



**Monday, May 6, 2024  
City Council Meeting**

**Council Chambers  
3815 Sachse Road, Building B  
6:30 PM**

**City Council meetings are streamed live online and available on-demand  
(<https://sachsetx.swagit.com/live>).**

**The City of Sachse reserves the right to reconvene, recess, or realign the meeting, called Executive Session, or order of business at any time prior to adjournment.**

**As authorized by Section 551.071(2) of the Texas Government Code, these meetings may be convened into closed Executive Session at any time during the meeting for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.**

#### **A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, May 6, 2024, at 6:30 PM to consider the following items of business:
2. Invocation and Pledges of Allegiance.

#### **B. Recognition**

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1. Present a proclamation declaring Makayla Hoermann as Junior Mayor for the Day in Sachse.
2. Present a proclamation recognizing Public Service Recognition Week.
3. Present a proclamation recognizing National Public Works Week.
4. Present a proclamation recognizing Economic Development Week.

#### **C. Public Comment**

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1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

#### **D. Council/Staff Reports and Updates**

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

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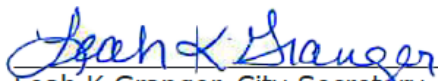
1. Approve the April 15, 2024, meeting minutes.
2. Accept the monthly revenue and expenditure report for the period ending March 31, 2024.
3. Authorize the City Manager or their designee to approve the purchase of computers from GTS Technology Solutions for the amount of \$84,358.28, using the Texas Department of Information Resources (DIR) purchasing cooperative
4. Authorize the City Manager or designee to execute a renewal of the Spectrum/Charter agreement for a three-year term in the amount of \$124,424, through the Michigan Collegiate Telecommunications Association (MICTA) purchasing cooperative.
5. Authorize the City Manager to negotiate and enter into a contract for an amount not to exceed Four Hundred Forty Thousand, Seven Hundred Thirty-Four and No/100 Dollars (\$440,734.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction of Hilltop Trail and Meadow Lane (R-24-02) and repairs to Sachse Road (Miles to Merritt).

**F. Regular Agenda Items**

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1. Consider authorizing the City Manager to negotiate and enter into a contract with Garret Shields Infrastructure, LLC to reconstruct pedestrian improvements along Brookveiw Court in the amount of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00).
2. Discuss and review applications for the 2024 City of Sachse Scholarship.
3. Receive an update on a shop local event.
4. Receive the 2023 Sachse Fire-Rescue (SFR) Year in Review
5. Adjournment.

I, the undersigned authority, do hereby certify that this notice of a public meeting was posted in accordance with the regulations of the Texas Open Meetings Act and was posted on the bulletin board, an accessible location at Sachse City Hall.

  
Leah K Granger, City Secretary

Posted: 05/03/2024 by 5 pm | Removed: \_\_\_\_\_

Accommodation requests for persons with disabilities should be made at least 48 hours prior to the meeting by contacting Logan Thatcher, ADA Coordinator, via phone at 972-495-1212, via email at [lthatcher@cityofsachse.com](mailto:lthatcher@cityofsachse.com), or by appointment at 3815 Sachse Road, Building B, Sachse, Texas 75048.

## B. Recognition

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|                    |                                                                                             |
|--------------------|---------------------------------------------------------------------------------------------|
| Subject:           | 1. Present a proclamation declaring Makayla Hoermann as Junior Mayor for the Day in Sachse. |
| Meeting            | May 6, 2024 - City Council Meeting                                                          |
| Access             | Public                                                                                      |
| Type               | Recognition                                                                                 |
| Fiscal Impact      | None                                                                                        |
| Recommended Action | Present a proclamation declaring Makayla Hoermann as Junior Mayor for the Day in Sachse.    |
| Goals              |                                                                                             |

### **BACKGROUND**

In an effort to encourage youth to get involved in the community and public service, the Sachse City Council and Wylie ISD Education Foundation provided an opportunity for one student to be declared Junior Mayor for the Day. Ms. Makayla Hoermann will have the honor of opening a City Council meeting and receive a proclamation. The Council encourages Ms. Hoermann to continue working hard in school and looks forward to her potential and growth.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation declaring Makayla Hoermann as Junior Mayor for the Day in Sachse.

#### File Attachments

1. Proclamation\_Junior Mayor for the Day\_2024

# *Proclamation*

**WHEREAS,** serving the city in which one lives is an important part of democracy and the inclusion of all people in the governing process; and

**WHEREAS,** getting involved in local activities fosters a sense of community and pride in one's city; and

**WHEREAS,** the Sachse City Council appreciates the opportunity to champion our youth along with Wylie ISD Education Foundation; and

**WHEREAS,** fourth grader, Makayla Hoermann, leads by example at Whitt Elementary School and in the community;

**NOW, THEREFORE,** I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim

## **MAKAYLA HOERMANN as JUNIOR MAYOR FOR THE DAY**

in Sachse. The City Council encourages her to continue working hard in school and in the service to the community and looks forward to her potential and growth.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 6<sup>th</sup> day of May, 2024.

Gold  
Seal



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Jeff Bickerstaff, Mayor

## B. Recognition

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**Subject:** 2. Present a proclamation recognizing Public Service Recognition Week.

Meeting May 6, 2024 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing Public Service Recognition Week.

Goals

### **BACKGROUND**

Since 1985, Public Service Recognition Week has been celebrated during the first week of May (beginning on the first Sunday of the month) to honor the people who serve our nation as federal, state, county, local, and tribal government employees and volunteers. Throughout the nation and around the world, this week is an opportunity for public servants to educate others about the work they perform, what motivated them to choose this field as a way to serve others, and the many ways the services provided through their governmental agency make life better for all.

*Assistant to the City Manager Logan Thatcher and Communications Strategist Esther Weaver will receive the proclamation on behalf of all City employees.*

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing Public Service Recognition Week.

#### File Attachments

1. Proclamation\_Public Service Recognition Week\_2024

# *Proclamation*

**WHEREAS**, Americans are served every day by public servants at the federal, state, county, and city levels who supply continuity to our democratic society; and

**WHEREAS**, public employees and community volunteers serve in areas such as health, education, public safety, the arts, the environment, finance, public infrastructure, community planning, human rights, recreation, and more; and

**WHEREAS**, the public employees of the City of Sachse are committed to exhibiting the highest standards of professional excellence, creativity, skill, and customer service; and

**WHEREAS**, the dedicated volunteers who serve on City of Sachse boards and commissions inform and advise policymakers and are integral to the advancement of the quality of life that we enjoy here; and

**WHEREAS**, the efficiency of government relies on public employees and volunteers who provide services in the quality and quantity required and expected by the public; and

**WHEREAS**, the City of Sachse recognizes the generous contributions of time and talent by public employees and community volunteers and the importance of the services they render;

**NOW, THEREFORE**, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby proclaim May 5-11, 2024, as

## **Public Service Recognition Week**

in Sachse and encourage all to appreciate the accomplishments and contributions of government employees at all levels — federal, state, county, and city.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 6<sup>th</sup> day of May, 2024.

Gold  
Seal



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Jeff Bickerstaff, Mayor

## B. Recognition

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**Subject:** 3. Present a proclamation recognizing National Public Works Week.

Meeting May 6, 2024 - City Council Meeting

Access Public

Type Recognition

Fiscal Impact None

Recommended Action Present a proclamation recognizing National Public Works Week.

Goals

### **BACKGROUND**

Since 1960, the American Public Works Association (APWA) has sponsored National Public Works Week. Across North America, more than 30,000 APWA members in the U.S. and Canada use this week to energize and educate the public on the importance of public works to their daily lives: planning, building, managing, and operating at the heart of their communities to improve everyday quality of life.

*Director of Public Works and CIP Corey Nesbit will receive the proclamation.*

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing National Public Works Week.

File Attachments

1. Proclamation\_Public Works Week 2024

# § *Proclamation*

**WHEREAS**, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Sachse, Texas; and

**WHEREAS**, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for the public; and

**WHEREAS**, it is in the interest of the public, civic leaders, and children in the City of Sachse to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

**WHEREAS**, the year 2024 marks the 64<sup>th</sup> annual National Public Works Week sponsored by the American Public Works Association, with the theme "Advancing Quality of Life for All;";

**NOW, THEREFORE**, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby designate the week May 19–25, 2024, as

## **National Public Works Week**

and I urge all to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 6<sup>th</sup> day of May, 2024.

Gold  
Seal



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Jeff Bickerstaff, Mayor

## B. Recognition

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|                    |                                                                                              |
|--------------------|----------------------------------------------------------------------------------------------|
| Subject:           | 4. Present a proclamation recognizing Economic Development Week.                             |
| Meeting            | May 6, 2024 - City Council Meeting                                                           |
| Access             | Public                                                                                       |
| Type               | Recognition                                                                                  |
| Fiscal Impact      | None                                                                                         |
| Recommended Action | Present a proclamation recognizing the week of May 6-10, 2024, as Economic Development Week. |
| Goals              |                                                                                              |

### **BACKGROUND**

The International Economic Development Council (IEDC) created Economic Development Week in 2016 to recognize the work that economic development organizations and professionals do in their communities. IEDC celebrates Economic Development Week every year, highlighting the programs, best practices, and exceptional individuals that positively impact life in their communities. In just a few years, the event has become one of the most widely recognized awareness weeks of its kind, validating the work of the economic development profession.

*Economic Development Manager Jerod Potts and Coordinator Denise Lewis will receive the proclamation.*

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Present a proclamation recognizing the week of May 6-10, 2024, as Economic Development Week.

#### File Attachments

1. Proclamation\_Economic Development Week 2024

# *Proclamation*

**WHEREAS**, the economic development profession cultivates thriving neighborhoods, champions sustainability and resiliency, boosts economic prosperity, enhances the quality of life, and builds robust tax bases; and

**WHEREAS**, economic development professionals operate throughout diverse economic environments, including rural, suburban, and urban settings; local, state, provincial, and national governments; public-private partnerships; chambers of commerce; institutions of higher education; among many similar organizations and associations; and

**WHEREAS**, economic development professionals serve as stewards, bridging connections between community stakeholders such as residents, business leaders, elected officials, industry executives, and educational administrations, to collaborate in promoting job creation, community investment, infrastructure advancements, and an optimistic future; and

**WHEREAS**, economic developers contribute to the betterment and progress of Sachse within the State of Texas.

**NOW, THEREFORE**, I, Jeff Bickerstaff, Mayor of the City of Sachse, do hereby recognize the week of May 6 through May 10, 2024, as

## **Economic Development Week**

and remind individuals of the importance of this community celebration which supports expanding opportunities, bettering lives, and moving society forward.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the City of Sachse, Texas to be affixed on this 6<sup>th</sup> day of May, 2024.

Gold  
Seal



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Jeff Bickerstaff, Mayor

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

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**Subject:** 1. Approve the April 15, 2024, meeting minutes.

Meeting May 6, 2024 - City Council Meeting

Access Public

Type Minutes, Action (Consent)

Fiscal Impact None

Recommended Action Approve the April 15, 2024, meeting minutes.

Goals

**BACKGROUND**

Minutes from the April 15, 2024, Council meeting.

**POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

**RECOMMENDATION**

Approve the April 15, 2024, meeting minutes.

