3,686.05
	3.	Home Improvement Superstore (1,000 SF GFA)	$1,496.32
	4.	Pharmacy / Drugstore without Drive-Thru Window (1,000 SF GFA)	$4,796.56
	5.	Pharmacy / Drugstore with Drive-Thru Window (1,000 SF GFA)	$6,397.15
	6.	Shopping Center (1,000 SF GFA)	$2,982.21
	7.	Supermarket (1.000 SF GFA)	$8,143.72
	8.	Toy / Children's Superstore (1,000 SF GFA)	$4,233.49
	9.	Department Store (1,000 SF GFA)	$1,511.96
	10.	Video Rental Store (1,000 SF GFA)	$16,485.56
L.	Services		
	1.	Walk-In Bank (1,000 SF GFA)	$17,642.99
	2.	Drive-In Bank (Drive-In Lanes)	$33,179.67
	3.	Hair Salon (1,000 SF GFA)	$2,815.37
M.	Water impact fee		
	1.	Multi-Jet	
		a. 5/8"x3/4"	$2,521.69
		b. 1"	$6,304.24
		c. 1 1/2"	$12,608.48
		d. 2"	$20,173.57
	2.	Octave	
		a. 2"	$25,216.95
		b. 3"	$60,520.70
		c. 4"	$105,911.22
		d. 6"	$231,966.00
		e. 8"	$403,471.30
		f. 10"	$630,423.91
		g. 12"	$832,159.56

MASTER FEE SCHEDULE

XI. IMPACT FEES (Continued)	
N. Wastewater impact fee	
1. Multi-Jet	
a. 5/8"x3/4"	$1,857.68
b. 1"	$4,644.21
c. 1 1/2"	$9,288.42
d. 2"	$14,861.47
2. Octave	
a. 2"	$18,576.83
b. 3"	$44,584.40
c. 4"	$78,022.71
d. 6"	$170,906.88
e. 8"	$297,229.36
f. 10"	$464,420.87
g. 12"	$613,035.55

XII. REFUSE SERVICES FEES (Current contract expires April 2024.)	
A. Residential	
1. Trash, Recycle, and Bulk Collection	$18.99
2. Residential Franchise Fees	$1.34
3. Administrative Fee	$0.28
4. Additional Solid Waste Polycart	$9.03
5. Additional Recycle Polycart	$4.08
6. Polycart replacement Fee	$93.63
7. Excess Individual Bulk collection (Billed direct to customer)	$15.52 per yard
B. Small Commercial Container Service (95 gallon cart) (Does not include franchise fees, billing fees or taxes)	
1. Monthly per unit charge	$21.82
2. Additional Polycart	$19.89
3. Commercial Franchise Fees	3%

XIII. WATER RATE SCHEDULE (Rate Study conducted 2019 by NewGen Strategies concludes 09/30/24)	
A. Residential	
1. Base Rate by meter size	
a. 5/8" X 3/4"	$17.34
b. 1"	$17.34
c. 1 1/2"	$17.34
d. 2"	$17.34
2. Tier Rate usage per 000's gallons	
a. 0-10,000	$5.15
b. 10,001-20,000	$6.88
c. 20,001-30,000	$8.93
d. Over 30,000	$10.51

MASTER FEE SCHEDULE

XIII. WATER RATE SCHEDULE (Continued)	
B. Non-Residential	
1. Base Rate by meter size	
a. 5/8" X 3/4"	$17.34
b. 1"	$27.42
c. 1 1/2"	$44.29
d. 2"	$64.50
e. 3"	$89.93
f. 4"	$119.87
g. 6" and above	$299.74
2. Tier Rate usage per 000's gallons	
a. 0-10,000	$5.15
b. 10,001-20,000	$6.88
c. 20,001-30,000	$8.93
d. Over 30,000	$10.51
C. Irrigation	
1. Base Rate by meter size	
a. 5/8" X 3/4"	$17.34
b. 1"	$27.42
c. 1 1/2"	$44.29
d. 2"	$64.50
e. 3"	$89.93
f. 4"	$119.87
g. 6" and above	$299.74
2. Tier Rate usage per 000's gallons	
a. 0-10,000	$5.15
b. 10,001-20,000	$6.88
c. 20,001-30,000	$8.93
d. Over 30,000	$10.51

XIV. WATER SERVICE CONNECTION FEES	
A. Deposit by meter size (Exception: Letter of Credit (24 month service history) or Senior Citizen (62+))	
1. 5/8" X 3/4"	$150.00
2. 1"	$150.00
3. 1 1/2"	$175.00
4. 2"	$200.00
5. 3"	$300.00
6. 4"	$400.00
7. 6" and above	$600.00
B. Multi-family unit deposit	$100.00
C. Real Estate properties deposit (per 5 units)	$150.00
D. Fire Hydrant Meter	
1. Deposit (refundable, but must stay on the account while account is active)	$2,000.00
2. Connection fee	$25.00

MASTER FEE SCHEDULE

XIV. WATER SERVICE CONNECTION FEES (Continued)			
D.	Fire Hydrant Meter (continued)		
	3.	Minimum monthly billing	$100.00
	4.	Fire Hydrant Relocation Fee	One relocation No charge, $50.00 each subsequent move
	5.	Fire Hydrant Meter Tamper Fee	
		a. First offense	$500.00 minimum plus the actual costs of any damage to City property
		b. Second offense	$1,000.00 plus the actual costs of any damage to City property
		c. Third and subsequent offenses	$1,500.00 plus the actual costs of any damage to City property
E.	Late charge		10%. Not to exceed $50.00 per statement
F.	Disconnection service fee		
	1.	Monday-Friday, 8:00 a.m. - 5:00 p.m.	$35.00
G.	Personnel onsite meter review - after two trips in a 12-month period		See L. Trip fee charge
H.	Reconnection service fee		
	1.	After hours	$40.00
I.	Cancelled payment fee/insufficient funds (NSF) fee/returned payment fee		$35.00
J.	Same day connect fee for all new services		$40.00
K.	Transfer fee		$10.00
L.	Trip charge		$50.00
M.	Meter-related		
	1.	Meter Testing	Reimburse the City actual costs of meter testing plus shipping and handling
	2.	Meter box replacement	$75.00
	3.	Meter lid replacement	$25.00
	4.	Meter locking device replacement	$30.00
	5.	Meter register replacement	$275.00
	6.	Meter register with antenna connection	$295.00
	7.	Octave encoder & Allegro module with antenna replacement	$350.00
	8.	Meter Antenna Replacement	$155.00
	9.	Obstruction charge	$50.00
	10.	Usage report requested in-house versus mywateradvisor.com	$5.00
	11.	Tampering fee	$250.00 minimum plus the actual costs of any damage to City property

XV. WASTE WATER RATE SCHEDULE			
A.	Residential		
	1.	Water Meter	$14.24
	2.	Volume charge per 1,000 gallons	$7.85
B.	Non-Residential		
	1.	Per water meter size	
		a. 5/8" X 3/4"	$25.49
		b. 1"	$40.55
		c. 1 1/2"	$57.93
		d. 2"	$77.62
		e. 4"	$81.10

MASTER FEE SCHEDULE

XV. WASTE WATER RATE SCHEDULE (continued)			
B.	Non-Residential (continued)		
	1. Per water meter size		
		f. 6"	$81.10
		g. 8"	$104.27
	2. Volume charge per 1,000 gallons		$8.31

XVI. MUNICIPAL DRAINAGE UTILITY SYSTEM FEE effective January 1, 2018

Based on Equivalent Residential Unit (ERU) of impervious surface area on the property. The impervious area (IA) on the property is measured and divided by 4,300 sq ft to determine the number of billing units for non-residential properties. Single family residential properties equal 1 ERU.

A.	Single Family Residential (1 ERU)	$1.66 monthly per household
B.	Non-Residential	
	1. Based on Equivalent Residential Unit (ERU)	$1.66 monthly per 4,300 sq ft of impervious surface area
C.	Undeveloped Properties	In accordance with State Law

XVII. CROSS CONNECTION CONTROL FEES

A.	Testing Fee	$200.00
B.	Retest Fee	$100.00
C.	Licensed BPAT Registration Fee	$100.00
D.	Submittal and Reporting Fees Testers shall be responsible for all costs, fees, and expenses related to the submittal and reporting requirements applicable to testers under Chapter 10, Article III, and all third-party fees incurred by the City.	
E.	Deposit for Fire Hydrant Water Meter with Backflow Prevention Assembly	$2,000.00
F.	Private Contractors Testing Fees No additional charges by the City for testing conducted by private contractors on behalf of the City.	

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**6. Approve a resolution approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division ("Company") regarding the Company's 2023 Rate Review Mechanism filings; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement; finding the rates to be set by the attached settlement tariffs to be just and reasonable and in the public interest; approvaing an attachment establishing a benchmark for pensions and retiree medical benefits; requiring the company to reinburse ACSC's reasonable ratemaking expenses; determining that this Resolution was passed in accordance with the requirements of the Texas Open Meetings Act; adopting a savings clause; declaring an effective date; and requiring delivery of this Resolution to the Company and the ACSC's Legal Counsel.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve a resolution approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filings.

BACKGROUND

Sachse, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about March 31, 2023, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2022, entitled it to additional system-wide revenues of $165.9 million.

Application of the standards set forth in ACSC's RRM Tariff reduces the Company's request to $156.1 million, $113.8 million of which would be applicable to ACSC members. ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be $130.9 million instead of the claimed $156.1 million.

After several settlement meetings, the parties have agreed to settle the case for $142 million. This is a reduction of $23.9 million to the Company's initial request. The settlement also includes an additional $19.5 million for the securitization regulatory asset expenses related to Winter Storm Uri. This was previously approved by the Texas Legislature and Railroad Commission. The Effective Date for new rates is October 1, 2023. ACSC members should take action approving the Resolution/Ordinance before September 30, 2023.

OVERVIEW

The impact of the settlement on average residential rates is an increase of $6.47 on a monthly basis, or 7.31%. The increase for average commercial usage will be $24.72 or 5.19%. Atmos provided bill impact comparisons containing these figures.

POLICY CONSIDERATIONS

The governing body of a municipality has exclusive original jurisdiction over the rates, operations, and services of a gas utility within the municipality.

