



Sachse, Texas

Sachse Public Library
3815 Sachse Road
Building C
Sachse, Texas 75048

Meeting Agenda

Library Board

Monday, September 9, 2013

7:00 PM

Library Meeting Room

The Library Board of the City of Sachse will hold a Regular Meeting on Monday, September 9, 2013, at 7 00 p m in the Library Meeting Room at the Sachse Public Library, 3815 Sachse Road, Building C, Sachse, Texas to consider the following items of business

1 **Call to Order**

2. **Invocation**

3. 13-1760 Consider approval of the minutes of the August 12, 2013 meeting

Executive Summary

Review and approve the August 12, 2013 meeting minutes

Attachments: [library minutes 081213.pdf](#)

4 **Discuss Friends of the Sachse Public Library's Monthly Report.**

5. 13-1761 Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present the Library's statistics for August as well as make announcements and discuss upcoming events

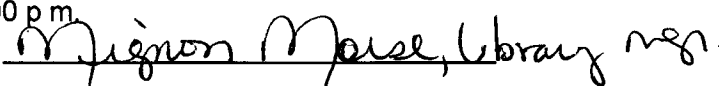
Attachments: [lib August 2013.pdf](#)

6. **Discuss Library Board announcements regarding special events, current activities, and local achievements.**

7 **Adjournment**

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time

Posted September 6, 2013, 5 00 p m

Mignon Morse, Library Manager 

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.



Legislation Details (With Text)

File #	13-1760	Version	1	Name	Consider approval of the minutes of the August 12, 2013 meeting
Type	Agenda Item	Status			Agenda Ready
File created	9/4/2013	In control			Library Board
On agenda.	9/9/2013	Final action			
Title	Consider approval of the minutes of the August 12, 2013 meeting				
	Executive Summary				
	Review and approve the August 12, 2013 meeting minutes				
Sponsors					
Indexes					
Code sections					
Attachments	library minutes 081213.pdf				

Date	Ver	Action By	Action	Result
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Title

Consider approval of the minutes of the August 12, 2013 meeting

Executive Summary

Review and approve the August 12, 2013 meeting minutes

Background

Review and consider approval of the August 12, 2013 Library Board meeting minutes

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

Approve the minutes of the August 12, 2013 meeting

**Library Board
Library Meeting Room
3815 Sachse Road, Building C**

**Regular Meeting Minutes
Monday, August 12, 2013, 7:00 p.m**

Present Board Members: Patrece King, Dia Rhoden, Mary Saathoff, Dixie Scoggins, Terry Bennett

Absent Board Members: Judith Lensch, Robert Rodgers

Library Manager Mignon Morse

Council Liaison. Jeff Bickerstaff

1 Invocation

Dixie Scoggins

2 Call to Order

Patrece King called the meeting to order at 7:02 p.m

3 Approval of Minutes:

Mary Saathoff motioned to approve the minutes. The motion was seconded by Terry Bennett and the minutes were unanimously approved.

4 Friends Report

Patrece King has been appointed president of Friends of the Library. There will be a Back2School with Friends event on August 23 from 7:00 p.m. to 9:00 p.m. The Mayor, councilmen, and community principals will be there. Free school supplies to the first 50 children. There will be a DJ, games, face painting and a raffle for four autographed Duck Dynasty books.

Jeff spoke as a parent and council liaison commending Library and Friends for various activities.

5 Library Manager's Report:

Mignon reported on statistics. All items were way up. Summer reading club attendance was just a little less than last year, but the registrations almost doubled. It was a very successful summer. There is a survey on the website to try to capture feedback on summer reading program.

Ruth has left and we are looking for a replacement.

E-books are included in the proposed budget. There is an allocated \$2000 for the platform fee and \$5000 for building the collection. The budget will be approved at the September 9 City Council meeting.

Councilman Bickerstaff commented that public hearings on budget are August 19 and September 3 with approval on September 9. He encouraged the Board to speak on behalf of the library at the public hearings.

The Star Wars party was awesome Pictures are available for viewing on the Library's Facebook page

Mignon spoke about September activities There will be a study skills program on September 10 at 6:30 p m

Mignon will be attending Freshman orientation at Sachse High School on August 20

Patrece and Mignon have discussed the possibility of starting a Teen Library Club They are planning to kick off the club in September

6. Adjournment.

A motion was made by Dia Rhoden to adjourn The motion was seconded by Dixie Scoggins The meeting was adjourned at 7 45 p m

Attest

Approve

Secretary

Chairman



Legislation Details (With Text)

File #	13-1761	Version	1	Name	Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach
Type	Agenda Item	Status			Agenda Ready
File created	9/4/2013	In control			Library Board
On agenda	9/9/2013	Final action			
Title	Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach				
	Executive Summary Library Manager Mignon Morse will present the Library's statistics for August as well as make announcements and discuss upcoming events.				
Sponsors					
Indexes					
Code sections					
Attachments	lib August 2013.pdf				
Date	Ver	Action By	Action		Result

Title

Discuss Library Manager's Report including announcements, statistics, upcoming projects for the board, events, and community outreach

Executive Summary

Library Manager Mignon Morse will present the Library's statistics for August as well as make announcements and discuss upcoming events

Background

Library Manager Mignon Morse will present Library statistics, discuss upcoming projects, events, and community outreach, and make announcements

Policy Considerations

N/A

Budgetary Considerations

N/A

Staff Recommendations

No action necessary This item is for discussion purposes only



Departmental Report

August 2013

Current Month/2012	Year to Date/2012	Current Month/2013	Year to Date/2013
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Collection

Number of Titles	38,371	n/a	40,360	n/a
Number of Copies	38,510	n/a	39,881	n/a
Number of New Copies	537	4,083	429	4,327
Number of Items Removed	71	3,410	88	2,208
Donated Items Added	n/a	n/a	55	1,024

Patrons

Number of Patrons	8,438	n/a	9,641	n/a
Number of New Patrons	116	903	98	1,036
Number of Patrons Removed	7,721	7,748	4	34

Circulation

Total Circulation	7,439	78,712	7,808	84,237
Books	4,657	53,794	5,064	57,504
DVDs & Blu-Ray	2,558	22,844	2,530	24,783
E-Book Readers	0	23	0	2
Audio CDs	145	1,527	184	1,583
Digital Audio (Playaway)	0	38	0	3
Music CDs	6	151	3	55
Business Library	13	122	6	190

Programs and Services

Number of Internet Sessions	654	7,451	938	8,386
Number of Programs	5	87	8	91
Program Attendance	131	4,265	789	4,823
Interlibrary Loans	12	188	21	146
Number of Volunteer Hours	287	1,212	214	1,514

Door Count	4,562	33,887	3,306	36,472
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Programs

	Date	Attendance
SRP Awards Party	01-Aug	159
Star Wars Party	08-Aug	86
Mr David	13-Aug	37
Story Time	15-Aug	15
Freshman Orientation Outreach	20-Aug	246
Story Time	22-Aug	15
Back 2 School With Friends	23-Aug	200
Story Time	29-Aug	31
Total		789