File Attachments

1. CityCouncil\_Regular\_Minutes\_04.15.2024

## **CITY COUNCIL OF THE CITY OF SACHSE APRIL 15, 2024, MEETING MINUTES**

The City Council of the City of Sachse held a regular meeting on Monday, April 15, 2024, at 6:30 PM at Sachse City Hall, 3815-B Sachse Road. Those present were: Councilmember Frank Millsap, Councilmember Chance Lindsey, Mayor Jeff Bickerstaff, Councilmember Michelle Howarth, Councilmember Matt Prestenberg, Mayor Pro Tem Brett Franks.

Those absent were: Councilmember Lindsay Buhler.

### **A. Meeting Opening**

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1. Call to Order: The City Council of the City of Sachse will hold a Regular Meeting on Monday, April 15, at 6:30 p.m. to consider the following items of business:

Mayor Bickerstaff called the meeting to order at 6:30 PM

2. Invocation and Pledges of Allegiance.

Councilmember Howarth offered the invocation and Mayor Pro Tem Franks led the pledges.

### **B. Recognition**

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1. Present a proclamation to recognize Animal Care and Control Appreciation Week.

Mayor Bickerstaff presented a proclamation to Terri O'Neal to recognize Animal Care and Control Appreciation Week and the hard work of the shelter staff. Police Chief Bryan Sylvester also expressed appreciation for the often unnoticed work the Animal Shelter staff performs.

2. Present a proclamation recognizing National Public Safety Telecommunicators Week.

Mayor Bickerstaff presented a proclamation to Dispatch Supervisor Sharlene Thompson to recognize National Public Safety Telecommunicators Week. He noted that it is their steadiness and expertise that help so many people until officers can reach them. Chief Sylvester added that the dispatchers are the unsung heroes as the initial first responders to an emergency.

3. Recognize the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Service (RACES) volunteer organizations for their dedication to the City of Sachse.

Mayor Bickerstaff recognized Sachse's Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) for their dedication to the community. He added that their service helps make the community better.

4. Recognize American Heart Association Heartsaver Heroes for providing life-saving actions during a sudden cardiac arrest event.

Mayor Bickerstaff recognized several members of the Sachse Fire-Rescue team for life-saving

actions during a sudden cardiac arrest event. Fire-Rescue Chief Marty Wade recognized James Wiggs' family for initiating CPR, which proved crucial for Mr. Wiggs' survival.

### **C. Public Comment**

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1. The public is invited to address Council regarding any topic not already on the regular agenda. Comments regarding the Consent Agenda may be addressed during Public Comment. The time limit is 3 minutes per speaker. A Public Comment Card should be presented to the City Secretary prior to the meeting. According to the Texas Open Meetings Act, Council is prohibited from discussing any item not posted on the agenda but will take comments under advisement.

Michael Jones, a Sachse resident, addressed the Council regarding the pavement condition of his alley.

### **D. Council/Staff Reports and Updates**

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1. Mayor and City Council announcements regarding special events, current activities, and local achievements.

Councilmember Prestenberg announced that the Animal Shelter will have a vaccination event on May 4. Councilmember Howarth reminded the public that the municipal election is on May 4 with early voting running from April 22 - 30. She encouraged all qualified voters to take advantage of that right, regardless of who they may be voting for.

Ms. Nash welcomed new employee Temoc Castaneda Bazaldua as the newest Parks Maintenance Technician I. She congratulated Vidal Contreras on his promotion to Streets Maintenance Technician III. Ms. Nash was also delighted to announce the upcoming Farmers Markets on the second Saturday of each month from 9 a.m. - 1 p.m. in the 5th Street District. The first market will be on May 11 and run through October.

Mayor Bickerstaff's announcements:

- Ballot by Mail applications must be received by the residing county office no later than April 23. Contact your county or Leah Granger ([lgranger@cityofsachse.com](mailto:lgranger@cityofsachse.com)) with questions.
- Registration for the fourth class of the Sachse Citizens Fire Academy closes Thursday, April 18. Check out the City website for details.
- The City has moved to a new agenda and meeting management platform, CivicClerk. To continue receiving agenda packet newsletters, please subscribe to the lists of interest on the new system. Check the City website for details or contact Leah Granger with any questions at [lgranger@cityofsachse.com](mailto:lgranger@cityofsachse.com).

### **E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

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1. Approve the April 1, 2024, regular meeting minutes.

Councilmember Howarth made a motion to approve the minutes as presented. Councilmember Prestenberg seconded the motion, and it carried 6 - 0.

None voted against.

## **F. Regular Agenda Items**

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1. Consider and approve an ordinance adopting the 2024 Water Conservation and Water Resources and Emergency Management Plan.

Ms. Nash reminded everyone that Sachse purchases water from the North Texas Municipal Water District (NTMWD). As a customer city of that provider, the City is responsible for adopting a water resource and emergency management plan every five years. Director of Public Works and CIP Corey Nesbit noted that this is basically a conservation and drought contingency program. Staff has gone through training and classes with NTMWD to review the current plan and updates. The plan implements multiple methods and strategies to provide short-term and long-term plans to save water. Main elements of the conservation plan include reducing water loss and waste, improving efficiency, maximizing recycling and reuse, protecting and preserving environmental resources, extending the life of the current water supply, and raising public awareness. Sachse is already doing many of these things, including encouraging use of the [WaterMyYard.org](https://www.watermyyard.org) app and adopting a permanent outdoor watering schedule. Objectives for the water resource and emergency management plan are to save water during droughts, water shortages, or emergencies; to save water for domestic use, sanitation, and fire protection; and to protect and preserve public health, welfare, and safety.

Councilmember Millsap encouraged education for residents and business owners on proper watering and care of lawns.

Councilmember Millsap made a motion to approve the ordinance and plans as presented. Councilmember Howarth seconded the motion, and it carried 6 - 0.

None voted against.

2. Adjournment.

Mayor Bickerstaff adjourned the meeting at 7:24 p.m.

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Jeff Bickerstaff, Mayor

ATTEST:

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Leah K Granger, City Secretary

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

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|                    |                                                                                                                    |
|--------------------|--------------------------------------------------------------------------------------------------------------------|
| Subject:           | 2. Accept the monthly revenue and expenditure report for the period ending March 31, 2024.                         |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                 |
| Access             | Public                                                                                                             |
| Type               | Action (Consent)                                                                                                   |
| Fiscal Impact      | None                                                                                                               |
| Recommended Action | Accept the monthly revenue and expenditure report for the period ending March 31, 2024.                            |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency. |

**BACKGROUND**

The Finance Department prepares a report each month to update the City Council regarding revenues and expenditures for the City. Included in the report are unaudited summaries for the General Fund, Utility Fund, Debt Service Fund, Sachse Economic Development Corporation, and the Sachse Municipal Development District, as well as a report of the year-to-date sales tax revenue.

**POLICY CONSIDERATIONS**

City Charter section 7.16(4) says the City Manager shall submit to the City Council each month a report covering revenues and expenditures of the City in such a form as requested by the City Council.

**RECOMMENDATION**

Accept the monthly revenue and expenditure report for the period ending March 31, 2024.

File Attachments

1. All Funds March 2024
2. Sales Tax Report April 2024

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2024 (Unaudited)

### GENERAL FUND

|                                        | 50% of Year Completed |                |               |             |      |
|----------------------------------------|-----------------------|----------------|---------------|-------------|------|
|                                        |                       | Current Month  |               | YTD Actuals |      |
|                                        | Annual Budget         | Actual         | YTD Actuals   | % of Budget | Note |
| Revenue Summary                        |                       |                |               |             |      |
| Property Tax                           | \$ 16,716,996         | \$ 197,464     | \$ 17,779,128 | 106%        | A    |
| Sales Tax                              | 2,875,000             | 209,797        | 1,512,897     | 53%         |      |
| Franchise Fees                         | 2,211,000             | 69,296         | 1,005,649     | 45%         |      |
| Licenses and Permits                   | 1,076,000             | 42,023         | 282,975       | 26%         | B    |
| Service Fees                           | 1,590,300             | 207,239        | 600,367       | 38%         | C    |
| Fines                                  | 250,000               | 27,907         | 125,936       | 50%         |      |
| Interest Income                        | 420,000               | 95,973         | 491,684       | 117%        | D    |
| Miscellaneous Income                   | 561,443               | 48,170         | 326,105       | 58%         | E    |
| Intergovernmental Revenue              | 1,543,687             | 128,640        | 771,840       | 50%         |      |
| Total Revenue                          | \$ 27,244,426         | \$ 1,026,509   | \$ 22,896,581 | 84%         |      |
| Expenditure Summary                    |                       |                |               |             |      |
| Animal Services                        | \$ 306,808            | \$ 33,027      | \$ 165,346    | 54%         |      |
| City Manager                           | 963,828               | 103,536        | 438,718       | 46%         |      |
| City Secretary                         | 268,759               | 24,306         | 117,526       | 44%         | F    |
| Combined Services                      | 528,778               | 10,548         | 340,822       | 64%         | G    |
| Development Services                   | 1,205,277             | 109,048        | 445,681       | 37%         | H    |
| Engineering                            | 391,816               | 56,923         | 227,285       | 58%         |      |
| Facilities Maintenance                 | 697,806               | 90,302         | 416,600       | 60%         | I    |
| Finance                                | 901,786               | 69,882         | 529,768       | 59%         | J    |
| Fire-Rescue                            | 7,048,888             | 789,639        | 3,775,005     | 54%         |      |
| Human Resources                        | 578,457               | 57,403         | 261,191       | 45%         | K    |
| Information Technology                 | 1,127,676             | 120,085        | 537,429       | 48%         |      |
| Library                                | 886,420               | 71,772         | 393,606       | 44%         | L    |
| Municipal Court                        | 296,512               | 24,732         | 144,497       | 49%         |      |
| Neighborhood Services                  | 1,173,903             | 103,386        | 581,067       | 49%         |      |
| Parks                                  | 4,229,298             | 367,453        | 2,077,263     | 49%         |      |
| Police                                 | 7,288,534             | 764,308        | 3,785,336     | 52%         |      |
| Recreation                             | 815,225               | 72,676         | 410,237       | 50%         |      |
| Senior Activity Center                 | 219,318               | 20,125         | 98,116        | 45%         | M    |
| Streets                                | 5,593,827             | 505,494        | 2,769,809     | 50%         |      |
| Total Expenditures                     | \$ 34,522,916         | \$ 3,394,642   | \$ 17,515,301 | 51%         |      |
| Revenue Over/(Under) Expenses          | \$ (7,278,490)        | \$ (2,368,133) | \$ 5,381,280  |             | N    |
| Beginning Fund Balance October 1, 2023 |                       |                | \$ 16,236,684 |             |      |

\*Includes City Council-approved budget amendment - Ord. 4128, November 6, 2023.