RECOMMENDATION

Approve a resolution approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filings.

File Attachments

D6.1 Presentation_Atmos Negotiated Settlement 2023.pdf (155 KB)

D6.2 2023 Atmos Mid-Tex RRM Model Staff Report.pdf (120 KB)
D6.3 Resolution 2023 Atmos Mid-Tex RRM Settlement - September 2023.pdf (119 KB)
D6.4 Resolution Attachment 1 - 2022 Atmos Mid-Tex RRM - Tariffs.pdf (217 KB)
D6.5 Resolution Attachment 2 - 2022 Atmos Mid-Tex RRM - Pension Benchmark.pdf (104 KB)
D6.6 2022 Atmos MidTex RRM - Average Bill.pdf (33 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

Atmos Rate Review Negotiated Settlement

City Council
September 5, 2023

The City of
SACHSE

Municipal Authority

- Texas Utilities Code, Title 3, Subtitle A, Sec. 103.001
  - *To provide fair, just, and reasonable rates and adequate and efficient services, the governing body of a municipality has exclusive original jurisdiction over the rates, operations, and services of a gas utility within the municipality, subject to the limitations imposed by this subtitle*
- Texas Utilities Code, Title 3, Subtitle A, *Section 104.301*
  - Allows for interim adjustments to recover the cost of changes in the investment in service for gas utility services

The City of SACHSE

Background

- Sachse, along with 181 other cities, is a member of the Atmos Cities Steering Committee (ACSC)
- In 2007, Atmos filed a rate application pursuant to Texas Utilities Code for an interim rate adjustment, known as a Gas Reliability Infrastructure Program (GRIP), allowing Atmos to bypass the City’s rate regulatory authority and increase its rates annually to recover capital investment costs
- In 2007, ACSC and Atmos settled the rate application. The settlement created a Rate Review Mechanism (RRM) Tariff, adopted as an alternative to the GRIP
- RRM allows for a more comprehensive rate review and includes evaluation of revenues and expenses as well as capital investment

The City of SACHSE

Current Rate Filing

- In March 2023, Atmos filed a rate request claiming entitlement to additional system-wide revenues of $165.9 million
- Rather than all cities independently analyzing proposed rate changes, resources are pooled to hire experts to analyze for the group
- ACSC experts recommend a settlement at $142 million
  - Effective date for new rates would be October 1, 2023
  - Average residential rate impact will increase $6.47, or 7.31%
  - Average commercial usage will increase $24.72, or 5.19%
- Cities should take action approving the Ordinance before September 30, 2023

The City of SACHSE

Recommended Action

- Approve a resolution approving a negotiated settlement between the Atmos Cities Steering Committee ("ACSC") and Atmos Energy Corp., Mid-Tex Division regarding the company's 2023 Rate Review Mechanism filings

The City of
SACHSE

August 2, 2023

MODEL STAFF REPORT FOR RESOLUTION OR ORDINANCE

BACKGROUND AND SUMMARY

The City, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about March 31, 2023, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2022, entitled it to additional system-wide revenues of $165.9 million.

Application of the standards set forth in ACSC's RRM Tariff reduces the Company's request to $156.1 million, $113.8 million of which would be applicable to ACSC members. After reviewing the filing and conducting discovery, ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be $130.9 million instead of the claimed $156.1 million.

After several settlement meetings, the parties have agreed to settle the case for $142 million. This is a reduction of $23.9 million to the Company's initial request. This includes payment of ACSC's expenses. The settlement also includes an additional $19.5 million for the securitization regulatory asset expenses related to Winter Storm Uri. This was previously approved by the Texas Legislature and Railroad Commission. The Effective Date for new rates is October 1, 2023. ACSC members should take action approving the Resolution/Ordinance before September 30, 2023.

RATE TARIFFS

Atmos generated rate tariffs attached to the Resolution/Ordinance will generate $142 million in additional revenues. Atmos also prepared a Proof of Revenues supporting the settlement figures. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

BILL IMPACT

The impact of the settlement on average residential rates is an increase of $6.47 on a monthly basis, or 7.31%. The increase for average commercial usage will be $24.72 or 5.19%. Atmos provided bill impact comparisons containing these figures.

SUMMARY OF ACSC'S OBJECTION TO THE UTILITIES CODE SECTION 104.301 GRIP PROCESS

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of Cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

RRM SAVINGS OVER GRIP

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2023, ACSC residents will maintain an economic monthly advantage over GRIP and DARR rates.

Comparison to Other Mid-Tex Rates (Residential)

	Average Bill	Compared to RRM Cities
RRM Cities:	$42.62	-
DARR:	$42.55	($0.07)
ATM Cities:	$44.39	$1.77
Environs:	$44.27	$1.65

Note: ATM Cities and Environs rates are as-filed. Also note that DARR uses a test year ending in September rather than December.

EXPLANATION OF "BE IT RESOLVED" PARAGRAPHS:

1. This section approves all findings in the Resolution/Ordinance.
2. This section adopts the RRM rate tariffs and finds the adoption of the new rates to be just, reasonable, and in the public interest.
3. This section makes it clear that Cities may challenge future costs associated with gas leaks.
4. This section finds that existing rates are unreasonable. Such finding is a necessary predicate to establishment of new rates. The new tariffs will permit Atmos Mid-Tex to recover an additional $142 million on a system-wide basis.
5. This section approves an exhibit that establishes a benchmark for pensions and retiree medical benefits to be used in future rate cases or RRM filings.

6. This section requires the Company to reimburse the City for expenses associated with review of the RRM filing, settlement discussions, and adoption of the Resolution/Ordinance approving new rate tariffs.
7. This section repeals any resolution or ordinance that is inconsistent with the Resolution/Ordinance.
8. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.
9. This section is a savings clause, which provides that if any section is later found to be unconstitutional or invalid, that finding shall not affect, impair, or invalidate the remaining provisions of this Resolution/Ordinance. This section further directs that the remaining provisions of the Resolution/Ordinance are to be interpreted as if the offending section or clause never existed.
10. This section provides for an effective date upon passage.
11. This section directs that a copy of the signed Resolution/Ordinance be sent to a representative of the Company and legal counsel for ACSC.

CONCLUSION

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover $165.9 million in additional system-wide revenues, the RRM settlement at $142 million for ACSC members reflects substantial savings to ACSC cities. Settlement at $142 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution/Ordinance before September 30, 2023. New rates become effective October 1, 2023.

RESOLUTION NO. ___________

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION ("COMPANY") REGARDING THE COMPANY'S 2023 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC'S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC'S LEGAL COUNSEL.

WHEREAS, the City of Sachse, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of similarly-situated cities served by Atmos Mid-Tex ("ACSC Cities") that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about March 1, 2023, Atmos Mid-Tex filed its 2023 RRM rate request with ACSC Cities based on a test year ending December 31, 2022; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2023 RRM filing through its Executive Committee, assisted by ACSC's attorneys and consultants, to resolve issues identified in the Company's RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of $142 million on a system-wide basis with an Effective Date of October 1, 2023; and

WHEREAS, ACSC agrees that Atmos' plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (Attachment 1) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (Attachment 2); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications; and

WHEREAS, the RRM Tariff includes Securitization Interest Regulatory Asset amount of $19.5 million;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS:

Section 1. That the findings set forth in this Resolution are hereby in all things approved.

Section 2. That, without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of $142 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2023 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3. That despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Section 4. That the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional $142 million on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 5. That the ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

Section 6. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2023 RRM filing.

Section 7. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

Section 8. That the meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9. That if any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

Section 10. That consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after September 30, 2023.

Section 11. That a copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SACHSE, TEXAS, BY A VOTE OF ____ TO ____, ON THIS THE 5TH DAY OF SEPTEMBER, 2023.

APPROVED:

____
Jeff Bickerstaff, Mayor

ATTEST:

____
Leah K Granger, City Secretary

APPROVED AS TO FORM:

____
Joseph J. Gorfida, Jr., City Attorney

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**R – RESIDENTIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Application
Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	$ 22.25 per month
Rider CEE Surcharge	$ 0.05 per month[1]
Total Customer Charge	$ 22.30 per month
Commodity Charge – All Ccf	$0.48567 per Ccf [2]

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement
An Agreement for Gas Service may be required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

[1]Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.
[2]The commodity charge includes the base rate amount of $0.46724 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of $0.01843 per Ccf until recovered.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**C – COMMERCIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Application
Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	**Amount**
Customer Charge per Bill	$ 72.00 per month
Rider CEE Surcharge	($ 0.02) per month[1]
Total Customer Charge	$ 71.98 per month
Commodity Charge – All Ccf	$ 0.18280 per Ccf [2]

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement
An Agreement for Gas Service may be required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Presumption of Plant Protection Level
For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at *mdtx.plantprotection*@atmosenergy.com.

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[1] Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2023.
[2]The commodity charge includes the base rate amount of $0.16437 per Ccf and Securitization Regulatory Asset amounts related to financing costs in the amount of $0.01843 per Ccf until recovered.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**I – INDUSTRIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Application
Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 200 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 200 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	$ 1,382.00 per month
First 0 MMBtu to 1,500 MMBtu	$ 0.7484 per MMBtu[1]
Next 3,500 MMBtu	$ 0.5963 per MMBtu[1]
All MMBtu over 5,000 MMBtu	$ 0.2693 per MMBtu[1]

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee
Upon notification by Company of an event of curtailment or interruption of Customer’s deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled “Daily Price Survey.”

Replacement Index
In the event the “midpoint” or “common” price for the Katy point listed in *Platts Gas Daily* in the table entitled “Daily Price Survey” is no longer published, Company will calculate the applicable imbalance fees

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[1] The tiered commodity charges include the base rate amounts of $0.5684, $0.4163, and $0.0893 per MMBtu, respectively, plus Securitization Regulatory Asset amounts related to financing costs in the amount of $0.1800 per MMBtu until recovered.