See following page for explanation of major variances

**Explanation of General Fund Major Variances:**

- A** Property Tax receipts peak in December and January. Reflected collections will decrease with transfer to TIRZ
- B** Building permit activity trending lower due to timing of anticipated residential and commercial construction
- C** Developer and Plan review activity trending lower due to timing of anticipated residential and commercial construction
- D** Interest revenue trending strong due to favorable interest rates
- E** Revenue collections include TML Insurance recoveries exceeding budget
- F** Election and software expense timing decreases YTD % of Budget spent trend
- G** Insurance expense timing increases YTD % of Budget spent trend
- H** Professional Services timing and vacancies decrease YTD % of Budget spent trend
- I** Expenses exceed "YTD Actuals % of Budget" spend primarily due to Building Repairs and Maintenance expense timing
- J** Expenses exceed "YTD Actuals % of Budget" spend primarily due to Software Licensing, Professional Services and Appraisal Services expense timing
- K** Vacancy savings and Software Licensing timing decreases YTD % of Budget spent trend
- L** Library Materials expense timing decreases YTD % of Budget spent trend
- M** Expenses below "YTD Actuals % of Budget" spend primarily due to Employee Training expense timing
- N** Current Month Actual variance due to timing of revenue collections and expenses

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2024 (Unaudited)

### UTILITY FUND

|                                        |                 | Current Month |                | 50% of Year Completed |             |      |
|----------------------------------------|-----------------|---------------|----------------|-----------------------|-------------|------|
|                                        | Annual Budget   | Actual        | YTD Actuals    | YTD Actuals           | % of Budget | Note |
|                                        |                 |               |                |                       |             |      |
| Revenue Summary                        |                 |               |                |                       |             |      |
| Water Revenue                          | \$ 9,575,500    | \$ 586,470    | \$ 3,720,737   | 39%                   |             | A    |
| Sewer Revenue                          | 6,500,000       | 567,605       | 3,373,981      | 52%                   |             |      |
| Drainage Revenue                       | 230,000         | 19,654        | 117,482        | 51%                   |             |      |
| Fees                                   | 206,000         | 14,538        | 82,819         | 40%                   |             | B    |
| Interest Income                        | 290,000         | 93,045        | 568,034        | 196%                  |             | C    |
| Intergovernmental Revenue              | 2,000,000       | 166,667       | 1,000,002      | 50%                   |             |      |
| Miscellaneous Revenue                  | 25,000          | 99            | 13,528         | 54%                   |             | D    |
| Total Revenue                          | \$ 18,826,500   | \$ 1,448,078  | \$ 8,876,583   | 47%                   |             |      |
| Expenditure Summary                    |                 |               |                |                       |             |      |
| Utility Administration                 | \$ 572,725      | \$ 66,999     | \$ 358,435     | 63%                   |             | E    |
| Water Operations                       | 11,298,506      | 857,180       | 5,406,000      | 48%                   |             |      |
| Sewer Operations                       | 17,990,613      | 756,764       | 5,079,537      | 28%                   |             | F    |
| Stormwater Projects                    | 700,000         | 41,740        | 256,090        | 37%                   |             | G    |
| Total Expenditures                     | \$ 30,561,844   | \$ 1,722,683  | \$ 11,100,062  | 36%                   |             |      |
| Beginning Fund Balance October 1, 2023 |                 |               | \$ 23,612,908  |                       |             |      |
| Revenue Over/(Under) Expenses          | \$ (11,735,344) | \$ (274,605)  | \$ (2,223,479) |                       |             | H    |

#### Explanation of Major Variances:

- A** Water Revenue collections variance at current point in the year is due to seasonality
- B** Expenses below "YTD Actuals % of Budget" spend due to solid waste payable reconciliation
- C** Interest revenue trending strong due to favorable interest rates
- D** Miscellaneous Revenue trending high due to timing of replaced vehicle auction proceeds
- E** Expenses exceed "YTD Actuals % of Budget" spend due to timing of Professional Services, Software Licensing and Credit Card Processing Fees
- F** Expenses below "YTD Actuals % of Budget" spend due to timing of capital project expenses
- G** Expenses below "YTD Actuals % of Budget" spend due to timing of stormwater utility rate study expenses
- H** Current Month Actual variance due to timing of revenue collections and expenses

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2024 (Unaudited)

### SACHSE ECONOMIC DEVELOPMENT CORPORATION

|                                        |               | Current Month |              | 50% of Year Completed |             |      |
|----------------------------------------|---------------|---------------|--------------|-----------------------|-------------|------|
|                                        | Annual Budget | Actual        | YTD Actuals  | YTD Actuals           | % of Budget | Note |
|                                        |               |               |              |                       |             |      |
| Revenue Summary                        |               |               |              |                       |             |      |
| Sales Tax                              | \$ 1,430,000  | \$ 102,261    | \$ 740,680   | 52%                   |             |      |
| Other Income                           | 10,000        | -             | -            | 0%                    |             | A    |
| Interest Income                        | 100,000       | 23,731        | 131,648      | 132%                  |             | B    |
| Total Revenue                          | \$ 1,540,000  | \$ 125,992    | \$ 872,328   | 57%                   |             |      |
| Expenditure Summary                    |               |               |              |                       |             |      |
| Expenditures                           | \$ 909,632    | \$ 70,817     | \$ 430,378   | 47%                   |             |      |
| Total Expenditures                     | \$ 909,632    | \$ 70,817     | \$ 430,378   | 47%                   |             |      |
| Revenue Over/(Under) Expenses          | \$ 630,368    | \$ 55,175     | \$ 441,950   |                       |             |      |
| Beginning Fund Balance October 1, 2023 |               |               | \$ 5,604,432 |                       |             |      |

#### Explanation of Major Variances:

- A** Garland ISD grant for Fiscal Year 2022-2023 received in November and applied to prior fiscal year
- B** Interest revenue trending strong due to favorable interest rates

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2024 (Unaudited)

### DEBT SERVICE FUND

|                                        |               |                      | 50% of Year Completed |                         |      |
|----------------------------------------|---------------|----------------------|-----------------------|-------------------------|------|
|                                        | Annual Budget | Current Month Actual | YTD Actuals           | YTD Actuals % of Budget | Note |
| Revenue Summary                        |               |                      |                       |                         |      |
| Property Tax                           | \$ 7,111,584  | \$ 83,664            | \$ 7,567,065          | 106%                    | A    |
| Interest Income                        | 50,000        | 14,785               | 96,983                | 194%                    | B    |
| Total Revenue                          | \$ 7,161,584  | \$ 98,449            | \$ 7,664,048          | 107%                    |      |
| Expenditure Summary                    |               |                      |                       |                         |      |
| Fees                                   | \$ 548,016    | \$ -                 | \$ 1,980              | 0%                      | C    |
| Principal                              | 4,740,000     | -                    | 4,740,000             | 100%                    | D    |
| Interest                               | 1,744,018     | -                    | 918,622               | 53%                     | E    |
| Total Expenditures                     | \$ 7,032,034  | \$ -                 | \$ 5,660,602          | 80%                     |      |
| Revenue Over/(Under) Expenses          | \$ 129,550    | \$ 98,449            | \$ 2,003,446          |                         |      |
| Beginning Fund Balance October 1, 2023 |               |                      | \$ 1,415,879          |                         |      |

#### Explanation of Major Variances:

- A** Property Tax receipts peak in December and January. Reflected collections will decrease with transfer to TIRZ
- B** Interest revenue trending strong due to favorable interest rates
- C** Expenses below "YTD Actuals % of Budget" spend due to timing of Agent Fees and Financing Costs
- D** Principal payments are primarily due in February
- E** Interest payments are primarily due in February and August

# City of Sachse

## Monthly Revenue and Expenditure Report

March 31, 2024 (Unaudited)

### MUNICIPAL DEVELOPMENT DISTRICT

|                                               | 50% of Year Completed |                      |                   |                         |          |
|-----------------------------------------------|-----------------------|----------------------|-------------------|-------------------------|----------|
|                                               | Annual Budget         | Current Month Actual | YTD Actuals       | YTD Actuals % of Budget | Note     |
| <b>Revenue Summary</b>                        |                       |                      |                   |                         |          |
| Sales Tax                                     | \$ 750,000            | \$ 52,637            | \$ 363,582        | 48%                     |          |
| Interest Income                               | 1,000                 | 2,332                | 9,192             | 919%                    | <b>A</b> |
| <b>Total Revenue</b>                          | <b>\$ 751,000</b>     | <b>\$ 54,969</b>     | <b>\$ 372,774</b> | <b>50%</b>              |          |
| <b>Expenditure Summary</b>                    |                       |                      |                   |                         |          |
| Expenditures                                  | \$ 886,500            | \$ 104,934           | \$ 104,998        | 12%                     | <b>B</b> |
| <b>Total Expenditures</b>                     | <b>\$ 886,500</b>     | <b>\$ 104,934</b>    | <b>\$ 104,998</b> | <b>12%</b>              |          |
| <b>Revenue Over/(Under) Expenses</b>          | <b>\$ (135,500)</b>   | <b>\$ (49,965)</b>   | <b>\$ 267,776</b> |                         |          |
| <b>Beginning Fund Balance October 1, 2023</b> |                       |                      | <b>\$ 270,140</b> |                         |          |

#### Explanation of Major Variances:

- A** Interest revenue trending strong due to favorable interest rates
- B** Minimal J.K. Sachse Park construction expenditures in current reporting period

# CITY OF SACHSE

## 2023/2024 SALES TAX REPORT

| FY 2024       |                        |                         |                  |                    |                       |                    |                             |                    | FY 2023            |                    |
|---------------|------------------------|-------------------------|------------------|--------------------|-----------------------|--------------------|-----------------------------|--------------------|--------------------|--------------------|
| Month         | Economic<br>Dev. Corp. | Municipal<br>Dev. Dist. | Street<br>Maint. | General<br>Fund    |                       |                    | Total <sup>1</sup>          |                    | General<br>Fund    | Total <sup>1</sup> |
|               | 0.50%                  | 0.25%                   | 0.25%            | 1.00%              | Year-To-Date<br>(YTD) | YTD % of<br>Budget | YTD Growth<br>Over Prior Yr | 2.00%              | Year-To-Date       | 2.00%              |
| October       | \$110,567              | \$53,734                | \$55,283         | \$221,133          | \$221,133             | 8%                 | -2%                         | \$440,717          | \$224,603          | \$447,710          |
| November      | 137,846                | 66,508                  | 68,923           | 275,692            | 496,825               | 18%                | 2%                          | 548,968            | 486,894            | 522,100            |
| December      | 113,465                | 55,754                  | 56,733           | 226,931            | 723,756               | 26%                | 1%                          | 452,883            | 713,752            | 452,381            |
| January       | 116,901                | 57,430                  | 58,451           | 233,803            | 957,558               | 34%                | 0%                          | 466,585            | 961,683            | 494,146            |
| February      | 159,640                | 77,520                  | 79,820           | 319,281            | 1,276,839             | 45%                | 0%                          | 636,261            | 1,275,400          | 624,980            |
| March         | 102,261                | 52,637                  | 51,130           | 204,521            | 1,481,361             | 52%                | 0%                          | 410,549            | 1,477,638          | 402,980            |
| April         | 97,103                 | 47,518                  | 48,551           | 194,206            | 1,675,566             | 59%                | 0%                          | 387,379            | 1,668,624          | 380,762            |
| May           |                        |                         |                  |                    |                       |                    |                             |                    | 1,924,897          | 510,577            |
| June          |                        |                         |                  |                    |                       |                    |                             |                    | 2,136,770          | 422,369            |
| July          |                        |                         |                  |                    |                       |                    |                             |                    | 2,369,100          | 462,992            |
| August        |                        |                         |                  |                    |                       |                    |                             |                    | 2,662,303          | 584,425            |
| September     |                        |                         |                  |                    |                       |                    |                             |                    | 2,914,309          | 502,377            |
| <b>TOTAL</b>  | <b>\$837,783</b>       | <b>\$411,101</b>        | <b>\$418,892</b> | <b>\$1,675,566</b> |                       |                    |                             | <b>\$3,343,342</b> |                    | <b>\$5,807,801</b> |
| <b>BUDGET</b> | <b>\$1,430,000</b>     | <b>\$750,000</b>        | <b>\$725,000</b> | <b>\$2,825,000</b> |                       |                    |                             | <b>\$5,730,000</b> | <b>\$2,630,000</b> | <b>\$5,355,000</b> |

### Notes

- <sup>1</sup> - Includes General Fund, Economic Development, Municipal Development District, Street Maintenance, and General Fund
- Sales tax displayed as cash-basis, reflecting distributions from Texas Comptroller for month revenue was received
  - Cash receipts are received two months after month of activity (i.e. October sales tax transaction revenue received in December)
  - Excludes 380 Agreement grants
  - Excludes mixed beverage sales tax

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

---

|                    |                                                                                                                                                                                                                                    |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | 3. Authorize the City Manager or their designee to approve the purchase of computers from GTS Technology Solutions for the amount of \$84,358.28, using the Texas Department of Information Resources (DIR) purchasing cooperative |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                                                                                                                                 |
| Access             | Public                                                                                                                                                                                                                             |
| Type               | Action (Consent)                                                                                                                                                                                                                   |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                |
| Dollar Amount      | \$84,358.28                                                                                                                                                                                                                        |
| Budgeted           | Yes                                                                                                                                                                                                                                |
| Budget Source      | Vehicle & Equipment Replacement Fund (VERF: 12-034-51510)                                                                                                                                                                          |
| Recommended Action | Approve the item as presented.                                                                                                                                                                                                     |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency.                                                                                                                 |

**BACKGROUND**

The IT Division has created an inventory list to monitor the Vehicle Equipment Replacement Fund (VERF) which is used to fund scheduled technology replacements. This year, the City will be replacing 40 computers. This item was included as a part of the FY 23-24 budget.

**POLICY CONSIDERATIONS**

City purchasing policy requires that recommendations on purchases and contracts over \$50,000 be submitted to Council by the City Manager for Council approval.

The Department of Information Resources (DIR) is included in Resolution 4094, authorizing participation in various cooperative purchasing programs in accordance with City's procurement policies and procedures. City policy authorizes purchase from a purchasing authority or cooperative in accordance with State Law.

Cooperative purchasing, pursuant to Chapter 791 of the Texas Government code and Section 271 Subchapter F of the Local Government Code, so satisfies any State Law requiring local governments to see competitive bids for items.

**RECOMMENDATION**

Approve the item as presented.

File Attachments

1. Q-00227 - Sachse - PC Quote



## TECHNOLOGY SOLUTIONS

GTS Technology Solutions, Inc.  
9211 Waterford Centre Blvd Suite 275  
Austin, Texas 78758  
Phone: 512.452.0651

## QUOTE

Quote Number: **Q-00227**  
Quoted Date: 04/04/2024  
Expiration Date: 05/04/2024  
Account Exec: Kelli Petty  
Inside Sales Rep: Jacob Jiongo  
jacob.jiongo@gts-ts.com  
(512) 681-6281

### QUOTE FOR:

City of Sachse

1

| LINE | ITEM     | DESCRIPTION          | SPECIFICATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CONTRACT       | QTY | PRICE       | EXTENDED PRICE |
|------|----------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----|-------------|----------------|
| 1    | 210-BCUR | Precision 3660 Tower | <ul style="list-style-type: none"><li>• 13th Generation Intel Core i9-13900 (36MB Cache, 24 Core (8+16), 2.0GHz to 5.6GHz (65W)) TDP</li><li>• VR Heatsink</li><li>• Windows 11 Pro, English, French, Spanish</li><li>• Precision 3660 Tower with 500W (80 Plus Platinum) PSU, RPL and ADL Compatible</li><li>• 32GB 2x16GB DDR5 UD ECC, V2</li><li>• Nvidia RTX A2000 12GB, 12GB, 4 mDP to DP adapters (Precision 3660)</li><li>• C1 M.2 SSD Boot + SSD</li><li>• No SATA RAID</li><li>• 1TB PCIe NVMe Class 40 M.2 SSD</li></ul> | DIR-TSO-3763-R | 5   | \$ 2,486.16 | \$ 12,430.80   |

- Thermal Pad 3660
- No Hard Drive
- No Hard Drive
- No Hard Drive
- No Hard Drive
- No Hard Drive
- No Additional Network Card  
Selected (Integrated NIC  
included) 8x DVD+/-RW  
9.5mm Optical Disk Drive
- Bezel ODD
- CMS Essentials DVD no  
Media
- Intel ME vPRO
- Dell KB216 Wired Keyboard  
English
- Dell Optical Mouse - MS116  
(Black)
- ENERGY STAR Qualified
- EPEAT 2018 Registered  
(Gold)
- Dell Precision TPM
- Standard CPU Air Cooler
- System Power Cord C13 (US  
125V, 15A)
- Quick Setup Guide,  
Precision 3660
- Shipping Material (DAO)
- Ship material - EPEAT  
Certification
- 500W Platinum PSU Label
- Intel Core i9 vPro Enterprise  
Processor Label
- Internal Speaker for

Precision

- No External ODD
- SupportAssist
- Dell(TM) Digital Delivery  
Cirrus Client
- Dell Optimizer for Precision
- Dell Premier Color 6.1
- Dell Client System Update  
(Updates latest Dell  
Recommended BIOS,  
Drivers, Firmware and Apps)
- Waves Maxx Audio
- Dell SupportAssist OS  
Recovery Tool
- Intel Rapid Storage  
Technology Driver, Precision  
3660T
- Custom Configuration
- Dell Limited Hardware  
Warranty Plus Service
- ProSupport Plus: 7x24  
Technical Support, 5 Years
- ProSupport Plus: Keep Your  
Hard Drive, 5 Years
- ProSupport Plus: Accidental  
Damage Service, 5 Years
- ProSupport Plus: Next  
Business Day Onsite, 5 Years
- Thank you for choosing Dell  
ProSupport Plus. For tech  
support, visit  
[www.dell.com/contactdell](http://www.dell.com/contactdell)  
or call 1-866-516-3115
- No Microsoft Office License

|   |          |                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |    |             |              |
|---|----------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----|-------------|--------------|
|   |          |                                        | Included - 30 day Trial Offer Only                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                |    |             |              |
| 2 | 210-BFXE | OptiPlex Small Form Factor (Plus 7010) | <ul style="list-style-type: none"><li>• 13th Gen Intel Core i7-13700 (8+8 Cores/30MB/24T/2.1GHz to 5.1GHz/65W)</li><li>• Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish</li><li>• No Microsoft Office License Included - 30 day Trial Offer Only 16GB (2X8GB) DDR5 Non-ECC Memory</li><li>• M.2 2230 1TB PCIe NVMe Class 35 Solid State Drive</li><li>• M.2 22x30 Thermal Pad</li><li>• M2X3.5 Screw for SSD/DDPE</li><li>• NO RAID</li><li>• Intel Integrated Graphics</li><li>• OptiPlex SFF Plus with 260W Bronze Power Supply</li><li>• System Power Cord (Philippine/TH/US)</li><li>• No Optical Drive</li><li>• CMS Software not included</li><li>• No Media Card Reader</li><li>• Intel(R) AX211 Wi-Fi 6E 2x2 and Bluetooth</li><li>• External Antenna</li><li>• Wireless Driver, Intel AX211 Wi-Fi 6E (6Ghz) 2x2, Bluetooth No Additional Video Ports</li></ul> | DIR-TSO-3763-R | 21 | \$ 1,516.00 | \$ 31,836.00 |

- Dell KB522 Business Multimedia Keyboard (US)
- Dell Optical Mouse - MS116 (Black)
- No Cover Selected
- Dell Additional Software
- ENERGY STAR Qualified
- Dell Watchdog Timer
- Quick Start Guide, OptiPlex SFF Plus
- Trusted Platform Module (Discrete TPM Enabled)
- Shipping Material
- Shipping Label
- Regulatory Label for OptiPlex SFF Plus 260/300W, FSJ
- No Hard Drive Bracket, Dell OptiPlex
- SW Driver, Intel Rapid Storage Technology, OptiPlex Small Form Intel Core i7 vPro Enterprise Processor Label
- Desktop BTO Standard shipment
- No Additional Add In Cards
- Custom Configuration
- Internal Speaker
- Intel vPro Enterprise
- EPEAT 2018 Registered (Silver)
- No Additional Network Card Selected (Integrated NIC)

|   |          |                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |   |             |             |
|---|----------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---|-------------|-------------|
|   |          |                              | <ul style="list-style-type: none"> <li>included) Dell Limited Hardware Warranty Plus Service</li> <li>• ProSupport Plus: Accidental Damage Service, 5 Years</li> <li>ProSupport Plus: Keep Your Hard Drive, 5 Years</li> <li>• ProSupport Plus: Next Business Day Onsite 5 Years</li> <li>• ProSupport Plus: 7x24 Technical Support, 5 Years</li> <li>• Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115</li> </ul> |                |   |             |             |
| 3 | 210-BGBM | Dell Latitude 5540 XCTO Base | <ul style="list-style-type: none"> <li>• 13th Gen Intel Core i7-1355U (12 MB cache, 10 cores, 12 threads, up to 5.0 GHz Turbo)</li> <li>• Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish</li> <li>• No Microsoft Office License Included - 30 day Trial Offer Only</li> <li>• Intel(R) Rapid Storage Technology Driver</li> <li>• Intel vPro Essentials Technology Enabled</li> <li>• 16 GB, 2 x 8 GB, DDR4, 3200 MT/s, dual-channel, Non-ECC</li> </ul>                                                        | DIR-TSO-3763-R | 4 | \$ 1,852.87 | \$ 7,411.48 |

- M.2 2280 PCIe NVMe Gen4x4 1TB SSD Class 40
- 15.6" FHD (1920x1080) Non-Touch, AG, IPS, 250 nits, FHD IR Cam, WLAN
- English US backlit keyboard with numeric keypad, 99-key
- Wireless Intel AX211 WLAN Driver MOD-SRV
- Intel(R) Wi-Fi 6E (6 if 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth Wireless Card
- 3- cell, 54Wh Battery, Express Charge Capable
- 65W AC adapter, USB Type-C, TCO Gen9 compliant
- Single Pointing, No Palmrest Security Options
- E4 Power Cord 1M for US
- Latitude 5540 Quick Start Guide
- ENERGY STAR Qualified
- Custom Configuration
- Dell Additional Software
- Mix Model 65W Adapter (WHN)
- Intel Core i7 vPro Essentials Label
- Assembly Base
- Intel 13th Generation i7-1355U Trans., Intel Integrated Graphics,