RATE SCHEDULE:	**I – INDUSTRIAL SALES**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement
An Agreement for Gas Service may be required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions
In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

Presumption of Plant Protection Level
For service under this Rate Schedule, plant protection volumes are presumed to be 10% of normal, regular, historical usage as reasonably calculated by the Company in its sole discretion. If a customer believes it needs to be modeled at an alternative plant protection volume, it should contact the company at *mdtx.plantprotection*@atmosenergy.com.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**T – TRANSPORTATION**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Application
Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service
Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate
Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	$ 1,382.00 per month
First 0 MMBtu to 1,500 MMBtu	$ 0.5684 per MMBtu
Next 3,500 MMBtu	$ 0.4163 per MMBtu
All MMBtu over 5,000 MMBtu	$ 0.0893 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees
All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees
Customer shall pay Company the greater of (i) $0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RATE SCHEDULE:	**T – TRANSPORTATION**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Curtailment Overpull Fee
Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index
In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement
A transportation agreement is required.

Notice
Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions
In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	**WNA – WEATHER NORMALIZATION ADJUSTMENT**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \quad \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf

R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.

HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class

NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

ADD = billing cycle actual heating degree days.

Bl_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the jth customer in ith rate schedule is computed as:

WNA_i = $WNAF_i \times q_{ij}$

Where q_{ij} is the relevant sales quantity for the jth customer in ith rate schedule.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	**WNA – WEATHER NORMALIZATION ADJUSTMENT**	
APPLICABLE TO:	**ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF**	
EFFECTIVE DATE:	**Bills Rendered on or after 10/01/2023**	

Base Use/Heat Use Factors

	Residential		Commercial	
Weather Station	Base use Ccf	Heat use Ccf/HDD	Base use Ccf	Heat use Ccf/HDD
Abilene	9.51	0.1415	88.91	0.7010
Austin	8.87	0.1213	213.30	0.7986
Dallas	12.54	0.2007	185.00	0.9984
Waco	8.81	0.1325	125.26	0.7313
Wichita Falls	10.36	0.1379	122.10	0.6083

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2022

		Shared Services		Mid-Tex Direct			
Line No.	Description	Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Post-Employment Benefit Plan	Supplemental Executive Benefit Plan	Adjustment Total
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
1	Proposed Benefits Benchmark - Fiscal Year 2023 Willis Towers Watson Report as adjusted (1) (2) (3)	$ 1,434,339	$ (518,336)	$ 2,336,419	$ (2,678,818)	$ 267,917	
2	Allocation Factor	44.92%	44.92%	78.74%	78.74%	100.00%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	$ 644,336	$ (232,848)	$ 1,839,667	$ (2,109,267)	$ 267,917	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4)	$ 644,336	$ (232,848)	$ 1,839,667	$ (2,109,267)	$ 267,917	$ 409,804
6							
7	O&M Expense Factor (WP_F-2.3, Ln 2)	78.60%	78.60%	39.63%	39.63%	11.00%	
8							
9	Summary of Costs to Approve (1):						
10	Total Pension Account Plan	$ 506,464		$ 729,006			$ 1,235,469
11	Total Post-Employment Benefit Plan		$ (183,024)		$ (835,840)		(1,018,864)
12	Total Supplemental Executive Benefit Plan					$ 29,471	29,471
13	Total (Ln 10 + Ln 11 + Ln 12)	$ 506,464	$ (183,024)	$ 729,006	$ (835,840)	$ 29,471	$ 246,076

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2022

Line No.	Description								Current	Proposed	Change Amount	Change Percent
	(a)								(b)	(c)	(d)	(e)
1	**Rate R @ 43.6 Ccf**											
2	Customer charge								$ 21.55			
3	Consumption charge	43.6		CCF	X	$	0.36223	=	15.79			
4	Rider GCR Part A	43.6		CCF	X	$	0.63625	=	27.74			
5	Rider GCR Part B	43.6		CCF	X	$	0.41732	=	18.20			
6	Subtotal								$ 83.28			
7	Rider FF & Rider TAX		$	83.28	X		0.06237	=	5.19			
8	Total								$ 88.47			
9												
10	Customer charge									$ 22.25		
11	Consumption charge	43.6		CCF	X	$	0.48567	=		21.18		
12	Rider GCR Part A	43.6		CCF	X	$	0.63625	=		27.74		
13	Rider GCR Part B	43.6		CCF	X	$	0.41732	=		18.20		
14	Subtotal									$ 89.37		
15	Rider FF & Rider TAX		$	89.37	X		0.06237	=		5.57		
16	Total									$ 94.94	$ 6.47	7.31%
17												

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2022

Line No.	Description								Current	Proposed	Change Amount	Change Percent
	(a)								(b)	(c)	(d)	(e)
18	**Rate C @ 356.6 Ccf**											
19	Customer charge								$ 63.50			
20	Consumption charge	356.6		CCF	X	$	0.14137	=	50.41			
21	Rider GCR Part A	356.6		CCF	X	$	0.63625	=	226.86			
22	Rider GCR Part B	356.6		CCF	X	$	0.30202	=	107.69			
23	Subtotal								$ 448.46			
24	Rider FF & Rider TAX		$	448.46	X		0.06237	=	27.97			
25	Total								$ 476.43			
26												
27	Customer charge									$ 72.00		
28	Consumption charge	356.6		CCF	X	$	0.18280	=		65.18		
29	Rider GCR Part A	356.6		CCF	X	$	0.63625	=		226.86		
30	Rider GCR Part B	356.6		CCF	X	$	0.30202	=		107.69		
31	Subtotal									$ 471.73		
32	Rider FF & Rider TAX		$	471.73	X		0.06237	=		29.42		
33	Total									$ 501.15	$ 24.72	5.19%
34												

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2022

Line No.	Description							Current	Proposed	Change Amount	Change Percent
	(a)							(b)	(c)	(d)	(e)
35	**Rate I @ 1720 MMBTU**										
36	Customer charge							$ 1,204.50			
37	Consumption charge	1,500	MMBTU	X	$	0.4939	=	740.85			
38	Consumption charge	220	MMBTU	X	$	0.3617	=	79.64			
39	Consumption charge	0	MMBTU	X	$	0.0776	=	-			
40	Rider GCR Part A	1,720	MMBTU	X	$	6.2134	=	10,688.12			
41	Rider GCR Part B	1,720	MMBTU	X	$	0.6267	=	1,078.08			
42	Subtotal							$ 13,791.19			
43	Rider FF & Rider TAX		$13,791.19	X		0.06237	=	860.17			
44	Total							$ 14,651.36			
45											
46	Customer charge								$ 1,382.00		
47	Consumption charge	1,500	MMBTU	X	$	0.7484	=		1,122.62		
48	Consumption charge	220	MMBTU	X	$	0.5963	=		131.30		
49	Consumption charge	0	MMBTU	X	$	0.2693	=		-		
50	Rider GCR Part A	1,720	MMBTU	X	$	6.2134	=		10,688.12		
51	Rider GCR Part B	1,720	MMBTU	X	$	0.6267	=		1,078.08		
52	Subtotal								$ 14,402.12		
53	Rider FF & Rider TAX		$14,402.12	X		0.06237	=		898.28		
54	Total								$ 15,300.40	$ 649.04	4.43%
55											

ATMOS ENERGY CORP., MID-TEX DIVISION
MID-TEX RATE REVIEW MECHANISM
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2022

Line No.	Description							Current	Proposed	Change Amount	Change Percent
	(a)							(b)	(c)	(d)	(e)
56	**Rate T @ 4720 MMBTU**										
57	Customer charge							$ 1,204.50			
58	Consumption charge	1,500	MMBTU	X	$	0.4939	=	740.85			
59	Consumption charge	3,220	MMBTU	X	$	0.3617	=	1,164.50			
60	Consumption charge	0	MMBTU	X	$	0.0776	=	-			
61	Rider GCR Part B	4,720	MMBTU	X	$	0.6267	=	2,957.85			
62	Subtotal							$ 6,067.70			
63	Rider FF & Rider TAX		$ 6,067.70	X		0.06237	=	378.45			
64	Total							$ 6,446.15			
65											
66	Customer charge								$ 1,382.00		
67	Consumption charge	1,500	MMBTU	X	$	0.5684	=		852.60		
68	Consumption charge	3,220	MMBTU	X	$	0.4163	=		1,340.29		
69	Consumption charge	0	MMBTU	X	$	0.0893	=		-		
70	Rider GCR Part B	4,720	MMBTU	X	$	0.6267	=		2,957.85		
71	Subtotal								$ 6,532.74		
72	Rider FF & Rider TAX		$ 6,532.74	X		0.06237	=		407.45		
73	Total								$ 6,940.19	$ 494.04	7.66%

D. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or a member of the public so requests.

Subject	**7. Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Action (Consent)
Recommended Action	Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

BACKGROUND
This Interlocal Agreement includes Food Establishment Inspections and Environmental Health Services. Both are described below:

- **Food Establishment Inspections:** The City of Sachse simply acts as a collection agent for fees associated with food establishment inspections. The food establishment pays the fee directly to the City of Sachse and the City then remits the money to Dallas County within 30 days of the monthly request for payment.
- **Environmental Health Services:** Environmental Health Services addresses Vector and/or Mosquito Control. These services only include ground application services upon written request by the City of Sachse to Dallas County. Ground application services are limited to ground spraying of pesticides by County vehicles ("adulticiding") and application of larvacide to standing water.

OVERVIEW
This Agreement is renewed on an annual basis and requires City Council approval. As indicated in the Agreement, Dallas County will perform a minimum of two inspections for each food establishment and any additional follow-up inspections. The City will collect and submit to Dallas County a minimum of $210 from each food establishment and $105 for each additional follow-up inspection. Additionally, the Agreement also addresses the environmental health services associated with vector and/or mosquito control through ground applications. This agreement is effective October 1, 2023, through September 30, 2024

POLICY CONSIDERATIONS
There are no policy considerations affiliated with this item.

RECOMMENDATION
Approve an Interlocal Agreement renewing the Food Establishment Inspection and Environmental Health Services between Dallas County, on behalf of Dallas County Health and Human Services, and the City of Sachse.

File Attachments
D7. Dallas County_FY24 Food Establishment Agreement - FINAL.pdf (187 KB)

All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests.

STATE OF TEXAS	**§**	**INTERLOCAL AGREEMENT FOR FOOD**
	§	**ESTABLISHMENT INSPECTION AND**
	§	**ENVIRONMENTAL HEALTH SERVICES BETWEEN**
	§	**DALLAS COUNTY, ON BEHALF OF DALLAS**
	§	**COUNTY HEALTH AND HUMAN SERVICES, AND**
COUNTY OF DALLAS	**§**	**CITY OF SACHSE**

SECTION 1: PARTIES

This Interlocal Agreement ("Agreement") is made by and between the City of Sachse, Texas ("City"), a Texas municipal corporation, and Dallas County, Texas, a political subdivision of the State of Texas on behalf of the Dallas County Health and Human Services (collectively "County" or "DCHHS"), pursuant to the authorities granted by Chapter 791 of the Texas Local Government Code (known as the Interlocal Cooperation Act), Texas Health and Safety Code Chapter 437, Food and Drug Health Regulations, and 121, Local Regulation of Public Health, along with Title 25 Texas Administrative Code, Chapter 229, and any other applicable laws, as well as the City ordinance for inspection services of food establishments within City's jurisdiction and other environmental health services to City. The County or the City may hereinafter be referred to individually as "Party", or collectively, as the "Parties".

SECTION 2: TERM

The Term of this Agreement is for a period commencing on the Effective Date as defined herein and continuing through September 30, 2024 unless otherwise stated in this Agreement. ("Term")

SECTION 3: INSPECTION SERVICES AND REQUIREMENTS

A. The County will perform a minimum of two (2) inspections (one every six months) during the Term of each food establishment for which the City has submitted an inspection request and for which a fee has been collected from the said food establishment;

B. Additional follow-up inspections will be performed as deemed necessary by the County;

C. Any additional request for follow-up inspections by the City of food establishments, including food establishments that are closed due to non-compliance with the State and other applicable rules and regulations will be charged additional fees;

D. Each food establishment inspection will be made by a Registered Professional Sanitarian employed by DCHHS, in compliance with all state laws and regulations;

E. An examination of the following will be made during each inspection: food and food protection; personnel; food equipment and utensils; water source; sewage; plumbing; toilet and hand-washing facilities; garbage and refuse disposal; insect, rodent, and animal control; floors, walls, and ceiling; light; ventilation; and other operations.

SECTION 4: FEES AND PAYMENTS TO THE COUNTY

A. The City will collect and submit to the County a fee of Two Hundred and Ten and 00/100 Dollars ($210 .00) per a Term for each food establishment inspected.

B. Beginning with the third inspection of a food establishment, the City will pay a One Hundred and Five and 00/100 Dollars ($105.00) fee for each additional inspection of that establishment requested by the City.

C. The City will collect One Hundred and Five and 00/100 Dollars ($105.00) to be paid to the County for a re-opening or inspection fee of a food establishment that has been closed due to non-compliance of Chapter 437 of the Texas Health and Safety Code, or any other state rules and regulations.

D. The fees are not subject to change without notice and agreement by the City. If additional costs are associated with the services under this Agreement, County will notify City of those additional costs and invoice the City separately for those additional costs.

E. The City shall pay County the stipulated fees within thirty (30) days of the monthly request for payment, or if County fails to make the payment request, then City shall pay the stipulated fees no later than the last date of this Agreement Term upon receipt of not less than thirty (30) days advance written notice from the County of amounts due. Any payment not made within thirty (30) days of its due date shall bear interest in accordance with Chapter 2251 of the Texas Government Code.

SECTION 5: OTHER ENVIRONMENTAL HEALTH SERVICES

A. Upon written request from City, the County will respond to Vector and/or Mosquito Control complaints by inspecting the property and surrounding area for standing water and provide the treatment of water that contains immature mosquitoes with larvicide. If there is a mosquito borne disease in the area, the County will provide ground application services that include spraying for adult mosquitoes ("adulticiding"), and treating standing water with larvicide ("larvaciding").

B. In the event aerial spraying is needed to control St. Louis Encephalitis or West Nile virus throughout the County, the City will have the option to participate in the County's emergency aerial mosquito spraying plan. Should the City agree to participate in the plan, the City must provide written notice to County and agree to the following:

1) Indicate the areas and amount of acres to be sprayed; and

2) Pay the City's proportioned share of the cost based upon the number of acres to be sprayed multiplied by the per-acre spraying cost.

SECTION 6: RECORDS

The County will keep a copy of all inspection reports and will on a monthly basis send such inspection reports to the City. If the County receives a request for inspection records, the County will respond in accordance with Texas Government Code, Chapter 552, also known as the "Texas Public Information Act".

SECTION 7: TERMINATION

A. Without Cause: This Agreement may be terminated in writing, without cause, by either party upon thirty (30) days prior written notice to the other party;

B. With Cause: The County reserves the right to terminate the Agreement immediately and upon provision of written notice to City, in whole or in part, at its sole discretion, for the following reasons:

1) Lack of, or reduction in, funding or resources;

2) The City's non-performance of the specifications of this Agreement or non-compliance with the terms of this Agreement;

3) In County's sole discretion, if termination is necessary to protect the health and safety of County employees;

4) The City's improper, misuse or inept use of funds or resources; and/or

5) The City's submission of data, statements and/or reports that are incorrect, incomplete and/or false in any way.

SECTION 8: CITY ORDINANCE

In order for this Agreement to be valid, the City must have or adopt a City/Town ordinance that provides for the inspection of food establishments by a Registered Professional Sanitarian. The City must require the payment of a fee(s) by each food establishment. Ordinance enforcement shall be the responsibility of the City.

SECTION 9: INDEMNIFICATION

A. The County, not waiving any rights or its sovereign immunity, agrees to the extent allowed by the Texas Torts Claim Act to be responsible for any liability or damages the County may suffer as a result of claims, demands, costs or judgments, including all reasonable attorney's fees, against the County including workers compensation claims, arising out of the performance of the County employees under this Agreement, or arising from any accident, injury or damage, whatsoever, to any person or persons, or to the property of any person(s) or corporations(s) occurring during the performance of this Agreement and caused by the sole negligence of the County, its agents, officers, and/or employees.

B. The City, not waiving any rights or its sovereign immunity, agrees to the extent allowed by the Texas Torts Claim Act to be responsible for any liability or damages that the City may suffer as a result of claims, demands, costs or judgments, including all reasonable attorney's fees, against the City including workers compensation claims, arising out of the performance of the City employees under this Agreement, or arising from any accident, injury or damage, whatsoever, to any person or persons, or to the property of any person(s) or corporations(s) occurring during the performance of this Agreement and caused by the sole negligence of the City, its agents, officers, and/or employees.

C. County and City agree that any such liability or damages as stated above occurring during the performance of this Agreement caused by the joint or comparative negligence of their employees, students, agents, or officers shall be determined in accordance with comparative responsibility laws of the State of Texas.

D. This Section 9 shall survive termination, expiration, or suspension of this Agreement.

SECTION 10: INSURANCE

The City agrees that it will at all times during the term of this Agreement maintain in full force and effect insurance, or self-insurance, to the extent permitted by applicable law under a plan of self-insurance, that is also maintained in accordance with sound accounting practices. It is expressly agreed that City will be solely responsible for all cost of such insurance; any and all deductible amounts in any policy; and in the event that the insurance company should deny coverage. It is the intent of this provision that the City's insurance covers all cost and expense so that County will not sustain any expense, cost, liability or financial risk as a result of any of the performance of services under this Agreement; as all such liability, cost, expense, premiums and deductibles are the sole responsibility and risk of the City.

SECTION 11: NOTICE

Any notice or certification required or permitted to be delivered under this Agreement shall be deemed to have been given when personally delivered, or if mailed, seventy-two (72) hours after deposit of the same in the United States Mail, postage prepaid, certified, or registered, return receipt requested, properly addressed to the contact person shown at the respective addresses set forth below, or at such other addresses as shall be specified by written notice delivered in accordance herewith:

COUNTY	CITY
Clay Lewis Jenkins, County Judge	Gina Nash, City Manager
Dallas County	City of Sachse
411 Elm St, 2nd Floor	3815 Sachse Rd., Building B
Dallas, Texas 75202	Sachse, TX 75048

W/copy to:
Philip Huang, Director DCHHS
2377 N Stemmons Fwy #820
Dallas, TX 75207

SECTION 12: MISCELLANEOUS PROVISIONS

12.1 ENTIRE AGREEMENT AND AMENDMENT

This Agreement, including any Exhibits and Attachments, constitutes the entire agreement between the parties and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, novation, renewal or other alteration of this Agreement shall be effective unless mutually agreed upon in writing and executed by the Parties. Any alterations, additions, or deletions to the terms of this Agreement which are required by changes in federal or state law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

12.2 COUNTERPARTS, NUMBER/GENDER AND HEADINGS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. The Parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the Party whose name is contained therein. A signed copy of this Agreement transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement for all purposes. Words of any gender used in this Agreement shall be held and construed to include any other gender. Any words in the singular shall include the plural and vice versa, unless the context clearly requires otherwise. Headings are for the convenience of reference only and shall not be considered in any interpretation of this Agreement

12.3 SEVERABILITY

If any provision of this Agreement is construed to be illegal, invalid, void or unenforceable, this construction will not affect the legality or validity of any of the remaining provisions. The unenforceable or illegal provision will be deemed stricken and deleted, but the remaining provisions shall not be affected or impaired, and such remaining provisions shall remain in full force and effect.

12.4 FISCAL FUNDING CLAUSE

Notwithstanding any provisions contained in this Agreement, the obligations of the County under this Agreement are expressly contingent upon the availability of funding for each item and obligation for the term of the Agreement and any pertinent extensions. The City shall not have a right of action against County in the event County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding for any item or obligation from any source utilized to fund this Agreement or failure to budget or authorize funding for this Agreement during the current or future fiscal years. In the event that County is unable to fulfill its obligations under this Agreement as a result of lack of sufficient funding, or if funds become unavailable, County, at its sole discretion, may provide funds from a separate source or may terminate this Agreement by written notice to the City at the earliest possible time prior to the end of its fiscal year.

12.5 DEFAULT/CUMULATIVE RIGHTS/MITIGATION

It is not a waiver of default if the non-defaulting party fails to declare a default or delays in taking any action. Waiver of any term, covenant, condition or violation of this Agreement shall not be deemed or construed a waiver unless made in authorized written instrument, nor shall such waiver be deemed or construed a waiver of any other violation or breach of any of the terms, provisions, and covenants herein contained. The rights and remedies provided by this Agreement are cumulative, and either party's use of any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance or otherwise. Pursuit of any remedy provided in this Agreement shall not preclude pursuit of any other remedies herein provided or any other remedies provided by law or equity, including injunctive relief, nor shall pursuit of any remedy herein provided constitute a forfeiture or waiver of any obligation of the defaulting party hereunder or of any damages accruing by reason of the violation of any of the terms, provisions, and covenants herein contained. The City has a duty to mitigate damages.