### Thunderbolt

- Latitude 5540 Bottom Door, Intel 13th Gen U-Series CPU, Intel Integrated Graphics
- FHD/IR Camera, Temporal Noise Reduction, Camera Shutter, Mic EPEAT 2018 Registered (Gold)
- Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black
- Dell Limited Hardware Warranty Extended Year(s)
- Dell Limited Hardware Warranty
- ProSupport Plus: Next Business Day Onsite, 1 Year
- Thank you for choosing Dell ProSupport Plus. For tech support, visit [www.dell.com/contactdell](http://www.dell.com/contactdell) or call 1-866-516-3115
- ProSupport Plus: Keep Your Hard Drive, 5 Years
- ProSupport Plus: Next Business Day Onsite, 4 Year Extended
- ProSupport Plus: Accidental Damage Service, 5 Years
- ProSupport Plus: 7x24 Technical Support, 5 Years

|   |          |                                                               |                                                                      |                |   |           |           |
|---|----------|---------------------------------------------------------------|----------------------------------------------------------------------|----------------|---|-----------|-----------|
| 4 | 210-BDQH | Dell Thunderbolt 4 Dock – WD22TB4, USB-C, 180W Power Delivery | Advanced Exchange Service, 3 Years<br>Dell Limited Hardware Warranty | DIR-TSO-3763-R | 4 | \$ 249.99 | \$ 999.96 |
|---|----------|---------------------------------------------------------------|----------------------------------------------------------------------|----------------|---|-----------|-----------|

|   |          |                                      |                |   |             |              |
|---|----------|--------------------------------------|----------------|---|-------------|--------------|
| 5 | 460-BCTJ | Dell Essential Backpack 15 (ES1520P) | DIR-TSO-3763-R | 4 | \$ 27.49    | \$ 109.96    |
| 6 | 210-BCFW | Dell Latitude 5430 Rugged            | DIR-TSO-3763-R | 8 | \$ 3,526.29 | \$ 28,210.32 |

- Intel Core Processor i7-1185G7, (QC, 3.0 to 4.3 GHz, 28W, vPro) Windows 11 Pro, English, French, Spanish
- No Microsoft Office License Included - 30 day Trial Offer Only
- Intel® Core™ vPro i7-1185G7 with Iris Xe Graphics
- ME Lockout MOD - Manageability
- 16GB, 2x8GB, 3200 MHz DDR4 Non-ECC
- 512GB M.2 PCIe NVMe Class 40 Solid State Drive
- 14" Touch 1100 nits WVA FHD (1920 x 1080) 100% sRGB Anti-Glare, Outdoor Viewable, Passive Pen
- English US RGB Backlit Sealed Internal keyboard
- Intel AX210 WLAN Driver
- Intel AX210 Wireless Card with Bluetooth
- 4G CAT16 - Qualcomm(R) Snapdragon(TM) X20 LTE (DW5821e), eSIM, Verizon, NMEA GPS port
- Hot surface warning label
- Primary 3 Cell 53.5 Whr

- ExpressCharge Capable Battery
- 65W Type-C EPEAT Adapter
- No Fingerprint, no Smartcard reader
- E4 Power Cord 1M for US
- Setup and Features Guide
- Dummy Airbay Cover
- ENERGY STAR Qualified
- Custom Configuration
- Dell Applications for Windows 11
- Mix Ship, Notebook, 5430 Rugged
- EPEAT 2018 Registered (Silver)
- Microphone + IR FHD camera; Touch; WLAN/WWAN antennae; Pogo vehicle docking and RF passthrough
- Dedicated u-blox NEO GPS Card
- Additional USB-A rear port
- Additional TBT/Type-C port
- Rigid handle
- ProSupport Plus: Next Business Day Onsite, 2 Years Extended
- ProSupport Plus: Next Business Day Onsite, 3 Years
- Dell Limited Hardware Warranty Initial Year
- ProSupport Plus: Accidental

|   |          |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                |   |             |             |
|---|----------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---|-------------|-------------|
|   |          |                            | <ul style="list-style-type: none"> <li>Damage Service, 5 Years</li> <li>• ProSupport Plus: Keep Your Hard Drive, 5 Years</li> <li>• ProSupport Plus: 7X24 Technical Support, 5 Years</li> <li>• Dell Limited Hardware Warranty Extended Year(s)</li> <li>• Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115</li> </ul>                                                                                                                                                                     |                |   |             |             |
| 7 | 210-BFXT | OptiPlex Micro (Plus 7010) | <ul style="list-style-type: none"> <li>• 13th Gen Intel Core i7-13700 (8+8 Cores/30MB/24T/2.1GHz to 5.1GHz/65W)</li> <li>• Windows 11 Pro, English, Brazilian Portuguese PT-BR, French, Spanish</li> <li>• No Microsoft Office License Included - 30 day Trial Offer Only 16GB (2X8GB) DDR5 Non-ECC Memory</li> <li>• M.2 2230 1TB PCIe NVMe Class 35 Solid State Drive</li> <li>• M2X3.5 Screw for SSD/DDPE</li> <li>• NO RAID</li> <li>• Micro Plus with 65W CPU L5.5 FSJ local build</li> <li>• US Power Cord</li> <li>• External Antenna</li> <li>• Intel(R) AX211 Wi-Fi 6E 2x2 and Bluetooth</li> </ul> | DIR-TSO-3763-R | 2 | \$ 1,561.68 | \$ 3,123.36 |

- Wireless Driver, Intel(R) WiFi 6e AX211 2x2 (Gig+) + Bluetooth
- No Additional Video Ports
- Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black Mouse included with Keyboard
- No Cover Selected
- Dell Additional Software
- ENERGY STAR Qualified
- Dell Watchdog Timer
- Quick Start Guide, OptiPlex Micro Plus
- Trusted Platform Module (Discrete TPM Enabled)
- Shipping Material
- Shipping Label
- FSJ Reg label 180W adaptor
- Intel Rapid Storage Technology Driver MFF
- Intel Core i7 vPro Enterprise Processor Label
- Desktop BTO Standard shipment
- 180 Watt A/C Adapter, TCO Compliant
- Custom Configuration
- No Option Included
- EPEAT 2018 Registered (Gold)
- Internal Speaker
- Intel vProEnterprise
- Dell Limited Hardware

Warranty Plus Service

- ProSupport Plus: Accidental Damage Service, 5 Years
- ProSupport Plus: Keep Your Hard Drive, 5 Years
- ProSupport Plus: Next Business Day Onsite 5 Years
- ProSupport Plus: 7x24 Technical Support, 5 Years
- Thank you for choosing Dell ProSupport Plus. For tech support, visit [www.dell.com/contactdell](http://www.dell.com/contactdell) or call 1-866-516-3115

|    |          |                                                                                                    |                |   |          |          |
|----|----------|----------------------------------------------------------------------------------------------------|----------------|---|----------|----------|
| 8  | 452-BDUY | Dell Wall/Under-the-Desk VESA Mount w/ PSU Sleeve - MFF/TC/CFF                                     | DIR-TSO-3763-R | 2 | \$ 40.32 | \$ 80.64 |
| 9  | 331-9653 | DELL MULTIMEDIA KEYBOARD,WITH HOT KEYS,ENGLISH,WIN7/8, OPTIPLEX, PRECISION, LATITUDE, CUSTOMER KIT | DIR-TSO-3763-R | 4 | \$ 21.64 | \$ 86.56 |
| 10 | 275-BBCB | Dell Optical Mouse - MS116 - Black                                                                 | DIR-TSO-3763-R | 4 | \$ 17.30 | \$ 69.20 |

Prices do NOT include taxes, insurance, shipping, delivery, setup fees, or any cables or cabling services or material unless specifically listed above. If a customer requests expedited or special delivery, causes carrier delays or requests redelivery, customer will be responsible for any additional charges for these services directly billed by the carrier. All prices are subject to change without notice. Supply subject to availability.

|                            |                     |
|----------------------------|---------------------|
| <b>Sales Total:</b>        | <b>\$ 84,358.28</b> |
| <b>Freight &amp; Misc:</b> | <b>\$ 0.00</b>      |
| <b>Tax Total:</b>          | <b>\$ 0.00</b>      |
| <b>Total (USD):</b>        | <b>\$ 84,358.28</b> |

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

---

|                    |                                                                                                                                                                                                                                                              |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>4. Authorize the City Manager or designee to execute a renewal of the Spectrum/Charter agreement for a three-year term in the amount of \$124,424, through the Michigan Collegiate Telecommunications Association (MICTA) purchasing cooperative.</b>     |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                                                                                                                                                           |
| Access             | Public                                                                                                                                                                                                                                                       |
| Type               | Action (Consent)                                                                                                                                                                                                                                             |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                          |
| Dollar Amount      | \$124,424 over 36 months.                                                                                                                                                                                                                                    |
| Budgeted           | Yes                                                                                                                                                                                                                                                          |
| Budget Source      | General Fund (01-034-51030)                                                                                                                                                                                                                                  |
| Recommended Action | Authorize the City Manager to expend One Hundred Twenty-Five Thousand, Four Hundred Twenty-Four and No/100 Dollars (\$125,424.00) with Michigan Collegiate Telecommunications Association (MiCTA) for the updated Spectrum agreement for the next 36 months. |
| Goals              | Be a model of financial stewardship through growth management; responsible investment; and financial transparency.                                                                                                                                           |

**BACKGROUND**

Charter Communication provides the City's fiber network, connecting it to the internet over a high-capacity private network. They also provide Ethernet Private Lines (EPL) to connect to the City's remote locations for a fast, secure, and encrypted connection. The City would like to renew the agreement with a new 36-month term while saving us \$18,540 over the term compared to the current agreement.

Current Agreement: \$143,964 (36 months)

New Agreement: \$125,424 (36 months)

Savings: \$18,540 (Over 36 months)

Year 1 = \$41,474.66

Year 2 = \$41,474.66

Year 3 = \$41,474.66

The agreement is proposed for purchase through Michigan Collegiate Telecommunications Association (MiCTA).

The approved FY 2023-2024 budget includes \$67,440 for these services, saving \$6,180 for the first year. The budget will be reduced to the new costs in the out years.

**POLICY CONSIDERATIONS**

City purchasing policy requires that recommendations on purchases and contracts over \$50,000 be submitted to Council by the City Manager for Council approval.

Michigan Collegiate Telecommunications Association (MiCTA) is included in Resolution 4094, authorizing participation in various cooperative purchasing programs in accordance with City's procurement policies and procedures. City policy authorizes purchase from a purchasing authority or cooperative in accordance with State Law. Cooperative purchasing, pursuant to Chapter 791 of the Texas Government code and Section 271 Subchapter F of the Local Government Code, so satisfies any State Law requiring local governments to see competitive bids for items.