12.6 GOVERNMENTAL IMMUNITY

This Agreement is expressly made subject to City's and County's Governmental Immunity, including, without limitation, Title 5 of the Texas Civil Practice and Remedies Code and all applicable State and federal laws. The parties expressly agree that no provision of this Agreement is in any way intended to constitute a waiver of any immunities from suit or from liability, or a waiver of any tort limitation, that City or County has by operation of law, or otherwise. Nothing in this Agreement is intended to benefit any third party beneficiary.

12.7 COMPLIANCE WITH LAWS AND VENUE

In providing services required by this Agreement, City must observe and comply with all licenses, legal certifications, or inspections required for the services, facilities, equipment, or materials, and all applicable federal, State, and local statutes, ordinances, rules, and regulations. Texas law shall govern this Agreement and venue shall lie exclusively in Dallas County, Texas.

12.8 RELATIONSHIP OF PARTIES

Each Party is an independent contractor and not an agent, servant, joint enterpriser, joint venturer or employee of the other Party.

12.9 CONTRA PROFERENTUM

The doctrine of contra proferentum shall not apply to this Agreement. If an ambiguity exists in this Agreement, the Agreement shall not be construed against the party who drafted the Agreement and such party shall not be responsible for the language used.

12.10 ASSIGNMENT

Neither Party may transfer or assign its interest in this Agreement without prior written consent of the non-assigning Party. County approval to transfer or assign City's interest in this Agreement is subject to formal approval by the Dallas County Commissioners Court. City approval to transfer or assign County's duties to perform this Agreement is subject to formal approval by the Sachse City Council.

12.11 CONTINUING OBLIGATIONS

All obligations of this Agreement which expressly or by their nature survive the expiration, termination or transfer of this Agreement shall continue in full force and effect after and notwithstanding its expiration, termination or transfer until such are satisfied in full or by their nature expire.

12.12 FORCE MAJEURE

Neither Party shall be in default or responsible for delays or failures in performance resulting from causes beyond its control. Such causes include but are not limited to acts of God, fire, storm, flood, earthquake, natural disaster, nuclear accident, strike, air traffic disruption, lockout, riot, freight embargo, public regulated utility, or governmental statutes, orders, or regulations superimposed after the fact. Any party delayed by force majeure shall as soon as reasonably possible give the other party written notice of the delay. The Party delayed shall use reasonable diligence to correct the cause of the delay, if correctable, and if the condition that caused the delay is corrected, the Party delayed shall immediately give the other parties written notice thereof and shall resume performance under this Agreement as soon as practicable. The date of delivery or of performance shall be extended for at least a minimum time period equal to the time lost by reason of the delay.

12.13 BINDING EFFECT

This Agreement and the respective rights and obligations of the parties hereto shall inure to the benefit and be binding upon the successors and assigns of the parties hereto, as well as the parties themselves.

12.14 SIGNATORY WARRANTY

City and County represent that each has the full right, power and authority to enter and perform this Agreement in accordance with all of the terms and conditions herein, and that the execution and delivery of this Agreement is made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Agreement.

EXECUTED THIS ______ DAY OF ____________ 2023. (“Effective Date”)

FOR DALLAS COUNTY:

BY: Clay Lewis Jenkins
County Judge

DATE: ____________________________

Recommended:

BY: Dr. Philip Huang
Director, DCHHS

Approved as to Form*:

JOHN CREUZOT
CRIMINAL DISTRICT ATTORNEY
DALLAS COUNTY, TEXAS

BARBARA NICHOLAS
CHIEF, CIVIL DIVISION

BY: Rebecca Lundberg
Assistant District Attorney

FOR CITY:

BY: Gina Nash
City Manager

DATE: ____________________________

Recommended (CITY):

BY: Leah K Granger
Title: City Secretary

Approved as to Form (CITY):

BY: Joseph J. Gorfida, Jr.
Title: City Attorney

*By law, the District Attorney’s Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client, Dallas County. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

E. Regular Agenda Items

Subject	**1. Conduct a public hearing on the proposed 2023-2024 fiscal year budget.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Discussion, Information

BACKGROUND

The City Manager's FY 2023-2024 Proposed Budget for citywide programs and services was submitted to Council and made available to the public on August 15. The proposed budget is posted on the City website at www.cityofsachse.com/budget and copies are on file with the City Secretary and the Sachse Public Library for public inspection. The FY 2023-2024 Proposed Budget was presented to Council at the August 21 City Council meeting.

The City Charter states that the City Council shall conduct public hearings on the proposed budget as required by state law and shall conduct at least one public hearing. At this hearing, interested members of the public may express their opinions concerning items of expenditures, giving their reasons for wishing to increase or decrease any items of expense.

On June 5, the City Council opened the floor to receive early resident and stakeholder input regarding the fiscal year 2023-2024 budget. The public was also invited to address the Council during the Public Comment period of subsequent City Council Meetings. In addition, the City also hosted a "Budget Town Hall" event on August 29 to provide an opportunity for public questions and feedback. This public hearing is an additional opportunity to allow public input regarding proposed revenues and expenditures for fiscal year 2023-2024. The proposed budget revenues and expenditures can be amended by the City Council prior to adoption of the budget ordinance.

The notice for the public hearing was published in the Dallas Morning News on August 24. It was also published in the Sachse News online on August 24 and in print on August 31.

POLICY CONSIDERATIONS

The budget document sets the financial and operational direction of the City for the next fiscal year.

RECOMMENDATION

Conduct a public hearing on the proposed 2023-2024 fiscal year budget.

File Attachments
E1. 2023-2024 Notice of Public Hearing on Budget.pdf (107 KB)

NOTICE OF PUBLIC HEARING

CITY OF SACHSE

PROPOSED OPERATING BUDGET FISCAL YEAR 2023-2024

The City of Sachse will hold a Public Hearing on the proposed budget for the fiscal year 2023-2024 on **September 5, 2023, at 6:30 p.m.** at Sachse City Hall, 3815-B Sachse Road, Sachse, Texas 75048.

This budget will raise more revenue from property taxes than last year's budget by an amount of $3,519,803, which is a 15.73 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $1,382,782.

The public is invited to attend and make comments. A copy of the proposed budget is on file with the City Secretary's Office located at 3815-B Sachse Road, Sachse, Texas 75048, at the Sachse Public Library located at 3815-C Sachse Road, Sachse, Texas 75048, and it is also available on the City of Sachse website www.cityofsachse.com.

E. Regular Agenda Items

Subject	**2. Discuss and provide feedback on a potential contract renewal with Community Waste Disposal, the City's solid waste and recyling provider.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Discussion, Information
Goals	Provide a high quality of life environment for families, individuals, businesses, and other organizations in Sachse. Provide excellent government services to Sachse citizens.

BACKGROUND

Community Waste Disposal (CWD) has served as the City's solid waste and recycling provider since 2019. CWD collects residential trash and recycling for Sachse residents once a week and collects up to six cubic yards of unbundled and unlimited bundled/tied bulk and brush once a month. In addition, CWD also offers two "X-treme Green" events every year where Sachse residents can dispose of household hazardous waste, e-waste, yard waste, and receive document shredding all in one location. Residents are also able to use CWD's search tool where they can enter their address and determine the collection dates for their homes.

OVERVIEW

In advance of the renewal notification, Jason Roemer, Vice President of CWD, presented the City with a contract renewal proposal. That proposal includes the following contract terms:

- Changing the extension terms from two (2) additional three (3) year terms to either one five-year term or one seven-year term extension.
- Keeping the original cost adjustment to a once-a-year event instead of rate adjustments throughout the year.
- Updating the cost adjustment model to reflect the use of compressed natural gas (CNG) trucks that are utilized in Sachse versus the diesel model contained in the original contract.
- Converting the Sachse truck fleet to include "3rd Eye" video and safety technology. This camera system provides a real-time multi-angle point of view that documents CWD services and allows their customer service team to respond more quickly to concerns using camera footage of the event.

CWD is also offering additional contract terms, pending City feedback and direction.

Lauren Rose, Assistant City Manager, will provide a brief overview of current services and the proposed terms under the renewal offer. Jason Roemer, Vice President of CWD, will be in attendance to answer any questions the Council may have.

POLICY CONSIDERATIONS

The City entered into a five-year service agreement with CWD in April 2019. The City is currently in the final year of the contract term. Per the terms of the contract, the City shall have the option to extend the terms of the agreement by providing written notice to the contractor one hundred and eighty (180) days prior to the expiration of the renewal term. Notice to proceed with a contract extension or to select a new provider must be provided to CWD no later than October 4, 2023. This item is being presented to the Council for feedback at this meeting in order to provide sufficient time for discussion and direction.

RECOMMENDATION

Discuss and provide feedback on a potential contract renewal with Community Waste Disposal, the City's solid waste and recycling provider.

File Attachments
E2.1 Community Waste Disposal Contract Renewal Discussion.pdf (205 KB)
E2.2 City of Sachse - CWD Renewal Offer - 8.28.23.pdf (1,470 KB)

Community Waste Disposal Contract Renewal Discussion

City Council

September 5, 2023

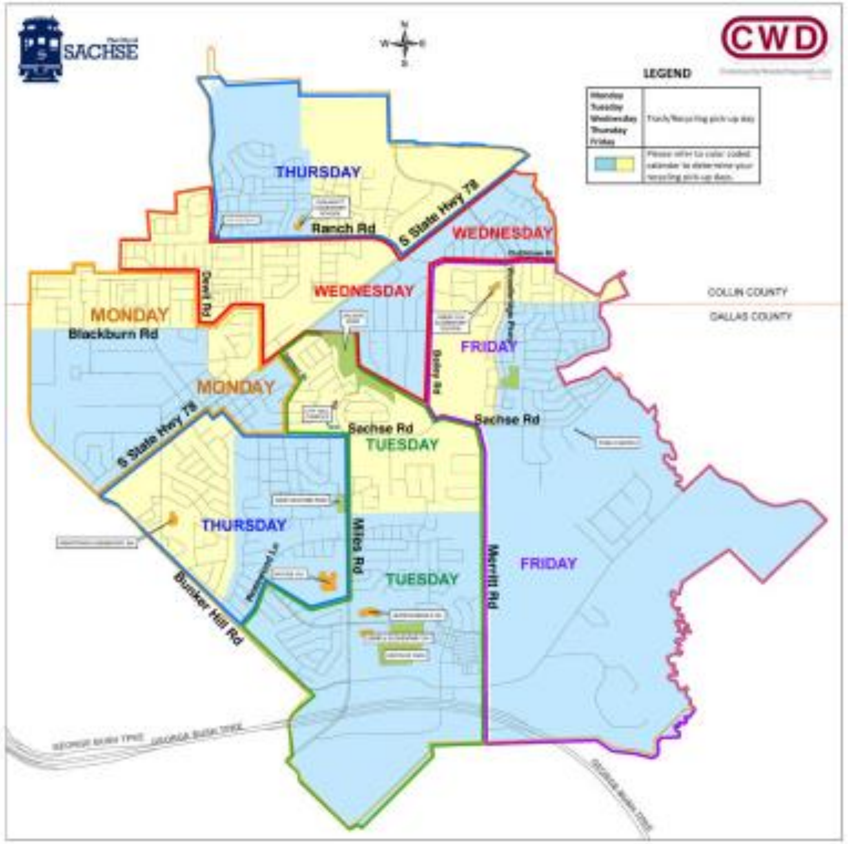
The City of SACHSE

Overview

- Current contract terms and services
- CWD and the City of Sachse highlights
- Renewal proposal
- Next steps

Current Contract Terms and Services

- Community Waste Disposal (CWD) has served as the city's solid waste and recycling provider since 2019
- CWD collects residential trash and recycling once a week and collects up to six cubic yards of unbundled and unlimited bundled/tied bulk and brush once a month



The City of
SACHSE

CWD and Sachse Highlights

- Transition was difficult for about six months, but quickly improved
- Weathered some difficulties during the pandemic
- Successfully transitioned a portion of Woodbridge West to a new collection day
- CWD completed an overhaul of its customer service team, resulting in major improvements for residents
- CWD has been a solid community partner, supporting the City at major events and being responsive to resident issues

The City of SACHSE

Renewal Proposal

- Changing the extension terms from two additional three-year terms to either one five-year term or one seven-year term extension.
- Keeping the original cost adjustment to a once-a-year event instead of rate adjustments throughout the year.
- Updating the cost adjustment model to reflect the use of compressed natural gas (CNG) trucks that are utilized in Sachse versus the diesel model contained in the original contract.
- Converting the Sachse truck fleet to include "3rd Eye" video and safety technology. This camera system provides a real-time multi-angle point of view that documents CWD services and allows their customer service team to respond more quickly to concerns using camera footage of the event.

The City of SACHSE

Renewal Proposal-Optional Items

- In addition to its core services, the City asked CWD to explore the impact of the following additions to its contract:

1. Exclusive franchise of commercial front load, industrial, and construction roll-off services

- If the City elects to move forward with this change, CWD would be able to offer the following to Sachse residents:

1. An expansion of bulk waste allowances from six cubic yards per month to 10 cubic yards per month
2. A reduction in the residential rate by $2.26 per home per month

The City of SACHSE

Next Steps

- Does Council wish to move forward with the proposal?
  - If so, for a five-year or a seven-year extension?
  - Does the Council wish to move forward with including commercial collections in its contract?
- If Council wishes to move forward with CWD's proposal, staff will formally notify CWD of the City's intentions and the updated contract will return for Council's consideration
- If Council does not wish to move forward with CWD's proposal, staff will formally notify CWD of the decision and staff will begin preparing a Request for Proposals

CWD
CommunityWasteDisposal.com
Since 1984

August 28, 2023

City of Sachse
Lauren Rose
Assistant City Manager
3815 Sachse Road
Sachse, TX 75048

Dear Lauren:

My thanks to The City of Sachse for its continued confidence in the now 5-year partnership between Community Waste Disposal and the City. Our team works tirelessly and takes pride in providing excellent and cost-effective services for the city's residents and businesses. I hope we have earned the trust of both City Council and staff to support an extension of our current contract that ends March 31, 2024.

Providing safe and reliable services to Sachse's residential and commercial waste service customers is very important to the Sachse City Council. You also expect us to be responsive to customer concerns. As we have briefed City Council in the past, we substantially beefed-up customer services with additional staffing. These efforts have substantially dropped our service inquiries, the issues that arose during the COVID period.

We found ways to be more business efficient despite COVID-driven higher expenses in personnel costs and benefits, fuel costs, and most recently considering the significant cost impact the CPI reflects. This allowed us to provide consistent customer services even though our annual contractual Cost Adjustment Model increase somewhat lagged actual CWD cost.

Note: CWD considers this material as proprietary rate information that could affect their competitiveness if the waste services contract goes to competitive bid process. Therefore, CWD requests that their extension requests letters and all associated discussion information to be exempt from public disclosure. CWD request's this information is exempt from Public Records, and is only allowed to be part of Public Records, after a ruling of Attorney General of Texas.

Under the current contract, Community Waste Disposal has been servicing the City of Sachse since April 1, 2019. Over the years our residential cost has changed as follows:

	Date	Charge	Change
Residential Service	April 1, 2019	$15.22	
	*March 31, 2024	$19.13	25.7%
	(Projected – Includes an estimated 3% Cost Adjustment to be Effective October 1, 2023)		

	Date	Index	Change
CPI	April 1, 2019	236.495	
	*March 31, 2024 *(Projected)*	307.651	30.1%

Our charge when compared to the CPI, demonstrates that over the past 5 years CWD has effectively managed operational cost. Passing this saving on to the city has resulted in low waste management charges

Additionally, we have made advancements in the quality and reliability of our service. Service inquiries over the last six months were 0.53 calls per 1000 service opportunities. This is a 9% reduction over the prior 6-month period.

A current residential rate of $18.57 per month is competitive when compared to surrounding cities. Current residential rates, as billed to the resident are as follows:

City	Rate	Provider	Contract Expiration Date
Wylie	$16.76	CWD	August 31, 2028
Murphy	$17.37	Republic	April 30, 2025
Sachse	**$18.57**	**CWD**	**March 31, 2024**
Plano	$19.60	Environmental Waste Service	December 31, 2030
Rowlett	$19.68	FCC Environmental	September 30, 2024
Rockwall	$20.16	Republic	December 31, 2025

I believe you will find this partnership renewal offer to be a cost-effective approach to providing needed services to the city.

Note: CWD considers this material as proprietary rate information that could affect their competitiveness if the waste services contract goes to competitive bid process. Therefore, CWD requests that their extension requests letters and all associated discussion information to be exempt from public disclosure. CWD request's this information is exempt from Public Records, and is only allowed to be part of Public Records, after a ruling of Attorney General of Texas.

On March 31, 2024, the current 5 years partnership term is subject for a renewal. As an incentive to renew the contract, for 5 or 7 years, your choice, effective April 1, 2024, we would like to offer you the following:

1. **Renewal Rate**
   In September 2023, CWD will submit to the City the Annual Cost Adjustment to be effective October 1, 2023. With approval of the October 1, 2023 rates, the next Cost Adjustment will be effective October 1, 2024, and each 12 months thereafter following the updated model outlined in item #2 below.

2. **Cost Adjustment Model (CAM)**
   The attached CAM, marked "Exhibit A", would be applied to the October 1, 2024 cost adjustment and each 12 months thereafter. The attached model best reflects current costs by residential and commercial system.

3. **3Rd Eye Technology**
   A new effort to improve safety and driver accountability, we have begun converting the CWD fleet to include "3rd Eye" video and safety technology. CWD will equip all three (3) Sachse residential collection vehicles in 2023 with this new technology. This $24,000 investment, is a real-time multi-point of view camera system that will document our services and allow us to respond more decisively and quickly to concerns at residential service locations. Some information on this state-of-the art system is provided as an attachment to this letter.

4. **Increased Contract Services *(optional)***
   CWD has provided two (2) optional changes to the existing agreement by request of City Staff. Should the City choose to implement these changes, CWD will reduce the residential rate by $2.26 per home per month.
   a. **Commercial Front Load and Roll Off Franchise -** CWD's agreement with the City to be amended to include an exclusive franchise of Commercial Front Load and Industrial / Construction Roll Off services. The residential rate reduction is based on CWD estimating an increase of $49,000 per month of new revenue with this exclusive franchise change.
   b. **Increased Residential Bulky Waste and Loose Brush Collection –** CWD will increase bulky waste and loose brush collection from six (6) cubic yards, to ten (10) cubic yards per month, no call-in required.

Note: CWD considers this material as proprietary rate information that could affect their competitiveness if the waste services contract goes to competitive bid process. Therefore, CWD requests that their extension requests letters and all associated discussion information to be exempt from public disclosure. CWD request's this information is exempt from Public Records, and is only allowed to be part of Public Records, after a ruling of Attorney General of Texas

I believe you will find this partnership renewal offer to be a cost-effective approach to providing needed services to the city.

I appreciate you and the Sachse City Council considering the extension of the current waste services contract. The entire CWD Team looks forward to continuing our long and productive relationship with the City of Sachse.

Sincerely,

Jason Roemer

Jason Roemer
Vice President
jroemer@cwd.to

CC: Greg Roemer
Gina Nash
Amanda Chi

Note: CWD considers this material as proprietary rate information that could affect their competitiveness if the waste services contract goes to competitive bid process. Therefore, CWD requests that their extension requests letters and all associated discussion information to be exempt from public disclosure. CWD request's this information is exempt from Public Records, and is only allowed to be part of Public Records, after a ruling of Attorney General of Texas.