**RECOMMENDATION**

Authorize the City Manager to expend One Hundred Twenty-Five Thousand, Four Hundred Twenty-Four and No/100 Dollars (\$125,424.00) with Michigan Collegiate Telecommunications Association (MiCTA) for the updated Spectrum agreement for the next 36 months.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|

**E. Consent Agenda - All items listed on the consent agenda will be considered by the City Council and will be enacted on by one motion. There will be no separate discussion of these items unless a Councilmember so requests.**

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|                    |                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | <b>5. Authorize the City Manager to negotiate and enter into a contract for an amount not to exceed Four Hundred Forty Thousand, Seven Hundred Thirty-Four and No/100 Dollars (\$440,734.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction of Hilltop Trail and Meadow Lane (R-24-02) and repairs to Sachse Road (Miles to Merritt).</b> |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                                                                                                                                                                                                                                                                      |
| Access             | Public                                                                                                                                                                                                                                                                                                                                                                  |
| Type               | Action (Consent)                                                                                                                                                                                                                                                                                                                                                        |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                                                                                     |
| Dollar Amount      | \$440,734                                                                                                                                                                                                                                                                                                                                                               |
| Budgeted           | Yes                                                                                                                                                                                                                                                                                                                                                                     |
| Budget Source      | Street Maintenance Tax                                                                                                                                                                                                                                                                                                                                                  |
| Recommended Action | Authorize the City Manager to negotiate and enter into a contract for an amount not to exceed Four Hundred Forty Thousand, Seven Hundred Thirty-Four and No/100 Dollars (\$440,734.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction of Hilltop Trail and Meadow Lane (R-24-02) and repairs to Sachse Road (Miles to Merritt).           |
| Goals              | Strategically invest in the City's existing and future infrastructure.<br>Be a model of financial stewardship through growth management; responsible investment; and financial transparency.                                                                                                                                                                            |

**BACKGROUND**

The City of Sachse utilizes the PASER system to analyze and score streets based on pavement condition. This information is utilized by City staff and the City Council on an annual basis to rank streets in the community and determine which streets are in need of rehabilitation. The 2023-2024 Capital Improvement Plan (CIP) includes funding for Hilltop Trail and Meadow Lane (R-24-02) for reconstruction and was approved by the City Council as part of the CIP Budget. This project was rescheduled until the water and sewer pipe bursting project was completed in this area. Sachse Road is in need of maintenance and repair but was not previously identified as a current-year maintenance project.

Street Maintenance Tax Funds will be utilized for rehabilitation of these asphalt streets.

The contract would be funded as follows:

|                                          |           |
|------------------------------------------|-----------|
| Hilltop Trail and Meadow Lane            | \$352,684 |
| Sachse Road (Miles Road to Merritt Road) | \$88,050  |

**POLICY CONSIDERATIONS**

It is the responsibility of the City of Sachse to maintain, upgrade, and improve public roads as necessary in the city. Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code, authorizes all local governments to contract with each other to perform governmental functions or services, including administrative functions normally associated with the operation of government, such as purchasing of necessary equipment, goods, and services. The City Council

has approved the Master Interlocal Cooperative Purchasing Agreement with the City of Grand Prairie for the purchase of necessary equipment, goods, and services (Resolution No. 3360). Contract pricing from the City of Grand Prairie may be utilized by the City of Sachse for asphalt roadway improvements.

**RECOMMENDATION**

Authorize the City Manager to negotiate and enter into a contract for an amount not to exceed Four Hundred Forty Thousand, Seven Hundred Thirty-Four and No/100 Dollars (\$440,734.00) with Reynolds Asphalt and Construction Co. for asphalt street reconstruction of Hilltop Trail and Meadow Lane (R-24-02) and repairs to Sachse Road (Miles to Merritt).

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|

## F. Regular Agenda Items

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|                    |                                                                                                                                                                                                                                                                                                      |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Subject:           | <b>1. Consider authorizing the City Manager to negotiate and enter into a contract with Garret Shields Infrastructure, LLC to reconstruct pedestrian improvements along Brookveiw Court in the amount of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00).</b> |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                                                                                                                                                                                                   |
| Access             | Public                                                                                                                                                                                                                                                                                               |
| Type               | Action, Discussion                                                                                                                                                                                                                                                                                   |
| Fiscal Impact      | Yes                                                                                                                                                                                                                                                                                                  |
| Dollar Amount      | \$144,840.00                                                                                                                                                                                                                                                                                         |
| Budgeted           | Yes                                                                                                                                                                                                                                                                                                  |
| Budget Source      | Dallas County Community Development Block Grant (CDBG)                                                                                                                                                                                                                                               |
| Recommended Action | Authorize the City Manager to negotiate and enter into a contract with Garret Shields Infrastructure, LLC to reconstruct pedestrian improvements along Brookveiw Court in the amount of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00).                      |
| Goals              | Strategically invest in the City's existing and future infrastructure.<br>Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse.                                                                                                       |

### **BACKGROUND**

Brookview Court was identified by Dallas County to qualify for the Community Development Block Grant program (CDBG) to reconstruct the sidewalks along the entire road. Staff designed and bid the project. Seven qualified bids were received. The low bidder is Garret Shields Infrastructure, LLC at a cost of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00). The City will administer the project and pay the contractor from the General Fund. Dallas County will reimburse the City through CDBG program funds.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Authorize the City Manager to negotiate and enter into a contract with Garret Shields Infrastructure, LLC to reconstruct pedestrian improvements along Brookveiw Court in the amount of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00).

#### File Attachments

1. Presentation\_CDBG Brookview Court

# CDBG Brookview Court Pedestrian Improvements

City Council  
May 6, 2024



# Background and Overview

- Brookview Court was identified by Dallas County to qualify for the Community Development Block Grant program (CDBG) to reconstruct the sidewalks along the entire road
- Staff designed and bid the project. Seven qualified bids were received. The low bidder is Garret Shields Infrastructure, LLC at a cost of One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00)
- The City will administer the project and pay the contractor out of the general fund, and Dallas County will reimburse the City through the CDBG program



# Staff Recommendation

- Authorize the City Manager to negotiate and enter into a contract in the amount not to exceed One Hundred Forty-Four Thousand, Eight Hundred Forty and No/100 Dollars (\$144,840.00) with Garret Shields Infrastructure, LLC for the construction of Brookview Court Pedestrian Improvements
- This contract will be reimbursed by the Dallas County CDBG program



# Vicinity Map





# Discussion and Questions

## F. Regular Agenda Items

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|                    |                                                                                    |
|--------------------|------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>2. Discuss and review applications for the 2024 City of Sachse Scholarship.</b> |
| Meeting            | May 6, 2024 - City Council Meeting                                                 |
| Access             | Public                                                                             |
| Type               | Discussion                                                                         |
| Fiscal Impact      | None                                                                               |
| Recommended Action | Discuss, review, and select a recipient for the 2024 City of Sachse Scholarship.   |
| Goals              | Provide excellent government services to Sachse citizens.                          |

### **BACKGROUND**

The City of Sachse's contract with Community Waste Disposal (CWD) provides for \$1,000 to be used for a scholarship to a local high school senior residing in Sachse. This is the 11<sup>th</sup> year of the City of Sachse Scholarship. Staff received 12 applications, reviewed the submittals, and narrowed those down to the top three candidates for the City Council to review.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Discuss, review, and select a recipient for the 2024 City of Sachse Scholarship.

|                          |
|--------------------------|
| File Attachments<br>None |
|--------------------------|

## F. Regular Agenda Items

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|                    |                                                                                                                      |
|--------------------|----------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>3. Receive an update on a shop local event.</b>                                                                   |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                   |
| Access             | Public                                                                                                               |
| Type               | Information                                                                                                          |
| Fiscal Impact      | None                                                                                                                 |
| Recommended Action | Receive an update on a shop local event.                                                                             |
| Goals              | Provide a high quality of life environment for families; individuals; businesses; and other organizations in Sachse. |

### **BACKGROUND**

In conjunction with National Small Business Week, Sachse Economic Development will host a program to encourage residents to shop locally.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive an update on a shop local event.

#### File Attachments

1. Presentation\_Shop Local Event

# Shop Local Event

City Council

May 6, 2024

# Overview

- Background
- Program Rules
- Next Steps

# Background and Program Rules

- Created program for National Small Business Week
- Residents will shop locally, collect stickers, and be entered into a raffle to win a prize.

**Participating Businesses**  
Sachse Chiropractic  
Donut Palace  
Lumi Family Dentistry  
Bliss Nail Lounge  
Beyond Braces  
Taqueria Superior  
Naturelogica Day Spa  
Advantage Storage  
Primo Brothers Pizza  
Sachse Discount Pharmacy  
Ted's Floor & Decor  
Massage Bliss & Cryo  
Haus of Boba  
Jakes Burgers  
Sachse Nutrition  
Pho Station  
Tropical Smoothie Cafe  
Woodbridge Cafe  
Manny's Tex-Mex

**SHOP LOCAL 2024**  
**PASSPORT**  
  
**May 3 - May 30**  
Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
**Questions?** Contact Denise Lewis at  
DLewis@CityofSachse.com  
SachseEconomicDevelopment.com

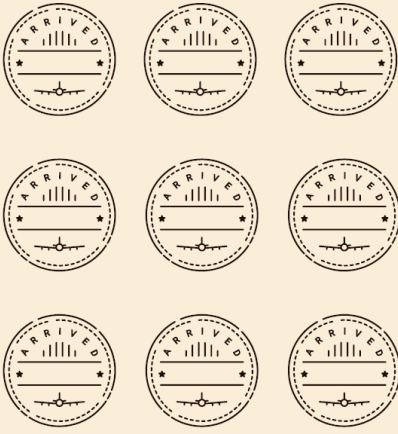


**Program Rules**

1. **One passport per household.**
2. **One sticker per business.**
3. Make a purchase of **\$10 or more** at any participating Sachse business between May 3 - May 30, and present your Shop Local Passport to receive a sticker.
4. After you have a total of **9 stickers** in your passport drop it off at City Hall or send a picture to the email below.
5. If criteria are met, you will be entered into a drawing for a chance to win a prize.  
**Passports are due by Friday, May 31st at 11 am.** Winners will be announced and notified on Tuesday, June 4th.
6. Good luck!

**\*NO ONLINE ORDERS**

Email completed passport to [SachseEconomicDevelopment@CityofSachse.com](mailto:SachseEconomicDevelopment@CityofSachse.com)

**Stickers**  




# Next Steps

- Program start: May 3, 2024
  - Program end: May 30, 2024
  - Passport due to staff: May 31, 2024
  - Winners announced: June 4, 2024
- 
- Staff to promote the program on social media
  - Staff to get feedback from businesses after event concludes

## F. Regular Agenda Items

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|                    |                                                                                                                                                   |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Subject:</b>    | <b>4. Receive the 2023 Sachse Fire-Rescue (SFR) Year in Review</b>                                                                                |
| Meeting            | May 6, 2024 - City Council Meeting                                                                                                                |
| Access             | Public                                                                                                                                            |
| Type               | Information                                                                                                                                       |
| Fiscal Impact      | None                                                                                                                                              |
| Recommended Action | Receive the 2023 Sachse Fire-Rescue (SFR) Year in Review                                                                                          |
| Goals              | Provide excellent government services to Sachse citizens.<br>Meet the public safety needs of a growing citizen; student; and business population. |

### **BACKGROUND**

Chief Wade will provide an overview of the department's staff, activities, operations, achievements, and next steps.

### **POLICY CONSIDERATIONS**

There are no policy considerations affiliated with this item.