EXHIBIT A

Annual Cost Adjustment Model
SACHSE

All rates charged by Community Waste Disposal (contractor) will be subject to an Annual CPI/Fuel/Disposal Cost Adjustment. The first annual adjustment will be effective twelve (12) months from the contract date, and subsequent adjustments will be made each year through the term of the contract. The Annual Adjustment will be applicable to all charges for Trash, Recycling, and other services for both residential and commercial services as contained in the contract. Rates and fees will be adjusted by the contractor for the second and subsequent Contract years for the term of the contract, based on the indices and methodology as described below. If any index defined herein shall not be determined and published or if any index as it is constituted on the Contract Date is thereafter substantially changed, there shall be substituted for such index another index which is determined and published on a basis substantially similar to the index being replaced as shall be mutually agreed upon by the City and the Contractor. The percentage breakdown among the three components of the annual adjustment (CPI, Fuel, Disposal) will vary based on the type of service rendered (System) and can be found on the System Chart below. Annual Cost Adjustment is not based on service performance and will not be unreasonably withheld or denied.

CPI (*see System Chart for %*)
The basis for the CPI component of the annual increase will be the increase in the "Consumer Price Index – All Urban Consumers", all items (not seasonally adjusted) **less Energy**, for the Dallas-Fort Worth, TX Area as published by the U.S. Department of Labor Bureau of Labor Statistics. The contractor has designated (*see System Chart for amount*) % of fees and charges to be adjusted by the CPI index. For the Annual Cost Adjustment to be effective on the first anniversary of the contract date, the Base or previous CPI index will be the most recent index published two (2) months prior to the date of the contract, and the Current CPI Index will be the most recent Index published two (2) months prior to the current year's contract anniversary date. For subsequent years the Base CPI will be the previous year's "Current Index Value" and the Current CPI Index will be the most recently published Index two (2) months prior to the current year's contract anniversary date.

CNG FUEL (*see System Chart for %*)
The Fuel portion of the Annual Adjustment will be determined using the increase in the Henry Hub Natural Gas Spot Price (Dollars per MMBTU) as published by the Energy Information Administration of the U.S. Department of Energy (https://www.eia.doe.gov/dnav/ng/hist/rngwhhdm.htm). The contractor has designated (*see System Chart for amount*) % of fees and charges to be adjusted by the fuel index. For the Annual Cost Adjustment to be effective on the first anniversary of the contract date, the Base or Previous Fuel Index will be the average Henry Hub Natural Gas price per MMBTU for the most recent three (3) month period ending two (2) months prior to the date of the contract. The Current Fuel Index will be Henry Hub Natural Gas price per MMBTU for the three (3) month period ending two (2) months prior to the contract anniversary date. For all subsequent years of the contract the Base or Previous Fuel Index will be the previous year's "Current Index Value", and the Current Fuel Index will be the average Henry Hub Natural Gas price per MMBTU for the three month period ending two (2) months prior to the current years contract anniversary date.

DISPOSAL (*see System Chart for %*)
The Disposal portion of the Annual Adjustment will be determined using the increase in the CWD gate rate price for the Garland Landfill. The contractor has designated (*see System Chart for amount*) % of fees and charges to be adjusted by the Disposal rate changes. For the Annual Cost Adjustment to be effective on the first anniversary of the contract date, the Base or Previous Disposal Index will be the Garland Landfill gate rate effective on the date the CWD bid was submitted. The Current Disposal Index will be the Garland Landfill gate rate in effect ten (10) months from the contract start date. For all subsequent years of the contract the Base or Previous Index value will be the previous year's "Current Index Value", and the Current Fuel Index will be the Garland Landfill gate rate in effect one month prior to the current years contract anniversary date. In the event that the designated landfill closes or is no longer available to CWD, a new Landfill Cost per ton will be calculated utilizing the substituted Landfill's rate per ton, plus any additional costs associated with increased time in/out of the new landfill, and increased travel to the new Landfill.

SYSTEM CHART

	Front Load Trash	Roll Off Trash	Roll Off Excessive Weight	Residential Trash	Recycle
CPI	69%	58%	0%	70%	85%
CNG Fuel	3%	4%	0%	5%	5%
Disposal	28%	38%	100%	25%	10%
Total	100%	100%	100%	100%	100%

EXAMPLE (Residential Trash)

Contractors Base Fee Adjustment Indices	Index Percentage	Previous (Base) Index Value	Current Index value	Change in Index Value	Index Percentage Change	% Applied to Annual Cost Adjustment
Consumer Price Index	70%	287.504	298.152	10.648	3.70%	2.59%
CNG Fuel Cost	5%	$3.515	$3.912	$0.397	11.29%	0.56%
Disposal Cost	25%	$32.00	$32.50	$0.50	1.56%	0.39%
Annual Adjustment	100%					3.55%

Recyclable Materials List- If a sustainable market is no longer available for a recycle commodity, CWD will inform the City/Town, and have the material removed from the acceptable list. In addition, if the value of any of the recycle commodities falls below zero dollars, CWD may petition the City/Town to have the item removed from the accepted materials list. As an alternative to removing recycle commodities as described above, CWD may request a special rate adjustment that would allow CWD to continue to recycle the materials.

SERVICE VERIFICATION AND LIVE GPS TRACKING INCLUDED

CWD will install 3rd Eye Safety, GPS and Service Verification hardware on each collection vehicle. In addition, CWD can **grant** the City access to view live GPS breadcrumb trails of collection vehicles throughout the day. This will allow for instant access to CWD truck locations, allowing for the City to quickly determine if a vehicle has been down a street yet and the status of the routes.

Safety Monitoring and Metrics
Each collection truck in the City will have a safety camera facing the driver and the front of the vehicle. This device triggers a recording any time a G-force or shock event occurs. That recording is then reviewed by designated individuals and the event is provided a safety grade, which is based on the policies and procedures established by CWD. This allows CWD to monitor risky drivers and provide additional coaching or identify behaviors that could be dangerous to others, and take precautionary action.

Live GPS Tracking and Breadcrumb Trails – CWD can grant City Staff access to the Live GPS feature upon request

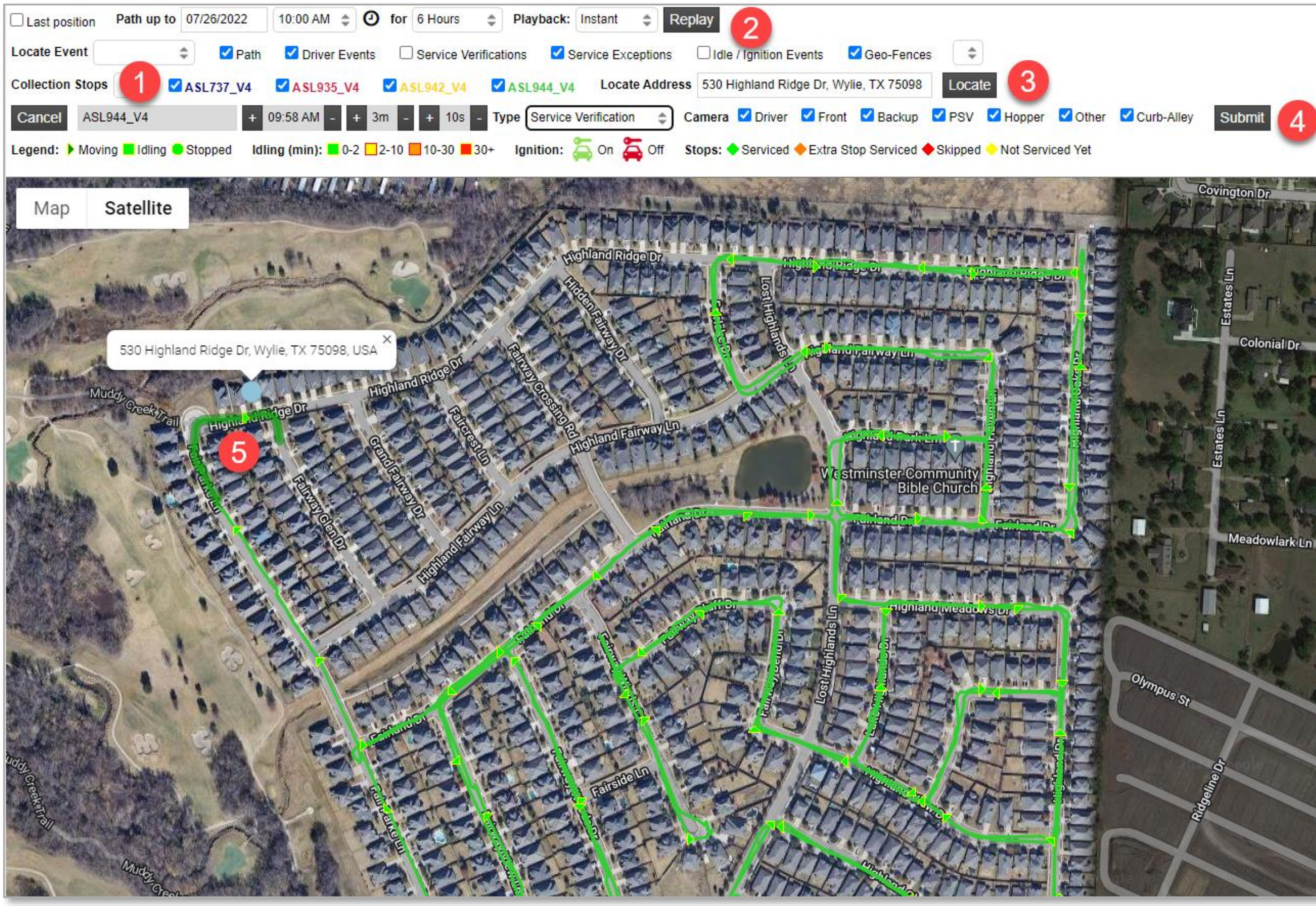
CWD will utilize GPS tracking through 3rd Eye's integrated truck system on collection vehicles used for this contract. GPS breadcrumb trails are made instantly available to CWD and City Staff to see exactly where the trucks servicing the City are and where they have already been that day.

Continuous Video Recording and Service Verification
In addition to the 3rd Eye Safety Monitoring and Live GPS capabilities, CWD trucks servicing the City will be equipped with their Verif-Eye Service Confirmation System. Each collection truck is equipped with 4-6 cameras (depending on type) and the Verif-Eye system allows for those cameras to be continuously recording throughout the day. In the back office, CWD employees and managers have the ability to search by address and submit a request for a 1–5-minute video. There is no charge for the video request and the media link to the video is provided typically within minutes.