### **RECOMMENDATION**

Receive the 2023 Sachse Fire-Rescue (SFR) Year in Review

#### File Attachments

1. Presentation\_SFR Annual Update 2023\_FINAL

# Sachse Fire-Rescue 2023 Annual Update

May 6, 2024

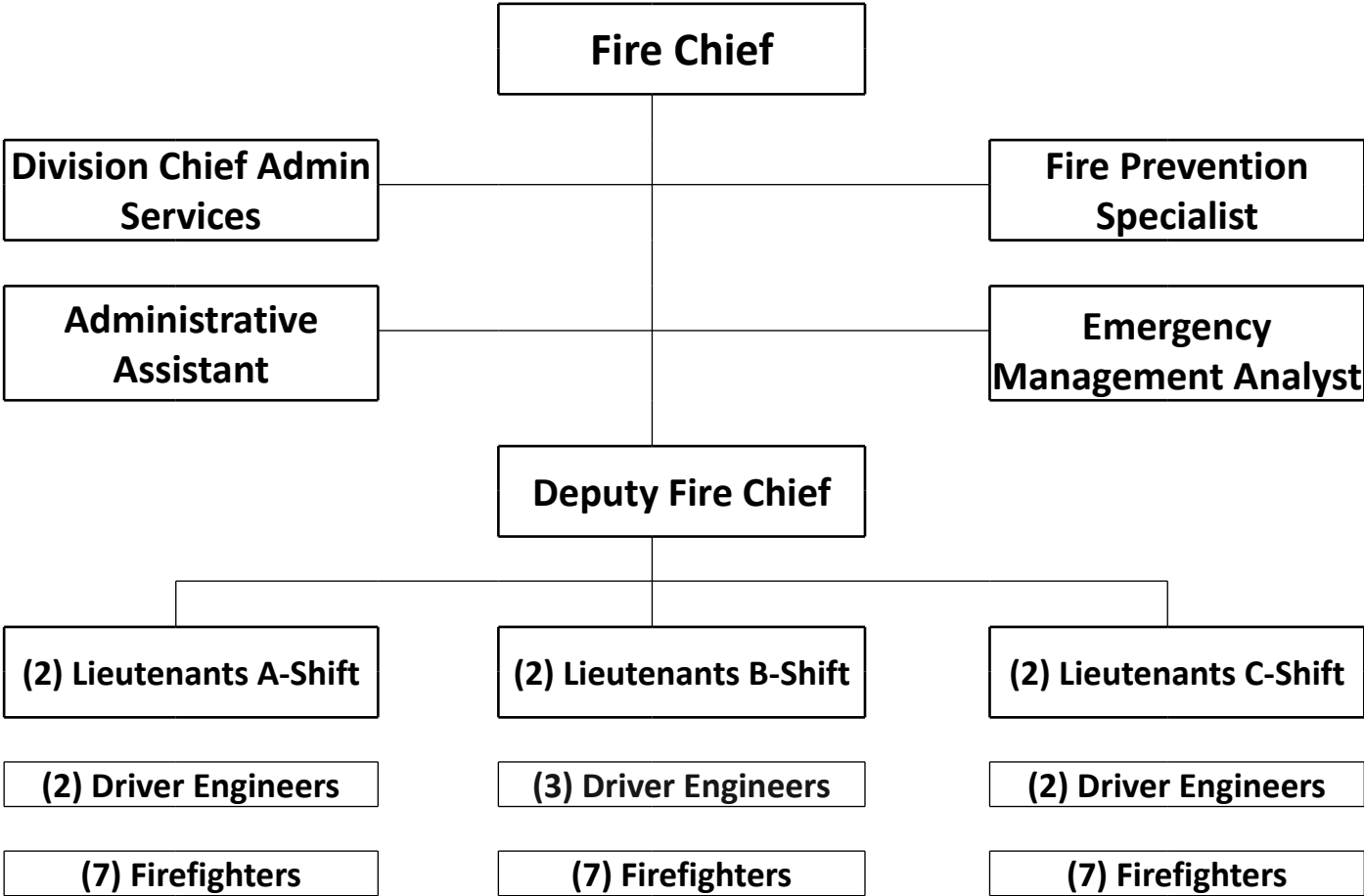
Marty Wade – Fire Chief



# Objectives

- Staffing
- Operational Statistics
- Training
- Prevention & Community Outreach
- Volunteer Organizations
- Major Accomplishments
- What's Next

# Current Staffing

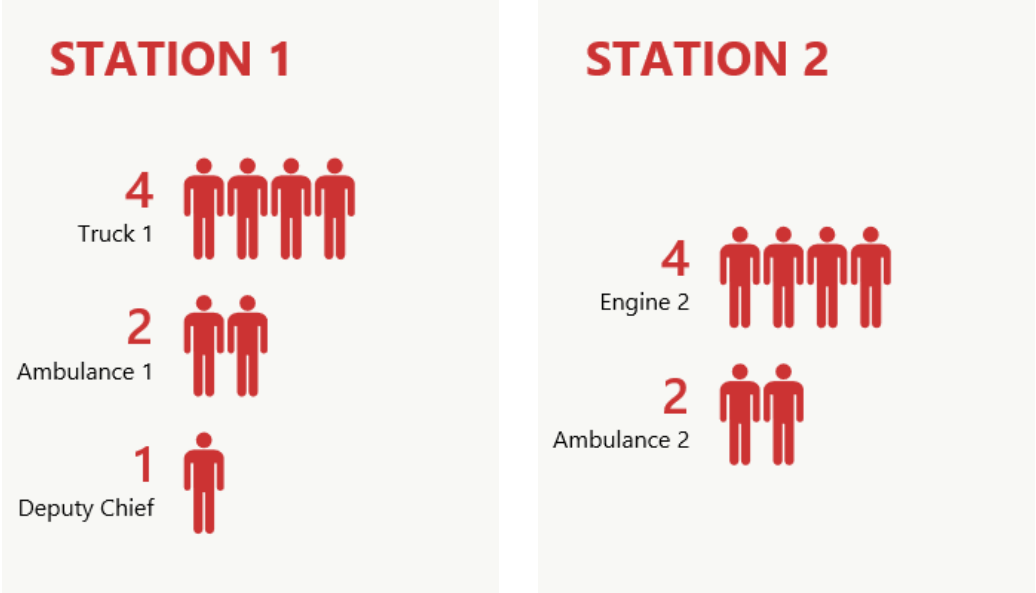


|    |                                           |
|----|-------------------------------------------|
| 1  | Fire Chief                                |
| 1  | Deputy Fire Chief of Operations           |
| 1  | Division Chief of Administrative Services |
| 1  | Fire Prevention Specialist                |
| 1  | Emergency Management Analyst              |
| 1  | Administrative Assistant                  |
| 6  | Lieutenants                               |
| 7  | Driver Engineers                          |
| 23 | Firefighters                              |



# Staffing – Current (FY23/24)

All three shifts have 12 positions



Chief Richardson – The Deputy Chief of Operations adds 1 more

SFR maintains a **MINIMUM** of 10 during peak hours from 0700 – 1900

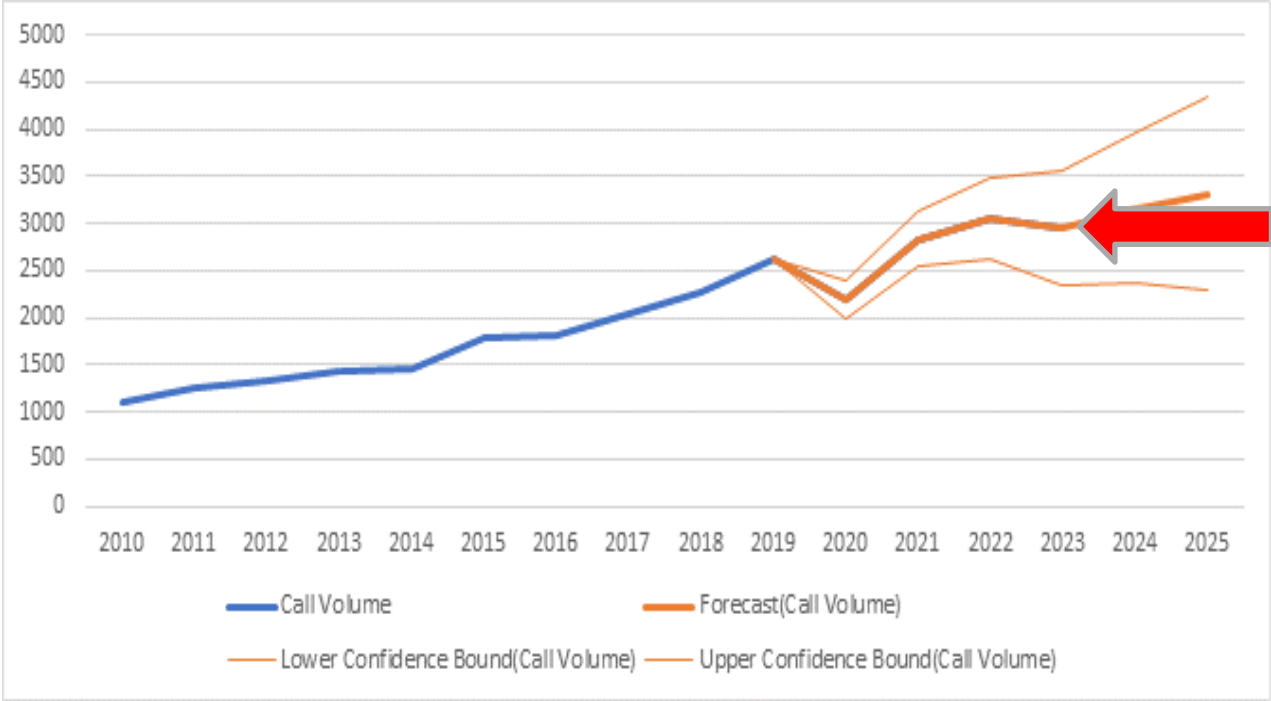
A **MINIMUM** of 8 is maintained overnight from 1900 – 0700

10 **MINIMUM** 24/7 by August 1st



# Operational Statistics

| Year | Call Volume | Forecast(Call Volume) | Lower Confidence Bound(Call Volume) | Upper Confidence Bound(Call Volume) |
|------|-------------|-----------------------|-------------------------------------|-------------------------------------|
| 2010 | 1110        |                       |                                     |                                     |
| 2011 | 1248        |                       |                                     |                                     |
| 2012 | 1331        |                       |                                     |                                     |
| 2013 | 1423        |                       |                                     |                                     |
| 2014 | 1455        |                       |                                     |                                     |
| 2015 | 1780        |                       |                                     |                                     |
| 2016 | 1813        |                       |                                     |                                     |
| 2017 | 2034        |                       |                                     |                                     |
| 2018 | 2257        |                       |                                     |                                     |
| 2019 | 2631        | 2631                  | 2631.00                             | 2631.00                             |
| 2020 | 2191        | 2850.07               | 2639.33                             | 3060.82                             |
| 2021 | 2836        | 3162.47               | 2864.59                             | 3460.37                             |
| 2022 | 3056        | 3474.88               | 3040.82                             | 3908.94                             |
| 2023 | 2944        | 3787.28               | 3182.69                             | 4391.87                             |