How It works

1. GPS breadcrumb for up to 6 vehicles at one time are available and live within 30 seconds
2. GPS trails can be pulled for a particular period and time frame as far back as roughly 90-days
3. Specific addresses can be immediately located on a route *(in this case 4001 Magnolia Ct)*
   - *The City will have direct access to items #1-3 above in the 3rd Eye interface*
4. Video requests can be pulled by address for up to 5 minutes per video.
   - Note – there is no cost associated with a video request and video can be pulled as far back as roughly 10 service days with that particular vehicle. Once requested, videos are stored indefinitely on the cloud
5. The CWD employee submitting the video can see what area of the route the video will cover
6. Once request is submitted, an email link to the video is provided to the user showing the location of the truck and a video feed of all cameras on the vehicle

The example on the following page is from a vehicle in Wylie, TX on July 26, 2022
The numbers listed correspond to the numbers in the pictures on the following page


Last position
Path up to 07/26/2022 10:00 AM for 6 Hours Playback: Instant Replay
2
Locate Event
Path
Driver Events
Service Verifications
Service Exceptions
Idle / Ignition Events
Geo-Fences
Collection Stops
1
ASL737_V4
ASL935_V4
ASL942_V4
ASL944_V4
Locate Address 530 Highland Ridge Dr, Wylie, TX 75098
Locate
3
Cancel ASL944_V4 + 09:58 AM - + 3m - + 10s - Type Service Verification
Camera Driver Front Backup PSV Hopper Other Curb-Alley
Submit
4
Legend: Moving Idling Stopped Idling (min): 0-2 2-10 10-30 30+ Ignition: On Off Stops: Serviced Extra Stop Serviced Skipped Not Serviced Yet
Map
Satellite
530 Highland Ridge Dr, Wylie, TX 75098, USA
5
Highland Ridge Dr
Highland Fairway Ln
Westminster Community Bible Church
Highland Meadows Dr
Lost Highlands Ln
Fairside Ln
Covington Dr
Colonial Dr
Meadowlark Ln
Olympus St
Estates Ln
Ridgeline Dr
Muddy Creek Trail


07/26/2022 09:58:00 AM ID#: 2700145210 Vehicle: Community Waste Disposal / Dallas / ASL944_V4 Driver: Unknown Driver Status: Reviewed Cameras: 7 / 7 Threshold: 13916876 Priority: 1 Description: Customer request
6
Map
Satellite
Highland Ridge Dr
Muddy Creek Trail
6
Google
Speed (left) Accel (right)
Event
mph
58:05 58:10 58:15 58:20 58:25 58:30 58:35 58:40 58:45 58:50 58:55 59:00 59:05 59:10 59:15 59:20 59:25 59:30 59:35 59:40 59:45 59:50 59:55 00:00 00:05
6
Vertical
Speed Limit
Acc/Dec
All 00:26 1/4
0 mph
Dir: N Loc: 32.99131953/-96.55783480 Lateral: -0.01 Vertical: -1.0 Acc/Dec: 0.01
09:58:26 AM RPM: 739 Seat Belt: N/A Turn Sig.: N/A Brakes: 1 ABS: N Steering: N/A Speed Limit: N/A

E. Regular Agenda Items

Subject	**3. Receive a legislative update regarding approved Senate and House bills from the 88th regular and special sessions.**
Meeting	Sep 5, 2023 - City Council Meeting
Access	Public
Type	Information

BACKGROUND

The 88th regular legislative session convened on January 10, 2023, and concluded on May 29, 2023. Governor Abbott immediately called a special session on Monday, May 29, to address two outstanding issues that were not addressed in the 88th regular session. That second special session was concluded on June 27, 2023, and a second special session was held from June 27, 2023, to July 13, 2023. The current proceedings regarding the Attorney General are not covered in this update.

OVERVIEW

This was a record-breaking session in terms of the number of bills that were filed. There were 8,344 bills filed in the 88th session. Of those bills 1,258 bills were flagged by the Texas Municipal League for tracking as they related to cities. For reference, there were 6,930 bills filed in 87th session.

For the sake of time, staff will present information about the major bills that impact operations for the City of Sachse. The Texas Municipal League has extensive information about all city-related bills on its website.

POLICY CONSIDERATIONS

Some of the bills presented will have policy impacts as well as operational impacts for the City of Sachse. Staff will review these items with the City Attorney and will make required changes, as needed.

RECOMMENDATION

Receive a legislative update regarding approved Senate and House bills from the 88th regular and special sessions.

File Attachments
E3. Presentation Legislative Update 88th Session.pdf (328 KB)

Legislative Update

September 5, 2023
City Council

The City of
SACHSE

Overview

- 88th Legislature Timeline
- 88th Legislative Session Overview
- Approved Bills of Interest to the City
- Next Steps

The City of
SACHSE

88th Legislature Timeline

- 88(R) session commenced on January 10, 2023, and concluded on May 29, 2023
- Governor Abbott immediately called a special session that commenced at 9 p.m. on May 29, 2023, to focus on property tax relief and border security, and this session concluded on June 27, 2023
- A second special session was held from June 27 to July 13, 2023
- It is anticipated that subsequent special sessions may be called, but no details have been released at this point

The City of SACHSE

88th Legislative Session Overview

- Bills filed: 8,344
  - 87 (R) had 6,930 bills filed, for reference
  - Record-breaking legislative session based on volume
- City-related bills tracked by the Texas Municipal League: 1,880 (23%)
- Bills passed: 1,258
  - Of which, 230 tracked city-related bills passed
- Major issues:
  - Water infrastructure, broadband, land use, preemption, property tax relief, school choice, and border security
- Will discuss major House bills (HBs) and Senate bills (SBs) of interest to the City

The City of SACHSE

Local Preemption Bills

Approved Bills

Local Preemption

- HB 2127: Expressly preempts certain home rule city regulations
  - Potentially preempts other regulations, but court outcomes will be required to determine full impact
  - Protected: ability to regulate massage parlors, maintain roads, impose taxes, and carry out authority authorized by state statutes
  - Unprotected: regulations relative to employment, the breeding/care/sale of animals, evictions
  - The magnitude of impact this bill has is yet to be determined
  - Staff will work with the City Attorney's Office to ensure the City is in compliance with this bill
  - More of a precedent setter issue than anything else

*This legislation is currently being contested by the City of Houston

The City of SACHSE

Land Use

The City of
SACHSE

Approved Bills of Interest to the City

- HB 1750: Right to farm constitutional amendment
  - Cities cannot impose a requirement that applies to agriculture operations unless the City can show evidence of a health hazard
  - Bill originated out of Famers Branch, which enforced a weedy lot ordinance on an individual who was farming in a residential area
  - Cities may not impose regulations that restrict the use of pesticides, agricultural practices, or require certain state designations
  - Cities may impose a 12-inch max grass height requirement if near right-of-way or near a property boundary
- SB 929: City must provide written notice to owners/occupants of each public hearing if a zoning change results in a nonconforming use of property.

The City of
SACHSE

Approved Bills of Interest to the City

- HB 3699: Platting review process changes
  - Removes plans from the 30-day shot clock
  - Allows City to delegate plat review to staff
  - Allows for submittal calendars (ex: accept plans on 1st & 3rd Tuesdays)
  - Prohibits a City/Planning & Zoning Commission from requiring a study, document, or agreement to be included in the plat application
  - Must adopt by resolution the City's checklist of the requirements for filing a preliminary and final plat
- HB 14: Authorizes third party review of development plans/third party inspections
  - If not acted on within 15 days of the statutory deadline

The City of SACHSE

Finance

Approved Bills of Interest to the City

- HB 1228: Electronic property tax communication system
- SB 1801: Mandatory periodic review of homestead exemptions
- SB 1999: Calculating the unused increment for tax rates
- SB 379: Family product sales tax exemptions
- HB 4082: Other debt definitions
  - Defines “public work” for Certificates of Obligation and Tax Anticipation Notes
  - Limits stadiums, arenas, convention centers, and hotels from being paid for with debt instruments

Economic Development

Approved Bills of Interest to the City

- SB 543: City's able to transfer real properties in 380 agreements
  - Public benefit related to economic development
- SB 1340: Chapter 380 agreements database requirements expanded
- SB 1916: Mandatory posting of PID service plans (vetoed but may come back during third special session)
  - Seven days after levying an assessment, City must provide service and assessment plan to appraisal district

The City of SACHSE

Public Safety and Personnel

Approved Bills of Interest to the City

- HB 3: School safety officers
- HB 914: Tampering with temporary vehicle registrations
- HB 1442: Confiscating cars used in street takeovers
- HB 1819: Prohibits juvenile curfew ordinances
  - Item will be brought to Council to repeal the ordinance
- HB 3858: Peace officer wellness program
- HB 568: Peace officer training related to mental health
- HB 3981: Fire marshals/inspectors/investigators who hold peace officer license are peace officers

The City of SACHSE

Approved Bills of Interest to the City

- SB 267: TCOLE law enforcement accreditation
- SB 1319: Mandatory overdose reporting
- SB 1346: Expands scope of criminal offenses to littering/dumping
- SB 1413: Firefighters can remove personal property from the right-of-way
- SB 471: One-year paid illness leave for first responders
  - Offset with workers' comp, individual would have to select one or the other
  - Light duty assignment while recovering, one-year
- HB 1486: 911 dispatch mental health leave policy
- HB 2468: Lifetime income benefits for injury in the line of duty
- SB 29: Cannot mandate COVID restrictions

The City of SACHSE

Open Government and Elections

The City of SACHSE

Approved Bills of Interest to the City

- SB 271: Report cybersecurity incidents within 48 hours, 10 days to solve issue
- HB 3033: Business days defined in relation to Public Info Act
- SB 943: Internet publication of notices by Newspaper; copy Texas Press Association to publish on the association's website
- HB 2626: Post campaign reports within 10 days of receipt on City website
- SB 477: Accessible voting
  - Voting priority to voters with mobility issues
  - Curbside voting may not be in regular handicapped space
- HB 1217: Early voting hours extended for certain elections
- HB 2559: Amends list of people that can administer Oath of Office
- SB 232: Auto removal from elected office for certain offenses

The City of SACHSE

Next Steps

- Meeting with City Attorney and working with professional organizations to determine impacts of session on City operations
- Monitoring third special session call

The City of
SACHSE