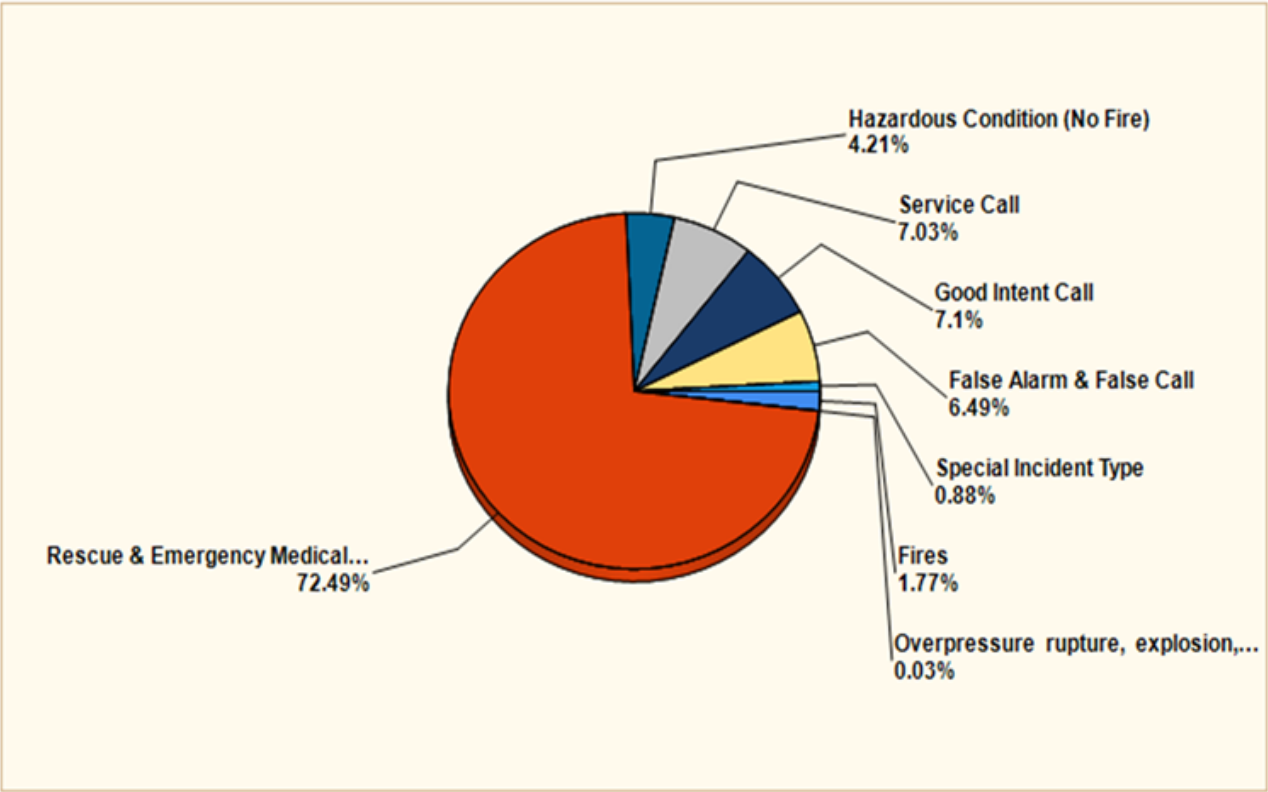
# Operational Statistics

## Response Data – Types of Calls

|                         | 2017   | 2018   | 2019   |
|-------------------------|--------|--------|--------|
| EMS                     | 63.13% | 64.51% | 66.16% |
| General Services        | 22.17% | 22.42% | 20.52% |
| False Alarm             | 8.75%  | 7.71%  | 8.25%  |
| Haz Condition - No Fire | 3.54%  | 2.97%  | 3.12%  |
| Fire                    | 2.41%  | 2.39%  | 1.95%  |

|                         | 2020   | 2021   | 2022   |
|-------------------------|--------|--------|--------|
| EMS                     | 68.76% | 67.01% | 69.44% |
| General Services        | 18.16% | 20.15% | 18.78% |
| False Alarm             | 6.75%  | 8.15%  | 6.12%  |
| Haz Condition - No Fire | 3.88%  | 3.14%  | 3.6%   |
| Fire                    | 2.45%  | 1.55%  | 2.06%  |

|                         | 2023   |
|-------------------------|--------|
| EMS                     | 72.49% |
| General Services        | 15.04% |
| False Alarm             | 6.49%  |
| Haz Condition - No Fire | 4.21%  |
| Fire                    | 1.77%  |



# Operational Statistics

## Fire Loss vs. Save Data

|                      | 2019      | 2020      | 2021      | 2022      | 2023      |
|----------------------|-----------|-----------|-----------|-----------|-----------|
| Total Property Value | 2,659,758 | 3,959,451 | 2,404,750 | 2,333,620 | 5,383,246 |
| Fire Loss Estimate   | 486,800   | 748,850   | 363,000   | 863,000   | 952,000   |
| Fire Loss Percentage | 18.30%    | 19.90%    | 15.1%     | 36.9%     | 17.6%     |

8 Working Structure Fires



# Operational Statistics

## Ambulance Service Fees

|                                                                                                  | Charge            | Sachse Resident | Non-Resident      |
|--------------------------------------------------------------------------------------------------|-------------------|-----------------|-------------------|
| Critical Care (CC)                                                                               | <b>** \$1,250</b> | <b>*Waive</b>   | <b>** \$1,250</b> |
| Advanced Life Support (ALS 2)                                                                    | <b>\$1,750</b>    | <b>*Waive</b>   | <b>\$1,750</b>    |
| Advanced Life Support (ALS)                                                                      | <b>\$1,600</b>    | <b>*Waive</b>   | <b>\$1,600</b>    |
| Basic Life Support (BLS)                                                                         | <b>\$1,400</b>    | <b>*Waive</b>   | <b>\$1,400</b>    |
| Mileage                                                                                          | <b>\$24/Mile</b>  | <b>*Waive</b>   | <b>\$24/Mile</b>  |
| <b>* All balances are waived for Sachse residents after insurance and other benefit payments</b> |                   |                 |                   |
| <b>** Critical Care Charges are in addition to ALS-2</b>                                         |                   |                 |                   |

**ALS Disposables: \$400**  
**BLS Disposables: \$350**  
**Oxygen: \$125**

# Training / EMS



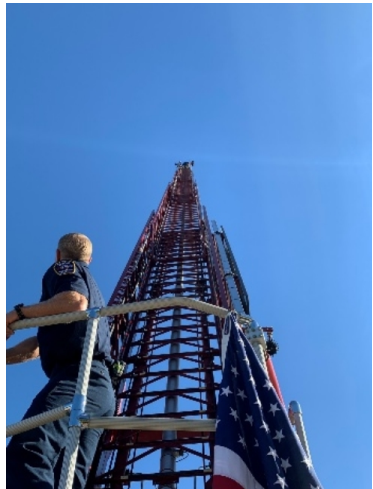
# TRAINING - Fire



❖ SFR Personnel logged **14,715.55** hours of training. Annual increase of **3,835.34**

❖ Averaging **342.2** hours per firefighter

❖ **>8,000** of these hours meet ISO requirements



# Prevention & Community Outreach

|                                                        | 2019 | 2020 | 2021 | 2022 | 2023        |
|--------------------------------------------------------|------|------|------|------|-------------|
| <b>Fire Investigations</b>                             | 5    | 10   | 6    | 5    | <b>8/43</b> |
| <b>Fire Inspections</b>                                | 93   | 117  | 146  | 128  | <b>179</b>  |
| <b>Foster/Adoption/Multi-Family Rental Inspections</b> | 0    | 0    | 2    | 155  | <b>84</b>   |
| <b>Plans Reviewed FD</b>                               | 16   | 37   | 47   | 64   | <b>72</b>   |
| <b>Plans Reviewed 3rd Party</b>                        | 1    | 2    | 2    | 4    | <b>4</b>    |
| <b>Permits Issued</b>                                  | 17   | 39   | 49   | 68   | <b>76</b>   |
| <b>Public Education</b>                                | 16   | 0    | 11   | 11   | <b>13</b>   |
| <b>Community Events</b>                                | 32   | 0    | 46   | 56   | <b>51</b>   |
| <b>Station Tours</b>                                   | 13   | 0    | 5    | 9    | <b>12</b>   |

Fire Hydrant Inspection/Maintenance - 459



# Prevention & Community Outreach



- Birthday parties
- Smoke detectors
- Fall Prevention Programs
- Home Safety Inspections
- Whitt Walk
- Carter Blood Drives
- Car Seat Assistance program
- Fire Prevention Week
- Red White and Blue Blast
- Halloween candy shute with SPD
- Fire Station open house
- Fall Fest Touch a Truck
- Splash downs



# Emergency Management

- FEMA Critical Infrastructure Certificates (3)
- Unmanned Aircraft Systems (UAS) Program - “Drone”
  - 22 missions were flown
    - Missing persons, City projects, and more
    - Regional – environmental damage assessment for the City of Garland
- FCC HAM Radio Technician Licenses (2)
- Rescue 5 driver training course



# Sachse CERT 2023



- Fires: 8
- Trainings: 10
- City events: 10, 2 of which were assisting Murphy CERT at a city function and Wylie Rodeo
- Texas Emergency Management Conference 3 members volunteered
- SCBA Tank refill training
- Rescue 5 Drivers – 4 trained
- Lost Child program tested at Red White and Blue Blast with 6 kids and 1 dog



# Sachse CERT 2023



- **Program Manager** Tricia Lindsey
  - National CERT conference in San Francisco
  - Vice Chair for the Regional Citizen Corps Council working group at COG
  - Chosen to be on the planning team for a region-wide, multi-jurisdiction, drill that will take place in 2025
- **Volunteer hours:** 1324.5
  - FEMA Resource Typing guideline classification of Type 2 volunteers at valuation of \$31.80 an hour for a total of \$42,119.10 in volunteer contribution
  - A Type 2 volunteer means that the volunteers also have a specific level of training as laid out by FEMA in the CERT Recourse Typing Guide

# RACES



## Sachse Radio Amateur Civil Emergency Service



- Hours of total volunteer hours have not been calculated
- Participated in the Wylie Rodeo to augment CERT support
- Constantly in communication with EM Office during approaching severe weather

# Fire & Med Corp



## Comprised of individuals that completed the Sachse Citizens Fire Academy

- Blaze the HumVee project – fund raising
- Highway 78 trash pick-up
- Smore's at the Christmas Extravaganza
- Russel found a snake
- Fire hydrants & other SFR and City events
- New initiatives starting soon!



# Major Achievements

- Awarded the 2023 Dick Ferneau Career EMS Service of the Year Award
- Over the past seven years - added 15 Firefighter positions, 1 Deputy Chief, and 1 Emergency Management Analyst
- New Fire Engine
- 18 Individuals earned a new certification or upgraded to a higher level on existing ones
- 3 Driver Engineer positions were reclassified to Lieutenant



# What's Next

- ISO 1 – Apply June 2024
- New Ambulance Arrived - Feb 2024
- New Type III Fire Engine Arrival – June 2024
- Commission on the Accreditation of Ambulance Services (CAAS)
- Emergency Management Training Continues
  - City Employees
  - City Council – Table Top Exercise
- Departmental Strategic Planning
- Volunteer Organizations – Continue to grow



# What's Next

- Fire Prevention Bureau – continue to enhance the program to match needs
- Enhance public access to defibrillation - Automated External Defibrillation (AED)
- Fire Station 2 remodel - evaluating
- Fire Station 3 – evaluating the need
- Training facility – evaluating
- Apparatus purchase planning
  - Ambulances up to 18 months
  - Engines up to 24 months
  - Ladder trucks up to 48 months



# Questions?

